



PO Box 21,  
West Wyalong  
Ph: 6972 2266  
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# BLAND SHIRE COUNCIL DEVELOPMENT & CONSTRUCTION CERTIFICATE APPLICATION

Please attach all the plans and supporting information required to this form.

## SECTION A (to be completed in full) ▶ GENERAL INFORMATION

### APPLICANT'S DETAILS

Title (Mr, Mrs, Ms, Miss, Dr, Etc): \_\_\_\_\_

Full Name/Company Name: \_\_\_\_\_

\_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_

Daytime Contact Details:

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_

### WHAT PROPERTY IS THE SUBJECT OF THIS APPLICATION?

Street Address: \_\_\_\_\_

\_\_\_\_\_

Locality: \_\_\_\_\_

Lot, Section, DP/SP: \_\_\_\_\_

\_\_\_\_\_

### DEVELOPMENT DESCRIPTION

Briefly describe everything you want Council to approve:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## APPLICATION NUMBER –OFFICE USE ONLY

DA

CC

CDC

S68

SC

OC

## TYPE OF APPROVAL YOU REQUIRE

### TYPE OF DEVELOPMENT

- |                                      |                                      |
|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Local       | <input type="checkbox"/> Deferred    |
| <input type="checkbox"/> Designated* | <input type="checkbox"/> Integrated* |
| <input type="checkbox"/> Stage       | <input type="checkbox"/> State*      |

\* Additional form required.

- Development Consent** (Section B)
- Complying Development Certificate** (Sections B & C)
- Construction Certificate** (Section C)
- Occupation Certificate** (Section D)
- Subdivision Certificate** (Section E)
- Modification of Development Consent/Complying Development Certificate/Construction Certificate** (Section F)
- Review of Determination** (Section G)

**SECTION A (CONTINUED)**  
**▶ GENERAL INFORMATION**

**PROPERTY OWNER'S CONSENT**

(Note: All owners must sign this consent)  
*As the owner/s of the above property, I/we consent to the lodgement of this Application. I/we permit officers of Council to enter the land to carry out inspections as required for the assessment of this application and will provide access where required.*

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Company Name**

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**DISCLOSURE OF POLITICAL DONATIONS & GIFTS**

*State legislation requires us to ask whether you, or any person with a financial interest in this Application, made a reportable political donation or given a gift to any local Councillor or Council employee within the last 2 years?*

Yes     No

Note: If you have ticked 'Yes' above you must complete the attached disclosure form (see pp. 7 – 9. For the meaning of 'reportable political donation', 'gift' and 'person with a financial interest', please see the notes on page 8.

**SECTION B (CONTINUED)**  
**▶ DEVELOPMENT DETAILS**

**COMPLYING DEVELOPMENT (If Applicable)**

Please nominate the code under which the CDC is being sought:

**SEPP (Exempt and Complying Development Codes) 2008,**

**Development Control Plan 1999**

An application for CDC must comply with all relevant requirements of the SEPP (Exempt & Complying Development Codes) 2008 or Council's DCP 1999

Description.

\_\_\_\_\_

**Total Project Value \$** \_\_\_\_\_

Note: The total project value includes cost of landscaping, car parking etc. but excluding value of land).

Current use of site/building:

\_\_\_\_\_

For subdivision, what is the number of new lots to be created: \_\_\_\_\_

Proposed hours of operation (for commercial and industrial development):

Mon – Fri: \_\_\_\_\_

Sat: \_\_\_\_\_

Sun: \_\_\_\_\_

Public Holidays: \_\_\_\_\_

**STATEMENT OF ENVIRONMENTAL EFFECTS**

Please attach a Statement of Environmental Effects or Environmental Impact Statement as relevant to your application. All applications require one or the other (see explanatory notes for details). Please indicate what type of statement is attached:

Statement of Environmental Effects

Environmental Impact Statement

**SECTION B**  
**▶ DEVELOPMENT DETAILS**

**DEVELOPMENT DETAILS**

- Erecting, altering or adding to a building or structure (including a temporary structure)
- Demolition of a building or structure
- Subdivision of land/building
- Change of use of land/building
- Other work (please specify)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SECTION C**  
**► CONSTRUCTION DETAILS**

**CONSTRUCTION CERTIFICATE**

Building work  
 Subdivision Work

DEVELOPMENT CONSENT DETAILS  
 Number (if issued): \_\_\_\_\_  
 Date of Consent: \_\_\_\_\_

**CONSTRUCTION STATISTICS**

Area of site (m<sup>2</sup>): \_\_\_\_\_  
 Floor area of new work (m<sup>2</sup>): \_\_\_\_\_  
 No. of dwellings to be constructed: \_\_\_\_\_  
 No. of dwellings to be demolished: \_\_\_\_\_  
 Floor area of existing buildings (m<sup>2</sup>): \_\_\_\_\_  
 No. of storey's: \_\_\_\_\_  
 No. of pre-existing dwellings: \_\_\_\_\_  
 Colour of Walls \_\_\_\_\_  
 Colour of Roof \_\_\_\_\_

Please tick below the construction materials that are to be used for your proposal:  
 NOTE: The numbers after the construction materials are codes for office use only.

**FLOOR:**

Concrete/Slate 20  
 Timber 40  
 Other 80  
 Not specified 90

**FRAME:**

Timber 40  
 Steel 60  
 Aluminium 70  
 Other 80  
 Not specified 90

**ROOF:**

Tiles 10  
 Concrete/Slate 20  
 Fibre Cement 30  
 Steel 60  
 Aluminium 70  
 Other 80  
 Not specified 90

**SECTION C (CONTINUED)**  
**► CONSTRUCTION DETAILS**

**WALLS**

Brick (double) 11  
 Brick (veneer) 12  
 Concrete/Stone 20  
 Fibre Cement 30  
 Timber 40  
 Curtain Glass 50  
 Steel 60  
 Aluminium 70  
 Other 80  
 Not specified 90

**BUILDER'S DETAILS**

Owner Builder  
 Permit Number: \_\_\_\_\_

Licensed Builder  
 License Number: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Ph: \_\_\_\_\_

**APPOINTMENT OF PCA**

Do you wish to appoint Council as the principal Certifying Authority for the purposes of issuing Construction Certificates, complying Development Certificates, carrying out inspections and issuing Subdivision/Occupation Certificates as necessary?

Yes  No

Note: Council has estimated the cost of undertaking mandatory/compliance inspection based on typical construction processes. Where additional inspections or re-inspections are required to be undertaken by Council Officers, inspection fees in accordance with Council's Fee & Charge an will be required to be paid prior to the inspection occurring.

**SECTION D**  
**► OCCUPATION CERTIFICATE**

Please indicate the type of Occupation Certificate you wish to apply for:

- Interim Occupation Certificate
- Final Occupation Certificate

Details of the building which the Application relates to:

\_\_\_\_\_

Have all conditions of Development Consent been complied with?

- Yes
- No

NOTE: If you answered 'yes' to the above, please attach a statement detailing how each of the conditions have been addressed

Please ensure that the following documents are attached to your Application:

- A copy of any relevant Fire Safety Statement
- A copy of any relevant BASIX Compliance

**SECTION E**  
**► SUBDIVISION CERTIFICATE**

**DETAILS OF THE SUBDIVISION**

Is Development Consent required for the subdivision?

- Yes
- No (Exempt Development - please attach evidence that you meet the requirements for exempt subdivision)

Has Development Consent been granted for the subdivision?

- Yes
- No

DA number: \_\_\_\_\_

Date of issue: \_\_\_\_\_

Has a Construction Certificate (subdivision) been issued for the subdivision work?

- Yes CC No. \_\_\_\_\_
- No

If a Deferred Commencement Consent has been issued, have all matters been satisfied that are required before the consent can operate?

- Yes
- No

**SECTION E (CONTINUED)**  
**► SUBDIVISION CERTIFICATE**

Where work is required for the Subdivision, has:

- The work been completed?
- The Certifying Authority been paid to undertake the work?
- A security been lodged with respect to the work?

NOTE: Please provide evidence where applicable.

Have all conditions of Development Consent been complied with?

- Yes
- No

NOTE: If you answered 'yes' to the above, please attach a statement detailing how each of the conditions have been addressed

**SECTION F**  
**► MODIFICATION OF CONSENT**

**Type of Consent to which this modification applies ?**

- DA
- CDC
- CC

**DETAILS OF MODIFICATION SOUGHT**

- Correction of a minor error/misdescription in original application or consent
- Modification that will have minimal environmental impact
- Other modification

Please explain the modification sought:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the proposed modification involve any building work?  Yes  No

Note: If you have answered 'yes' and a Construction Certificate has previously been issued for the development, a new Construction Certificate may be required. Please complete the relevant section of this form.

Note: A revised Statement of Environmental Effects or Environmental Impact Statement will need to be submitted with any modification application other than for correction of minor error or alike.

**SECTION F (CONTINUED)**  
**► MODIFICATION OF CONSENT**

**ORIGINAL DEVELOPMENT CONSENT**  
 DA/CDC/CC Number: \_\_\_\_\_  
 Date of consent: \_\_\_\_\_  
 What did the original consent allow?:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Cost of original proposal: \$ \_\_\_\_\_  
 Cost of original DA fee: \$ \_\_\_\_\_

**SECTION G**  
**► REVIEW OF DETERMINATION**

DA No: \_\_\_\_\_  
 Date of issue: \_\_\_\_\_  
 Note: Please attach a statement detailing what part of the determination you would like reviewed and the reasons that the original determination is not considered reasonable.

**► ADDITIONAL INFORMATION**

**PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998 (Section 10)**  
 The information you have provided with this application is considered 'personal information' for the purposes of the *Privacy and Personal Information Protection Act (PPIA) 1998*, and is being collected as to enable an efficient and accurate assessment of your application. The intended recipients of the information are officers within Council assessing the application, and any other agent of Council. The information required by this application is required by law, and failure to provide the information requested will result in Council being unable to process your application. You may make application to access and correct the information you have provided by contacting Bland Shire Council.

**PLANS AND SUPPORTING INFORMATION**  
 Please attach ALL of the plans and supporting information that is required for your application. Be advised that Council cannot be held responsible for any delays in processing arising out of inadequacies in the material submitted in support of this application.

<b>OFFICE USE ONLY</b>		
<b>Fee Type</b>	<b>Fee \$</b>	<b>Job No.</b>
Dev. Application	_____	4410-1402-0001
Advertising	_____	4410-1402-0005
Comply. Dev. Cert.	_____	4410-1402-0003
Con. Certificate	_____	4410-1502-0001
Inspection/FOC	_____	4410-1408-0000
L.S.L	_____	7000-5590-0000
Int./Designated DA	_____	7000-5600-0000
Referrals –Int/Con.	_____	7000-5600-0000
Sub. Certificate	_____	4410-1402-0002
Photocopy	_____	4410-1803-0000
<b>Total Fee</b>	_____	Int. _____

Office use only:

Date received: \_\_\_\_/\_\_\_\_/\_\_\_\_

Application no. \_\_\_\_\_

This form may be used to make a political donations and gifts disclosure under section 147(4) and (5) of the *Environmental Planning Assessment Act 1979* for applications or public submissions to a council.

Please read the following information before filling out the Disclosure Statement on page 10 of this form. Also refer to the 'Glossary of terms' provided overleaf (for definitions of terms in *italics* below).

Once completed, please attach the completed declaration to your planning application or submission.

### **Explanatory information**

#### **Making a planning application to a council**

Under section 147(4) of the Environmental Planning and Assessment Act 1979 ('the Act') a person who makes a *relevant planning application* to a council is required to disclose the following *reportable political donations* and *gifts* (if any) made by any *person with a financial interest* in the application within the period commencing 2 years before the application is made and ending when the application is determined:

- (a) all reportable political donations made to any local councillor of that council
- (b) all gifts made to any local councillor or employee of that council.

#### **Making a public submission to a council**

Under section 147(5) of the Act a person who makes a *relevant public submission* to a council in relation to a relevant planning application made to the council is required to disclose the following reportable political donations and gifts (if any) made by the person making the submission or any *associate of that person* within the period commencing 2 years before the submission is made and ending when the application is determined:

- (a) all reportable political donations made to any local councillor of that council
- (b) all gifts made to any local councillor or employee of that council.

A reference in sections 147(4) and 147(5) of the Act to a reportable political donation made to a 'local councillor' includes a reference to a donation made at the time the person was a candidate for election to the council.

#### **How and when do you make a disclosure?**

The disclosure of a reportable political donation or gift under section 147 of the Act is to be made:

- (a) in, or in a statement accompanying, the relevant planning application or submission if the donation or gift is made before the application or submission is made, or
- (b) if the donation or gift is made afterwards, in a statement of the person to whom the relevant planning application or submission was made within 7 days after the donation or gift is made.

#### **What information needs to be in a disclosure?**

The information requirements of the disclosure are outlined in the Act under section 147(9) for political donations and section 147(10) for gifts.

Page 3 of this document includes a Disclosure Statement Template which outlines the relevant information requirements for disclosures to a council.

Note: A separate Disclosure Statement Template is available for disclosures to the Minister or the Director-General of the Department of Planning.

**Warning:** A person is guilty of an offence under section 125 of the *Environmental Planning and Assessment Act 1979* in connection with the obligations under section 147 only if the person fails to make a disclosure of a political donation or gift in accordance with section 147 that the person knows, or ought reasonably to know, was made and is required to be disclosed under section 147. The maximum penalty for any such offence is the maximum penalty under Part 6 of the *Election Funding and Disclosures Act 1981* for making a false statement in a declaration of disclosures lodged under that Part. Note: The maximum penalty is currently 200 penalty units (currently \$22,000) or imprisonment for 12 months, or both.

**SHOULD YOU HAVE ANY QUESTIONS ABOUT THE LEGISLATION PLEASE CONTACT THE  
NSW DEPARTMENT OF PLANNING – [www.planning.nsw.gov.au](http://www.planning.nsw.gov.au)**

## **Glossary of terms** (under section 147 of the *Environmental Planning and Assessment Act 1979*)

**gift** means a gift within the meaning of Part 6 of the *Election Funding and Disclosures Act 1981*. Note. A gift includes a gift of money or the provision of any other valuable thing or service for no consideration or inadequate consideration.

Note: Under section 84(1) of the *Election Funding and Disclosures Act 1981* gift is defined as follows:

**gift** means any disposition of property made by a person to another person, otherwise than by will, being a disposition made without consideration in money or money's worth or with inadequate consideration, and includes the provision of a service (other than volunteer labour) for no consideration or for inadequate consideration.

**local councillor** means a councillor (including the mayor) of the council of a local government area.

**relevant planning application** means:

- a) a formal request to the Minister, a council or the Director-General to initiate the making of an environmental planning instrument or development control plan in relation to development on a particular site, or
  - b) a formal request to the Minister or the Director-General for development on a particular site to be made State significant development or declared a project to which Part 3A applies, or
  - c) an application for approval of a concept plan or project under Part 3A (or for the modification of a concept plan or of the approval for a project), or
  - d) an application for development consent under Part 4 (or for the modification of a development consent), or
  - e) any other application or request under or for the purposes of this Act that is prescribed by the regulations as a relevant planning application,
- but does not include:
- f) an application for (or for the modification of) a complying development certificate, or
  - g) an application or request made by a public authority on its own behalf or made on behalf of a public authority, or
  - h) any other application or request that is excluded from this definition by the regulations.

**relevant period** is the period commencing 2 years before the application or submission is made and ending when the application is determined.

**relevant public submission** means a written submission made by a person objecting to or supporting a relevant planning application or any development that would be authorised by the granting of the application.

**reportable political donation** means a reportable political donation within the meaning of Part 6 of the *Election Funding and Disclosures Act 1981* that is required to be disclosed under that Part. Note. Reportable political donations include those of or above \$1,000.

Note: Under section 86 of the *Election Funding and Disclosures Act 1981* reportable political donation is defined as follows:

### **86 Meaning of “reportable political donation”**

- (1) For the purposes of this Act, a reportable political donation is:
  - (a) in the case of disclosures under this Part by a party, elected member, group or candidate—a political donation of or exceeding \$1,000 made to or for the benefit of the party, elected member, group or candidate, or
  - (b) in the case of disclosures under this Part by a major political donor—a political donation of or exceeding \$1,000:
    - (i) made by the major political donor to or for the benefit of a party, elected member, group or candidate, or
    - (ii) made to the major political donor.
- (2) A political donation of less than an amount specified in subsection (1) made by an entity or other person is to be treated as a reportable political donation if that and other separate political donations made by that entity or other person to the same party, elected member, group, candidate or person within the same financial year (ending 30 June) would, if aggregated, constitute a reportable political donation under subsection (1).
- (3) A political donation of less than an amount specified in subsection (1) made by an entity or other person to a party is to be treated as a reportable political donation if that and other separate political donations made by that entity or person to an associated party within the same financial year (ending 30 June) would, if aggregated, constitute a reportable political donation under subsection (1). This subsection does not apply in connection with disclosures of political donations by parties.
- (4) For the purposes of subsection (3), parties are associated parties if endorsed candidates of both parties were included in the same group in the last periodic Council election or are to be included in the same group in the next periodic Council election.

**a person has a financial interest** in a relevant planning application if:

- a) the person is the applicant or the person on whose behalf the application is made, or
- b) the person is an owner of the site to which the application relates or has entered into an agreement to acquire the site or any part of it, or
- c) the person is associated with a person referred to in paragraph (a) or (b) and is likely to obtain a financial gain if development that would be authorised by the application is authorised or carried out (other than a gain merely as a shareholder in a company listed on a stock exchange), or
- d) the person has any other interest relating to the application, the site or the owner of the site that is prescribed by the regulations.

**persons are associated with each other** if:

- a) they carry on a business together in connection with the relevant planning application (in the case of the making of any such application) or they carry on a business together that may be affected by the granting of the application (in the case of a relevant planning submission), or
- b) they are related bodies corporate under the *Corporations Act 2001* of the Commonwealth, or
- c) one is a director of a corporation and the other is any such related corporation or a director of any such related corporation, or
- d) they have any other relationship prescribed by the regulations

# Political Donations and Gifts Disclosure Statement to Council

If you are required under section 147(4) or (5) of the Environmental Planning and Assessment Act 1979 to disclose any political donations or gifts (see page 1 for details), please fill in this form and sign below.

Disclosure Statement Details					
Name of person making this disclosure statement			Planning application reference (e.g. DA number, planning application title or reference, property address or other description)		
Person's interest in the application (circle relevant option below)					
You are the APPLICANT <b>YES / NO</b> OR                      You are a PERSON MAKING A SUBMISSION IN RELATION TO AN APPLICATION <b>YES / NO</b>					
Reportable political donations or gifts made by person making this declaration or by other relevant persons					
* State below any reportable political donations or gifts <b>you have made</b> over the 'relevant period' (see glossary on page 2). If the donation or gift was made by an entity (and not by you as an individual) include Australian Business Number (ABN).					
* If you are the <b>applicant</b> of a planning application state below any reportable political donations or gifts that you know, or ought reasonably to know, were made by any persons with a financial interest in the planning application, OR					
* If you are a <b>person making a submission</b> in relation to an application, state below any reportable political donations or gifts that you know, or ought reasonably to know, were made by an associate.					
Donation or gift?	Name of donor (or ABN if an entity); or name of person who made the gift	Donor's residential address or entity's registered address or other official office of the donor; address of person who the made the gift or entity's address	Name of party or person for whose benefit the donation was made; or person to whom the gift was made	Date donation or gift was made	Amount/ value of donation or gift
<i>Please list all reportable political donations and gifts and add extra pages if necessary — please note that this disclosure will be made public</i>					
By signing below, I/we hereby declare that all information contained within this statement is accurate at the time of signing.					
Signature(s) and Date					
<input style="width: 100%; height: 20px;" type="text"/>					
Name(s)					
<input style="width: 100%; height: 20px;" type="text"/>					