



Bland Shire Council
Business Paper
Ordinary Council Meeting
19 November 2019



OUR VISION, MISSION AND VALUES



ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST
A guiding checklist for Councillors, Officers and Advisory Committees

Ethical Decision Making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of Interest

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only).

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

Identifying Problems

- 1st - Do I have private interest affected by a matter I am officially involved in?
 2nd - Is my official role one of influence or perceived influence over the matter?
 3rd - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

Agency Advice

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	council@blandshire.nsw.gov.au	www.blandshire.nsw.gov.au
ICAC	8281 5999 Toll Free: 1800 463 909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	9286 1000 Toll Free: 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Common Acronyms Used in Bland Shire Council Reports and Documents

ABS	Australian Bureau of Statistics
ACAT	Aged Care Assessment Team
AFZ	Alcohol Free Zone
AGM	Annual General Meeting
ALIA	Australian Library and Information Association
AMP	Asset Management Plan
AMRC	NSW Association of Mining Related Councils
BCA	Building Code of Australia
BDCP	Bland Development Control Plan
BEC	Business Enterprise Centre
BFMC	Bush Fire Management Committee
BFMP	Bush Fire Management Plan
BSC	Bland Shire Council
BWW	Business West Wyalong
CASA	Civil Aviation Safety Authority
CBD	Central Business District
CDAT	Community Drug Action Team
CDO	Community Development Officer
CENTROC	Central West Regional Group of Councils
CEO	Chief Executive Officer
CIV	Capital Improved Value
CLRS	Councillors
CPD	Continuing Professional Development
CPI	Consumer Price Index
CPP	Cowal Partnering Program
Cr	Councillor
CRO	Community Relations Officer
CSP	Community Strategic Plan
CSU	Childrens Services Unit
CT	Community Technology
CWA	Country Women's Association
DA	Development Application
DAES	Director Asset & Engineering Services
DCCDS	Director Corporate, Community & Development Services
DCP	Development Control Plan
DEMO	District Emergency Management Officer
DEOCON	District Emergency Controller
DisPlan	Disaster Plan (Local DisPlan, District DisPlan, State DisPlan)
DP	Delivery Program

DPI	Department of Primary Industries
DWMC	Domestic Waste Management Charges
DWMS	Domestic Waste Management Services
EA	Executive Assistant
EAP	Employee Assistance Program
ED	Economic Development
EEO	Equal Employment Opportunity
EFO	Electoral Funding Authority
EOI	Expression of Interest
EPAA	Environmental Planning & Assessment Act
ERA	Eastern Riverina Arts
EWSA	Educator Workplace Safety Audit
EWV	Events West Wyalong
EYLF	Early Years Learning Framework
FAG	Financial Assistance Grant
FDC	Family Day Care
FFTF	Fit for the Future
FRRR	Foundation for Rural and Regional Renewal
FYI	For your information
GHMS	Grain Harvest Management Scheme
GIPA	Government Information (Public Access) Act
GM	General Manager
GTAN	Government Training & Assistance Network
GWCC	Goldenfields Water County Council
HACC	Home and Community Care
HR	Human Resources
ICAC	Independent Commission Against Corruption
IPART	Independent Pricing and Regulatory Tribunal
IPR or IP&R	Integrated Planning and Reporting
ITAV	It Takes A Village Program
JO	Joint Organisation
K&G	Kerb and gutter
KPI	Key Performance Indicator
LALC	Local Aboriginal Lands Council
LBDC	Little Bangs Discovery Club
LCGMCAC	Lake Cowal Gold Mine Closure Advisory Committee
LEMC	Local Emergency Management Committee
LEMO	Local Emergency Management Officer
LEOC	Local Emergency Operations Centre
LEOCON	Local Emergency Operations Controller

LEP	Local Environmental Plan
LG	Local Government
LGA	Local Government Act or Local Government Area
LGNSW	Local Government New South Wales
LIAC	Legal Information Access Centre
LTFP	Long Term Financial Plan
M	Million
Manex	Management Executive
MHDA	Mental Health Drug & Alcohol
MLC	Member of the Legislative Council
MML	Murrumbidgee Medicare Local
MOW	Meals on Wheels
MoU	Memorandum of Understanding
MP	Member of Parliament
MPHN	Murrumbidgee Primary Health Network
MPR	Multi Purpose Room
MR	Main Road
MRU	Mobile Resource Unit
NAIDOC	National Aboriginal & Islander Observance Committee
NFAR	No further action required
NGO	Non-Government Organisation
NQF	National Quality Framework
NSRF	National Stronger Regions Fund
NSWEC	New South Wales Electoral Commission
NSWPLA	New South Wales Public Libraries Association
NSWRFS	NSW Rural Fire Service
OGM	Office of the General Manager
OLG	Office of Local Government
OP	Operational Plan
P&G	Parks & Gardens
PA	Per Annum
PC	Personal Computer
PCBU	Person Conducting a Business or Undertaking
PHaMs	Personal Helpers and Mentors
PLA	Public Library Association
POEO	Protection of the Environment Operations Act & Regulations
PSITAB	NSW Public Sector Industry Advisory Board
PSSA	NSW Primary Schools Sports Association
QBR	Quarterly Budget Review Statement

R2R	Roads to Recovery
Rd	Road
RDA	Regional Development Australia
RDO	Rostered Day Off
Rec	Recreation
REROC	Riverina Eastern Regional Organisation of Councils
RFBI	Royal Freemasons' Benevolent Institution
RFS	Rural Fire Service
RMAP	Risk Management Action Plan
RMS	Roads & Maritime Services
RRL	Riverina Regional Library
RTO	Registered Training Organisation
RV	Recreational Vehicle
SEDTA	Senior Economic Development & Tourism Advisor

SEPP	State Environmental Planning Policy
SES	State Emergency Service
SH	State Highway
SLA	Service-level agreement
SLNSW	State Library New South Wales
SRC	Summer Reading Club
SRV	Special Rate Variation
St	Street
STW	Sewerage Treatment Works
TASAC	Tourist Attraction Signposting Assessment Committee
TCORP	Treasury Corporation
TSR	Travelling stock route
TVET	TAFE Delivered Vocational Education & Training
USU	United Services Union

UV	Unimproved Value
VC	Victoria Cross
VIC	Visitor Information Centre
VPA	Voluntary Planning Agreement
WAPS	Workforce Assessment Plan & Strategy
WHS	Work Health & Safety
WWBC	West Wyalong Bowling Club
WWFHG	West Wyalong Family History Group
WWRL	West Wyalong Rugby League

1.0 OPENING MEETING AND ACKNOWLEDGEMENT OF COUNTRY

Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share.

Let us be inspired by the resilience, innovation and perseverance of past generations.

Let us honour those who protect this great land,

may you draw strength from your God or Faith

so that we may, here today, on behalf of our community, - build a vibrant future together.

("Pause for Reflection").

2.0 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

2.1 Attendance

Councillors

Cr Bruce Baker

Cr Rodney Crowe

Cr Penny English

Cr Kerry Keatley

Cr Tony Lord

Cr Liz McGlynn

Cr Brian Monaghan

Cr Murray Thomas

Cr Jan Wyse

Staff

General Manager – Ray Smith

Director Asset & Engineering Services – Will Marsh

Director Corporate & Community Services – Alison Balind

Executive Assistant – Julie Sharpe

2.2 Apologies

2.3 Applications for a leave of absence by Councillors

3.0 CONFIRMATION OF MINUTES

3.1 Ordinary Meeting held on 22 October 2019

- Corrections
- Business Arising
- Confirmation

4.0 DISCLOSURES OF INTERESTS

Councillor/ Officer	Item	Nature of Interest	How Managed
		<input type="radio"/> Non-Pecuniary <input type="radio"/> Pecuniary	<input type="radio"/> Verbal Disclosure <input type="radio"/> Written Disclosure <input type="radio"/> Left meeting

5.0 PRESENTATION(S) AND PUBLIC FORUM

5.1 Audit Presentation – Mr Brad Bohun, Crowe

6.0 MAYORAL MINUTE(S)

7.0 REPORTS OF COMMITTEES

8.0 REPORTS TO COUNCIL

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9.0 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

9.1 Allocation of Matching Funds for Grant Applications (Cr Lord)

9.2 Public Art Projects and Works – Budget Allocation (Cr Lord)

9.3 Disabled Shower – Holland Park Pool (Cr McGlynn)

10.0 CONFIDENTIAL MATTERS

Closure of the meeting to discuss confidential business under the provisions of Section 10A(2) of the Local Government Act

10.1 Lease of Council Owned Land for Business Expansion

Local Government Act 1993 (section 10A (2))

The matters and information are the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

Resumption of the meeting and consideration of recommendations of the Closed section of the meeting

11.0 CONCLUSION OF THE MEETING

REPORTS OF COMMITTEES



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

Committee	Date/s	Minutes attached
Australia Day Awards Committee of the Whole <i>(Whole Council)</i>	3 rd December 2019	
Australian Rural Roads Group Inc <i>(Mayor Monaghan, Cr McGlynn - alternate, Cr Thomas - alternate)</i>		
Bland Rural Fire District Zone Liaison Committee <i>(Cr Keatley)</i>		
Bland – Temora RFS Zone Bushfire Management Committee <i>(Cr Baker)</i>	27 th March 2019	
Community Reference Group <i>(Whole Council)</i>	8 th October 2019 11 th February 2020	
Country Mayors Association of NSW <i>(Mayor Monaghan)</i>	1 st November 2019 6 th March 2020	✓
Cowal Gold Project Community Environmental Monitoring & Consultative Committee (CEMCC) <i>(Mayor Monaghan, Cr Thomas - alternate)</i>	28 th August 2019 4 th December 2019	
Goldenfields Water County Council Board <i>(Cr McGlynn)</i>	24 th October 2019 13 th December 2019	✓
Internal Audit Committee		
Lachlan Valley Noxious Plants Advisory Committee <i>(Cr Crowe)</i>		
Local Traffic Advisory Committee		
Murrumbidgee Primary Health Network Board <i>(Cr Monaghan)</i>		

Newell Highway Taskforce <i>(Cr Lord)</i>	12 th November 2019	
NSW Association of Mining & Energy Related Councils (MERC) <i>(Cr McGlynn, Cr Thomas - alternate)</i>	7 th & 8 th November 2019	
NSW Public Libraries Association <i>(Cr Wyse)</i>	14 th November 2019	
Riverina Eastern Regional Organisation of Councils (REROC) <i>(Mayor Monaghan)</i>	1 st August 2019 14 th November 2019	✓
Riverina Joint Organisation <i>(Mayor Monaghan)</i>	1 st August 2019 14 th November 2019	✓
Riverina Regional Library Advisory Committee <i>(Cr Wyse)</i>	27 th March 2019 30 th October 2019	

Recommendation:

That the Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented.



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

AGM MINUTES

ANNUAL GENERAL MEETING

FRIDAY, 1 NOVEMBER 2019, THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.00 a.m.

1. ATTENDANCE:

Armidale Regional Council, Cr Peter Bailey
Bathurst Regional Council, Cr Bobby Burke, Mayor
Bega Valley Shire Council, Cr Kristy McBain, Mayor
Bellingen Shire Council, Cr Dominic King, Mayor
Bellingen Shire Council, Ms Liz Jeremy, General Manager
Bland Shire Council, Cr Brian Monaghan, Mayor
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coolamon Shire Council, Cr John Seymour, Mayor
Coonamble Shire Council, Cr Allan Karanouh, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Dubbo Regional Council, Mr Michael McMahon, CEO
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Ash Walker, Deputy Mayor
Gilgandra Shire Council, Mr David Neeves, General Manager
Glen Innes Shire Council, Cr Carol Sparkes, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gunnedah Shire Council, Mr Eric Growth, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Brian Ingram, Mayor
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kiama Municipal Council, Cr Mark Honey, Mayor
Kyogle Council, Cr Danielle Mulholland, Mayor
Leeton Shire Council, Cr Paul Maytom, Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lithgow City Council, Cr Ray Thompson, Mayor
Lithgow City Council, Mr Graeme Faulkner, General Manager

Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Ms Libby Carter, Integrated Planning and Reporting
Manager
Murray River Council, Cr Christopher Bilkey, Mayor
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Council, Cr Kathy Sajowitz, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor
Shellharbour City Council, Cr Marianne Saliba, Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Shoalhaven City Council, Mr Stephen Dunshea, CEO
Singleton Council, Cr Sue Moore, Mayor
Snowy Monaro Regional Council, Cr Peter Beer, Mayor
Snowy Monaro Regional Council, Mr Peter Bascombe, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mr Steve Firth, Director Administration and Finance
Tenterfield Shire Council, Cr Peter Petty, Mayor
Upper Lachlan Shire Council, Cr John Stafford, Mayor
Uralla Shire Council, Cr Michael Pearce, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Ms Anne Modderno, General Manager
Warrumbungle Shire Council, Cr Denis Todd, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wentworth Shire Council, Cr Melisa Hendrics, Mayor
Wentworth Shire Council, Mr Ken Ross, General Manager
LGNSW, President, Cr Linda Scott
LGNSW, Chief Executive, Tara McCarthy

APOLOGIES:

As read

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the Annual General Meeting held on 2 November 2018 be accepted as a true and accurate record (Parkes Shire Council /Shell Harbour City Council).

3. Chairman's Report

RESOLVED That the Chairman's report be received and noted (Moree Plains Shire Council /Coolamon Shire Council)

4. Secretaries Report – Financial Report

RESOLVED That the financial reports for the 2018/19 year as tabled be accepted (Forbes Shire Council/ Singleton Council)

5. Notice of Motion (Coolamon Shire Council, Cootamundra-Gundagai Regional Council, Lockhart Shire Council, Temora Shire Council)
Cr Humphries vacated the Chair for this item and both Cr Humphries and Cr Pearce (Deputy Chairman) vacated the meeting room
Cr Kathy Sajowitz Executive Member chaired the meeting
Following two speakers for and two against Forbes Shire Council moved that the motion be put
CARRIED
RESOLVED That the current Chairperson, Vice Chairperson and Secretary be allowed to nominate for executive positions of the Country Mayors Association at the 2019 Annual General Meeting, as is permissible under clause 26 of the Association's Constitution (Tenterfield shire Council/Coolamon Shire Council)

Clr Humphries and Cr Pearce returned to the meeting room and Cr Humphries resumed chair of the meeting

6. Returning Officer

RESOLVED That the returning Officer for the conduct of the elections be Mr Allan Burgess (Parkes Shire Council / Coolamon Shire Council)

The Chairperson Cr Katrina Humphries Vacated the chair

7. Election of Office Bearers

7.1 Chairperson

The Returning Officer advised that he had received two nominations in writing for Cr Katrina Humphries, Mayor, Moree Plains Shire Council, who was nominated by Narrabri Shire Council and Temora Shire Council and for Cr Peter Petty, Mayor Tenterfield Shire Council, who was nominated by Uralla Shire Council and Moree Plains Shire Council. Cr Petty withdrew his nomination. The Returning Officer called for any further nominations for the position of Chairperson. No other nominations were received. As there was only one nomination the Returning Officer declared Cr Katrina Humphries elected Chairperson for the 2019/20 year

7.2 Vice Chairperson

The Returning Officer advised that he had received three nominations in writing. Cr Michael Pearce, Mayor, Uralla Shire Council who was nominated by Narrabri Shire Council and Temora Shire Council, Cr Kathy Sajowitz, Mayor, Oberon Council, who was nominated by Tenterfield Shire Council and Moree Plains Shire Council and Cr Amanda Findley, Mayor, Shoalhaven City Council, who was nominated by Bellingen Shire Council and Glen Innes Severn Council. Cr Sajowitz withdrew her nomination The Returning Officer called for any further nominations for the position of Vice Chairperson. No other nominations were received. As there were two nominations an election was to be held

RESOLVED That the method of election be by open voting (Shellharbour City Council/Tenterfield Shire Council)

Following the open vote the Returning Officer declared Cr Michael Pearce elected as Deputy Chairperson for the 2019/20 year

7.3 Secretary/Public Officer

RESOLVED That Mr Lester Rodgers General Manager, Moree Plains Shire Council, be appointed Secretary/Public Officer (Tenterfield Shire Council / Forbes Shire Council)

7.4 Executive

Nominations for the six positions on the Executive were called for. Nominations were received for Cr John Seymour, Coolamon Shire Council, Cr Allan Karanouh, Coonamble Shire Council, Cr Carol Sparks, Glen Innes Severn Council, Cr Liz Campbell, Kempsey Shire Council, Cr Catherine Redding, Narrabri Shire Council, Cr Kathy Sajowitz, Oberon Council, Cr Ken Keith, Parkes Shire Council, Cr Amanda Findley, Shoalhaven City Council and Cr Peter Petty, Tenterfield Shire Council

RESOLVED That the method of election be by ordinary ballot (Bellingen Shire Council/ Shoalhaven City Council)

To allow the counting of votes the AGM was adjourned at 9.39am

The AGM was resumed at 10.35am

Following the count of the votes by the Returning Officer and Cr Linda Scott, President LGNSW the Returning Officer declared the following delegates elected to the Executive for the 2019/20 year

- Cr Ken Keith, Parkes Shire Council
- Cr Peter Petty, Tenterfield Shire Council.
- Cr Kathy Sajowitz, Oberon Council
- Cr Catherine Redding, Narrabri Shire Council
- Cr Liz Campbell, Kempsey Shire Council
- Cr John Seymour, Cooloamon Shire Council

The Chairperson Cr Katrina Humphries resumed the chair

8. SETTING OF ANNUAL MEMBERSHIP FEES

RESOLVED That the fees for the 2019/20 year remain at \$750 for Councils with a population of 10,000 and over, and Councils with a population of less than 10,000 paying 75% \$562.50 (Singleton Council / Parkes Shire Council)

8. Secretariat

RESOLVED That Allan Burgess trading as Alkanat Consulting be appointed the Secretariat (Forbes Shire Council / Singleton Council)

9. Meeting dates for 2020

RESOLVED that the meeting dates for 2020 be 6 March, 29 May, 7 August and 6 November (Kyogle Council / Temora Shire Council)

There being no further business the meeting closed at 10.40 am.

Cr Katrina Humphries
Chair – Country Mayor’s Association of NSW



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 1 NOVEMBER 2019 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.40 a.m.

1. ATTENDANCE:

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Bathurst Regional Council, Cr Bobby Burke, Mayor
Bega Valley Shire Council, Cr Kristy McBain, Mayor
Bellingen Shire Council, Cr Dominic King, Mayor
Bellingen Shire Council, Ms Liz Jeremy, General Manager
Bland Shire Council, Cr Brian Monaghan, Mayor
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coolamon Shire Council, Cr John Seymour, Mayor
Coonamble Shire Council, Cr Allan Karanouh, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Dubbo Regional Council, Mr Michael McMahon, CEO
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Ash Walker, Deputy Mayor
Gilgandra Shire Council, Mr David Neeves, General Manager
Glen Innes Shire Council, Cr Carol Sparkes, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gunnedah Shire Council, Mr Eric Growth, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Brian Ingram, Mayor
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kiama Municipal Council, Cr Mark Honey, Mayor
Kyogle Council, Cr Danielle Mulholland, Mayor
Leeton Shire Council, Cr Paul Maytom, Mayor

Leeton Shire Council, Ms Jackie Kruger, General Manager
Lithgow City Council, Cr Ray Thompson, Mayor
Lithgow City Council, Mr Graeme Faulkner, General Manager
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Ms Libby Carter, Integrated Planning and Reporting Manager
Murray River Council, Cr Christopher Bilkey, Mayor
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Oberon Council, Cr Kathy Sajowitz, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor
Shellharbour City Council, Cr Marianne Saliba, Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Shoalhaven City Council, Mr Stephen Dunshea, CEO
Singleton Council, Cr Sue Moore, Mayor
Snowy Monaro Regional Council, Cr Peter Beer, Mayor
Snowy Monaro Regional Council, Mr Peter Bascombe, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mr Steve Firth, Director Administration and Finance
Tenterfield Shire Council, Cr Peter Petty, Mayor
Upper Lachlan Shire Council, Cr John Stafford, Mayor
Uralla Shire Council, Cr Michael Pearce, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Ms Anne Modderno, General Manager
Warrumbungle Shire Council, Cr Denis Todd, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wentworth Shire Council, Cr Melisa Hendrics, Mayor
Wentworth Shire Council, Mr Ken Ross, General Manager
LGNSW, President, Cr Linda Scott
LGNSW, Chief Executive, Tara McCarthy

APOLOGIES:

As submitted

SPECIAL GUESTS:

Mr Rob Rogers AFSM, Deputy Commissioner, NSW Rural Fire Service, and Mr Cory Shackleton, Director Community Resilience, NSW Rural Fire Service
Mr Matt Fuller, Acting Deputy Secretary, Regional and Outer Metropolitan, Transport for NSW and Peter Ryan, Senior Manager, Major Property Development and Corporate Real Estate, Corporate Services, Transport for NSW
Mr Gary White, Chief Planner, Planning, Industry and Environment

2. Mr Rob Rogers AFSM, Deputy Commissioner, NSW Rural Fire Service and Mr Cory Shackleton, Director Community Resilience, NSW Rural Fire Service

So far this season there has been 5,350 bush and grass fires across the state since 1 July with 494,028 hectares burnt with 23 fires reaching Emergency Warning level and 33 fires reaching Watch and Act level. There have been 801 aircraft taskings across the state and 2.373 million litres of retardant dropped. 6,003 out of area personnel have been deployed and 594 interstate personnel deployed. 420 houses, buildings or facilities have been destroyed and 216 damaged. Lack of water is affecting some aerial fire fighting operations particularly helicopter bucketing. To assist landholders a Special Fire Permit will be available this season to assist with the disposal of livestock. Legislative changes since 2002 have resulted in greater emphasis on bush fire protection in the development approval process and bushfire land maps guidelines released. A bush fire prone area is designated under legislation. There are three categories of Bush Fire Prone Land in NSW with buffer zones ranging from 30 metres to 100 metres. If a bush fire risk management plan applies to a council area, council must request the NSW RFS Commissioner to designate land considered to be bush fire prone. A revised 2019 PBP will be published shortly and adopted by legislation in early 2020. Grassland deeming provisions introduced through PBP 2019 are
59m APZ – No bushfire protection measures
20m APZ – BAL 12.5 – Apply other BPM's
Less than 20m APZ – Full site assessment – Determine BAL – Apply other BPM's

3. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 2 August 2019 be accepted as a true and accurate record (Kyogle Council / Uralla Shire Council).

4. Matters Arising from the Minutes

Waste Levy Taskforce

That it be noted that the Waste Levy Taskforce supports motion 3 LGNSW conference Waste and Recycling

Prioritisation of Electricity Grid Connections

RESOLVED That Minister Kean be asked for clarification and answers on how prioritisation of electricity grid connections are to be achieved (Bellingen Shire Council/ Glen Innes Severn Council)

5. CORRESPONDENCE

Outward

- (a) Hon Adam Marshall MP, Minister for Agriculture and Western NSW, thanking him for his presentation to the 2 August meeting
- (b) Hon Mark Coulton MP, Minister for Regional Services, Decentralisation and Local Government, Assistant Trade and Investment Minister, thanking him for his presentation to the 2 August meeting

- (c) Geoff McKechnie APM, Assistant Commissioner, Commander, Western Region NSW Police Force, thanking him for his presentation to the 2 August meeting
- (d) Mr Richard Colbran, Chief Executive Officer, NSW Rural Doctors Network, thanking him for his presentation to the 2 August meeting
- (e) The Hon Shelley Hancock MP, Minister for Local Government, regarding the \$50 limit on gifts under the Model Code of Conduct
- (f) Cr Linda Scott, President, Local Government NSW, advising that Country Mayors supports the removal of the minimum per capita amount grant under the Local Govt Financial Assistance Act 1995
- (g) Executive Officer, Local Government Grants Commission, advising that Country Mayors supports the removal of the minimum per capita amount grant under the Local Govt Financial Assistance Act 1995
- (h) Mr John Cleland, Chief Executive Officer, Essential Energy, expressing opposition to the announced 182 job cuts in regional NSW
- (i) The Hon Shelley Hancock MP, Minister for Local Government, forwarding copies of letters sent to the Premier and the Minister for Police and Emergency Services opposing RFS increased contributions
- (j) Cr Linda Scott, President, local Government NSW, forwarding copies of letters sent to the Premier and the Minister for Police and Emergency Services opposing RFS increased contributions
- (k) The Hon Gladys Berejiklian MP, Premier, requesting a reply to our letter opposing the RFS increases to take affect from the 2019-2020 year
- (l) The Hon Gladys Berejiklian MP, Premier, requesting that Benefit Cost Ratio analysis be removed for funding programs
- (m) Independent Pricing and Regulatory Tribunal, advising that the Association does not support the funding hierarchy recommended by IPART's review of Local Government Costs

Inward

- (a) Hon Shelley Hancock MP, Minister for Local Government, regarding a Waste Levy Taskforce
- (b) Bruce Miller, Chair of Board, Local Government Super, regarding the Defined Benefits Scheme
- (c) Hon Gladys Berejiklian MP, Premier, regarding the Emergency Services Levy
- (d) Andrew Lewis, Executive Director, Energy Strategy, Planning, Industry and Environment regarding prioritization of electricity grid connections at substations
- (e) Hon Shelley Hancock MP, Minister for Local Government, regarding acceptance of gifts and benefits under the Model Code of Conduct
- (f) Hon Minister Barilaro MP, Deputy Premier, Minister for Regional NSW, Minister for Industry and Trade regarding royalties for regions
- (g) Essential Energy regarding workforce reshaping
- (h) Melanie Gibbons, MP, Parliamentary Secretary for Families, Disability, and Emergency Services, regarding the Emergency Services Levy for 2019-20
- (i) Essential Energy regarding proposed workforce reductions

NOTED

6. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Bathurst Regional Council / Parkes Shire Council)

7. Mr Matt Fuller, Acting Deputy Secretary, Regional and Outer Metropolitan, Transport for NSW and Peter Ryan, Senior Manager, Major property Development and Corporate Real Estate, Corporate Services, Transport for NSW

There is a 10 year blueprint and long term vision "Future Transport 2056". The vision comprises Core Values, Strategic Priorities, Those We Create Value For, and Primary Outcomes Strategic priorities include Working in Partnership, Data Driven Decision Making, Technology and Innovation, Financial Sustainability, Place Based Integrated Service Design, Enabling the Mobility Ecosystem and Evolution at Work. They are looking at connecting regions in different ways. The Transport Department has been reorganized with a regional focus with divisions of Customer Strategy and Technology, Greater Sydney and Regional and Outer Metropolitan under the Secretary Transport for NSW. Regional and Outer metropolitan Division has 4,100 employees and a budget of \$10.9 billion Regional NSW is a test bed for NSW for new and innovative transport options including new intercity and regional rail fleets and working towards zero with road safety.

8. Mr Gary White, Chief Planner, Planning, Industry and Environment

Planning for the future must start with an understanding of the context for which we are planning. We are consuming more than twice what we can sustain. Government policy will play an important role in developing new ways. As populations grow wealthier demand will rise for services and experiences. To maximise the opportunities to take Australia forward towards 2060 the CSIRO have identified Industry, Urban, Energy, Land and Culture. The NSW Government is committed to improving the planning systems through reforms to the EPA Act and a comprehensive regional planning framework. The planning system in NSW is becoming more strategic focused and outcomes orientated. Strategic planning is future orientated and presents a narrative or set of circumstances for the future. Rules for developing ought to be rational, they ought to be simple, they should be prohibitive and prescriptive and they should be stable. The rules should be calibrated at the most appropriate assessment level from strategic planning, planning delivery platforms, infrastructure delivery and projects and DA's. An overarching local strategic plan will include Land Use Vision, a Succinct Planning Context, Planning Priorities, and a Monitoring and Reporting Program. A competent planning system relies on political will, competent professionals, good data and monitoring, appropriate capacity and resources, shared responsibilities across government and evidence based policy and good legislative framework

9. IPART Review of Reporting and Compliance

Deferred to next meeting

10. Additional Land for National Parks

Cr Sajowitz, Oberon Council brought to members attention the letter all councils would have received from Minister Matt Kean dated 2 October, regarding increasing the size of the National Park system by 200,000 hectares, and seeking councils advice on land acquisition proposals, and suggesting that all concerned councils should respond to the letter

11. Crown Land Review

RESOLVED That the Country Mayors Association write to the Minister for Lands requesting information on the progress of the Crown Lands Review and the next steps to be taken and requesting that Councils that are impacted by the review be notified immediately and the Minister be invited to the next meeting of Country Mayors to be held in March 2020 (Orange City Council/Hilltops Council)

12. Murray Darling Basin Plan

The Country Mayors association to organize a meeting on the afternoon of 6 March 2020 following the Country Mayors meeting with invitations being extended to Minister for Water, Water NSW, and Commonwealth Water Environmental Holder and others

13. Disaster Hardship Provisions

RESOLVED That Country Mayors write to the Minister for Environment, the Honourable Matt Kean, and the CEO of Essential Energy, asking them to review the hardship provisions in terms of bushfire and other disaster affected properties, to ensure continuity of service to rural communities and easing the related infrastructure-replacement financial burden on residents affected by disaster. and a copy of the letter be forwarded to members and the Insurance Council (Kyogle Council/Tenterfield Shire Council

14. FAG Grants Guest Speaker

Chair of NSW Grants Commission, and Tim Hurst Office of Local Government be invited to a future meeting to discuss Minister Coultons remarks regarding FAG grants

There being no further business the meeting closed at 12.50pm.

Cr Katrina Humphries
Chair – Country Mayor's Association of NSW

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 24 October 2019**

The meeting commenced at 10:03am

PRESENT

Cr D Palmer, Cr B Callow, Cr D McCann, Cr L McGlynn, Cr K Morris, Cr G Sinclair.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr T Goodyer (Operations Manager), Ms M Curran (Corporate Services Manager) Mr P Goesch (Engineering Manager), Miss B Coleman (Administration Trainee).

1. LEAVE OF ABSENCE/APOLOGIES

BOARD RESOLUTION

19/075 RESOLVED on the motion of Crs Callow and Morris that Crs G Armstrong and M Stadtmiller be granted a leave of absence.

2. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

3. PRESENTATIONS

Brad Bohun attended the meeting to present the Audited Financial Statements.

4. DECLARATION OF PECUNIARY INTERESTS

Nil

5. DECLARATION OF NON PECUNIARY INTERESTS

Nil

6. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 22 AUGUST 2019

BOARD RESOLUTION

19/076 RESOLVED on the motion of Crs Callow and McGlynn that the minutes of the meetings held on the 22 August 2019, having been circulated and read by members be confirmed.

7. BUSINESS ARISING FROM MINUTES

Nil

8. CORRESPONDENCE

Nil.

9. MATTERS OF URGENCY

Nil

10. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

11. CHAIRPERSON'S MINUTE

BOARD RESOLUTION

19/077 RESOLVED on the motion of Crs Palmer and Morris that the Board note the Chairperson's minute.

The last 12 months have again been a time of significant change. The departure of a General Manager, the engagement of an Interim General Manager and most recently the appointment of Aaron Drenovski to lead the organisation. Despite these changes and through the collective effort of the Board, staff and the community, Goldenfields has continued to efficiently deliver a quality water supply.

During the 2018/19 financial year Goldenfields Water invested in close to \$10 million dollars of capital works. The budget for 2019/20 includes an ambitious \$13 million dollar capital works program, with a strong focus on strategically planning for the community's financial needs and undertaking renewal works which accounts for 65% of that \$13 million dollar budget.

Further to the capital works is the myriad of other functions required for the efficient running of the organisation including; the extensive maintenance both planned and unplanned, strong financial planning, detailed engineering plans, adherence to governance, legislative and environmental requirements, and the engagement of our customers and the wider community through customer service and community education and engagement initiatives.

Successfully achieving Goldenfields ambitious goals has always been, and will continue to be a huge team effort.

Thank you to my fellow Board members for your commitment to Goldenfields Water and to your own communities, and for the opportunity to be the Chairperson for the last 12 months. In addition, a special thank you to Deputy Chairperson David McCann for all your support during this time.

I extend my gratitude to Aaron and the leadership team, and all Goldenfields Water staff for their commitment and expertise that ensures that Goldenfields continues to be a viable organisation.

With a progressive Board, motivated leadership team and an engaged workforce, Goldenfields is in a strong position to continue to achieve its Mission and Vision and provide essential water services to the communities we serve.

12. ELECTION OF CHAIRPERSON

BOARD RESOLUTION

19/078 RESOLVED on the motion of Crs McGlynn and Morris that nomination for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

10:05am Chairperson Palmer vacated the Chair to the General Manager.

The General Manager to conduct the elections for the Chairperson and Deputy Chairperson.

A duly signed nomination form for the position of Chairperson was received for Cr D Palmer.

Cr D Palmer was declared elected as Chairperson for the ensuing 12 months.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That nomination for the position of Chairperson is called and that if necessary, voting be by ordinary ballot.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

In accordance with section 391 of the Local Government Act (1993) the position of Chairperson becomes vacant at this meeting and an election is required to elect a person from within the members of the council to fill this position. The Chairperson holds office for one year.

REPORT

The Local Government (General) Regulations 2005 clause 395, Schedule 8 provides the following:

- The General Manager (or person appointed by the General Manager) is the Returning Officer
- A Member of a county council may be nominated without notice for election as Chairperson of the county council
- The nomination is to be made in writing by two or more Members of the county council (one of whom may be the nominee)
- The nomination is not valid unless the nominee has indicated consent to the nomination in writing
- The nomination is to be delivered or sent to the Returning Officer
- The Returning Officer is to announce the names of the nominees at the county council meeting at which the election is to be held
- If only one member of the county council is nominated, that Member is elected
- If more than one Member is nominated, the county council is to resolve whether the election is to proceed by preferential ballot, by ordinary or by open voting

- The election is to be held at the county council meeting at which the county council resolves on the method of voting.

Appropriate nomination forms have been circulated to all Councillors.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

13. ELECTION OF DEPUTY CHAIRPERSON

BOARD RESOLUTION

19/079 RESOLVED on the motion of Crs McGlynn and Sinclair that nominations for the position of Deputy Chairperson is called and that if necessary, voting be by ordinary ballot. That the person with the most votes apart from the Chairperson and Deputy be called on when these are unavailable for engagements.

A duly signed nomination form for the position of Deputy Chairperson was received for Cr D McCann.

Cr McCann was declared elected as Chairperson for the ensuing 12 months.

The Chairperson resumed the Chair.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That nominations for the position of Deputy Chairperson is called and that if necessary, voting be by ordinary ballot. That the person with the most votes apart from the Chairperson and Deputy be called on when these are unavailable for engagements.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

In accordance with section 231 of the Local Government Act (1993) Councillors may elect a person from within their number to be the Deputy Chairperson.

REPORT

The position of Deputy Chairperson is an optional position. The Deputy Chairperson may exercise any function of the Chairperson at the request of the Chairperson or if the Chairperson is prevented by illness, absence or otherwise, from exercising the function or if there is a casual vacancy in the office of Chairperson.

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Council has traditionally elected such a person and the election procedures are the same as for the Chairperson.

Appropriate nomination forms have been circulated to all Councillors with their Business Papers.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

14. PUBLIC PARTICIPATION – CONFIDENTIAL SESSION 10:10am

BOARD RESOLUTION

19/080 RESOLVED on the motion of Crs Armstrong and Sinclair that Council move into Confidential Session.

15. MATTERS TO BE SUBMITTED TO CONFIDENTIAL SESSION

15.1. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

**15.1.1. OURA TREATMENT PLANT AND PUMP STATION HIGH VOLTAGE ASSET
REPLACEMENT – DESIGN AND CONTRACT 04/2019**

BOARD RESOLUTION

19/081 RESOLVED on the motion of Crs McCann and Callow that the Board in accordance with Section 178 (1)(a) of the Local Government (General) Regulation 2005, accept the offer provided by SMEC Australia Pty Ltd for \$455,660.

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or*
 - (ii) confer a commercial advantage on a competitor of the council, or*
 - (iii) reveal a trade secret,**

15.1.2. LIQUID ALUM TENDER

BOARD RESOLUTION

19/082 RESOLVED on the motion of Crs McCann and Sinclair that the Board note the tabled REROC tender report and approve OMEGA Chemicals as the preferred supplier of Liquid Alum.

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*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- e) *Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,*

15.1.3. ELECTRICITY USAGE AND PROJECTIONS

BOARD RESOLUTION

19/083 RESOLVED on the motion of Crs McGlynn and Callow that the Board:

- 1. Note and accept the information provided within this report regarding contract LGP 319.**
- 2. Approve staff to proceed with the offers proposed by Solar Professionals for the 12 identified small sites through LGP Contract 283.**
- 3. Approve staff to engage a specialist to review its energy requirements/options for large sites, and**
- 4. Note that energy review outcomes will be reported back to the Board.**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- f) *Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or*

BOARD RESOLUTION 10:22am

19/084 RESOLVED on the motion of Crs Sinclair and McGlynn that Council revert back to open session and the resolutions made in Confidential Session be made public.

16. MATTERS TO BE SUBMITTED TO OPEN COUNCIL

16.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER

16.1.1. FINANCIAL STATEMENTS 2018/19

This item was considered after item 16.2.1 in order to facilitate attendance of Brad Bohun to present the audited financial statements. Brad Bohun attended the meeting at 10:38am. Brad Bohun left the meeting at 10:54am

BOARD RESOLUTION

19/085 RESOLVED on the motion of Crs Callow and Sinclair that the Board receives and notes the 2018/19 Audited Financial Statements.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and notes the 2018/19 Audited Financial Statements.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Under section 419 of the Local Government Act 1993, Council is required to present its Audited Financial Statements, together with the Auditor's Report, at a meeting of the Council.

REPORT

The Audit Office of NSW have completed their audit of the 2018/19 Financial Statements. Council's auditor under appointment by the Auditor General, Brad Bohun, will be in attendance at the meeting to present the Audit Report.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: 2018/19 Financial Statements.

TABLED ITEMS: Nil.

16.1.2. COUNCIL INVESTMENTS

BOARD RESOLUTION

19/086 RESOLVED on the motion of Crs Callow and Sinclair that the report detailing Council Investments as at 30th September 2019 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Investments as at 30th September 2019 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

REPORT

Council's investment portfolio decreased by \$500,000 from \$51,250,000 as at 31st July 2019 to \$50,750,000 as at 30th September 2019. This drop in cash was primarily due to a timing

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issue in redeeming a term deposit and re-investing with a different institution, which involved drawing on the on call account in the meantime.

Investment Portfolio

Type	Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	A-	AMP Bank	At Maturity	16/05/2019	12/11/2019	180	2.60	1.32	\$1,000,000
TD	A-	AMP Bank	At Maturity	16/05/2019	12/11/2019	180	2.60	1.32	\$2,000,000
TD	A	ING Direct	Annual	11/12/2017	9/12/2019	728	2.91	1.65	\$3,000,000
TD	A	ING Direct	Annual	20/12/2017	23/12/2019	733	2.87	1.65	\$3,000,000
TD	BBB+	Rural Bank	Annual	14/02/2018	14/02/2020	730	2.86	1.65	\$3,000,000
TD	A-	AMP Bank	At Maturity	26/02/2019	26/02/2020	365	2.75	1.65	\$1,000,000
TD	A-	Macquarie Bank	At Maturity	16/09/2019	17/03/2020	183	1.75	1.32	\$2,000,000
TD	A-	AMP Bank	At Maturity	20/03/2019	19/03/2020	365	2.75	1.65	\$1,000,000
TD	NR	Police Credit Union SA	Annual	21/03/2018	23/03/2020	733	3.02	1.65	\$1,000,000
TD	A-	AMP Bank	Annual	16/05/2019	15/05/2020	365	2.35	1.65	\$1,000,000
FRTD	BBB	Newcastle Permanent	Quarterly	8/06/2017	9/06/2020	1097	3.21	1.06	\$2,000,000
TD	BBB	Auswide Bank	At Maturity	20/06/2018	22/06/2020	733	3.00	1.65	\$1,000,000
TD	AA-	Westpac	Annual	12/07/2017	13/07/2020	1097	3.01	1.65	\$2,000,000
TD	AA-	Westpac	Quarterly	25/09/2017	28/09/2020	1099	3.06	1.65	\$1,000,000
TD	BBB+	BOQ	Annual	7/11/2017	9/11/2020	1098	3.00	1.65	\$3,000,000
TD	BBB+	Rural Bank	Annual	6/12/2017	7/12/2020	1097	2.95	1.65	\$3,000,000
TD	BBB+	Rural Bank	Annual	9/01/2018	11/01/2021	1098	3.10	1.65	\$3,000,000
TD	NR	Police Credit Union SA	Annual	21/03/2018	22/03/2021	1097	3.15	1.65	\$2,000,000
TD	NR	Australian Military Bank	Annual	29/03/2018	29/03/2021	1096	3.20	1.65	\$1,000,000
TD	AA-	Westpac	Quarterly	24/04/2018	27/04/2021	1099	3.13	1.65	\$3,000,000
TD	BBB	P&N Bank	Annual	27/06/2018	28/06/2021	1097	3.15	1.65	\$3,000,000
TD	BOQ	BOQ	Annual	12/07/2017	12/07/2021	1461	3.45	1.65	\$2,000,000
TD	BBB+	BOQ	Annual	29/10/2018	29/10/2021	1096	3.00	1.65	\$3,000,000
TD	BBB+	BOQ	Annual	12/07/2018	12/07/2022	1461	3.50	1.65	\$1,000,000
CASH	AA-	CBA	Monthly				0.95	1.00	\$2,750,000
TOTAL:									\$50,750,000

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

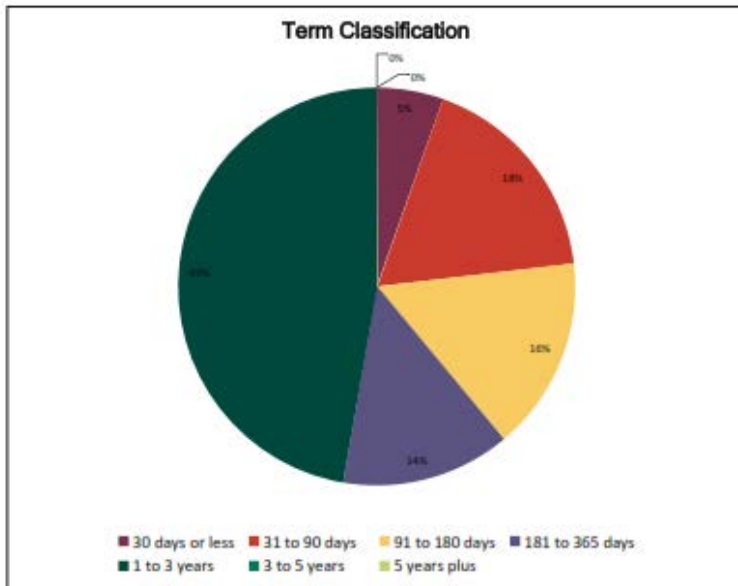
Performance

Goldenfields Water County Council's investment portfolio outperformed the relevant BBSW Index benchmark by 80%. The average weighted yield for September was 2.81%, over an average weighted term of 346 days, with a benchmark of 1.56%. This strong performance continues to be driven by those deposits still yielding above 3% p.a. However, these deposits are fast maturing and will be reinvested at lower rates, due to the drop in cash rates since these deposits were last invested.

Total Cost 50,750,000	Total Accrued Interest 752,738	Average Weighted Yield 2.81%
Total Current Value 50,750,000	Total Monthly Accrued Interest 109,981	Average Weighted Term in Days 346
Unrealised Capital Gain/Loss 0	Total Interest Received for the Month 21,521	Total Interest Received for the Financial Year 52,621

Term to Maturity

Council's investment portfolio maturities shown graphically below:

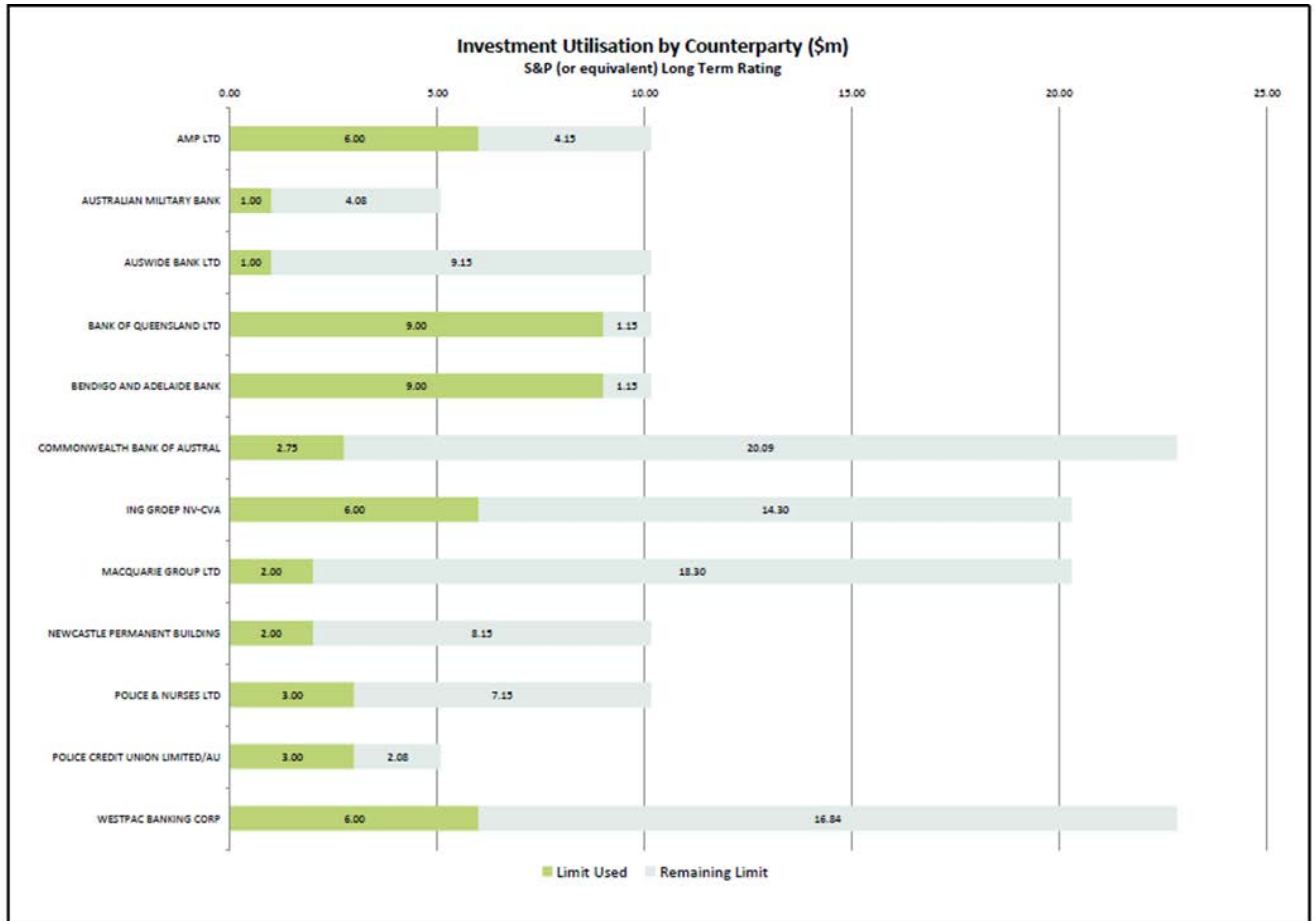


Counter Party Compliance

As at the end of September, Council was compliant with policy in terms of individual financial institution capacity limits. BoQ (BBB+) and Bendigo (BBB+) remain close to capacity. It is worth noting that capacity limits are affected by changes in the on call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.

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APPLICATION OF INVESTMENT FUNDS

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
- Plant & Vehicle Replacement	886,000
- Infrastructure Replacement	36,347,000
- Employee Leave Entitlement	1,575,000
- Deposits, Retentions & Bonds	28,000
- Sales Fluctuation Reserve	2,000,000
- Property Reserve	423,000
Unrestricted Funds:	9,491,000
TOTAL	50,750,000

FINANCIAL IMPACT STATEMENT

Council's investment portfolio decreased by \$500,000 from \$51,250,000 as at 31st July 2019 to \$50,750,000 as at 30th September 2019.

DECLARATION

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed :



Michele Curran – Manager Corporate Services

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.1.3. PROGRESS REPORT – CAPITAL WORKS EXPENDITURE

BOARD RESOLUTION

19/087 RESOLVED on the motion of Crs McCann and McGlynn that the report detailing Council's Capital Works Program as at 30 September 2019 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council's Capital Works Program as at 30 September 2019 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents a significant part of Councils activities and expenditure. This report details progress year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the Capital Works Program year to date progress as at 30 September 2019.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 30 September 2019.

TABLED ITEMS: Nil.

16.1.4. QUARTERLY BUDGET REVIEW 30 SEPTEMBER 2019

BOARD RESOLUTION

19/088 RESOLVED on the motion of Crs McCann and Callow that the Board receives and adopts the Quarterly Budget Review for the period ended 30 September 2019.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and adopts the Quarterly Budget Review for the period ended 30 September 2019.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

The Quarterly Budget Review Statement is presented to Council in accordance with Clause 203(2) of the Local Government (General) Regulations 2005, for the purpose of periodically reviewing and revising estimates of income and expenditure.

REPORT

The Quarterly Review of Council's Budget for the period ended 30 September 2019 is submitted for examination by Council.

The anticipated Operating Result for 2019/20 is a surplus of \$717,000. The Operating Result was originally budgeted for a surplus of \$722,000. Proposed adjustments are detailed below.

The Capital Works expenditure is not included in the Operating Result and is an additional outlay. Further detail about Capital Works Progress can be found in the Capital Works Progress Report item of the business paper.

Proposed September 2019 quarterly review adjustments:

Operational Expenditure

- \$5,000 additional donation for Farmlink Ball

Capital Expenditure

- \$40,000 increase for replacing a Milling Machine. The existing machine is 40-50 years old and does not meet safety requirements
- \$550,000 transfer of SCADA projects from Replacement to New categorisation
- \$10,000 decrease in Future Capital Project Investigation, transfer budget allocation to Plant & Equipment
- \$10,000 increase in Plant & Equipment for 5 Pressure Data Loggers

FINANCIAL IMPACT STATEMENT

The recommendation reduces Council's operating result by \$5,000, increases the capital works budget by \$40,000 and reduces Council's overall anticipated cash position by \$45,000.

ATTACHMENTS: Quarterly Budget Review 30-9-19.

TABLED ITEMS: Nil.

16.1.5. AUDIT RISK AND IMPROVEMENT COMMITTEE

BOARD RESOLUTION

19/089 RESOLVED on the motion of Crs Sinclair and Callow that the Board;

- 1. Receives and notes the minutes of the Audit, Risk & Improvement Committee meeting held on 3 October 2019;**
- 2. Receives and notes the annual report from the Chair of the Audit, Risk & Improvement Committee;**
- 3. Adopts the Audit, Risk & Improvement Committee Charter, as endorsed by the Audit, Risk & Improvement Committee;**
- 4. Rescinds PP015 Audit Committee Policy and;**
- 5. Extends current terms of the Audit, Risk & Improvement Committee members to the next Council elections in 2020.**

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board;

1. Receives and notes the minutes of the Audit, Risk & Improvement Committee meeting held on 3 October 2019;
2. Receives and notes the annual report from the Chair of the Audit, Risk & Improvement Committee;
3. Adopts the Audit, Risk & Improvement Committee Charter, as endorsed by the Audit, Risk & Improvement Committee;
4. Rescinds PP015 Audit Committee Policy and;
5. Extends current terms of the Audit, Risk & Improvement Committee members to the next Council elections in 2020.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Goldenfields Water County Council Audit, Risk & Improvement Committee is an advisory committee in accordance with section 355 of the Local Government Act 1993, and the Local Government Regulations 2012. The Committee was established by Council Res 17/008 on 23 February 2017. In accordance with the draft Audit, Risk & Improvement Committee Charter, meeting minutes will be reported regularly to Council.

REPORT

The Goldenfields Water County Council Audit, Risk & Improvement Committee met on 3 October 2019. Minutes of the meeting are attached for the information of the Board.

The Chair of the Committee submitted an annual report on the progress of the Committee, which is also attached.

The draft Audit, Risk & Improvement Committee Charter was reviewed and endorsed by the Committee on 3 October 2019. The Charter is based on the current OLG Internal Audit Committee Guidelines. This Charter, in addition to the Internal Audit Charter, render PP015 Audit Committee Policy obsolete, and the Committee recommends rescinding the policy.

Committee members were appointed in August 2017 for a period of two years. To ensure consistency until the next Council term, the Committee has recommended to extend their appointment until the next Council elections in 2020.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS:

1. Minutes of ARIC Meeting 3-10-19
2. ARIC Chairperson Annual Report;
3. Audit Risk & Improvement Committee Charter.

TABLED ITEMS: Nil.

16.1.6. FRAUD PREVENTION STRATEGY

BOARD RESOLUTION

19/090 RESOLVED on the motion of Crs McGlynn and Callow that the Board considers and adopts the Fraud Prevention Strategy.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board considers and adopts the Fraud Prevention Strategy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

The proposed Fraud Prevention Strategy forms part of Council's overall governance framework and supports PP024 Fraud Prevention Policy.

REPORT

The draft Fraud Prevention Strategy was reviewed and endorsed for Council adoption by the Audit, Risk & Improvement Committee on 14 June 2019. The Strategy has also been circulated for consultation with the Staff Consultative Committee.

The purpose of this strategy is to provide:

1. An integrated and overarching strategy to control Fraud and Corruption risk at Council.
2. Context to guide and align all Fraud and Corruption management activities.

3. Context for evaluation and continuous improvement of Fraud and Corruption management activities at Council.

This strategy sets out Council's commitment to Fraud and Corruption control. It details Council's approach to planning and resourcing, prevention, detection, reporting and responding to Fraud and Corruption.

Effective implementation of this strategy will help to ensure public confidence in the integrity of Council.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Fraud Prevention Strategy.

TABLED ITEMS: Nil.

16.2. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

16.2.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

19/091 RESOLVED on the motion of Crs McCann and Sinclair that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

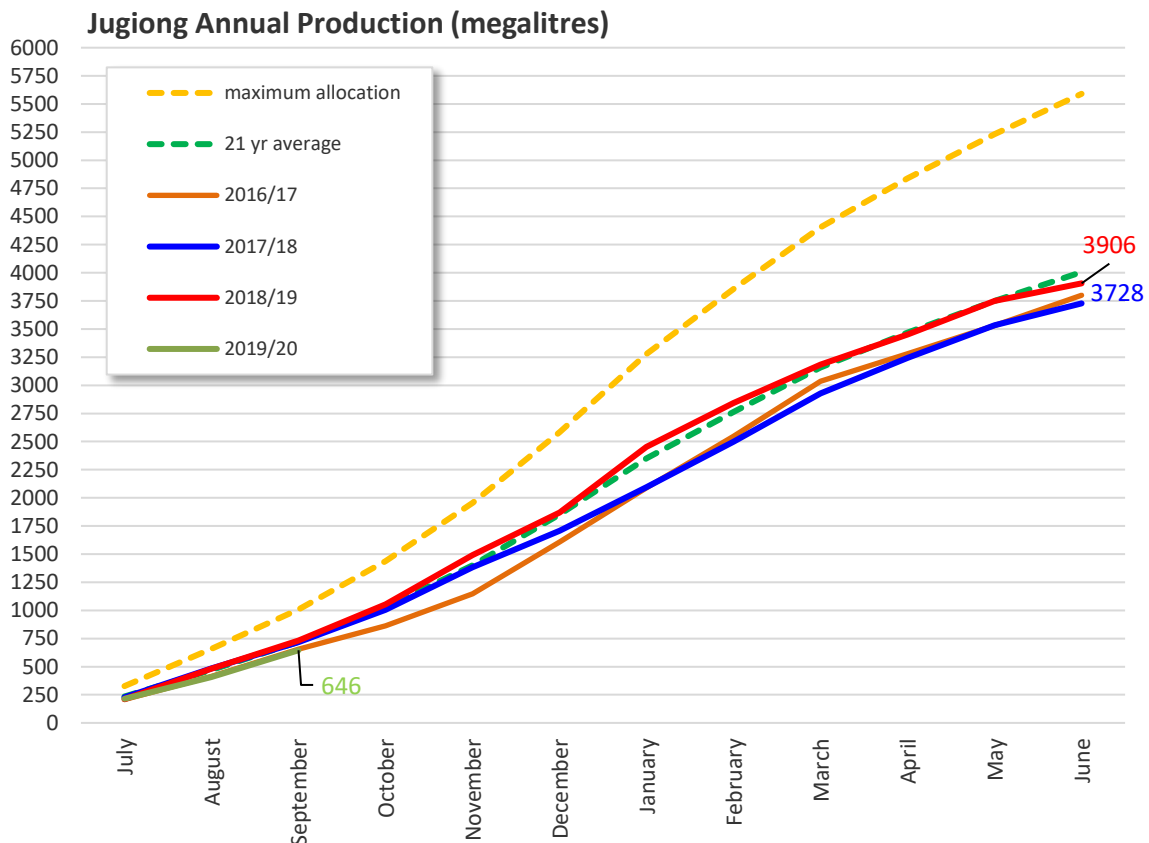
The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

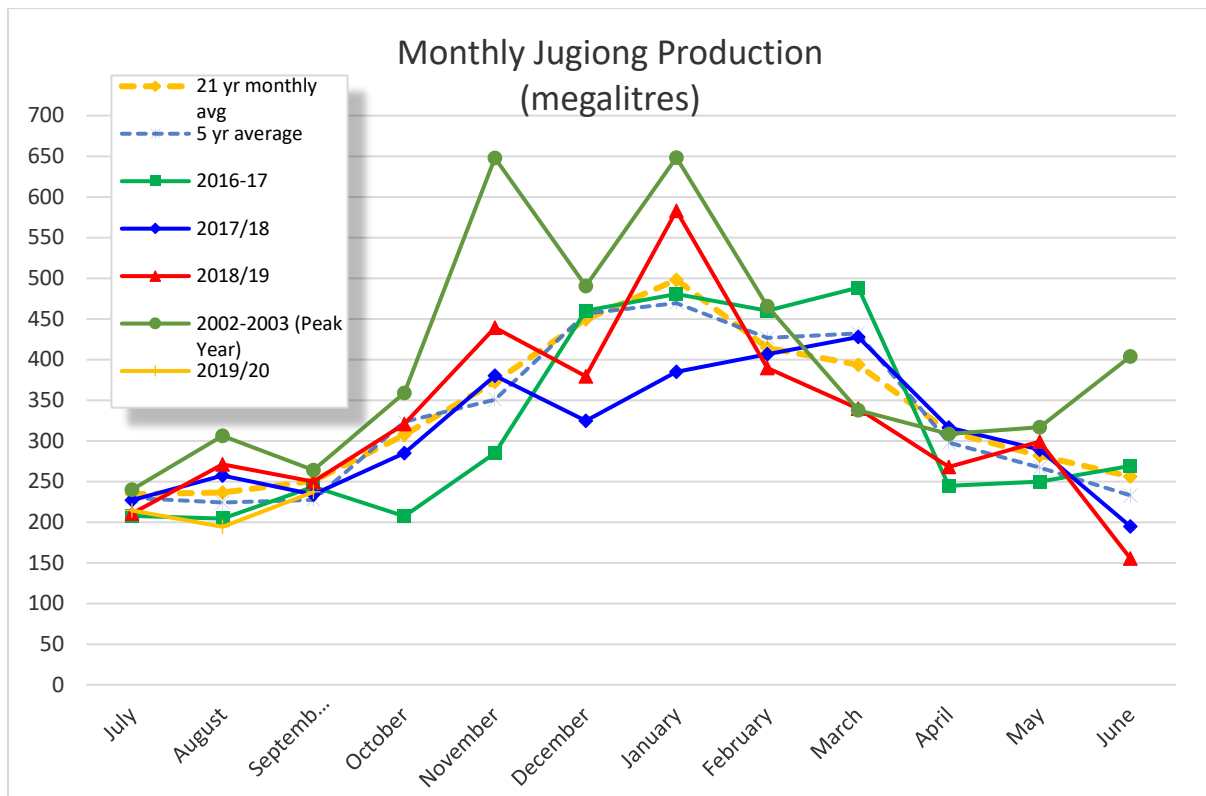
Jugiong annual water production is trending in a similar fashion to previous years.

For the period July to September 2019. Water production was 646 ML, this is trending in a similar fashion to the 2017/18 period. Water production was 732ML during the previous financial year providing a reduction of 86ML for the same period.



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Jugiong monthly water production for July was 214.35ML, August was 194.26ML and September 237.06 ML. As can be seen in the below graph, a small increase as the weather starts to get warmer.

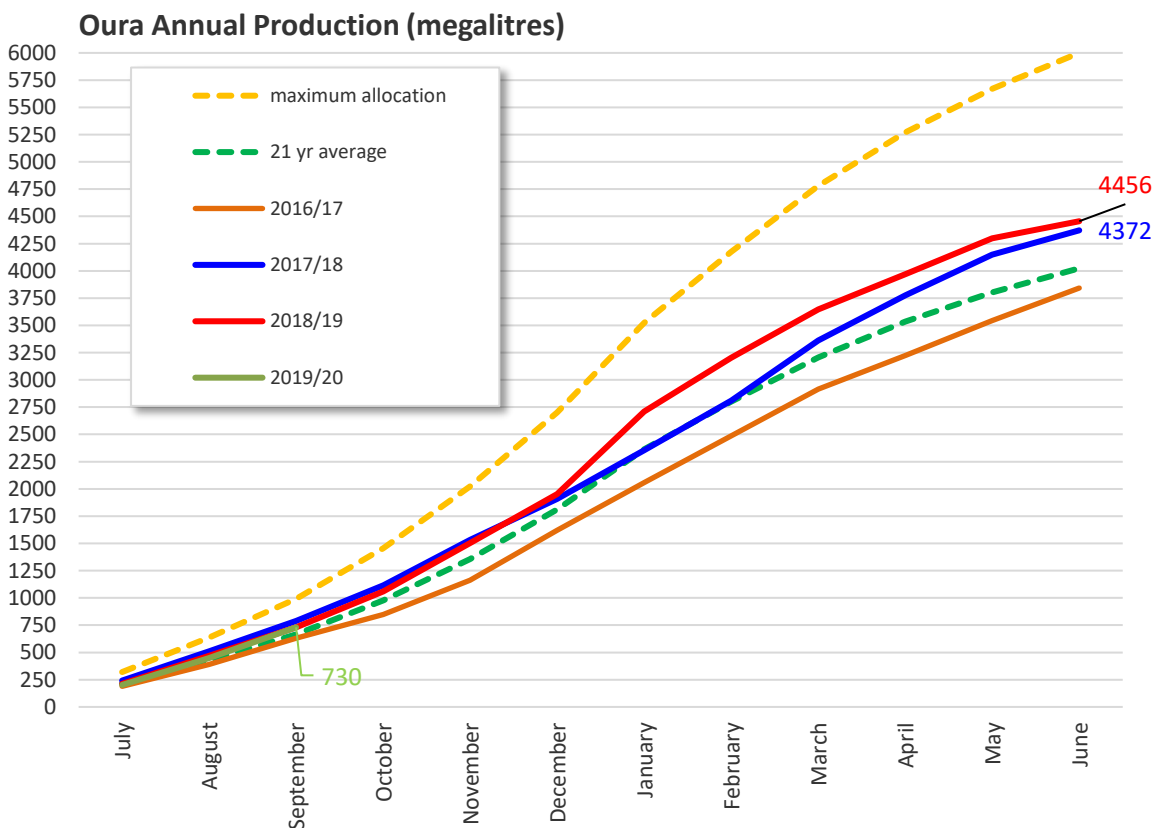


Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 3 bores namely: Bores 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

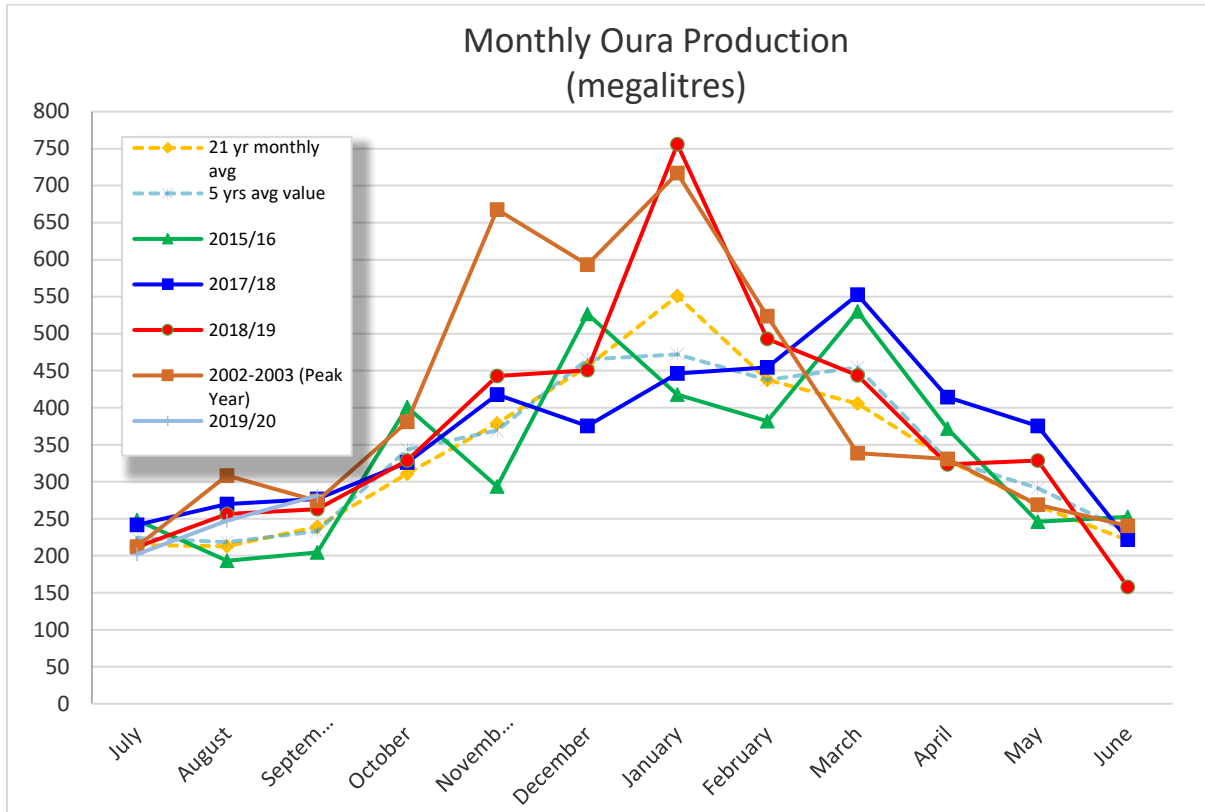
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the period of July to September 2019. Water production from the Oura bores was 730 ML, this is trending in a very similar fashion as the same period last year (2018/19) which was 731ML. A reduction of only 1ML.



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Oura production for July 2019 was 201.85ML, August was 247.44ML and September 281.15ML. A total 730 ML for this period. As can be seen in the below graph, production is trending upwards as the weather becomes warmer.

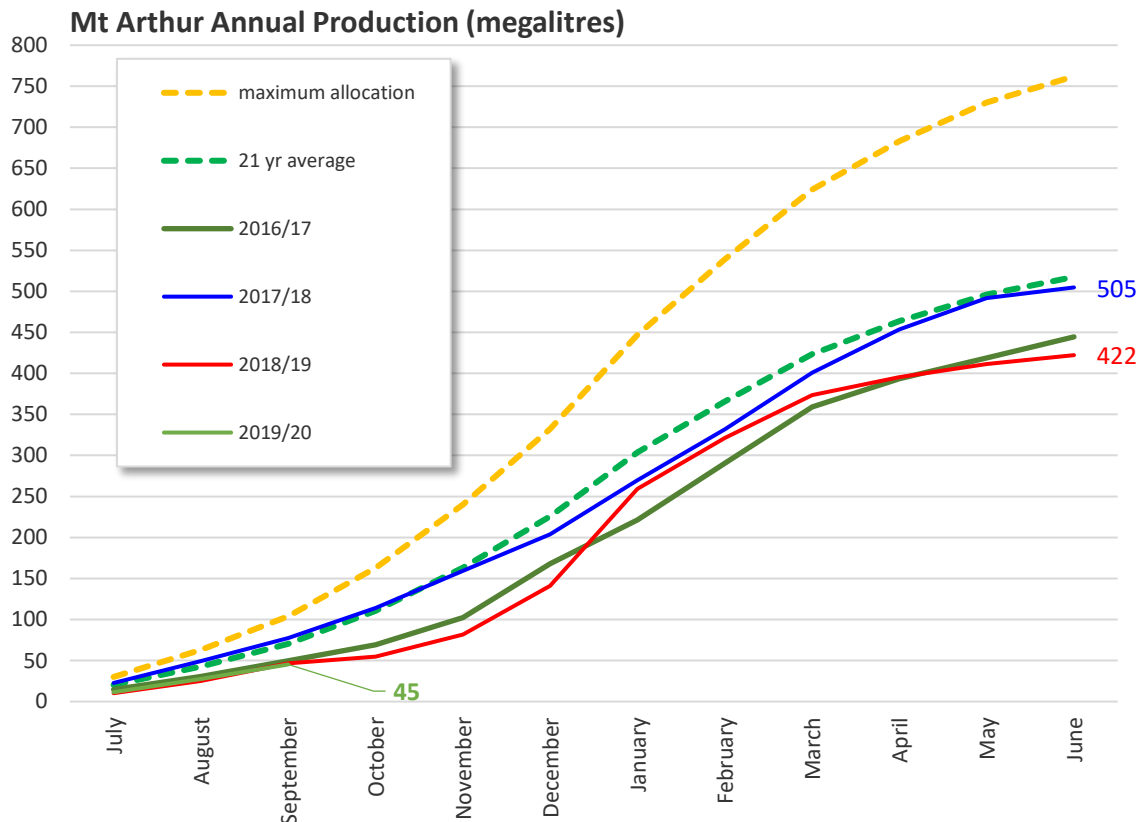


Mount Arthur Drinking Water Scheme

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

It should be noted that Staff have recognised that Bore 2 flow meter appears to be reading lower than expected. Initial investigations have identified that there is a potential decrease of 9l/s when compared to a portable ultrasonic meter that was utilised to validate flows. This means that there is an estimated 15% potential variation of production in Bore 2. The below monthly graphs have included the differences in production for the same year as a comparison to previous year's production. The replacement of a new production meter and new pipeline arrangement will commence in the 2019/20 financial year.

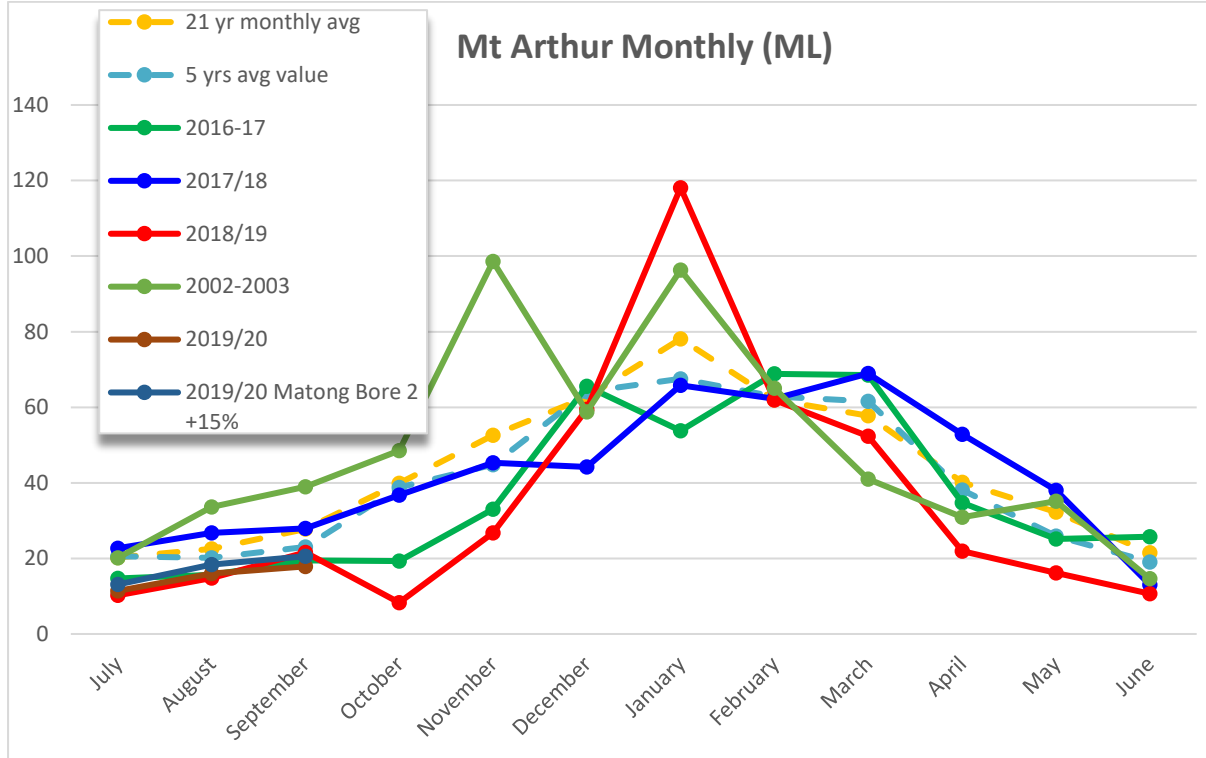
For the period July to September 2019, 45ML of water has been extracted from the Mt Arthur Bores this is fractionally lower than for the same period in 2018/19 (44ML). A decrease of 1ML. As can be seen trending in a similar fashion to previous years.



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Mount Arthur monthly water production for July was 11.39ML, August was 15.96ML and September 17.89ML.

With the inclusion of an estimated 15% variation, Mount Arthur monthly water production for July 2019 was 13.10ML, August 18.35ML and September was 20.57ML. Similarly, the Mt Arthur monthly production is trending upwards heading into the warmer months.

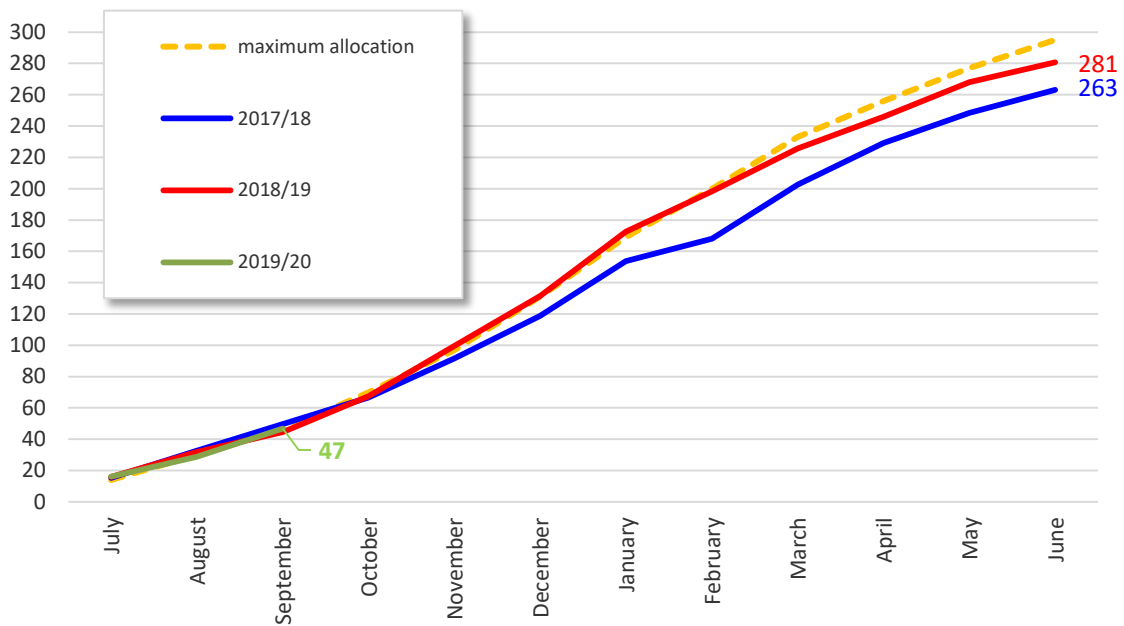


Mount Daylight Drinking Water Scheme

The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan Weethalle and Tallimba in the Bland Shire Council

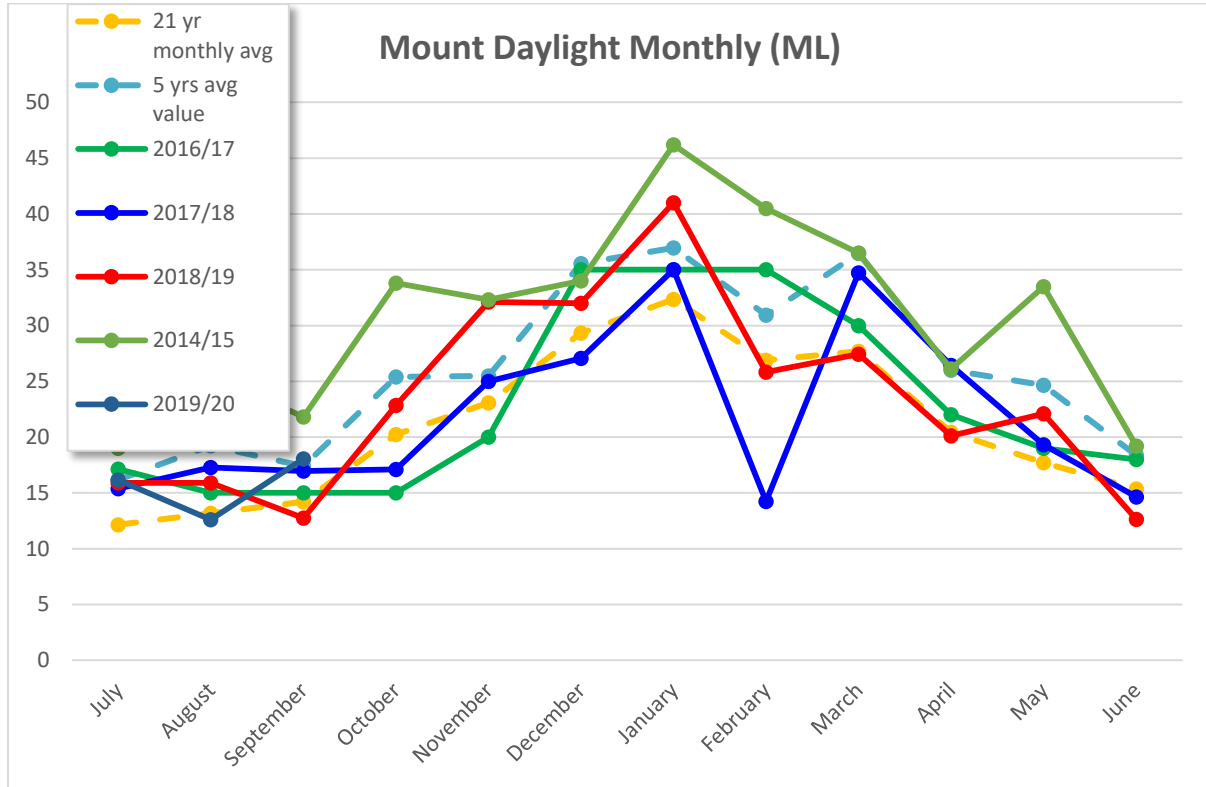
For the period July 2019 to September 2019, 47ML of water has been extracted from the Mt Daylight Bores. This is higher than the same period in 2018/19 (45ML). Indicating an increase of 2ML for the same period from the previous year.

Daylight Annual Volume (megalitres)



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Mount Daylight monthly water production for July 16.15ML, for August was 12.6ML and September was 18.06ML. After a slight drop in production in August 2019 water production from the Mt Daylight Bores is trending upwards heading into the warmer months.

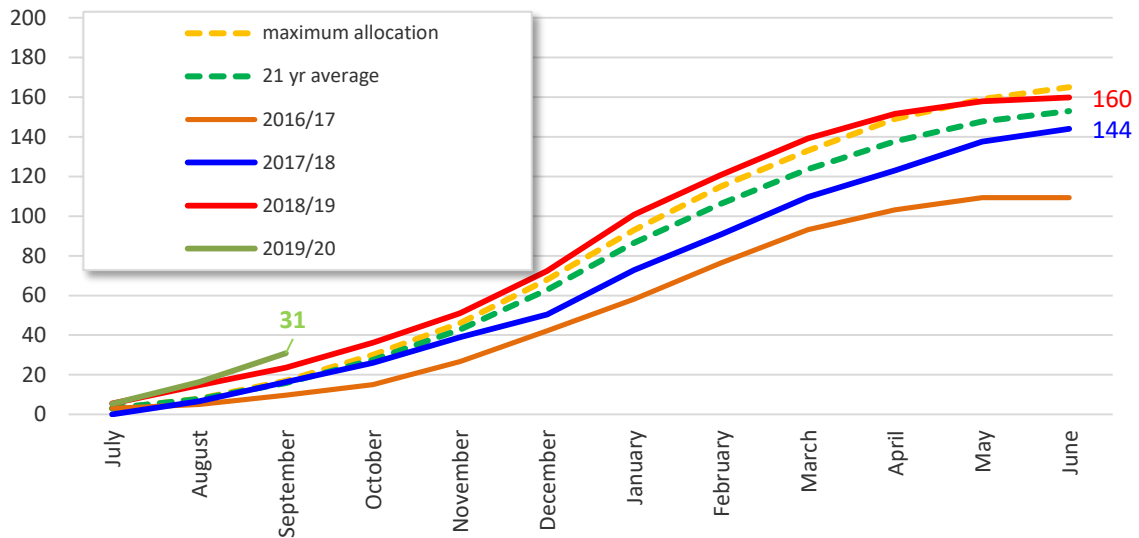


Hylands Bridge - Non Potable

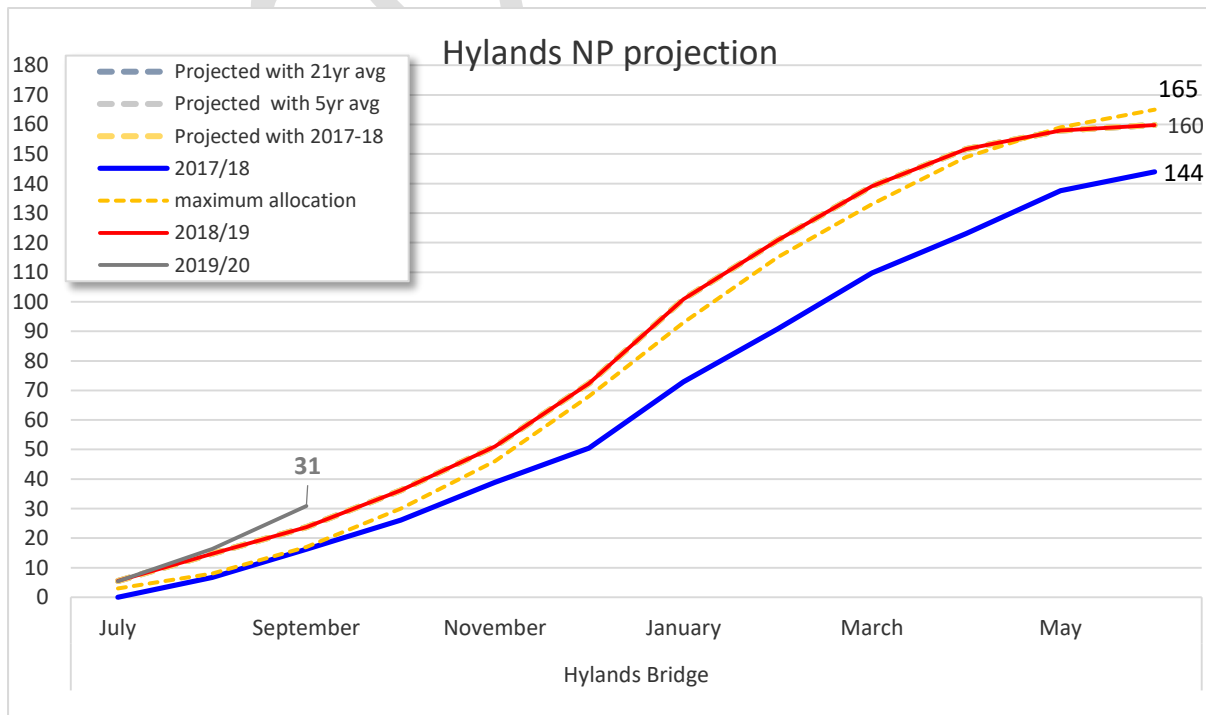
Hylands Bridge supplies Non Potable water to Barellan and Binya.

For the period June to September 2019, 31ML of water has been extracted from the Hylands Bridge scheme, this is higher than for the same period in 2018/19 (24ML). An increase in production of 7ML compared to the same period last year. This increase is most likely due to the recovery of the storage reservoirs that were utilised at the end of financial year to ensure that no breaches of excess extraction occurred.

Hylands Bridge Annual Volume (megalitres)



Hylands Bridge Projections are as per the graph below. For the period of July 28th to September 28th 2019, water production from the Hylands Bridge scheme is 7ML more than for the same period last year.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.2.2. VOLUNTARY WATER CONSERVATION MEASURES

BOARD RESOLUTION

19/092 RESOLVED on the motion of Crs McCann and Sinclair that the Board;

- 1. Note the information within this report and approve the General Manager through his delegations to implement voluntary water conservation measures across all of Goldenfields Water's supply schemes.**
- 2. Implement a community education and engagement program to encourage the uptake of water conservation measures.**
- 3. Approve a 25% reduction for 6 months for all rural and residential public standpipe water usage.**

Report prepared by Production & Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note the information within this report and approve the General Manager through his delegations to implement voluntary water conservation measures across all of Goldenfields Water's supply schemes.

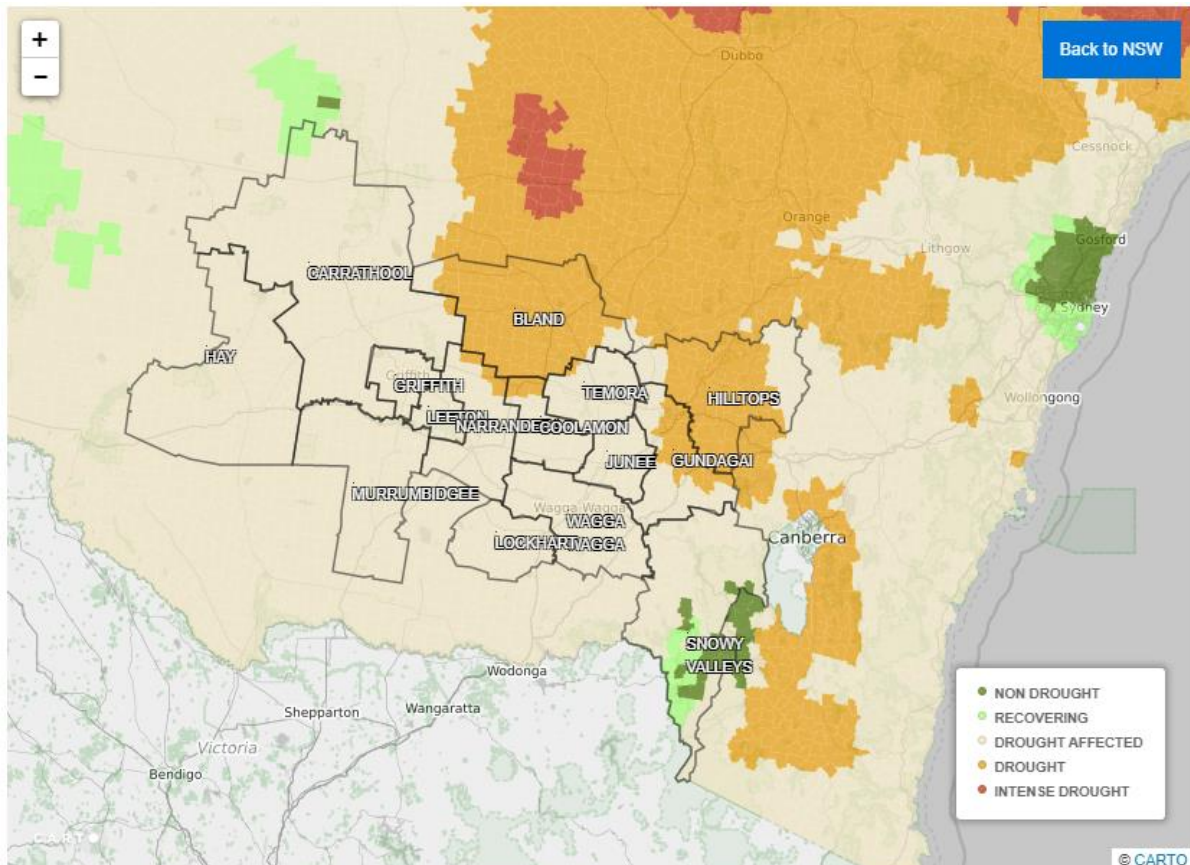
ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

- 01 Excellence in Service Provision
- 02 Maximising Regional Water Supply
- 03 Strategic Water Management
- 05 Proactive Customer Relations
- 06 Environmental Protection and Sustainability

BACKGROUND

As per the below map illustrating current drought conditions for southern NSW, over 97% of the area is impacted by drought. Both Hilltops and Cootamundra Gundagai Regional Councils have implemented some form of water restrictions for their specific localities under their Authority.

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CDI = Combined Drought Indicator. RI = Rainfall Index. SWI = Soil Water Index. PGI = Pasture Growth Index. DDI = Drought Direction Index

Data current to 06/10/2019 (AEST)

REPORT

Goldenfields Water has a current Demand & Drought Management Plan (2013) that provides specific criteria and measures for managing its water supply operations. Current drought conditions within the State have still not yet required Goldenfields Water to impose any required restrictions for its customers.

However, given the current drought situation within the State and the long term forecast of low rainfall, staff are recommending voluntary 'Water Conservation Measures' be implemented. These measures are being recommended on the basis of engaging with the community to begin education on Councils restriction procedures prior to any future impositions being required from State Government decisions, as has happened in the past.

As per the below table of Goldenfields Water's restrictions, Level 1 is aimed at Water Conservation, Level 2 & 3 Demand Management, Level 4 Drought Management and Level 5 Emergency Supply. The table provides actions and limitations for users to be made aware of in times of enforcement by Goldenfields Water staff.

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Water Restrictions Table 1					
	Water Conservation	Demand Management		Drought Management	Critical Water Supply
	Level 1	Level 2	Level 3	Level 4	Level 5 Emergency Supply
Consumption L/person/day	180	160	140	120	<100
Watering Days	Any Day	Any Day	Odd Numbers (&unnumbered)– Tuesday, Thursday, Saturday Even Numbers – Wednesday, Friday, Sunday		No External Water Use
Residential Watering Hours	5:00-9:00am 5:00-7:00pm	6:00-8:00am 5:00-7:00pm	5:00-7:00pm	6:00-7:00pm <i>Buckets Only</i>	N/A
Rural & Commercial Watering Hours	8:00-11:00am 3:00-6:00pm	8:00-10:00am 3:00-5:00pm	3:00-4:00pm	3:00-4:00pm <i>Buckets Only</i>	N/A
<i>Gardens & Lawns</i>					
1.1 Hand-held hosing	Any Day Unlimited Hours	Specified Days/Hours	Specified Days/Hours	Banned	Banned
1.2 Sprinklers and Soaker Hoses	One Sprinkler or Soaker Hose	Banned	Banned	Banned	Banned
1.3 Buckets/ Watering Cans	Any Day Unlimited Hours	Specified Days Unlimited Hours	Specified Days Unlimited Hours	Specified Days/Hours	Banned
1.4 New Turf	As Per Section 1.1 to 1.3	One Sprinkler-Specified Hours	Must Seek Approval	Banned	Banned
1.5 Approved drip and Micro sprinkler irrigation systems	Specified Hours	Specified Hours	Specified Hours	Banned	Banned
2.0 Hosing of pavement/concrete	Specified Hours	Specified Hours	Banned	Banned	Banned
3.0 Residential Pools and Spas	Specified Hours Filling/Topping up Allowed	Specified Hours Filling/Topping up Allowed	NO Filling Topping up Allowed	NO Filling OR topping up allowed	NO Filling OR topping up allowed
4.0 Motor Vehicle Washing, Truck panels	Trigger Hose or pressure cleaners	Trigger hose or pressure cleaners for rinsing	Bucket washing, Trigger hose or pressure cleaners for rinsing	Bucket for washing and rinsing	Only mirrors and windscreens
5.0 Domestic Pets Drinking water ok Washing Bucket	Pens trigger nozzle/ pressure cleaner specified hours	Pens trigger nozzle/ pressure cleaner specified hours	Pens trigger nozzle or pressure cleaner specified hours	Pens trigger nozzle or pressure cleaner specified hours	pens trigger nozzle or pressure cleaner – 15 min per day
6.0 Cleaning of BBQ's and Rubbish Bins	Unrestricted	Unrestricted	Bucket for washing, trigger hose for rinsing anytime	Bucket Anytime	Bucket Anytime
7.0 External Building cleaning	Pressure Cleaner	Pressure Cleaners	Buckets for windows only	Banned	Banned
8.0 Construction Activities – Occupier	Hose with trigger nozzle	Hose with trigger nozzle	Bucket Only	With Council Approval	Banned
8.1 Construction	Unrestricted	Unrestricted	Council approval	Council approval	Council approval
9.0 Hygiene Schools and Child Care Centres, Trucks	Trigger hose or pressure cleaner for hygiene	Trigger hose or pressure	Trigger hose or pressure cleaner for hygiene	Trigger hose or pressure cleaner for hygiene	Trigger hose or pressure cleaner for hygiene

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		cleaner for hygiene			
10.0 Stock Anytime for drinking, washing with trigger nozzle	Pens trigger hose or pressure cleaner specified hours	Pens trigger hose or pressure cleaner specified hours	Pens trigger hose or pressure cleaner specified hours	GWCC advise volume	GWCC advise volume
11.0 Crop spraying	Unrestricted	Unrestricted	GWCC advise volume	GWCC advise volume	GWCC advise volume
12.0 Bulk Water Consumers	Contract	Contract	GWCC advise volume	GWCC advise volume	GWCC advise volume

FINANCIAL IMPACT STATEMENT

It is unknown at this stage as to what precise financial impacts could be borne by implementing voluntary water conservation measures.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.2.3. GOLDENFIELDS WATER IWCM UPDATE

BOARD RESOLUTION

19/093 RESOLVED on the motion of Crs McCann and Sinclair that the Board note and accept the information provided.

Report prepared by Production & Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note and accept the information provided

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

- 01 Excellence in Service Provision
- 02 Maximising Regional Water Supply
- 03 Strategic Water Management
- 04 Best Practice Pricing
- 09 Financially Sustainable

BACKGROUND

The NSW Government is required to demonstrate compliance with the Australian Government's National Competition Policy and National Water Initiative. The approach adopted since 1995 is to progressively encourage best-practice management by Local Water Utilities (LWUs) to ensure effective, efficient and sustainable water supply and sewerage businesses.

Best-practice management of water supply and sewerage involves the following 6 criteria:

- Strategic Business Planning
- Pricing (including Developer Charges, Liquid Trade Waste Policy and Approvals)

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
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- Water Conservation & Drought Management (now combined)
- Performance Reporting
- Integrated Water Cycle Management

The NSW Government requires the development of an Integrated Water Cycle Management Plan (IWCM) as it is a LWU's resourcing strategy for the provision of appropriate, affordable, cost-effective and sustainable urban water services that meet community needs and protect public health and the environment. A LWU's IWCM Strategy:

- Sets the objectives, performance standards and associated performance indicators for the water & sewer business;
- Identifies the needs and issues based on evidence and sound analysis;
- 'Right sizes' infrastructure;
- Determines the investment priority in consultation with the community and stakeholders; and
- Identifies the 'best value 30-year' IWCM scenario on a triple bottom line (TBL) basis.

REPORT

An IWCM Plan/Strategy is required from any NSW local water utility to demonstrate that it addresses the NSW Governments best practice management expectations. The IWCM Strategy has been established to address complex linkages between elements of the urban water cycle (water supply, sewage and stormwater) and community expectations. This is done within the urban area and between its water related physical and legislative operating environment. The IWCM strategy is expected to facilitate the provision of appropriate, affordable, cost-effective and sustainable urban water services that meet community needs and protect public health and the environment.

The key outcomes of an IWCM Strategy are:

- 30-year total asset management plan (TAMP);
- 30-year financial plan (FP); and
- Drought and emergency response contingency plan (DERCP)

Staff have been working on an IWCM Strategy for Goldenfields Water since 2017. Progress has been very slow and arduous noting that input from all constituent councils is required and the element requirements to be considered has been updated.

Council has engaged Public Works to currently finalise an Issues Paper which will be utilised to develop the final strategy. The Draft Issues Paper is expected to be completed over the coming weeks with a Project Reference Group (PRG) meeting expected to be held in Late November early December.

The PRG consists of staff from all constituent councils and any relevant NSW State Government department. The PRG or working group is established to help provide input and review of all considerations that need to be documented by Goldenfields Water for its long term planning and operating requirements. This includes elements such as the establishment of appropriate levels of service and what is considered as value for money.

Upon completion and adoption (DPIE Approval) of the Draft Issues Paper and scope for the 'Strategy' in January 2020, the formalisation of the final requirements will be undertaken with the expected completion date to be around October 2020. In addition to obtaining approval for

the Issues Paper and scope of works, staff will be submitting a funding request for the IWCM Strategy through the Safe & Secure Funding Stream 2.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: IWCM Program GANTT chart.

TABLED ITEMS: Nil

16.3. MATTERS SUBMITTED BY ENGINEERING MANAGER

16.3.1. BACKFLOW PREVENTION POLICY

BOARD RESOLUTION

19/094 RESOLVED on the motion of Crs Callow and Sinclair that the Board adopts the revised Backflow Policy.

Report prepared by Acting Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised Backflow Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Goldenfields Water PP006 Backflow Prevention Policy is due for its 2 yearly review.

REPORT

In order to maintain a safe drinking water supply, staff have reviewed PP006 Backflow Prevention Policy. This policy outlines requirements for the backflow hazard identification and the required level of hazard control required on each service connection.

The review changes include;

- Updated reference to related policies
- Updated legislation documents
- Inclusion of certified Goldenfields Water Staff undertaking works on backflow devices.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's current financial position.

ATTACHMENTS: Draft PP006 Backflow Prevention Policy

TABLED ITEMS: Nil

16.3.2. REVISED DRAFT EASEMENT AND ACQUISITION POLICY

BOARD RESOLUTION

19/095 RESOLVED on the motion of Crs Sinclair and Callow that the Board adopts the revised draft Easement and Acquisition Policy.

Report prepared by Acting Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board adopts the revised draft Easement and Acquisition Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Council owns and operates a significant amount of assets within private property. Historically not all assets are within an easement or on land owned by Goldenfields Water.

The purpose of this policy is to provide a definitive solution, ensuring all easements are dealt with consistently.

REPORT

In order to maintain access to infrastructure new and existing, staff have developed an Easement and Acquisition policy. The policy outlines requirements for acquiring land and/or easements for infrastructure.

Goldenfields Water do have right to access infrastructure under the Local Government Act 1993 and Water Management Act 2000. An easement gives further protection where conditions are put on the property title and outline what can and can't be done within the limits of the easement. The draft policy outlines easement conditions, of significance is the limitations on building within the easement which is not clearly defined in the above mentioned Acts.

Acquisition of land for reservoir and pump station assets, mitigates potential issues surrounding changes of ownership. Agreed access conditions and locations as well as operating procedures don't always transfer well with ownership. Land acquisition and access easements with their conditions, eliminate future problems.

A draft Easement and Acquisition Policy was tabled at the August 2019 Council Board meeting and it was resolved that the policy be brought to the next meeting and suggested changes accommodated. The policy has been altered to address these concerns.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's current financial position. Once adopted staff will include the associated costs in budget forecasts

ATTACHMENTS: Revised Draft Easement and Acquisition Policy

TABLED ITEMS: Nil

16.4. MATTERS SUBMITTED BY THE GENERAL MANAGER

16.4.1. PECUNIARY INTEREST RETURNS

BOARD RESOLUTION

19/096 RESOLVED on the motion of Crs McCann and Sinclair that Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2019.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council note the report and the tabling of the Pecuniary Interest returns for the year ended 30 June 2019.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Under section 6.21 of the Code of Conduct, councillors and designated persons must provide a declaration of pecuniary interest as contained in the prescribed form.

REPORT

Declaration of Pecuniary interest returns must be completed and lodged with the General Manager within three (3) months after becoming a councillor or designated person, 30 June of each year and upon becoming aware of an interest they are required to disclose as per the Code of Conduct.

Returns must be tabled at the first meeting held after the required lodgement date.

In accordance with the Local Government Act 1993, these returns are now tabled before Council as public documents.

Councillors and staff are reminded that it is imperative their honesty and transparency is maintained at all times. A pecuniary interest return may be lodged at any time during the year should circumstances deem it necessary.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Pecuniary Interest Returns

16.4.2. 2018/19 ANNUAL REPORT

BOARD RESOLUTION

19/097 RESOLVED on the motion of Crs McGlynn and Sinclair that Council's 2018/19 Annual Report be received and noted.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council's 2018/19 Annual Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Section 428 of the Local Government Act 1993, requires Council to prepare an Annual Report. The report details Goldenfields' achievements in implementing the Delivery Program and the effectiveness of the principles undertaken in achieving the objectives at which those principal activities are directed.

REPORT

Goldenfields Waters' 2018/19 Annual Report is the second report within the four year reporting period for the 2017 – 2021 Delivery Program.

The results and outcomes are a reflection of the efforts of all staff within the organisation, undertaking a variety of roles from the front office in Temora to the remote areas within our 22,500 square kilometre footprint.

The Annual Report has been prepared in accordance with the guidelines under section 406 of the Local Government Act – *Integrated Planning and Reporting Guidelines*.

A copy Council's audited financial reports is included as an Appendix to the annual report.

The annual report will be posted on Council's website and provided to the Minister for Local Government as per requirements.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS:

1. 2018/19 Annual Report
2. Schedule A – Audited Financial Statements

TABLED ITEMS: Nil

16.4.3. DELIVERY PROGRAM PROGRESS REPORT – JANUARY TO JUNE 2019

BOARD RESOLUTION

19/098 RESOLVED on the motion of Crs McCann and McGlynn that Council's January – June 2019 Delivery Program Progress Report be received and noted.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council's January – June 2019 Delivery Program Progress Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Section 404 of the Local Government Act 1993 - *Delivery Program*, stipulates that regular progress reports (at least 6 monthly) be provided to Council to report on progress toward the principal activities detailed in the Delivery Program.

REPORT

Council's January to June 2019 Delivery Program Progress Report has been created, measuring the organisations progress toward the Delivery Program. The report is attached for Council's information.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Delivery Program Progress Report

TABLED ITEMS: Nil

16.4.4. DELEGATIONS OF AUTHORITY

BOARD RESOLUTION

19/099 RESOLVED on the motion of Crs Sinclair and Callow that the Board;

1. **Adopt the revised Delegations of Authority Policy**
2. **Rescind resolution 18/50**

Report prepared by Human Resources Coordinator

COUNCIL OFFICER RECOMMENDATION

That the Board;

1. Adopt the revised Delegations of Authority Policy
2. Rescind resolution 18/50

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Section 377 of the Local Government Act 1993 Council may, by resolution, delegate functions of the Council to the General Manager.

REPORT

PP05 Delegations of Authority Policy was adopted by Council in October 2016. It has been determined that this document in its original format is not prescriptive enough for effective use. The policy has been updated to include specific delegations to the Chairperson, General Manager and Deputy Chairperson when acting in the role of Chairperson.

Adoption of this policy would supersede resolution 18/50, which set out that the amount of rates and charges above which any individual rate or charge may be written off only by resolution of the council is one thousand dollars (\$1,000.00).

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS:

1. Draft PP005 Delegations of Authority Policy
2. PP005 Delegations of Authority Policy

TABLED ITEMS: Nil.

16.4.5. SOCIAL MEDIA AND MEDIA REPORT

BOARD RESOLUTION

19/100 RESOLVED on the motion of Crs Sinclair and McGlynn that Goldenfields Water Social Media and Media report be received and noted.

Report prepared by Community Education and Engagement Officer

COUNCIL OFFICER RECOMMENDATION

Goldenfields Water Social Media and Media report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

05 Proactive Customer Relations

BACKGROUND

To ensure Councillors are kept informed of Goldenfields Waters media activity, a report detailing the organisations social media and media tracking will be delivered on a six monthly basis.

REPORT

Social Media Update, January 1 – June 30 2019

Facebook

Facebook remains Goldenfields Water's primary platform for communicating, advertising and promoting our organisation. Insight break downs are provided below:

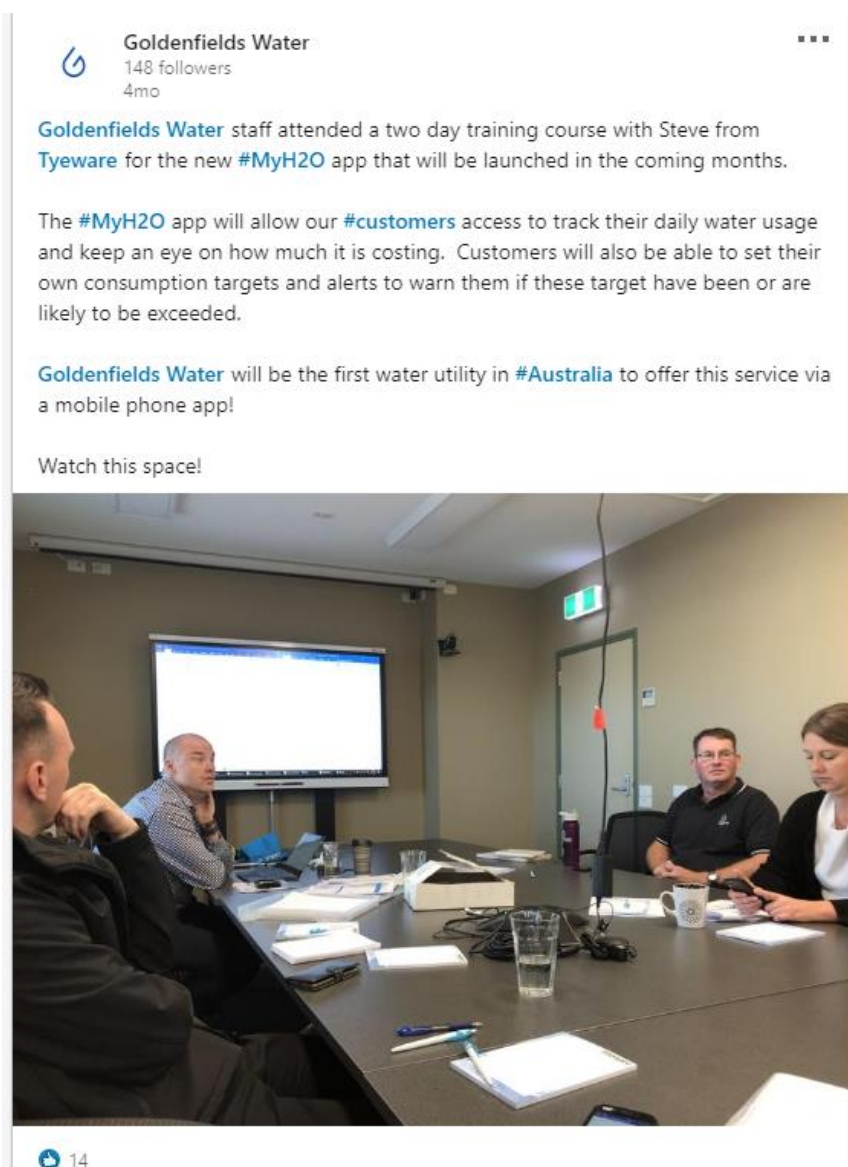
- **Page likes** *(the number of people who have selected to like our page and see content from it in their news feed)*
January 1st 2019 – 879 likes
June 30th 2019 – 1077
Increase of 23%
- **Number of posts** *(the number of posts including videos, water interruption notices, announcements etc that have been posted on the organisations page)*
112
- **Reach** *(the number of people who had any posts from the GW page come up on their screen/mobile)*
105,153 (estimate)
- **Content engagements** *(the number of comments, reaction or shares on our posts)*
15,738
- **Top three highest reaching posts**
 1. Temora's bulk water filling station announcement – 8,044 views, 109 likes, 19 comments, 23 shares
 2. Mandamah reservoir construction time lapse video – 6,382 views, 28 likes, 2 comments, 5 shares, total 1,772 minutes viewed
 3. Meet Zac, Goldenfields Water Accountant – 5,801 views, 225 likes, 91 comments, 11 shares, total 1,700 minutes viewed

Instagram

- Number of posts – 82
- Total followers – 206
- Biggest audience – Temora, females aged 25 - 34
- Top posts – See below. Resulted in 40 likes and 1,426 views. Date: 24.7.19

LinkedIn

- Number of posts –24
- Total followers - 148
- New followers - +3
- Total impressions – 8701
- Total post engagements (likes and clicks) – 93
- Top post – See below. Resulted in 419 impressions, 29 clicks and 10.98 per cent engagement rate.



Goldenfields Water
148 followers
4mo

Goldenfields Water staff attended a two day training course with Steve from **Tyeware** for the new **#MyH2O** app that will be launched in the coming months.

The **#MyH2O** app will allow our **#customers** access to track their daily water usage and keep an eye on how much it is costing. Customers will also be able to set their own consumption targets and alerts to warn them if these target have been or are likely to be exceeded.

Goldenfields Water will be the first water utility in **#Australia** to offer this service via a mobile phone app!

Watch this space!

14

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 24 October 2019**

Traditional Media

From 1st January 2019 – 30th June 2019, there was 11 media releases delivered through to local print and television media.

Date	Media Release	Coverage
25.1.19	Water Usage Warning	All local newspapers ABC Riverina
15.3.19	A new General Manager for Goldenfields Water announced	All local newspapers
24.4.19	Fill up at Goldenfields Bulk Water Station	All local newspapers
8.5.19	Hilltops Council Discoloured Water	All local newspapers ABC Riverina
9.5.19	Discoloured water in Young	All local newspapers
10.5.19	Capital Works Program a key focus	All local newspapers ABC Riverina
15.5.19	Planned Water Outage for residents located on Schlunkies Road to Newell Highway at Wyalong	All local newspapers
20.5.19	Local students diving into Goldenfields Water's Depth Day	All local newspapers
22.5.19	Goldenfields Water keeps the water flowing in Wyalong	All local newspapers
13.6.19	Goldenfields Water Accountant acknowledged by LG Professionals NSW	All local newspapers
21.6.19	Capital Works progress and success in Sydney for LG Professionals NSW Awards	All local newspapers

FINANCIAL IMPACT STATEMENT

All activities are funded within the operational budget

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.4.6. COUNCIL MEETING DATES 2019/20

BOARD RESOLUTION

19/101 RESOLVED on the motion of Crs McGlynn and Sinclair that Council set the meeting schedule as described for the ensuing twelve months.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council set the meeting schedule as described for the ensuing twelve months.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

Goldenfields Water County Council meetings are held on the fourth Thursday of every second month at the Temora Office, commencing at 10.00am.

REPORT

By reviewing the meeting schedule for the ensuing twelve months at the October meeting each year, a new Council and / or a new Chairperson can revise the meeting schedule after the annual Chair elections have been held.

Goldenfields Water Council meetings are generally held on the fourth Thursday of every second month, commencing at 10.00am.

In order to allow advance public notification of Council meeting dates for the next twelve months, the following program is put forward for consideration:

Friday 13 December 2019, commencing at 10am
Thursday 27 February 2020, commencing at 10am
Thursday 23 April 2020, commencing at 10am
Thursday 25 June 2020, commencing at 10am
Thursday 27 August 2020, commencing at 10am
Thursday 22 October 2020, commencing at 10am

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.4.7. COUNCIL CHRISTMAS FUNCTION

BOARD RESOLUTION

19/102 RESOLVED on the motion of Crs McGlynn and Sinclair that:

- 1. Goldenfields Water hosts a Christmas function at the conclusion of the December Council meeting.**
- 2. The Temora office be closed from 12.00pm Friday 13 December 2019 for the remainder of the day to facilitate the function.**

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That:

1. Goldenfields Water hosts a Christmas function at the conclusion of the December Council meeting.
2. The Temora office be closed from 12.00pm Friday 13 December 2019 for the remainder of the day to facilitate the function.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

08 Highly Skilled and Energetic Workforce

BACKGROUND

Goldenfields Water traditionally hosts a Christmas function for the Board, staff, and their families to acknowledge the efforts of employees over the preceding year.

REPORT

Goldenfields Water December Council meeting is normally held with a Christmas function immediately following its conclusion.

The function will be held on Friday 13 December 2019 commencing 12.30pm at the Temora Bowling Club. Councillors, staff, and families will be invited to attend.

Transportation will be arranged as required for employees whose roles are based outside Temora.

To facilitate the hosting of the Christmas function the office will be closed from 12.00pm Friday 13 December 2019 for the remainder of the day.

FINANCIAL IMPACT STATEMENT

The cost of hosting a Christmas function has been allocated within the budget.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.4.8. OFFICE CLOSURE

BOARD RESOLUTION

19/103 RESOLVED on the motion of Crs McCann and Sinclair that Council endorse the office to be closed commencing Monday 23 December 2019, reopening Monday 6 January 2020.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That Council endorse the office to be closed commencing Monday 23 December 2019, reopening Monday 6 January 2020.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

08 Highly Skilled and Energetic Workforce

BACKGROUND

Council has previously closed its office for a period of two weeks during the Christmas and New Year Period, with minimal disruption to Council's normal operations.

REPORT

The office closure is proposed to be from Monday 23 December 2019, reopening Monday 6 January 2020.

Benefits are:

- The first week of the New Year is a quiet week for customer interaction,
- Many businesses that Council deals with are closed that week,
- Many staff take advantage of extending their Christmas/New Year break, and
- The additional closure assists annual leave liability management.

Rostered staff will be on call to attend to operational issues (water breaks, breakdowns etc) and for major emergencies key staff will be recalled.

Customers can pay accounts through Australia Post and Bpay facilities.

Notification of the office closure period would be advertised during December.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

17. NEXT MEETING

The next ordinary meeting of Council is due to be held 13 December 2019 at 10.00am.

18. CLOSE OF BUSINESS

There being no further business requiring the attention of Council the meeting was declared closed at 11:45am

UNCONFIRMED

**RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS
MINUTES OF THE BOARD MEETING HELD
Thursday 8 August 2019**

Held at Commercial Club, Wagga Wagga. Meeting opened at 11:08am

PRESENT

Ray Smith	Bland Shire Council	
Cr Brian Monaghan	Bland Shire Council	
Tony Donoghue	Coolamon Shire Council	
Cr John Seymour <i>OAM</i>	Coolamon Shire Council	
Cr Abb McAlister	Cootamundra-Gundagai Regional Council	
Phil McMurray	Cootamundra-Gundagai Regional Council	
Cr Heather Wilton	Greater Hume Shire Council	
Steve Pinnuck	Greater Hume Shire Council	
Aaron Drenovski	Goldenfields County Council	
James Davis	Junee Shire Council	
Cr Rodger Schirmer	Lockhart Shire Council	
Peter Veneris	Lockhart Shire Council	
Cr Greg Verdon	Riverina Water County Council	
Andrew Crakanthorp	Riverina Water County Council	
Cr Rick Firman <i>OAM</i>	Temora Shire Council	Chairman
Gary Lavelle <i>PSM</i>	Temora Shire Council	
Julie Briggs	REROC	
Kate Hardy	REROC	
Anneke Gehrmann	Riverina Joint Organisation	

APOLOGIES

Apologies for non-attendance were received from Cr D Palmer, Cr N Smith and Mr James Bolton.

Moved Cr H Wilton, seconded J Seymour that the apologies be accepted.

CARRIED

CONFIRMATION OF MINUTES

Moved Cr H Wilton seconded Cr B Monghan that the minutes of the meeting held on 6 June 2019 be confirmed.

CARRIED

BUSINESS ARISING

Noted.

CORRESPONDENCE

The Correspondence report was tabled. J Briggs raised the following issues with members:

- REROC received a letter from Chris Hanger, Acting Deputy Secretary, Regional NSW advising that the NSW Government will not be making an investment decision on the Southern Lights project until 2020. Copy of letter was provided to members.
- REROC has responded to Wagga Wagga City Council in relation to their resignation from REROC. Copy of letter was provided to members.

Moved Cr B Monaghan seconded Cr R Schirmer that the Correspondence be received.

CARRIED

EXECUTIVE OFFICER'S REPORT

The report was tabled. J Briggs raised the following issues with members:

Southern Lights Key Achievements - this document was put together as a reminder OF WHAT Southern Lights has achieved and the positive progress made. Some of the SULOS savings that have been obtained can be attributed to the work of the Southern Lights group and the group being around the table in discussions.

T-Corp funding discussions are currently occurring, this is different lending to what they usually do but they are keen to work out how they can lend money to the project. We are currently waiting on numbers from Essential Energy to pass on to TCorp to progress discussions further.

Jenny Bennett from Central NSW JO has also had discussions with the Office Environment and Heritage (OEH) re: obtaining funding to assist with the cost of the Southern Lights consultants.

A Crakanthorp left the room at 11:14am and returned at 11:18am

G Lavelle arrived at 11:15am

Biodiversity Officer – we are looking for a possible secondment from a Member Council to fill the Biodiversity Officer position. J Briggs will send a follow up email to councils with details of the position.

REROC Technical Groups – it was agreed by the REROC Executive that a letter be written to the Riverina JO inviting the JO to place a delegate on each of the Technical Groups (Planning, Water and Wastewater, Youth and Community, Workforce Development, Infrastructure/Engineers, Energy Management Group and Waste Forum). This would ensure that issues that required lobbying activities would be fed back to the JO for action.

Moved T Donoghue, seconded H Wilton that the REROC Board adopt the approach recommended by the Executive that the Riverina JO be invited to formally appoint a delegate to each of the REROC technical groups.

CARRIED

Change in timing for Board Meetings - It was agreed that REROC would move the Board meetings to later in the month after the Technical Groups have met to make it easier to feed requests for advocacy into the Riverina JO.

Moved by Cr H Wilton, seconded Cr A McAlister that the REROC Board meet on the fourth Thursday of the month, except in December where the meeting will be held on the second Thursday.

CARRIED

Parliament House Visit – It was agreed to add the Treasurer, the Prime Minister and the Minister for Roads to the invitation list.

Increasing Resilience to Climate Change Grants – The CEO expressed an interest in exploring options for a project around Micro-Businesses to support families in drought affected areas. The Board agreed not to pursue a grant.

Moved Cr H Wilton seconded Cr B Monaghan that the CEO Report be received.

CARRIED

RESOURCE SHARING REPORT

The report was tabled. J Briggs raised the following issues with members:

Southern Lights Project – Albury deploying the first of the lights in October 2019. Orange City has also signed their deployment agreement. Orange, Bathurst and Albury are all funding the deployment internally. An Agreed Deployment Approach has been created for the councils to use when making decisions about the deployment, a draft will be sent to the REROC General Managers for final review.

The Southern Lights website has been updated and is easier to use. The Agreed Deployment Approach is a default proposition and if councils would like to change from this recommendation they are able to do so. Southern Lights Consultants are available to advise councils, this will be at a cost to the individual council.

The Executive Officer of CENTROC has invited REROC to Bathurst for a joint meeting and to do an inspection of the new LED lights. The Board discussed the proposal but agreed not to progress it.

Build a Bridge – unfortunately we have had to postpone the camp this year due to the facilitator being ill. Participant numbers were also lower this year. The Camp will now be held in April 2020. All students who were offered a place this year will be offered a place in the 2020 Camp. Sponsorship money will be carried over to the April 2020 camp. CSU have also come on board as sponsors of the program.

Moved Cr H Wilton, seconded Cr B Monaghan that the Resource Sharing report be received.

CARRIED

TREASURER'S REPORT

The report was tabled by T. Donoghue.

Moved Cr H Wilton, seconded P Veneris that the REROC 2019/2020 proposed budget be accepted and adopted.

CARRIED

Moved Cr H Wilton, seconded Cr A McAlister that the REROC Financial Statement as at 31 July 2019 be accepted.

CARRIED

Moved T Donoghue, seconded Cr H Wilton that the Finance Report be received.

CARRIED

WASTE FORUM REPORT

The report was tabled. K Hardy raised the following issues with members:

Regional Waste Metal Collections - a collection round is due to commence on 26 August 2019 in Junee. D&M Scrap Metal were the successful contractors for this round of collections. Given the volume of waste metal accumulating throughout the region we anticipate another collection will be required towards the end of the year.

Regional Mattress and Tyre Collection – we are currently exploring options to complete a regional collection of Mattresses and Tyres throughout the REROC region.

CRC 2018/19 report for EPA - a copy of the CRC Annual report prepared for the NSW Environmental Protection Authority (EPA) was provided to the Board for review.

Moved Cr B Monaghan, seconded S Pinnuck that the Waste Forum report be received.

CARRIED

YOUTH & COMMUNITY DEVELOPMENT NETWORK REPORT

The report was tabled. K Hardy raised the following issues with members:

Take Charge Forum – we have an exciting line up of speakers and workshops for the students attending the 2019 event. Response from the schools has been good with approx. 70 students registered to attend the day. The event has been sponsored by Essential Energy and the Murrumbidgee Primary Health Network.

Moved Cr J Seymour seconded S Pinnuck that the Youth & Community Development Network report be received.

CARRIED

PROCUREMENT REPORT

The report was tabled. K Hardy raised the following issues with members:

Metal Waste collections - a collection round is due to commence on 26 August 2019 in Junee. D&M Scrap Metal were the successful contractors for this round of collections. Given the volume of waste metal accumulating throughout the Region we anticipate another collection will be required towards the end of the year.

Liquid Alum - REROC is due to go out to tender for the purchase of the bulk supply of Liquid Alum. Following on from the June board meeting Central NSW Councils (CENTROC) has expressed interest in joining REROC and RAMJO on this joint procurement. This will significantly increase the quantities making the tender more attractive.

Moved Cr B Monaghan, seconded Cr H Wilton that REROC work collaboratively with RAMJO and CENTROC on a joint tender for the procurement of liquid alum and that a provision for a rebate for the ROCs and JOs be included in the tender. This rebate is to be distributed on the basis of the spend of their Member Councils.

CARRIED

Cr R Schirmer left the meeting at 11:58am

Moved Cr A McAlister, seconded Cr H Wilton that the Procurement report be received.

CARRIED

GENERAL BUSINESS

None.

NEXT MEETING

Thursday 24 October 2019

CLOSURE

Meeting closed at 12:00pm



Riverina Joint Organisation

Minutes

Board Meeting held

8 August 2019

Minutes of the Riverina Joint Organisation Board Meeting held at the Wagga Wagga Commercial Club, Gurwood Street, Wagga Wagga on Thursday 8 August 2019

The meeting opened at 9:07am

Present

Ray Smith	Bland Shire Council	
Cr Brian Monaghan	Bland Shire Council	
Cr John Seymour	Coolamon Shire Council	
Tony Donoghue	Coolamon Shire Council	
Cr Abb McAlister	Cootamundra-Gundagai Regional Council	Arrived 9:13am
Phil McMurray	Cootamundra-Gundagai Regional Council	Arrived 9:07am
Cr Heather Wilton	Greater Hume Shire Council	
Steve Pinnuck	Greater Hume Shire Council	
Aaron Drenovski	Goldenfields County Council	
Cr Neil Smith	Junee Shire Council	
James Davis	Junee Shire Council	
Cr Rodger Schirmer	Lockhart Shire Council	Arrived 9:14am
Peter Veneris	Lockhart Shire Council	
Cr Greg Verdon	Riverina Water County Council	
Andrew Crakanthorp	Riverina Water County Council	
Cr Rick Firman OAM	Independent Chairman	
Cr Graham Sinclair	Temora Shire Council	
Gary Lavelle	Temora Shire Council	
Julie Briggs	Riverina Joint Organisation	
Kate Hardy	REROC	
Anneke Gehrman	Riverina Joint Organisation	

1. Apologies

Resolved on the motion of Cr H Wilton, seconded Cr J Seymour that the apologies of Cr Neil Smith, Mr Dennis Palmer, Mr James Bolton be received.

2. Move to Committee of the Whole

Resolved on the motion of Cr H Wilton, seconded Cr B Monaghan that the Board conduct its business as a Committee of the Whole.

3. Declarations of Interest

There were no declarations of interest by the Board.

4. Confirmation of Minutes of the Previous Meeting

Resolved on the motion of Cr B Monaghan, seconded Cr H Wilton that the minutes of the 6 June 2019 Board meeting be confirmed as a true and accurate record.

5. Business Arising from Previous Board Meetings

Noted.

6. Correspondence

Resolved on the motion of Cr G Sinclair, seconded Cr H Wilton that the Board receive and note the correspondence.

7. Executive Officer Report

7.1 JO Funding Arrangements

Resolved on the motion of Cr H Wilton, seconded Cr R Schirmer that the JO Working Party meet to determine the project, or projects that the Riverina JO will submit for funding.

G Lavelle left the room at 9:10am and returned at 9:13am

A McAlister arrived at 9:13am

R Schirmer arrived at 9:14am

7.2 JO Strategic Plan and Statement of Regional Priorities.

Resolved on the motion of Cr B Monaghan, seconded Cr A McAlister that pending the occurrence of an extraordinary Board Meeting (via phone) and a unanimous decision to apply for the grants, the Riverina JO explore the opportunity to submit for Strengthening County Communities Funding and the CEO work with the Operations Working Party to develop a project for funding.

A Drenovski left the room at 9:25 and returned at 9:32

7.3 JO Audit

Resolved on the motion of Cr H Wilton, seconded Cr J Seymour that the Board adopt the following recommendations:

That the Board write to the Auditor General (attaching the draft financial statement):

1. For advice on the methodology used to determine the level of work required for the audit; and
2. To express disappointment that the audit does not reflect the low level of complexity in relation to the JO's operations
3. Copies of the correspondence be sent to the Minister for Local Government, State MPs, the Premier and Deputy Premier

7.4 JO Working Party Meetings

Resolved on the motion of Cr H Wilton, seconded Cr J Seymour that the Board:

1. adopt the Terms of Reference for both the Governance and Operations Working Parties;
2. Adopt the GIPA Information Guide and supporting documentation;
3. Note the completion of the Engagement and Communications Plan;

Minutes of the Riverina Joint Organisation Board Meeting held at the Wagga Wagga Commercial Club, Gurwood Street, Wagga Wagga on Thursday 8 August 2019

4. Appoint representatives to the RERO Technical Groups as follows:
 - Planning Technical Group – James Davis
 - Water and Wastewater Technical Group – Phil McMurray
 - Youth and Community Network – Ray Smith
 - Workforce Development - Steve Pinnuck
 - Infrastructure/Engineers - Tony Donoghue
 - Energy Management Group – Peter Veneris
 - Waste Forum - Tony Donoghue
 - Financial Group – Gary Lavelle;
5. Adopt the new schedule of Board meetings for the next 12 months; and
6. Amend the JO website to include a Register of Contracts section.

Resolved on the motion of Cr H Wilton, seconded A McAlister that the Board appoint a chairperson for each Working Party.

Resolved on the motion of Cr H Wilton, second Cr G Sinclair that Cr J Seymour chair the Governance Working Party.

Resolved on the motion of Cr H Wilton, second Cr A McAlister that Cr R Schirmer chair the Operations Working Party.

7.5 JO Core Activities – Advocacy and Lobbying

Resolved on the motion of Cr G Sinclair, seconded Cr H Wilton that the Board support the adoption of a scaled approach to the application of s7.12 Contributions to all State Significant Developments and write to the Minister for Planning (with the table included in the submission) confirming that the JO would like to work with the Minister, his advisors and Department staff to find an agreed position.

Resolved on the motion of Cr R Schirmer, seconded Cr B Monaghan that the Board:

1. adopt the Riverina JO response to the Emergency Services Levy (ESL);
2. prepare a media release for the Riverina JO in relation to the ESL;
3. write to the Premier to express concern over the increase to RFS expenditures including spending \$40 million on planes.

Resolved on the motion of Cr H Wilton, seconded Cr J Seymour that the Board formally adopt the position stated in the IPART Response in relation to Local Government Election Costs.

Resolved on the motion of Cr H Wilton, seconded A McAlister that the CEO work with the Governance Working Party to prepare responses to the IPART reports.

Resolved on the motion of Cr H Wilton, seconded A McAlister that the Board:

Minutes of the Riverina Joint Organisation Board Meeting held at the Wagga Wagga Commercial Club, Gurwood Street, Wagga Wagga on Thursday 8 August 2019

1. write to Dr Mara to express support for the initiatives outlined in his paper to address the problem with the recruitment and retention of General Practitioners in the Murrumbidgee Local Health District; and
2. write to the CEO of the MLHD to extend an invitation for them to address the Board.

7.6 JO Core Activities – Intergovernmental Co-operation

Noted

7.7 JO Governance and Compliance Activities

Resolved on the motion of Cr G Sinclair, seconded Cr R Schirmer that the Board receive and note the Governance and Compliance report as well as the CEO's report.

Resolved on the motion of Cr G Sinclair, seconded Cr R Schirmer that the Board receive the CEO's report.

8. JO Chairs' Meeting

Resolved on the motion of Cr G Sinclair, seconded Cr H Wilton that the Board receive the report and recommendation that the JO Chairs Meetings be left as an informal group with the chairperson rotating on a meeting by meeting basis.

9. Financial Report

Resolved on the motion of Cr A McAlister, seconded Cr H Wilton that the Chair sign the Draft Financial Statement and that it be provided, together with the working papers to the JO's auditor.

Resolved on the motion of Cr R Schirmer, seconded by Cr G Sinclair that the Board receive the Financial Report for July 2019.

10. Urgent Business without Notice

T Donoghue raised the matters that had arisen through the REROC Infrastructure Group:

1. the transfer regional road ownership from councils to the State. It is unclear how this will be managed; however there is to be a panel appointed to consult on the transfer. Temora advised that Council had met with the Minister for Roads about the issue and been advised that there would be an extensive consultation period.
2. Mobile black spot funding is out, there appears to be a conflict between competition and coverage which results in there continuing to be locations where there is no coverage and then locations where multiple providers are present.
3. The one-year trial of the new Disaster Recovery Funding Arrangements (DRFA) is drawing to a close, there appears to be no mechanism in place for a review. Member Councils had asked for restoration/mitigation funds to be made available and dispute resolution procedures to be included, however they were not part of the trial arrangements.

Minutes of the Riverina Joint Organisation Board Meeting held at the Wagga Wagga Commercial Club, Gurwood Street, Wagga Wagga on Thursday 8 August 2019

Resolved on a motion of Cr J Seymour, seconded Cr B Monaghan that the Riverina JO:

1. write to the Minister for Regional Roads, Hon Paul Toole to request that there be regional council representation on the committee that is formed to review the transfer of regional roads.
2. write to the Minister for Communications and the Deputy Prime Minister for clear and open information in regard to mobile blackspots with a focus on an increase in coverage, not competition.
3. write to the Minister for Emergency Services, Hon David Elliott requesting information on the DRFA review and that we include our Member Councils direction that restoration/mitigation funding and dispute resolution arrangements be included.

11. Resolution to Move out of Committee of the Whole

Resolved on the motion of Cr J Seymour, seconded by Cr H Wilton that the Board move out of Committee of the Whole.

12. Next Board Meeting

The Board of the Riverina JO will next meet on Thursday, 24 October, 2019 at 9.00a.m.

13. Meeting Closure

Meeting closed: 10:45am

REPORTS TO COUNCIL

Section 1 - Office of the General Manager

8.1 Annual Report 2018/19



Our Leadership - A well run Council acting as the voice of the community

DP10.3 Ensure the General Manager takes a high level role in implementing the Community Strategic Plan and other Council documents

Author: Executive Assistant

Introduction

The Annual Report outlines Council's activities in accordance with the statutory reporting requirements of the Local Government Act and Integrated Planning and Reporting Framework for the 2018/19 financial year and includes additional information so as to provide Councillors and the community with a greater snapshot of Council's achievements over this 12 month period.

The Annual Report document is included in the Attachments to this business paper for Councillors. It will be lodged with the Office of Local Government and made available online by the deadline of 30 November.

Financial Implications

Nil to this report

Summary

This report meets the statutory reporting requirements of the Local Government Act and Integrated Planning and Reporting Framework and is provided for the information of Councillors and the community.

Recommendation:

That Council receives and notes the Annual Report for the year 2018/19.

8.2 Proposed Sale of the Southern Phone Company Limited



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long-term financial sustainability of Council through effective and prudent financial management.

Author: General Manager

Introduction

Council is in receipt of advice from the Southern Phone Company Limited of a proposed offer from AGL Energy Limited to acquire 100% of the shares in Southern Phone. A copy of the correspondence has been included as an attachment to this report.

Financial Implications

The value of Council's \$2.00 share, if the sale proceeds, will be \$785,714.00. In addition, a further \$1M will be divided amongst the 35 shareholders equating to approximately \$28,500.00.

Since Council's purchase its \$2.00 share in 2002, Council has received just over \$140,000.00 in dividends making this a very lucrative investment on behalf of the Shire' ratepayers.

Summary

There is a deadline of 29th November 2019 for each of the 35 shareholders to determine if they wish to support the sale of the Southern Phone Company to AGL and if all shareholders agree the completion of the sale is scheduled for 13th December 2019.

It is most unlikely that any of the 35 shareholders, all of which are NSW local councils, will oppose this sale. Upon receipt of any funds from this transaction, Council should place the full amount in the Community Facilities Reserve for future determination by Council.

Recommendation:

- 1. That Council, as a legal shareholder, resolves to enter into a Share Sale Agreement for the sale of the Southern Phone Company Limited to AGL Energy Limited;**
- 2. That the Mayor and General Manager be delegated authority to execute the necessary documentation relating to this transaction;**
- 3. That upon receipt of all funds arising from this transaction that the full amount be placed in the Community Facilities Reserve for future determination by Council; and**
- 4. That, pending the successful sale, a letter of be forwarded to the Board and CEO of the Southern Phone Company Limited congratulating them on this outstanding result for the Bland Shire community.**

8.3 West Wyalong Community Theatre – Progress Report – November 2019



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role

Author: General Manager

Introduction

Council at its meeting held on 15th October resolved as follows:

10102019 RESOLVED on the motion of Cr McGlynn seconded Cr Keatley that Council seek an independent review on the cost estimate process for the cinema. CARRIED 6/2 (Crs Baker, English, Keatley, McGlynn, Monaghan, Thomas voting for and Crs Crowe, Lord voting against)

The following actions have subsequently been taken:

- A request to mbm quantity surveyors to provide a plausible explanation of the difference between the original estimates and the lowest tendered amounts;
- A request to David Scobie for his commentary on the variations between his estimates and the tendered amounts;
- A review of the current specifications to gauge the standard of works being requested and to ensure that such specifications are in accordance with the requirements of the Building Code of Australia as it relates to public buildings; and
- A call for revised quotations on some of the basic works.

Financial Implications

It is not possible to provide any further financial commentary until each of the above actions have been undertaken.

Summary

Every effort is being made to have more detailed information available to council in the earliest possible time so as not to delay this project. However, at the time of preparation of this report, further details have not been provided.

Recommendation:

- 1. That the progress report, as at November 2019, on the Community Theatre project is received and noted; and**
- 2. That further consideration of this project be undertaken when all of the necessary information has been made available.**

8.4 Resignation of the Road Safety Officer



Our Leadership - A well run Council acting as the voice of the community

DP10.2 ensure Councillors take ownership and a strong leadership role

Author: General Manager

Introduction

Council has been formally advised of the recent resignation of the Road Safety Officer, Mr Glenn Sheehan, who covered the Shires of Bland, Coolamon, Junee and Temora. This is a partly funded position through the RMS under the NSW Local Government Road Safety Program.

In his letter of resignation, Mr Sheehan explained that his reasons for finishing his role as RSO was a result of his frustrations in dealing with the RMS.

Of particular concern was his inability to visit Schools to run programmes that educate children on road safety.

Mr Sheehan also pointed out the frustrations he had over the control RMS/TfNSW have over the information that he was permitted to provide to the public. This at times verged on the pedantic and absurd.

After discussions with the neighbouring Councils that participate in the combined RSO's position, it was considered appropriate that we should meet with the RMS to discuss some of these issues and if these concerns cannot be resolved, then it should be raised with our Local Member.

Financial Implications

There is no direct financial implication associated with this report other than the cost for the recruitment of a replacement RSO which should be undertaken by the RMS.

Summary

This particular position plays a vital role in the education of road safety issues throughout our Shire and should be an effective avenue for the NSW Government to promote its various road safety campaigns. However, if the bureaucracy were making it difficult for this to occur than representations to the responsible Minister would be appropriate.

Recommendation:

- 1. That the information relating to the resignation of the current Road Safety Officer is received and noted; and**
- 2. That a letter be forwarded to the Minister for Transport seeking a review of the current protocols governing the position of Road Safety Officers across the State to ensure the effective delivery of the State's various road safety campaigns.**

8.5 Strengthening Communities – West Wyalong Town Band



Our People - A Strong, healthy, connected and inclusive community

DP3.1.7 Facilitate and support groups that build skills and social inclusion including workshops/presentations

Author: Community Relations Officer

Introduction

The West Wyalong Town Band has applied to Council for a Strengthening Communities grant of \$2000.

Membership of the band has grown significantly over the last couple of years with the welcome edition of 14 junior members. However, the need to provide new uniforms, hats and in some cases instruments has put a strain on the band's finances.

The Band is a treasured community organisation which performs at various significant annual community events and celebrations including Australia Day, Anzac Day and Christmas Carols in the park.

The band recently purchased new Akubra hats for members for \$3168 and is seeking a grant of \$2000 from Council to assist them to meet the cost of new uniforms, instruments and music

Financial Implications

There is currently \$32,000 remaining in Council's Community Donations budget.

Summary

The band is a valued local organisation which provides cultural benefits to the Bland Shire by providing free entertainment at community events as well as a forum for local musicians to hone their craft.

Council previously approved a \$2000 Strengthening Communities grant for the Town Band in 2017 which has been fully acquitted.

Recommendation:

That Bland Shire Council approves a Strengthening Communities grant of \$2000 to the West Wyalong Town Band.

8.6 Strengthening Communities – West Wyalong Hospital Auxiliary



Our People - A Strong, healthy, connected and inclusive community

DP3.1.7 Facilitate and support groups that build skills and social inclusion including workshops/presentations

Author: Community Relations Officer

Introduction

The West Wyalong Hospital Auxiliary has applied to Council for a Strengthening Communities grant to \$750 towards the cost of holding Carols by Candlelight in Barnado Park on Sunday 15 December.

Carols by Candlelight is a valued community event which brings hundreds of local residents together each year to celebrate Christmas.

The event is co-ordinated by the Auxiliary in conjunction with local churches and is free of charge to the community.

The Auxiliary is seeking a grant from Council to assist with the cost of providing the sound system and candles.

The cost of a suitable sound system on the night is \$500 while the cost of a suitable number of candles has been quoted at \$770. The Auxiliary also incur costs for promotion while members contribute dozens of hours of in-kind support in co-ordinating the event.

Financial Implications

There is currently \$32,000 remaining in Council's Community Donations budget.

Summary

Carols by Candlelight is a much loved annual event which provides a number of cultural, social and community benefits to the local community.

Recommendation:

That Bland Shire Council approves a Strengthening Communities grant of \$750 to the West Wyalong Hospital Auxiliary.

Section 2 – Corporate & Community Services

8.7 Financial Statements – October 2019



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author Director Corporate & Community Services

Introduction

The financial report is provided in accordance with the Local Government (General) Regulation 2005.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF OCTOBER, 2019.

BANK BALANCES AS AT 31st OCTOBER, 2019

ACCOUNT	BALANCE
General Fund	\$ 3,500,157.80
BCard	\$ 15,990.00
	\$ 3,516,147.80
Invested Funds	
Fixed Deposits	\$ 30,700,000.00
Deposits at Call	\$ 3,724,673.41
	\$ 34,424,673.41
Net Balance	\$ 37,940,821.21
Percentage of investment to Net Balance	90.73%

STATEMENT OF BANK BALANCES AS AT 31.10.19
SUBMITTED TO THE ORDINARY MEETING NOVEMBER 19TH, 2019

BALANCE as at 01.10.19	\$ 4,472,328.78
Add Receipts	
<u>Receipts over \$150,000</u>	
25/10/19 RMS Flood Damage NATDIS	\$ 1,038,591.00
<u>Receipts under \$150,000</u>	\$ 988,515.71
<i>Total Receipts for October 2019</i>	\$ 2,027,106.71
Less Payments	
<u>Payments over \$150,000</u>	
03/10/19 Dan Ford Fencing Wet Grade & Re-Sheet Morangarell Rd	-\$ 243,661.00
<u>Payments under \$150,000</u>	-\$ 2,755,616.69
<i>Total Payments for October 2019</i>	-\$ 2,999,277.69
CASH BALANCE	<u>\$ 3,500,157.80</u>
Limit of Overdraft Arranged with Bank	\$ 350,000.00

ACCOUNTS SUMMARY

The following is a summary of accounts paid for the period October 01, 2019 to October 31, 2019.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Fund		Voucher No.s	Total
Cheques		025775 - 025788	\$ 36,758.70
Auto-pay	Creditors	E019040– E019369	\$ 2,362,502.19
Auto-pay	Payroll	29/09/19 – 27/10/19	\$ 580,496.95
October Bank Charges & Commission etc			\$ 1,746.17
Direct Debits		Repayments & Vehicle Lease	\$ 17,773.68
			\$ 2,999,277.69

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the last preceding monthly period.

.....
Director of Corporate & Community Services

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 19th November 2019, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling \$2,999,277.69 was submitted to the Ordinary Meeting on the 19th November 2019 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2019/20)	\$ 10,072,960.57
Rates received as at 31/10/2019	\$ 3,866,020.15
% of rates received to date	38.38%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided is in accordance with the Local Government (General) regulation 2005 and that the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation:

1. **That Council receive and note the statement of Bank Balances, Rates Collections and Investments for the month of October, 2019**
2. **That Council confirms the payment of accounts, for the period 01 October to 31 October 2019, summarised in the accounts summary totalling \$2,999,277.69.**

INVESTMENTS

The following table gives details of Council's Funds invested at 31st October 2019. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT	TERM	YIELD	DATE DUE
14-October-2019	Bank of QLD (Term Deposit)	1,000,000.00	336 days	1.50%	14-September-2020
29-July-2019	NAB (Term Deposit)	1,000,000.00	210 days	1.83%	24-February-2020
15-February-2019	NAB (Term Deposit)	1,000,000.00	367 days	2.70%	17-February-2020
08-August-2019	NAB (Term Deposit)	1,500,000.00	210 days	1.80%	05-March-2020
08-November-2018	Bank of QLD (Term Deposit)	1,000,000.00	550 days	2.80%	11-May-2020
11-September-2019	Bankwest (Term Deposit)	2,000,000.00	180 Days	1.60%	09-March-2020
08-September-2019	Bendigo Bank (Term Deposit)	400,000.00	365 days	1.65%	08-September-2020
08-September-2019	Bendigo Bank (Term Deposit)	400,000.00	365 days	1.65%	08-September-2020
08-September-2019	Bendigo Bank (Term Deposit)	400,000.00	365 days	1.65%	08-September-2020
14-June-2019	AMP (Term Deposit)	1,000,000.00	182 days	2.40%	13-December-2019
16-July-2019	Bank of QLD	1,000,000.00	184 days	1.90%	16-January-2020
12-March-2019	AMP (Term Deposit)	2,000,000.00	275 days	2.80%	12-December-2019
29-November-2016	Westpac (FRN)	2,000,000.00	1826 days	3MBBSW+1.2%	29-November-2021
02-November-2018	AMP (Term Deposit)	1,000,000.00	364 days	2.65%	01-November-2019
08-July-2019	AMP (Term Deposit)	1,000,000.00	550 days	2.15%	08-January-2021
28-February-2019	ME Bank (Term Deposit)	2,000,000.00	334 days	2.65%	28-January-2020
08-October-2019	NAB (Term Deposit)	2,000,000.00	181 days	1.60%	06-April-2020
15-October-2019	CUA (Term Deposit)	1,000,000.00	272 days	1.55%	13-July-2020
29-October-2019	AMP (Term Deposit)	2,500,000.00	547 days	1.60%	28-April-2021
24-July-2019	Bankwest (Term Deposit)	2,500,000.00	180 days	1.85%	20-January-2020
20-June-2019	Bank of QLD	2,000,000.00	547 days	2.10%	18-December-2020
01-March-2019	MyState Bank (Term Deposit)	2,000,000.00	364 days	2.75%	28-February-2020
	ANZ Deposit at Call	50,859.87	Cash at Call		
	CBA Deposit at Call	\$3,673,813.54	Cash at Call		
	TOTAL:	34,424,673.41			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies.

I certify that the above investment has been reconciled with Council's General Ledger Accounts.

General Manager

8.8 Budget Review – September 2019



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author: Acting Manager Financial Services

Introduction

The Local Government (General) Regulation 2005 requires the Council to prepare and consider a Budget Review Statement each quarter, which shows:

- Estimates of income and expenditure
- Appropriate revision of those estimates

The Statement must also include a report indicating changes in estimates for income and expenditure. This is done in consultation with the responsible director or manager of the relevant department. The Statement must comply with the Local Government Code of Accounting Practice and be considered by the Council and be considered by the Council no later than 2 months past the conclusion of the quarter.

The attached financial reports comply with the Council's statutory responsibilities and are presented using the organisational structure approved by the Council.

The Quarterly Budget Review Statement has been prepared on an accrual basis as required.

The Statement includes:

- Budget Review Summary including actuals to date, original budget and revised estimates if applicable and remaining balance.
- Summary of significant variations and budget adjustments.
- Reserves Position

Overall Position

In general terms, the Council has achieved 45% of projected revenue (calculated on an accrual basis) to adjusted budget and 22% of projected expenditure to adjusted budget by the end of September 2018.

Capital Expenditure at the end of September 2019 is currently at \$1,186,243 representing 32% of the revised budget.

Council are currently on target for a year end result of \$1.6million surplus. The balance of Councils cash and investments held is around \$34million.

Operational Budget and Variations

The following are the results in the Departmental cost centres together with some commentary. An adjustment summary is attached to the review documentation.

OFFICE OF THE GENERAL MANAGER

The OGM has produced a result at the end of the 1st quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations and provided for a favourable result.

CORPORATE, COMMUNITY & DEVELOPMENT SERVICES

Corporate, Community and Development Services have produced a result at the end of the 1st quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations and provided for a favourable result.

ASSETS AND ENGINEERING SERVICES

Assets and Engineering has produced a result at the end of the 1st quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations and provide for a favourable result.

Conclusion

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

As Council's Responsible Accounting officer, it is my opinion that the Quarterly Budget Review Statement for Bland Shire Council for the quarter ended 30th September 2019 indicates that Council's financial position at 30th September 2019 is considered satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed _____ Date ____ / ____ / ____

Responsible Accounting Officer, Bland Shire Council

Recommendation:

- 1. That the Officers Report be received and noted.**
- 2. That the Council endorses the Statement acknowledging the financial position is considered satisfactory.**

**INCOME/EXPENDITURE
AS AT 30TH SEPTEMBER 2019**

INCOME

PRINCIPAL ACTIVITY	BUDGET 2019/20	C/FWD PROJECTS 2018/19	Approved Adjustments	ADJUSTED BUDGET 2019/20	Requested Adjustments	Projected Year End Result	1st Quarter Actuals	Balance Remaining
EXECUTIVE								
Governance	0	0	0	0	0	0	0	0
Democracy	0	0	0	0	0	0	0	0
Land Development	-100,000	0	0	-100,000	0	-100,000	0	-100,000
Economic Development	0	0	0	0	0	0	0	0
Tourism	-5,150	0	0	-5,150	0	-5,150	-323	-4,827
Human Resources	-12,400	0	0	-12,400	0	-12,400	-13,223	823
Community Services	-65,581	0	0	-65,581	0	-65,581	-25,510	-40,071
Community Relations	0	0	0	0	0	0	0	0
Executive Total Outcome	-183,131	0	0	-183,131	0	-183,131	-39,056	-144,075
CORPORATE DEVELOPMENT								
General Revenue	-6,768,694	0	0	-6,768,694	0	-6,768,694	-6,717,149	-51,545
Financial Assistance & investments	-5,170,335	0	0	-5,170,335	0	-5,170,335	-487,473	-4,682,862
Corporate Support	-314,220	0	0	-314,220	0	-314,220	-2,005	-312,215
Corporate Development Total	-12,253,249	0	0	-12,253,249	0	-12,253,249	-7,206,626	-5,046,623
COMMUNITY & DEVELOPMENT SERVICES								
Aged Care	-377,524	0	0	-377,524	0	-377,524	-72,934	-304,590
Library & Children's Services	-1,389,093	-80,055	0	-1,469,148	0	-1,469,148	-398,145	-1,071,003
Regulatory Services	-6,700	0	0	-6,700	0	-6,700	-2,323	-4,377
Support	0	0	0	0	0	0	0	0
Development Control	-63,400	0	0	-63,400	0	-63,400	-21,250	-42,150
Environmental Planning	-5,000	0	0	-5,000	0	-5,000	-1,118	-3,882
Health & Environment	-2,000	0	0	-2,000	0	-2,000	0	-2,000
Property Maintenance	0	0	0	0	0	0	0	0
Community & Development Services T	-1,843,717	-80,055	0	-1,923,772	0	-1,923,772	-495,770	-1,428,002
ASSETS & ENGINEERING								
Works Administration	-2,301,760	0	0	-2,301,760	0	-2,301,760	-964,228	-1,337,532
Plant Running	-3,658,138	0	0	-3,658,138	0	-3,658,138	-1,048,931	-2,609,207
Roads, Works & Transport	-17,232,596	0	0	-17,232,596	0	-17,232,596	-5,845,779	-11,386,817
Public Services	-449,710	0	0	-449,710	0	-449,710	-46,604	-403,106
Pools	-20,000	0	0	-20,000	0	-20,000	-9,091	-10,909
Council Property Maintenance	-269,353	0	0	-269,353	0	-269,353	-135,197	-134,156
Waste management	-1,426,956	0	0	-1,426,956	0	-1,426,956	-1,180,078	-246,878
Sewerage Disposal Services	-1,732,262	0	0	-1,732,262	0	-1,732,262	-1,602,322	-129,940
Assets & Engineering Total	-27,090,775	0	0	-27,090,775	0	-27,090,775	-10,832,228	-16,258,547
GENERAL FUND TOTAL	-41,370,872	-80,055	0	-41,450,927	0	-41,450,927	-18,573,680	-22,877,247

EXPENDITURE

PRINCIPAL ACTIVITY	BUDGET 2019/20	C/FWD PROJECTS 2018/19	Approved Adjustments	ADJUSTED BUDGET 2019/20	Requested Adjustments	Projected Year End Result	1st Quarter Actuals	Balance Remaining
EXECUTIVE								
Governance	456,067	0	0	456,067	0	456,067	121,250	334,817
Democracy	193,668	0	0	193,668	0	193,668	31,583	162,085
Land Development	100,000	0	0	100,000	0	100,000	1,367	98,633
Economic Development	173,542	0	0	173,542	0	173,542	152,353	21,189
Tourism	201,112	0	0	201,112	0	201,112	32,989	168,123
Human Resources	354,067	0	0	354,067	0	354,067	100,651	253,416
Community Services	219,465	0	0	219,465	0	219,465	46,616	172,849
Community Relations	171,760	0	0	171,760	0	171,760	25,262	146,498
Executive Total Outcome	1,869,681	0	0	1,869,681	0	1,869,681	512,071	1,357,610
CORPORATE DEVELOPMENT								
General Revenue	1,031,169	0	0	1,031,169	0	1,031,169	77,078	954,091
Financial Assistance & investments	150,977	0	0	150,977	0	150,977	0	150,977
Corporate Support	1,835,002	0	0	1,835,002	0	1,835,002	655,986	1,179,016
Corporate Development Total	3,017,148	0	0	3,017,148	0	3,017,148	733,064	2,284,084
COMMUNITY & DEVELOPMENT SERVICES								
Aged Care	374,107	0	0	374,107	0	374,107	62,775	311,332
Library & Children's Services	1,679,977	0	0	1,679,977	0	1,679,977	461,041	1,218,936
Regulatory Services	176,501	0	0	176,501	0	176,501	24,167	152,334
Support	527,095	0	0	527,095	0	527,095	125,668	401,427
Development Control	4,030	0	0	4,030	0	4,030	2,988	1,043
Environmental Planning	64,110	0	0	64,110	0	64,110	5,072	59,038
Health & Environment	1,010	0	0	1,010	0	1,010	0	1,010
Council Property Maintenance	143,500	0	0	143,500	0	143,500	17,130	126,370
Community & Development Services T	2,970,330	0	0	2,970,330	0	2,970,330	698,841	2,271,489
ASSETS & ENGINEERING								
Works Administration	3,726,012	0	0	3,726,012	0	3,726,012	1,450,586	2,275,426
Plant Running	2,965,658	0	0	2,965,658	0	2,965,658	457,671	2,507,987
Roads, Works & Transport	21,847,475	0	0	21,847,475	0	21,847,475	4,635,261	17,212,214
Public Services	3,233,627	0	0	3,233,627	0	3,233,627	522,565	2,711,063
Pools	364,750	0	0	364,750	0	364,750	59,265	305,485
Council Property Maintenance	455,868	0	0	455,868	0	455,868	80,922	374,946
Waste management	1,426,956	0	0	1,426,956	0	1,426,956	251,984	1,174,972
Sewerage Disposal Services	1,732,262	0	0	1,732,262	0	1,732,262	213,293	1,518,969
Assets & Engineering Total	35,752,608	0	0	35,752,608	0	35,752,608	7,671,547	28,081,061
GENERAL FUND TOTAL	43,609,767	0	0	43,609,767	0	43,609,767	9,615,524	33,994,244

Bland Shire Council
30 September 2019 Budget Review
Cash Investment Statement

	OPENING 2019/20	Approved adjustments	ADJUSTED BUDGET 2019/20	Requested Adjustments	Projected Year End Result	Movements	1st Quarter Actuals
Externally Restricted							
Multi Service Outlet	196,334		196,334		196,334		196,334
Community Care - Capital Grant	122,893		122,893		122,893		122,893
Bland Shire Day Care	301,732		301,732		301,732		301,732
HACC Dementia Day Care	47,029		47,029		47,029		47,029
MRU Additional Operating Grant	402,115		402,115		402,115		402,115
Family Day Care	194,614		194,614		194,614		194,614
Preschool Reserve	620,798		620,798		620,798		620,798
Stronger Communities - Community Cinema Res	0		0		0		0
Library Revitalising Grant	14,051		14,051		14,051		14,051
Library Refurbishment Reserve	30,045		30,045		30,045		30,045
Strengthening Communities Reserve	0		0		0		0
Stronger Communities - Water Slide Holland Pk	0		0		0		0
State & National Roads Reserve	9,152		9,152		9,152		9,152
Roads to Recovery Reserve	246,248		246,248		246,248		246,248
Crown Management Reserve	100,000		100,000		100,000		100,000
Barmedman Mineral Pool	52,759		52,759		52,759		52,759
RLCIP West Wyalong Tennis Court Resurface	8,545		8,545		8,545		8,545
Cooinda Park	61,974		61,974		61,974		61,974
Community Relations - Heritage Walk	8,060		8,060		8,060		8,060
Rugby & Rodeo Ground	276,873		276,873		276,873		276,873
Kikoira Hall	45,968		45,968		45,968		45,968
DECC Funding	16,150		16,150		16,150		16,150
Future Towns Project	43,729		43,729		43,729		43,729
Stronger Communities - Ungarie Tennis Crt	0		0		0		0
Trust Deposits	11,413		11,413		11,413		11,413
Sec 94 Contributions - Open Space	995		995		995		995
Sec 94 Contributions - General Development	113,203		113,203		113,203		113,203
Sec 94 Contributions - Stormwater	636		636		636		636
Sec 94 Contributions - Bushfire	802		802		802		802
Sec 94 Contributions - Car Parking	6,720		6,720		6,720		6,720
Sec 94 Contributions - Studies	755		755		755		755
Sec 94 Contributions - Roads	2,817		2,817		2,817		2,817
Sec 64 Contributions (Sewer)	95,435		95,435		95,435		95,435
Reticulation Reserve	99,376		99,376		99,376		99,376
Sewer Fund - Externally Restricted Reserve	340,687		340,687		340,687		340,687
			0		0		0
Total Externally Restricted	3,471,908	0	3,471,908	0	3,471,908		3,419,149
Internally Restricted							
Employees Leave Entitlements	1,513,287		1,513,287		1,513,287		1,513,287
Plant Purchases	1,140,462		1,140,462		1,140,462		1,140,462
Cemetery Reserve	35,230		35,230		35,230		35,230
Business Development Assistance	10,000		10,000		10,000		10,000
Tourism	24,335		24,335		24,335		24,335
FAG Grant Reserve - General	2,360,385		2,360,385		2,360,385		2,360,385
FAG Grant Reserve - Road Component	1,530,146		1,530,146		1,530,146		1,530,146
Economic Development Reserve	805,401		805,401		805,401		805,401
Grant Match Reserve	163,670		163,670		163,670		163,670
Office Equipment Reserve	200,000		200,000		200,000		200,000
Insurance Provision	25,607		25,607		25,607		25,607
Future Land Purchases	42,537		42,537		42,537		42,537
Internal Audit Committee Reserve	12,000		12,000		12,000		12,000
S355 Committee Reserve	5,000		5,000		5,000		5,000
Waste Depot Reserve	284,920		284,920		284,920		284,920
Gravel Pit Restoration	322,792		322,792		322,792		322,792
Community Facilities	2,970,321		2,970,321		2,970,321		2,970,321
Loan Repayment Reserve	351,895		351,895		351,895		351,895
Election Reserve	38,066		38,066		38,066		38,066
Public Building	191,750		191,750		191,750		191,750
Corporate Legal Expenses	10,479		10,479		10,479		10,479
Library Reserve	65,010		65,010		65,010		65,010
West Wyalong Community Care Centre	32,956		32,956		32,956		32,956
Employee Assist & Attraction Reserve	28,831		28,831		28,831		28,831
Recruitment & Selection Reserve	7,341		7,341		7,341		7,341
Infrastructure Renewal Reserve	900,000		900,000		900,000		900,000
Heritage Panel	17,500		17,500		17,500		17,500
Infrastructure Backlog Reserve	1,000,000		1,000,000		1,000,000		1,000,000
Holland Park Pool Reserve	30,000		30,000		30,000		30,000
Ungarie Pool Reserve	16,000		16,000		16,000		16,000
Land Development Reserve	294,876		294,876		294,876		294,876
Access Grant Reserve	5,000		5,000		5,000		5,000
Pound Upgrade	8,685		8,685		8,685		8,685
Verandah/ Façade Restoration Reserve	43,675		43,675		43,675		43,675
CSU Building Reserve	22,230		22,230		22,230		22,230
Ungarie Health Service	22,560		22,560		22,560		22,560
Total Internally Restricted	14,532,947	0	14,532,947	0	14,532,947	0	14,532,947
Total Restricted	18,004,855	0	18,004,855	0	18,004,855	0	17,952,096
Total Cash & Investments	31,274,280						34,690,624
Available Cash	13,269,425						16,738,528

Bland Shire Council
30th September 2019
Capital Budget Review

PRINCIPAL ACTIVITY	BUDGET 2019/20	C/FWD PROJECTS 2018/19	Approved Adjustments	ADJUSTED BUDGET 2019/20	Requested Adjustments	Projected Year End Result	1st Quarter Actuals
Capital Funding							
EXECUTIVE							
Governance	0	-129,554	0	-129,554	0	-129,554	0
Internal Restrictions	0	-129,554	0	-129,554	0	-129,554	0
Rates & Other Untied Funding	0	0	0	0	0	0	0
Tourism	0	-30,000	0	-30,000	0	-30,000	0
Internal Restrictions	0	-30,000	0	-30,000	0	-30,000	0
Rates & Other Untied Funding	0	0	0	0	0	0	0
Executive Total Capital Funding	0	-159,554	0	-159,554	0	-159,554	0
CORPORATE DEVELOPMENT							
Corporate Support	0	0	0	0	0	0	0
Internal Restrictions	0	0	0	0	0	0	0
Rates & Other Untied Funding	0	0	0	0	0	0	0
Corporate Support Total Capital Funding	0	0	0	0	0	0	0
COMMUNITY & AGED CARE							
Library	0	-80,055	0	-80,055	0	-80,055	0
External Restrictions	0	-30,045	0	-30,045	0	-30,045	0
Rates & Other Untied Funding	0	-50,010	0	-50,010	0	-50,010	0
Community & Aged Care Total Capital Funding	0	-80,055	0	-80,055	0	-80,055	0
REGULATORY ACTIVITIES							
Regulatory Activities	0	-8,685	0	-8,685	0	-8,685	0
Rates & Other Untied Funding	0	-8,685	0	-8,685	0	-8,685	0
Regulatory Activities Total Capital Funding	0	-8,685	0	-8,685	0	-8,685	0
DEVELOPMENT SERVICES							
Environmental Planning	0	-17,500	0	-17,500	0	-17,500	0
Internal Restrictions	0	-17,500	0	-17,500	0	-17,500	0
Rates & Other Untied Funding	0	0	0	0	0	0	0
Development Services Total Capital Funding	0	-17,500	0	-17,500	0	-17,500	0
WORKS & SERVICES							
Works Administration	0	0	0	0	0	0	0
Rates & Other Untied Funding	0	0	0	0	0	0	0
Capital Grants & Contributions	0	0	0	0	0	0	0
Plant Running	-1,275,192	0	0	-1,275,192	0	-1,275,192	-21,700
Income from Sale of Assets	-290,750	0	0	-290,750	0	-290,750	-21,700
External Restrictions	0	0	0	0	0	0	0
Rates & Other Untied Funding	-984,442	0	0	-984,442	0	-984,442	0
Roads, Works & Transport	-1,825,269	0	0	-1,825,269	0	-1,825,269	-125,000
Capital Grants & Contributions	-1,825,269	0	0	-1,825,269	0	-1,825,269	-125,000
Rates & Other Untied Funding	0	0	0	0	0	0	0
Public Services	0	-232,814	0	-232,814	0	-232,814	0
Rates & Other Untied Funding	0	-50,038	0	-50,038	0	-50,038	0
Capital Grants & Contributions	0	0	0	0	0	0	0
External Restrictions	0	-87,291	0	-87,291	0	-87,291	0
Internal Restrictions	0	-95,485	0	-95,485	0	-95,485	0
Council Property Maintenance	-5,000	-10,000	0	-15,000	0	-15,000	0
Rates & Other Untied Funding	-5,000	-10,000	0	-15,000	0	-15,000	0
External Restrictions	0	0	0	0	0	0	0
Waste management	0	0	0	0	0	0	0
Rates & Other Untied Funding	0	0	0	0	0	0	0
Sewerage Disposal Services	0	-200,000	0	-200,000	0	-200,000	0
External Restrictions	0	-200,000	0	-200,000	0	-200,000	0
Works & Services Total Capital Funding	-3,105,461	-442,814	0	-3,548,275	0	-3,548,275	-146,700
Total Capital Funding	-3,105,461	-699,923	0	-3,805,384	0	-3,805,384	-146,700

**Bland Shire Council
30th September 2019
Capital Budget Review**

PRINCIPAL ACTIVITY	BUDGET 2019/20	C/FWD PROJECTS 2018/19	Approved Adjustments	ADJUSTED BUDGET 2019/20	Requested Adjustments	Projected Year End Result	1st Quarter Actuals
Capital Expenditure							
EXECUTIVE							
Governance	0	129,554	0	129,554	0	129,554	0
Shovel Ready Project		129,554	0	129,554	0	129,554	0
Land Development	319,418	0	0	319,418	0	0	319,418
Business Park Purchases	319,418	0	0	319,418	0	0	319,418
Community Development							
Executive Total Capital Expenditure	319,418	129,554	0	448,972	0	129,554	319,418
CORPORATE DEVELOPMENT							
Corporate Support	0	0	0	0	0	0	11,216
Council Software Package	0	0	0	0	0	0	11,216
Corporate Development Total Capital Expenditure	0	0	0	0	0	0	11,216
COMMUNITY & AGED CARE							
Library	0	80,055	0	80,055	0	80,055	0
Library Refurbishment	0	80,055	0	80,055	0	80,055	0
Community & Aged Care Total Capital Expenditure	0	80,055	0	80,055	0	80,055	0
Regulatory Activities							
Pound Upgrade	0	8,685	0	8,685	0	8,685	0
Regulatory Activities Capital Expenditure	0	8,685	0	8,685	0	8,685	0
DEVELOPMENT SERVICES							
Environmental Planning	0	17,500	0	17,500	0	17,500	0
Heritage Panels	0	17,500	0	17,500	0	17,500	0
Development Services Total Capital Expenditure	0	17,500	0	17,500	0	17,500	0
WORKS & SERVICES							
Works Administration	0	0	0	0	0	0	0
CCTV Installation	0	0	0	0	0	0	0
Plant Running	1,275,192	0	0	1,275,192	0	1,275,192	152,208
Plant & Equipment Purchases - Cap	1,260,192	0	0	1,260,192	0	1,260,192	152,208
Plant Minor - Cap	15,000	0	0	15,000	0	15,000	0
Roads, Works & Transport	1,825,269	0	0	1,825,269	0	1,825,269	403,964
MR398 West Wide Construction	253,139	0	0	253,139	0	253,139	0
R2R Capital Program	1,512,130	0	0	1,512,130	0	1,512,130	403,964
Shire Wide Approaches & Signage	60,000	0	0	60,000	0	60,000	0
Public Services	0	145,523	0	145,523	0	145,523	287,502
Cemeteries							
New Beams at Lawn Cemetery (10 year plan)	0	84,286	0	84,286	0	84,286	0
Repair Old Unattended Grave Sites	0	11,199	0	11,199	0	11,199	0
Parks & Gardens							
Coolinda Park	0	30,038	0	30,038	0	30,038	78,272
Sporting Ovals							
McAlister Oval Scoreboard	0	20,000	0	20,000	0	20,000	0
McAlister Oval Gates & Fence	0	0	0	0	0	0	209,230
Barmedman Mineral Pool Upgrade	0	0	0	0	0	0	61,701
Council Property Maintenance	5,000	10,000	0	15,000	0	15,000	0
184 Main St Electrical Upgrade	0	10,000	0	10,000	0	10,000	0
Museum Cornice Replacement in Kitchen	5,000	0	0	5,000	0	5,000	0
Waste management	0	0	0	0	0	0	0
Sewerage Disposal Services	0	200,000	0	200,000	0	200,000	11,935
Sewer Extension	0	200,000	0	200,000	0	200,000	7,344
Portable Toilets Weethalle	0	0	0	0	0	0	0
Sewer Pump Station (Council Res 12-12-17)	0	0	0	0	0	0	4,591
Works & Services Total Capital Expenditure	3,105,461	355,523	0	3,460,984	0	3,460,984	855,609
Total Capital Expenditure	3,424,879	591,317	0	4,016,196	0	3,696,778	1,186,243

Contracts > \$50,000 @ 30 September 2019

Contractor	Contract Detail & Purpose	Contract Value	Commencement		Duration of Contract	Budgeted (Y/N)
			Date			
ARRB GROUP LIMITED	Hawkeye Laser Profiler	\$ 118,043.20	1/08/2019		Project based	Y
BJ & VM KEYS EARTHWORKS	Flood Damage	\$ 1,432,996.86	1/07/2018		Project based	Funded
CHOPPAS CONCRETING SERVICE	Barmedman Mineral Pool Upgrade	\$ 55,151.07	1/08/2019		Project based	Funded
CLEARY EARTH & CIVIL	Flood Damage	\$ 1,179,223.10	1/07/2018		Project based	Funded
DAN FORD FENCING & ELECTRICAL	Flood Damage	\$ 1,031,669.65	1/07/2018		Project based	Funded
G&M CONNELLAN ELECTRICAL	Rugby Union & Rodeo Ground Upgrade	\$ 230,153.36	1/07/2018		Project based	Funded
RODS EARTHMOVING & EXCAVATION	Flood Damage	\$ 506,340.68	1/07/2018		Project based	Funded
STATEWIDE MUTUAL	Insurance	\$ 429,504.85	30/06/2019		30/06/2020	Y
WESTERN KERBING & CIVIL PTY LTD	Flood Damage	\$ 52,355.27	1/07/2018		Project based	Funded

**Key Performance Indicators
30 September 2019**

Rates & Annual Charges Coverage Ratio

	Rates	Waste	Sewer	Total	Ratio
Rates & Annual Charges	- 6,717,149	- 1,180,078	- 1,602,322	- 9,499,548	21.97%
Revenue from Continuing Operations				- 43,239,362	
% Revenue achieved					
Actual Revenue Achieved				- 18,720,380	43.29%
Budget Revenue from Continuing Operations				- 43,239,362	
% Actual Expenditure					
Actual Expense YTD				9,603,758	22.07%
Budget Expenditure from Continuing Operations				43,509,767	

Consultancy & Legal Expenses > \$50,000 @ 30 September 2019

Expenses	Expenditure YTD	Budgeted (Y/N)
Nil in September 2019 Quarter		

8.9 Risk Management and Internal Audit Framework Discussion Paper



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role

Author: Director Corporate and Community

Introduction

In 2016, the NSW Government made it a requirement under the Local Government Act 1993 that each council have an Audit, Risk and Improvement Committee (ARIC). This requirement will take effect from March 2021.

Circular No 12-20 from the NSW Office of Local Government on 10 September 2019 advised Councils of the release of "A New Risk Management and Internal Audit Framework for Local Councils in NSW" discussion paper which sets out the proposed framework in detail. Also released at that time was a snapshot guide that summarised the key elements of the framework. The snapshot guide is attached to this report for the information of Councillors and a copy of the full guide is available upon request.

Each council's Audit, Risk and Improvement Committee is to have no fewer than three members and no more than five members, including the Chair. The exact size of the committee is to be determined by the governing body of the council, in consultation with the General Manager, taking into account the size and complexity of the council's operations and risk profile.

The discussion paper also provides a list of requirements to ensure the independence of ARIC members. To be classified as 'independent', a member must be both:

- Free of any relationships that could be perceived to result in bias or a conflict of interest or interfere with their ability to act independently (Further details included on P36 of the Discussion Paper).
- Selected from the panel of prequalified audit and risk committee independent chairs and members administered by the NSW Government (Further details included on P36-37 of the Discussion Paper).

The framework seeks to ensure Councils have an independent ARIC and robust risk management framework in place as well as an effective internal audit function.

Also included in the discussion paper is a timeline for when elements are required to be in place. Following the establishment and appointment of an ARIC by March 2021, a risk management framework must be developed as well as the appointment of a Risk Management Coordinator and Chief Audit Executive.

By 2024, the risk management framework is to be fully implemented as well as the internal audit function with both to be operating in compliance with regulatory requirements. By 2026, the Audit, Risk and Improvement Committee's role will be required to expand to include a range of factors including compliance, fraud control and financial management among other things in compliance with Section 428A of the Local Government Act.

Financial Implications

The implementation of the new framework will have significant financial implications for Bland Shire Council. While members of the ARIC will be able to serve on a voluntary basis, it is proposed in the discussion paper for fees to be set at the same rate as those currently paid under the NSW Government's pre-qualification scheme. As an indication, the following table sets out the differing payments dependent upon Council expenditure.

Council size	Indicator	Chair fee (excluding GST)	Member fee (excluding GST)
Large	Expenditure greater than \$400 million	\$20,920 per annum	\$2,092 per meeting day including preparation time
Medium	Expenditure between \$50 million and \$400 million	\$16,213 per annum	\$1,621 per meeting day including preparation time
Small	Expenditure less than \$50 million	\$12,552 per annum	\$1,255 per meeting day including preparation time

(Source: *A New Risk Management and Internal Audit Framework for Local Councils in NSW – Discussion Paper Page 38*)

For a Council such as Bland Shire, this represents a minimum cost of \$20,082 based on the ARIC holding three meetings per year or \$22,592 based on four meetings each year. In addition to committee fees would be costs associated with travel to attend ARIC meetings.

There is also a requirement for the General Manager to establish an internal audit function as well as to appoint internal audit personnel, specifically a Chief Audit Executive. This role is to report functionally to the ARIC and administratively to the General Manager. An additional requirement is for a Risk Management Coordinator to be appointed to support the ARIC processes.

Summary

The new framework, while conceptually a step towards ensuring adherence to principles of open government does present some imposts to Councils. The increased costs associated with the establishment of an Audit, Risk and Improvement Committee based on the proposed framework could see Council required to allocate significant funds to facilitate the process.

These costs could be defrayed by Council entering into a shared internal audit arrangement with another Council or by utilising a joint Committee established by their joint (JO) or regional organisation of councils (ROC) that is shared by member Councils. This would require agreement of the relevant JO or ROC.

Recommendation:

That Bland Shire Council:

1. **Prepare commentary on the “A New Risk Management and Internal Audit Framework for Local Councils in NSW – Discussion Paper” and circulate such commentary to Councillors before its submission prior to 31 December 2019.**
2. **Pursue options for a shared internal audit arrangement with another Council or through a joint Committee established on a regional basis.**

A NEW RISK MANAGEMENT AND INTERNAL AUDIT FRAMEWORK

for local councils in NSW

Snapshot Guide

September 2019



A NEW RISK MANAGEMENT AND INTERNAL AUDIT FRAMEWORK FOR LOCAL COUNCILS IN NSW – SNAPSHOT GUIDE

2019

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A NEW RISK MANAGEMENT AND INTERNAL AUDIT FRAMEWORK FOR LOCAL GOVERNMENT IN NSW - Snapshot Guide

Purpose

This summary guide provides a 'snapshot' of the mandatory internal audit and risk management framework that is being proposed for NSW councils.

For a full understanding of the proposed framework, please refer to the discussion paper, *A new risk management and internal audit framework for local councils in NSW*, which can be found at www.olg.nsw.gov.au.

Introduction

In 2016, the NSW Government made it a requirement under the *Local Government Act 1993* ('Local Government Act') that each council have an Audit, Risk and Improvement Committee. This requirement is likely to take effect from March 2021. Councils are also required to proactively manage any risks they face under the new guiding principles of the Act.

The Government is consulting on the proposed regulatory framework that will support the operation of these committees, and the establishment of a risk management framework and internal audit function in each council.

There will be nine core requirements that councils will be required to comply with when establishing their Audit, Risk and Improvement Committees, risk management framework and internal audit function.

These requirements are based on international standards and the experience of Australian and NSW Government public sector agencies who have already implemented risk management and internal audit.

There are also components of the proposed framework that are designed to reflect the unique needs and structure of NSW councils.

The framework will apply to councils, county councils and joint organisations.

Have Your Say

The NSW Government would like to know what you think of the framework being proposed.

Submissions may be made in writing by **31 December 2019** to the following addresses.

Post: Locked Bag 3015 NOWRA NSW 2541
Email: olg@olg.nsw.gov.au

Key questions you may wish to consider when providing your feedback include:

- will the proposed framework achieve the outcomes sought?
- what challenges do you see for your council when implementing the proposed framework?
- does the proposed framework include all important elements of an effective internal audit and risk framework?
- is there anything you don't like about the proposed framework?
- can you suggest any improvements to the proposed framework?

Proposed regulatory framework

The NSW Government's objective is to ensure that:

- each council in NSW has an independent Audit, Risk and Improvement Committee that adds value to the council
- each council in NSW has a robust risk management framework in place that accurately identifies and mitigates the risks facing the council and its operations
- each council in NSW has an effective internal audit function that provides independent assurance that the council is functioning effectively and the internal controls the council has put into place to manage risk are working, and
- councils comply with minimum standards for these mechanisms that are based on internationally accepted standards and good practice.

The proposed statutory framework will consist of the following three elements:

1. Current provisions in the Local Government Act

Section 428A

Section 428A (when proclaimed) will require each council to establish an Audit, Risk and Improvement Committee to continuously review and provide independent advice to the general manager and the governing body of council about:

- whether the council is complying with all necessary legislation
- the adequacy and effectiveness of the council's risk management framework, fraud and corruption prevention activities, financial management processes, and the council's financial position and performance
- the council's governance arrangements

- the achievement of the goals set out in the council's community strategic plan, delivery program, operational plan and other strategies
- how the council delivers local services and how to improve the council's performance of its functions more generally
- the collection of performance measurement data by the council, and
- any other matters prescribed by the *Local Government (General) Regulation 2005* (i.e. internal audit).

Section 428B

Section 428B (when proclaimed) will also allow a council to establish a joint Audit, Risk and Improvement Committee with another council/s including through joint or regional organisations of councils.

Guiding principles and roles and responsibilities

Amendments made to the Local Government Act in 2016 prescribed new guiding principles for councils and updated the prescribed roles and responsibilities of the governing body (section 223) and general manager (section 335). These amendments will operate to support the work of Audit, Risk and Improvement Committees and provide for the future establishment of a risk management and internal audit function in each council.

These guiding principles and roles and responsibilities have already commenced.

2. New regulations

The operation of sections 428A and 428B will be supported by new regulations in the *Local Government (General) Regulation 2005*.

These will prescribe the requirements that councils are to comply with when appointing their Audit, Risk and Improvement Committee and establishing their risk management framework and internal audit function.

The regulations will also provide for a model internal audit charter and model terms of reference for Audit, Risk and Improvement

Committees which all councils must adopt and comply with.

3. New Guidelines

New guidelines will be issued setting out the core requirements that each council's Audit, Risk and Improvement Committee, risk management framework and internal audit function must comply with.

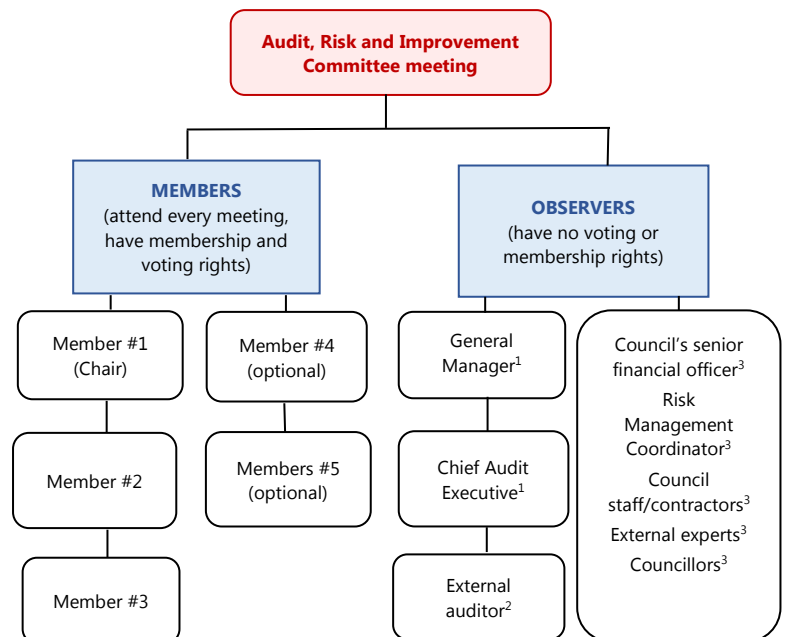
These core requirements are detailed below.

Core requirement 1: Appoint an independent Audit, Risk and Improvement Committee

- Each council is to have an independent Audit, Risk and Improvement Committee that reviews all the matters prescribed in section 428A of the Local Government Act
- The Audit, Risk and Improvement Committee is to operate according to terms of reference, based on a model terms of reference, and approved by the governing body of the council after endorsement by the Committee
- The Audit, Risk and Improvement Committee is to comprise of three to five independent members who are prequalified via the NSW Government's *Prequalification Scheme: Audit and Risk Committee Independent Chairs and Members*
- Audit, Risk and Improvement Committee members and the Chair are to serve a three to five-year term. A member's term cannot exceed eight years and the Chair's term cannot exceed five years
- The Audit, Risk and Improvement Committee is to meet quarterly, with the ability to hold extra meetings if required. A council's general manager and Chief Audit

Executive (see below) should attend except where excluded by the Committee

- Audit, Risk and Improvement Committee members are to comply with the council's code of conduct and the conduct requirements of the NSW Government's *Prequalification Scheme: Audit and Risk Committee Independent Chairs and Members*
- Disputes between the general manager and/or the Chief Audit Executive are to be resolved by the Audit, Risk and Improvement Committee. Disputes with the Committee are to be resolved by the governing body of the council
- The Audit, Risk and Improvement Committee is to provide an annual assurance report to the governing body of the council and be assessed by an external party at least once each council term as part of council's quality assurance and improvement program
- The general manager is to nominate a council employee/s to provide secretariat support to the Audit, Risk and Improvement Committee. Minutes are to be recorded for all committee meetings



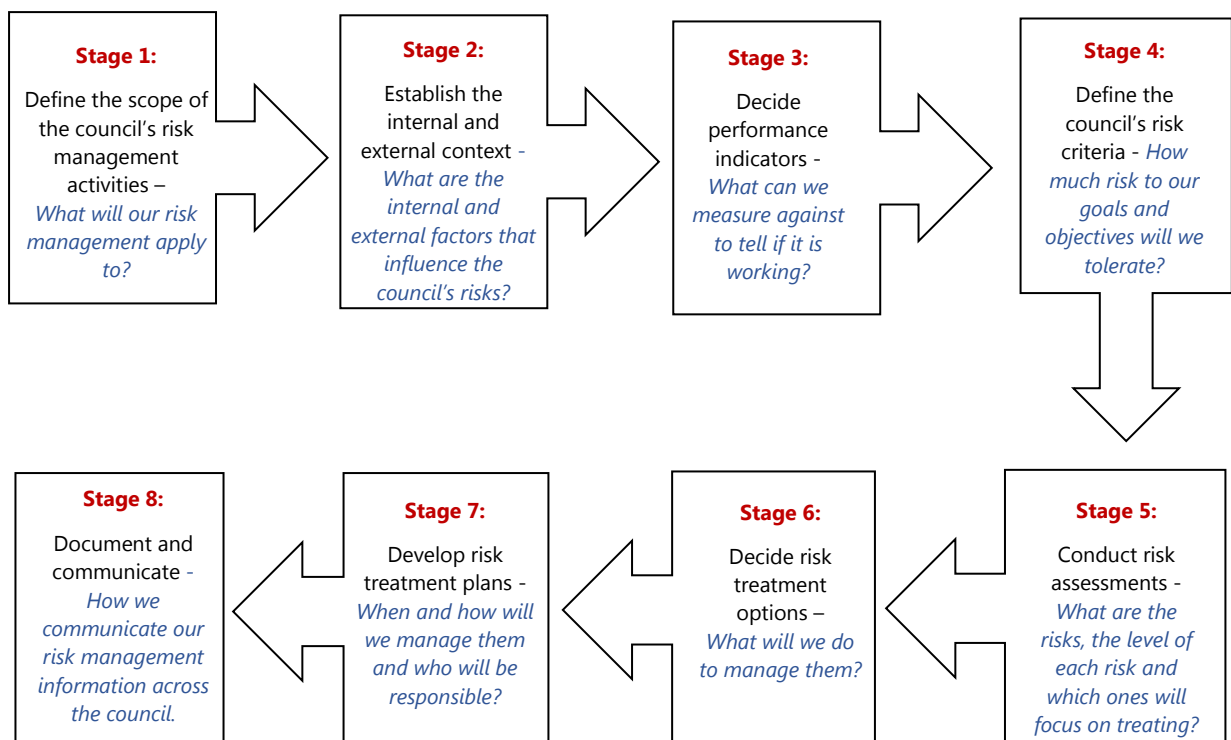
¹ Attends each meeting except where excluded by the Committee
² Open invitation to attend every meeting as an independent advisor
³ When invited by the Committee to attend/give information

Core requirement 2:

Establish a risk management framework consistent with the current Australian risk management standards

- Each council is to establish a risk management framework that is consistent with current Australian standards for risk management
- The governing body of the council is to ensure that council is sufficiently resourced to implement an appropriate and effective risk management framework
- Each council's risk management framework is to include the implementation of a risk management policy, risk management plan and risk management process (see below). This includes deciding the council's risk criteria and how risk that falls outside tolerance levels will be treated
- Each council is to fully integrate its risk management framework within all of council's decision-making, operational and integrated planning and reporting processes
- Each council is to formally assign responsibilities for risk management to the general manager, senior managers and other council staff and ensure accountability
- Each council is to ensure its risk management framework is regularly monitored and reviewed
- The Audit, Risk and Improvement Committee and the council's internal audit function are to provide independent assurance of risk management activities
- The general manager is to publish in the council's annual report an attestation certificate indicating whether the council has complied with the risk management requirements

Stages of a council's risk management process

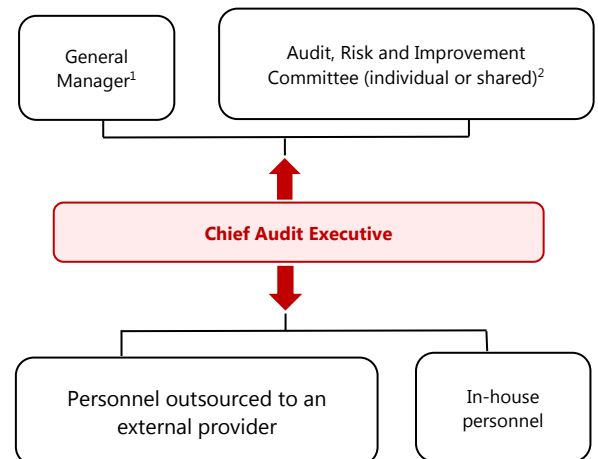


Core requirement 3:

Establish an internal audit function mandated by an Internal Audit Charter

- Each council is to establish an internal audit function
- The governing body is to ensure that the council's internal audit function is sufficiently resourced to carry out its work
- The governing body of the council is to assign administrative responsibility for internal audit to the general manager and include this in their employment contract and performance reviews
- The Chief Audit Executive is to develop an Internal Audit Charter, based on a model charter, which will guide how internal audit is conducted by the council. The Charter is to be approved by the governing body of the council after endorsement by the Audit, Risk and Improvement Committee

- The general manager is to ensure that, if required, the council has adequate internal audit personnel to support the Chief Audit Executive. Councils will be able to appoint in-house internal audit personnel or completely or partially outsource their internal audit function to an external provider



¹ reports administratively (day-to-day processes and resources)
² reports functionally (strategic direction, accountability)

Core requirement 4:

Appoint internal audit personnel and establish reporting lines

- The general manager is to appoint a Chief Audit Executive to oversee the council's internal audit activities in consultation with the Audit, Risk and Improvement Committee
- The Chief Audit Executive is to report functionally to the Audit, Risk and Improvement Committee and administratively to the general manager and attend all committee meetings

Core requirement 5:

Develop an agreed internal audit work program

- The Chief Audit Executive is to develop a four-year strategic plan to guide the council's longer term internal audits in consultation with the governing body, general manager and senior managers. The strategic plan is to be approved by the Audit, Risk and Improvement Committee
- The Chief Audit Executive is to develop an annual risk-based internal audit work plan, based on the strategic plan, to guide the council's internal audits each year. The work plan is to be developed in consultation with the governing body, general manager and senior managers and approved by the Audit, Risk and Improvement Committee

- The Chief Audit Executive is to ensure performance against the annual and strategic plans can be assessed

Core requirement 6:

How to perform and report internal audits

- The Chief Audit Executive is to ensure that council's internal audits are performed in accordance with the IPPF and current Australian risk management standards (where applicable), and approved by the Audit, Risk and Improvement Committee
- The Chief Audit Executive is to develop policies and procedures to guide the operation of the internal audit function, including the performance of internal audits
- The Chief Audit Executive is to report internal audit findings and recommendations to the Audit, Risk and Improvement Committee. Each finding is to have a recommended remedial action and a response from the relevant senior manager/s
- All internal audit documentation is to remain the property of, and can be accessed by, the audited council, including where internal audit services are performed by an external provider. It can also be accessed by the Audit Risk and Improvement Committee, external auditor and governing body of the council (by resolution)

Core requirement 7:

Undertake ongoing monitoring and reporting

- The Audit, Risk and Improvement Committee is to be advised at each quarterly meeting of the internal audits

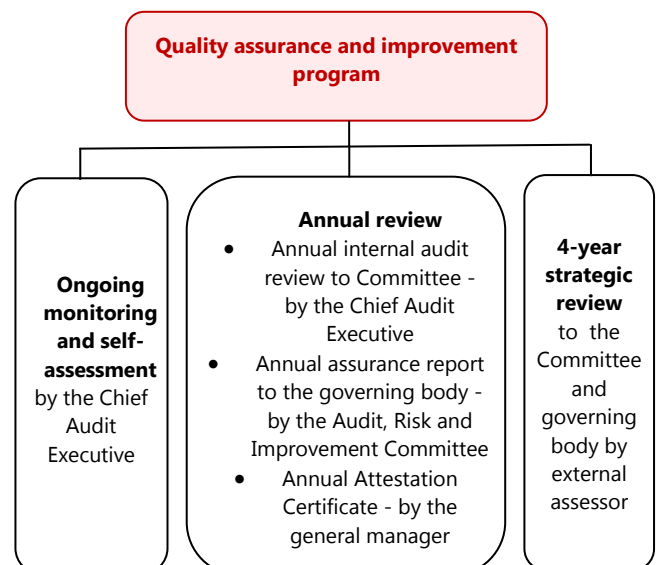
undertaken and progress made implementing corrective actions

- The governing body of the council is to be advised after each quarterly meeting of the Audit, Risk and Improvement Committee of the internal audits undertaken and the progress made implementing corrective actions
- The Audit, Risk and Improvement Committee can raise any concerns with the governing body of the council at any time through the Chair

Core requirement 8:

Establish a quality assurance and improvement program

- The Chief Audit Executive is to establish a quality assurance and improvement program which includes ongoing monitoring and periodic self-assessments, an annual review and strategic external review at least once each council term
- The general manager is to publish in the council's annual report an annual attestation certificate indicating whether the council has complied with the core requirements for the Audit, Risk and Improvement Committee and the internal audit function



Core requirement 9:

Councils can establish shared internal audit arrangements

- A council can share all or part of its internal audit function with another council/s by either establishing an independent shared arrangement with another council/s of its choosing, or utilising an internal audit function established by a joint or regional organisation of councils that is shared by member councils
- The core requirements that apply to stand-alone internal audit functions will also apply to shared internal audit functions, with specified exceptions that reflect the unique structure of shared arrangements
- The general manager of each council in any shared arrangement must sign a 'Shared Internal Audit Arrangement' that describes the agreed arrangements

Implementation timeline

The transitional arrangements built into the Local Government Act mean that the requirement to have an Audit, Risk and Improvement Committee will not come into force until six months after the next ordinary elections in September 2020 at the earliest. Councils will therefore have until March 2021 to establish their committees.

It is proposed that councils will then have a further 18 months, until December 2022, to establish their internal audit function and risk management framework (guided by the Audit, Risk and Improvement Committee).

As these functions are bedded down and greater time and resources become available to the Audit, Risk and Improvement Committee and the council, the role of the committee is to broaden to comply with the

remaining requirements of sections 428A of the Local Government Act.

Full compliance with section 428A of the Local Government Act will be expected by 2026.

Councils with established Audit, Risk and Improvement Committees and mature risk management and internal audit functions will be encouraged to comply sooner.

→ By March 2021

Audit, Risk and Improvement Committee established and appointed (core requirement 1 or 9 for shared arrangements)

→ By December 2022

Risk management framework developed, including appointment of a Risk Management Coordinator (core requirement 2)

Internal audit function established, including employment of a Chief Audit Executive and personnel (core requirements 3-4 or 9 for shared arrangements)

→ By 2024

Risk management framework fully implemented throughout council and operating in compliance with regulatory requirements (core requirement 2)

Internal audit function fully implemented by the council and operating in compliance with regulatory requirements (core requirements 5-8)

→ By 2026

Audit, Risk and Improvement Committee's role expanded to include compliance, fraud control, financial management, governance, integrated planning and reporting, service reviews, performance measurement data and performance improvement in compliance with section 428A of the Local Government Act.



Section 3 – Reports for Information

Recommendation:

That the following reports, provided for information only, be received and noted:

- **8.10 - Economic Development & Tourism Report – November 2019**
- **8.11 - Community Services Report**
- **8.12 - Bland Shire Library Monthly Update**
- **8.13 - Children Services Unit Report October 2019**
- **8.14 - Assets & Engineering Services Report**
- **8.15 - Development Services Activity Report – October 2019**

8.10 Economic Development & Tourism Report – November 2019



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of Visitors to the Shire

DP15.2 Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

DP15.3 Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

DP16.2 through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Author: General Manager

Why Leave Town Gift Card

With assistance from Bland Shire Council and Business West Wyalong, 31 stores in West Wyalong and one store in Barmedman is now part of the "Why Leave Town Gift Card" promotion to keep our local economy moving.



The eftpos gift cards are available at participating stores within the Bland Shire and can be loaded with as little as \$10 or as much as \$1000.

Stores where the cards are available and be loaded:

- House of Fashion,
- Broadway Shoes,
- Shell Westend Service Station,
- NewsXpress West Wyalong and
- Barmedman General Store



The card can be used at any of the participating stores with an eftpos machine. Participating Redemption stores are:

- West Wyalong Caravan Park
- Wendy's Embroidery Service
- West Wyalong Jewellers
- West Wyalong Butchery
- West Wyalong Sew & Save
- Armstrong Toyota
- What's Cookin
- Murrays Maxi Taxi
- Pink Velvet
- Souden's Furniture One
- 761 Hair & Body
- The Royal Hotel West Wyalong
- All Occasions West Wyalong
- TA & MA Lanyon Plumbing Supplies
- Duncan's Chainsaw & Mower Centre
- White Tank Hotel
- Donaldson Industries
- Bland Shire Council
- Exclusive Hot Glass Gallery (Wyalong)
- Top Town Tavern (Wyalong)
- West Wyalong Pharmacy
- Harvey Norman
- Lord & Wells Optometrist
- IGA West Wyalong
- Bernardi's West Wyalong
- House of Fashion
- Broadway Shoes & Sport
- Shell Westend Service Station
- NewsXpress West Wyalong
- Barmedman General Store (Barmedman)
- The Little Shed
- Murray's Maxi Taxi
- Metropolitan Hotel

It is the perfect gift for friends and family for birthdays and Christmas coming up, to giveaway as prizes at your event or as gifts from your company to your employees. For more information please see www.whyleavetown.com or phone Marina at Bland Shire Council on 69722266.

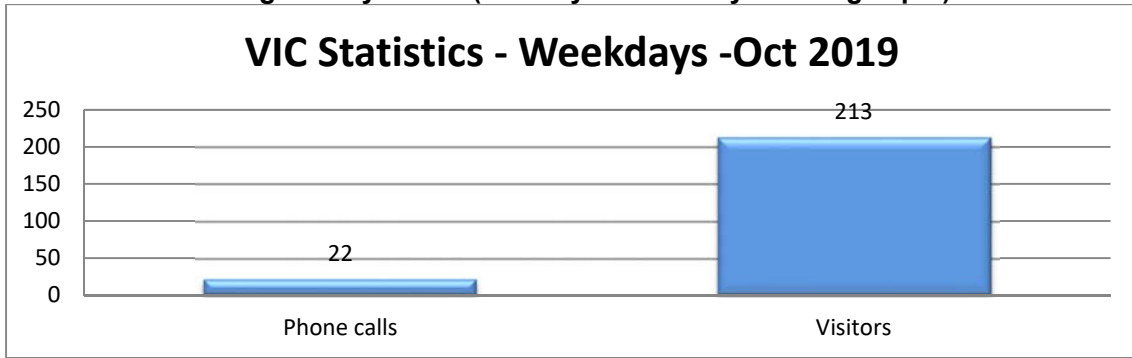
Small Business Month

Bland Shire Council, Evolution and Business West Wyalong partnered together to celebrate an evening of Glitz and Glamour during Small Business Month of October. Business West Wyalong held a Bland Shire Business Awards evening with key note speaker Darren Flanagan that captivated the audience with his incredible story of the Beaconsfield Mine Rescue. With a 130 tickets sold for the evening and many awards received by the businesses of the Bland Shire this was definitely the event of the year.

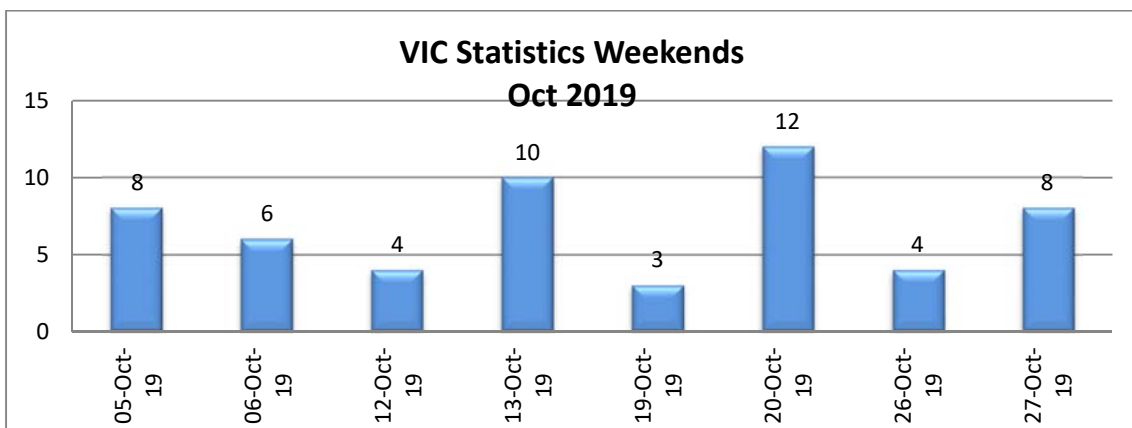
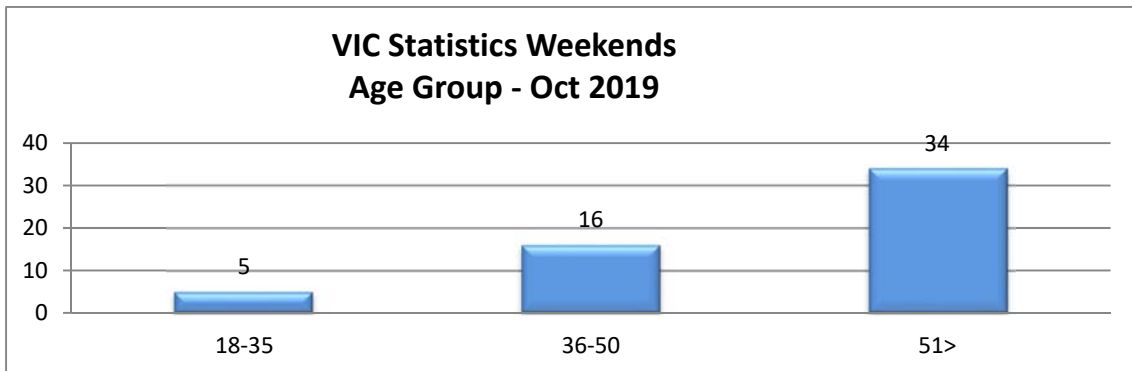
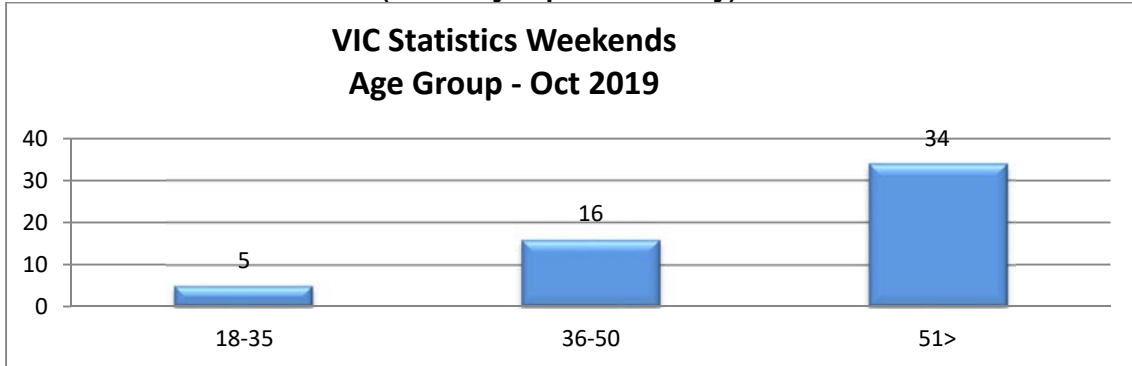
Bland Shire wants to congratulate all the businesses that were nominated and a huge congratulations to all the winners in their different categories.



VIC Statistics during Library Hours (Monday to Saturday morning 12pm)



VIC Statistics On Weekends (Saturday 12pm to Sunday)



Bland Shire Events: November to December 2019

NOVEMBER		LOCATION
1	Australian Yard Dog Championships	West Wyalong
5	Melbourne Cup Ladies Day for Can Assist	West Wyalong
9	West Wyalong Show Society Markets	West Wyalong
9	HOPE sign reveal and activities	West Wyalong
TBA	Barmedman Mineral Pool Opens for season	Barmedman

DECEMBER		LOCATION
6	Business West Wyalong Christmas Carnival	West Wyalong
14	West Wyalong Show Society Markets	West Wyalong
25	Christmas Day	NSW
26	Boxing Day Public Holiday	NSW
TBA	Carols by Candlelight	West Wyalong
TBA	Library After School Christmas Activity	West Wyalong
TBA	International Day of People with a Disability	West Wyalong

8.11 Community Services Report



Our People - A Strong, healthy, connected and inclusive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Community Relations Officer and Community Development Officer

GrantGuru

Council has joined the GrantGuru network to assist community groups, local businesses and Council to identify and apply for grant funding.

Since launching last year, 45 Councils across Australia have signed to create their own GrantGuru portal and the Bland Shire will now have a specific page on the network which the community can access through Council's website and Facebook page.

The service is expected to launch within the next fortnight.

The objective of the GrantGuru portal is to assist Council to enhance economic growth by improving the likelihood of attracting greater state and Federal Government funds into the region through an increase in grant program awareness, applications and successful submissions from Council directly as well as business and community organisations.

GrantGuru is the most comprehensive grants database in Australia and includes grants and assistance across all levels of Government and the private sector each summarised into a one page template. Users can register for free and choose to receive automated notifications of relevant grant updates.

The service will be promoted widely to the community and be used by Council staff to identify grant opportunities for projects identified by Council.

A new format of the grants report will be produced each month after the new service launches.

Indigenous Artwork

Bland Shire Council has secured funding of \$10,000 from Riverina Local Land Services towards the inaugural Riverina Indigenous Artwork Project.

Council is working with the West Wyalong Local Aboriginal Land Council to develop a concept for the artwork and liaising with Goldenfields Water Country Council to seek permission to paint the water tower at Wyalong with an indigenous artwork which promotes reconciliation.

Council is currently seeking additional grant funding and sponsorship to meet the matching contribution required. In accordance with the grant conditions the project needs to be completed by 30 June next year.

If funding and approval is secured, the large scale artwork will be a spectacular addition to the emerging Bland Shire art trail.

Interactive murals

Zest International artists Zac Craig and Antony Pulvirenti recently completed work on two stunning 3D interactive murals in West Wyalong and Mirrool.

A Bland Shire Council initiative with funding from the Foundation for Rural and Regional Renewal, Mr Craig's painting on the wall of Splatter Gallery is titled "Grabbing the Bull by the Horns" and encourages members of the public to stop and get a photograph taken pretending grab the bull by the horns, run for cover or interact any other way their imagination allows.

West Wyalong's Main Street was built around an old bullock track while local legend has it that at about the time of settlement in 1894 a giant bull stood guard over West Wyalong's precious water supply at the nearby White Tank dam.

Mr Pulvirenti painted "The Horse Has Bolted" on the Mirrool Rural Fire Service Shed.

The image was developed in consultation with the Mirrool community and depicts a lively working farm with bolting horse, a squawking magpie and a blissfully unaware young child playing on a swing.

Members of the public are encouraged to engage with the artwork by getting a photograph taken running away/with the horse, pushing the child on the swing or interacting any other way the imagination allows.

Both murals have already attracted enormous attention from locals and visitors and form part of the emerging Bland Shire art trail. Community Services staff are currently assisting the tourism officer to develop promotional material focused on the art trail.



Modular Pump Track

Council's mobile modular pump track has been relocated to Weethalle after a popular few months at Barmedman.

Council purchased the modular pump track with funding from the Federal Government's Drought Communities program in May and conducted the initial set-up and installation at the Barmedman Community Recreation Grounds.

The facility was extremely well received by people of all ages. A huge thank you to Leon Sharpe and the Parks and Gardens team for undertaking the challenging and sizeable task of packing up, relocating and reinstalling the modular pump track at Weethalle.

The image shows a screenshot of a Facebook post from 'Barmedman Community Recreation Grounds' dated 29 October at 13:10. The post text reads: 'Hello people. I'm sad to say our skate track is being removed today, but the pool is filling quickly. I would like to thank the Bland Shire Council of course for arranging for us to be the first to have the track. I would also like to recognise the local youths that embraced it and showed that they are capable of respecting things. Pretty much zero issues while the track was here. Thanks kids. Bland Shire Council'. Below the post are four comments: 1. 'Linda Slade Kylie Trethowan show Cory what's coming to Weethalle' (2 likes). 2. 'Barmedman Community Recreation Grounds Linda Slade its a great thing. Even our little ones had birthday parties on and around it. good family outing. Sad to see it go but glad others will get the benefits it can bring to town. Enjoy' (1w). 3. 'Kylie Trethowan Corey's gonna love it!' (2 likes). 4. 'Katrina Stacey So glad that the kids have had this opportunity.' (1 like). A reply box is also visible with the text 'Write a reply...' and icons for emojis, photos, GIFs, and stickers.

Barmedman Community Recreation Grounds
29 October at 13:10 · 🌐

Hello people.
I'm sad to say our skate track is being removed today, but the pool is filling quickly.
I would like to thank the Bland Shire Council of course for arranging for us to be the first to have the track.
I would also like to recognise the local youths that embraced it and showed that they are capable of respecting things.
Pretty much zero issues while the track was here. Thanks kids.
Bland Shire Council

Linda Slade Kylie Trethowan show Cory what's coming to Weethalle
Like · Reply · 1w

Barmedman Community Recreation Grounds Linda Slade its a great thing. Even our little ones had birthday parties on and around it. good family outing. Sad to see it go but glad others will get the benefits it can bring to town. Enjoy
Like · Reply · 1w

Kylie Trethowan Corey's gonna love it!
Like · Reply · 1w

Write a reply...
Press Enter to post.

Katrina Stacey So glad that the kids have had this opportunity.
Like · Reply · 1w

Weethalle Community Fun Day

The Modular Pump Track will be a feature of the Weethalle Community Fun Day at the Weethalle Showground on Saturday 30 November.

The fun day is being co-ordinated by the Weethalle Show Society and Weethalle P&C and aims to bring adults and children from the Weethalle community together to chat, relax, play and socialise in general at no cost.

The event is supported by Council, Evolution Mining, the Royal Agricultural Society and Goods 360.

In lieu of a financial contribution, event organisers have asked Council's community services staff to attend the fun day and co-ordinate games and activities surrounding the pump track for local youth.

Halloween Map

With a growing interest in Halloween in Australia and the Bland Shire, Council co-ordinated and compiled a Halloween map for the first time this year.

Members of the community who were keen to participate in Halloween by handing out goodies at their homes were encouraged to register their address so that trick or treaters could identify where they were welcome and safe to visit.

The initiative proved a tremendous success with estimates of approximately 150 young people trick or treating in and around West Wyalong and Wyalong armed with a Bland Shire Council map.

By highlighting the registered homes where people were welcome, the maps also helped deter trick or treaters from visiting residences which were not participating (or aware of) Halloween.

Social Media

At the suggestion of members of the Ungarie community, Council has developed a Facebook and Instagram page for the Big Football at Ungarie.

The pages are linked to Council's existing social media accounts and encourage people to post photos of themselves with the Big Football.

Signage is currently being developed to be displayed at the Big Football to inform people about how/where to post while staff are planning a major promotion over the next few weeks to create awareness about the new pages and encourage locals and visitors to interact with the pages.

Meanwhile, Council is developing Snapchat geofilters for a number of key Bland Shire attractions and locations.

Geofilters provide a custom digital frame at identified locations highlighting the location/attraction which users can add to their photographs and post on social media.

Encouraging the use of geofilters is an effective and free form of modern digital marketing.

Council is also developing signage to be placed at the 3D murals in Mirrool and West Wyalong and well as the chainsaw artwork in McCann Park with a common link to Council's social media accounts.

Christmas Pool Parties

To mark the end of a tough year and as part of its operational plan objectives, Council is working with the L&R Group to hold community Christmas pool parties in Ungarie and West Wyalong in December.

Dates were yet to be confirmed at the time of printing but will be advertised widely across both communities.

The events will offer free pool entry to the community and free use of the inflatable/waterslide. Other details are to be confirmed.

Similar events have been well received by the community in previous years and high attendance numbers is once again expected.

8.12 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Coordinator Library Services

Food for Fines

Bland Shire Library will again support the local St Vincent de Paul Society's Christmas Appeal. Donations of packaged, non-perishable food items can be made at the library from Monday 4 November. However, the waiving of fines in lieu of donated food will not come into effect until Monday 25 November – Tuesday 24 December 2019, as determined by the Riverina Regional Library Advisory Committee. This year, at the request of the local St Vincent de Paul Society, the library will not be running a Gift Giving Tree.

Tech Savvy Seniors Regional Roadshow

A free two-hour technology session for seniors will be held at Bland Shire Library on Tuesday 19 November 2pm – 4pm. The session will be delivered by a TSS trainer, followed by light refreshments. Due to the time restraint, the training will focus on the use of smartphones only and at an introduction level. Seniors can bring along their own devices for technology support or trouble-shooting and ask any questions they may have.

The Tech Savvy Seniors Regional Roadshow is a key initiative of the NSW Government's Ageing Strategy to help older Australians develop confidence and skills to better participate in the community. Delivered in partnership with Telstra, the TSS Regional Roadshow supports older people in rural areas.

Summer Reading Club (SRC) Is On Again!

The State Library of Queensland recently announced that it would no longer make Summer Reading Club materials available for non-Queensland libraries. In light of this, Bland Shire Library has decided not to run a Summer Reading Club program this incumbent year.

However, Riverina Regional Library has taken the initiative and is now running its own Summer Reading Club. While RRL will provide SRC materials to participating branch libraries, each respective library will be required to seek their own sponsorship regarding prizes.

Bland Shire Library will now hold a 2019-20 Summer Reading Club program with a launch / registration day to be held on Wednesday 27 November 2019 from 3.30pm.

This year will be a little different, with the Summer Reading Club being a 40-day challenge. This will move the emphasis from counting books to days spent reading, making participation more achievable for all involved.

The theme for this year's Summer Reading Club program is 'A roomful of stories'. The theme celebrates the International Year of Indigenous Language.

The Summer Reading Club (SRC) is an annual library program that encourages sustained literacy, access to literature, and involvement with local libraries by children, young people and their families during the summer holidays, and aims to assist public libraries in stimulating a love of reading and building a lifelong library habit.

Local History Digitalisation – Update

The library has received its portable scanning kit and collection care material from the State Library of NSW. Library staff will undertake training in the use of the equipment at the State Library in November.

It is anticipated that the project, which involves the scanning of approximately 10,000 local family history files – *referenced from the West Wyalong Advocate and donated to the library in 2003 by its owner / custodian Ms Joyce Pereira* – will commence in January 2020. The digitalisation of the paper files will ensure that their irreplaceable content is preserved.

The material collected as part of this program will be made via Creative commons Attribution 4.0 International (CC by 4.0). All material will be catalogued with high resolution images available online for free, with a record on Trove (the National Library of Australia database). A final report on the project is due June 2021.

RRL All Staff Training Day

All Bland Shire Library staff recently attended training organised by Riverina Regional Library. The training, which is held annually and is spread across four days, provides important updates and is a platform for discussing issues affecting libraries. The recent training included Libero, Book Clubs and Inter Library Loans, Cyber Safety and Tech Trouble Shooting, and Reading Advisory. *(Please note that individual staff members were required to attend only one of the four days).*

Book Week Presentation

As part of its Book Week celebrations (in August) the library held a literacy / art competition based around the theme Reading is my Secret Power. Due to all parties being extremely busy during September, the presentation of Book Week awards had to wait until after the school holidays. Still, some very excited children.



Story-time

- The library will host multiple group visits from the Bland Preschool in November. A themed story-time with a focus on books, reading and literacy will be held for each respective group. The visits also provide an opportunity for the children to explore the library and engage with library staff.
- Ungarie Preschool had it's first visit the library last month.
- The library's regular Thursday story-time for 3 – 5 year olds continues to attract good attendance numbers with themed resource kits provided each week by Riverina Regional Library.
- The library continues to provide a monthly story-time for Bland Family Day Care Educators.

Meetings

- Local Studies Librarian's Meeting to be held in Albury on Friday 8 November 2019. (*Senior Library Coordinator invited to attend.*)
- Public Libraries Association NSW, South West Zone Meeting to be held in Wagga Wagga on Wednesday 14 November 2019
- Library Managers, South West Zone Meeting to be held in Tocumal on Wednesday 11 March 2020.

Library Statistics for October 2019

- 265 Information Requests
- 371 Customer Service Requests – this figure includes 68 technology assists
- 441 Computer Usage
- 135 requests for Wi-Fi (ie. mobile device users)
- 54 adults attended regular programs in the library
- 258 children and parents/carers attended regular children's programs in the library
- 235 Visitor Information Requests – this figure relates to normal library opening hours only and includes 22 telephone requests
- 19 programs were held in October

NB. The above statistics are collected manually and may not be exact. However, the above figures are deemed a fair and reasonable indicator.

- 3191 people through the door
- 2172 library items issued
- 84 library items reserved
- 7 new members

NB. The above statistics are collected electronically and are deemed accurate.

1 January 2019 to 31 October 2019 Bland Shire Library has had almost 30,000 people through the door, registered 160 new members and issued just under 20,000 library items.

8.13 Children Services Unit Report October 2019



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and care services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resource Unit Vacation Care and Toy Library services)

Staffing

- Two Casual Early Childhood Teachers were appointed, with one continuing to teach a Friday class. These appointments are to ensure the services maintain the regulatory requirements.
- The Bland Preschool Senior Early Childhood Teacher advised that she will be returning to Bland Preschool from Maternity Leave in a part time capacity in January 2020.
- The Mobile Resource Unit Play session Leader has advised she will be returning from maternity leave in January 2020.
- Notice has been given that two educators will be commencing maternity leave from January 2020.

Bland Preschool

- The Children Services Unit Enrolment Day was held Tuesday 15 October. Classes have been drafted for 2020 with one class for Monday/Tuesday and two classes for Wednesday/Thursday being planned.
- Bland Preschool was successful with an application for additional needs funding, allowing the service to fund an additional educator to further support children in the classroom.
- Current enrolments are – Monday/Tuesday: 25 children, Wednesday/Thursday: 26 children, Friday: 40 children.
- Staff attended Code of Conduct Training on Thursday 17 October.
- Parent Committee Meeting has set a Save the Date for the Children Services Unit Christmas Concert. This will be held on Wednesday 4 December with a concert, sausage sizzle, Christmas disco and a Santa visit.
- Yoga with Mickayla has been held on Monday 21 October & Thursday 24 October through funding support from the Quality Learning Environments grant.
- Big Tops & Tiny Tots incursion was held on Tuesday 29 October & Thursday 31 October with Bland Preschool, Little Wattle Childcare and Ungarie Preschool visiting the Children Services Unit to participate in the experience.



Bland/Temora Family Day Care

- The Book Fair was held this month and what a fantastic response we had. We sold a total of \$794 worth of books and will earn some great rewards to go back into our service.
- Our Enrolment Open Day was held this month with some of the educators attending. We had information available for care and to become an educator.
- This month CSU received interest from a prospective educator to join the team of educators in West Wyalong. The appointment and induction process is currently being undertaken for her to start by November 25th. This will increase our numbers to seven in West Wyalong. However a resignation from a Temora educator was received which will put numbers back to four in Temora by the end of this year.
- Big Celebrations for Children's Week this month with the West Wyalong educators attending HACC for a playgroup session. This was great community involvement and everyone had a great time. More visits are being planned in the near future.
- The educators also organised a visit to Altina Wildlife Park near Darlington Point. With a huge day out the children enjoyed seeing the variety of animals on display and feedback from both children and parents was great.



Vacation Care

- During September/October school holiday's Vacation Care operated during the first week. It started off with an excursion of riding bikes to the wetlands, learning about the land around us, collecting some specimens in fishing nets and then back to the service to have Sally Russell from the LCCC come with her microscopes and look at what we had collected. Sally also had the children make some bubbles and slime.
- A relaxing day on Tuesday with bringing in a smart device with parent's permission. Lots of role play outside, builders and mum's and daughter's. Along with enjoying some colouring out in the sun.
- An excursion to the Basketball stadium where we had Tom Apolony from high school volunteer his time to do some drills, teach some skills and play a few games of basketball before heading back the service.
- Kate Spackman taught the children the new craze of macrame. It was very interesting to see how well the children picked up on this skill.
- To end Vacation Care Mikayla Sams came in for some Yoga, focusing on rotation of core cardio and stretch and flow.
- January programming has begun for the New Year.

Ungarie Preschool

- Term 4 has commenced.
- Two children enrolled on Thursday bringing our numbers to 17 on a Thursday, an additional educator joined the team to meet our ratio requirements.
- Re-enrolments have been sent out to families returning next year and enrolment packs have been given out to new children who plan on enrolling in 2020.
- Thursday children went on an excursion to experience the Big Tops and Tiny Tots Circus Show from Young Australia.
- Christmas preparations and craft are well under way.
- School photos are in the process of being taken.
- Two lovely gentlemen from Council are making some adjustments to the building to ensure the service meets legislative requirements and have also topped our sandpit up with sand.
- Requests from parents regarding bus usage on a Wednesday is going ahead pending bus permission notes from parents.

Playgroup

- We are enjoying a change of routine starting outside first with lots of water play.
- New enrolments for West Wyalong are resulting in increasing attendance.
- In Weethalle and Ungarie numbers have been low or nil attendances due to illnesses and school orientations on the same day.
- Numbers at Tallimba, Ariah Park and Tullibigeal are as normal.
- Christmas preparations for playgroup sessions have started and will begin in week 7 of Term 4.

“It takes a village” (ITAV):

Venues:

- 2nd/9th/16th October – Children’s Services
- 23rd October – Weethalle – Playgroup session with Toy Library.
- 30th October – West Wyalong - Local Aboriginal Land Council West Wyalong - Playgroup session with Toy Library.

October agenda:

- Meeting with West Wyalong LALC to evaluate current program and discuss possible future ideas and how to work towards these.
- As a Targeted earlier intervention provider we are preparing our Targeted Earlier Intervention (TEI) Activity Mapping template for review by our local Family and Community Services (FACS) Commissioning Planning Officer. We are working towards gaining access to an AusKey in order to commence using the Data Exchange (DEX).
- Plan future events aligning with TEI Outcomes Framework whilst reviewing current activities.

8.14 Assets & Engineering Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

*DP9.1 Responsibly manage asset renewal and maintenance for current and future generations
DP9.4 Maintain parks, ovals and recreational facilities to approved standards*

Author: Director Asset & Engineering Services

1. Council Road Crew Locations Week Commencing 7.10.2019

- Graders
 - O'Briens Lane
 - Lake Cowal Road
 - South Yalgogrin Road
 - Barmedman Arrea
- Gravel Carting
 - Storms Pit /O'Briens Lane
- Maintenance Crews (Bobcat/Backhoe)
 - Shire roads

2. Council Road Crew Locations Week Commencing 14.10.2019

- Graders
 - Narriah Road
 - O'Briens Lane
 - Lake Cowal Road
 - South Yalgogrin Road
 - Barmedman Arrea
- Gravel Carting
 - Storms Pit /O'Briens Lane
- Maintenance Crews (Bobcat/Backhoe)
 - Shire roads

3. Council Road Crew Locations Week Commencing 21.10.2019

- Graders
 - Tyndalls Lane
 - O'Briens Lane
 - Lake Cowal Road
 - Danahers Lane
 - Fishers Lane
- Gravel Carting
 - Storms Pit /O'Briens Lane
- Maintenance Crews (Bobcat/Backhoe)
 - Shire roads

4. Council Road Crew Locations Week Commencing 28.10.2019

- Graders
 - Tyndalls Lane
 - O'Briens Lane
 - Lake Cowal Road
 - Danahers Lane
 - Scotts Lane
- Gravel Carting
 - Deans Pit/Girral Road
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

5. Noxious Weeds/Environmental

- High Risk Pathway Inspection – MR371, Mid Western Highway, Newell Highway.
- Training – Vault Training (tool box reporting). Code of Conduct.
- Council Land Inspections - Pfeiffers Lane, Stidwells Lane (for earth works).
- Slashing/Mowing – Wyalong, Wargin Road, MR57 North, MR231, Naradhan Road, Kolkilbertoo Road, Bygoo Road.
- Property Inspections – 2
- Tree maintenance – Ungarie, Weethalle, Tallimba, Barmedman.
- The following noxious weeds and other controls were undertaken:
 - West Wyalong - cemetery, lanes and drains.
 - Ungarie – lanes and drains.
 - Weethalle – lanes.
 - Barmedman - lanes and drains.
 - Tallimba – lanes.
- Road Shoulder Spraying – Euroka Road, Quandialla Road, MR57 North, MR231, Merringreen Road, Bena Road, Bygoo Road, Womboyne Road, Hatleys Lane, Ridleys Lane, Buralyang Road, Tallimba Road, MR368, MR371, Naradhan Road, Dundas Road, Brolga Road, 2.5 km of RMS Road (Mid Western Highway) For weed control for road works, Williams crossing /Greens, Mary Gilmore Way, Kolkilbertoo Road, Boramble Road, Paynes Road, Beckom Road, Bonehams Road, Blow Clear Road,
- Coolatai grass – Pfeiffers Lane.
- St Johns Wort – MR368, MR371, Naradhan Road, Blow Clear Road, MR57 North, Murphys Lane, MR231, Russells Lane, Hilliers Lane, Paynes Lane, Holmes Lane, Bolagamy Road, Merringreen Road, Youngareen Road, Hatelys Lane Fullers Lane, Harringtons Lane, Brolga Road, Greaves Lane, Browns Lane, Cattles Lane, Davies Lane, Pfeiffers Lane, Kolkilbertoo Road, Tip access Weethalle, Dundas Road.
- Blue Heliotrope – Ungarie rail yards, Winnunga, Buddigower Road.

6. Village maintenance

- All parks mown and tidied
- Village main streets swept and rubbish removed
- Trees trimmed and fallen branches picked up
- Village entrances and streets mown and trimmed
- All village park play grounds inspected for safety
- Irrigation checks repairs carried out at Barmedman, Tallimba, Ungarie and Mirrool
- Ungarie oval toilets cleaned, lines marked, grounds mown and maintenance work carried out

7. Park maintenance

- McCann park, Barnado park and small parks and areas mown, trimmed and maintained
- Council chambers lawns and gardens maintained and sprinklers repaired
- Maintenance to Herridge park, Cooinda park, Wyalong court house
- Lawn and monument cemetery maintenance works carried out
- Barnado park garden beds cleaned up and new plantings
- Public amenities cleaned and maintained
- Trees trimmed

8. Ovals maintenance

- maintenance to sporting ovals and surrounds
- Irrigation checks carried out
- Line marking for athletics, cricket and touch football
- Ron Crowe oval and perseverance street ovals sprinklers repaired
- Redman oval irrigation repairs

9. Town maintenance

- Star lane cleaned and tidied
- Town areas mown and trimmed
- Town trees trimmed and watered as needed
- Main street gardens weeded and watered
- Small pot holes repaired in roads
- Cooinda park upgrades
- Clean out town drains
- West Wyalong and Wyalong spraying on nature strips carried out
- Aerodrome slashing inspections and maintenance work carried out
- Back filled low areas on nature strips
- Street sweeper sent away for repairs
- Airport gravel run way maintenance carried out

8.15 Development Services Activity Report – October 2019



Our Leadership - A well run Council acting as the voice of the community

DP17 Lead the community by example with sustainable, effective, efficient and customer focused practices

Author: Acting Manager Development & Regulatory Services

Planning and Building Activities Update

Development Applications

The Council has received the following Development Applications during October 2019:

Application No	Address	Development
DA2020/0018	17 Gladstone Street, West Wyalong	Alterations & additions to dwelling
DA2020/0019	20 Conway Street, Wyalong	Storage shed
DA2020/0020	40 Creswell Street, West Wyalong	Storage shed
DA2020/0021	28 Centenary Drive, West Wyalong	Storage shed
DA2020/0022	190 Showground Road, West Wyalong	Alterations to and including the enclosure of an existing shed for use as a public entertainment facility
DA2020/0023	50 Park Street, West Wyalong	Alterations & additions to a commercial premises
DA2020/0024	44 Heatons Lane, Weethalle	In ground swimming pool

The following DA applications were approved during October 2019:

Application No	Address	Development	Approval Date
DA2020/0014	156 Main Street, West Wyalong	Change of use (PUB – Reconfigure outdoor gaming & smoking area & Change of hours to same as hotel hours)	24/10/2019
DA2020/0016	Boltes Lane, West Wyalong	New single storey dwelling	8/10/2019

Complying Development Certificates

Council received the following CDC Application during October 2019:

Application No.	Address	Development	Received Date
Nil			

Building Inspections

The following inspections were carried out by Council during October 2019:

Inspection Type	Number
Pre-Lodgement	4
Site	8
Pier Holes	3
Slab/Coping	5
Frame	5
Hot & Cold	7
Wet Areas	5
Drainage/Plumbing	6
Stormwater	8
Final	5

Other Inspections

Inspection Description	Location
Mobile food van advise	Fit Out - West Wyalong Approval – Marsden Rest Area Approval – Marsden Rest Area
On-Site wastewater	Heaton Lane Weethalle Clear Ridge West Wyalong
Food compliant	West Wyalong
Swimming pool compliance	Heaton Lane Weethalle Clear Ridge West Wyalong
Overgrown vegetation	Neeld Street West Wyalong Maitland Street West Wyalong
Unhealthy land	Monash Street West Wyalong
Unauthorised development	Lake Cowal

Planning Certificates

22 - 149 certificates were issued during October 2019.

Public Health Activities Update

Food Premises

Council staff undertook **no** food premises inspections during October 2019.

Regulatory Activities Update

Dog Attacks

There were no dog attacks reported during October 2019. Therefore there were no notice of intention or orders issued.

Companion Animal Seizure and Impound Activities October 2019

Seizure Activities:	Dogs	Cats
Seized	8	0
Returned to Owner	6	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	6	4
Incoming Animals		
Transferred from Seizure Activities	2	0
Dumped at Pound	7	6
Surrendered	0	1
Total Animals in Pound	15	11

Outgoing Animals		
Released to Owner	2	0
Euthanased	1	2
Rehoused	11	8
Sold	0	0
Died at Pound	0	0
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	14	10
Animals in Pound at end of Month	1	1

NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

9.1 Allocation of Matching Funds for Grant Applications (Cr Lord)

Council on occasion is not able to apply for grant funding which requires matching funding as the projects are not included in the current budget or there is no project listed.

The allocation of funds gives Council the opportunity to develop a long-term community infrastructure program and to take advantage of more grant opportunities as they arise.

Comment From General Manager

I have spoken with Councillor Lord to confirm that the amount of \$500,000.00 be topped up on an annual basis as determined by the amount expended in any one financial year. This does not mean an annual allocation of \$500,000.00.

I concur with the recommendation from Councillor Lord.

Recommendation:

- 1. That Council allocate in its budget \$500,000 from the Community Facilities Reserve as funds available to be used for matching funds in grant applications throughout the year.**
- 2. The projects applied for should be those with similar objectives to those for which the Community Facilities Reserves are used.**

9.2 Public Art Projects and Works – Budget Allocation (Cr Lord)

The impact from the various work across the Shire area has been exceptional for both within the Shire and visitors alike.

It is time Council develops the concept to further enhance the value of art and culture throughout the Shire.

Comment from General Manager

This annual allocation would commence from the 2020/2021 financial period and I concur with Councillor Lord's recommendation.

Recommendation:

That Bland Shire Council allocate \$10,000 per annum in the budgets for each of the next five years for public art projects and works across the Shire.

9.3 Disabled Shower – Holland Park Pool (Cr McGlynn)

Comment from General Manager

The recently adopted Code of Meeting Practice is quite explicit with the format of Notices of Motions in respect to any notice of motion calling for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. (refer to Clause 3.13)

This particular request is not included in the current budget; therefore, the request, if supported by Council, should be deferred to allow the calling of quotations and identification of the source of funds.

Recommendation:

That Council immediately build a disabled shower for women at Holland Park Pool.