



Bland Shire Council
Business Paper
Ordinary Council Meeting
16 June 2020



OUR VISION, MISSION AND VALUES



ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST
A guiding checklist for Councillors, Officers and Advisory Committees

Ethical Decision Making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of Interest

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only).

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

Identifying Problems

- 1st - Do I have private interest affected by a matter I am officially involved in?
 2nd - Is my official role one of influence or perceived influence over the matter?
 3rd - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

Agency Advice

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	council@blandshire.nsw.gov.au	www.blandshire.nsw.gov.au
ICAC	8281 5999 Toll Free: 1800 463 909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	9286 1000 Toll Free: 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Common Acronyms Used in Bland Shire Council Reports and Documents

ABS	Australian Bureau of Statistics
ACAT	Aged Care Assessment Team
AFZ	Alcohol Free Zone
AGM	Annual General Meeting
ALIA	Australian Library and Information Association
AMP	Asset Management Plan
AMRC	NSW Association of Mining Related Councils
BCA	Building Code of Australia
BDCP	Bland Development Control Plan
BEC	Business Enterprise Centre
BFMC	Bush Fire Management Committee
BFMP	Bush Fire Management Plan
BSC	Bland Shire Council
BWW	Business West Wyalong
CASA	Civil Aviation Safety Authority
CBD	Central Business District
CDAT	Community Drug Action Team
CDO	Community Development Officer
CENTROC	Central West Regional Group of Councils
CEO	Chief Executive Officer
CIV	Capital Improved Value
CLRS	Councillors
CPD	Continuing Professional Development
CPI	Consumer Price Index
CPP	Cowal Partnering Program
Cr	Councillor
CRO	Community Relations Officer
CSP	Community Strategic Plan
CSU	Childrens Services Unit
CT	Community Technology
CWA	Country Women's Association
DA	Development Application
DAES	Director Asset & Engineering Services
DCCDS	Director Corporate, Community & Development Services
DCCS	Director Corporate & Community Services
DCP	Development Control Plan
DTS	Director Technical Services
DEMO	District Emergency Management Officer
DEOCON	District Emergency Controller

DisPlan	Disaster Plan (Local DisPlan, District DisPlan, State DisPlan)
DP	Delivery Program
DPI	Department of Primary Industries
DWMC	Domestic Waste Management Charges
DWMS	Domestic Waste Management Services
EA	Executive Assistant
EAP	Employee Assistance Program
ED	Economic Development
EEO	Equal Employment Opportunity
EFO	Electoral Funding Authority
EOI	Expression of Interest
EPAA	Environmental Planning & Assessment Act
ERA	Eastern Riverina Arts
EWSA	Educator Workplace Safety Audit
EWV	Events West Wyalong
EYLF	Early Years Learning Framework
FAG	Financial Assistance Grant
FDC	Family Day Care
FFTF	Fit for the Future
FRRR	Foundation for Rural and Regional Renewal
FYI	For your information
GHMS	Grain Harvest Management Scheme
GIPA	Government Information (Public Access) Act
GM	General Manager
GTAN	Government Training & Assistance Network
GWCC	Goldenfields Water County Council
HACC	Home and Community Care
HR	Human Resources
ICAC	Independent Commission Against Corruption
IPART	Independent Pricing and Regulatory Tribunal
IPR or IP&R	Integrated Planning and Reporting
ITAV	It Takes A Village Program
JO	Joint Organisation
K&G	Kerb and gutter
KPI	Key Performance Indicator
LALC	Local Aboriginal Lands Council
LBDC	Little Bangs Discovery Club
LCCMCAC	Lake Cowal Gold Mine Closure Advisory Committee
LEMC	Local Emergency Management Committee

LEMO	Local Emergency Management Officer
LEOC	Local Emergency Operations Centre
LEOCON	Local Emergency Operations Controller
LEP	Local Environmental Plan
LG	Local Government
LGA	Local Government Act or Local Government Area
LGNSW	Local Government New South Wales
LIAC	Legal Information Access Centre
LTFP	Long Term Financial Plan
M	Million
Manex	Management Executive
MHDA	Mental Health Drug & Alcohol
MLC	Member of the Legislative Council
MML	Murrumbidgee Medicare Local
MOW	Meals on Wheels
MoU	Memorandum of Understanding
MP	Member of Parliament
MPHN	Murrumbidgee Primary Health Network
MPR	Multi Purpose Room
MR	Main Road
MRU	Mobile Resource Unit
NAIDOC	National Aboriginal & Islander Observance Committee
NFAR	No further action required
NGO	Non-Government Organisation
NQF	National Quality Framework
NSRF	National Stronger Regions Fund
NSWEC	New South Wales Electoral Commission
NSWPLA	New South Wales Public Libraries Association
NSWRFS	NSW Rural Fire Service
OGM	Office of the General Manager
OLG	Office of Local Government
OP	Operational Plan
P&G	Parks & Gardens
PA	Per Annum
PC	Personal Computer
PCBU	Person Conducting a Business or Undertaking
PHaMs	Personal Helpers and Mentors
PLA	Public Library Association
POEO	Protection of the Environment Operations Act & Regulations

PSITAB	NSW Public Sector Industry Advisory Board
PSSA	NSW Primary Schools Sports Association
QBRS	Quarterly Budget Review Statement
R2R	Roads to Recovery
Rd	Road
RDA	Regional Development Australia
RDO	Rostered Day Off
Rec	Recreation
REROC	Riverina Eastern Regional Organisation of Councils
RFBI	Royal Freemasons' Benevolent Institution
RFS	Rural Fire Service
RMAP	Risk Management Action Plan
RMS	Roads & Maritime Services
RRL	Riverina Regional Library

RTO	Registered Training Organisation
RV	Recreational Vehicle
SEDTA	Senior Economic Development & Tourism Advisor
SEPP	State Environmental Planning Policy
SES	State Emergency Service
SH	State Highway
SLA	Service-level agreement
SLNSW	State Library New South Wales
SRC	Summer Reading Club
SRV	Special Rate Variation
St	Street
STW	Sewerage Treatment Works
TASAC	Tourist Attraction Signposting Assessment Committee
TCORP	Treasury Corporation

TSR	Travelling stock route
TVET	TAFE Delivered Vocational Education & Training
USU	United Services Union
UV	Unimproved Value
VC	Victoria Cross
VIC	Visitor Information Centre
VPA	Voluntary Planning Agreement
WAPS	Workforce Assessment Plan & Strategy
WHS	Work Health & Safety
WWBC	West Wyalong Bowling Club
WWFHG	West Wyalong Family History Group
WWRL	West Wyalong Rugby League

16 June 2020

commencing at 6:30PM

Council advises that an audio recording of the proceedings of this meeting will be taken and made publicly available on the website.

1.0 OPENING MEETING AND ACKNOWLEDGEMENT OF COUNTRY

Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share.

Let us be inspired by the resilience, innovation and perseverance of past generations.

Let us honour those who protect this great land,

may you draw strength from your God or Faith

so that we may, here today, on behalf of our community, - build a vibrant future together.

("Pause for Reflection").

2.0 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

2.1 Attendance

Councillors

Cr Bruce Baker

Cr Rodney Crowe

Cr Penny English

Cr Kerry Keatley

Cr Tony Lord

Cr Liz McGlynn

Cr Brian Monaghan

Cr Murray Thomas

Cr Jan Wyse

Staff

General Manager – Ray Smith

Director Technical Services – Will Marsh

Director Corporate & Community Services – Alison Balind

Executive Assistant – Julie Sharpe

2.2 Apologies

2.3 Applications for a leave of absence by Councillors

3.0 CONFIRMATION OF MINUTES

3.1 Ordinary Meeting held on 19 May 2020

- **Corrections**
- **Business Arising**
- **Confirmation**

4.0 DISCLOSURES OF INTERESTS

Councillor/ Officer	Item	Nature of Interest	How Managed
		<input type="radio"/> Non-Pecuniary <input type="radio"/> Pecuniary	<input type="radio"/> Verbal Disclosure <input type="radio"/> Written Disclosure <input type="radio"/> Left meeting

5.0 PRESENTATION(S) AND PUBLIC FORUM

5.1 Staff Presentations

5.2 Evolution Mining

6.0 MAYORAL MINUTE(S)

7.0 REPORTS OF COMMITTEES

8.0 REPORTS TO COUNCIL

Section 1 - Office of the General Manager

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9.0 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE
Nil

10.0 CONFIDENTIAL MATTERS
Nil

11.0 CONCLUSION OF THE MEETING

REPORTS OF COMMITTEES



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

Committee	Date/s	Minutes attached
Australia Day Awards Committee of the Whole <i>(Whole Council)</i>		
Australian Rural Roads Group Inc <i>(Mayor Monaghan, Cr McGlynn - alternate, Cr Thomas - alternate)</i>		
Bland Rural Fire District Zone Liaison Committee <i>(Cr Keatley)</i>		
Bland – Temora RFS Zone Bushfire Management Committee <i>(Cr Baker)</i>		
Community Reference Group <i>(Whole Council)</i>		
Country Mayors Association of NSW <i>(Mayor Monaghan)</i>	29 th May 2020	
Cowal Gold Project Community Environmental Monitoring & Consultative Committee (CEMCC) <i>(Mayor Monaghan, Cr Thomas - alternate)</i>	3 rd June 2020	
Goldenfields Water County Council Board <i>(Cr McGlynn)</i>	25 th June 2020	
Audit, Risk & Improvement Committee	2 nd June 2020	
Lachlan Valley Noxious Plants Advisory Committee <i>(Cr Crowe)</i>		
Local Traffic Advisory Committee		
Murrumbidgee Primary Health Network Board <i>(Cr Monaghan)</i>		

Newell Highway Taskforce <i>(Cr Lord)</i>	12 th May 2020 11 th August 2020	✓
NSW Association of Mining & Energy Related Councils (MERC) <i>(Cr McGlynn, Cr Thomas - alternate)</i>	7 th & 8 th May 2020 13 th & 14 th August 2020	✓
NSW Public Libraries Association <i>(Cr Wyse)</i>		
Riverina Eastern Regional Organisation of Councils (REROC) <i>(Mayor Monaghan)</i>	25 th June 2020	
Riverina Joint Organisation <i>(Mayor Monaghan)</i>	25 th June 2020	
Riverina Regional Library Advisory Committee <i>(Cr Wyse)</i>		

Recommendation:

That the Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented.



NEWELL HIGHWAY TASKFORCE COMMITTEE MEETING

Minutes

**Notice is hereby given that the
Newell Highway Taskforce Committee will be held
on Tuesday 12 May 2020
the meeting commenced at 10.00am
This will be a Microsoft Teams meeting**

Attendees:

Attendees name	Organisation
Cr Ken Keith OAM (Chair)	Mayor Parkes Shire Council
Cr Tony Lord (Deputy Chair)	Vice Chairman
Cr Phyllis Miller	Mayor Forbes Shire Council
Allan Lawrance	Moree Plains Shire Council
Alistair Lunn	Director Transport for NSW
John Morris	Regional NSW High Productivity Road Transport Alliance Co-Ordinator
Richard Jane	Director Engineering Forbes Shire Council
Shane Wilson	Infrastructure Services Narrandera Council
Rowan Holt	Assistant Director, NSW and ACT Section, NSW, Assurance, Sub Programs and SA, Department of Infrastructure, Transport, Regional Development and Communications for her second update for the NHTF in the absence of Robyn Legg.
Mike Cush	ARTC Program Manager State Agency Interface ARTC
Cr Doug Batten	Mayor Gilgandra Shire Council
Mick Savage	Roads & Transport Directorate Manager
Cr Dennis Todd	Mayor Warrumbungle Shire Council
Mr John Scarce	Murrumbidgee Shire Council

Apologies

Apologies name	Organisation
Cr Vicki Etheridge	Dubbo Regional Council
Cr Ben Shields	Mayor Dubbo Regional Council
Barry Heins	Works Manager Narrandera Shire Council
Ian Dinham	Moree Plains Shire Council
Lila Fisher	Moree Plains Shire Council
Cr Katrina Humphries	Mayor Moree Plains Shire Council
Kevin Anderson MP -	Electorate Office Tamworth
Peter Dale	Narrandera Shire Council
Cr Neville Kschenka	Mayor Narrandera Shire Council
Michael Cain	Roads Services Manager Narrabri Shire Council
Warren Clark	CEO National Roads
Hon Michael McCormack	Deputy Prime Minister Federal Government
The Hon Scott Morrison PM	Prime Minister of Australia
John Scarce	General Manager Murrumbidgee Council
Andrew Gee MP	Member for Calare
Steph Cooke MP	Parliamentary Secretary to The Deputy Premier
Will Marsh	Bland Shire Council

Apologies name	Organisation
Cr Craig Davies	Mayor Narromine Shire Council
Merran Socha	Berrigan Shire Council
Phillip Donato MP	Member for Orange
Cr Steven Karaitiana	Forbes Shire Council
John Zannes	Forbes Shire Council
John Graham	Shadow Minister for Roads member of Legislative Council
James Simmons	NRMA
Shahab Khaled	Weddin Shire Council
Ray Smith	General Manager Bland Shire Council
Kerrie Murphy	Dubbo Regional Council
David Tinlin	Acting Director Engineering Forbes Shire Council
Leanne Stacey	DPIE
Kevin Anderson MP	Electorate Office Tamworth
Steph Cooke MP	Nationals Cootamundra
Marina Uys	Bland Shire Council
David Neeves	Gilgandra Shire Council
Michael Cain	Acting Roads Services Manager Narrabri Shire Council
Ray smith	Bland Shire Council
Kerrie Murphy	Dubbo Regional Council
Dane Hendry	RMS
Carolyne Marchant	Narromine Council
Deena Murphy	Moree Plains Shire Council
Kathleen Mann	Transport NSW
Steph Cooke	Member for Cootamundra
Robyn Legg	General Manager, NSW, Assurance, Sub Programs and SA, Department of Infrastructure, Transport, Regional Development and Communications.
Kevin Tighe	Director Technical Services Warrumbungle Shire Council
Cr Kevin Morris	Narrandera Shire Council
Cr Robert Black	Deputy Mayor Murrumbidgee Council
Cr Ruth McRae	Mayor Murrumbidgee Council
Mr Daren Raec	Director Infrastructure Delivery Narrabri Council
Alan Magill	Vice Chairman National Roads

1. Welcome, Apologies, Attendance

Resolution

That the apologies be received and noted.

Moved: John Morris **Seconded:** Shane Wilson

All in favour

CARRIED

2 Confirmation of the Minutes of the Previous Meeting

Recommendation

That the minutes of the last Committee Meeting held on the 11 February 2020 be confirmed as true and accurate.

Resolution

That the recommendation be adopted.

Moved: Cr Dennis Todd **Seconded:** Cr Tony Lord

All in favour

CARRIED

3 Matters arising from the Minutes

3.1 Newell Highway Promotions Committee meeting dates for 2020 to be provided at next meeting.

Recommendation

The matters be received and noted.

Resolution

The recommendation be adopted.

Moved: John Morris **Seconded:** Cr Dennis Todd

All in favour

CARRIED

4 Outwards Correspondence-

Executive Summary

The following are outwards correspondence related to the NHTF.

Attachments

- Letter from Cr Ken Keith to the Hon Paul Toole MP invitation to attend NHTC in May.
- Letter from Cr Ken Keith the Hon Paul Toole MP - River Street Bridge Proposal Dubbo
- Letter from Cr Ken Keith to Councils seeking assistance for the Newell Highway Promotions Committee.
- Reply email to Simon Draper CEO Infrastructure NSW (email is noted in Inwards correspondence)

Recommendation

That the outwards correspondence be received and noted.

Resolution

That the recommendation be adopted.

Moved: Dennis Todd **Seconded:** John Morris

All in favour

CARRIED

5 Inwards Correspondence

Executive Summary

The following are Inwards correspondence including media releases that are of interest to the NHTF.

Attachments

- Media release from the Hon Michael McCormack MP - Federal Funding to fix black spots.
- Letter from the Hon Michael McCormack MP seeking assistance in fast tracking the delivery of land transport infrastructure projects on local roads.
- Media release from the Hon Michael McCormack MP - New funding for bridges and heavy vehicle safety.
- Email from John Morris - Newell Highway Taskforce supports a holistic approach to Newell Highway Corridor
- Letter from Brad Jackson Director - Program Delivery Inland Rail

- Media Release from the Hon Michael McCormack MP - Applications open for Road Safety Innovation Funding
- Media Piece - Liberal Daily News April 30, 2020
- Email from Simon Draper CEO Infrastructure NSW

Recommendation

1. Write to the Hon Michael McCormack MP and the Department of Infrastructure to stress the importance from a safety perspective of grade separation off state highways such as the Newell Highway with inland rail.
2. That the inwards correspondence be received and noted.

Resolution

That the recommendations be adopted.

Moved: Dr Doug Batten

Seconded: Cr Dennis Todd

All in favour

CARRIED

6 Transport for NSW Presentation

Executive Summary

Alistair Lunn Director West, Transport for NSW gave an update on current projects.

Changes to Transport for NSW

Regional boundary changes for the regions we are moving from a 5-region to a 3-region model and that progress is happening. It was announced on Monday 11 May that TransportFNSW are locking in the 3-region model. The boundary on the Newell Highway will remain at the Bland, Forbes Shire Boundary which we call West and South, however we have resolved that the Newell Highway will be solely managed by Alistair Lunn's West Department, from Tocumwal NSW to Goondiwindi QLD. TransportFNSW will be writing to all councils along the Newell Highway advising that this formal change will happen from 1 June 2020 with the financial side of things moving across on 1 July 2020. Councils along the Southern end of the Newell Highway will hear more about the specifics of how this transition will work in early June. The accountability to the minister a TransportFNSW senior leadership will come through Alistair Lunn and West. Formal correspondence will be sent out in June.

Overtaking Lanes

We have now completed 8 overtaking lanes along the Newell Highway with Telescope northbound overtaking lane opening in April and just north of Parkes the Bundaburrah site just south of Causeway has been completed. We anticipate opening the Peak hill southbound overtaking lane and overtaking lanes north and southbound before the end of the financial year. That will be 12 overtaking lanes open

by the end of the financial year. We are moving into two northbound and southbound overtaking lanes in the Pilliga. Work on Northbound overtaking lanes on Chinamans Road, six kilometres north of Tocumwal NSW, started in May and will take about 5 months to complete.

TransportfNSW is doing a lot more with Local engagement -Before we go out to tender, we notify the local industry via advertising and then arrange drop in centres in the local towns for businesses to come and express and interest in working with and supporting the overtaking lanes.

The delivery of overtaking lanes is going strong with 30 yet still to deliver, ahead of schedule.

Flood Immunity

Tenders have been closed for flood studies to occur between Forbes and West Wylong. A detailed study of that area has been done and planning is being undertaken on how discussions will be done with Local Governments. Engagement with Local Governments and landowners has been stalled due to COVID-19 but will happen in the coming months.

Grade Separation

TransportfNSW continues to look at what can be done with grade separating with Inland Rail for the Tichborne site, although there no funding at this stage. We are less focused on grade separating in Forbes. It would be very hard to grade separate in Forbes to allow double stat trains through. Certainly, Tichborne is a high-risk site and we are very focused on working with Inland rail and Federal government, State Government and ARTC on how to grade separate that. Going to Dougs Point on the other proposed grade crossings of State Highways it is correct what the Hon Paul Toole MP has said, for TransportfNSW it is stronger than preferred and are near adamant that they should grade separated although still waiting on agreement from Inland Rail and ARTC on those sites.

Parkes Bypass:

We have finalised the concept design with the Victoria street bridge in it that connects the town to the Christian School to the west of town as a road bridge not just an active transport bridge. Finalising detail design with this project now with the view of going to tender before Christmas. As the NHTF is aware we have \$100M current federal funding for this project.

Newell Highway - Mitchell Highway Intersection:

Commenced early works, with service relocations and demolishing of the tyres building and anyone who lives in Dubbo will be aware we have had some challenges with the contractor. However, it is moving ahead, and we are seeing what we can accelerate with less traffic around the towns. There is a desire to stimulate the economy by fast tracking work including utility cross overs.

Upgrade of truck stop on the Northern side of Dubbo -

Working on this potentially with support from Federal Government or Heavy Vehicle Safety Productivity Program (HVSP) with this program closing towards the end of May. Councils are encouraged to put in their own HVSP bids for projects that benefit the Heavy Vehicle Industry.

The upgrade for the Northside of Dubbo into Caltex, that site will be made bigger and better for decoupling with more facilities onsite. Alistair has a vision with state stimulus that he can do more to upgrade rest areas along the Newell Highway and he is working with the Government on this now.

New Dubbo Bridge:

Concept design and the REF was announced 6-8 weeks ago. This project will now look at commencing with property negotiations and detailed design for that project. Businesses within Dubbo are heavily supported. This project is still progressing at this stage notwithstanding the NHTF's views on this project. Dubbo Council are constantly briefed on this project.

NSW Stimulus for COVID-19

TransportfNSW will be undertaking the NSW Stimulus for COVID-19 with 5 kms of widening through the Pilliga that will kick in the new financial year. The shoulders through there are narrow which poses a risk for heavy vehicles. Includes centre line separation.

Coonabarabran:

TransportfNSW are working on the concept design with REF and that will be out for display for the public late quarter of this year, September or October. We will be reviewing other factors such as economic impacts and assessments for the preferred alignment.

Heavy Duty Pavements:

There is a priority for Narrabri and North of Moree because of the incorporation of 5 overtaking lanes. The beauty of these projects is they are very scale-able and are looking at several ways to fund them to deliver part if not all the heavy-duty pavement. Funding requirement to do the 30kms between Narrabri and Moree it is around \$250m.

The Chair Cr Ken Keith thanked Alistair Lunn for his report.

Recommendation

1. That the information be received and noted.
2. That a letter be sent to the Hon Michael McCormack MP regarding grade separation.

Resolution

That the recommendation be adopted.

Moved: Cr Doug Batten **Seconded:** ... Cr Dennis Todd

All in favour

Carried

The NHTF Chair Cr Ken Keith welcome Rowan Holt to the meeting.

7. Department of Infrastructure, Transport, Regional Development and Communications

Executive Summary

Rowan Holt Assistant Director, NSW and ACT Section, NSW, Assurance, Sub Programs and SA, Department of Infrastructure, Transport, Regional Development and Communications gave an update on current projects on the Newell Highway and related corridor.

Report

Following on from the last NHTF meeting in February 2020 consultations have been undertaken with a range of Councils along the Newell Highway which is part our ROSSI consultation process. Following on from recent meetings we have taken on all the comments and all the high level summaries which was put together as a high level report and sent out to Central NSW Joint Organisation and individual Councils outside of the Central NSW Joint Organisation for comment and have received some comments back which will be addressed. Overall what the concept was to get a sense of the keys that everyone is facing along the corridor and work towards developing a stronger network. The focus of ROSSI is smaller projects that will give access to the Newell Highway. At the moment, a range of projects are being pulled together that were provided to us by both within the strategic plans for each Council and organisations and working on the projects that are a priority according to consultations. Discussions will continue with TransportfNSW to identify priority projects. And where there isn't a priority for TransportfNSW we will consider working directly with Councils. Projects are still being assessed now and soon as the Department are in a position to offer recommendations to the Australian Government, they will be in contact with Councils to help develop projects. Timeframe on when projects will be prioritised and be identified within May 2020.

The keys principles of the ROSSI program is to have a corridor approach and as projects are being pulled together we will made it known to everyone that has been consulted with what projects are being put up for funding consideration in the first instance. In conjunction with the ROSSI program there is also the Newell Highway Upgrade Program and combined there is \$700m being committed to the corridor. The Parkes Bypass is being funded by the Newell Highway Upgrade Program and you can expect that the larger projects will be funded through the Newell Highway Upgrade Program. Notification will be made on projects that will be considered and those that will receive funded and the Department is working hand in hand with TransportfNSW on this.

Chair Ken Keith thanks Rowan for his presentation

At 11.00am Rowan Holt left the meeting

Recommendation

That the information be received and noted

Resolution

That the information be received and noted

Moved: John Morris **Seconded:** ...Cr Tony Lord

All in favour

Carried

8 General Business

1. n

9 Future Meetings Dates and Venues

The next meeting will be on Tuesday 11th August 2020 was scheduled to be in Moree but will now be locked in as a Microsoft Teams meeting at this stage due to COVID-19. All were in agreeance

Chair Cr Ken Keith thanked everyone for joining the meeting and wished them all to stay safe and well.

There being no further business the meeting closed at 11.06am

MINUTES OF THE EXECUTIVE COMMITTEE OF THE NSW ASSOCIATION OF MINING & ENERGY RELATED COUNCIL'S (NSW) INCORPORATED, HELD IN WARRUMBUNGLE SHIRE COUNCIL CHAMBERS AND BY VIDEO CONFERENCE FACILITY

Present

Cr Peter Shinton (Chair)	Warrumbungle Shire Council
Cr Sue Moore (Deputy Chair)	Singleton Shire Council
Cr Owen Hasler (Deputy Chair)	Gunnedah Shire Council
Cr Michael Banasik	Wollondilly Shire Council
Cr Phyllis Miller OAM	Forbes Shire Council
Cr Melanie Dagg	Cessnock City Council

In Attendance for video conference:

Greg Lamont (as the minute taker)	MERC - Executive Officer
Cr Karlene Irving	Warren Shire Council
Cr Jo McRae	Orange City Council
Cr Alan Ward	Parkes Shire Council
Cr Bob Pynsent	Cessnock City Council
David Henry & Wendy Stengl	Wollondilly Shire Council
Brad Cam	Mid - Western Regional Council
Cr Katherine Smith	Mid Coast Council
Steve Loane	Forbes Shire Council
Jonathon Wheaton	DPIE – A/Director Regional NSW
Donatella D'Amico	DPIE - Manager Programs.

Apologies for Executive Committee

Nil

Apologies received from Non - Executive Committee members

Cr Lilliane Brady OAM & Peter Vlatko	Cobar Shire Council
Cr Ben Shields & Michael McMahon	Dubbo Regional Council
Cr Scott Ferguson & Rebecca Ryan	Blayney Shire Council
Cr Dom Figliomeni & Cr Cath Blakey	Wollongong City Council
Ron Zwicker	Wollongong City Council
Cr James Nolan	Broken Hill City Council
Cr Kevin Duffy & Cr Reg Kidd	Orange City Council
Adrian Panuccio	Mid Coast Council
Cr Ian Davidson	Cabonne Shire Council
Cr Dan Thompson	Singleton Council
Greg Tory	Lachlan Shire Council
Cr Noel Lowry	Wollondilly Shire Council

Welcome

The Chair, Councillor Peter Shinton welcomed Executive Committee members and delegates that joined the meeting as observers to the inaugural video conferencing meeting being conducted from the Warrumbungle Council Chambers. Meeting opened at 2.09pm.

1. Apologies (as read out by the Executive Officer)

ECM 17/2020 Resolved (Cr Hasler/Cr Moore) that the apologies be received and noted.

2. Disclosure of Pecuniary Interest

Cr Mel Dagg, declared an interest with her husband working at Rix's Creek, Singleton.

ECM 18/2020 Resolved (Cr Moore/Cr Banasik) that the apologies be received and noted.

SUSPENSION OF STANDING ORDERS

ECM 19/2020 Resolved (Cr Moore/Cr Dagg) that the meeting be suspended at 2.10pm to receive the update from Johnathon Wheaton and Donatella D'Amico from DPIE on the Resources for Regions review.

- Jonathon indicated that there have been delays in finalisation of the review due to the state government being involved in drought, fires, water and COVID 19 Virus management issues which has affected the state budget which is now not being considered until December 2020;
- He indicated that any involvement M/s Suzanne Gillham has had previously with the review has been handed to Donatella D'Amico, so there has been no loss of momentum with the development of the new "Resources for Regions" program from a departmental staff perspective;
- The new Guidelines and Resources for Regions program have been completed and it is with the Minister who will determine when details will be released and Round 7 implemented;
- Staff are still aiming for a mid-year release of the program which will be based upon the criteria that have been displayed on the web page;
- The Councils that are on the eligible list will have their base amounts announced publicly and any additional funds, the government will advise the Mayors of the relevant Council's;
- Whilst Jonathon was in a difficult position when asked to be able to give more specific facts, he was not able to as the matters were with the Minister to deliver, however he did point out that the content of the program was what was finally discussed with stakeholders;
- Questions were asked about Wollondilly being part of the new Resources for Regions and the response was that it had been considered but there was no positive indication that it was included in the new program by Jonathon. He was also asked if the level of openness and transparency had been improved in the new program and Jonathon indicated that it had been.

RESUMPTION OF STANDING ORDERS

ECM 20/2020 Resolved (Cr Moore/Cr Dagg) that the meeting be resumed at 2.30pm

3. Executive Officer's Report

(a) Correspondence

ECM 21/2020 Resolved (Cr Miller/Cr Banasik) that the information be noted.

(b) Finance Report

ECM 22/2020 Resolved (Cr Moore/Cr Banasik) that the Finance Report for 1st Mar 2020 to 31st March 2020 be received and noted;

(c) Regional Independent Assessment Panel (RIAP) & Resources for Regions

ECM 23/2020 Resolved (Cr Moore/Cr Hasler) that the information be noted.

(d) **Meetings with Ministers & Senior Government Staff**

ECM 24/2020 Resolved (Cr Moore/Cr Banasik) that the information be noted.

(e) **Membership Campaign**

ECM 25/2020 Resolved (Cr Dagg/Cr Moore) that the information be noted.

(f) **Website Enhancements**

ECM 26/2020 Resolved (Cr Miller/Cr Hasler) that the information be noted.

(g) **Submissions to DPE**

ECM 27/2020 Resolved (Cr Moore/Cr Miller) that the information be noted.

(h) **Progress Report on Decisions of Association**

ECM 28/2020 Resolved (Cr Dagg/Cr Miller) that the information be noted.

(i) **Progress Report on Strategic Plan 2018 – 2020 Actions**

ECM 29/2020 Resolved (Cr Hasler/Cr Moore) that the information be noted.

(j) **VPA Status**

ECM 30/2020 Resolved (Cr Banasik/Cr Hasler) that the information be noted;

(k) **PhD Research Project**

ECM 31/2020 Resolved (Cr Moore/Cr Miller) that:

- (1) the information be noted;
- (2) MERC adopt the proposal;
- (3) the fees be paid from reserves as per the proposal – 50% within 30 days of the date of the agreement (\$20,000) and 50% of the completion of the project's preparation phase (\$20,000) as per the first milestone in the timeline schedule in the proposal - subject to the proviso that no payment is to be made until a project has been sourced and agreed upon;
- (4) MERC does not cover any University overheads in the proposal.

(l) **Executive Committee & 2 Year Terms**

ECM 32/2019 Resolved (Cr Moore/Cr Hasler) that the information be noted.

(m) **Renewable Energy Zones (REZ)**

ECM 33/2020 Resolved (Cr Miller/Cr Hasler) that the information be noted.

4. General Business

- (a) **Next Meetings – Orange 13/14th August 2020 (to be confirmed with impact of COVID 19 at the time) and that Blayney Shire Council be invited to host the**

November meeting with the date to be determined in consultation with the Council, Executive Officer and the Executive Committee)

ECM 34/2020 Resolved (Cr Miller/Cr Hasler) that the information be noted.

(b) Video Conferencing – Executive Officer to acquire an appropriate video conferencing software application for MERC use in the future.

ECM 35/2020 Resolved (Cr Miller/Cr Hasler) that the information be noted.

(c) Resources for Regions Launch Delay

ECM 36/2020 Resolved (Cr Banasik/Cr Hasler) that MERC request the Deputy Premier, Leader of the NSW National Party and Minister for Regional Development, the Hon John Barilaro, for the release of Round 7 of the program on Resources for Regions to enable ailing regional Council's suffering from recent bushfires, the prevailing drought, lack of water sustainability and now the COVID 19 Virus impacts, to assist with their recoveries, as a matter of urgency.

6. Close – the meeting closed at 4.20pm.

The minutes (pages 1-4) were confirmed at a meeting of the _____ Meeting held on the 13th August 2020 and are a full and accurate record of proceedings of the meeting held on 7th May 2020.

.....Cr Peter Shinton, Chairperson

REPORTS TO COUNCIL

Section 1 - Office of the General Manager

8.1 West Wyalong Community Theatre – Progress Report – June 2020



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role

Author: General Manager

Introduction

The Stage 1 works are complete and there has been no request for a variation to the contract price.

The Theatre Committee has been active in preparing for the opening of the facility with arrangements in hand for the development of a website, establishing credit accounts for hire of movies, organising a separate post office box and a new phone line for the Theatre.

The Committee is now being urged to consider fund raising activities as soon as the relaxation of the Covid-19 restrictions will allow. Council has been meeting these incidental costs to date but would expect reimbursement soon after the Theatre is operational.

Financial Implications

A review of the project costs will be undertaken when Council has accepted a Tender for the Stage 2 works which will occur at the July Council meeting.

Once the full cost of the electrical upgrade and ancillary electrical works is known negotiations can begin with the Masonic Lodge in regard to their contribution towards these works.

Summary

The Covid-19 pandemic has seen some unavoidable delays to this project but it is anticipated that the Stage 2 works will be able to commence as soon as the tender process has been completed.

Recommendation:

- 1. That the progress report, as at June 2020, on the Community Theatre project is received and noted and that the General Manager continue to keep councillors informed of the progress of this project;**
- 2. That a specific report be submitted to the July 2020 meeting of Council in relation to the Tenders for the Stage 2 works of this project.**

8.2 Rural Financial Counselling Service NSW – Request for Support



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role.

Author: General Manager

Introduction

Council is in receipt of a formal request for further financial support for the Rural Financial Counselling Service NSW – Central Region. This matter was discussed at the May Council Workshop at which it was agreed to seek further information from this organisation.

A copy of the formal request, detailing the allocation of the original \$50,000.00 donation from Council, as well as details of other funding sources is attached to this report.

Councillors will recall that an amount of \$50,000.00 was allocated to this Service from the first round of the Drought Communities Fund. This contribution allowed for the employment of a local part-time (3 days per week) counsellor based at the RFS facility in West Wyalong.

Financial Implications

The request is submitted for further discussion, noting that there has been no allowance made in the draft 2020/2021 budget for such a contribution. If councillors were supportive of the request, and an amount was determined, it would need to be treated as a submission to the draft budget for 2020/2021.

Summary

This Service has been utilising the RFS offices here in West Wyalong, at no cost, and has been employing a local person as a Business Analyst over the past 12 months. This person has been assisting, on average, 25 clients from the Bland Shire per month. This level of interaction is expected to continue for at least another 12 months.

Recommendation:

- 1. That Council determine if it wishes to make a financial contribution to the Rural Financial Counselling Service NSW – Central Region for the 2020/2021 financial period and if so to identify an amount;**
- 2. That if Council agrees to a financial contribution the amount be included as a submission to the draft 2020/2021 Budget.**



Rural Financial Counselling Service NSW Central Region

ABN 54 606 039 416

DUBBO – Suite 5, First Floor, 139 Macquarie Street

Postal Address: PO Box 922, Dubbo NSW 2830

Ph: 1800 940 404

Email: dubbo@rfcscr.com.au

26 May 2020

Ray Smith PSM
General Manager
Bland Shire Council
PO Box 21
West Wyalong NSW 2671

Dear Ray

Request for on-going Financial Support

I refer to your letter of 12 May 2020 requesting Rural Financial Counselling Service NSW Central Region (RFCSCR) provides an acquittal of the original donation from Bland Shire Council and identification of Federal and State Funding of the RFCS program.

As you are aware, RFCSCR services 28 Local Government Areas across approximately 50+% of NSW, an area which contains 10.5% of Australia's agricultural clients. Our service area spans from Cowra to the Blue Mountains, north to Lightning Ridge and the Queensland border including Local Government Areas of Bourke and Brewarrina, before heading northwest to Cameron Corner.

Over the past 13 years our service has helped thousands of farmers and rural small businesses throughout this region to move positively toward viability or transition via their succession plan.

During the 12 months to 30 April 2020 our Business Analysts (BA's) have assisted over 2,046 clients, 115 from within the Bland Shire. On average our West Wyalong BA assists 25 clients per month via more than 50 client interactions. Additional to this, a Rural Financial Counsellor (RFC) attends the West Wyalong office on average 2.5 days per month, providing intensive case management assistance to 40 clients from the Bland LGA over the past 7 months.

In terms of acquittal of the original donation from Bland Shire Council the following is presented:

Total Donation from Bland Shire Council	Total Expenditure (excluding RFC Wages) for the period 01.07.2019 – 13.05.2020
\$45,000.00 GST exclusive.	\$30,780.23 GST exclusive.

Expense Items:	Expense in \$'s
Wages/Superannuation and on costs	\$18,175.43
Staff Recruitment/Training/Travel/Accommodation	\$6,464.27
ICT/Equipment purchase on licencing	\$3,281.69
Telephone/Promotional/Insurance/Printing/Stationary/ Internet/R&M/Consumables/Uniforms	\$2,858.84
TOTAL Expenditure as at 13.05.2020	\$30,780.23

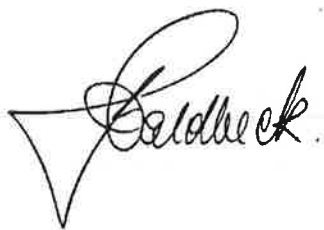
In terms of Federal and State Income, it is acknowledged during the 2019-2020 financial year RFCSCR received the following Government Funding:

DAWR core funding	\$1,206,008.00
DPI core funding	\$368,000.00
Contingency 1 (Drought Funding)	\$600,000.00
Contingency 2 (Drought Funding)	\$200,000.00
Contingency 3 (Bush Fire Funding)	\$137,324.00

As we endeavour to provide ongoing assistance to clients within the Bland Shire, we are seeking Bland Shire Council's continued financial support for the 2020-21 period. Future funding will allow RFCSCR to facilitate a part-time RFCSCR staff member, in the role of Business Analyst from the RFCSCR West Wyalong office. This will ensure continuity of service delivery is maintained on a weekly basis in the heart of Bland Shire and enable clients the advantage of on the ground service delivery.

In closing RFCSCR would like to thank you for your support of our organisation during 2019-20 and we look forward to working with Bland Shire Council in the coming year.

Yours sincerely



Jeff Caldbeck

Chief Executive Officer

Rural Financial Counselling Service NSW – Central Region

8.3 Conservation and Land Management Economic Stimulus



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure councillors take ownership and a strong leadership role

Author: General Manager

Introduction

Council is in receipt of the attached submission from over 70 land management, conservation and farming organisations seeking support for a proposal for a jobs-rich investment in conservation and land management across Australia.

Councillors will recall that this matter was discussed at the June Council Workshop and it was agreed to present the matter formally to this meeting.

The submission includes a template resolution that includes writing to our local State and Federal members of parliament expressing support for such a proposal.

Financial Implications

There are no financial implications for Council if they wish to support this proposal.

Summary

The submission includes a number of practical conservation activities that could be undertaken across public and private land and there is an emphasis on the fact that such activities would be low risk and would create employment opportunities.

Recommendation:

- 1. That Bland Shire Council notes:**
 - A. In light of the current and anticipated impacts of Covid-19 across every sector of society, it is clear that decisive action and unprecedented investment is needed to temper the worst social and economic impacts of this crisis.**
 - B. Over 70 farming and conservation groups around Australia, including Landcare, the National Farmers Federation, NRM Regions Australia, the Australian Land Conservation Alliance and the Australian Association of Bush Regenerators, have come together to call on state and federal government to invest in a jobs-rich conservation and land management stimulus package as part of the economic response to Covid-19.**
 - C. Such a program presents important opportunities for safe, meaningful and socially beneficial work as part of the 'bridge to recovery', while leaving enduring benefits for the environment, tourism and farm businesses.**
- 2. That Bland Shire Council express its support for state and federal government investment in a jobs-rich conservation and land management stimulus package as part of the economic response to Covid-19.**
- 3. That Bland Shire Council write to our local state and federal members of parliament expressing our support for this proposal and urging them to also support the proposal.**

Ray Smith PSM

From: Julie Sharpe
Sent: Tuesday, 19 May 2020 11:57 AM
To: Ray Smith PSM
Cc: Council Records
Subject: FW: Local Government and Conservation and Land Management economic stimulus
Attachments: 20.04.02_Prime Minister_Economic Stimulus in conservation and land management.pdf; BN_Economic stimulus measures in the conservation and land management sector_13.05.20.pdf; Template Local Government motion of support for conservation and land management stimulus.docx

FYI

Julie Sharpe
Executive Assistant
PO Box 21
West Wyalong NSW 2671
Ph: (02) 6972 2266
Fax: (02) 6972 2145
JSharpe@blandshire.nsw.gov.au
www.blandshire.nsw.gov.au

From: Jack Gough <jgough@outback.org.au>
Sent: Wednesday, 13 May 2020 3:30 PM
To: Jack Gough <jgough@outback.org.au>
Subject: Local Government and Conservation and Land Management economic stimulus

Dear Mayor,

I am writing to you on behalf of over 70 conservation, farming and land management organisations to seek your council's support for a proposal for a jobs-rich investment conservation and land management across Australia, as part of broader economic stimulus measures in the wake of Covid-19. Supporters of this proposal include **Local Government NSW, Landcare, , the National Farmers Federation, NRM Regions Australia, the Australian Land Conservation Alliance, the Australian Conservation Foundation and the Australian Association of Bush Regenerators.**

Such a program presents important opportunities for safe, meaningful and socially beneficial work as part of the 'bridge to recovery', while leaving enduring benefits for the environment, tourism and farm businesses. It can be delivered effectively in both metropolitan and regional areas and the practical and labour intensive nature of this work makes it highly suited as an economic stimulus and for young people or repurposing existing workforces which are under pressure.

Please find **attached** a copy of the letter to the Prime Minister regarding this proposal and associated two-page briefing note.

If you would like to support this proposal, then we request that your council:

1. **Pass a motion in support, and**
2. **Write to your state and federal Members of Parliament to conveying your council's support and seeking their support.** If you could include the attached briefing note that would be appreciated.

High level discussions are being had regarding this proposal with Ministers and key bureaucrats in the federal, state and territory governments. We are seeking your council's engagement to demonstrate to Members of Parliament the broad community support for such a program.

Councils like yours have a pivotal role in delivering conservation and land management work, such as controlling weeds, protecting and restoring habitat, and managing public land. If this proposal is successful then councils could stand to directly benefit as one of the main sectors that can manage a surge in employment and deliver on ground conservation work through upscaling existing programs or bringing forward planned projects.

Practical conservation activities that could be undertaken across public and private land include:

- **a surge in weed control efforts**, focussed on containment and preventing cross-tenure spread;
- **river and wetland restoration**, including fencing, revegetation and erosion control;
- **national park infrastructure**, track maintenance and park management (fire, weeds, feral animals);
- **bushfire recovery and resilience activities**, including infrastructure repairs and habitat restoration;
- **invasive animal control**, including deer and pigs which impact on farming and threatened species;
- **tree planting and habitat restoration** in metropolitan, suburban, peri-urban and rural areas;
- **funding for private land conservation**, putting money in the hands of farmers and other land managers;
- **coastal habitat restoration and monitoring**, in partnership with the fishing industry and local communities;
- **plastics and marine debris clean up**, including research to inform future policy decisions; and
- **funding for Indigenous rangers** to deliver jobs directly to vulnerable communities using a proven model.

This investment would be low risk and would allow people who are newly unemployed or underemployed to have meaningful and secure employment for at least 12 months, giving an immediate boost to economy confidence and security. In addition, this investment would:

- provide much needed income and economic confidence for bulldozer and other machine operators, weed-sprayers, shooting and trapping contractors, fencers, nursery growers, hardware suppliers, local and Indigenous land managers and bush regenerators;
- have significant economic multipliers, with work generated for local suppliers and hospitality businesses; and
- capitalise on existing organisational and land management capabilities across the non-profit sector, private sector and local, state and federal government.

To assist you, I have **attached** a template motion of support which we would be grateful if your Council passed.

If you have any questions, please do not hesitate to contact me on 0427 713 101 or by email jgough@outback.org.au.

Kind regards,

Jack Gough

National Pastoral Conservation Manager

The Pew Charitable Trusts

p: +61 427 713 101 | e: jgough@outback.org.au



The Hon Scott Morrison MP
 Prime Minister of Australia
 House of Representatives
 Parliament House
 Canberra ACT 2600

Sent by email: dlo@pm.gov.au
 CC: Andrew.Hutchinson@pm.gov.au
NCCCEnquiries@pmc.gov.au

2 April 2020

Dear Prime Minister,

Re: Potential COVID-19 economic stimulus measures in conservation and land management

In light of the current and anticipated impacts of COVID-19 across every sector of society, it is clear that decisive action and unprecedented investment is needed to temper the worst social and economic impacts of this crisis. We recognise the important measures taken by federal, state and territory governments to date, particularly in relation to the immediate health and economic threats posed by the rapid spread of the disease.

The road to recovery will be a long one, which will require each sector of society to contribute in its own way. We stand ready to help in any way we can.

Right now, hundreds of thousands of workers have lost their job across the country and we write in the interest of assisting government to find ways to give these people security of employment over the next couple of years.

It is in this spirit that we share these ideas on the role that the conservation and land management sector could play in immediate, medium and long-term economic stimulus efforts.

Investment in a jobs-rich conservation and land management program, as part of broader economic stimulus measures, presents important opportunities for safe, meaningful and socially beneficial work during the period of economic crisis, while leaving enduring benefits for the environment, tourism and farm businesses.

The sector is ready to be part of the **'bridge to recovery'** and can take on an expanded workforce once social distancing measures are eased. During the period of economic recovery, there is scope for tens of thousands of skilled and unskilled workers to be employed in the conservation and land management sector in roles that are:

- practical and labour intensive;
- located in both regional and metropolitan areas;
- appropriate for temporarily repurposing existing workforces which are under pressure, including tradespeople and workers in the tourism and small business sectors;
- contributing to building Australia's natural capital, through helping improve land condition and resilience;
- supportive of long-term sustainability of food and fibre production;
- will not create long-term structural commitments in the budget.

Please find **attached** a briefing note outlining a proposed \$4 billion combined federal and state economic stimulus package. This would provide jobs to **24,000 workers** at its peak to undertake **practical conservation activities** such as weed and pest control, river restoration and bushfire recovery and resilience.

Developing this package early will allow for **good program design** and the opportunity to learn the lessons of past programs. If funding is committed, then projects can be developed, partnerships formed and positions advertised, so that the program can hit the ground running as social distancing measures are eased.

We would welcome the opportunity to collaborate with government in designing this program.

If you have any questions or would like to organise a meeting, please contact Jack Gough, National Pastoral Conservation Manager at the Pew Charitable Trusts on 0427 713 101 or by email jgough@outback.org.au.

Yours sincerely,

Representing national organisations:



Emma Jackson
Chair, NRM Regions Australia



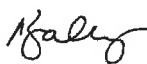
Doug Humann AM
Chair, Landcare Australia



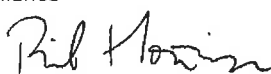
Andrew Cox
CEO, Invasive Species Council



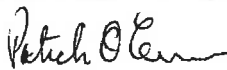
Heather Campbell
CEO, Bush Heritage Australia



Nerida Bradley
CEO, Australian Land Conservation Alliance



Phil Harrison
CEO, Conservation Volunteers Australia



Patrick O'Connor
Chair, National Landcare Network



Kelly O'Shanassy
CEO, Australian Conservation Foundation



Tony Mahar
CEO, National Farmers Federation



Pepe Clarke
Deputy Director, Outback to Oceans, The Pew Charitable Trusts



Rich Gilmore
Country Director, Australia
The Nature Conservancy



Brendan Foran
CEO, Greening Australia

Dean O'Hara
CEO, Field and Game Australia

Darren Kindleysides
Australian Marine Conservation Society

Patrick O'Leary
Country Needs People

Richard Francis
President, Vertebrate Pest Managers Association of Australia

Dermot O'Gorman
WWF-Australia

Tim Hughes
Director, South Endeavour Trust

Tim Allard
CEO, Australian Wildlife Conservancy

Dr Tein McDonald AM
President, Australian Association of Bush Regenerators

Representing Queensland organisations:

Chris Norman
CEO, NRM Regions Queensland

Darryl Ebenezer
Executive Officer, Qld Water & Land Carers

Branden Barber
CEO, Rainforest Rescue

Sheila Charlesworth
CEO, Burnett Mary Regional Group

Leanne Kohler
CEO, Desert Channels Queensland

Scott Crawford
CEO, NQ Dry Tropics

Steve Lacey
CEO, Queensland Trust for Nature

Louise Matthiesson
Director, Queensland Conservation Council

Katrina Dent
CEO, Reef Catchments

Zoe Williams
CEO, Northern Gulf Resource Management Group

John Gavin
CEO, Cape York NRM

Julie McLellan
CEO, Healthy Land and Water

Michael Guerin
CEO, AgForce Queensland

Lucy Graham
Director, Cairns and Far North Environment Centre

Elyse Riethmuller
CEO, Fitzroy Basin Association

Paul McDonald
CEO, Southern Queensland Landscapes

Andrew Maclean
CEO, Southern Gulf NRM

Representing NSW organisations:

Adrian Zammit
CEO, Landcare NSW

Peter Arkle
CEO, NSW Farmers Association

Chris Gambian
CEO, Nature Conservation Council

Representing South Australian organisations:



Hugo Hopton
CEO, Nature Foundation SA



Rob Kerin
Executive Chair, Primary Producers
SA



Craig Wilkins
CEO, Conservation Council of SA



Natasha Davis
Chair, SA Nature Alliance & CEO,
Trees for Life



Michael Stead
President, Nature Conservation
Society SA



Sheree Bowman
Chair, Landcare Association of SA

Representing Western Australian organisations:



Piers Versteegen
Director, Conservation Council of
WA



Mick Davis
Chair, WA Landcare Network



Sally Wilkinson
CEO, South West Catchments
Council



Justin Bellanger
CEO, South Coast NRM



Paul Bodlovich
CEO, Perth NRM

Debra Tarabini-East
CEO, Rangelands NRM

Natarsha Woods
CEO, Wheatbelt NRM



Martin Prichard
Director, Environs Kimberley

Representing Victorian organisations:



David Clark
Chair, Landcare Victoria Inc.

Steve Sheridan
CEO, Victorian Farmers Federation



Jono La Nauze
CEO, Environment Victoria



Matt Ruchel
Executive Director, Victorian
National Parks Association

Representing Tasmanian organisations:



Rod Knight
CEO, Landcare Tasmania



James Hattam
CEO, Tasmanian Land Conservancy



Pam Allan
Chair, NRM North

Nepelle Crane
CEO, NRM South



Daryl Connelly
CEO, Cradle Coast Authority

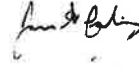
Representing Northern Territory organisations:



Karen May
CEO, Territory NRM



Ashley Manicaros
CEO, Northern Territory
Cattleman's Association



Jimmy Cocking
CEO, Arid Lands Environment
Centre



Shar Molloy
Director, Environment Centre NT



Annie Andrews
Chair, Landcare NT

Representing ACT organisations:



Karissa Preuss
CEO, Landcare ACT



Helen Oakey
Executive Director, Conservation
Council ACT



Frank Garofalow
CEO, ACT NRM

Economic stimulus measures in the conservation and land management sector

In light of the current and anticipated impacts of COVID-19 across every sector of society, it is clear that decisive action and unprecedented investment is needed to temper the worst social and economic impacts of this crisis. We recognise and welcome the measures taken by federal and state governments to date, particularly in relation to the immediate health and economic threats posed by the rapid spread of the disease.

We recognise that the road to recovery will be a long one, which will require each sector of society to contribute in its own way. We stand ready to help in any way we can.

Right now, hundreds of thousands of workers have lost their job across the country and we write in the interest of assisting government to find ways to give these people security of employment over the next couple of years. It is in this spirit that we share these ideas on the role that the conservation and land management sector could play in immediate, medium and long-term economic stimulus efforts.

Investment in a jobs-rich conservation and land management program, as part of broader economic stimulus measures, presents important opportunities for safe, meaningful and socially beneficial work during the period of economic crisis, while leaving enduring benefits for the environment, tourism and farm businesses.

During the period of economic recovery, there is scope for tens of thousands of skilled and unskilled workers to be employed in the conservation and land management sector in roles that are:

- practical and labour intensive;
- located in both regional and metropolitan areas;
- appropriate for repurposing existing workforces which are under pressure, including tradespeople and workers in the tourism, fisheries and forestry sectors; and,
- will not create long-term structural commitments in the budget.

Practical conservation activities that could be undertaken across public and private land include:

- **a surge in weed control efforts**, focussed on containment and preventing cross-tenure spread;
- **river and wetland restoration**, including fencing, revegetation and erosion control;
- **national park infrastructure**, track maintenance and park management (fire, weeds, feral animals);
- **bushfire recovery and resilience activities**, including infrastructure repairs and habitat restoration;
- **invasive animal control**, including deer and pigs which impact on farming and threatened species;
- **tree planting and habitat restoration** in metropolitan, suburban, peri-urban and rural areas;
- **funding for private land conservation**, putting money in the hands of farmers and other land managers;
- **coastal habitat restoration and monitoring**, in partnership with the fishing industry and local communities;
- **plastics and marine debris clean up**, including research to inform future policy decisions; and
- **funding for Indigenous rangers** to deliver jobs directly to vulnerable communities using a proven model.

This investment would be low risk, especially if the planning occurs during the current 'lock down' as part of the stimulus measures. It would allow people who are newly unemployed or underemployed to have meaningful and secure employment for at least 12 months as soon as social distancing measures are eased, giving an immediate boost to economy confidence and security. In addition, this investment would:

- provide much needed income and economic confidence for bulldozer and other machine operators, weed-sprayers, shooting and trapping contractors, fencers, nursery growers, hardware suppliers, local and Indigenous land managers and bush regenerators;
- have significant economic multipliers, especially in regional communities, with work generated for local suppliers and hospitality businesses; and
- capitalise on existing organisational and land management capabilities across the non-profit sector, private sector and local, state and federal government.

For more information, contact Pepe Clarke, Pew Charitable Trusts, 0420 425 471, pclarke@pewtrusts.org

Program design considerations

Developing this package early will allow for good **program design** and the opportunity to learn the lessons of past programs. If funding is committed, then the 'lock down' period is an opportunity to develop projects, seek partners and allow people to apply for positions, so that the program can hit the ground running. We would welcome the opportunity to collaborate with the government in the detailed design of this program.

The **geographic focus** of investment could be refined as the economic and social impacts of COVID-19 become clearer over time, including identification of regions experiencing particularly high unemployment; but could range from national park maintenance, bushfire recovery and river restoration in Western Sydney to weed control and coastal restoration in North Queensland communities affected by a rapid decline in tourism.

The program would provide an **immediate economic stimulus** with 90% of funding expended across the first two years. The remaining 10% can be spent in years three to four to **maintain and consolidate** the gains in any short-term stimulus program. Jobs could be directed to areas where existing funding can be leveraged, including through ongoing government programs and donations from the recent bushfire disaster.

Indicative return on investment

Research into employment outcomes from stimulus spending in the United States (Edwards et al. 2013) found that conservation, land management and habitat restoration provide a **high return on investment**, relative to other sectors. The labour-intensive nature of the work, combined with relatively low capital and overhead costs, results in a high proportion of investment flowing to the employees and contractors delivering the work (and, in turn, to their families and businesses in their local community).

The ratio between salary, operational and capital costs will vary by activity, location and program, but we estimate that investment in conservation land management would support about **1,000 full-time equivalent positions per \$100 million invested** (including salaries, on-costs, operational and capital expenditure).¹

We believe the conservation and land management sector – including non-profit organisations, local governments and state conservation agencies – can support delivery of up to \$4 billion in combined federal and state economic stimulus over the forward estimates, **employing up to 24,000 workers**. These positions would span a range of skill levels, from unskilled labourers to professional conservation land managers.

Table 1. Illustrative employment benefits associated with a \$4 billion federal and state investment

	Year 1	Year 2	Year 3	Year 4	Total
Number of workers	24,000	12,000	2,000	2,000	
Employee expenses (\$ million) (\$60,000 avg, on-costs)	1,800	900	150	150	3,000
Capital and operational expenditure (\$ million)	600	300	50	50	1,000
Proportion of expenditure	60%	30%	5%	5%	100%

Based on extensive conservation land management experience across the country, we anticipate that a high proportion of operational and capital expenditure would stay in the local community, providing income for hardware stores, plant nurseries, pest control contractors and other local businesses.

This investment could be delivered as a series of thematic initiatives, or as a broader employment and conservation initiative, reminiscent of the highly popular [US Civilian Conservation Corps](#) (1933-1942), which provided work for millions of young, unemployed men during the Great Depression. More recently, economic stimulus measures by the US Government in response to the 2008 recession included US\$3 billion for natural resource conservation, creating tens of thousands of jobs and delivering long-term environmental benefits.

This proposal is for an immediate stimulus package in response to the current crisis and is not intended as a substitute for the need for a longer-term package of measures to support the environment to recover after the bushfires, save threatened species and increase natural capital on our farms and in our landscapes.

¹ This estimate is informed by consultation with conservation organisations with large field teams. It is based on an average salary of \$60,000 pa, plus 25% on-costs (\$75,000 total cost per worker). This reflects pay rates for a range of positions, from unskilled labourers to professional conservation land managers, with a skew towards the lower paid, physical labour roles. The ratio between salary, operational and capital costs will vary by activity, location and program, but is typically around 3:1 (75% salary and on-costs, 25% capital and operational costs).

Template Local Government motion of support for conservation and land management stimulus

1. That [name of council] notes that:
 - a. In light of the current and anticipated impacts of COVID-19 across every sector of society, it is clear that decisive action and unprecedented investment is needed to temper the worst social and economic impacts of this crisis.
 - b. Over 70 farming and conservation groups around Australia, including Landcare, the National Farmers Federation, NRM Regions Australia, the Australian Land Conservation Alliance and the Australian Association of Bush Regenerators, have come together to call on state and federal government to invest in a jobs-rich conservation and land management stimulus package as part of the economic response to Covid-19.
 - c. Such a program presents important opportunities for safe, meaningful and socially beneficial work as part of the 'bridge to recovery', while leaving enduring benefits for the environment, tourism and farm businesses.
 - d. Local Governments play a pivotal role in delivering conservation and land management work, such as controlling weeds, protecting and restoring habitat, and managing public land and are ideally placed to manage a surge in effort for on ground conservation work.
2. That [name of council] express its support for state and federal government investment in a jobs-rich conservation and land management stimulus package as part of the economic response to Covid-19.
3. That [name of council] write to our local Federal and State Members of Parliament expressing our support for this proposal and urging them to support it.

8.4 Funding Request – Royal Far West Healthy Kids Bus Stop



Our People - A Strong, healthy, connected and inclusive community

DP3.1.7 Facilitate and support groups that build skills and social inclusion including workshops/presentations

Author: Community Relations Officer

Introduction

The Royal Far West West Wyalong branch has approached Council for funding support to bring the Royal Far West Healthy Kids Bus Stop Program back to the Bland Shire.

Studies show that 27 per cent of children in regional areas commence school with developmental issues adversely impacting their ability to engage, learn and socialise effectively and cannot access the health services they need to overcome these issues.

The Healthy Kids Bus Stop provides a comprehensive health check and pathway to care for children generally aged three to five years through a range of visiting professionals including speech pathologists, occupational therapists, child and family nurses, audiometrists (hearing), dieticians, oral health and other medical professionals.

Financial Implications

There is no money allocated in the 2019-2020 budget or draft 2020-2021 budget and the size of the request cannot be accommodated within existing operational budgets. Council may, however, consider utilising some of the available funding contained within the Strengthening Communities budget. There is \$24,850 remaining in the Strengthening Communities Grant Fund and no further requests for funding in the 2019-2020 financial year.

Summary

The Royal Far West Healthy Kids Bus Stop last visited West Wyalong in February 2017.

A total of 64 local children aged two to six years were screened over three days and 35 children (54.6%) were identified as requiring referral. Referral types included audiometrist (13), dental therapist (6), ear, nose and throat surgeon (2), occupational therapist (12), optometrist (6), physiotherapist (2), podiatrist (1), speech pathologist (12) and paediatrician (5).

The Royal Far West advise that the cost of bringing the Healthy Kids Bus Stop program into a community is approximately \$37,500 which includes -

- Community consultation to set up partnerships and processes
- Pre-visit promotion to optimise attendance
- Handling enquiries and bookings, gathering background information on participating children
- Providing RFW staff and engaging an audiometrist for the visit itself
- The fully-equipped clinic truck and driver
- Travel, accommodation, meals etc for several staff during the visit
- Hand-outs and other consumable resources used during the visit
- Co-ordinating referrals for children with identified health issues and following through with families for up to twelve months after the visit, to assist their uptake of those referrals.

If funding can be secured and with the support of Murrumbidgee Local Health District, the Royal Far West advise they would aim to deliver the program to the Bland Shire in May or June 2021.

The Royal Far West West Wyalong branch is seeking funding support from Council towards the cost of bringing the Health Kids Bus Stop to the Bland Shire and will seek to raise the remaining funds through additional grants and local fundraising.

The branch has requested grant funding of between \$15,000 and \$22,500 to bring the Healthy Kids Bus Stop to the Bland Shire in 2021.

Recommendation:

That Council provides a grant from its 2019-2020 Strengthening Communities budget to the West Wyalong branch of the Royal Far West to assist with the costs of bringing the Healthy Kids Bus Stop to the Bland Shire in 2021 and determine an appropriate level of support at the meeting.

Section 2 – Corporate & Community Services

8.5 Finance and Investment Report for May 2020



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author: Manager Customer and Financial Services

Introduction

The Finance and Investment Report is provided to Council for information and prepared in accordance with the Local Government (General) Regulation 2005.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF MAY 2020.

BANK BALANCES AS AT 31ST MAY 2020

ACCOUNT	BALANCE
General Fund	\$ 3,740,178.22
BCard	\$ 30,000.00
	\$ 3,770,178.22
Invested Funds	
Fixed Deposits	\$ 40,200,000.00
Deposits at Call	\$ 3,740,661.39
	\$ 43,940,661.39
Net Balance	\$ 47,710,839.61
Percentage of investment to Net Balance	92.10%

STATEMENT OF BANK BALANCES AS AT 31.5.20
SUBMITTED TO THE ORDINARY MEETING JUNE 16, 2020

BALANCE as at 01.05.20	\$ 1,125,573.65
Add Receipts	
<u>Receipts over \$150,000</u>	
18/5/20 FAG 4 th Quarter 2019-20	\$ 966,638.20
22/5/20 Evolution Mining Rates 4 th Instalment	\$ 238,123.85
26/5/20 DPIE Advanced FAG 2020-21	\$ 4,099,090.00
27/5/20 RTR Quarterly Payment May 2020	\$ 1,204,287.00
<u>Receipts under \$150,000</u>	\$ 1,619,518.57
<i>Total Receipts for May 2020</i>	\$ 8,127,657.62
Less Payments	
<u>Payments over \$150,000</u>	
28/5/20 Bank of Queensland Investment	-\$ 4,000,000.00
<u>Payments under \$150,000</u>	-\$ 1,513,053.05
<i>Total Payments for May 2020</i>	-\$ 5,513,053.05
CASH BALANCE	<u>\$ 3,740,178.22</u>
Limit of Overdraft Arranged with Bank	\$ 350,000.00

ACCOUNTS SUMMARY AND CERTIFICATION

The following is a summary of accounts paid for the period May 01, 2020 to May 31, 2020.
I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Fund	Voucher No.s	Total
Cheques	025892 - 025909	\$ 59,811.04
Auto-pay Creditors	E021129 – E021433	\$ 5,004,613.63
Auto-pay Payroll	03/05/20 – 24/05/20	\$ 445,784.41
May Bank Charges & Commission etc		\$ 1,286.20
Direct Debits	Repayments & Vehicle Lease	\$ 1,557.77
		\$ 5,513,053.05

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the preceding monthly period.

.....
Manager Customer and Financial Services
Responsible Accounting Officer

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 16th June 2020, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling \$5,513,053.05 was submitted to the Ordinary Meeting on the 16th June 2020 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 31st May 2020. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT (\$s)	TERM	YIELD	DATE DUE
14-October-2019	Bank of QLD (Term Deposit)	1,000,000.00	336 days	1.50%	14-September-2020
24-February-2020	NAB (Term Deposit)	1,000,000.00	210 days	1.50%	21-September-2020
17-February-2020	NAB (Term Deposit)	1,000,000.00	365 days	1.55%	16-February-2021
05-March-2020	NAB (Term Deposit)	1,500,000.00	210 days	1.33%	01-October-2020
08-November-2018	Bank of QLD (Term Deposit)	1,000,000.00	550 days	2.80%	11-May-2021
08-September-2019	Bendigo Bank (Term Deposit)	400,000.00	365 days	1.65%	08-September-2020
08-September-2019	Bendigo Bank (Term Deposit)	400,000.00	365 days	1.65%	08-September-2020
08-September-2019	Bendigo Bank (Term Deposit)	400,000.00	365 days	1.65%	08-September-2020
13-December-2019	AMP (Term Deposit)	1,000,000.00	370 days	1.70%	17-December-2020
16-January-2020	Bank of QLD	1,000,000.00	184 days	1.60%	17-August-2020
12-December-2019	AMP (Term Deposit)	2,000,000.00	365 days	1.70%	11-December-2020
29-November-2016	Westpac (FRN)	2,000,000.00	1826 days	3MBBSW+1.2%	29-November-2021
01-November-2019	AMP (Term Deposit)	1,000,000.00	364 days	1.65%	30-October-2020
08-July-2019	AMP (Term Deposit)	1,000,000.00	550 days	2.15%	08-January-2021
28-January-2020	ME Bank (Term Deposit)	2,000,000.00	245 days	1.55%	29-September-2020
06-April-2020	NAB (Term Deposit)	2,000,000.00	365 days	1.20%	06-April-2021
15-October-2019	CUA (Term Deposit)	1,000,000.00	272 days	1.55%	13-July-2020
29-October-2019	AMP (Term Deposit)	2,500,000.00	547 days	1.60%	28-April-2021
20-June-2019	Bank of QLD	2,000,000.00	547 days	2.10%	18-December-2020
28-February-2020	MyState Bank (Term Deposit)	2,000,000.00	276 days	1.60%	30-November-2020
13-December-2019	Australian Unity Bank	2,000,000.00	182 days	1.70%	12-June-2020
22-January-2020	ME Bank (Term Deposit)	2,500,000.00	306 days	1.50%	23-November-2020
07-February-2020	Australian Unity Bank	2,000,000.00	364 days	1.70%	05-February-2021
12-December-2020	Australian Unity Bank	1,500,000.00	343 days	1.70%	20-January-2021
26-March-2020	MyState Bank (Term Deposit)	2,000,000.00	210 days	1.85%	22-October-2020
28-May-2020	Bank of QLD	2,000,000.00	1097 days	1.35%	30-May-2023
28-May-2020	Bank of QLD	2,000,000.00	1460 days	1.50%	27-May-2024
	ANZ Deposit at Call	50,890.32	Cash at Call		
	CBA Deposit at Call	3,689,771.07	Cash at Call		
	TOTAL:	\$43,940,661.39			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies.

I certify that the above investment has been reconciled with Council's General Ledger Accounts.

GENERAL MANAGER

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2019/20)	\$ 10,134,967.42
Rates received as at 31/05/2020	\$ 9,324,254.13
% of rates received to date	92%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided within this Finance and Investment Report has been prepared in accordance with the Local Government (General) Regulation 2005 as well as Council's financial management policies and procedures. Further, the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation:

- 1. That Council receive and note the information contained within the Finance and Investment Report for the month of May 2020**
- 2. That Council confirms the payment of accounts, for the period 01 May to 31 May 2020, summarised in the accounts summary totalling \$5,513,053.05.**

8.6 Adoption of the Operational Plan and Revenue Policy Documentation for 2020/2021



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management

Author: Director Corporate and Community Services

Introduction

The purpose of this report is for Council to adopt the following documents:

- (a) The Operational Plan (including Budget) for the 2020/2021 Financial Year; and
- (b) The Revenue Policy (including Schedule of Fees and Charges) for the 2020/2021 Financial Year).

These documents form respectively **Attachments One** and **Two** to this report.

The report also seeks Council's agreement to extend the life of its Delivery Program for an additional 12-month period.

Financial Implications

There have been no significant amendments made to the Draft Budget for the 2019/2020 Financial Year which was developed to meet Council's commitments within the Operational Plan 2020/2021 which was placed on public exhibition.

Summary

At its meeting held on 20 June 2017, Council adopted the Bland Shire Council Delivery Program 2017-2021 along with supporting documents of the Operational Plan for 2017/2018 and its Resourcing Strategy following consideration of submissions from the community.

The Delivery Program, developed under the Integrated Planning and Reporting (IP&R) process, is Council's commitment to the community and sets out what Council intends to achieve during its four-year term. Each financial year, a one-year Operational Plan is developed to reflect the actions to be undertaken in the forthcoming financial year.

Council is required, under Section 405 of the Local Government Act, 1993, to have an Operational Plan adopted before the beginning of a new financial year. This Plan is required to outline the activities in which Council will be engaged during the year as well as a statement of the Council's revenue policy for the year covered by the Operational Plan.

Due to the implications of the COVID19 pandemic, Council's in NSW were given the option to delay the adoption of their Operational Plans. However, due to the advanced work undertaken by staff to prepare these statutory documents, Bland Shire took the decision to continue to meet the original deadlines for the IP&R process and presented the Draft Combined Delivery Program and Operational Plan 2017-2021 (including Budget) for the 2020/2021 Financial Year to the April 2020 meeting of Council. At that meeting Council endorsed the Draft document for public exhibition and submissions closed on 5 June 2020.

At the closing of the submission period, Council had received one (1) submission. A redacted copy of this submission is attached to this report (**Attachment Three**).

The submission received was in relation to Council's decision at its April meeting to adopt a rate increase in keeping with the rate pegging limit for Ordinary Rates, as advised by the Minister for Local Government, which was set at 2.6% for the 2020/21 rating year. The submission writer requested that Council reconsider the rate increase in light of the COVID19 impact on local workers and businesses.

Comments from General Manager

Council is only increasing the rates by the permitted rate pegging limit of 2.6% unlike many councils who are seeking an increase above the rate pegging limit through special rate variations.

Council has a Financial Hardship Policy under which any ratepayer within the Bland Shire can make application if they are experiencing genuine financial hardship. It must be noted that Council has not received any such applications since the onset of the Covid-19 pandemic and this is the only submission received regarding the proposed rate increase.

The NSW Office of Local Government (OLG) has also issued advice that under temporary provisions related to COVID-19 all ratepayers have the ability to delay making payment of their rates instalment until 30 September 2020 rather than 31 August 2020.

The OLG advice to Councils in relation to changes under section 747B of the *Local Government Act 1993* provided specific options including the opportunity to delay the issuing of rates notices. For those councils that do not take up the extended period and issue rates notices as normal, ratepayers can pay their rates by the normal due date. However under the temporary provisions all ratepayers have the ability to delay making payment of their rates instalment until 30 September 2020.

While ratepayers who are able to will be encouraged to pay their rates, either in full or for the quarter, by the due date, Council acknowledges that many members of the community have been affected by COVID-19 financial pressures. Council's existing Policy is available to those property owners within Bland Shire facing financial issues. The policy provides assistance to ratepayers who are experiencing genuine difficulties with the payment of their rates and charges, and to provide a process for the appropriate assessment of all financial hardship applications.

The NSW OLG has also issued a Circular, 20-19, indicating that the maximum rate of interest on overdue rates and charges will be 0.0% per annum for the period 1 July 2020 to 31 December 2020, after this period the rate on interest will revert to 7.0% per annum. This is in direct response to the COVID-19 pandemic. In the same Circular the fee for Section 603 Certificates was set at \$85.00 which is unchanged from the 2019/2020 fee.

The only other consideration will be if Council resolves to provide financial support to the RFCS – Central Region NSW. If this is the case Council will need to formally resolve to adjust its 2020/2021 budget accordingly.

The impact of COVID19 on Local Government, specifically the delay in Council elections and the IP&R process, means that the current Council's term has been extended for a further 12 months. As a result, the current Council's commitment to the community would require a similar extension. To formalise this in the documents designed to plan the course of Council activities, it would be prudent for Council to extend the life of its Delivery Program by 12 months to June 2022.

Recommendation:

THAT Bland Shire Council:

- 1. Receives and notes the submission on the draft IP&R documentation relating to a rate increase and that a response to the author of the submission be prepared in terms of the comments from the General Manager;**
- 2. Receives and notes the advice from the NSW OLG;**
- 3. Adopts the Operational Plan (including Budget) for the 2020/2021 Financial Year and the Revenue Policy (including Schedule of Fees and Charges) for the 2020/2021 Financial Year) with the following adjustment:
Incorporation of a donation to the NSW Rural Financial Counselling Service – Central Region in the amount of \$_____; and**
- 4. Extends the Council's Delivery Program 2017-2021 for an additional 12-month period to June 2022.**

ATTACHMENTS

Attachment One: Operational Plan (including Budget) for the 2020/2021 Financial Year

Attachment Two: Revenue Policy (including Schedule of Fees and Charges) for the 2020/2021 Financial Year

Attachment Three: Submission to Council's Operational Plan (including Budget) for the 2020/2021 Financial Year



Combined Delivery Program 2017-2021 Operational Plan 2020-2021



Message from the Mayor and General Manager

It is with pleasure we present to you the Bland Shire Council Combined Delivery Program and Operational Plan. These plans support and underpin the Community Strategic Plan *Your Vision, Our Future 2017-2027*.

Local Government service provision has transformed significantly over recent years and local Councils have moved beyond the traditional narrow emphasis of roads, rates and rubbish towards broader objectives to promote the social, economic, environmental and cultural wellbeing of communities.

Over a similar period, community expectations of local government have increased while other levels of government have devolved various functions to local government. The overall effect is that councils must provide a greater range of services while endeavouring to meet higher standards and the Resourcing Strategy will assist Council to achieve the goals and strategies outlined in the Community Strategic Plan, Delivery Program and Operational Plan.

The Delivery Program is adopted every four years and is essentially a statement of commitment to the community from the Council. The Delivery Program is directly linked to the objectives within the Community Strategic Plan. The Delivery Program is designed to be the single point of reference and all plans, projects, activities and funding allocations must be directly linked to this program.

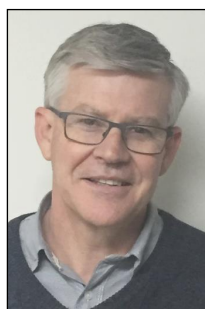
The Operational component of the Plan is updated on an annual basis and supports the actions and objectives of the Delivery Program and Community Strategic Plan. The annual budget is based on the Operational Plan as it details projects and activities

that will be undertaken each year. The Operational Plan identifies measures to determine the effectiveness of the programs, projects and services contained within the plan.

The challenges that face Local Government have become increasingly difficult due to the financial pressures placed on councils (such as Fit for the Future) and the fact that costs have been increasing at a far greater rate than generated income.

The Shire of Bland is proud that it has a workforce dedicated to self improvement and with the acquisition of additional skills and knowledge it can provide the most efficient and cost effective delivery of services across a very wide and diverse range of activities.

With prudent financial planning and commitment to community, Council has been able to meet the goals it set itself on the road to becoming Fit for the Future and continues to streamline and review processes while meeting challenges head on to ensure financial sustainability for many years to secure a vibrant and prosperous future.



Brian Monaghan
Mayor



Ray Smith PSM
General Manager

A yellow Volvo wheel loader is the central focus of the image, positioned on a dirt construction site. The loader's large, treaded tires and the Volvo logo on its side are clearly visible. The background shows a clear blue sky and other parts of the construction equipment, suggesting an active work environment.

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Our Shire

The Local Government Area of Bland is located on the northern fringes of the Riverina in New South Wales.

The Shire's major centre of West Wyalong is located on the junction of the Newell and Mid Western Highways and within a 160 kilometre radius of Wagga Wagga, Griffith, Forbes, Parkes and Cowra and within 300 kilometres of Canberra – providing an authentic rural lifestyle with the conveniences of the city well within reach.

Communities located within the Shire of Bland include Barmedman, Kikoira, Mirrool, Naradhan, Tallimba, Ungarie, Weethalle and Wyalong.

TOTAL POPULATION

5959

(Source: ABS Bland (A) (LGA) Regional Population Table, Created March 2017)

POPULATION—MALE

3054

POPULATION—FEMALE

2905

COUNCIL AREA (SQ KM)

8557.7

MEDIAN AGE

41.7 Years

MEDIAN TOTAL INCOME

2013 - \$36,390

POPULATION DENSITY

0.7 PERSONS per KM²

OUR VISION, MISSION AND VALUES



The Shire of Bland offers outstanding Council owned parks and gardens, sporting and community facilities, terrific schools, key medical and business facilities and boasts a fierce and unique community spirit.

The community is proud of its facilities and services but Council and the community believe the Shire's greatest asset is its people.

The Bland region has a rich history and a vibrant future. Today the Shire is a blossoming rural economy built around sheep, cattle, wheat and other crop varieties while in more recent times the Shire has also experienced significant developments away from agriculture. Evolution Mining operates a gold mine at Lake Cowal while Pace Farm has the biggest egg producing facility in the southern hemisphere.

Our Council

The Integrated Planning and Reporting Framework sets the strategic direction for the provision of infrastructure and services throughout the Shire. Bland Shire Council provides and maintains millions of dollars worth of assets, from the essential infrastructure of roads, paths, kerb and gutter, wastewater and waste management, to the parks, playgrounds, community buildings and amenities that enhance the quality of life for our residents and visitors.

Council's road network comprises:

- 707km of sealed roads
- 184km of Regional sealed roads
- 2,370km of unsealed roads
- 34km of footpaths and shared pathways
- 190km of kerbs and gutters
- 9 bridges
- 46 pedestrian bridges
- 2 car parks
- 1,269 culverts

Materials for the construction and maintenance of these road and infrastructure assets are provided by 99 privately owned gravel pits and 3 Council owned pits located on road reserves, while its equipment is stored at two Council depots.





Council also provides many facilities to help create a strong, cohesive and creative community

There are a total of 143 buildings and structures including:

- Library/Visitor Information Centre/ Administration offices
- Children's Services Unit
- Community Care Centre
- Public Halls
- Museums
- Men's Shed
- Buildings under Crown Trust reserves and Council Section 355 Committees.

To encourage the community to get active and enjoy our enviable climate

Council provides:

- 17 parks and recreational spaces
- 14 playgrounds
- 7 sporting precincts including 9 ovals
- Wetlands
- 2 swimming complexes
- Outdoor fitness circuit





In addition, Council operates and maintains:

- West Wyalong Stadium
- 17 public toilets/amenities blocks
- 5 cemeteries
- 3 sewerage treatment plants
- Aerodrome
- 8 landfills
- Animal pound

Our Councillors



Brian Monaghan
Mayor & Councillor



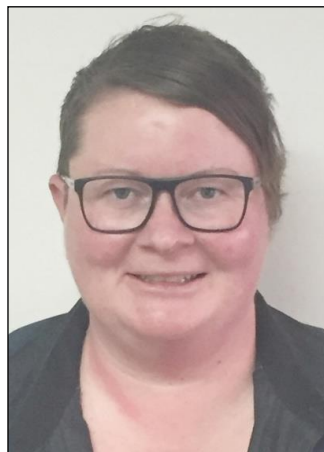
Liz McGlynn
Deputy Mayor & Councillor



Cr Bruce Baker



Cr Rodney Crowe



Cr Penny English



Cr Kerry Keatley



Cr Tony Lord



Cr Murray Thomas



Cr Jan Wyse

Our Planning Process



Community Engagement Strategy for the Bland Shire 2027 Vision

Prior to developing the Community Strategic Plan, Bland Shire Council adopted a Community Engagement Strategy committing Council to one of the largest community consultation processes in its history.

The Community Engagement Strategy outlined the framework from which Council worked to engage its community in the development, adoption and review of its Community Strategic Plan.

To ensure all members of our community were given an opportunity to “have their say”, a broad engagement process was undertaken ensuring the

Social Justice Principles of access, equity, participation and rights were included.

A wide range of consultations were held to reach each of these target groups as outlined in Council’s Community Engagement Strategy including online and hard copy surveys, attendance at various community events, face to face meetings and competitions, movie nights, workshops and community forums.

The feedback results were analysed, grouped and presented to Council for consideration while developing the Community Strategic Plan.

Using the data and analysis key objectives were identified across the four themes – Our People, Our Places, Our Leadership and Our Prosperity.

Strategies have been developed for each of the objectives addressing how Council will work towards achieving their goals, resulting in the Delivery Program and Operational Plan.

The Community Strategic Plan and combined Delivery Program and Operational Plans were developed balancing the wants and needs of the community with Council’s limited resources. Once the priorities were established using the feedback from the community, the Resourcing Strategy encompassing the Workforce Management Plan and Strategy, Long Term Financial Plan, Asset Management Plan were developed to guide Council in meeting those objectives and strategies.

In essence, the engagement process was a commitment by Council to a process of meaningful communication with the community to capture the wants, needs and vision of the community for the Bland Shire’s future.

Your Vision, Our Future

Your Vision, Our Future, Bland Shire Community Strategic Plan is based on extensive engagement with the Community, Councillors, Council staff and relevant government authorities.

It provides meaningful and relevant objectives for both the Council and the community to strive for in cooperation with each other and will determine the future direction of Council and its resources.

The process has followed the Office of Local Governments guidelines including a vision statement, strategic objectives for the community that address the social, environmental, economic and civic leadership objectives and the strategies to achieve those objectives.

These strategies are presented in four themes:



Our People



Our Places



Our Leadership

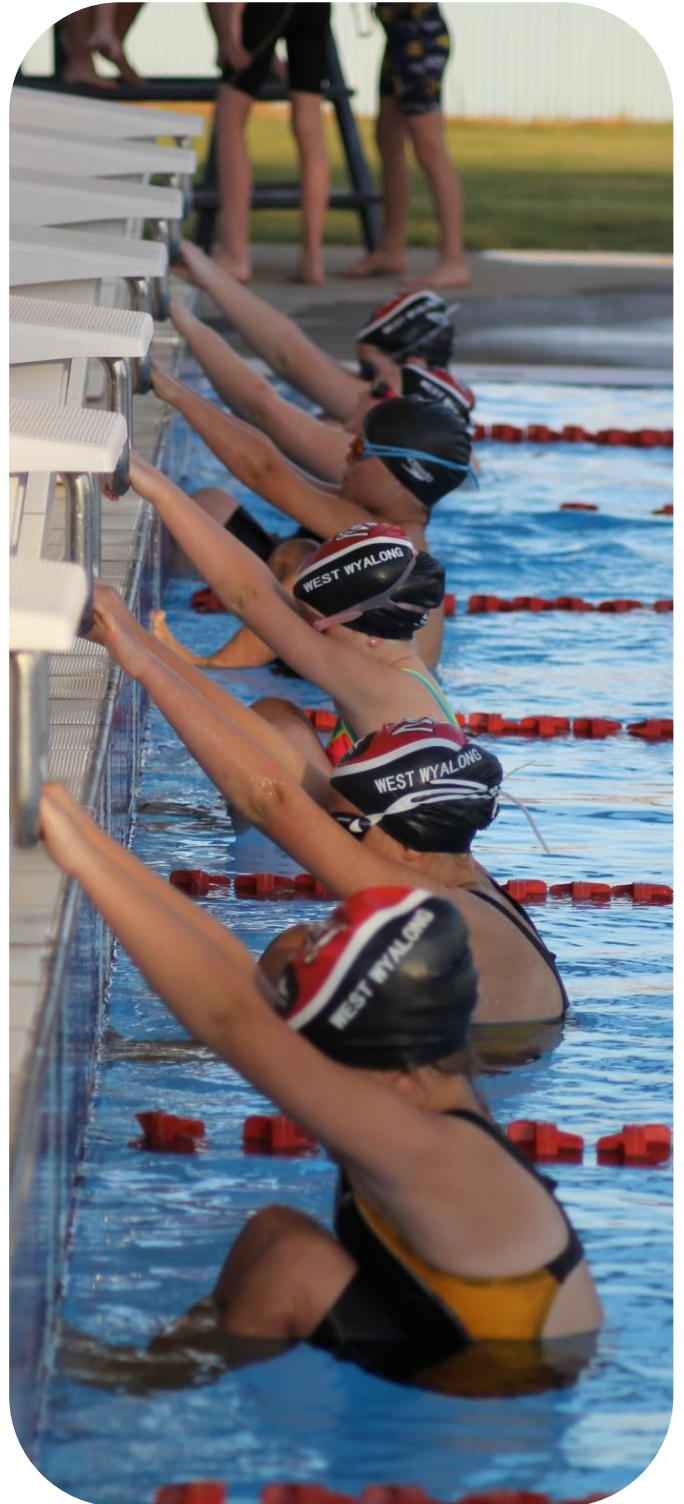


Our Prosperity

Each Strategy is supported with:

- How we will get there
- Performance Measure(s)
- Who can help us

Each of the strategies has been identified as addressing one or more of the following categories: Social, Environmental, Economic and Civic Leadership.

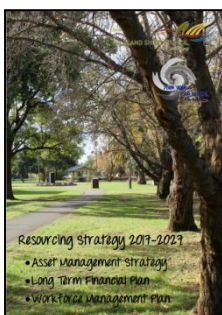


Local Government Planning and Reporting Framework



Community Strategic Plan (10 Years)

Reflects the community's vision and outlines the key long term objectives which set the direction for the future. It is developed and delivered as a partnership between Council and the community.



Resourcing Strategy (10 Years)

Includes information on the time, the people, the money and the assets required by Council to progress the strategies within the Delivery Program and Operational Plan. It includes the Asset Management Plan, Long Term Financial Plan and Workforce Management Plan.



Delivery Program (4 Years) and Operational Plan (1 Year)

Details the strategies and actions across the operational areas of Council that will be undertaken to achieve the community objectives as stated in the Community Strategic Plan.

Reporting Our Progress

Performance Measures

The Community Strategic Plan is presented within four themes Our People, Our Places, Our Leadership and Our Prosperity. Each of these themes has a number of Delivery Targets and Operational Actions including performance measures to be achieved. Each of the performance measures feed into a series of key performance indicators.

The progress towards the key performance indicators will be reported to the community in line with the election cycle and the End of Term Report.

Monitoring & Reporting

It is important to track and report on our progress in delivering our Community Strategic Plan over the ten year period. Council will report to the community at regular intervals on what has been achieved and the progress towards the performance measures.

All reports will be made available to the community at Council meetings and on Council's website. Council's management team will internally monitor on a quarterly basis the output and actions as detailed in the four year Delivery Program and one year Operational Plan. The outcomes will be formally reported to Council, the Community and staff on at least, a six monthly basis.

Whilst some performance measures can be clearly quantified, it does not necessarily mean the community is aware of, fully appreciates, or is fully satisfied with, the extent of progress made. Therefore, there are also qualitative measures included that represent community response.

A community satisfaction survey will be undertaken every four years to gauge whether the community is satisfied with progress and where priorities could or should be assigned to particular areas in the future. The survey will be undertaken in the fourth year of the Council term.



Our Objectives



Our People - A strong, healthy, connected and inclusive community

1. Ensure health and support services address the needs of the community
2. Partner with organisations to strengthen community health and safety
3. Nurture a strong sense of community and enrich the cultural life of the residents
4. Ensure services are accessible for all residents



Our Places - Maintain & improve the Shire's assets & infrastructure

5. Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services and facilities
6. Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies
7. Manage water and sewerage resources
8. Ensure that public places and facilities are well maintained and easily accessible
9. Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure



Our Leadership - A well run Council acting as the voice of the community

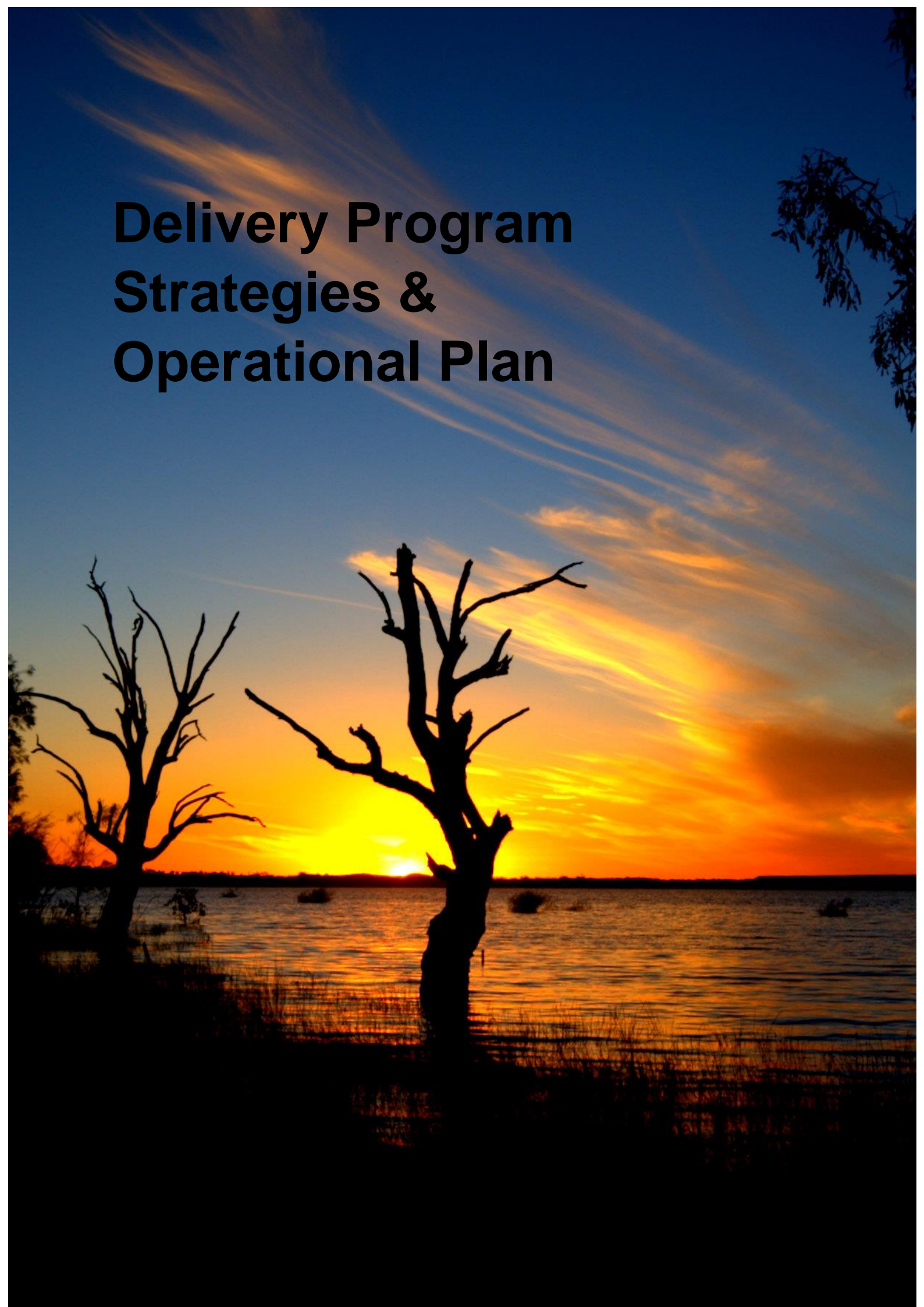
10. To provide quality leadership, governance and management to develop strong community partnerships
11. Provide opportunities for all stakeholders to contribute to Council's decision making
12. Lead the community
13. Develop and maintain a framework of plans and policies that ensures open and transparent Council information



Our Prosperity - Growing our population and jobs

14. Visitors and tourists are welcomed
15. Promote the Shire as a place to do business
16. Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program Strategies & Operational Plan



How to read this plan

Strategic **Objective** from the Community Strategic Plan (CSP)

The **Strategy** that Council is proposing to deliver over this four year period (Delivery program) to address the communities priorities (Objectives) in the CSP

The **Actions** that council will undertake during the financial year. (Operational Plan) to meet the broader Strategy (Delivery Program)

Key Performance Indicator (KPI) details how Council will measure success

1.		<i>Ensure health and support services address the needs of the community</i>
Delivery Program (4 years)		
Strategy 1.2		
Provide services to the frail, aged, disabled and their carers		
Performance Measure		
Increase in the number of Bland Shire residents accessing services for frail, aged and their carers		
Operational Plan (1 year)		
	Action	Responsibility
1.2.1	Review existing services to ensure service model is in line with government requirements <i>KPI: Annual Review</i>	Community Care Coordinator
1.2.2	Develop and implement programs to ensure need is being met <i>KPI: Annual Review</i>	Community Care Coordinator
1.2.3	Network with aged care and disability service providers to strengthen relationships within community <i>KPI:</i>	Community Care Coordinator
1.2.4	Provide aged care services to towns and villages in the Shire as the need is identified <i>KPI:</i>	Community Care Coordinator
1.2.5	Undertake a service survey for Aged Care Services <i>KPI: Annual service survey undertaken</i>	Community Care Coordinator

The position that is responsible for the delivery of each Action.



Our People

A strong, healthy, connected and inclusive community

Our Objectives

1. Ensure health and support services address the needs of the community
2. Partner with organisations to strengthen community health and safety
3. Nurture a strong sense of community and enrich the cultural life of the residents
4. Ensure services are accessible for all residents



Ensure health and support services address the needs of the community

Delivery Program (4 years) 2017 - 2021

Strategy 1.1

Maintain active communication with health and allied health providers

Performance Measure

- Increase in the knowledge disseminated relating to health and allied health services

Operational Plan (1 year) 2020/21

Action

- 1.1.1 Maintain active relationships and communication with health services, relevant allied health providers and medical practices within the Shire
KPI: Attendance at health forums, meetings, collaboration on health promotions.
-
- 1.1.2 Partner with local health services to implement workshops and provide resources to the community
KPI: Quarterly Contact
-

Responsibility

Director Corporate & Community Services

Community Development Officer



Ensure health and support services address the needs of the community

Delivery Program (4 years) 2017 - 2021

Strategy 1.2

Provide services to the frail, aged, disabled and their carers

Performance Measure

- Increase in the number of Bland Shire residents accessing services for frail, aged and their carers

Operational Plan (1 year) 2020/21

Action	Responsibility
1.2.1 Review existing services to ensure service model is in line with government requirements <i>KPI: Annual Review as per funding requirements</i>	Community Care Coordinator
1.2.2 Develop and implement programs to ensure need is being met <i>KPI: Annual Review</i>	Community Care Coordinator
1.2.3 Network with service providers to strengthen relationships within community <i>KPI: Quarterly contact</i>	Community Care Coordinator
1.2.4 Provide services to towns and villages in the Shire <i>KPI: as identified</i>	Community Care Coordinator
1.2.5 Undertake a service survey for Aged Care Services <i>KPI: Annual service survey undertaken</i>	Community Care Coordinator
1.2.6 Expand services available at Community Care facility through increased building tenancies <i>KPI: Increase in office rental space</i>	Community Care Coordinator

2.

Partner with organisations to strengthen community health and safety

Delivery Program (4 years) 2017 - 2021

Strategy 2.1

Develop and support community partnerships to increase a sense of safety and wellbeing within the community

Performance Measure

- Increased number of opportunities to provide information to the community

Operational Plan (1 year) 2020/21

Action	Responsibility
2.1.1 Provide education programs on road safety, in line with RMS funding <i>KPI: Minimum of two programs per year</i>	Road Safety Officer
2.1.2 Remove offensive graffiti from Council infrastructure as soon as practical dependant on location and degree of offensiveness and report to Police <i>KPI: Removed within two days</i>	Coordinator Urban
2.1.3 Provide work health & safety and risk management information for volunteers and contractors <i>KPI: Update information annually</i>	WHS Officer
2.1.4 Support and promote young driver educational programs <i>KPI: Two programs per year</i>	Community Development Officer
2.1.5 Inspect all high and medium risk food premises <i>KPI: Inspections undertaken in accordance with instrument of appointment.</i>	Manager Development & Regulatory Services
2.1.6 Inspect all Skin Penetration Premises and Mortuaries <i>KPI: Yearly Inspections</i>	Manager Development & Regulatory Services
2.1.7 Implement Councils' on site waste management systems inspection program <i>KPI: Inspect 10 premises per year</i>	Manager Development & Regulatory Services
2.1.8 Promote the continued use of online training program for Food Safety <i>KPI: Promote twice per year.</i>	Manager Development & Regulatory Services
2.1.9 Promote Mental Health month <i>KPI: Support and conduct one event per year</i>	Community Development Officer
2.1.10 Implement and monitor Council's swimming pool inspection program policy <i>KPI: Undertake every three years – 2017 & 2020</i>	Manager Development & Regulatory Services

3.

Nurture a strong sense of community and enrich the cultural life of the residents

Delivery Program (4 years) 2017 - 2021

Strategy 3.1

Develop and support a strong sense of community, providing advice and support to community groups

Performance Measure

- Increase in the number of workshops, events and grant applications applied for

Operational Plan (1 year) 2020/21

Action	Responsibility
3.1.1 Actively work for the community to identify additional funding to achieve community goals by promoting and assisting with external grant applications <i>KPI: Assisting at least four community groups each year</i>	Community Relations Officer
3.1.2 Investigate new initiatives to promote and engage volunteers and seek to strengthen relationships <i>KPI: One volunteer event/workshop per year</i>	Community Development Officer
3.1.3 Recognise and celebrate volunteers for National Volunteer Week <i>KPI: Hold one event per year. Link volunteers with local events</i>	Community Development Officer
3.1.4 Facilitate Community Reference Group and report through Manex to Council <i>KPI: Call for agenda items at least five times a year</i>	Community Relations Officer
3.1.5 Administer Council's Strengthening Communities Grant programs <i>KPI: 100% applications considered</i>	Community Relations Officer
3.1.6 Facilitate and support groups that build skills and social inclusion including workshops/presentations <i>KPI: Two workshops per year</i>	Community Development Officer
3.1.7 Apply for external grant funding to implement Tourism and Business programs and projects <i>KPI: Two grant applications per year with appropriate matched funding</i>	Tourism Administration Officer
3.1.8 Facilitate and progress implementation of the successful SCCF grant for the Community Cinema project <i>KPI: Project completion in accordance with funding agreement and milestones</i>	Manager Development & Regulatory Services
3.1.9 Monitor and progress any applications for funding under proposed Round 3 of the SCCF <i>KPI: Successful projects identified and progressed in accordance with funding agreement and milestones</i>	General Manager

3.1.10	Monitor and progress any applications for funding under proposed Drought Communities Programme – Extension <i>KPI: Successful projects identified and progressed in accordance with funding agreement and milestones</i>	General Manager
3.1.11	Facilitate and progress implementation of the successful SCCF grant for power and sports lighting to West Wyalong Rugby and Rodeo Clubs <i>KPI: Project completion in accordance with funding agreement and milestones</i>	Director Technical Services
3.1.12	Facilitate and progress implementation of the successful SCCF grant for the Kikoira Hall amenities block and kitchen upgrade <i>KPI: Project completion in accordance with funding agreement and milestones</i>	Director Technical Services

3.

Nurture a strong sense of community and enrich the cultural life of the residents

Delivery Program (4 years) 2017 - 2021

Strategy 3.2

Provide cultural activities and community programs that foster social development and community wellbeing

Performance Measure

- Number of residents satisfied with range and quality of cultural events

Operational Plan (1 year) 2020/21

Action	Responsibility
3.2.1 Continue membership and participation with Eastern Riverina Arts Inc <i>KPI: Annual Membership</i>	Community Relations Officer
3.2.2 Facilitate visiting artist/exhibition/performance <i>KPI: One annually</i>	Community Relations Officer
3.2.3 Provide a range of community programs and activities for children and seniors <i>KPI: At least four activities per year per target group</i>	Director Corporate & Community Services
3.2.4 Facilitate a Bland Flavour Festival <i>KPI: Successful event within budget allocation</i>	Community Relations Officer

3.

Nurture a strong sense of community and enrich the cultural life of the residents

Delivery Program (4 years) 2017 - 2021

Strategy 3.3

Support and strengthen our indigenous culture and history

Performance Measure

- Increased number of engagement opportunities

Operational Plan (1 year) 2020/21

Action	Responsibility
3.3.1 Contribute to the positive working relationship with the Local Aboriginal Lands Council <i>KPI: Meet with WWLALC at least annually</i>	General Manager
3.3.2 Fly the Aboriginal Flag at Council on days of Aboriginal significance. <i>KPI: Flag flown on National Reconciliation Week, NAIDOC Week and other special occasions and events where it is deemed appropriate, including the anniversary of the Apology (weather permitting)</i>	Community Relations Officer



Nurture a strong sense of community and enrich the cultural life of the residents

Delivery Program (4 years) 2017 - 2021

Strategy 3.4

Foster a community learning culture optimising our physical and virtual spaces

Performance Measure

- Increase number of community members accessing and utilising our library services

Operational Plan (1 year) 2020/21

Action	Responsibility
3.4.1 Continue to promote the library as a community hub being utilised by all community members <i>KPI: Membership remains stable, 5% increase library visits</i>	Library Services Coordinator
3.4.2 Foster lifelong learning through the provision of community programs <i>KPI: Six programs per year</i>	Library Services Coordinator
3.4.3 Ensure library content and services are available to the community in various platforms <i>KPI: Usage increase of 5%</i>	Library Services Coordinator



Ensure services are accessible for all residents

Delivery Program (4 years) 2017 - 2021

Strategy 4.1

Facilitate Council events to build social capital and a sense of belonging within the community

Performance Measure

- All KPI's met or exceeded each year

Operational Plan (1 year) 2020/21

Action	Responsibility
4.1.1 Coordinate annual Australia Day Celebrations and Awards <i>KPI: Annual event</i>	Community Relations Officer
4.1.2 Coordinate Youth Week Activities <i>KPI: Annual event</i>	Community Development Officer
4.1.3 Conduct library school holiday activities <i>KPI: Three times per year</i>	Library Services Coordinator
4.1.4 Conduct school holiday activities <i>KPI: Three times per year</i>	Community Development Officer
4.1.5 Conduct Vacation Care program <i>KPI: 32 days per year</i>	Children's Services Coordinator
4.1.6 Facilitate Bland Shire Interagency meetings <i>KPI: Twice per year</i>	Community Development Officer



Ensure services are accessible for all residents

Delivery Program (4 years) 2017 - 2021

Strategy 4.2

Provide quality, accredited and affordable Education and care services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resource Unit Vacation Care and Toy Library services)

Performance Measure

- Increase in community members who are accessing or satisfied with our education and care services
- All licensing requirements met across all services

Operational Plan (1 year) 2020/21

Action	Responsibility
4.2.1 Undertake a service survey for Bland Shire Council Children's Services <i>KPI: Annual service survey undertaken</i>	Children's Services Coordinator
4.2.2 Implement and update annual Self Assessment Tools– All Children's Services areas <i>KPI: Annually</i>	Children's Services Coordinator
4.2.3 Meet licensing, regulation and quality standards as set by state and federal government – All Children's Services areas <i>KPI: As required by Department/s</i>	Children's Services Coordinator
4.2.4 Review and update all service policy and procedures as required – All Children's Services areas <i>KPI: 33% reviewed annually</i>	Children's Services Coordinator
4.2.5 Undertake toy library stock take <i>KPI: Annually</i>	Children's Services Coordinator
4.2.6 Provide access to Toy Library resources to residents via Mobile Resource Unit Playgroups, Family Day Care and ITAV Sessions <i>KPI: Minimum 10 opportunities each year</i>	Children's Services Coordinator



Ensure services are accessible for all residents

Delivery Program (4 years) 2017 - 2021

Strategy 4.3

Actively engage with the community and promote open communication

Performance Measure

- Increase in number of community members accessing Council information

Operational Plan (1 year) 2020/21

Action	Responsibility
4.3.1 In liaison with relevant staff, establish, maintain and regularly update a relevant online presence by ensuring that Council's website is engaging, up to date and rich in easily accessible content <i>KPI: Annual review of content</i>	Community Relations Officer
4.3.2 Coordinate Council notices page in the West Wyalong Advocate <i>KPI: weekly notices</i>	Community Relations Officer
4.3.3 Update the community noticeboard in West Wyalong <i>KPI: Weekly</i>	Community Relations Officer
4.3.4 Maintain and promote community email list <i>KPI: Quarterly update</i>	Community Relations Officer
4.3.5 Produce media releases to inform the community about Council updates, programs, events and initiatives <i>KPI: as and when required</i>	Community Relations Officer
4.3.6 Showcase Council services and role in the community <i>KPI: Celebrate Local Government Week, Promote services at the West Wyalong Show</i>	Community Relations Officer
4.3.7 Maintain and update an Events Calendar promoting all local events/workshops/programs <i>KPI: Weekly</i>	Tourism Administration Officer
4.3.8 Monitor and update Council's social media accounts <i>KPI: 40 posts per year</i>	Community Relations Officer
4.3.9 Ensure all Council social media accounts are conducted in accordance with Council's Social Media Policy and procedures <i>KPI: Social media accounts and content reviewed weekly</i>	Community Relations Officer
4.3.10 Maintain and update listings on Trip Advisor, The Riverina and Get Connected, promoting local events, attractions and businesses in the Bland Shire. <i>KPI: Weekly</i>	Tourism Administration Officer

4.

Ensure services are accessible for all residents

Delivery Program (4 years) 2017 - 2021

Strategy 4.4

Actively engage with youth to build social capital and a sense of belonging

Performance Measure

- Increased youth participation in programs and initiatives

Operational Plan (1 year) 2020/21

Action	Responsibility
4.4.1 Partner with youth and youth service providers (including schools) to deliver programs/initiatives that improve wellbeing and build the capacity of local youth <i>KPI: Engage with all local schools annually</i>	Community Development Officer
4.4.2 Attend regional youth focused meetings <i>KPI: Two meetings attended per year</i>	Community Development Officer
4.4.3 Engage young people through a youth group to jointly identify areas of need/improvement and the most effective methods for engaging with youth in the community <i>KPI: Two interactions per year</i>	Community Development Officer



Our People

A Strong, healthy, connected and inclusive community

Financial information (Operational)

Our People Income

	2019/20	2020/21	2021/22	2022/23
Community Care	\$16,610	\$17,074	\$17,553	\$18,044
Community Day Care	\$86,099	\$88,483	\$90,832	\$93,247
Multi Service Outlet	\$201,125	\$206,859	\$212,735	\$218,783
Community Care Centre	\$74,300	\$76,158	\$78,061	\$80,013
Family Day Care	\$534,576	\$548,387	\$565,593	\$583,784
Mobile Resource Unit	\$283,424	\$291,243	\$299,133	\$307,253
Preschool	\$420,607	\$431,795	\$443,308	\$455,156
Library	\$67,132	\$68,695	\$70,295	\$71,932
Children Services Unit	\$83,354	\$85,437	\$87,573	\$89,762
Community Development	\$65,581	\$67,180	\$68,818	\$70,496
Community Relations	\$5,000	0	0	0
Road Safety	0	0	0	0
Street Lighting	\$ 35,000	\$35,875	\$36,772	\$37,691
Cycle / Walking Paths	0	0	0	0
Public Health	\$2,000	\$2,050	\$2,101	\$2,154

Expenditure

	2019/20	2020/21	2021/22	2022/23
Community Care	\$16,610	\$17,074	\$17,553	\$18,045
Community Day Care	\$86,099	\$88,483	\$90,832	\$93,247
Multi Service Outlet	\$201,128	\$206,859	\$212,734	\$218,783
Community Care Centre	\$70,270	\$71,174	\$72,103	\$73,056
Family Day Care	\$534,576	\$548,387	\$565,593	\$583,784
Mobile Resource Unit	\$283,424	\$291,244	\$299,134	\$307,253
Preschool	\$420,607	\$431,795	\$443,308	\$455,156
Library	\$357,947	\$366,994	\$376,295	\$385,853
Children Services Unit	\$83,423	\$85,827	\$88,303	\$90,852
Community Development	\$219,465	\$225,509	\$231,574	\$237,814
Community Relations	\$176,760	\$176,543	\$181,462	\$186,518
Road Safety	\$19,000	\$19,475	\$19,962	\$20,461
Street Lighting	\$162,329	\$166,904	\$171,614	\$176,464
Cycle / Walking Paths	\$28,080	\$27,952	\$28,074	\$28,199
Public Health	\$1,010	\$1,027	\$1,046	\$1,064



Our Places

Maintain & improve the Shire's assets & infrastructure

Our Objectives

5. Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services and facilities
6. Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies
7. Manage water and sewerage resources
8. Ensure that public places and facilities are well maintained and easily accessible
9. Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure



Work in partnership with key stakeholders to provide equitable access to Council’s road infrastructure, services & facilities

Delivery Program (4 years) 2017 - 2021

Strategy 5.1

Facilitate the delivery of accessible services and infrastructure

Performance Measure

- Increase in accessible infrastructure within the Shire

Operational Plan (1 year) 2020/21

Action	Responsibility
5.1.1 Update and promote Access Mobility Map <i>KPI: Update every two years (2019), promote annually</i>	Community Development Officer
5.1.2 Monitor and review the Disability Inclusion Action Plan <i>KPI: Review annually</i>	Community Development Officer
5.1.3 Provide and promote the Access Incentive Scheme for improved access across the Shire <i>KPI: Grant program included in budget, promoted twice per year</i>	Community Development Officer
5.1.4 Develop an Adverse Events Management Plan <i>KPI: Plan adopted by Council</i>	Director Corporate & Community Services

5.

Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services & facilities

Delivery Program (4 years) 2017 - 2021

Strategy 5.2

Work with the heavy transport industry and road related organisations to cooperatively improve access to road infrastructure

Performance Measure

- Improved road conditions across the Shire

Operational Plan (1 year) 2020/21

Action	Responsibility
5.2.1 Process heavy vehicle road usage applications <i>KPI: 100% processed within time allowed.</i>	Asset & Engineering Services Officer
5.2.2 Maintain active representation on the Newell Highway Taskforce <i>KPI: 75% meetings attended</i>	General Manager
5.2.3 Maintain membership of the Australian Rural Roads Group <i>KPI: Budget allocation for membership</i>	General Manager



Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies

Delivery Program (4 years) 2017 - 2021

Strategy 6.1

Consult with the community and relevant stakeholders regarding waste management options throughout the Shire

Performance Measure

- Increase community participation in sustainability initiatives

Operational Plan (1 year) 2020/21

Action	Responsibility
6.1.1 Investigate, review and monitor viable recycling options in liaison with recycle organisations and neighbouring councils <i>KPI: Annual review</i>	Director Technical Services

6.

Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies

Delivery Program (4 years) 2017 - 2021

Strategy 6.2

Reduce reliance on landfill by increasing resource recovery, waste minimisation and community education

Performance Measure

- Reduction in waste to landfill

Operational Plan (1 year) 2020/21

Action	Responsibility
6.2.1 Ensure waste management operations are in line with the implementation of Council's waste strategy <i>KPI: Review strategy –when required.</i>	Director Technical Services
6.2.2 Work in partnership with neighbouring Councils and REROC to implement waste programs <i>KPI: Two contacts per year</i>	Foreman Assets
6.2.3 Work in partnership with community relations to increase awareness of recycling options offered <i>KPI: Minimum two media releases per year</i>	Foreman Assets
6.2.4 Provide waste collection and management services to the community <i>KPI: Fifty kerbside collections per year</i>	Foreman Assets
6.2.5 Implement littering and illegal dumping avoidance strategies in liaison with Manager Development & Regulatory Services <i>KPI: Review when needed.</i>	Director Technical Services

7.

Manage water and sewerage resources

Delivery Program (4 years) 2017 - 2021

Strategy 7.1

Ensure adequate water storage and management for future use within Council's community facilities

Performance Measure

- Increased usage of recycled water

Operational Plan (1 year) 2020/21

Action		Responsibility
7.1.1	Maximise water storage within budgetary constraints <i>KPI: Increase storage capacity as funding permits</i>	Director Technical Services
7.1.2	Monitor irrigation system performance <i>KPI: Identified breaks fixed within four weeks.</i>	Coordinator Urban
7.1.3	Investigate external funding opportunities to maximise future water storage options <i>KPI: Apply at every opportunity</i>	Engineering Services Manager
7.1.4	Reduce reliance on potable water supply <i>KPI: Decreased usage on Council infrastructure</i>	Engineering Services Manager

7.

Manage water and sewerage resources

Delivery Program (4 years) 2017 - 2021

Strategy 7.2

Effectively manage and maintain existing stormwater and sewerage infrastructure

Performance Measure

- Review Plans
- Undertake Sewerage Inspections

Operational Plan (1 year) 2020/21

Action	Responsibility
7.2.1 Review the Stormwater Management Plan <i>KPI: Next review to be completed by December 2021, depending on IWCM plan.</i>	Director Technical Services
7.2.2 Review the Sewerage Management Plan <i>KPI: When required.</i>	Director Technical Services
7.2.3 Undertake Sewerage System Inspections <i>KPI: Six monthly inspections</i>	Foreman Assets



Ensure that public places and facilities are well maintained and easily accessible

Delivery Program (4 years) 2017 - 2021

Strategy 8.1

Ensure users of Council's facilities comply with agreements

Performance Measure

- Increase in consultation with user groups

Operational Plan (1 year) 2020/21

Action		Responsibility
8.1.1	Liaise with User Groups regarding Memorandum of Understandings if required. <i>KPI: Annual review of agreements</i>	Director Technical Services
8.1.2	Develop and foster current and existing relationships with user groups <i>KPI: Action all requests in a timely manner.</i>	Director Technical Services



Ensure that public places and facilities are well maintained and easily accessible

Delivery Program (4 years) 2017 - 2021

Strategy 8.2

In collaboration with users provide facilities that are accessible to acceptable standards

Performance Measure

- Inspections undertaken and standards maintained or improved
- Community satisfaction levels maintained or improved

Operational Plan (1 year) 2020/21

Action	Responsibility
8.2.2 Undertake work health and safety audits including external sites and facilities <i>KPI: Minimum of 12 inspections per year</i>	WHS Officer
8.2.3 Implement signs as remote supervision <i>KPI: Annual review</i>	Risk & Insurance Officer



Ensure that public places and facilities are well maintained and easily accessible

Delivery Program (4 years) 2017 - 2021

Strategy 8.3

Collaborate with transport providers to facilitate access within the shire and regional centres

Performance Measure

- Transport operators and government lobbied regarding service

Operational Plan (1 year) 2020/21

Action	Responsibility
8.3.1 Lobby Government to improve transport options <i>KPI: Twice per year</i>	General Manager



Ensure that public places and facilities are well maintained and easily accessible

Delivery Program (4 years) 2017 - 2021

Strategy 8.4

Use planning and heritage policies and controls to protect and improve the unique built environment

Performance Measure

- Grants processed
- Policies reviewed
- Heritage buildings preserved, improved or maintained
- Maintain or improve the main street appearance

Operational Plan (1 year) 2020/21

Action	Responsibility
8.4.1 Review Development Control Plan <i>KPI: Review completed by 2020/2021</i>	Manager Development & Regulatory Services
8.4.2 Undertake a review of heritage items across the Shire <i>KPI: Review completed by 2020/2021</i>	Manager Development & Regulatory Services
8.4.3 Promote and implement the Heritage Advisory Program <i>KPI: Two communications per year</i>	Manager Development & Regulatory Services



Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Delivery Program (4 years) 2017 - 2021

Strategy 9.1

Responsibly manage asset renewal and maintenance for current and future generations

Performance Measure

- Council's asset condition maintained or improved

Operational Plan (1 year) 2020/21

Action	Responsibility
9.1.1 Review of the Building Management Plan <i>KPI: Review as required to determine if community needs are being met..</i>	Director Technical Services
9.1.2 Monitor and implement the Annual Works Program <i>KPI: Monitor and implement within budget</i>	Director Technical Services
9.1.3 Develop, review and implement works programs in accordance with Council's road hierarchy and Asset Management Plan <i>KPI: Keep roads at a satisfactory level within budget allowances.</i>	Director Technical Services
9.1.4 Review Asset Management Policy and Strategy <i>KPI: Annual review</i>	Director Technical Services
9.1.5 Review and implement the annual and long term plant and equipment replacement program <i>KPI: Annual review</i>	Workshop & Plant Coordinator



Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Delivery Program (4 years) 2017 - 2021

Strategy 9.2

To manage and enhance the pool facilities within the Shire

Performance Measure

- Increase pool usage
- Master plan developed for pool facilities
- Maintenance program undertaken

Operational Plan (1 year) 2020/21

Action	Responsibility
9.2.1 Undertake maintenance and repairs to pool facilities within approved budget in consultation with Contractor <i>KPI: 80% maintenance undertaken</i>	Coordinator Urban
9.2.2 Develop Pool Management Plan <i>KPI: Review 2022, collection of data to commence 2021.</i>	Director Technical Services



Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Delivery Program (4 years) 2017 - 2021

Strategy 9.3

Maintain street trees

Performance Measure

- Maintain or increase number of street trees

Operational Plan (1 year) 2020/21

Action		Responsibility
9.3.1	Manage street tree planting in accordance with Preferred Street Tree Species List <i>KPI: 100% of trees planted are from preferred list</i>	Coordinator Urban
9.3.2	Proactively monitor street trees and action requests to maintain and/or remove trees within the approved budget <i>KPI: 100% action requests processed</i>	Coordinator Urban



Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Delivery Program (4 years) 2017 - 2021

Strategy 9.4

Maintain parks, ovals and recreational facilities to approved standards

Performance Measure

- Cemeteries and open spaces utilised and maintained within standards

Operational Plan (1 year) 2020/21

Action	Responsibility
9.4.1 Inspect parks, ovals and recreational facilities <i>KPI: 26 inspections per year</i>	Coordinator Urban
9.4.2 Conduct playground inspections for all playgrounds within the Shire <i>KPI: Minimum 12 inspections per year</i>	Coordinator Urban
9.4.3 Coordinate seasonal and on/off use of sporting fields <i>KPI: Coordinate use of passive and active recreational spaces, administer all other bookings as appropriate and assist with transition between user groups</i>	Coordinator Urban
9.4.4 Review the Open Space Management Plan <i>KPI: As required</i>	Director Technical Services
9.4.5 Carry out maintenance in Wyalong Cemetery <i>KPI: 52 inspections per year</i>	Coordinator Urban
9.4.6 Inspect and maintain village cemeteries regularly <i>KPI: 12 inspections per year</i>	Coordinator Urban
9.4.7 Facilitate and progress implementation of the successful SCCF grant for Cooinda Reserve rejuvenation <i>KPI: Project completion in accordance with funding agreement and milestones.</i>	Director Technical Services



Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Delivery Program (4 years) 2017 - 2021

Strategy 9.5

Identify and plan for new infrastructure

Performance Measure

- New infrastructure identified and planning progressed

Operational Plan (1 year) 2020/21

Action	Responsibility
9.5.1 Consult with the community regarding future infrastructure needs <i>KPI: Community consultation undertaken</i>	General Manager
9.5.2 Develop a master plan for identified infrastructure <i>KPI: Master plan developed</i>	General Manager
9.5.3 Allocate funds to undertake investigation, designs, business plans and obtain costings for proposed projects <i>KPI: Funds allocated and internally reserved</i>	General Manager



Our Places

Maintain & improve the Shire's assets & infrastructure

Financial information

Our Places Income	2019/20	2020/21	2021/22	2022/23
Engineering Services	\$682,370	\$690,011	\$697,836	\$705,843
Engineering Employment Overheads	\$1,100,000	\$1,127,500	\$1,155,687	\$1,184,579
Depot Management	0	0	0	0
Gravel Production	\$400,000	\$414,000	\$424,350	\$434,959
Private Works	\$100,000	\$102,500	\$105,063	\$107,689
Plant Management	\$3,948,888	\$3,992,798	\$4,038,499	\$4,228,310
State Roads	\$15,000	\$15,375	\$15,759	\$16,153
Regional Roads	\$1,222,817	\$1,253,388	\$1,284,722	\$1,316,840
Roads to Recovery	\$1,512,130	\$1,512,130	\$1,512,130	\$1,512,130
FAG's Grant Income	\$2,994,779	\$3,039,701	\$3,085,296	\$3,131,576
Aerodrome	\$2,900	\$2,967	\$3,037	\$3,107
Saleyards	\$63,100	\$64,677	\$66,294	\$67,952
Public Conveniences	0	0	0	0
Cemeteries	\$115,000	\$117,875	\$120,822	\$123,842
Parks and Gardens	\$210	\$216	\$221	\$226
Emergency Services	0	0	0	0
Sporting Ovals	\$55,000	\$56,375	\$57,784	\$59,229
Town and Village Streets	0	0	0	0
Pool Facilities	\$20,000	\$20,000	\$20,000	\$20,500
Property Maintenance	\$269,353	\$275,112	\$281,014	\$287,062
Waste Management	\$1,426,956	\$1,466,516	\$1,498,268	\$1,530,854
Sewerage Services	\$1,732,262	\$1,768,094	\$1,804,506	\$1,841,977
Heritage	0	0	0	0
Bush Fire Services	\$117,000	\$118,400	\$119,828	\$121,285

Expenditure	2019/20	2020/21	2021/22	2022/23
Engineering Services	\$1,184,254	\$1,215,329	\$1,246,361	\$1,278,273
Engineering Employment Overheads	\$978,500	\$1,007,556	\$1,037,482	\$1,068,307
Depot Management	\$229,366	\$234,933	\$240,655	\$246,536
Gravel Production	\$348,532	\$354,832	\$361,288	\$367,907
Private Works	\$90,000	\$92,250	\$94,556	\$96,920
Plant Management	\$4,240,850	\$4,213,363	\$3,929,577	\$4,238,452
State Roads	\$15,000	\$15,375	\$15,759	\$16,153
Regional Roads	\$1,443,260	\$1,253,388	\$1,284,722	\$1,316,841
Roads to Recovery	\$1,512,130	\$1,512,130	\$1,512,130	\$1,512,130
Urban Roadside Maintenance	\$285,000	\$286,750	\$289,544	\$292,407
Urban Sealed Roads	\$559,755	\$547,242	\$535,980	\$525,845
Urban Unsealed Roads	\$39,034	\$39,034	\$39,034	\$39,034
Rural Sealed Roads	\$1,438,586	\$1,790,714	\$1,799,517	\$1,808,540
Rural Unsealed Roads	\$5,113,042	\$4,869,157	\$4,764,214	\$4,672,628
Bridges	\$172,437	\$172,437	\$172,562	\$172,690
Aerodrome	\$116,242	\$117,631	\$119,054	\$120,513
Saleyards	\$148,948	\$149,272	\$150,104	\$150,957
Public Conveniences	\$115,029	\$117,284	\$119,595	\$121,964
Cemeteries	\$115,000	\$103,630	\$105,924	\$108,276
Parks and Gardens	\$787,076	\$803,141	\$805,963	\$808,859
Emergency Services	\$35,834	\$36,391	\$36,963	\$37,553
Sporting Ovals	\$524,562	\$532,272	\$540,022	\$547,968
Town and Village Streets	\$246,000	\$246,968	\$241,590	\$236,366
Pool facilities	\$364,750	\$387,014	\$391,620	\$396,525
Property Maintenance	\$604,368	\$605,311	\$1,017,244	\$618,749
Waste Management	\$1,426,956	\$1,466,516	\$1,498,268	\$1,530,853
Sewerage Services	\$1,732,262	\$1,768,095	\$1,804,505	\$1,841,977
Heritage	\$46,000	\$46,910	\$47,840	\$48,792
Street Sweeping	\$34,500	\$35,362	\$36,246	\$37,152
Bush Fire Services	\$551,195	\$564,954	\$579,123	\$593,718



Our Leadership

A well run Council acting as the voice of the community

Our Objectives

10. To provide quality leadership, governance and management to develop strong community partnerships
11. Provide opportunities for all stakeholders to contribute to Council's decision making
12. Lead the community
13. Develop and maintain a framework of plans and policies that ensures open and transparent Council information



To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.1

Ensure Councillors are provided with appropriate support and resources to carry out their civic duty

Performance Measure

- Policies reviewed on time and budget allocation for Councillor training opportunities

Operational Plan (1 year) 2020/21

Action		Responsibility
10.1.1	Provide Councillors with professional development opportunities <i>KPI: Develop a Councillor Induction and professional development program</i>	Director Corporate & Community Services
10.1.2	Prepare for the Mayoral and Deputy Mayoral elections in September bi-annually <i>KPI: Every two years – 2018 & 2020</i>	General Manager



To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.2

Ensure Councillors take ownership and a strong leadership role

Performance Measure

- Reports presented on time
- Increased opportunities for Councillors to connect with the community

Operational Plan (1 year) 2020/21

Action	Responsibility
10.2.1 Prepare the Annual Report <i>KPI: Report presented to Council by October 2020</i>	Executive Assistant
10.2.2 Commence preparation of the End of Term Report <i>KPI: First draft prepared by June 2021</i>	Executive Assistant
10.2.2 Maintain active representation and involvement with the regional organisations representing Council <i>KPI: 80% meetings attended</i>	General Manager



To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.3

Ensure the General Manager takes a high level role in implementing the Community Strategic Plan and other Council documents

Performance Measure

- Reports completed and submitted on time

Operational Plan (1 year) 2020/21

Action	Responsibility
10.3.1 Coordinate, compile, monitor and distribute the progress reports on the Operational Plan <i>KPI: Four times per year to Senior Management</i>	Director Corporate & Community Services
10.3.2 Develop timelines and action plan for the review of the Community Strategic Plan and associated documents <i>KPI: 2020/21 (four yearly)</i>	Director Corporate & Community Services
10.3.3 Report to the community and Council on Integrated Planning and Reporting Progress <i>KPI: Report of Delivery Program two times per year</i>	Director Corporate & Community Services

Delivery Program (4 years) 2017 - 2021

Strategy 10.4

Ensure the long term financial sustainability of Council through effective and prudent financial management

Performance Measure

- Maintain compliance with the requirements of the Office of Local Government guidelines and legislation

Operational Plan (1 year) 2020/21

Action	Responsibility
10.4.1 Complete budget review statements for analysis by Directors within two weeks of end of quarter <i>KPI: Four times per year</i>	Manager Customer & Financial Services
10.4.2 Ensure effective debt recovery is in place <i>KPI: Policy reviewed every two years</i>	Manager Customer & Financial Services
10.4.3 Complete financial statements and lodge in accordance with statutory requirements <i>KPI: Submitted by 31 October - annually</i>	Manager Customer & Financial Services
10.4.4 Manage investments in accordance with investment strategies and policies <i>KPI: Policy reviewed every two years</i>	Manager Customer & Financial Services
10.4.5 Review the long term financial plan aiming for financial sustainability to ensure fitness for the future <i>KPI: Annual review, \$0.00 bottom line year 20/21</i>	Manager Customer & Financial Services
10.4.6 Ensure timely and accurate processing of payments <i>KPI: Ensure timely and accurate processing of payments to employees, payments of invoices to suppliers and contractors, accounts receivable and quarterly rates.</i>	Manager Customer & Financial Services
10.4.7 Conduct budget briefing session for Councillors <i>KPI: Annually</i>	Director Corporate & Community Services
10.4.8 Review outstanding rates and conduct sale for unpaid rates accordingly <i>KPI: As required</i>	Director Corporate & Community Services



To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.5

Ensure Council's workforce is provided with appropriate equipment and resources to meet the needs of Council and the community

Performance Measure

- Appropriate services and equipment are available for staff across the organisation

Operational Plan (1 year) 2020/21

Action	Responsibility
10.5.1 Maintain and renew network infrastructure hardware and software to ensure effective delivery of services <i>KPI: Six monthly review</i>	Director Corporate & Community Services
10.5.2 Ensure progressive upgrade of computers, phones and other IT equipment <i>KPI: Annual review</i>	Director Corporate & Community Services



To provide quality leadership, governance and management to develop strong community partnerships

Delivery Program (4 years) 2017 - 2021

Strategy 10.6

Regular consultation with key industry, business and stakeholders

Performance Measure

- Increased communication with key business and stakeholders

Operational Plan (1 year) 2020/21

Action	Responsibility
10.6.1 Ensure attendance and participation in relevant meetings and/or events <i>KPI: 80% meetings attended</i>	General Manager
10.6.2 Invite representatives from Cowal Gold operations to address Council <i>KPI: Annually</i>	General Manager
10.6.3 Open communication established between Council and key local industry <i>KPI: Two meetings per year</i>	General Manager



Provide opportunities for all stakeholders to contribute to Council’s decision making

Delivery Program (4 years) 2017 - 2021

Strategy 11.1

Encourage village residents to participate in community forums

Performance Measure

- Increased community participation

Operational Plan (1 year) 2020/21

Action	Responsibility
11.1.1 Seek community input into each forum agenda and report back to the community on forum outcomes <i>KPI: Annually</i>	Asset & Engineering Services Officer
11.1.2 Organise community forums in villages within the Shire, as required <i>KPI: Annually</i>	Asset & Engineering Services Officer
11.1.3 Communicate with the community utilising forums <i>KPI: Annual forums, meetings as required</i>	General Manager



Provide opportunities for all stakeholders to contribute to Council's decision making

Delivery Program (4 years) 2017 - 2021

Strategy 11.2

Provide innovative and accessible communication strategies to Shire residents to encourage active participation in Council's future

Performance Measure

- Maintain or increase community communication avenues

Operational Plan (1 year) 2020/21

Action	Responsibility
11.2.1 Promote and foster electronic communications through social media, community email list and other technologies <i>KPI: Four communications per month, 12 local newspapers, six newsletters</i>	Community Relations Officer
11.2.2 Target advertising to encourage maximum participation <i>KPI: 12 per year</i>	Community Relations Officer
11.2.3 Maintain the Public Forum prior to each Ordinary Council Meeting <i>KPI: 11 times per year</i>	General Manager



Provide opportunities for all stakeholders to contribute to Council's decision making

Delivery Program (4 years) 2017 - 2021

Strategy 11.3

Ensure all Council communication branded signs and banners are provided to funding recipients

Performance Measure

- Council branding prevalent at sponsored events

Operational Plan (1 year) 2020/21

Action	Responsibility
11.3.1 Provide Council branded signs and/or banners to funding recipients <i>KPI: 100% grant recipients provided with Council promotional information to display</i>	Community Relations Officer
11.3.2 Display Council logo in all advertising and promotion of Council events/programs/workshops <i>KPI: 100%</i>	Community Relations Officer

Delivery Program (4 years) 2017 - 2021

Strategy 12.1

Review Council's customer service charter and monitor Council services to ensure they are provided in a professional, timely and friendly manner and are responsive to community needs

Performance Measure

- Maintain or improve service response times

Operational Plan (1 year) 2020/21

Action	Responsibility
12.1.1 Review and monitor frontline customer service practices and performance <i>KPI: Annual Review</i>	Customer & Administration Services Coordinator
12.1.2 Deliver store services <i>KPI: Orders filled/ordered within 48 hours</i>	Purchasing Officer
12.1.3 Deliver purchasing services <i>KPI: Purchase orders processed within 48 hours</i>	Purchasing Officer
12.1.4 Provide information and services and monitor complaints in regards to companion animals and responsible pet ownership <i>KPI: Registration program twice per year. Two media releases per year for responsible pet ownership.</i>	Manager Development & Regulatory Services
12.1.5 Conduct customer satisfaction survey <i>KPI: Every four years - 2019</i>	Director Corporate & Community Services
12.1.6 Monitor and report on response times to major customer requests <i>KPI: Monthly report provided to Manex</i>	Customer & Administration Services Coordinator

Delivery Program (4 years) 2017 - 2021

Strategy 12.2

Provide sustainable, productive, highly skilled and committed workforce which supports current and future service delivery needs

Performance Measure

- Maintain or increase staff satisfaction

Operational Plan (1 year) 2020/21

Action	Responsibility
12.2.1 Assist in the management of workforce relations and provision of timely advice on workplace relations matters <i>KPI: Advice provided within 48 hours. Gather and report to GM on staffing issues/trends.</i>	Human Resources Coordinator
12.2.2 Review and monitor the implementation of the Workforce Assessment Plan <i>KPI: Annual review of workforce plan</i>	Human Resources Coordinator
12.2.3 Maintain register of delegations and issue authorities to relevant employees <i>KPI: Register reviewed annually</i>	Executive Assistant
12.2.4 Develop, implement and monitor Learning and Development Plan <i>KPI: Annual plans developed. Identify external funding opportunities for training and education.</i>	Human Resources Coordinator
12.2.5 Maintain and promote the Employee Assistance Program (EAP) <i>KPI: Promote program through noticeboards and Thursday Thoughts</i>	Human Resources Coordinator
12.2.6 Promote and encourage employee representation on workplace committees <i>KPI: In accordance with committee requirements</i>	Human Resources Coordinator
12.2.7 Implement the LGNSW Capability Framework including the review and update of position descriptions <i>KPI: Review and update annually or as per Employee Development Review and/or organisational changes</i>	Human Resources Coordinator
12.2.8 Maintain and promote the staff service and achievement awards program <i>KPI: Monthly service presentations and annual achievement awards</i>	Executive Assistant



Delivery Program (4 years) 2017 - 2021

Strategy 12.3

Develop, implement and monitor HR programs to solidify Council's reputation as an employer of choice

Performance Measure

- Maintain Councils reputation as an employer of choice

Operational Plan (1 year) 2020/21

Action	Responsibility
12.3.1 Support the implementation and monitoring of the EEO Management Plan <i>KPI: Minimum of two meetings annually</i>	Human Resources Coordinator
12.3.2 Implement workforce programs ensuring Council remains an employer of choice <i>KPI: Continue to develop and report on succession plan and initiatives</i>	Human Resources Coordinator
12.3.3 Review the performance management system and process <i>KPI: Annual review</i>	Human Resources Coordinator
12.3.4 Conduct Employee Engagement & EEO Survey <i>KPI: Survey staff every two years (2017, 2019, 2021)</i>	Human Resources Coordinator

Delivery Program (4 years) 2017 - 2021

Strategy 12.4

Review and implement Council policies and comply with WHS and Risk Management requirements

Performance Measure

- Maintain Councils focus on WHS and Risk Management

Operational Plan (1 year) 2020/21

Action	Responsibility
12.4.1 Ensure WHS Committee meet in accordance with approved schedule <i>KPI: Minimum four meetings per year</i>	WHS Officer
12.4.2 Develop and maintain Council's Risk Management Action Plan in consultation with staff <i>KPI: Annually</i>	Risk & Insurance Officer
12.4.3 Establish and monitor Council's Risk Register <i>KPI: Monitor annually</i>	Risk & Insurance Officer
12.4.4 Maintain the Contractor Database <i>KPI: Update information annually</i>	WHS Officer
12.4.5 Undertake inspections and audit of Council workplaces in liaison with relevant staff <i>KPI: Minimum twenty internal and twenty external sites annually</i>	WHS Officer

13

Develop and maintain a framework of plans and policies that ensures open and transparent Council information

Delivery Program (4 years) 2017 - 2021

Strategy 13.1

Promote and advocate improved management of, and access to, information across Council

Performance Measure

- Improve access to Councils information

Operational Plan (1 year) 2020/21

Action	Responsibility
13.1.1 Ensure information required under the GIPA legislation is displayed appropriately on Council's website <i>KPI: Information under legislation is available</i>	Director Corporate & Community Services
13.1.2 Monitor and report on response times to service requests (received in person, phone or mail) <i>KPI: Overdue task report to Manex monthly</i>	Customer & Administration Services Coordinator
13.1.3 Monitor compliance with Council's Record Management Policy <i>KPI: Regular communication and monitoring by Records staff that policy is being complied</i>	Customer & Administration Services Coordinator



Develop and maintain a framework of plans and policies that ensures open and transparent Council information

Delivery Program (4 years) 2017 - 2021

Strategy 13.2

Develop, implement and promote best practice governance policies and procedures

Performance Measure

- Review Council procedures

Operational Plan (1 year) 2020/21

Action	Responsibility
13.2.1 Progress the establishment of an Audit, Risk and Improvement Committee and function within the organisation as per the legislation <i>KPI: Committee established and functioning by 30/6/2020</i>	Director Corporate & Community Services
13.2.2 Review Council's policies and procedures <i>KPI: 25% reviewed annually</i>	Director Corporate & Community Services



Our Leadership

A well run Council acting as the voice of the community

Financial information (Operational)

Our Places

Income	2019/20	2020/21	2021/22	2022/23
Governance	\$60,000	0	0	0
Management and Leadership	0	\$52,000	0	0
Human Resources	\$12,400	\$12,723	\$13,052	\$13,383
Rates and Charges	\$6,768,694	\$6,936,251	\$7,107,995	\$7,284,249
Financial Assistance and Investments	\$5,170,335	\$5,234,438	\$5,300,127	\$5,327,445
Corporate Support	\$314,220	\$322,075	\$330,127	\$338,380
Regulatory Activities	\$6,700	\$6,858	\$7,019	\$7,184
Work Health and Safety	\$20,000	\$20,300	\$20,605	\$20,914
Insurances	\$16,000	\$16,240	\$16,484	\$16,731
Risk Management	0	0	0	0

Expenditure

Expenditure	2019/20	2020/21	2021/22	2022/23
Governance	\$516,067	\$467,127	\$478,438	\$430,086
Management and Leadership	\$193,668	\$250,598	\$204,090	\$209,446
Human Resources	\$355,067	\$361,846	\$370,107	\$378,600
Rates and Charges	\$1,031,169	\$1,056,744	\$1,082,958	\$1,109,867
Financial Assistance and Investments	\$150,977	\$145,789	\$141,149	\$136,379
Corporate Support	\$1,835,002	\$1,854,798	\$1,893,534	\$1,934,228
Regulatory Activities	\$176,501	\$181,348	\$186,183	\$191,159
Work Health and Safety	\$128,620	\$131,860	\$135,090	\$138,512
Insurances	\$650,000	\$655,708	\$665,478	\$669,659
Risk Management	\$97,740	\$100,656	\$103,599	\$106,741



Our Prosperity

Growing our population and jobs

Our Objectives

14. Visitors and tourists are welcomed
15. Promote the Shire as a place to do business
16. Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program (4 years) 2017 - 2021

Strategy 14.1

Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire

Performance Measure

- Increase in tourism enterprises that encourage people to stay

Operational Plan (1 year) 2020/21

Action	Responsibility
14.1.1 Maintain relationships with tourism and community groups to progress tourism initiatives within the Bland Shire <i>KPI: Minimum two meetings per year</i>	Tourism Administration Officer
14.1.2 Maintain an active participation and representation in relevant regional tourism meetings and events <i>KPI: 80% meetings attended</i>	Tourism Administration Officer
14.1.3 Develop local tourism publications and website information to showcase the Bland Shire <i>KPI: Review annually</i>	Tourism Administration Officer
14.1.4 Monitor, update and apply tourism signage as requested by tourism attractions and tourism businesses <i>KPI: As required.</i>	Tourism Administration Officer
14.1.5 Work with neighbouring Shires to promote tourism experiences and Tourism Art Trail <i>KPI: Attend meetings on a bi-monthly basis</i>	Tourism Administration Officer
14.1.6 Provide and maintain a quality Visitors Information Centre which engages and supports tourism to the Bland Shire. <i>KPI: Update and maintain VIC on an ongoing basis.</i>	Tourism Administration Officer
14.1.7 Develop, update, maintain and distribute the Bland Shire Tourism Information Booklet and Local Brochures to businesses and visitors centres in NSW. <i>KPI: As required.</i>	Tourism Administration Officer
14.1.8 Bland Shire Council commits to supporting Shop Local Programs, initiatives, services and products where ever possible. <i>KPI: Provide continued support to all local programs and initiatives.</i>	General Manager

14

Visitors and tourists are welcomed

Delivery Program (4 years) 2017 - 2021

Strategy 14.2

Attract a diverse range of visitors to the Shire

Performance Measure

- Increase visitors to the shire

Operational Plan (1 year) 2020/21

Action	Responsibility
14.2.1 Seek major and minor event opportunities for the Bland Shire <i>KPI: Contact made at least three times per year</i>	Tourism Administration Officer
14.2.2 Investigate technology to improve the visitor experience within Bland Shire <i>KPI: Review technology options annually</i>	Tourism Administration Officer
14.2.3 Produce and circulate the Bland's Best Tourism publication <i>KPI: Monthly</i>	Tourism Administration Officer



Promote the shire as a place to do business

Delivery Program (4 years) 2017 - 2021

Strategy 15.1

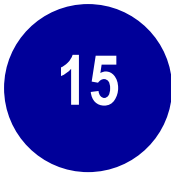
Encourage and actively seek out businesses and industry to relocate within the Shire

Performance Measure

- Maintain or increase number of businesses and industry within the shire

Operational Plan (1 year) 2020/21

Action	Responsibility
15.1.1 Identify, target and liaise with existing and potential new business and/or industry opportunities <i>KPI: Regular investigation</i>	General Manager
15.1.2 Promote the Business Development Assistance Fund to businesses looking at establishing and/or expanding in the Bland Shire <i>KPI: Regular email broadcasts and personal contact</i>	General Manager
15.1.3 Maintain an active participation and representation in relevant regional business meetings and events <i>KPI: 80% meetings attended.</i>	General Manager



Promote the shire as a place to do business

Delivery Program (4 years) 2017 - 2021

Strategy 15.2

Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

Performance Measure

- Increase support to existing business

Operational Plan (1 year) 2020/21

Action	Responsibility
15.2.1 Work cooperatively with the local business groups <i>KPI: Attend meetings, provide email broadcasts and regular personal contact</i>	General Manager
15.2.2 Monitor and support requests to assist future mining activities within the Bland Shire <i>KPI: Regularly and as needed</i>	General Manager
15.2.3 Monitor and support requests to assist future major developments within the Bland Shire <i>KPI: Regularly and as needed</i>	General Manager



Promote the shire as a place to do business

Delivery Program (4 years) 2017 - 2021

Strategy 15.3

Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

Performance Measure

- Maintain or improve telecommunication and technology within the shire

Operational Plan (1 year) 2020/21

Action	Responsibility
15.3.1 Monitor telecommunication and technology trends <i>KPI: Regular and as needed</i>	General Manager
15.3.2 Inform local businesses of new technology <i>KPI: Business meetings and forums</i>	General Manager



Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program (4 years) 2017 - 2021

Strategy 16.1

Ensure a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industry growth

Performance Measure

- Maintain development in line with legislation and guidelines

Operational Plan (1 year) 2020/21

Action	Responsibility
16.1.1 Agricultural land and rural subdivision <i>KPI: Address in the Land Use Strategy</i>	Manager Development & Regulatory Services



Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program (4 years) 2017 - 2021

Strategy 16.2

Through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Performance Measure

- Maintain or increase number of community members attending education opportunities

Operational Plan (1 year) 2020/21

Action		Responsibility
16.2.1	Maintain Council's traineeship and apprenticeship program <i>KPI: Advertise positions as available</i>	Human Resources Coordinator
16.2.2	Foster partnerships with education sector <i>KPI: Meet at least annually</i>	Human Resources Coordinator
16.2.3	Identify education needs for local businesses and work with training providers to deliver appropriate training <i>KPI: One workshop/program annually</i>	General Manager
16.2.4	Liaise with retail and industry to assist in creating employment opportunities <i>KPI: Regularly attend meetings and as needed</i>	General Manager



Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program (4 years) 2017 - 2021

Strategy 16.3

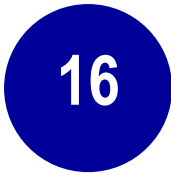
Promote agricultural practices which are leading edge and efficient

Performance Measure

- Maintain or increase environmental awareness

Operational Plan (1 year) 2020/21

Action	Responsibility
16.3.1 Provide a workshop/program targeting the agricultural industry <i>KPI: One workshop/program annually</i>	Foreman Environmental Services
16.3.2 Provide a workshop/program targeting energy efficiency <i>KPI: One workshop/program annually</i>	Foreman Environmental Services
16.3.3 Educate the community on benefits of protecting our environment <i>KPI: Minimum of one awareness campaign annually</i>	Foreman Environmental Services



Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Delivery Program (4 years) 2017 - 2021

Strategy 16.4

Liaise with utility providers to ensure a quality sustainable service to the community

Performance Measure

- Maintain or improve access to reliable and efficient utilities

Operational Plan (1 year) 2020/21

Action	Responsibility
16.4.1 Maintain delegate representation on Goldenfields Water County Council <i>KPI: 80% meetings attended</i>	General Manager
16.4.2 Communicate local issues with utility providers <i>KPI: As required</i>	General Manager
16.4.3 Liaise with potable water suppliers to ensure sustainable water supply to the Shire and investigate alternative options to existing potable and non potable water supplies <i>KPI: Number of times met with suppliers</i>	Director Technical Services

Delivery Program (4 years) 2017 - 2021

Strategy 16.5

The availability of commercial and industrial land, coupled with our geographic location, be maximised and marketed to boost economic growth

Performance Measure

- Maintain or improve availability of industrial land

Operational Plan (1 year) 2020/21

Action	Responsibility
16.5.1 Identify and act on avenues for marketing the Shire's (commercial) industrial land <i>KPI: Any opportunity</i>	General Manager
16.5.2 Investigate potential strategic property acquisition opportunities as they arise <i>KPI: Report to Council as required</i>	General Manager
16.5.3 Progress the development of the new business park located off Central Road Wyalong <i>KPI: Site concept design and marketing resources developed</i>	General Manager



Our Prosperity

Growing our population and jobs

Financial information (Operational)

Our Places

Income	2019/20	2020/21	2021/22	2022/23
Noxious Plants and Pest Control	\$60,000.00	\$61,500.00	\$63,037.50	\$64,613.44
Parking	\$1,500.00	\$1,538.00	\$1,576.45	\$1,615.86
Land Development	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
Economic Development	0	0	0	0
Tourism	\$5,150.00	\$5,150.00	\$5,228.00	\$5,306.00
Development Support	0	0	0	0
Development Control	\$63,400.00	\$64,982.23	\$66,607.29	\$68,272.48

Expenditure	2019/20	2020/21	2021/22	2022/23
Noxious Plants and Pest Control	\$333,650.00	\$342,335.17	\$350,805.67	\$359,517.91
Parking	\$37,992.00	\$38,723.63	\$39,472.86	\$40,240.51
Land Development	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
Economic Development	\$173,542.00	\$176,061.84	\$180,408.25	\$185,516.40
Tourism	\$201,112.00	\$192,536.61	\$197,141.19	\$201,060.87
Development Support	\$527,095.00	\$542,258.38	\$557,565.77	\$573,330.84
Development Control	\$4,030.00	\$4,149.00	\$4,274.07	\$4,402.36

Four Year Operational Budget



PRINCIPAL ACTIVITY **BUDGET
2020/21**

EXECUTIVE	
Governance	466,581
Democracy	198,297
Land Development	0
Economic Development	70,574
Tourism	179,734
Human Resources	378,381
Community Development	167,433
Community Relations	174,500
Executive Total Outcome	1,635,500

CORPORATE DEVELOPMENT	
General Revenue	-5,884,950
Financial Assistance & investments	-5,157,186
Corporate Support	1,619,596
Corporate Development Total	-9,422,540

COMMUNITY & DEVELOPMENT SERVICES	
Aged Care	0
Library & Children's Services	296,933
Regulatory Services	188,656
Support	546,169
Development Control	-47,470
Environmental Planning	84,188
Health & Environment	14,260
Property Maintenance	148,000
Community & Development Services Total	1,230,736

ASSETS & ENGINEERING	
Works Administration	1,528,421
Plant Running	0
Roads, Works & Transport	718,817
Public Services	3,708,691
Pools	389,224
Council Property Maintenance	131,126
Waste management	0
Sewerage Disposal Services	0
Assets & Engineering Total	6,476,279
GENERAL FUND TOTAL	-80,025
RESULT/Surplus(-) Deficit (+)	-80,025

EXECUTIVE GOVERNANCE	
<u>OPERATIONAL INCOME</u>	
Governance	
Transfer fr Community Facilities Reserve	-445,531
Total Operating Income	-445,531
<u>CAPITAL INCOME</u>	
Governance	
Total Capital Income	0
Total Income	-445,531
<u>OPERATING EXPENDITURE</u>	
Governance	
Employee Costs	367,227
Staff Service/Achievement Awards	5,000
Contribution to Plant	14,500
Depreciation	400
Telephone	2,500
Governance - Overheads	8,754
Administration Expenses - Other	1,200
Southern Lights Project	291,811
Smart Controllers for Southern Lights Project	153,720
Memberships & Subscriptions REROC Shires Assoc etc	66,500
Minor Capital	500
Total Operating Expenditure	912,112
<u>CAPITAL EXPENDITURE</u>	
Governance	
Total Capital Expenditure	0
Total Expenditure	912,112
NET OVERALL RESULT	466,581
DEMOCRACY	
<u>OPERATIONAL INCOME</u>	
Management & Leadership	
Total Operating Income	0
<u>OPERATING EXPENDITURE</u>	
Management & Leadership	
Mayoral Allowance	27,836
Members Fees	114,592
Members Expenses	16,379
Councillor Development	10,000
Council Meetings (Refreshments etc)	4,900
Civic Functions	2,500
Telephone & IPAD - Councillors	3,600
Democracy - Overheads	2,890
Subscriptions	600
Transfer to Election Reserve	15,000
Total Operating Expenditure	198,297

<u>CAPITAL EXPENDITURE</u>	
Management & Leadership	
Total Capital Expenditure	0
Total Expenditure	198,297
NETT OVERALL RESULT	198,297

LAND DEVELOPMENT	
<u>OPERATING INCOME</u>	
Land Sales	
Residential Land Sales	-225,000
Industrial Land Sales	-100,000
Total Operating Income	-325,000
<u>CAPITAL INCOME</u>	
Land Development	
Total Capital Income	0
Total Income	-325,000
<u>OPERATING EXPENDITURE</u>	
Land Development	
Land Development Costs	5,000
Transfer to Land Development Reserve	225,000
Transfer to Community Facilities Reserve	95,000
Total Operating Expenditure	325,000
<u>CAPITAL EXPENDITURE</u>	
Land Development	
Total Capital Expenditure	0
Total Expenditure	325,000
NETT OVERALL RESULT	0

ECONOMIC DEVELOPMENT	
<u>OPERATING INCOME</u>	
Economic Development	
Total Operating Income	0
<u>OPERATING EXPENDITURE</u>	
Economic Development	
Depreciation	600
Projects - Promotional Materials	5,000
Projects - Business Dev Assistance	20,000
Projects - Skill Development Local Business	10,000
Projects - Promotional Activities	10,000
Economic Development - Overheads	23,974
Memberships	1,000
Total Operating Expenditure	70,574
<u>CAPITAL EXPENDITURE</u>	
Economic Development	
Total Capital Expenditure	0
Total Expenditure	70,574
NETT OVERALL RESULT	70,574

TOURISM	
<u>OPERATING INCOME</u>	

Tourism	
Souvenir Income	-5,150
Total Operating Income	-5,150
<u>CAPITAL INCOME</u>	
Tourism	
Total Capital Income	0
Total Income	-5,150
<u>OPERATING EXPENDITURE</u>	
Tourism	
Employee Costs	65,000
Tourism - Mobile Expenses	850
Tourism Membership	2,060
Projects	25,000
Souvenir Purchases	1,000
Promote Tourism	25,000
Tourism - Overheads	23,974
Mkting Promotio	25,000
Total Operating Expenditure	167,884
<u>CAPITAL EXPENDITURE</u>	
Tourism	
Billboard design/replacement	2,000
Renewal DataTrax system	15,000
Total Capital Expenditure	17,000
Total Expenditure	184,884
NETT OVERALL RESULT	179,734
HUMAN RESOURCES	
<u>OPERATING INCOME</u>	
Human Resources	
Staff Contribution - Uniform Cost	-4,200
Sundry Training Income	-1,500
DETNAC Funding Exist Wkr Training	-7,000
Total Operating Income	-12,700
<u>CAPITAL INCOME</u>	
Human Resources	
Total Capital Income	0
Total Income	-12,700
<u>OPERATING EXPENDITURE</u>	
Human Resources	
Employee Costs HR	232,146
Material-Consum	200
Training & Development	80,500
HRMS Annual Costs	3,100
LG Professionals Membership	12,000
Training - Bullying & Harrassment	3,000
Training - Communication	10,000
Training - Finance in LG	5,000
Equipment Maintenance & Repair	800
	346,746
Education Costs	

Education Costs - COM	5,035
Travel & Accommodation	12,085
Uniforms - COM	5,035
Employee Assistance & Attraction	
Counselling	1,400
	23,555
Recruitment & Selection Expenses	
Appointment Costs	500
Advertising - COM	500
Pre & Post Employment Medicals	3,000
	4,000
Other Expenses	
Stationery	1,215
Depreciation	300
Human Resources - Overheads	5,350
Sundry Expenses	510
Subscriptions	9,000
Employee Wellbeing Program	405
Copier Operating Lease payments	
	16,780
Total Operating Expenditure	391,081
<u>CAPITAL EXPENDITURE</u>	
Human Resources	
Total Capital Expenditure	0
Total Expenditure	391,081
NET OVERALL RESULT	378,381
COMMUNITY SERVICES	
<u>OPERATING INCOME</u>	
Community Development	
Grant Income	-63,000
Other Revenue	-4,100
Total Operating Income	-67,100
<u>CAPITAL INCOME</u>	
Community Development	
Total Capital Income	0
Total Income	-67,100
<u>OPERATING EXPENDITURE</u>	
Community Development	
Employee Costs	155,823
Mobile Phone Expenses	1,000
Subscriptions, Memberships & Publications	1,000
Access Plan Implementation	13,000
Social Plan Implementation	14,000
Cultural Plan Implementation	6,000
Youth Services	16,000
Overheads	3,210
Contribution to Plant	14,500
Total Operating Expenditure	224,533

<u>CAPITAL EXPENDITURE</u>	
Community Development	
Street Art Project	10,000
Total Capital Expenditure	10,000
Total Expenditure	234,533
NETT OVERALL RESULT	167,433
COMMUNITY RELATIONS	
<u>OPERATING INCOME</u>	
Community Relations	
SCCF#3 - Youth Resilience Program	-50,000
Drought Communities Program	-1,000,000
Transfer from Community Facilities Reserve	-500,000
Total Operating Income	-1,550,000
<u>CAPITAL INCOME</u>	
Community Relations	
Total Capital Income	0
Total Income	-1,550,000
<u>OPERATING EXPENDITURE</u>	
Community Relations	
Community Meetings & Functions incl forums, Aust Day	15,500
Christmas Event Event Expenses	5,000
Grant - Local Elite Sports People	1,000
Matching Funds for Grant Applications	500,000
Strengthening Communities (Comm Donations)	41,200
Bland Flavour Festival/Community Events	50,000
Traineeships/Cadetships	2,000
Community Relations - Overheads	3,350
Drought Communities Program	1,000,000
SCCF#3 - Youth Resilience Program	50,000
New Website reducing Advertising in PR area	15,450
Public Relations	41,000
Total Operating Expenditure	1,724,500
<u>CAPITAL EXPENDITURE</u>	
Community Relations	
Total Capital Expenditure	0
Total Expenditure	1,724,500
NETT OVERALL RESULT	174,500
EXECUTIVE SERVICES TOTAL	1,635,500

CORPORATE DEVELOPMENT	
GENERAL REVENUE	
<u>OPERATING INCOME</u>	
Rates & Extra Charges	
RESIDENTIAL	
Residential - General (Villages)	-122,718
Residential - West Wyalong	-1,041,457
Rates & Charges - Ungarie	-49,657

Rates & Charges - Barmedman	-37,761
Farmland	-4,139,731
BUSINESS	
Business - General	-63,480
Business - West Wyalong	-420,458
Business - Ungarie	-14,910
Business - Barmedman	-8,282
Mining	-980,081
Pensioner Rebate Subsidy GPR	-42,000
INTEREST	
Interest Villages	-2,500
Interest West Wyalong	-9,000
Interest Ungarie	-1,600
Interest Barmedman	-900
Interest Farmland	-7,500
Interest Mining	-5
Inter Ord Rates	0
Interest Charges on Land	-1,600
Total Operating Income	-6,943,640
<u>OPERATING EXPENDITURE</u>	
Rates & Extra Charges	
PENSIONER REBATES	
Residential - General :Pension Rebates	5,538
Residential - West Wyalong :Pension Rebates	53,500
Ungarie: Pension Rebates	4,897
Barmedman: Pension Rebates	5,383
Farmland: Pension Rebates	5,536
WRITEOFFS	
Writeoffs West Wyalong	200
Writeoffs Ungarie	150
Writeoffs Barmedman	1,000
Writeoffs Villages	5
Writeoffs Farmland	1,800
Writeoffs Mining	0
Writeoffs Extra Charges	600
Transfer to Community Facilities Reserve	414,552
Transfer to Economic Dev Reserve	414,552
Transfer to Loan Replacement Reserve	150,977
Total Operating Expenditure	1,058,690
NETT OVERALL RESULT	-5,884,950

FINANCIAL ASSISTANCE GRANTS & INVESTMENTS

OPERATING INCOME

Financial Assistance & Investments

Interest - Investments (Cash)	-400,000
FAG Grant - Equalisation Component	-4,757,186
Transfer fr Loan Repayment Reserve	-150,977
Total Operating Income	-5,308,163

OPERATING EXPENDITURE

Financial Assistance & Investments	
Loan - Principal Community Infrastructure Development	100,000
Loan - Interest Community Infrastructure Development	50,977
Total Operating Expenditure	150,977
NETT OVERALL RESULT	-5,157,186

FINANCE & ADMINISTRATION	
<u>OPERATING INCOME</u>	
Corporate Support	
Charges & Fees - s 603 & s 608	-16,000
Corporate Overheads	-305,675
Total Operating Income	-321,675
<u>CAPITAL INCOME</u>	
Corporate Support	
Total Capital Income	0
Total Income	-321,675
<u>OPERATING EXPENDITURE</u>	
Corporate Support	
Salaries & Costs	1,186,505
Op Lease RePaym	5,000
General - Photocopier	10,000
Minor Capital	500
Printing & Stationery	20,000
Subscriptions	2,000
Contribution to Plant	29,000
Depreciation	120,000
Valuation Fees (VG)	40,000
Legal	7,000
Internal Audit	35,000
Computer Upgrades - Leasing Costs	57,000
Software Main Core Systems	204,000
Telephones	24,000
Telephones - Mobile	500
Postage	30,000
Integrated Planning & Reporting	20,000
Debtor Write Off	5,000
Sundry	10,000
Audit Fees	54,766
Bank & Govt Charges	17,000
Centrelink Commission Charges	1,500
Records Expenses	5,000
Advertising	500
Consultancy Costs	1,000
EDUCATIONAL PROGRAM	5,000
Sec 355 Committees	11,000
Rates Donations	10,000
Total Operating Expenditure	1,911,271
<u>CAPITAL EXPENDITURE</u>	
Corporate Support	

LG Solutions Software modules	30,000
Total Capital Expenditure	30,000
Total Expenditure	1,941,271
NETT OVERALL RESULT	1,619,596
CORPORATE SERVICES TOTAL	-9,422,540

COMMUNITY & AGED CARE

AGED CARE

OPERATING INCOME

Senior Citizens Week

Total Operating Income

0

OPERATING EXPENDITURE

Senior Citizens Week

Total Operating Expenditure

0

RESULT

0

OPERATING INCOME

Bland Community Care (Commwltth Funded)

Grant Community Care

-16,000

Transfer fr Community Care Reserve

Total Operating Income

-16,000

CAPITAL INCOME

Bland Community Care (Commwltth Funded)

Transfer fr Community Care Reserve

-29,580

Total Capital Income

-29,580

Total Income

-45,580

OPERATING EXPENDITURE

Bland Community Care

Employee Costs

34,000

Depreciation

2,500

Office Phone

600

Program Expenses

6,000

Overheads

480

Administration expenses

2,000

Total Operating Expenditure

45,580

CAPITAL EXPENDITURE

Bland Community Care

Total Capital Expenditure

0

Total Expenditure

45,580

RESULT

0

OPERATING INCOME

Bland Shire Day Care (HACC Funded)

Fees

-7,000

NDIS

-10,400

Grant -DSS

-55,217

TRF fr Bland Shire Day Care Reserve

-13,522

Total Operating Income

-86,139

OPERATING EXPENDITURE

Bland Shire Day Care (HACC Funded)	
Employee Costs	45,489
Bus Costs	4,000
Telephone Costs	1,000
Day Care - Meals	6,000
Program Costs	5,000
Activity Expenses	6,500
Overheads	1,750
Rent to WWCC	16,400
Total Operating Expenditure	86,139
RESULT	0
<u>OPERATING INCOME</u>	
Bland Shire Multi Service Outlet	
Grant - DSS	-171,125
NDIS Grant	-30,000
Transfer from MSO Reserve	-74,598
Total Operating Income	-275,723
<u>OPERATING EXPENDITURE</u>	
Bland Shire Multi Service Outlet	
Employee Costs	171,613
MSO Home Modification & Maintenance	11,500
Program & Volunteer Expenses	6,000
COPS Program	1,950
NDIS Expenses	10,000
Respite Care	8,000
Domestic Assist	40,000
Personal Care	1,500
Social Support	15,000
Contribution to Plant	7,200
Overheads	2,960
Total Operating Expenditure	275,723
RESULT	0
<u>OPERATING INCOME</u>	
West Wyalong Community Care Centre	
Internal Income	-49,880
Total Operating Income	-49,880
<u>OPERATING EXPENDITURE</u>	
West Wyalong Community Care Centre	
Cleaning	5,000
Electricity	12,500
Water	2,500
Rates	2,000
Telephone	3,000
Maintenance & Repairs	8,500
Depreciation	15,500
Overheads	880
Total Operating Expenditure	49,880
<u>CAPITAL EXPENDITURE</u>	
West Wyalong Community Care Centre	
Total Capital Expenditure	0

Total Expenditure	49,880
RESULT	0
NETT OVERALL RESULT	0

LIBRARY & CHILDRENS SERVICES	
<u>OPERATING INCOME</u>	
Family Day Care	
Fees & Levies	-70,000
FDC Educator Levy	-7,800
CCB Contribution	-400,000
CSP Funding	-32,262
Transfer from Internal Reserves	-835
Total Operating Income	-510,897
<u>OPERATING EXPENDITURE</u>	
Family Day Care	
Employee Costs	73,990
Playgroup supplies	200
Mobile and Data Expenses	300
Meeting Costs	200
Working Expenses FDC	500
Licence Fee	1,500
Child Care Benefit Admin & Levy	400,000
Contribution to Plant	7,355
Overheads Income offset to Childrens Servcs	26,852
Total Operating Expenditure	510,897
RESULT	0
<u>OPERATING INCOME</u>	
Mobile Resource Unit	
Fees & Levies - Playgroup	-3,500
MRU Vacation Care Operating Grant	-10,000
CCS Contribution	-221,558
Long Day Care fees	-50,000
Transfer from Reserves	-16,901
Total Operating Income	-301,959
<u>OPERATING EXPENDITURE</u>	
Mobile Resource Unit	
Employee Costs	194,552
Water - Ungarie	800
Mobile & Data	500
Vacation Care Expenses	7,000
Licence Fee	950
Maintenance & Repairs	200
Materials - General	2,179
Supplies	25,000
ITAV Expenses	3,000
Contribution to Plant - MRU Vehicle Operating	14,500
Depreciation	125
Overheads	36,153
Total Operating Expenditure	284,959

<u>CAPITAL EXPENDITURE</u>	
Mobile Resource Unit	
Upgrade MRU Van	17,000
Total Capital Expenditure	17,000
Total Expenditure	301,959
RESULT	0
<u>OPERATING INCOME</u>	
Pre School	
Fees	-70,000
Grants	-290,000
Special Needs Subsidy	-45,000
Dept Education & Training Grant	-8,000
Transfer fr Preschool Reserve	-19,318
Total Operating Income	-432,318
<u>OPERATING EXPENDITURE</u>	
Pre School	
Employee Costs	320,000
Cleaning	15,000
Preschool Resources	2,000
Activities	4,000
Other Operating Expenditure	16,000
Advertising	1,000
Licence Fee	1,500
Maintenance	10,000
Depreciation	20,000
Overheads	40,318
R&M Garden	2,500
Total Operating Expenditure	432,318
<u>CAPITAL EXPENDITURE</u>	
Pre School	
Total Capital Expenditure	0
Total Expenditure	432,318
RESULT	0
<u>OPERATING INCOME</u>	
Library	
Sundry Income	-5,000
Grants	-40,000
Library Special Projects	-1,000
Library Reserve	-30,045
Overheads	-21,555
Total Operating Income	-97,600
<u>OPERATING EXPENDITURE</u>	
Library	
Employee Costs	205,000
Cleaning	8,000
Photocopier Lease Charges	2,300
Printing & Stationery	3,500
Regional Library Fee	116,775
Rent Deposit Station	1,560

Library Maintenance	2,500
Depreciation	26,400
Office Phone	1,000
Promotion & Marketing	150
Library Activities	13,120
Freight	200
Corporate Support Overhead	5,452
Advertising	200
Membership and Licence Fee	1,751
R&M Equipment	1,500
Library Maintenance - Software systems	5,125
Total Operating Expenditure	394,533
<u>CAPITAL EXPENDITURE</u>	
Library	
Total Capital Expenditure	0
Total Expenditure	394,533
RESULT	296,933
<u>OPERATING INCOME</u>	
Childrens Services unit	
Employee Costs	-69,185
Operating Costs	-16,252
Tfr from Childrens Services Reserves	-9,813
Total Operating Income	-95,250
<u>CAPITAL INCOME</u>	
Children Services Unit	
Total Capital Income	0
Total Income	-95,250
<u>OPERATING EXPENDITURE</u>	
Childrens Services unit	
Employee Costs	75,000
Water	1,500
Groceries	1,500
Photocopier Lease Charges	1,800
Stationery	700
Electricity	5,000
Rates	1,750
Security	500
Telephone	4,000
Maintenance & Repairs	1,000
Sanitary Maintenance	250
Cleaning	1,000
Overheads	1,250
Total Operating Expenditure	95,250
<u>CAPITAL EXPENDITURE</u>	
Childrens Services	
Total Capital Expenditure	0
Total Expenditure	95,250
RESULT	0
NETT OVERALL RESULT	296,933

REGULATORY ACTIVITIES	
<u>OPERATING INCOME</u>	
Regulatory Activities	
Penalty Infringement Notices	-500
Impounding Fees - Companion Animals	-500
Impounding Fees - General	-200
Commission - Registration Fees	-5,000
Sales	-500
Total Operating Income	-6,700
<u>CAPITAL INCOME</u>	
Regulatory Activities	
SCCF#3 - Dog Park	-68,000
Total Capital Income	-68,000
Total Income	-74,700
<u>OPERATING EXPENDITURE</u>	
Regulatory Activities	
Employee Costs	120,000
Telephone Costs	500
Processing Fees	200
Payable - Dog Registrations	3,200
Veterinary Support	5,000
Impounding Expenses	5,000
Impounding Expenses General Duties	1,500
Maintenance	500
Impounding Facilities	5,000
Cleaning	750
Contribution to Plant	14,500
Depreciation- Dog Control	1,920
Overheads	2,286
Total Operating Expenditure	160,356
<u>CAPITAL EXPENDITURE</u>	
Regulatory Activities	
SCCF#3 - Dog Park	68,000
K9 Cube	35,000
Total Capital Expenditure	103,000
Total Expenditure	263,356
NETT OVERALL RESULT	188,656
DEVELOPMENT SERVICES	
SUPPORT	
<u>OPERATING INCOME</u>	
Support	
Total Operating Income	0
<u>CAPITAL INCOME</u>	
Support	
Total Capital Income	0
Total Income	0
<u>OPERATING EXPENDITURE</u>	
Support	

Employee Costs	500,000
Subscriptions	5,000
Legal Costs	2,000
Mobile Phone Expenses	1,000
Development Services - Overheads	8,169
Contribution to Plant	29,000
Printing and Stationery	1,000
Total Operating Expenditure	546,169
<u>CAPITAL EXPENDITURE</u>	
Support	
Total Capital Expenditure	0
Total Expenditure	546,169
NETT OVERALL RESULT	546,169
DEVELOPMENTAL CONTROL	
<u>OPERATING INCOME</u>	
Developmental Control	
Development Applications	-15,000
Swimming Pool Inspections/Certificates	-500
Construction Certificates	-10,000
Outstanding Orders/Notices Sec 608	-750
Subdivision Certificates	-750
Compliance Inspections	-10,000
Building Certificates	-500
Drainage Diagrams	-1,500
Planning Certificates (Section 149/2 and 5)	-7,500
Complying Development Certificate	-1,500
Long Service Levy	-500
Section 68 - Part A - Manufactured Dwellings	-750
Section 68 - Part F	-1,000
Section 68 - Part B Water Supply Work/Sewerage	-1,500
Section 68 - Part C Install OSSM	-500
Section 68 - Part C Operate OSSM	-500
Section 68 - Part C Inspec of OSSM	-750
Total Operating Income	-53,500
<u>CAPITAL INCOME</u>	
Developmental Control	
Total Capital Income	0
Total Income	-53,500
<u>OPERATING EXPENDITURE</u>	
Developmental Control	
Subscriptions	6,000
Development Control - Overheads	30
Total Operating Expenditure	6,030
<u>CAPITAL EXPENDITURE</u>	
Developmental Control	
Total Capital Expenditure	0
Total Expenditure	6,030
NETT OVERALL RESULT	-47,470
ENVIRONMENTAL PLANNING	

<u>OPERATING INCOME</u>	
Environmental Planning	
Grant - Heritage Advisor	-5,000
Transfer from Reserve	-120,000
Total Operating Income	-125,000
<u>CAPITAL INCOME</u>	
Environmental Planning	
Total Capital Income	0
Total Income	-125,000
<u>OPERATING EXPENDITURE</u>	
Environmental Planning	
LEP Review	5,000
GIS Expenditure (Software, hardware, training)	30,000
Heritage (Heritage Adviser \$13,000)	16,000
Heritage - Local Heritage Fund (matching funds by council)	30,000
Environmental Planning - Overheads	3,188
Transfer to S94 Reserve	5,000
Total Operating Expenditure	89,188
<u>CAPITAL EXPENDITURE</u>	
Environmental Planning	
Heritage Verandah and Painting Project	120,000
Total Capital Expenditure	120,000
Total Expenditure	209,188
NETT OVERALL RESULT	84,188
PUBLIC HEALTH & ENVIRONMENT	
<u>OPERATING INCOME</u>	
Public Health & Environment	
Food Premises Inspections	-2,000
Total Operating Income	-2,000
<u>CAPITAL INCOME</u>	
Public Health & Environment	
Total Capital Income	0
Total Income	-2,000
<u>OPERATING EXPENDITURE</u>	
Public Health & Environment	
Enforcement Costs	500
Education Programs	750
Pest Control	15,000
Health & Environment - Overheads	10
Total Operating Expenditure	16,260
<u>CAPITAL EXPENDITURE</u>	
Public Health & Environment	
Total Capital Expenditure	0
Total Expenditure	16,260
NETT OVERALL RESULT	14,260
PROPERTY MAINTENANCE	
<u>OPERATING INCOME</u>	
Property Maintenance	
Total Operating Income	0

<u>CAPITAL INCOME</u>	
Property Maintenance	
Total Capital Income	0
Total Income	0
<u>OPERATING EXPENDITURE</u>	
Property Maintenance	
Council Chambers Maintenance & Repairs	100,000
10 Shire St Maintenance & Repairs	3,000
Public Halls & Museum M&R	40,000
Ungarie Retirement Village Maintenance & Repair	5,000
Total Operating Expenditure	148,000
<u>CAPITAL EXPENDITURE</u>	
Property Maintenance	
Total Capital Expenditure	0
Total Expenditure	148,000
NETT OVERALL RESULT	148,000

ASSETS & ENGINEERING

WORKS ADMINISTRATION

OPERATING INCOME

Engineering Services

Charges- Plans etc	-4,060
Sundry Income	-50
Asset Charge Waste and Sewer	-140,000
Grant - Ungarie Flood Study	-5,000
Grant - West Wyalong Flood Study	-50,000
On-Road Diesel Fuel Rebate	-81,199
Employee cost from Waste & Sewer	-243,500
Internal Charges	-191,376

Engineering Employment Overheads

Oncost Recoveries

Oncost Recoveries - Internal Works	-1,127,500
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Insurances

Insurance Refund	-16,240
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WH&S Program

WH&S Incentive Bonus	-20,300
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Gravel Activity

Gravel Revenue	-403,000
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Private Works

Private Works	-100,000
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Total Operating Income

-2,382,225

CAPITAL INCOME

Engineering Services

Total Capital Income	0
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Total Income

-2,382,225

OPERATING EXPENDITURE

Engineering Services

Employee Costs	844,487
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Stationery & Printing	18,000
Other Operating expenses	1,500
Consultancies	30,000
Advertising	1,000
R&M Equipment	1,500
Minor Capital Purchases (< \$1000)	500
Photocopier Lease Charges	4,100
Asset Expenses	75,000
Contribution to Plant	87,000
Depreciation	6,144
IT HW Maint Gen	5,000
Security	20,000
Event In Kind Expenses	7,000
Mobile Telephone Expenses	4,000
Works & Services - Overheads	192,198
Memberships	6,000
Office Expenses	5,000
	1,308,429
Engineering Employment Overheads	
Training Wages (Outdoor)	54,590
Idle Time - Inclement Weather	82,400
Annual Leave	257,500
Sick Leave	113,300
Long Service Leave	72,100
Other	516
Superannuation	309,000
Workers Comp	10,000
Public Holidays	108,150
	1,007,556
Insurances	
Other Insurances	444,577
Workers Compensation	200,000
Minor Workcover exp paid by Council	5,000
Minor Insurance Claims	5,000
	654,577
WH&S Program	
Employee Costs	97,000
WHS - Overheads	1,660
Physical WHS Works eg Test & Tag (GM Req)	1,000
Minor Capital	500
Subscriptions	2,000
Other Expenses	2,000
First Aid	1,500
Staff Immunisations	3,000
Other WHS Equipment & services	5,000
Health Checks Functional Assessments	2,000
Comprehensive external WHS Audit	20,000
Alcohol & Drug Testing	13,000
	148,660

Risk Management System	
Employee Costs	97,500
Minor Capital Items	500
Risk Management - Overheads	40
Subscriptions	200
Risk Management Expenses	2,000
	100,240
Depot Management	
Employee Costs	84,460
PPE & Outdoor Clothing	28,000
Electricity	8,000
Rates	9,071
Water Charges	3,000
Telephone	10,000
Council Freight	10,000
Cleaning	9,300
Depreciation	26,516
Stock Adjustment	2,000
Operating Expenses	35,000
	225,347
Gravel Activity	
Gravel Royalty Costs	10,250
Rates	487
Gravel Pit Management	1,000
Gravel Pit Restoration Costs	500
Gravel Production Costs	245,000
Depreciation	96,600
	353,837
Road Safety Officer	
Costs Road Safety Officer	19,000
	19,000
Private Works	
Private Works Expenditure	90,000
	90,000
Total Operating Expenditure	3,907,646
<u>CAPITAL EXPENDITURE</u>	
Test & Tag Machine	3,000
Total Capital Expenditure	3,000
Total Expenditure	3,910,646
NETT OVERALL RESULT	1,528,421
PLANT RUNNING	
<u>OPERATING INCOME</u>	
Plant Management/Workshop	
Vehicle Lease Fees	-51,480
Tfr from Plant Reserve	-15,400
Plant Hire Income	-3,116,158
Contribution to Plant	-536,901
Total Operating Income	-3,719,939
<u>CAPITAL INCOME</u>	

Plant Management/Workshop	
Plant & Equipment	-280,210
Transfer from Plant Reserve	-506,331
Total Capital Income	-786,541
Total Income	-4,506,480
<u>OPERATING EXPENDITURE</u>	
Plant Management/Workshop	
Employee Costs	113,000
Workshop Expenses	50,000
Plant Running Expenses	1,650,000
Depreciation	1,149,305
Contribution to Plant	101,500
FBT	69,789
Fleet Management Program	9,800
Total Operating Expenditure	3,143,394
<u>CAPITAL EXPENDITURE</u>	
Plant Management/Workshop	
Plant & Equipment Purchases - Cap	1,310,586
Pressure Cleaner	7,500
Pam Brake	30,000
Plant Minor - Cap	15,000
Total Capital Expenditure	1,363,086
Total Expenditure	4,506,480
NETT OVERALL RESULT	0
ROADS WORKS & TRANSPORT	
<u>OPERATING INCOME</u>	
State & National Roads	
Ordered Works	-10,000
RMS Emergency Works	-5,000
Total Operating Income	-15,000
<u>OPERATING EXPENDITURE</u>	
State & National Roads	
Ordered Works - SIMC	10,000
RMS Emergency Works	5,000
Total Operating Expenditure	15,000
RESULT	0
<u>OPERATING INCOME</u>	
Regional Roads	
Regional Roads Block Grant - Road	-1,088,000
Total Operating Income	-1,088,000
<u>OPERATING EXPENDITURE</u>	
Regional Roads	
R & M Roads	54,355
Regional Roads (Sealed) Maintenance Works	545,492
Regional Roads - Traffic Control	226,913
Regional Roads - Signs	166,240
Depreciation (Regional Roads)	95,000
Total Operating Expenditure	1,088,000
<u>CAPITAL EXPENDITURE</u>	

Regional Roads Works	
Total Capital Expenditure	0
Total Expenditure	1,088,000
RESULT	0
<u>OPERATING INCOME</u>	
Road to Recovery	
Road to Recovery Grant	-1,512,130
Total Operating Income	-1,512,130
<u>OPERATING EXPENDITURE</u>	
Road to Recovery	
Total Operating Expenditure	0
<u>CAPITAL EXPENDITURE</u>	
Roads to Recovery	
R2R Capital Program	1,512,130
Total Capital Expenditure	1,512,130
Total Expenditure	1,512,130
RESULT	0
<u>OPERATING INCOME</u>	
Flood Damage	
Flood Damage Grant	-5,000,000
Total Operating Income	-5,000,000
<u>OPERATING EXPENDITURE</u>	
Flood Damage	
Routine Maintenance	5,000,000
Total Operating Expenditure	5,000,000
<u>CAPITAL EXPENDITURE</u>	
Flood Damage	
Total Capital Expenditure	0
Total Expenditure	5,000,000
RESULT	0
<u>OPERATING INCOME</u>	
Revenue Sharing	
FAGS Grant - Roads Component	-2,000,000
FAGS Grant - Ancillary	-1,039,701
Transfer fr Infrastructure Renewal Reserve	-4,179,420
Total Operating Income	-7,219,121
RESULT	-7,219,121
<u>OPERATING INCOME</u>	
Urban Roadside Maintenance	
Tfr from Community Facilities Reserve	-110,000
Total Operating Income	-110,000
<u>OPERATING EXPENDITURE</u>	
Kerb & Gutter M&R	30,000
Footpath M&R	40,000
Road & Street Signs	300
Banners & Road Signs	500
Bus Shelters	500
Depreciation (Urban Roadside)	12,570
Depreciation (Stormwater)	232,000

Stormwater Mgt Maintenance	40,000
Total Operating Expenditure	355,870
<u>CAPITAL EXPENDITURE</u>	
Urban Roadside Maintenance	
Drain b/w 6-8 Neeld St and Lane near Boundary St	30,000
Bowling Club drain	80,000
Total Capital Expenditure	110,000
Total Expenditure	465,870
RESULT	355,870
<u>OPERATING EXPENDITURE</u>	
Urban Sealed Roads (FAG)	
<u>OPERATING EXPENDITURE</u>	
West Wyalong/Wyalong	128,347
Maintenance	167,471
Depreciation	446,000
Total Operating Expenditure	741,818
<u>CAPITAL EXPENDITURE</u>	
Urban Reseals	
Total Capital Expenditure	0
Total Expenditure	741,818
RESULT	741,818
<u>OPERATING EXPENDITURE</u>	
Urban Unsealed Roads (FAG)	
Depreciation	24,500
Total Operating Expenditure	24,500
RESULT	24,500
<u>OPERATING INCOME</u>	
Rural Sealed Roads	
Tfr from Community Facilities Reserve	-30,000
Total Operating Income	-30,000
<u>OPERATING EXPENDITURE</u>	
Rural Sealed Roads (FAG)	
Depreciation	2,293,500
Total Operating Expenditure	2,293,500
Reseals - Rural Roads	
Seal road into Weethalle Showground	30,000
Total Capital Expenditure	30,000
RESULT	2,293,500
<u>OPERATING EXPENDITURE</u>	
Rural Unsealed Roads	
Maintenance Grading	420,000
Rural - Gravel Patching - (FAG)	943,103
General Maintenance - (FAG)	106,500
Wet Grading	925,000
Depreciation	1,555,700
Total Operating Expenditure	3,950,303
<u>CAPITAL EXPENDITURE</u>	
Rural Unsealed Roads	

Total Capital Expenditure	0
Total Expenditure	3,950,303
RESULT	3,950,303
<u>OPERATING EXPENDITURE</u>	
Street Cleaning (FAG)	
Street Cleaning	65,000
Rates	19,987
Total Operating Expenditure	84,987
RESULT	84,987
<u>OPERATING EXPENDITURE</u>	
Bridges	
Bridges Maintenance	4,000
Depreciation - Bridges	482,960
Total Operating Expenditure	486,960
RESULT	486,960
NETT OVERALL RESULT	718,817
PUBLIC SERVICES	
<u>OPERATING INCOME</u>	
Aerodrome	
Rental	-400
Landing Fees	-2,000
Sundry Income	-2,500
Total Operating Income	-4,900
<u>OPERATING EXPENDITURE</u>	
Aerodrome	
Cleaning	1,640
Electricity	1,200
Rates	6,150
Water	1,500
Phone Costs	650
M&R Including Ground Maintenance	45,000
Depreciation	13,250
Total Operating Expenditure	69,390
<u>CAPITAL EXPENDITURE</u>	
Aerodrome	
Total Capital Expenditure	0
Total Expenditure	69,390
RESULT	64,490
<u>OPERATING INCOME</u>	
Saleyards	
Saleyard Leases	-20,000
Lease Fees	-25,600
Truckwash Charges	-20,000
Sundry	-100
Total Operating Income	-65,700
<u>OPERATING EXPENDITURE</u>	
Saleyards	
Electricity	3,500
Rates	5,253

Water Charges	7,000
Phone Costs	800
Roaming Stock	100
Repairs & Maintenance	20,000
Cleaning	1,500
Depreciation	121,500
Total Operating Expenditure	159,653
<u>CAPITAL EXPENDITURE</u>	
Saleyards	
Total Capital Expenditure	0
Total Expenditure	159,653
RESULT	93,953
<u>OPERATING INCOME</u>	
Public Conveniences	
Total Income	
<u>OPERATING EXPENDITURE</u>	
Public Conveniences	
Cleaning	53,500
Water Expenses	2,500
Maintenance & Repair	30,000
Sanitary Bins	2,000
Depreciation	33,500
Total Operating Expenditure	121,500
<u>CAPITAL EXPENDITURE</u>	
Public Conveniences	
Total Capital Expenditure	0
Total Expenditure	121,500
RESULT	121,500
<u>OPERATING INCOME</u>	
Cemeteries	
Lawn Cemetery Fees	-120,000
Total Operating Income	-120,000
<u>CAPITAL INCOME</u>	
Cemeteries	
Tfr from Community Facilities Reserve	-18,000
Tfr from Infrastructure Reserve	-379,697
Total Capital Income	-397,697
Total Income	-517,697
<u>OPERATING EXPENDITURE</u>	
Cemeteries	
Memorial Cemeteries M&R	79,000
Lawn Plaques	5,000
Electricity	600
Rates	5,447
Cemetery Furniture Maintenance	1,500
Depreciation	8,150
Total Operating Expenditure	99,697
<u>CAPITAL EXPENDITURE</u>	
Cemeteries	
Small shed & concrete base at Weethalle Cemetery	10,000

New niche wall for ashes - Ungarie Cemetery	8,000
Establish new extension	400,000
Total Capital Expenditure	418,000
Total Expenditure	517,697
RESULT	0
<u>OPERATING INCOME</u>	
Parks & Gardens	
Rental	-100
Parks & Gardens Income	-100
Total Operating Income	-200
<u>CAPITAL INCOME</u>	
Parks & Gardens	
Tfr from Community Facilities reserve	-85,000
Total Capital Income	-85,000
Total Income	-85,200
<u>OPERATING EXPENDITURE</u>	
Parks & Gardens	
Wetlands Maintenance	15,000
Parks Maintenance	525,853
Reserves Maintenance	25,000
Tree maintenance	15,000
Electricity	23,000
Water Charges	12,000
Annuals	5,000
Rates	33,446
Mobile Phone	2,500
Other Operating expense	100
Program Expenses - Other	500
Contract	15,000
Depreciation	506,400
Total Operating Expenditure	1,178,799
<u>CAPITAL EXPENDITURE</u>	
Parks & Gardens	
Purchase & installation of outdoor fitness equipment	50,000
Floodlight for Ungarie "Big" Football	10,000
Playground equipment at Monash St Park	25,000
Total Capital Expenditure	85,000
Total Expenditure	1,263,799
RESULT	1,178,599
<u>OPERATING INCOME</u>	
Bush Fire Services	
Contribution	-70,000
Hazard Reduction	-40,000
Total Operating Income	-110,000
<u>OPERATING EXPENDITURE</u>	
Bush Fire Services	
Rates - Rural Fire Service	5,627
Water	1,000
Contribution to RFS	385,000

NSW Fire Fund	15,000
Non Claimable Expenses	3,000
Hazard Reduction	40,000
Depreciation	90,000
Total Operating Expenditure	539,627
<u>CAPITAL EXPENDITURE</u>	
Total Capital Expenditure	0
Total Expenditure	539,627
RESULT	429,627
<u>OPERATING INCOME</u>	
State Emergency Service	
Total Operating Income	
<u>OPERATING EXPENDITURE</u>	
State Emergency Services	
Contribution to SES	16,954
Maintenance	500
Non Claimable Expenses	2,000
Depreciation	16,000
Total Operating Expenditure	35,454
<u>CAPITAL EXPENDITURE</u>	
State Emergency Services	
Total Capital Expenditure	0
Total Expenditure	35,454
RESULT	35,454
<u>OPERATING INCOME</u>	
Street Lighting	
Grant - Street Lighting	-35,000
Total Operating Income	-35,000
<u>OPERATING EXPENDITURE</u>	
Street Lighting	
Electricity	140,000
Maintenance	15,000
Depreciation	6,200
Total Operating Expenditure	161,200
RESULT	126,200
<u>OPERATING INCOME</u>	
Noxious Plants & Pest Control	
Government Grants	
- Grant - Operational	-61,300
Total Operating Income	-61,300
<u>OPERATING EXPENDITURE</u>	
Noxious Plants & Pest Control	
Employee Costs	220,000
Phone Costs	1,200
Destruction of Weeds	100,000
Pest Control	1,500
Contribution to Plant	43,500
Total Operating Expenditure	366,200
<u>CAPITAL EXPENDITURE</u>	
Noxious Plants & Pest Control	

Total Capital Expenditure	
Total Expenditure	366,200
RESULT	304,900
<u>OPERATING INCOME</u>	
Parking Areas	
Income	-1,538
Total Operating Income	-1,538
<u>OPERATING EXPENDITURE</u>	
Parking Areas	
Rates	12,085
Maintenance	8,500
Water Street Parking Maintenance	8,000
Lease	2,024
Depreciation	10,000
Total Operating Expenditure	40,609
RESULT	39,071
<u>OPERATING INCOME</u>	
Sporting Ovals	
Sporting Oval Fees	-35,000
Total Operating Income	-35,000
<u>CAPITAL INCOME</u>	
Sporting Ovals	
Tfr from Community Facilities Reserve	-405,800
SCCF#3 - WW Skate Park Upgrade	-151,220
Total Capital Income	-557,020
Total Income	-592,020
<u>OPERATING EXPENDITURE</u>	
Sporting Ovals	
Maintenance Sporting Ovals	235,750
Electricity	24,000
Mobile Phone	600
Cleaning	6,150
Water Charges	6,000
Rates	14,247
Other Operating Expenses	100
Contribution to Plant	14,500
Facilities Maintenance	25,000
Depreciation	640,700
Total Operating Expenditure	967,047
<u>CAPITAL EXPENDITURE</u>	
Sporting Ovals	
SPORTING OVAL CAPITAL	
SCCF#3 - WW Skate Park Upgrade	151,220
Pump for Weethalle Dam	10,000
Ron Crowe Oval Seats	45,000
Ron Crowe Oval Upgrade	350,800
Total Capital Expenditure	557,020
Total Expenditure	1,524,067
RESULT	932,047

<u>OPERATING INCOME</u>	
Cycle/Walking Paths	
Total Operating Income	0
<u>OPERATING EXPENDITURE</u>	
Cycle/Walking Paths	
Maintenance	5,000
Depreciation	18,000
Total Operating Expenditure	23,000
<u>CAPITAL EXPENDITURE</u>	
Cycle/Walking Paths	
Total Capital Expenditure	0
Total Expenditure	23,000
RESULT	23,000
<u>OPERATING INCOME</u>	
Ancillary Street Maintenance	
Total Operating Income	
<u>OPERATING EXPENDITURE</u>	
Ancillary Street Maintenance	
Tree Planting	15,000
Water	1,600
Maintenance	247,000
Total Operating Expenditure	263,600
RESULT	263,600
<u>OPERATING INCOME</u>	
Sports Stadium	
Stadium Fees	-20,000
Total Operating Income	-20,000
<u>CAPITAL INCOME</u>	
Sports Stadium	
SCCF#3 - Outdoor Basketball Court Upgrade	-214,000
Total Capital Income	-214,000
Total Income	-234,000
<u>OPERATING EXPENDITURE</u>	
Sports Stadium	
Electricity	7,000
Water Charges	1,000
Depreciation	55,000
Sanitary Maintenance	2,000
Cleaning & Maintenance	51,250
Total Operating Expenditure	116,250
<u>CAPITAL EXPENDITURE</u>	
Sports Stadium	
SCCF#3 - Outdoor Basketball Court Upgrade	214,000
Total Capital Expenditure	214,000
Total Expenditure	330,250
RESULT	96,250
NETT OVERALL RESULT	3,708,691
POOLS	
<u>OPERATING INCOME</u>	

Holland Park Pool	
Pool Income	-20,000
Total Operating Income	-20,000
<u>CAPITAL INCOME</u>	
Holland Park Pool	
Tfr from Community Facilities Reserve	-35,000
Total Capital Income	-35,000
Total Income	-55,000
<u>OPERATING EXPENDITURE</u>	
Holland Park Pool	
Sundry Expenses	200
Electricity	20,000
Rates	9,778
Water Charges	6,600
Gas - Holland Park Pool	5,000
Telephone Charges	500
Mobile Phone	0
Chemicals	7,000
Maintenance & Repairs	29,000
Depreciation	128,400
Pool Contract	170,445
Total Operating Expenditure	376,923
<u>CAPITAL EXPENDITURE</u>	
Holland Park Pool	
Re-tile changerooms	35,000
Total Capital Expenditure	35,000
Total Expenditure	411,923
RESULT	356,923
<u>OPERATING INCOME</u>	
Ungarie Pool	
Total Operating Income	
<u>CAPITAL INCOME</u>	
Ungarie Pool	
Total Capital Income	
Total Income	
<u>OPERATING EXPENDITURE</u>	
Ungarie Pool	
Chemicals	3,000
Electricity	1,000
Telephone Charges	1,400
Water Charges	2,300
Maintenance & Repairs	10,000
Rates	3,101
Sundry Expenses	200
Depreciation	11,300
Total Operating Expenditure	32,301
<u>CAPITAL EXPENDITURE</u>	
Ungarie Pool	
Total Capital Expenditure	0
Total Expenditure	32,301

RESULT	32,301
NETT OVERALL RESULT	389,224
COUNCIL PROPERTY MAINTENANCE	
<u>OPERATING INCOME</u>	
Council Chambers	
Total Operating Income	
<u>OPERATING EXPENDITURE</u>	
Council Chambers	
Cleaning	38,500
Electricity	30,000
Rates	240
Water Charges	6,000
Security	1,000
Waste Disposal	200
Depreciation	70,000
Total Operating Expenditure	145,940
<u>CAPITAL EXPENDITURE</u>	
Council Chambers	
Total Capital Expenditure	0
Total Expenditure	145,940
RESULT	145,940
<u>OPERATING INCOME</u>	
10 Shire St	
Total Operating Income	
<u>OPERATING EXPENDITURE</u>	
10 Shire St	
Cleaning	10,500
Electricity	3,000
Rates	3,239
Water Charges	700
Depreciation	17,300
Total Operating Expenditure	34,739
<u>CAPITAL EXPENDITURE</u>	
10 Shire St	
Total Capital Expenditure	0
Total Expenditure	34,739
RESULT	34,739
<u>OPERATING INCOME</u>	
Public Halls & Museums	
Museum Advisor Contribution	-10,507
Sundry Income	-2,102
Transfer fr Infrastructure Renewal Reserve	-94,580
Total Operating Income	-107,189
<u>OPERATING EXPENDITURE</u>	
Public Halls & Museums	
Museum Advisor Expense	15,450
Museum Advisor Travelling	6,242
Electricity	1,500
Rates	13,997

Water Charges	3,600
Depreciation	66,400
Total Operating Expenditure	107,189
<u>CAPITAL EXPENDITURE</u>	
Public Halls & Museums	
Total Capital Expenditure	0
Total Expenditure	107,189
RESULT	0
<u>OPERATING INCOME</u>	
Caravan Park	
Caravan Park Lease	-21,300
Tfr from Infrastructure Reserve	-50,000
Total Operating Income	-71,300
<u>OPERATING EXPENDITURE</u>	
Caravan Park	
Repairs & Maintenance	5,000
Depreciation	39,640
Total Operating Expenditure	44,640
<u>CAPITAL EXPENDITURE</u>	
Caravan Park	
Replacement Office	50,000
Total Capital Expenditure	50,000
Total Expenditure	94,640
RESULT	23,340
<u>OPERATING INCOME</u>	
Residences	
Calleen St Rental	-14,350
Rental - Residences (Input Taxed)	-61,500
Total Operating Income	-75,850
<u>OPERATING EXPENDITURE</u>	
Residences	
Rent	43,050
Water Charges	600
Rates - Council Properties	1,799
Maintenance & Operating Costs	10,000
Depreciation	7,500
Total Operating Expenditure	62,949
<u>CAPITAL EXPENDITURE</u>	
Residences	
Total Capital Expenditure	0
Total Expenditure	62,949
RESULT	-12,901
<u>OPERATING INCOME</u>	
Literary Institute	
Rental	-5,000
Total Operating Income	-5,000
<u>OPERATING EXPENDITURE</u>	
Literary Institute	
Maintenance & Repair	2,000
Depreciation	35,000

Total Operating Expenditure	37,000
<u>CAPITAL EXPENDITURE</u>	
Literary Institute	
Total Capital Expenditure	0
Total Expenditure	37,000
RESULT	32,000
<u>OPERATING INCOME</u>	
123 Railway Rd, WW (Mens Shed)	
Rental	-52
Total Operating Income	-52
<u>OPERATING EXPENDITURE</u>	
123 Railway Rd, WW	
Electricity	1,200
Rates	1,289
Water Charges	200
Maintenance & Repair	500
Total Operating Expenditure	3,189
<u>CAPITAL EXPENDITURE</u>	
123 Railway Rd, WW	
Total Capital Expenditure	0
Total Expenditure	3,189
RESULT	3,137
<u>OPERATING INCOME</u>	
Ungarie Retirement Village	
Total Operating Income	0
<u>OPERATING EXPENDITURE</u>	
Ungarie Retirement Village	
Other	50
Depreciation	23,000
Total Operating Expenditure	23,050
RESULT	23,050
<u>OPERATING INCOME</u>	
Caltex Truck Stop	
Rental	-125,000
Total Operating Income	-125,000
<u>OPERATING EXPENDITURE</u>	
Caltex Truck Stop	
Expenditure	15,000
Total Operating Expenditure	15,000
RESULT	-110,000
<u>OPERATING INCOME</u>	
West Wyalong Ambulance Station	
Rental	-5,125
Total Operating Income	-5,125
<u>OPERATING EXPENDITURE</u>	
West Wyalong Ambulance Station	
Maintenance & Repair	500
Depreciation	4,000
Total Operating Expenditure	4,500

RESULT	-625
<u>OPERATING INCOME</u>	
Surplus Land/Operational Land	
Fees	-15,000
Total Operating Income	-15,000
<u>OPERATING EXPENDITURE</u>	
Surplus Land/Operational Land	
Water Charges	200
Rates	6,058
Total Operating Expenditure	6,258
RESULT	-8,742
<u>OPERATING INCOME</u>	
184 Main Street W Wyalong	
Rental	-13,325
Total Operating Income	-13,325
<u>OPERATING EXPENDITURE</u>	
184 Main Street W Wyalong	
Maintenance & Repair	5,000
Rates	4,213
Water Charges	800
Depreciation	4,500
Total Operating Expenditure	14,513
<u>CAPITAL EXPENDITURE</u>	
184 Main Street W Wyalong	
Total Capital Expenditure	0
Total Expenditure	14,513
RESULT	1,188
NETT OVERALL RESULT	131,126
WASTE MANAGEMENT	
<u>OPERATING INCOME</u>	
Domestic & Trade Waste Management	
Trade Waste Charges	-291,249
DWMS Charges	-934,594
Interest - Domestic Waste	-4,500
Interest Trade Waste	-1,000
Sundry	-250
Pension Rebate Subsidy DWMS	-20,650
RMCC	
Total	-1,252,243
Waste Management	
Waste Fees and Charges	-155,000
Sundry Income	-50
Interest - Domestic Waste	-100
Materials Recycling	-25,000
Total	-180,150
Total Operating Income	-1,432,393
<u>CAPITAL INCOME</u>	
Domestic & Trade Waste Management	
Total Capital Income	0

Total Income	-1,432,393
<u>OPERATING EXPENDITURE</u>	
Domestic & Trade Waste Management	
Operation Costs - DWM	176,400
less: Pensions	51,762
Education Program	500
Contribution to Plant	38,810
Environmental Protection Licence Fee	200
Domestic Waste Tipping Costs	280,000
	547,672
Waste Management	
Annual Leave	28,000
Sick Leave	3,800
Superannuation	24,205
Public Holidays	9,622
West Wyalong Tip Contractors	5,000
W Wyalong Maintenance	404,875
Operations - Ungarie	25,000
Operations - Barmedman	25,000
W Wyalong Electr& Gas Exp	2,700
W Wyalong Water Exp-Prop	1,200
W WyalongTelephone-Mobil	400
Operations - Weethalle	10,000
Operations - Tallimba	30,430
Operations - Mirrool	23,938
Operations - Naradhan	7,000
Operations - Kikoria	7,000
WASTE MANAGEMENT TOTAL	
Tfer of Op Costs to DWM (Tipping)	-280,000
Tip Restoration	6,200
Free Tip Days (2)	13,000
Rates	4,130
Transfer to Plant Replacement Reserve Traxcavator & Street S	115,000
Recycling	2,000
E Waste	1,000
Transfer fr Eng Serv Employee Costs	125,402
Asset Administration Fee	70,000
Depreciation	30,665
Contribution to Plant (2 Cars plus Trax & Sweep)	76,676
Overheads	112,478
	884,721
Total Operating Expenditure	1,432,393
<u>CAPITAL EXPENDITURE</u>	
Waste Management	
Total Capital Expenditure	0
Total Expenditure	1,432,393
NETT OVERALL RESULT	0
SEWERAGE SERVICES	

OPERATING INCOME**Sewer**

Rates	-1,695,095
Interest on Investments	-5,500
Pensioner Rebate Subsidy - Sewer	-20,500
Application Fees	-1,000
Fees - Liquid Waste Disposal	-30,500
Sewer Headworks Contrib (Sec 64)	-1,000
Liquid Waste	-100
Total Operation Income	-1,753,695

CAPITAL INCOME**Sewer****Total Capital Income**

Total Income	-1,753,695
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OPERATING EXPENDITURE**Administration**

Water Directorate Membership Fees	565
Salary & Wages	207,000
Annual Leave	11,385
Sick Leave	3,105
Superannuation	17,595
Public Holidays	3,000
Telephone	600
Mobile Phone	22,000
Consultancy - Sewer IWCM Plan	16,000
less: Pension Rebates	42,025
Transfer to Eng Serv Employee Costs	121,750
Asset Administration Fee	70,000
Contribution to Plant	14,500
Overheads	117,131
Depreciation	304,000
Transfer to Sec 64 Contributions reserve	1,000
	951,656

Treatment Works

Transfer to Reticulation	40,000
Energy Costs	8,000
Telephone Charges	1,000
Maintenance	312,000
Treatment Works - Cleaning	1,000
Water	9,000
Depreciation	9,000
Contribution to Plant	29,000
	409,000

Pumping Station

Operating Expenditure	88,100
Energy Costs	22,000
Water	16,000
Rates	4,997
	131,097

Sewer Mains

Maintenance	264,566
	264,566
Total Operating Expenditure	1,756,319
<u>CAPITAL EXPENDITURE</u>	
Sewer	
<u>RETICULATION</u>	
OPERATING INCOME	
Transfer from Reticulation reserve	
Grey Water Removal	-40,000
OPERATING EXPENDITURE	
Reticulation - Pipe Maintenance	20,500
Reticulation Reserve	14,376
Depreciation	2,500
Total Capital Expenditure	-2,624
Total Expenditure	1,753,695
NETT OVERALL RESULT	0
TOTAL WORKS & SERVICES	6,476,279



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Combined Delivery Program & Operational Plan

2017 - 2021



Your Vision, Our Future – Bland Shire Combined Delivery Program & Operational Plan

Adopted: 20 June 2017

Revised: April 2018

Adopted: 19 June 2018

Revised: April 2019

Adopted: 25 June 2019



REVENUE POLICY 2020/21



Proposed Rates and Charges

Statement with respect to each Ordinary Rate to be Levied

Bland Shire Council will, under Section 497 of the NSW Local Government Act 1993, levy Ordinary Rates on all rateable properties within its area. The rates that are proposed to be levied are set out hereunder. All Council rates and charges are exempt from goods and services tax (GST).

The rate pegging limit for Ordinary Rates, as advised by The Minister for Local Government, has been set at 2.6% for the 2020/2021 rating year. The table below has been calculated on a 2.6% rate increase.

The following population centres have been identified within Council's borders:

- West Wyalong
- Wyalong
- Ungarie
- Barmedman
- Other Villages

Ordinary rates will be levied as per the schedule below. These figures are subject to change if

updated land values are released by the Valuer General. The components of the various levies are:

Base Amount: An established charge applicable to an individual rating category. All properties attaching to any particular category pay the base rate amount allocated to that category. Base rates vary, or can vary, over categories.

Ad Valorem: The calculation of an amount for rates by multiplying the assessed land value of the property by a "cents in the dollar" amount.

Minimum Rate: No minimum rate is applicable to properties within the Shire boundaries. Discount on rates and charges will be available to eligible pensioners upon the completion of appropriate forms available from Council.

Mining Rate: The Council will levy a mining rate – (Ordinary) and a mining rate (Gold) in the 2020/2021 year.

Rate Type	Category	Sub Category	Minimum Rate	Ad Valorem Amount	Base Amount \$	Rate Yield \$	% Total
Ordinary	Farmland		N/A	0.002712	88.00	4,139,731.31	60.18
Ordinary	Residential		N/A	0.005387	88.00	122,718.17	1.78
Ordinary	Business		N/A	0.009142	161.00	63,480.34	0.92
Ordinary	Mining (Excluding Gold)	Ordinary	N/A	0.004491	186.00	2,580.67	0.04
Ordinary	Mining (Gold)		N/A	0.033242	186.00	977,500.80	14.21
Ordinary	Residential	W/Wyalong	N/A	0.010941	161.00	1,041,457.33	15.14
Ordinary	Business	W/Wyalong	N/A	0.019517	186.00	420,458.11	6.11
Ordinary	Residential	Ungarie	N/A	0.044142	88.00	49,656.83	0.72
Ordinary	Business	Ungarie	N/A	0.052265	88.00	14,909.98	0.22
Ordinary	Residential	Barmedman	N/A	0.007949	88.00	37,760.72	0.55
Ordinary	Business	Barmedman	N/A	0.008621	88.00	8,281.51	0.12

Land Categories

Land throughout the Shire has been categorised for rating purposes in accordance with the requirements of the Local Government Act 1993. New parcels of land are categorised when supplementary or new rate notices are issued. Strata lots and Company titles are taken to be separate parcels of land for the purpose of categorisation.

Farmland (Section 515: Local Government Act 1993)

Rateable land is categorised as farmland if valued as one assessment and its dominant use is for farming or an agricultural purpose. In addition, it must have a significant and substantial commercial purpose and character and is engaged in the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).

Residential (Section 516: Local Government Act 1993)

Rateable land is categorised as residential if valued as one assessment and its main dominant use is for residential accommodation or if it is vacant land and is zoned or designated under an environmental planning instrument for residential purposes. The council has not classified any land as Rural Residential for rating purposes.

Mining (Section 517: Local Government Act 1993)

Land is to be categorised as mining if it is a parcel or rateable land valued as one assessment its dominant use is for coal mine or metalliferous mine.

Business (Section 518: Local Government Act 1993)

Rateable land is categorised as Business if it cannot be categorised as Farmland, Residential or Mining.

Mixed development land must be categorised if so determined in accord with the Valuation of Land Act 1916 whereby the non-residential part of the land is categorised as Business with the balance being categorised as Residential.



Pricing Policy Statement

The Council will ensure that all rates, fees and charges are equitable. The Council supports the 'user pays' concept in assessing fees and charges, whilst considering its community service obligations and the general level of fees and charges for similar services by the Local Government Industry.

The Council will pursue cost effective opportunities in order to maximise its revenue base and currently proposes to raise revenue from the following sources:

- Rates
- Annual Trade Waste Service Charges
- Sewer Special Rates
- Plant Hire
- Borrowings
- Miscellaneous Charges
- Annual Domestic Waste Services Charges
- Interest on Overdue Balances
- Charges for non-Council works
- Grants
- Investments
- All Sporting Fields Users

Note: A Goods and Services Tax (GST) is applicable in respect to some Council goods and services. Prices of goods and services subject to GST have been identified in the attached Schedule of Fees & Charges as GST inclusive, in accordance with taxation legislation.

Some goods and services supplied by Council are "GST Free" or are exempt from GST under Division 81 of the legislation. Any goods and services that fall within either category are so identified in this Policy.



Pensioner Rebates

A rebate on rates and charges is provided to eligible pensioners in accordance with Section 575 of the Local Government Act 1993.

Pensioner concessions available include:

- All ordinary rates and charges for domestic waste management services on the land up to \$250.00.
- Sewerage rates and charges up to \$87.50.

The estimated amount of pensioner rebates for 2020/2021 is \$90,000.

Waste Management

Domestic Waste Management Charges (DWMC)

The DWMC will be levied upon all domestically occupied properties in West Wyalong, Wyalong, Ungarie, Barmedman and Weethalle where the service is available. The service comprises a weekly collection of one 240 litre bin or an option of a 120 litre bin, provided by Council. Multiple service charges will apply to those properties where a multiple service is requested.

The annual DWMC for 2020/2021 is \$450.00 per 240 litre service or \$356.00 per 120 litre service with estimated revenue being \$934,594 (with an adjustment for pensioner rebates of \$49,800).

In addition, Section 496 of the Local Government Act 1993 requires Council to levy a charge on all rateable land for which a domestic waste management service is available. Accordingly, a charge of \$38.00 will be levied in 2020/2021 on all vacant land for which a domestic waste management service is available.

Annual Waste Management Charge

A charge of \$38.00 per property, will apply to all properties not within a serviced area for the DWMS, under Section 501 of the Local Government Act.

Trade Waste Charges

A similar service to the DWMC is available to all non-residential properties in the serviced areas and is levied upon all occupied properties that are not eligible for the DWMS service. Similarly, the service comprises a weekly collection of one 240 litre bin, provided by the Council. Multiple service charges will apply to those properties where a multiple service is requested.

The annual charge proposed is \$475.00 per service with a similar amount levied for each additional service. Estimated revenue is \$291,249.



Sewer

Special Rates – Sewer

For sewer rates and charges, the Council proposes to levy sewerage rates on all lands for which the services are available. Allowance will be made if there is no sewer connection or if the service cannot be provided to the whole of a property. The purpose of the sewer rate is to meet the costs of operating the West Wyalong/Wyalong, Ungarie and Barmedman sewer schemes.

At this time the Council has not implemented best pricing sewerage charges as is being encouraged by the State Government, however this option will be investigated for possible implementation in the 2020/2021 rating year.

Council will levy a sewer rate on all land within its area except:

1. Land which is more than 75 metres from a Council sewer and is not connected to the sewer;
2. Land from which sewerage could not be discharged into any sewer of the Council.

Sewer rates will be levied as per the schedule below:

Rate	Category	Minimum \$	Base Amount	Rate Yield \$
Sewer Special Rate	Built upon	890.00	N/A	1,620,690
Sewer Special rate	Not built upon	215.00	N/A	32,465
Connected Sewer	Rec. Grounds	775.00	N/A	6,200

Fees and charges for non-rateable properties, head works and other items are outlined in the fees and charges section of the policy.

Interest

In accordance with the Local Government Act 1993, Council is entitled to levy interest for outstanding rates and charges not received by the due date. The maximum rate of interest that can be levied is set annually by the Minister for Local Government. Council proposes to apply the maximum interest rate for outstanding rates and charges as set by the Minister for Local Government in 2020/2021.

under Section 356 of the Local Government Act 1993 is \$224,950 including Heritage, Access and Strengthening Communities grants.

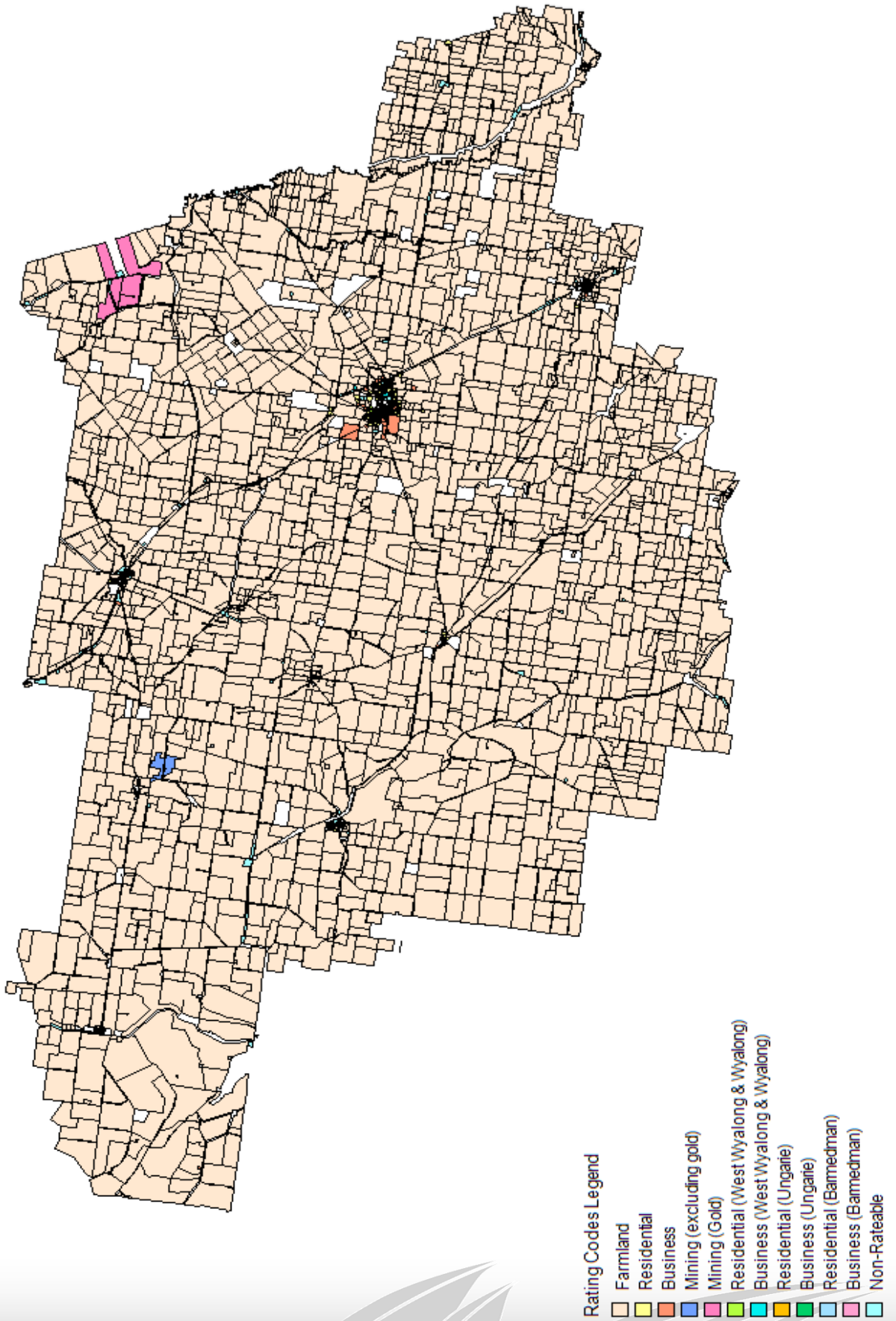
Donations Policy

Council has adopted a Community Grants and Donations Policy that applies to all grants and donations available to the Bland Shire Community. The 2019/2020 budget for contributions payable

Fees and Charges

Fees and charges proposed to be levied by the Council for 2020/2021 for the broad range of services and activities provided are listed in Schedule No1. Whether goods and services tax is payable and included is indicated against each fee or charge in the schedule. In addition, the schedule advises of the status under the Council's pricing policy, whether or not there is any community service obligation associated with the charge and an estimate of projected revenue.

Bland Shire Council Rating Categories





Fees & Charges Schedule

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ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
ACCESS TO PUBLIC INFORMATION				
GIPA Application Fee	\$30.00	Exempt	Legislative	Includes first hour processing time, no charge where application is not decided in time.
Processing Time	\$30.00	Exempt	Legislative	
Discount	50% of processing charges	Exempt	Legislative	Refer to s65 & s66 of GIPA Act
Advance Deposit	50% of processing charges	Exempt	Legislative	Refer to s50 of GIPA Act
Internal Review Processing Fee	\$40.00	Exempt	Legislative	Refer to s83(1) & s85(1) of GIPA Act
Informal Access Application	\$0.00	Exempt		Copying charges may apply in accordance with Revenue Policy Charges
Personal Information	See comment	Exempt	Legislative	Up to 20 hours without additional charge.
ABANDONED ARTICLES				
Impounding Fees - Vehicles/Articles				
Abandoned Article - small	\$260.00	Exempt	Full Cost	per article
Abandoned Article - large	\$360.00	Exempt	Full Cost	per article
Abandoned Vehicle	\$500.00	Exempt	Full Cost	Cost recovery
Release Fee	\$50.00	Exempt	Full Cost	
Impounded Vehicle Storage Fee	\$25.00 per day	Inclusive	Full Cost	
Disposal Fee	Actual Costs plus 10%	Exempt	Full Cost	
AERODROME				
General				
All aircraft with MTOW equal or less than 650 kg	\$11.00 each use	Inclusive	Partial	
All aircraft including Helicopters, day rate	\$11.00 per tonne	Inclusive	Partial	Day 0700 to 1900
All aircraft including Helicopters, night rate	\$22.00 per tonne	Inclusive	Partial	Night after 1900 to before 0700
Multiple Daily users such as "Crop Dusters" and "Glider Tow Planes"	NIL			
Training usage ('Stop and Go' & 'Touch & Go')	\$11.00	Inclusive	Partial	Charging only one usage per 60 minutes
Fine for not closing gates to back of hangers without approval	\$50.00	Inclusive		
Fine for not closing gates to airside taxiways without approval	\$100.00	Inclusive		
Fine for using runway without radio call	\$250.00	Inclusive		CASA informed of breach
Commercial				
Airport Landing Fees	\$12.00 per passenger	Inclusive	Partial	Government use such as RFS are exempt. Regular Service - on negotiation with DTS
Commercial Charter Service	\$17.00 per passenger	Inclusive	Partial	
Landing of Commercial aircraft dispensation from CASA - CASA charge reimbursement	\$670.00	Inclusive	Partial	
Terminal - Commercial terminal fee	\$700.00 per annum, per licence	Inclusive	Partial	Part year may be negotiated with DTS
Terminal - One off use - commercial	\$200.00 per day	Inclusive	Partial	Aviation purposes only. Weekly use can be negotiated with DTS

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
AERODROME CONTINUED				
Commercial Continued				
Closure and Use of Aerodrome for Commercial Organisation	\$900.00 per day	Inclusive	Partial	Weekly use can be negotiated
Recreation and Sporting Organisations				
Terminal - One off use	\$45.00 per day	Inclusive	Partial	
Use of Aerodrome without closure	\$80.00 per day	Inclusive	Partial	
Closure and use of Aerodrome for Recreational and Sporting Organisations	\$115.00 per day	Inclusive	Partial	
Use of Aerodrome without closure plus the hire of the terminal	\$370.00 per week	Inclusive	Partial	Additional Continuous Weeks – Cost on application
Closure and use of Aerodrome plus the hire of the terminal	\$470.00 per week	Inclusive	Partial	Additional Continuous Weeks – Cost on application
Other				
Closure and use of Aerodrome for Volunteer Organisations	\$0.00	Inclusive	Partial	Donations Accepted
Airport Hangers	\$215.00 per annum	Inclusive	Full Cost	Leased hangers - as per lease
Hire of airport building other than for aviation purposes	\$220.00 per day	Inclusive	Partial	Weekly use can be negotiated
ANIMAL CONTROL				
Companion Animals Registration				
Entire animal	As per legislation	Free	Legislative	Current fee \$207
Desexed animal	As per legislation	Free	Legislative	Current fee \$57
Desexed animal (pensioner)	As per legislation	Free	Legislative	Current fee \$24
Animal owned by recognised Breeder	As per legislation	Free	Legislative	Current fee \$57
Desexed animal sold by eligible pound of shelter	As per legislation	Free	Legislative	Current fee \$28.50
Assistance Animal	As per legislation	Free	Legislative	Current fee \$0
Working Dog	As per legislation	Free	Legislative	Current fee \$0
Impounding Fees - Companion Animals				
Maintenance Fee - Cat (per day)	\$10.00	Exempt	Full Cost	
Maintenance Fee - Dog (per day)	\$15.00			
Release Fee (per animal)	\$40.00	Exempt	Full Cost	
Surrender of Impounded animal Fee (per animal)	\$10.00	Exempt	Full Cost	
Microchipping (per animal)	\$70.00	Inclusive	Full Cost	Cost Recovery
Euthanasia - Cat	\$30.00	Exempt	Full Cost	
Euthanasia - Dog	\$40.00	Exempt	Full Cost	Cost Recovery
Sale of Female Dog	\$299.00			Includes desexing, microchipping and registration.
Sale of Male Dog	\$249.00			Includes desexing, microchipping and registration.
Sale of Female Cat	\$199.00	Inclusive	Full Cost	Includes desexing, microchipping and registration.
Sale of Male Cat	\$149.00	Inclusive	Full Cost	Includes desexing, microchipping and registration.

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
ANIMAL CONTROL CONTINUED				
Impounding Fees - Companion Animals Continued				
Cat trap hire deposit	\$60.00	Exempt	Full Cost	Refundable
Cat trap weekly hire fee	\$15.00	Exempt	Full Cost	
Destruction of trapped animals	\$30.00	Exempt	Full Cost	Per animal
Impounding Fees - Livestock				
Maintenance		Exempt	Full Cost	
Transportation Fee	Actual Costs plus 10%	Exempt	Full Cost	
Sale of Livestock - by tender	\$50.00 per animal	Inclusive	Full Cost	
Sale of Livestock - by auction	Actual Costs plus 10%	Inclusive	Full Cost	
Euthanasia	Actual Costs plus 10%	Exempt	Full Cost	
ARCHIVED RECORDS				
Archived Documents				
Copies of archived documents	As per photocopying charges			
A2 - A0 - building plans	\$19.00	Exempt	Full Cost	
Document/File Preparation for Court				
Bulk copying of files	POA	Exempt	Full Cost	
Courier Fees	Actual Costs	Exempt	Full Cost	
CEMETERIES				
Memorial Cemetery Fees				
Land for grave (1.2m x 2.4m) plus first interment.	\$1,500.00	Inclusive	Partial	Minimum of a plaque and vases must be erected
Saturday and Public Holidays additional	\$300.00	Inclusive	Full Cost	Surcharge
Administration Fee - Burials on Private Land	\$165.00	Exempt	Full Cost	
Land for Vault (2.4m x 3.6m)	\$882.00	Inclusive	Full Cost	
Land for Vault (3.6m x 3.7m)	\$1,400.00	Inclusive	Full Cost	
Land for Vault (3.6m x 4.8m)	\$1,815.00	Inclusive	Full Cost	
Interment (Stillborn)	\$0.00	Inclusive	Partial	
Permission to erect stone or concrete slab	\$70.00	Exempt	Full Cost	
Permission to erect head or foot stone	\$70.00	Exempt	Full Cost	
Permission to erect slab over grave	\$70.00	Exempt	Full Cost	
Permission to erect tomb or monument	\$130.00	Exempt	Full Cost	
Plaques and vases	Cost + GST + 10%	Inclusive	Full Cost	
Second Interment	\$775.00	Inclusive	Full Cost	At the same time as first interment - \$300.00
Remove and replace monumental slab	Cost + GST + 10%		Full Cost	Quote given by Council. Can be done by owner of perpetual interment rights with Council approval.
Plaque cleaning - general	\$235.00	Inclusive	Full Cost	
Plaque cleaning - niche wall	\$125.00	Inclusive	Full Cost	
Plaque cleaning kit	\$120.00	Inclusive	Full Cost	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
CEMETERIES CONTINUED				
Lawn Cemetery Fees				
Land for graves, first interment, including supply and fixing plaque, perpetual maintenance and two vases	\$1,960.00	Inclusive	Full Cost	
Second Interment	\$775.00	Inclusive	Full Cost	At the same time as first interment - \$300.00
Interment (Stillborn)	\$0.00	Inclusive	Partial	Includes cost of land for a 1.2m x 2.4m plot
Saturday and Public Holidays additional	\$300.00	Inclusive	Full Cost	Surcharge
Wyalong Niche Wall Interment of ashes including tablet	\$440.00	Inclusive	Full Cost	
Barmedman, Ungarie and Weethalle Niche Wall Interment of ashes including tablet	\$440.00	Inclusive	Full Cost	
Interment of ashes in existing grave in the lawn or memorial cemetery	\$170.00	Inclusive	Full Cost	
Cemetery Reservation Deposit (all cemeteries)	\$500.00	Inclusive	Full Cost	The balance of the fees are to be paid at the time of Interment. Reservation of a site does not protect against future prices increases. The fee payable at the time of Interment will be the fee adopted by Council in the current Revenue Policy, less any deposit or prepayment made. Second Interment will be at the current rate set in the Revenue Policy.
Niche Wall reservation deposits	\$250.00	Inclusive	Full Cost	As per above Cemetery Reservation Deposit
First Interment of ashes in lawn cemetery including plaque	\$1,700.00	Inclusive	Full Cost	
Monumental & Lawn Cemeteries - Exhumation	Cost + GST + 10%	Inclusive	Full Cost	
CERTIFICATES				
Certificate Urgency fee	\$60.00	Exempt	Partial	Processed within 24 hours (in addition to Certificate Fee)
Section 603	\$85.00	Exempt	Legislative	ZS603 - Rates Certificate
Section 735A	\$85.00	Exempt	Partial	S735A - Outstanding Notices
Section 121ZP	\$85.00			S121ZP - Outstanding Notices
Combined Outstanding Notices Certificate	\$160.00			LG Act, EPA Act, Food Act, Swimming Pools Act
Biosecurity Act Certificate	\$50.00	Exempt	Partial	
Section 149 (2)	\$53.00	Exempt	Legislative	
Section 149 (2 & 5)	\$133.00	Exempt	Legislative	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
CHILDREN'S SERVICES UNIT				
Family Day Care				
Costs & Charges	See FDC Schedule	Exempt	Full Cost	Fees are paid directly to Educators. Council receives funding to assist in operating this service. CCS applies to FDC services.
Mobile Resource Unit/Playgroup/LDC				
Playgroup User Fees & Charges	\$4 per child per session. Maximum of \$10 per family per session	Exempt	Subsidised	Charges are applied to children over the age of 12 months. Fee to apply in January 2020 to June 2021.
Long Day Care	See MRU/LDC schedule	Exempt		CCS applies to LDC services.
Bland Pre-School				
	See Preschool Schedule			
Toy Library				
Annual Membership	\$20.00	Exempt	Partial	Fee includes contributions towards maintenance
Quarterly Membership	\$5.00	Exempt	Partial	Fee includes contributions towards maintenance
Vacation Care				
West Wyalong	See VC schedule	Exempt	Partial	Council receives funding to assist in operating this service. Additional fees may apply on excursion days. CCS may apply.
COMPLYING DEVELOPMENT CERTIFICATE (COUNCIL ASSESSMENT)				
Bed & Breakfast (Existing approved dwelling)	\$325.00	Inclusive	Partial	
CDC – estimated value up to \$5,000.00	\$110.00 plus an additional \$5 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
CDC – estimated value between \$5,001.00 and \$100,000.00	\$110.00 plus an additional \$3.00 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
CDC – estimated value between \$100,001.00 and \$250,000.00	\$450.00 plus an additional \$2.00 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
CDC – estimated value between \$250,001 and \$1,000,000.00	\$872 plus an additional \$1.00 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
CDC – estimated value exceeding \$1,000,000.00	\$1683.00 plus an additional \$0.50 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
Complying Development Certificate - Demolition of Dwelling House	\$250.00	Inclusive	Partial	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
COMPLYING DEVELOPMENT CERTIFICATE (COUNCIL ASSESSMENT) CONTINUED				
BAL Risk Assessment Fee (Complying Development Assessment)	\$500.00	Inclusive	Partial	
CONSTRUCTION CERTIFICATE FEES				
Modification of Complying Development Certificate				
Modification of Complying Development Certificate	50% of original fee	Inclusive	Partial	
Lodgement of Certificate by Private Certifiers				
Per Certificate lodged	\$36.00	Exempt	Legislation	
Construction Certificate Fees - Buildings				
Residential - estimated value up to \$5,000	\$110.00 plus an additional \$5 per \$1000 of the estimated cost	Inclusive	Partial	Estimated cost is calculated using the costs in Construction Proposals Schedule
Residential - estimated value between \$5,001 to \$100,000	\$110.00 plus an additional \$3.00 per \$1000 of the estimated cost			Estimated cost is calculated using the costs in Construction Proposals Schedule
Residential - estimated value between \$100,001 to \$250,000	\$450.00 plus an additional \$2.00 per \$1000 of the estimated cost			Estimated cost is calculated using the costs in Construction Proposals Schedule
Residential - estimated value between \$250,001 to \$1,000,000	\$872 plus an additional \$1.00 per \$1000 of the estimated cost			Estimated cost is calculated using the costs in Construction Proposals Schedule
Residential - estimated value over \$1,000,000	\$1683.00 plus an additional \$0.50 per \$1000 of the estimated cost			Estimated cost is calculated using the costs in Construction Proposals Schedule
Farm Buildings	\$350.00			Silos, Sheds and the like
Industrial/Commercial - Estimated value up to \$15,000	\$390.00	Inclusive	Full Cost	Estimated cost is calculated using the costs in Construction Proposals Schedule
Industrial/Commercial - Estimated value between \$15,001 and \$100,000	\$400.00 plus \$3.00 per \$1,000 (or part of \$1,000) of estimated cost	Inclusive	Full Cost	Estimated cost is calculated using the costs in Construction Proposals Schedule
Industrial/Commercial - Estimated value between \$100,001 and \$250,000	\$680.00 plus \$2.50 per \$1,000 (or part of \$1,000) of estimated cost	Inclusive	Full Cost	Estimated cost is calculated using the costs in Construction Proposals Schedule
Industrial/Commercial - Estimated value exceeding \$250,001	\$1,150.00 plus an additional \$2.00 per \$1,000 (or part of \$1,000) of estimated cost	Inclusive	Full Cost	Estimated cost is calculated using the costs in Construction Proposals Schedule
Assessment outside Council's accreditation	Actual Cost plus 10%	Inclusive	Full Cost	Estimated cost is calculated using the costs in Construction Proposals Schedule

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
CONSTRUCTION CERTIFICATE FEES CONTINUED				
Construction Certificates - Subdivisions				
Subdivision	\$160.00 per allotment	Inclusive	Partial	
Modification of Construction Certificate				
Class 1 and 10	\$200.00	Inclusive	Full Cost	
Class 2 and 9	50% of original fee	Inclusive	Full Cost	
Subdivision	30% of original fees	Inclusive	Full Cost	
All Classes - correction of typographical error on submitted plans	\$30.00	Inclusive	Full Cost	
Certificates				
Copy of Certificate	\$30.00	Exempt	Full Cost	
COUNCIL DOCUMENTS				
Information Management				
Agency Information Guide	Photocopying Charge	Exempt	Partial	Available on Council's website
Annual Report	Photocopying Charge	Exempt	Partial	Available on Council's website
Local Environmental Plan - document	Photocopying Charge	Exempt	Partial	Available on Council's website
Development Control Plans	Photocopying Charge	Exempt	Partial	Available on Council's website
Bland LEP 2011	Photocopying Charge	Exempt	Zero	Available on Council's website
Business Paper	Free	Exempt	Zero	Available on Council's website
Community Plan	Photocopying Charge	Exempt	Partial	Available on Council's website
Community Strategic Plan	Photocopying Charge	Exempt	Partial	Available on Council's website
Council Policies	Photocopying Charge	Exempt	Partial	Available on Council's website
Revenue Policy	Photocopying Charge	Exempt	Partial	Available on Council's website
Section 94 Plans	Photocopying Charge	Exempt	Partial	Available on Council's website
Rating Information Charges				
Rates Status Report	\$36.00	Exempt	Full Cost	
Rates inquiry (verbal)	\$6.50	Exempt	Full Cost	
Rates inquiry (written)	\$19.00	Exempt	Full Cost	
Shire Maps				
Shire (A3)	\$19.00	Exempt	Full Cost	
Shire (A1 or larger)	\$27.00	Exempt	Full Cost	
DEVELOPMENT APPLICATIONS				
Advertising Signs				
Advertising Signs (one or more)	\$285.00 plus \$93.00 for each advertisement in excess of one	Exempt	Legislative	Maximum fee that can be applied for the erection or display of advertisements. Alternatively fee based on value of works may be applied.
No Building, Works, Demolition or Subdivision				
Not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building	\$285.00	Exempt	Legislative	Development applications NOT involving the erection of a building, carrying out work, subdivision of land, or demolition
Tree Removal	\$30.00 per tree to be removed, \$15.00 per tree to be lopped	Inclusive	Council	Development applications for tree removal or lopping of trees

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Fee for Development Application				
Estimated Cost up to \$5,000	\$110.00	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost of \$5,001 to \$50,000	\$170.00 plus an additional \$3.00 per \$1,000 (or part of \$1,000) of the estimated cost	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost of \$50,001 to \$250,000	\$352.00 plus an additional \$3.64 per \$1,000 (or part of \$1,000) of the estimated cost exceeds \$50,000	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost of \$250,001 to \$500,000	\$1,160.00 plus an additional \$2.34 per \$1,000 (or part of \$1,000) of the estimated cost exceeds \$250,000	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost of \$500,001 to \$1,000,000	\$1,745.00 plus an additional \$1.64 per \$1,000 (or part of \$1,000) of the estimated cost exceeds \$500,000	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost of \$1,000,001 to \$10,000,000	\$2,615.00 plus an additional \$1.44 per \$1,000 (or part of \$1,000) of the estimated cost exceeds \$1,000,000	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated Cost more than \$10,000,001	\$15,875 plus an additional \$1.19 per \$1,000 (or part of \$1,000) of the estimated cost exceeds \$10,000,000	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Subdivision				
Involving the opening of a public road	\$665.00 plus \$65.00 for each additional lot created by the subdivision	Exempt	Legislative	Clause 249 - EPA Regulations 2000
Not involving the opening of a public road	\$330.00 plus \$53.00 for each additional lot created by the subdivision	Exempt	Legislative	Clause 249 - EPA Regulations 2000
Strata Title	\$330.00 plus \$53.00 for each additional lot created by the subdivision	Exempt	Legislative	Clause 249 - EPA Regulations 2000

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Subdivision Continued				
Subdivision Certificate	\$150 plus \$50 per lot created	Exempt	Full Cost	Clause 249 - EPA Regulations 2000
Other				
Temporary Buildings	\$285.00	Exempt	Partial	
Demolition of Residential Dwelling	\$300.00	Exempt		
Demolition of Commercial/Industrial Building	\$350.00	Exempt		
Integrated Development and Concurrence Applications (additional to development application fees)				
Concurrence Processing Fee	\$140.00	Exempt		
Integrated Development processing fee	\$140.00	Exempt		
Concurrence Fee	\$320.00	Exempt		A fee is payable to each concurrency authority for development that requires concurrence
Integrated Development Fee	\$320.00	Exempt		A fee is payable to each approved body in respect to integrated development
Advertisement of Development Applications				
Designated Development (fee payable in addition to any other charges)	\$2,220.00	Exempt	Legislative	Fees not expended for advertising development are to be refunded
Advertised Development (fee payable in addition to any other fees)	\$1,105.00	Exempt	Legislative	Fees not expended for advertising development are to be refunded
Prohibited Development (Fee payable in addition to any other fees)	\$1,105.00	Exempt	Legislative	Fees not expended for advertising development are to be refunded
Required by LEP or DCP (fee payable in addition to any other fees)	\$1,105.00	Exempt	Legislative	Fees not expended for advertising development are to be refunded
Designated Development				
Designated Development (fee payable in addition to any other fees)	\$920.00	Exempt	Legislative	As defined and scheduled by Environmental Planning and Assessment Act 1979
Modification Consent				
Section 96(1)	\$71.00	Exempt	Legislative	Modifications involving minor error, misdescription or miscalculation
Section 96(1A)	\$645.00 or 50% of original fee, whichever is the lesser	Exempt	Legislative	
Section 96(2)				
If the fee for the original application was less than \$100.00	50% of original fee			
In the case of an application that does not involve the erection of a building, the carrying out of a work or the demolition of a building	50% of original fee	Exempt	Legislative	
In the case of an application that involves the erection of a dwelling house with an estimated cost of \$100,000 or less	\$190.00	Exempt	Legislative	Estimated cost is calculated using the costs in Construction Proposals Schedule
Estimated cost up to \$5,000	\$55.00	Exempt	Legislative	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Section 96(2) Continued				
Estimated cost \$5,001 to \$250,000	\$85.00 plus an additional \$1.50 per \$1,000 (or part of \$1,000) of estimated cost	Exempt	Legislative	
Modification in the case of any other Development Application				
Estimated cost \$250,001 to \$500,000	\$500.00 plus an additional \$0.85 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	Exempt	Legislative	
Estimated cost \$500,001 to \$1,000,000	\$712.00 plus an additional \$0.50 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	Exempt	Legislative	
Estimated cost \$1,000,001 to \$10,000,000	\$987.00 plus an additional \$0.40 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	Exempt	Legislative	
Estimated cost over \$10,000,000	\$4,737.00 plus an additional \$0.27 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	Exempt	Legislative	
Advertising Fee (if applicable)	\$665.00	Exempt	Legislative	Amount not expended giving notice to be refunded
Review of Determination of Consent				
In the case of an application not involving the erection of a building, the carrying out of a work, the subdivision of land or demolition of a building or work	50% of original application fee	Exempt	Legislative	
In the case of an application that involves the erection of a dwelling house with an estimated cost of \$100,000 or less	\$190.00	Exempt	Legislative	
Review of Any Other Development Application				
Estimated cost up to \$5,000	\$55.00	Exempt	Legislative	
Estimated cost \$5,001 to \$250,000	\$85.00 plus an additional \$1.50 per \$1,000 (or part of \$1,000) of estimated cost	Exempt	Legislative	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Review of Any Other Development Application Continued				
Estimated cost \$250,001 to \$500,000	\$500.00 plus an additional \$0.85 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	Exempt	Legislative	
Estimated cost \$500,001 to \$1,000,000	\$712.00 plus and additional \$0.50 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	Exempt	Legislative	
Estimated cost \$1,000,001 to \$10,000,000	\$987.00 plus an additional \$0.40 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	Exempt	Legislative	
Estimated cost over \$10,000,000	\$4,737.00 plus an additional \$0.27 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	Exempt	Legislative	
If notice of application is required to be given under section 82A of the Act (fee payable in addition to any other charges)	\$620.00	Exempt	Legislative	
Review of Decision to Reject				
Estimated cost up to \$100,000	\$55.00	Exempt	Legislative	
Estimated costs \$100,001 to \$1,000,000	\$150.00	Exempt	Legislative	
Estimated costs greater than \$1,000,001	\$250.00	Exempt	Legislative	
Extension of a Development Application Consent				
Per application (applicable only where original consent was for less than 5 years)	\$100.00	Exempt	Legislative	
Other - Use of Footpath				
Use of Footpath "A" Frame (1 year)	\$30.00	Exempt		
Use of Footpath - "A" Frame (3 years)	\$75.00	Exempt		
Use of Footpath - Display of Goods (1 year)	\$75.00 admin fee plus \$5.00 per linear metre	Exempt		
Use of Footpath - Display of Goods (3 years)	\$50.00 admin fee plus \$5.00 per linear metre per year	Exempt		
Use of Footpath - Dining (1 year)	\$75.00 admin fee plus \$5.00 per chair	Exempt		

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Other - Use of Footpath Continued				
Use of Footpath - Dining (3 years)	\$50.00 admin fee plus \$5.00 per chair per year	Exempt		
Relocated Dwellings				
Security bond (per application)	\$10,000.00	Exempt	Security Deposit	Security Deposit payable with development application fees for the relocation of existing dwelling
Inspection before Relocation - where Manager Development Services determines inspection required outside shire boundary, up to 80km	\$400.00	Exempt	Full Cost	
Inspection before Relocation - where Manager Development Services determines inspection required outside shire boundary, between 81 to 250km	\$800.00	Exempt	Full Cost	
Inspection before Relocation - where Manager Development Services determines inspection required outside shire boundary, greater than 250km	\$1,200.00	Exempt	Full Cost	
Building Certificates				
Class 1 building (together with any class 10 buildings on the site) or a Class 10 building	\$250.00 plus an additional \$0.50 per square metre over 200 square metres	Exempt	Legislative	
Class 2 - 9 buildings (not exceeding 200 square metres)	\$250.00	Exempt	Legislative	
Class 2 - 9 buildings (exceeding 200 square metres but not exceeding 2,000 square metres)	\$250.00 plus an additional \$0.50 per square metre over 200 square metres	Exempt	Legislative	
Class 2 - 9 buildings (exceeding 2,000 square metres)	\$1,165.00 plus an additional \$0.075 per square metre over 2,000 square metres	Exempt	Legislative	
Where application relates to part of a building that consists of external wall only or does not otherwise have a floor area	\$250.00	Exempt	Legislative	
Additional inspections	\$90.00	Exempt	Partial	
Copy of building certificate	\$13.00	Exempt	Legislative	
Drainage Diagrams				
Copy of drainage diagrams	\$35.00	Exempt	Partial	
New/alteration to drainage diagram	\$120.00	Exempt	Full Cost	
Assessment of Alternative Solutions				
Fire Safety - per application (in addition to any other fee)	Actual Cost plus 10%	Inclusive	Partial	
Non-Fire Safety - per application (in addition to any other fee)	Actual Cost plus 10%	Inclusive	Partial	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
DEVELOPMENT APPLICATIONS CONTINUED				
Assessment of Alternative Solutions Continued				
Fire Safety Certification	Actual Cost plus 10%	Exempt	Full Cost	
Searches				
A search of all recorded consents/approvals	As per GIPA Fees	Exempt	Full Cost	
Per Subpoena	As per GIPA Fees	Exempt	Full Cost	
Miscellaneous				
Stamping of additional set of plans (1-10 plans)	\$40.00	Exempt	Partial	
Stamping of additional set of plans greater than 10 plans	\$55.00	Exempt	Partial	
Premises Inspection and Report (BCA/Fire upgrades/Public Health Compliance etc.)	\$200.00 per hour (for first hour or part thereof), then \$100.00 per hour (for each subsequent hour)	Inclusive	Partial	
Certified copies of documents, maps or plan (Sec 150(2)) - additional to any copy and/or printing charges	\$53.00	Exempt	Legislative	
FOOTPATHS				
Footpath - new	10% of cost plus GST	Inclusive	Full Cost	
Reinstatement Charges				
Concrete footpaths	\$235.00/square metre	Exempt	Full Cost	Minimum one square metre
Asphalt footpath	\$150.00/square metre	Exempt	Full Cost	Minimum one square metre
Pavers	\$300.00/square metre	Exempt	Full Cost	Minimum one square metre
Grassed/earth footpath	\$55.00/square metre	Exempt	Full Cost	Minimum one square metre
INSPECTIONS				
Critical Stage Inspection - Class 1 and 10	\$100.00	Inclusive	Full Cost	
Critical Stage Inspection - Class 2 to 9	\$110.00	Inclusive	Full Cost	
Plumbing and Drainage Inspection	\$100.00			
Reinspection Fee	\$150.00	Inclusive	Full Cost	
Inspection Fees - Subdivisions (Council as the PCA)				
Per inspection	\$200.00	Exempt	Full Cost	
Occupation Certificate				
Application for Occupation Certificate	\$100			
INTEREST				
Interest Charges				
Interest Charges	7.5% per annum	Exempt	Legislative	Applied on simple interest basis
KERB & GUTTER				
Kerb & Gutter - new	Cost + GST + 10%	Inclusive	Full Cost	
Reinstatement Charges				
Kerb & Gutter - 5 linear metres or less	\$300.00/m	Exempt	Full Cost	Minimum one lineal metre
Kerb & Gutter - more than 5 linear metres	100% of cost quoted amount (or actual cost) plus GST	Exempt	Full Cost	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
LEGAL ACTION				
Legal Fees				
Legal Action	Costs	Inclusive	Full Cost	
Dishonoured Cheque/payment	Cost plus \$20.00	Exempt	Full Cost	
Stop Cheque Fee	\$20.00	Exempt	Full Cost	
Subpoena	\$50.00 processing fee plus \$50.00 per hour after the first hour	Exempt	Full Cost	
LIBRARY				
Costs & Charges	<i>See Library Schedule</i>			
Book purchasing	Cost plus 5%	Inclusive	Full Cost	
LIQUID TRADE WASTE				
Application Fees				
<i>Council recovers the cost of administration and technical services provided in processing applications</i>				
A1 - Application Fees				
Category 1 Discharger	\$220.00	Exempt	Legislative	per item. Unless exempt. See Waste Exempt Schedule
Category 2 Discharger	\$220.00	Exempt	Legislative	per item
Category 3 - Large Discharger	\$220.00	Exempt	Legislative	per item
Category 3 - Industrial Discharger	\$290.00	Exempt	Legislative	per item
A2 - Renewal of Existing Approval (dependent on level of assessment required)				
Category 1 Discharger	\$220.00	Exempt	Legislative	per item
Category 2 Discharger	\$220.00	Exempt	Legislative	per item
Category 3 - Large Discharger	\$220.00	Exempt	Legislative	per item
Category 3 - Industrial Discharger	\$290.00	Exempt	Legislative	per item
A3 - Change of Ownership, no Change in Conditions				
Category 1 Discharger	\$220.00	Exempt	Legislative	per item
Category 2 Discharger	\$220.00	Exempt	Legislative	per item
Category 3 - Large Discharger	\$220.00	Exempt	Legislative	per item
Category 3 - Industrial Discharger	\$290.00	Exempt	Legislative	per item
Annual Trade Waste Fee				
Category 1 Discharger	\$120.00	Exempt	Legislative	per item
Category 2 Discharger	\$200.00	Exempt	Legislative	per item
Category 3 - Large Discharger	\$350.00	Exempt	Legislative	per item. Includes category 2S large discharger
Category 3 - Industrial Discharger	\$550.00	Exempt	Legislative	per item
Re-Inspection				
Re-Inspection Fee	\$100.00	Exempt		per item
D1 - Trade Waste Usage Charges Sewer Non-Residential (excluding category 2S)				
Category 1 Discharger with appropriate equipment	\$900.00	Exempt	Legislative	per annum. Guide - usage less than 5kl/d. Council will determine on submission
Category 1 Discharger without appropriate equipment	\$3,600.00	Exempt	Legislative	per annum. Guide - usage less than 5kl/d. Council will determine on submission
Category 2 Discharger with appropriate pre-treatment	\$3,285.00	Exempt	Legislative	per annum. Guide - usage from 5kl/d to 20kl/d. Council will determine on submission

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
LIQUID TRADE WASTE CONTINUED				
D1 - Trade Waste Usage Charges Sewer Non-Residential (excluding category 2S) Continued				
Category 2 Discharger without appropriate pre-treatment	\$13,140.00	Exempt	Legislative	per annum. Guide - usage from 5kl/d to 20kl/d. Council will determine on submission
Category 3 - Large Discharger	\$13,140.00	Exempt	Legislative	per annum. Guide - usage over 20kl/d. Council will determine on submission
Category 3 - Industrial Discharger	\$20,000.00	Exempt	Legislative	per annum. Guide - usage over 20kl/d. Council will determine on submission
D2 - Food Waste Disposal				
Food waste disposal charge	\$40.00	Exempt	Legislative	
Excess Mass Charges				
Aluminium	\$0.90	Exempt	Legislative	per kg
Ammonia (as N)	\$2.88	Exempt	Legislative	per kg
Arsenic	\$80.00	Exempt	Legislative	per kg
Barium	\$40.00	Exempt	Legislative	per kg
Biomechanical oxygen demand (BOD) up to 600mg/L	\$0.82	Exempt	Legislative	per kg
Biomechanical oxygen demand (BOD) 601 - 1200mb/L	\$2.53	Exempt	Legislative	per kg
Biomechanical oxygen demand (BOD) 1201 - 2400mg/L	\$6.47	Exempt	Legislative	per kg
Boron	\$0.83	Exempt	Legislative	per kg
Bromine	\$16.00	Exempt	Legislative	per kg
Cadmium	\$367.00	Exempt	Legislative	per kg
Chloride	\$0.00	Exempt	Legislative	per kg
Chlorinated hydrocarbons	\$40.00	Exempt	Legislative	per kg
Chlorinated phenolics	\$1,600.00	Exempt	Legislative	per kg
Chlorine	\$1.64	Exempt	Legislative	per kg
Chromium	\$26.70	Exempt	Legislative	per kg
Cobalt	\$16.32	Exempt	Legislative	per kg
Copper	\$16.32	Exempt	Legislative	per kg
Cyanide	\$80.00	Exempt	Legislative	per kg
Fluoride	\$4.00	Exempt	Legislative	per kg
Formaldehyde	\$1.64	Exempt	Legislative	per kg
Oil and Grease (Total O&G)	\$1.44	Exempt	Legislative	per kg
Herbicides/defoliant	\$801.00	Exempt	Legislative	per kg
Iron	\$1.64	Exempt	Legislative	per kg
Lead	\$40.00	Exempt	Legislative	per kg
Lithium	\$8.00	Exempt	Legislative	per kg
Manganese	\$8.00	Exempt	Legislative	per kg
Mercaptans	\$80.00	Exempt	Legislative	per kg
Mercury	\$2,474.00	Exempt	Legislative	per kg
Methylene blue active substances (MBAS)	\$0.81	Exempt	Legislative	per kg
Molybdenum	\$0.81	Exempt	Legislative	per kg

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
LIQUID TRADE WASTE CONTINUED				
Excess Mass Charges Continued				
Nickel	\$24.58	Exempt	Legislative	per kg
Nitrogen (Total kjeldahl - Ammonia) as N	\$0.22	Exempt	Legislative	per kg
Organoarsenic compounds	\$801.00	Exempt	Legislative	per kg
Pesticides general (excludes organochlorins and organophosphates)	\$801.00	Exempt	Legislative	per kg
Petroleum hydrocarbons (non-flammable)	\$2.67	Exempt	Legislative	per kg
Phenolic compounds (non chlorinated)	\$801.00	Exempt	Legislative	per kg
Phosphorous (Total)	\$1.64	Exempt	Legislative	per kg
Polynuclear aromatic hydrocarbons	\$16.32	Exempt	Legislative	per kg
Selenium	\$56.32	Exempt	Legislative	per kg
Silver	\$1.47	Exempt	Legislative	per kg
Sulphate (SO4)	\$1.68	Exempt	Legislative	per kg
Sulphide	\$1.64	Exempt	Legislative	per kg
Sulphite	\$1.78	Exempt	Legislative	per kg
Suspended Solids (SS)	\$1.03	Exempt	Legislative	per kg
Thiosulphate	\$0.29	Exempt	Legislative	per kg
Tin	\$8.01	Exempt	Legislative	per kg
Total dissolved solids (TDS)	\$0.10	Exempt	Legislative	per kg
Uranium	\$8.01	Exempt	Legislative	per kg
Zinc	\$16.32	Exempt	Legislative	per kg
Non-Compliance Charges (Category 3 Discharger)				
Non-compliance PH Charge	\$0.89	Exempt	Legislative	per kg
Non-compliance excess mass charge	\$0.89	Exempt	Legislative	per kg
Non-Compliance Penalty				
Non-compliance penalty	\$250.00	Exempt	Legislative	
NOXIOUS WEEDS				
Noxious Weeds				
Contract Spraying	As quoted	Inclusive	Full Cost	If regulatory not GST exempt
Property inspection - per hour	\$115.00	Exempt	Full Cost	
PLANNING				
Planning Proposals				
Planning Proposals (LEP)	\$2,500.00	Exempt	Full Cost	
Development Contributions				
Section 94 Developer Contributions	<i>Refer to Council's S94 & S94A Plan</i>	Exempt	Full Cost	
Maps, Printing and Copying				
A4 - Basic	\$2.50	Exempt	Full Cost	
A3 - Basic	\$3.75	Exempt	Full Cost	
A2 - Basic	\$7.50	Exempt	Full Cost	
A1 - Basic	\$12.50	Exempt	Full Cost	
A0 - Basic	\$15.00	Exempt	Full Cost	
A4 - Complex	\$5.00	Exempt	Full Cost	
A3 - Complex	\$7.50	Exempt	Full Cost	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
PLANNING CONTINUED				
Maps, Printing and Copying Continued				
A2 - Complex	\$15.00	Exempt	Full Cost	
A1 - Complex	\$25.00	Exempt	Full Cost	
A0 - Complex	\$30.00	Exempt	Full Cost	
Map Creation	\$30.00/hour	Inclusive	Full Cost	Requires creation of new GIS layers. Will be exempt if regulatory function
PLANT HIRE/PRIVATE WORKS				
Grader	\$180.00	Inclusive		Minimum hire 2 hours
Backhoe	\$134.00	Inclusive		Minimum hire 2 hours
Loader (rubber)	\$160.00	Inclusive		Minimum hire 2 hours
Loader (track)	\$224.00	Inclusive		Minimum hire 2 hours
Bobcat, Truck & Trailer as Unit Inc. 1 Operator	\$196.00	Inclusive		Minimum hire 2 hours
Self Propelled flat drum roller	\$150.00	Inclusive		Minimum hire 2 hours
Grid Roller*	\$75.00	Inclusive		Minimum hire 2 hours
Water Pump on trailer*	\$50.00	Inclusive		Per day + fuel
Float	\$204.00	Inclusive		Minimum hire 2 hours
Gravel Truck 6x4	\$174.00	Inclusive		Minimum hire 2 hours
Dog Trailer (no operator)	\$40.00	Inclusive		Minimum hire 2 hours
Water Trucks 8x4	\$137.00	Inclusive		Minimum hire 2 hours
Truck 4x2 4t to 8t GVM	\$89.00	Inclusive		Minimum hire 2 hours
Truck 4x2 8t to 14t GVM	\$103.00	Inclusive		Minimum hire 2 hours
Trucks 4x2 >14t GVM	\$123.00	Inclusive		Minimum hire 2 hours
Jetpatcher	\$173.00	Inclusive		Must add consumables: Emulsion \$1.20 per litre and Aggregate \$57 p/t
Garbage Truck (dry hire)*	\$136.00	Inclusive		Minimum hire 2 hours
Garbage Truck (wet hire)	\$193.00	Inclusive		Minimum hire 2 hours
Street sweeper	\$187.00	Inclusive		Minimum hire 2 hours
Road sweeper (towed)	\$50.00	Inclusive		Minimum hire 2 hours
JCB, Truck & Trailer as unit	\$225.00	Inclusive		1 operator
Tractor <70hp	\$94.00	Inclusive		Minimum hire 2 hours
Tractor 70hp to 140hp	\$117.00	Inclusive		Minimum hire 2 hours
Tractor >140hp	\$126.00	Inclusive		Minimum hire 2 hours
Kirpy Rock Crusher	\$235.00	Inclusive		Including tractor & operator
Combination Roller	\$105.00	Inclusive		Including tractor & operator
Ride on Mower 10hp to 50hp	\$80.00	Inclusive		Minimum hire 2 hours
Wide area mower >50hp	\$110.00	Inclusive		Minimum hire 2 hours
Aerovator	\$80.00	Inclusive		Including tractor & operator
Slasher	\$125.00	Inclusive		Including tractor & operator
28 kva generator on trailer*	\$37.00	Inclusive		Minimum hire 2 hours
Traffic Lights*	\$100.00	Inclusive		per day
Mobile toilet*	\$48.00	Inclusive		per day
Line Trike	\$166.00	Inclusive		Including ute, trailer & operator
Dingo	\$95.00	Inclusive		including trailer, ute & operator

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
PLANT HIRE/PRIVATE WORKS CONTINUED				
Wacker Packer*	\$72.00	Inclusive		per day
Concrete Saw - small	\$79.00	Inclusive		including operator & ute
Concrete Saw - large	\$84.00	Inclusive		including operator & ute
PRICES QUOTED PER HOUR UNLESS OTHERWISE STATED				
*only items available for dry hire				
minimum hire is 2 hours				
Hire rates include GST				
Hire rates are inclusive of labour and charged from the time staff leave their existing job, or depot, to the time they return, or finish of the day				
Final approval of plant hire at discretion of the Director Technical Services				
PRINTING/PHOTOCOPYING				
Printing/Photocopying Charges				
A3 black & white	\$0.60	Inclusive	Market	Per sheet
A3 more than 20	\$0.50	Inclusive	Market	Per sheet
A4 black & white	\$0.30	Inclusive	Market	Per sheet
A4 more than 20 - black & white	\$0.25	Inclusive	Market	Per sheet
A4 colour	\$0.50	Inclusive	Market	Per sheet
Bulk copying	POA	Inclusive	Market	
Binding				
Up to 50 pages	\$4.50	Inclusive	Market	
Greater than 50 pages	\$8.00	Inclusive	Market	
Community Groups				
A4 colour photocopying	\$0.50	Inclusive	Market	
A3 colour photocopying	\$1.00	Inclusive	Market	
Scanning				
Document Scanning	\$1.70 unassisted, \$2.20 if staff assistance required	Inclusive	Market	Per sheet
Laminating				
A4	\$2.50	Inclusive	Market	Per sheet
A3	\$3.50	Inclusive	Market	Per sheet
Facsimile				
Sending	\$2.50 first page, \$0.60 for consecutive pages up to maximum \$6.00	Inclusive	Market	
Receiving	\$1.60 first page, \$0.60 for consecutive pages up to maximum \$6.00	Inclusive	Market	
PUBLIC HEALTH APPROVALS/APPLICATIONS				
Food Premises				
High & Medium Risk Food Premises	\$90.00	Exempt	Full Cost	
Low Priority Food Premises Inspection Fee (per inspection)	\$50.00	Exempt	Full Cost	
Registration - Food/Public health Premises	\$25.00	Exempt	Full Cost	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
PUBLIC HEALTH APPROVALS/APPLICATIONS CONTINUED				
Food Premises Continued				
Annual Administrative Charge (>50 FTE food handlers)	\$90.00	Exempt	Full Cost	Clause 15 Food Regulation 2015
Annual Administrative Charge (5 to 50 FTE food handlers)	\$75.00	Exempt	Full Cost	Clause 15 Food Regulation 2015
Annual Administrative Charge (Up to 5 FTE food handlers)	\$40.00	Exempt	Full Cost	Clause 15 Food Regulation 2015
Reinspection Fee	\$75.00			
Improvement Notice	\$330.00	Exempt	Legislative	Section 66AA of Food Act 2003
Public Health				
Public Health Inspection Fee	\$90.00	Exempt	Full Cost	Mortuaries, skin penetration premises routine inspection etc.
Mortuaries Approval	\$270.00	Exempt	Legislative	
Swimming Pools				
First Inspection for Certificate of Compliance	\$150.00	Inclusive	Legislative	
Second Inspection	\$100.00	Inclusive	Legislative	
Online registration of pool on the NSW Swimming Pool Register	\$10.00	Inclusive	Legislative	
Application for Swimming Pool Exemption	\$150.00	Exempt	Legislative	
Resuscitation Charts	\$20.00	Exempt	Cost recovery	
PUBLIC ROADS				
Public Gate Application Fee	\$60.00	Exempt	Full Cost	
Road opening permits	\$80.00	Exempt	Full Cost	
Fine for opening road without permit	\$220.00	Exempt		If services authority - opening road and not issuing a reinstatement order
Contract Services	Quoted amount plus GST 10% plus 10% contingency	Inclusive	Full Cost	
Preparation of Traffic Management Plans for Works on Roads				
<i>Does not include Charity or Community Organisations</i>				
Standard	\$200.00	Inclusive	Full Cost	Does not include Charity or Community Organisations
Measure and Design	\$550.00	Inclusive	Full Cost	
Supply, erection and dismantle of road works signs and provision of Traffic Controller	Quoted amount plus GST 10% plus 10% contingency	Exempt	Full Cost	
Supply and erect private direction sign	\$150.00	Inclusive		
Supply sign only	\$80.00	Inclusive	Full Cost	
Activity Approval for one off Special Vehicles (restricted access) such as cranes (28 days notice)				
Within Bland Shire where no onsite inspection is required	\$70.00	Exempt		NHVR as per NHVR rules
Within Bland Shire where an onsite inspection is required	\$180.00	Exempt		NHVR as per NHVR rules
Reconsideration	\$70.00	Exempt		NHVR as per NHVR rules

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
PUBLIC ROADS CONTINUED				
Activity Approval for one off Special Vehicles (restricted access) such as cranes (28 days notice) Continued				
Urgent Processing	Additional \$70.00 to standard charge	Exempt		Request to complete quicker than 28 days or current council processing time. NHVR as per NHVR rules. Only if time can be made available.
Super Urgent Processing	Additional \$200.00 to standard charge	Exempt		Request to complete quicker than 7 days or current council processing time (especially next day requests). NHVR as per NHVR rules. Only if time can be made available.
Leasing of Grade 5/6 roads	\$200.00 per annum per 80,000 square metres	Inclusive		Minimum \$200. For standard width road with general use. Can be charged to suit use, different layout and total length required.
RECREATION FACILITIES (EXCLUDING POOLS)				
All organisations or bodies booking a sporting amenity must have a signed MOU in place prior to booking confirmation. Rates include Governing Bodies training days.				
Perseverance West No 1 Oval (Ron Crowe)				
West Wyalong Rugby League Club	\$4,200.00 per season	Inclusive		League: Use of Perseverance No 1 oval (Ron Crowe) including matches and training on No 2 Oval. (This price is also applicable to any other senior organisation which may use the Oval for games and training during the season). Includes function room use on game days and other times with prior council approval - NB Function room can not be sub-let.
West Wyalong Junior Rugby League Club	\$2,100.00 per season	Inclusive		
Training use only by other organisation (ground and toilets) if available	\$2,100.00 per season	Inclusive		
Casual use by any organisation (if available) - excluding function room	\$265.00 per day	Inclusive		Or \$135 for 4 hours or less on approval of DTS
Ron Crowe Function Room	\$265.00 per day	Inclusive		Or \$135 for 4 hours or less on approval of DTS
Perseverance West No 2 Oval				
Use including training and matches for organisations (if available)	\$965.00 per season	Inclusive		
Use including training only for organisations (if available)	\$605.00 per season	Inclusive		
Casual use by any organisation (if available)	\$145.00 per day	Inclusive		Or \$70 for 4 hours or less on approval of DTS
Perseverance South No 3 Oval				
Use including training and/or matches for organisations (if available)	\$605.00 per season	Inclusive		
Casual use by any organisation (if available)	\$135.00 per day	Inclusive		Or \$65 for 4 hours or less on approval of DTS
Touch Football				
Use of all three Perseverance Ovals - Summer Only	\$665.00 per annum	Inclusive		

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
RECREATION FACILITIES (EXCLUDING POOLS) CONTINUED				
Park Street Recreational Ground (McAlister Oval)				
West Wyalong Girral Australian Rules and Netball Club use of McAlister Oval and Netball Courts including matches and training	\$3,400.00 per annum	Inclusive		Including netball courts
Park Street Netball Courts (including canteen)	\$975.00 per season	Inclusive		Use by West Wyalong Netball Association or similar
Use of McAlister Oval by West Wyalong and District Cricket Association (incl. over 35s cricket assoc)	\$1,270.00 per annum	Inclusive		Includes up to 6 games at Perseverance 3 and/or 3 games at Redman Oval
Use of McAlister Oval by West Wyalong Junior Cricket	\$900.00 per season	Inclusive		
Use including training matches or other organisations (if available)	\$975.00 per season	Inclusive		
Use including training only for organisations (if available)	\$605.00 per season	Inclusive		
Casual use by any group (if available)	\$195.00 per day	Inclusive		Or \$95 for 4 hours or less on approval of DTS
Other Grounds				
Including matches and training (other than Perseverance st sporting complex and McAlister Oval)	\$800.00 per annum	Inclusive		
Training or Games only (other than Perseverance St sporting complex and McAlister Oval)	\$400.00 per season	Inclusive		
Casual ground use (other than Perseverance St sporting complex and McAlister Oval)	\$145.00 per day	Inclusive		Or \$75 for 4 hours or less on approval of DTS
Energy (Full use will be charged)				
Energy Use	Actual cost + 7%	Inclusive		Electricity (cost will be adjusted pro-rata to match any electricity price increase during the year)
Gas	To be paid directly by user.	Inclusive	Full Cost	
Schools				
Except for Perseverance 1 Oval (Ron Crowe) partial use of a playing field, no more than 4 hours in a day per week, for general use irregularly	\$165.00 per annum or \$35.00 per day, whichever is more applicable	Inclusive		Can only be used if the grounds are not pre-booked or used by any other organisation.
Athletics Carnival - Ground use fee	\$140.00	Inclusive		Per school, per carnival
Special Events (except Pools and Parks)				
Regional finals, representative games and carnivals	\$410.00 per event	Inclusive		Includes all Junior events
Netball Carnivals additional cost - line marking	\$65.00 per court	Inclusive		
Storage Hire - Sporting Grounds	\$50.00 per day or \$200.00 per season	Inclusive		

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
RECREATION FACILITIES (EXCLUDING POOLS) CONTINUED				
Special Events (except Pools and Parks) Continued				
Except for Perseverance 1 Oval (Ron Crowe) use of sporting ground for non-ball sports (if available)	\$180.00 per day			Weekly rate can be negotiated.
Fitness Services				
Individual or organisation providing personal training or group fitness or similar on a commercial basis or as a sporting club. All facilities including Parks (except Pools) if available.	\$160.00 per annum	Inclusive		
WEST WYALONG STADIUM				
Domestic Competitions				
Basketball - Junior (including Aussie Hoops)	\$360.00 per session	Inclusive	Partial	Fees payable at time of booking.
Basketball - Senior	\$360.00 per session	Inclusive	Partial	Fees payable at time of booking.
Basketball - Ladies Day	\$225.00 per session	Inclusive	Partial	Fees payable at time of booking.
Stadium - Regular Casual Users				
Lifeball	\$5.20 per person per session	Inclusive	Partial	Fees payable at least monthly
Indoor Tennis	\$5.20 per person per session	Inclusive	Partial	Fees payable at least monthly
Stadium - Casual Hire				
Casual Stadium hire including private events & functions	\$130 per hour up to a maximum of \$390.00 per day	Inclusive	Partial	Fees payable at time of booking.
Casual Stadium hire - schools	\$55.00 per hour, maximum charge of \$220.00 per day	Inclusive	Partial	Fees payable at time of booking
Casual hire of meeting rooms/foyer area	\$30.00 per booking	Inclusive	Partial	Fees payable at time of booking. Basketball, Lifeball and Tennis exempt
Training - Basketball team	\$255.00 per team per season	Inclusive	Partial	Fees payable at time of booking. Maybe more than one season per year.
Training - AFL, Soccer, Netball, etc.	\$125.00 per booking	Inclusive	Partial	Fees payable at time of booking
Daily or weekly hire by non-ball sports	POA			Will depend on bookings at the time and the amount of notice given.
Parks				
Casual park booking for family party, etc. - greater than 20 people	\$130.00	Inclusive		No longer than a day
Casual park booking for organised event such as weddings etc.	\$170.00	Inclusive		No longer than a day
Use of McCann Park Fountain	\$70.00 per usage	Inclusive		
<i>Consideration given for paying capacity of groups and for relative damage caused by use</i>				

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
RECYCLED WATER CHARGES				
Supply Recycled Water	\$300 per Mgl or part thereof.	Inclusive		Golf Course - First 63 Mgl (per annum from supply date) free before charge is applied. (Only if supply is available and the decision of DTS on this matter is final)
ROADS REINSTATEMENT CHARGES				
Rural and Urban Roads under 10 square metres				
Asphalt concrete with cement concrete base	\$520.00/square metre	Exempt	Full Cost	Minimum one square metre
Cement Concrete	\$520.00/square metre	Exempt	Full Cost	Minimum one square metre
AC or bituminous / aggregate surface on all classes other than cement concrete	\$340.00/square metre	Exempt	Full Cost	Minimum one square metre
Greater than 10 square metres	Quoted amount plus 10% GST plus 10% administration	Exempt	Full Cost	
State Roads				
State Roads	Quoted costs as per RMS standards	Exempt	Full Cost	Includes all administration costs
RURAL ADDRESSING				
Rural addressing charge	\$50.00 per property	Inclusive	Full Cost	
SALEYARDS				
Yard Dues				
Truck wash	\$1.20/minute (\$15 minimum)	Inclusive	Partial	
Hire of parking area for un-coupling trailers	\$100.00 per annum	Inclusive		Except for stock sales vehicles
Leased Areas	As per lease agreement			
SECTION 68 - LOCAL GOVERNMENT ACT 1993				
Part A - Structures or Places of Public Entertainment				
Install a manufactured home, moveable dwelling or associated structure on land (includes 3 inspections)	\$650.00	Exempt	Full Cost	
Install a manufactured home, moveable dwelling or associated structure on land (Secondary Dwelling) (includes 3 inspections)	\$450.00	Exempt	Full Cost	
Install moveable commercial building on land (includes 3 inspections)	\$450.00			
Part B - Water Supply, Sewerage and Stormwater Drainage Work				
Carry out water supply work	\$100.00	Exempt	Full Cost	
Carry out Sewerage work	\$95.00	Exempt	Full Cost	
Carry out stormwater work	\$85.00	Exempt	Full Cost	
Carry out sewerage, stormwater and drainage work package	\$170.00	Exempt	Full Cost	Charge applicable to new dwellings, major alterations and additions and commercial/industrial developments

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
SECTION 68 - LOCAL GOVERNMENT ACT 1993 CONTINUED				
Part B - Water Supply, Sewerage and Stormwater Drainage Work Continued				
Connect a private drain or sewer with a public drain or sewer under the control of Council or with a drain or sewer which connects with such a public drain or sewer, new premises	\$225.00	Exempt	Full Cost	Pump station, collection well etc.
Part C - Management of Waste				
For fee or reward, transport waste over or under a public place	\$165.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Place waste in a public place	\$125.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Place waste storage container in a public place	\$130.00 plus \$5.00 per bin or container	Exempt	Full Cost	
Operate a system of sewerage management (within the meaning of section 68A)				
Application to install or construct an Onsite Sewerage Management Facility	\$150.00	Exempt	Full Cost	
Application to alter or add on to an existing Onsite Management Facility	\$75.00	Exempt	Full Cost	
Inspection Fee - Class 1 & 10 buildings	\$100.00	Exempt	Full Cost	
Inspection Fee - Class 2 to 9 buildings	\$115.00	Exempt	Full Cost	
Reinspection fee - All buildings	\$100.00	Exempt	Full Cost	
Approval to Operate an Onsite Sewerage Management Facility - New facility only or where no inspection is required	\$55.00			
Approval to Operate an Onsite Sewerage Management Facility (existing)	\$55.00	Exempt	Full Cost	
Approval to Operate an Onsite Sewerage Management Facility (existing) - change of ownership (no inspection)	\$35.00	Exempt	Full Cost	
Approval to Operate Renewal Reinspection	\$75.00			
Part D - Community Land				
Engage in trade or business	\$150.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Direct or procure a theatrical, musical or other entertainment for public	\$150.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Construct a temporary enclosure for the purpose of entertainment	\$300.00	Exempt	Full Cost	
For fee or reward, play a musical instrument or sing	\$100.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Set up, operate or use a loud speaker or sound amplifying device	\$150.00	Exempt	Full Cost	Charge applicable where non-compliance with Local Approvals Policy
Deliver a public address or hold a religious service or public meeting	\$150.00	Exempt	Full Cost	
Community group	\$100.00	Exempt	Full Cost	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
SECTION 68 - LOCAL GOVERNMENT ACT 1993 CONTINUED				
Part E - Public Roads				
Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	\$250.00	Exempt	Full Cost	
Expose or allow to be exposed (whether for sale or otherwise) any article on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road	\$300.00 per year	Exempt	Full Cost	
Banner - Approval and Erection	\$550.00	Exempt		
Banner - Approval only	\$150.00	Exempt		
Banner - Approval only full year	\$330.00	Exempt		
Part F - Other Activities				
Operate a public car park	\$200.00	Exempt	Legislative	Charge applicable where non-compliance with Local Approvals Policy
Operate a caravan park or camping ground	\$275.00	Exempt	Legislative	
Operate a manufactured home estate	\$300.00	Exempt	Full Cost	
Install a domestic oil or solid fuel heating appliance, other than a portable appliance	\$250.00	Exempt	Full Cost	
Install or operate amusement devices	\$40.00 per application plus \$10 per device	Exempt	Full Cost	Events/once off by prior arrangement
Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations	\$200.00	Exempt	Full Cost	
SEWER SERVICES				
Connected sewer charge for recreational grounds	\$950.00	Exempt	Full Cost	
Sewer connection charge	\$1,000.00	Exempt	Full Cost	To existing sewer
Sewer tank liquid disposal (per litre) into sewer system via authorised road connection point (including chemical toilets) NB Caravan official dump points free for caravans and motor homes.	\$0.042 plus \$75.00 opening charge per visit	Exempt		Includes both residential and Category 2S Liquid Trade Waste. Applies to Business hours 8am-3pm, if services are required outside business hours, then an extra \$220.00 will be charged per use.
Sewer Head Works				
Sewer head works charge	\$2,500.00	Exempt	Full Cost	
Sewer business unit (or authority operating the sewer system at the time) to Council for grey water removal	\$40,000.00	Exempt		As per agreement
SWIMMING POOL CHARGES				
Holland Park Olympic Pool and Ungarie Swimming Pool Maximum Fee				
Admission - adult	\$5.50	Inclusive	Partial	One off visit
Admission - child/pensioner / concession	\$3.50	Inclusive	Partial	One off visit
Admission - non swimmer	\$2.50	Inclusive	Partial	One off visit
Admission - School Groups	\$2.50 per person	Inclusive	Partial	One off visit
Admission - Swimming Club	\$2.20	Inclusive	Partial	One off visit

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
SWIMMING POOL CHARGES CONTINUED				
Holland Park Olympic Pool and Ungarie Swimming Pool Maximum Fee Continued				
Admission - Swimming Carnivals - Schools	\$2.50 per person	Inclusive	Partial	One off visit
Season Ticket - Adult	\$170.00 full season, \$140.00 from 1 January	Inclusive	Partial	
Season Ticket - Child	\$130.00 full season, \$95.00 from 1 January	Inclusive	Partial	
Season Ticket - Family	\$300.00 full season, \$220.00 from 1 January	Inclusive	Partial	
Season Ticket - Aged Pensioner	\$130.00 full season, \$95.00 from 1 January	Inclusive	Partial	Valid aged pensioner card must be presented
December & January 2 week pass	\$75.00	Inclusive	Partial	Includes 2 Adults and 2 Children or 1 Adult and 3 Children (as per Medicare Card)
Water Slide - per session	\$3.50	Inclusive	Partial	Unlimited
Lane hire - per lane, per hour	\$40.00	Inclusive	Partial	charge is applied for the exclusive use of lanes or sectioned off area at the swimming pool facility for the purpose of private lessons / training
Lane hire - per month	\$140.00			
Exercise Classes & Activities	POA	Inclusive	Partial	Includes pool entry
Out of Open Hours Booking Fee per hour	\$60.00	Inclusive	Partial	
4 years and under and special needs carer with approved ID	Free			
TOURISM				
Tourism Documents				
Souvenirs	As marked	Inclusive	Full Cost	Prices as marked
Local Information Point Approval	\$55.00	Inclusive	Full Cost	Large amounts to be negotiated
TRANSPORT AND ROAD SYSTEMS				
Gravel (If available)				
Gravel uncrushed	\$35.00 per cubic metre	Inclusive	Full Cost	Large amounts to be negotiated
Gravel primary crushed to 100-150mm	\$45.00 per cubic metre	Inclusive	Full Cost	Large amounts to be negotiated
Gravel secondary crushed to 25-50mm	\$60.00 per cubic metre	Inclusive	Full Cost	Large amounts to be negotiated
VEHICULAR CROSSINGS				
Vehicular Crossings Charges				
Vehicular Crossings	Application processing charge \$70 plus, if Council constructs, 100% of cost quoted amount plus GST plus 10%	Exempt	Full Cost	

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
WASTE MANAGEMENT				
Waste (Garbage) Collections				
Special Collections	\$125.00 plus \$10.00 per bin	Exempt	Full Cost	e.g.. Special events
West Wyalong Waste Depot				
Car boot or wagon	\$20.00	Inclusive	Full Cost	
Utility/small trailer	\$25.00	Inclusive	Full Cost	Load up to two cubic metres
Any load over two cubic metres (or part thereof)	\$35.00 per cubic metre	Inclusive	Full Cost	
Car bodies	Free	Inclusive	Full Cost	To be determined by Supervisor depending upon state of materials
Metal Waste	Free	Inclusive	Full Cost	To be determined by Supervisor depending upon state of materials
White goods (de-gassed)	\$25.00	Inclusive	Full Cost	
Green Waste - Boot and/or small trailer	\$5.00	Inclusive	Full Cost	No charge if only green waste. Can be determined by Supervisor
Green Waste - Large trailer up to 1 Tonne	\$10.00	Inclusive	Full Cost	
Green Waste - Over 1 Tonne Truck	\$15.00	Inclusive	Full Cost	
Paper and cardboard	\$20.00	Inclusive	Full Cost	To encourage residents to recycle with Kurrajong Waratah. Free if collection available at Village landfills.
Recyclables - Glass, Cans, Plastic Bottles	No Charge	Inclusive	Full Cost	
Clean Fill	No Charge	Inclusive	Full Cost	To be determined by Supervisor (required to cover existing waste)
DrumMuster containers (only if no other alternative is available)	Free	Inclusive	Partial	By appointment
Asbestos	\$180.00 per cubic metre plus burial fee	Inclusive	Full Cost	
Asbestos burial fee	\$200.00	Inclusive	Full Cost	
Polystyrene and other lightweight material	\$150.00	Inclusive	Full Cost	
Tyres - Car	\$30.00	Inclusive	Full Cost	each
Tyres - Heavy Machinery	\$65.00	Inclusive	Full Cost	each
Dead Animals				
Small (dog, cat)	\$15.00	Inclusive	Full Cost	By appointment
Medium (sheep, goats)	\$45.00	Inclusive	Full Cost	By appointment
Large (Cattle, horse)	\$70.00	Inclusive	Full Cost	By appointment
Other				
All other waste	As per quoted price	Inclusive	Full Cost	
Penalty for refusing to pay landfill charges	\$40.00 plus original charge	Exempt		
Rubbish Collection Service				
240 litre bin replacement	\$160.00	Exempt		Based on costs plus administration fee
120 litre bin replacement	\$140.00	Exempt		Based on costs plus administration fee
Roadside Bins	\$1,040.00	Inclusive		Annual. Based on costs

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
WASTE MANAGEMENT CONTINUED				
Regional un-manned closed free tips				
Key	\$10.00 plus \$25.00 deposit			
WORK, HEALTH AND SAFETY				
Inductions - General				
Primary Inductee	\$50.00 per person	Inclusive	Full Cost	The Primary Inductee is the main person of a "one person" operation or the lead person of a group being inducted from a section of an organisation. Charge can be exempt by DTS
Secondary Inductee	\$10.00 per person	Inclusive	Full Cost	The Secondary Inductees are the remaining people from a group being inducted from a section of an organisation after the Primary Inductee. Charge can be exempt by DTS
Initial On-Site Induction				
Conducting an initial onsite induction	\$100.00 per induction	Inclusive	Full Cost	Any number of people attending. Charge can be exempt by DTS

ESTIMATED COST OF WORKS FOR DEVELOPMENT AND CONSTRUCTION PROPOSALS SCHEDULE

DEVELOPMENT	FEE/CHARGE 2020/21	TYPE	RATE BY M²
Dwelling	\$1,750.00		\$1,750.00
Units	\$1,250.00		\$1,250.00
Deck	\$300.00	Unroofed	\$300.00
Deck	\$475.00	Roofed	\$475.00
Pergola	\$375.00		\$375.00
Additions to dwelling	\$1,575.00		\$1,575.00
Garage/Shed	\$325.00	Metal (kit)	\$325.00
Garage/Shed	\$620.00	Cladded timber frame	\$620.00
Garage/Shed	\$745.00	Brick	\$745.00
Carport	\$150.00	No new slab	\$150.00
Carport	\$275.00	New Slab	\$275.00
Fence	\$575.00	Facebrick with inserted panels	\$575.00
Brushwood Fence	\$150.00	1.8m high	\$150.00
Pool Fence	\$175.00	1.5m high	\$175.00
Colourbond Fence	\$100.00	1.8 m high	\$100.00
Industrial buildings	\$1,175.00	Precast concrete < 1000m ²	\$1,175.00
Industrial buildings	\$1,120.00	Precast concrete > 1000m ²	\$1,120.00
Industrial buildings	\$800.00	Metal walls < 1000m ²	\$800.00
Industrial buildings	\$785.00	Metal walls > 100 m ²	\$785.00

LIQUID WASTE EXEMPTION SCHEDULE

Process	Requirements
Beautician	NIL
Bed and Breakfast (not more than 10 persons including proprietors)	Sink strainers in food preparation areas. Housekeeping practices (see note 4)
Day care Centre (no hot food prepared)	Sink strainers in food preparation areas. Housekeeping practices (see note 4) Nappies are not to be flushed into the toilet
Delicatessen (no hot food prepared)	Sink strainers in food preparation areas. Housekeeping practices (see note 4)
Dental technician (no x-ray)	Plaster arrestor required.
Doctor's surgery (plaster casts, no x-ray)	Plaster arrestor required.
Dog/cat groomer/salon	Floor waste basket & sink strainer required (see note 3) Animal litter and any waste disposal products may not be discharged to sewer. No organophosphorus pesticides may be discharged to sewer.
Florist	Floor waste basket & sink strainer required. No herbicides/pesticides may be discharged to sewer.
Fruit and Vegetable (retail)	Floor waste basket & sink strainer required (see note 3).
Hairdresser	Floor waste basket & sink strainer (where available)
Jewellery Shop	
Miniplater	Miniplater vessel to contain no more than 1.5L of precious metal solution
Ultrasonic washing	NIL
Precious stone cutting	If: <1000L/d plaster arrestor required >1000 L/d general purpose pit required
Mixed business (minimal hot food)	Floor waste basket & sink strainer required (see note 3) Housekeeping practices (see note 4)
Motel (No hot food prepared and no laundry facility)	Floor waste basket & sink strainer required (see note 3) Housekeeping practices (see note 4)
Nutshop	Floor waste basket & sink strainer required (see note 3)
Optical service - retail	Solids settlement tank/pit required.
Petshop - retail	Floor waste basket & sink strainer required (see note 2)
Pizza reheating for home delivery	Housekeeping practices (see note 4)
Venetian blind cleaning	NIL (see note 2)

Notes:

1. Where 'required' is used it means as required by Council
2. If activity is conducted outdoors, the work area is to be roofed and bunded to prevent stormwater ingress into the sewerage system.
3. All drainage from floors in process areas is required to pass through a dry basket arrestor
4. Food preparation activities need to comply with the housekeeping practices including:
 - a) Floor must be swept before washing
 - b) Pre-wiping of all utensils, plates, bowls etc. to the scrap bin before washing up
 - c) use of food waste disposal units is not permitted.

LIBRARY SCHEDULE				
ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
Public Library				
Inter Library Loan search fee	\$4.40	Inclusive	Full Cost	
Inter Library Loan - fee for loan requests from non-reciprocal libraries	\$16.50	Inclusive	Full Cost	
Inter Library Loan - Overseas	Cost Recovery			
Inter Library Loan - Rush fee	\$33.00	Inclusive	Full Cost	Each
Inter Library Loan - Express fee	\$49.50	Inclusive	Full Cost	Each
Reservation fee	\$1.00	Inclusive		
<i>An exception applies to reservations placed under the following member categories: Class Cards, Book Clubs, Branch Libraries, Housebound, Home Library, Hospitals & Nursing Homes, Inter Library Loans, Wagga \$0.00</i>				
Replace member card	\$2.00	Inclusive		
Replacement charge (lost/damaged collection item under \$10 purchase cost)	\$5.00 plus replacement cost	Exclusive		Flat fee plus replacement cost
Replacement charge (lost/damaged collection item over \$10 purchase cost)	\$10.00 plus replacement cost	Exclusive		Flat fee plus replacement cost
Lost or damaged CD/DVD Cases (One-time CD/DVD/MP3 cases)	\$3.30	Inclusive		
Lost or damaged CD/DVD Cases (multi CD sound recording cases)	\$11.00	Inclusive		
Overdue items fines	Maximum \$12.00 per item	Exempt		Flat fee per item plus charge per work day
Periods of amnesty apply when no overdue fines are charged for specified periods	-			Specified days to be announced
<i>An exception applies to fines on overdue items borrowed under the following member categories: Class Cards, Book Clubs, Branch Libraries, Housebound, Home Library, Hospitals & Nursing Homes, Inter Library Loans, Wagga Community Links \$0.00. This exception does not extend to lost or damaged items</i>				
Library Bags	\$2.00	Inclusive		
Library Backpacks	\$5.00	Inclusive		
Mobile Library - A4 printing/ photocopying (black & white)	\$0.20	Inclusive		Per Page
Mobile Library - A4 printing/ photocopying (colour)	\$0.55	Inclusive		Per Page
Public Library Programs	\$2-\$50 (depending on content)	N/A		Each
Professional Research Fee	\$66.00	Inclusive		Per hour includes photocopying and postage
Visitor's Fee (non-refundable) - 1 month	\$33.00	Inclusive		
Visitor's Fee (non-refundable) - 3 months	\$88.00	Inclusive		
Public Library				
RRL Membership Fee for non-residents (excluding eligible reciprocal members and residents of Wahguna and Yarrawonga) - 12 months	\$110.00	N/A		

ACTIVITY	FEE/CHARGE 2020/21	GST STATUS	COSTING METHOD	COMMENT
RRL Membership Fee for Victorian residents of Wahguna and Yarrawonga - limited membership no charge (a limit of 4 physical loans at any one time and no access to any other physical or electronic collections, programs or services)	NIL	Inclusive		12 months
RRL Membership Fee for Victorian residents of Wahguna and Yarrawonga - full membership - 12 months	\$55.00	Inclusive		12 months
RRL Book Club membership (per club of 10 members)	\$400.00	Inclusive		Per Book Club
Replacement charge for lost or damaged book club collection items	\$40.00	Inclusive		Per Item
Additional storytime pack	\$44.00	Inclusive		
Additional holiday program	\$242.00	Inclusive		
Processing/cataloguing fee for additional items - processed book item with cataloguing	\$7.50	Inclusive		Per Item
Processing/cataloguing fee for additional items - processed non-book item with cataloguing (includes One-Time CD/DVD/MP3 cases)		Inclusive		Each
Processing/cataloguing fee for additional items - processed non-book item with cataloguing (includes multi-CD sound recording cases)		Inclusive		Each
Additional computer terminal and associated peripherals	\$3,025.00	Inclusive		Each
Replacement charge for e-Readers that are lost or damaged beyond reasonable repair (repair cost more than \$75)	\$165.00	Inclusive		
Replacement cost for lost or damaged e-Reader charging cords	\$36.30	Inclusive		
Additional Libero Licenses	\$1,001.00	Inclusive		Each

FDC SCHEDULE		
Care Cost per Child		
	FEE/CHARGE 2020/21	NOTES
Within care hours (8am-6pm, Monday - Friday)	As per educator schedule	
Casual or out of core hour care	As per educator schedule	
Weekends/Public Holidays/Overnight	As per educator schedule	<i>Overnight care is only permitted on special cases and must be pre-approved by Family Day Care Nominated Supervisor/Coordinator</i>
Note: The CCS Cap rates contained in the FDC Schedule have been advised by the department in alignment with the new Child Care Subsidy effective July 1 2018.		
Scheme Levy		
Parent Administration	An administration fee of \$1.30 per child per hour is charged	An administration fee of \$1.10 per child per hour is charged
Educator Administration	An equipment and administration fee of \$13.50 per week is charged. This includes the Harmony for Educators web module.	An equipment and administration fee of \$13.20 per week is charged. This includes the Harmony for Educators web module.
Additional Harmony module fees (optional)	Cash book module - \$2.75 per week. Program and Practice module \$3.30 per week. <i>Note: these fees are set by 'Redbourne Group' and are subject to change.</i>	Cash book module - \$2.75 per week. Program and Practice module \$3.30 per week. <i>Note: these fees are set by 'Redbourne Group' and are subject to change.</i>
Allowances		
Travel - Educator transport fee	Per educators schedule	Per educators schedule
Allowable Absences		Entitlement
Parents are allowed to claim a maximum of 42 care days per child per year. Absences taken after the 42 days limit will not attract Child Care Subsidy and are payable at full fee.	Price per individual educators schedule. Child Care Subsidy will not be paid for absences where fees are charged to reserve a place for a child who has not yet started care. Child Care Subsidy will not be paid for absences once a child has ceased care.	Price per individual educators schedule. Child Care Benefit will not be paid for absences where fees are charged to reserve a place for a child who has not yet started care. Child Care Benefit will not be paid for absences once a child has ceased care.
Holding Fees	Price per individual educators schedule (where relevant)	Price per individual educators schedule (where relevant)
Rostered Days Off and Shift Work	These are considered separately and must be supported with a letter from the parent and/or employer.	These are considered separately and must be supported with a letter from the parent and/or employer.
Overtime/Penalty Rate	At the educators discretion or per the educators individual schedule, to be charged where the parents are late picking up children	At the educators discretion or per the educators individual schedule, to be charged where the parents are late picking up children
<i>Note: Overtime/Penalty rate is fully payable by parents (it is not covered by the Child Care Subsidy)</i>		
24 Hour Care	14 periods of 24 hour care are available per financial year per child. The service must gain approval from the Department of Education in writing beforehand.	14 periods of 24 hour care are available per financial year per child. The service must gain approval from the Department of Education in writing beforehand.

Termination of Care	Parents are required to give at least 14 days notice to the educator of ceasing care arrangements otherwise full fees will be charged. Child Care Subsidy will not be paid for absences once a child has ceased care.	Parents are required to give at least 14 days notice to the educator of ceasing care arrangements otherwise full fees will be charged. Child Care Benefit will not be paid for absences once a child has ceased care.
<p><i>Note: Family Day Care educators set their own individual fee schedules, which may include costs that are higher than the base fees schedule rates, with the exception of the Parent administration levy and the Educator administration levy.</i></p>		

PRESCHOOL SCHEDULE		
Care Cost per Child	FULL FEE/CHARGE 2020/21	SUBSIDISED FEES 2020/21 (where applicable)
Please note: these fees are charged per calendar year and will be effective January 2021 - December 2021		
Within care hours - 4 year olds (9am-4.30pm, Monday - Thursday)	Mon - Thurs (4 year olds)- Full fee per child per day- maximum \$80	Mon - Thurs (4 year olds)- 2 days/15 hour session per week - \$45 (Please note: this is a government subsidised fee for four year old children in the year before attending school. Child must enrol and attend 15 hours per week to access subsidy) - 1/2 day fee/ - \$12.00 (The half day fee applies on show day public holiday)
Health Care Card Holders (HCC)		Health Care Card holders - HCC - \$12 per day (Mon - Thurs) - No half day rate
Aboriginal and Torres Strait Islanders (ATSI)		Aboriginal and Torres Strait Islanders - (ATSI) - \$12 per day (Mon - Thurs) - No half day rate
NB: For 3 year old sessions please refer to the MRU schedule		
Excursions/Incursions	Excursions/Incursions are charged to families on their fee statements each term and will vary depending on cost. Some of these excursions may be subsidised by the service where applicable.	
Allowances		
Overtime/Penalty Rate	\$10 flat rate after 10 minutes from (commencement of day and *remove*) end of day session then \$5 for each 5 minute increment after. <i>Penalty rate is fully payable by parents. It is not covered by funding or child care subsidy.</i>	
Cancellation of Care	2 weeks notice required to receive refund of paid fees	

MRU (LDC) SCHEDULE		
Care Cost per Child	FEE/CHARGE 2020/21	
UNGARIE CENTRE-BASED CARE		
Within care hours (9.30am-3pm, Wednesday, Thursday) 5.5 hours	\$11 per hour - daily fee of \$60.50	Note: 2019-20 CCS Cap of \$11.98/hour. This will change (increase) as of July 1 2020
BLAND CENTRE-BASED CARE		
Within care hours (9.00am-3pm, Monday - *remove* Friday) 6 hours	\$11 per hour - daily fee of \$66.00	Note: 2019-20 CCS Cap of \$11.98/hour. This will change (increase) as of July 1 2020
Service Levy - This levy only applies to out of town Centre-based care - (Ungarie Preschool)		
Parent Administration	<u>One day per week session</u> - An administration fee of \$80 per child per term is charged <u>Two days per week session</u> - an administration fee of \$160 per child per term is charged	This is to cover administration costs and staff travel time to and from venues. Child Care Subsidy will not be paid for administration fee costs.
Allowable Absences		Entitlement
Parents are allowed to claim a maximum of 42 care days per child per year. Absences taken after the 42 days limit will not attract Child Care Benefit and are payable at full fee.	Child Care Subsidy will not be paid for absences where fees are charged to reserve a place for a child who has not yet started care. Child Care Subsidy will not be paid for absences once a child has ceased care.	
Overtime/Penalty Rate	\$10 flat rate after 10 minutes then \$5 for each 5 minute increment	
<i>Note: Overtime/Penalty rate is fully payable by parents (it is not covered by the Child Care Subsidy)</i>		
Termination of Care	2 weeks notice required to receive refund of paid fees. Child Care Subsidy will not be paid for absences once a child has ceased care.	

VACATION CARE SCHEDULE		
Care Cost per Child	FEE/CHARGE 2020/21	Notes:
Within care hours (8.30am-5pm, Monday - Friday) 8.5 hours/day	Daily fee charged \$30 per day. Family of 3 or more children, maximum \$70 per day.	
Excursions/Incursions	Excursions/Incursions are charged to families depending on advertised programmed activities. Fee will vary depending on cost; some of these excursions may be subsidised.	
Overtime/Penalty Rate	To be charged where the parents are late picking up children. \$10 per child if collection after 5.10pm. Then \$1 per minute for each 1 minute interval thereafter.	
Cancellation of Care	Parents are required to give at least 24 hours notice to the service of cancellation of care arrangements/bookings otherwise full fees will be charged.	Please note: bookings cannot be transferred to another child.

NATIONAL COMPETITION POLICY PRICING

In accordance with the National Competition Policy Guidelines, the Council has categorised two of its activities as Business Activities:

- Sewerage Disposal
- Rubbish Collection Service

Council activities are not subject to income tax and some other forms of taxation. National Competition Policy guidelines, however, require Council to determine the results of aspects of its operations that are considered to be equivalent to similar private sector business operations that are subject to all forms of taxation. Indirect taxes such as payroll and fringe benefits have to be included as expenses where applicable. Taxable items have been determined and a corporate rate of tax equivalent to 30% calculated. This exercise enables comparison between similar public and private sector businesses.

Council believes that it has a responsibility to provide both these entities as essential services to the residents of the Shire as part of its Community Service Obligation (CSO) and is prepared to accept a level of subsidisation in operations for the benefit of the Shire.

The table displayed below provides details of the estimated operating result for the two entities for 2020/2021

Business Activities	Income	Expenditure	Net Result
Sewerage Disposal	\$1,753,695.00	\$1,753,695.00	\$ 0.00
Rubbish Collection Service	\$1,432,393.00	\$1,4232,393.00	\$ 0.00



BLAND SHIRE COUNCIL
west wyalong

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Draft Revenue Policy 2020/21



**Bland Shire Council
Revenue Policy 2020/21**
Adopted: June 2020

From [REDACTED] >
Sent: Friday, 22 May 2020 11:33 AM
To: Council Records <council@blandshire.nsw.gov.au>
Subject: Bland Shire Council Rate Increase

To Ray Smith and Bland Shire Councillors

I am writing to object to the increase of the rates set by the Bland Shire Council for the next financial year.

The current COVID-19 crisis is having a serious financial impact on many people, not only the town people but also the district's farmers who are still recovering from the drought, which was only last year and the previous years, which I think everyone has forgotten about.

The people who have had reduced their working hours through no fault of their own as well as the people who have lost their jobs would be the most seriously affected by any increase in rates.

Businesses who have had to shut their doors over the last couple of months due to the COVID-19 have had no income and some would be experiencing genuine financial hardship in paying for basic food and essentials.

I realise there are projects identified in your budget, however Council has received numerous funding grants in recent years for a multitude of projects so I have to wonder if it is absolutely necessary to commit to your projects in these times of hardship.

Please reconsider your decision on the rate increase for this year so we may all try to recover.

Yours faithfully,

[REDACTED]

8.7 Child Safe Organisation and Endorsement of Children's Services Unit Policies



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and Care Services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resources Unit Vacation Care and Toy Library services)

Authors: Director Corporate and Community and Children's Services Coordinator

Introduction

In keeping with Council's Delivery Program strategy on the provision of services to children within Bland Shire, an extensive review process has been undertaken of Policies and Procedures across the Children's Services Unit (CSU). This report seeks Council's endorsement of policies from CSU. In addition to this, recent legislative changes now require Council's to adopt a more proactive approach to the safety of children within our community and, as such, seeks Council's endorsement for it to move to become a Child Safe Organisation.

Financial Implications

There are no financial implications other than those related to the advertisement of the policies on exhibition.

Summary

The Children's Services Unit policies have been through an extensive review process, with feedback requested from approximately 230 families, staff and Educators representing services auspiced by Bland Shire Council. The Policies listed are a requirement under the Education and Care Services National Regulations 2011. All changes have been highlighted for your information.

All policies presented are a requirement under the Education and Care Services National Regulation 2011, they also assist the Approved Provider and staff to undertake their duties and provide clear, consistent and transparent practices.

The policy review process is outlined below:

- Policy is reviewed by the Children Services Coordinator in consultation with Bland Preschool, Mobile Resource Unit and Family Day Care service leaders.
- Updates and recommendations are included at this time, as well as any changes to regulatory/legislative requirements.
- A draft copy is distributed via email to all service families, including;
 - Bland Preschool
 - Bland/Temora Family Day Care
 - Mobile Resource Unit
 - Vacation Careas well as all Children's Services Unit staff via internal electronic communication.
- Feedback is requested to be provided by a nominated date (14 days).
- Any comments are responded to and implemented if applicable.
- Final draft is submitted to the Director Corporate and Community Services for consultation at Manex.

- Where the policy contains updated statutory requirements, a report is submitted in the Council Business Agenda for adoption by Council.
- Once adoption has been received, the new policy is uploaded to the BSC website.

Supervision Policy (**Attachment One**)

This policy outlines the requirements relating to effective supervision of children, necessary to reduce the exposure of children to hazardous situations and to guide Educators in meeting their duty of care as outlined in the Education and Care Services National Regulations. The policy objective has been updated to reflect the requirement for 'effective' supervision in addition to 'adequate' supervision. Educator responsibilities have been updated to include additional activities which require adult supervision and awareness.

Excursion and Regular Outing Policy (**Attachment Two**)

This policy outlines responsibilities of all Children Services staff in ensuring when children leave the service in the care of Educators that potential risks are managed and the Education and Care National Regulations are followed prior to and during the excursion. This policy has had substantial additions to now include responsibilities by the Nominated Supervisor in ensuring regulations are followed as well as responsibilities of Educators in conducting risk assessments and procedures to follow if a child became lost on an excursion. The policy now includes the points an excursion risk assessment must include to comply with regulations. As part of this policy, the Family Day Care Coordination Unit is also requesting that Family Day Care Educators communicate with the Coordination Unit when they are leaving the FDC residence, as a risk management strategy and to provide timely assistance to Educators if required.

Child Protection Policy (**Attachment Three**)

This policy is required under the Early Education and Care National Regulations to guide staff and organisations in response to children at risk of significant harm. This policy is not due for review until October 2020; however, from 1 March 2020 the process for reporting allegations within services has changed with the Reportable Conduct Scheme now being operated by the Office of the Children's Guardian (OCG). The policy has undergone extensive alterations, outlining changes to the reporting obligations and investigation requirements on reportable allegations or reportable convictions made against employees, contractors and volunteers as now required under the Children's Guardian Act 2019. The method of how Mandatory Reporters (all Children Services staff) report concerns for children's welfare has been updated to reflect current websites and phone number as well as updated legislation, reference points and terminology.

Child Safe Organisation

Further to above Child Protection Policy and in keeping with changes to the Reportable Conduct Scheme as well as the commencement of the Children's Guardian Act 2019, organisations such as local Councils are required to have systems, policies, and processes about how they handle reportable conduct allegations in place, not just within their Children's Services Units but across the whole organisation. This is designed to create a Child Safe Organisation which the Australian Children's Commissioners and Guardians define as those that conscientiously and systematically:

- Create conditions that reduce the likelihood of harm to children,
- Create conditions that increase the likelihood of identifying and reporting harm, and;
- Respond appropriately to disclosures, allegations or suspicions of harm.

At the 9 June meeting Council's Senior Management (Manex) considered information from the OCG in relation to Child Safe Organisations including Child Safe Standards and a Draft Child Safe Policy (**Attachment Four**). The Child Safe Standards recommended by the Royal Commission into Institutional Responses to Child Sexual Abuse provide a framework so organisations can create cultures and adopt strategies to keep children safe from harm. There are ten standards, the first of which is that the organisation publicly commits to child safety and leaders champion a child safe culture.

The Child Safe Policy guides workers (paid and volunteer) on how to behave when interacting and engaging with children in our organisation. The policy focuses on how we can build and maintain a child safe environment which is inclusive, transparent and promotes children's participation.

There are sections of the Council organisation which have existing reportable conduct obligations and under the recently commenced Children's Guardian Act 2019 Council will now have other reporting responsibilities. Council have also been provided with resources and advice from the OCG to help support Child Safe processes across the organisation. Attached to this report (**Attachment Five**) is Information providing an overview of the Child Safe Standards and a fact sheet (**Attachment Six**) which provides further detail on each of the standards.

Recommendation:

That Council:

- 1. Endorses the Children's Services Unit Policies listed below as required by the Education and Care Services National Regulation 2011.**
 - **Supervision Policy**
 - **Excursion and Regular Outing Policy**
 - **Child Protection Policy**
- 2. Endorses the Child Safety Policy and actions to make Bland Shire Council a Child Safe Organisation.**
- 3. Place the policies on public exhibition for a period of 28 days for community comment.**
- 4. Formally adopt and implement the exhibited policies across Bland Shire Council should there be no further comment from the community on the exhibited documents.**

ATTACHMENTS

Attachment One: Supervision Policy
Attachment Two: Excursion and Regular Outing Policy
Attachment Three: Child Protection Policy
Attachment Four: Draft Child Safe Policy
Attachment Five: Child Safe Standards overview
Attachment Six: Fact Sheet on Child Safe Standards



POLICY STATEMENT Children Services Unit

SUPERVISION POLICY

ORIGINAL ADOPTION DATE: December 2017

Policy Objective

The Children Services Unit understands it has a duty of care to ensure that children are provided with a safe and secure education and care environment that is effectively supervised. Adequate supervision means that an Educator can respond immediately, including when a child is distressed or in a hazardous situation. Effective supervision also requires an Educator to be actively involved with children. It is not the intention of this requirement that Educators merely 'stand back and watch'.

Policy Statement

Supervision can prevent and reduce accidents through early detection of potential hazards and an awareness of children, and their activities. Children must be adequately supervised at all times that they are being educated and cared for both at the service and on excursions. Educators are encouraged to evaluate their supervisory practices and implement plans that increase their awareness of the layout, risk management and supervisory choices within the varying environments.

Statutory Legislation & Considerations

- Children (Education and Care Services National Law Application) Act 2010
- Education and Care Services National Regulations 2011: 101, 115, 168, 176
- National Quality Standard: 2.2.1

Definitions

In this policy 'Educator' refers to Educators employed by Bland Shire Council Children Services Unit and Educators registered with the Bland/Temora Family Day Care Scheme.

Roles and Responsibilities

The Approved Provider will

- Ensure that premises are maintained to facilitate supervision of children at all times while considering the need to maintain the rights and dignity of all children.
- Ensure that the age and supervision requirements for Educators are maintained at all times and Educators who are under eighteen years of age may work at a

centre-based service, provided they do not work alone and are adequately supervised at all times by an Educator who is over eighteen years of age.

- Notify the regulatory authority within 24 hours if a child appears to be missing, cannot be accounted for, appears to have been taken or removed from the premises, or has mistakenly been locked in or out of the education and care service premises.

The Nominated Supervisor will

- Carefully plan rosters that ensure continuity of care and adequate supervision at all times when children are being cared for and educated in the service and on excursions.
- Ensure that a risk assessment is carried out before authorisation is sought for an excursion. The risk assessment will consider and identify the number of adults required to ensure continuous adequate supervision throughout the excursion.

Educators will

- Prioritise children's safety when supervising children.
- Inform new and relief Educators with **supervision training as a part of the induction process including** supervision arrangements and what is required of them in relation to supervising children.
- Arrange the environment to maximise the ability of Educators to supervise all areas accessible to children.
- **Assess all equipment and objects in the indoor and outdoor environment to ensure that they do not present a means for children to leave the premises unattended. E.g. enable fences to be climbed.**
- Ensure that correct child/Educator ratios are maintained throughout the environment. All children will be within sight and/or sound of educators at all times. No child will be left alone at nappy change times.
- Position themselves effectively for supervising children's play for both indoor and outdoor areas. They will take into consideration the layout of the premises and grounds, any higher risk activities, the presence of any animals, the location of activities and the location of bathrooms and nappy change facilities.
- Scan the environment while interacting with individuals or small groups. Educators will position themselves to maximise their view of the environment and children's play.
- Be aware of the importance of communicating with each other about their location within the environment.
- **Develop a routine to support the supervision and safety of children during delivery and collection times.**
- Respect that children require different levels of active supervision by taking into account their knowledge of the children and the children's ages and abilities. Therefore, adequate supervision may differ with each individual child.

- Ensure that supervision arrangements are respectful and that interactions with children are meaningful. Educators will encourage children’s independence while respecting individual abilities and needs.
- Supervise children during rest periods. Children will be positioned and supervised according to the *Safe Sleep & Rest Time* policy.
- Implement consistent supervision strategies and not perform other duties while responsible for the supervision of children.
- Ensure that hazardous equipment, machinery and chemicals are inaccessible to children.
- Ensure water play activities are supervised at all times.
- Not leave children in an unattended vehicle, under any circumstance. This applies even if the vehicle remains in sight of the Educator.
- With the exception of Family Day Care Educators, ensure personal mobile phones are not in use whilst supervising children unless given direct approval by the relevant Supervisor.

References

- Guide to the National Quality Standard 2018
- Community Early Learning Australia

Authorisation:

Status	Committee	N/A	
	Manex	N/A	
Owner	Director Corporate, Community & Development Services		
EDRMS Doc. ID			
Superseded Policy			
Date of Adoption/ Amendment	Revision Number	Minute Number	Review Date
December 2017	0		December 2019
December 2019			December 2021
Related Council Policy / Procedure			



POLICY STATEMENT Children Services Unit

EXCURSION AND REGULAR OUTING POLICY

ORIGINAL ADOPTION DATE: 18 February 2014

Policy Objective

Bland Shire Council Children Services Unit are committed to providing excursions and regular outings that are well considered and planned, provide meaningful experiences and ensure the health, safety and wellbeing of children at all times.

Policy Statement

Excursions and regular outings provide the opportunity to expand a child's experience, explore different environments and learn from new activities. The Children Services Unit are committed to ensuring excursions are conducted in a safe manner and comply with National Regulations.

Statutory Legislation & Considerations

National Law: Section 167

National Regulations: Regulations 100-102, 168

National Quality Standard 2.2.1

Definitions

In this policy, Educator refers to staff employed by Bland Shire Council Children Services Unit and Educators registered with the Bland/Temora Family Day Care Scheme.

An excursion is defined as an activity in which children are taken from the service location, whether being the centre based service location or a Family Day Care home; by an authorised person (Educator) for recreational and educational purposes. An excursion is not part of the regular routine. An example of an excursion is a visit to a zoo or museum. Children are not to participate in an excursion unless parental or authorised nominee written authorisation for the child to participate in the excursion has been given.

A regular outing is an excursion that forms part of the regular routine. An example of a regular outing is a visit to a nearby approved park or to the local library. Written authorisation may be given for a child to participate in regular outings on the service enrolment form. A risk assessment for regular outings is carried out once per 12 month period; provided the circumstances around the regular outing have not changed in any way since the initial risk assessment was conducted. Parental authorisation is required once in a 12 month period, initially via the enrolment form and at the beginning of each subsequent year.

An inursion is defined as an activity delivered by an external provider for recreational and educational purposes in which children remain at the service.

Roles and Responsibilities

The Nominated Supervisor will

- ensure Educators conduct a Risk Assessment to identify and assess the risk an excursion, incursion or regular outing may pose to the safety, health and wellbeing of any child, specifying how the service will manage any identified risks;
- ensure Risk Assessments remain current for a period of 12 months;
- inform parents at their initial registration of the requirements in relation to excursions and regular outings;
- provide documentation that will ensure the service meets legislative requirements in regards to child participation in excursions and regular outings including Risk Assessments and parental permission;
- provide support to Educators to adhere to regulatory requirements prior to and during excursions and regular outings, and
- ensure excursions, regular outings or incursions are not to a swimming pool or other water related activity where there are significant water hazards (such as rivers, lakes, dams or beaches).

Educators will

- ensure no child is taken on an excursion or regular outing unless written permission from a parent or authorised nominee has been received;
- ensure the excursion or regular outing is reflected in the educational program and based on children's interest;
- conduct a Risk Assessment which identifies and assesses risks that excursions and regular outings may pose on the health and wellbeing of the children outside the service;
- ensure that a suitably equipped and well stocked first aid kit and mobile phone with contact details are taken on all excursions and regular outings and that an Educator with approved first aid qualifications is in attendance.
- consider supervision implications before conducting the excursion or regular outing and ensure children are supervised at all times on excursions and regular outings;
- ensure every reasonable attempt is made to keep children away from areas or persons where alcohol, smoke or drugs have been consumed;
- ensure children are transported in a safe manner in the appropriate child restraints, if applicable. No child in care is to be left unsupervised in a vehicle. The child must not be left in the vehicle with any other person other than the Educator. If a child is left unattended in a vehicle the Educator may be guilty of an offence;

- advise families of any additional costs incurred by the excursion, incursion or regular outing prior to the event;
- make amendments to the original Risk Assessment if the circumstances of an excursion or regular outing have changed, and resubmit for authorisation;
- where practical, if a child is lost on an excursion or regular outing,
 - search the area, notifying venue staff for assistance;
 - if the child remains lost, staff remain with all children whilst notifying the Children Services Unit;
 - Children Services Unit gathers relevant information of the child, seeking assistance from additional Educators to maintain ratio at the venue;
 - Educators at the venue contact relevant emergency personnel and parent;
 - one Educator is to remain at the venue until the child is found or emergency personnel attend;
 - all other children and Educators return to the Service/families as soon as possible;
 - notification to regulatory authorities undertaken as required.

In addition, Family Day Care Educators will

- complete an excursion proposal form and submit to the **Coordination Unit** for approval prior to the excursion date;
- submit Risk Assessments to the Coordination Unit at least **48 hours PRIOR to the date of the excursion or regular outing taking place for approval**. The risk assessment must be thoroughly completed;
- advise the Coordination Unit **PRIOR** to taking a child on an excursion or regular outing stating destination, children in care and approximate time of return;
- contact the Coordination Unit for advice if any unforeseen emergencies arise.

Families will

- read and sign the current enrolment form and regular outing form prior to giving authorisation for children to be taken outside service;
- be welcome to attend excursions and regular outings but will not be left in sole charge of children in care or considered part of the required Educator to child ratio;

- be notified of any additional costs incurred by the excursion or regular outing.

A Risk Assessment must be carried out in relation to any excursion, regular outing or incursion *before* parental permission is sought and the activity takes place. Risk Assessments must be made available for parents to view upon request.

The Risk Assessment must:

- identify and assess risks that the excursion or regular outing may pose to the safety, health or wellbeing of any child being taken out of the service; and specify how the identified risks will be managed and minimised;
- outline the proposed route and destination for the excursion or regular outing; and
- any water hazards; and
- any risks associated with water-based activities; and
- the transport to and from the proposed destination for the excursion or regular outing; and
- the number of adults and children involved in the excursion or regular outing; and
- given the risks posed by the excursion or regular outing, the number of educators or other responsible adults that is appropriate to provide supervision and whether any adults with specialised skills are required; and
- the proposed activities; and
- the proposed duration of the excursion or regular outing; and
- the items that should be taken on the excursion or regular outing.

Related documents

This policy should be read in conjunction with the Children Services Unit Transport Policy.

Key Resources

Guide to the National Quality Framework 2018

Authorisation:

Status	Committee	N/A	
	Manex	N/A	
Owner	Director of Corporate, Community and Development Services		
EDRMS Doc. ID	403920		
Superceded Policy			
Date of Adoption/ Amendment	Revision Number	Minute Number	Review Date
December 2011	0	10.10	April 2013
February 2013	1		January 2016
February 2014	2		February 2015

19 June 2018	3		March 2020
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Related Council Policy / Procedure
<ul style="list-style-type: none">• Transport Policy
<ul style="list-style-type: none">• Water Safety Policy

CHILD PROTECTION

ORIGINAL ADOPTION DATE: 5 August 2014

Policy Objective

To ensure all stakeholders are aware of their Child Protection responsibilities in ensuring every reasonable precaution is taken to protect children enrolled in Bland Shire Children Services from significant harm.

Policy Statement

Council is committed to ensuring the health, safety and welfare of all children entrusted in the care of Children Services staff whilst ensuring the highest levels of professional integrity and behaviour is displayed at all times. Every child has the right to be cared for in a safe, secure environment at all times. It is important that every child coming into care is kept safe, is nurtured, and has their emotional and physical needs met.

All educators and staff of our services are mandatory reporters and are required to report to the Department of Communities and Justice when they have reasonable grounds to suspect that a child or young person is at risk of significant harm and have current concerns of the safety, welfare or wellbeing of a child within Children Services.

Statutory Legislation & Considerations

Children's Guardian Act 2019

Children and Young Persons (Care and Protection) Act 1998

Child Protection (Working with Children) Act 2012 No 51

Child Protection (Working with Children) Regulation 2013

Children (Education and Care Services National Law Application) Act 2010

Education and Care Services National Regulations 2011: 84, 85, 86, 87, 162.

National Quality Standard: 2.2.3

Definitions

Staff - employees of Bland Shire Council Children Services and Educators registered with the Bland/Temora Family Day Care Scheme. Staff extends to volunteers; and contractors where they are required to hold a Working With Children Check for the purposes of their work.

Child – according to the Children and Young Persons (Care and Protection) Act 1998, is a person who is under 16 years of age.

Roles and Responsibilities

Approved Provider

- Ensure new or vacant positions identified as child related shall be advertised in such a manner to indicate they are subject to providing a Working With Children Check number on application and a **subsequent cleared verification status**. No person will be considered for employment in any capacity (paid or not paid) if verification of their Working With Children Check returns a **response other than 'cleared'**. Employment shall not commence until this process is **completed**.
- **Ensure all staff members within the Children Services Unit are advised of the existence and application of the current child protection law; and any obligations that they may have under that law.**

Nominated Supervisor

- **Orient every working adult to this child protection policy and Mandatory Reporter responsibilities, ensuring their regular review of these.**

Staff

- Where an employee has a change in the status to their Working With Children clearance, they shall advise the **Nominated Supervisor** immediately. **Considering the check result outcome**, the **Nominated Supervisor** will remove the employee from child related work immediately. Outcomes of such a change to the Working With Children Check status may result in redeployment to a non-child related role (if a suitable position is available), suspension from duty or termination.

In addition, Family Day Care Educators

- **Provide the Nominated Supervisor with Current Working With Children Checks for all household members over the age of 18.**

Families

- **Will maintain confidentiality and respect the privacy of those involved in any incident that may occur.**
- **Seek support and advice from Bland Shire Council Children Services Unit if required.**

Disclosures of abuse

Educators

- Develop trusting and secure relationships with all children at the service.
- React calmly to a child making the disclosure.
- Listen attentively and later write down the child's **exact words**.
- Do not prompt the child for further details or ask leading questions which would make the child feel uncomfortable or has the potential to jeopardise any future legal proceedings that may arise as a result of any investigation.
- Provide comfort and care to the child.

- Reassure the child or young person that:
 - It is not their fault;
 - It was right to tell;
 - It is not OK for adults to harm children - no matter what;
 - Explain what will happen now - that it is part of your job to tell people who can help the child or young person.

Documentation of concerns for children in care

Nominated Supervisor

- Support staff through the process of documenting and reporting current concerns of children at risk of significant harm.
- Provide staff with clear guidelines around documentation and a template to support this.

Educators

- Make a record of the indicators observed that have led to the belief that there is a current risk of harm to a child or young person. Information on indicators of risk of harm are outlined on the [ChildStory website - A Mandatory Reporter's Guide To Selecting A Decision Tree](https://reporter.childstory.nsw.gov.au/s/article/Guide-To-Selecting-A-Decision-Tree), found at <https://reporter.childstory.nsw.gov.au/s/article/Guide-To-Selecting-A-Decision-Tree>

Mandatory reporting

Nominated Supervisor

- Provide all staff and educators working directly with children with a copy of this *Child Protection Policy* and [online access to the Mandatory Reporter Guide](#).
- Display the **Child Protection helpline number 132 111** on all emergency phone lists in the interests of timely reporting.

Educators

1. In an emergency, where there are urgent concerns for a child's health or life, it is important to contact the police, using the emergency line **000**.
2. Discuss concerns with the Nominated Supervisor.
3. Using the *Mandatory Reporter Guide Decision Tree* at <https://reporter.childstory.nsw.gov.au/s/mrg>, answer the questions relating to concerns about the child or young person. At the end of the process, a decision report will guide as to what action to take. The Nominated Supervisor is available if staff require assistance to use this online tool.
4. If the *Mandatory Reporter Guide* determines that there are grounds to suspect a risk of significant harm to the child or young person, the staff member is to advise the Nominated Supervisor of their intention to make a report. Phone the

Department of Communities and Justice **Child Protection Helpline number on 132 111 or complete the e-report on Childstory e-reporter** (an online account is necessary).

5. Mandatory reporters should note that legislation requires that they continue to respond to the needs of the child or young person (within the terms of their work role) even after a report to the **Child Protection helpline / Childstory e-reporter** has been made.
6. Advise the Nominated Supervisor when a report has been made to the Child Protection helpline / Childstory e-reporter and provide documentation.
7. If the *Mandatory Reporter Guide* determines that a staff member's concerns do not meet the risk of significant harm threshold they do not need to make a report to the **Child Protection Helpline / Childstory e-reporter**. However, they should discuss the matter with the Nominated Supervisor to determine whether the child or family would benefit from the assistance of another agency.
8. The staff member should monitor the situation and if they believe there is additional information that could be taken into account, repeat steps as required.

Allegations against Staff

To submit a complaint against a staff member, the complainant shall be requested (where practicable) to provide the following information in writing to the General Manager (Approved Provider).

- a) Name of person registering the complaint.
- b) Name of the staff member allegedly involved.
- c) Details of alleged incident, including the date(s) and place the incident(s) are alleged to have taken place.
- d) The name(s) of any person who witnessed the event or related events.
- e) Sign and date documented report.

Where the allegation is a direct disclosure from a child, if the child's free discourse is enough to give an understanding of the type of allegation it is important to provide support but not ask further questions. If further questioning is necessary to clarify the nature of the concern, it is important to ask open-ended questions.

The Approved Provider and Nominated Supervisor

All allegations of abuse are to be taken seriously and investigated by Bland Shire Council in the first instance and then appropriately acted upon.

1. In cases where a child is at immediate risk of serious harm from a staff member, immediate steps are to be taken to prevent and cease contact between the parties.
2. If the reportable allegation is a criminal offence, a report to the Police is the first step following addressing immediate risks to children. If a report to Police is made, Council is not to take any further investigative action or risk management actions without first confirming those actions with Police. This is to ensure that any Police

- investigation is not compromised. Do not take any action to, directly or indirectly, alert the staff member to the allegation until clearance to do so is provided by Police.
3. If the Mandatory Reporter has reasonable grounds to suspect that a child is at risk of serious harm, a report to the Child Protection Helpline or Childstory e-reporter of the Department of Communities and Justice is required immediately. It is important to advise the helpline if a report to Police has been made.
 4. Following reports to the Police and Department of Communities and Justice if applicable and an initial risk assessment, determine if the allegation constitutes a reportable allegation. Definitions of reportable conduct can be found at <https://www.kidsguardian.nsw.gov.au/child-safe-organisations/reportable-conduct-scheme/employers-faq/legal-definitions>
 5. If the allegation constitutes a reportable allegation, notify the Office of the Children's Guardian within **7 business days of becoming aware** of the reportable allegation or conviction. The report is to contain the date the report was received, type of reportable conduct, name of employee (Date of birth and WWCC number), name and contact details for Council, whether Police were notified, whether a Risk Of Significant Harm report was made, risk assessment and management actions and any other additional information.
 6. If a report to the Police and/or Department of Communities and Justice has not been made; or Council has been advised to proceed with an investigation, in consultation with the Director Corporate and Community Services, an investigation plan of the matter will be developed. Up to date guidance on required procedures for the investigation is to be sought from The Office of the Children's Guardian. Fact sheets to guide risk management and each stage of an investigation can be found at <https://www.kidsguardian.nsw.gov.au/child-safe-organisations/reportable-conduct-scheme/fact-sheets>
 7. Undertake a risk management approach following an allegation to ensure the protection and safety of children, staff and visitors to the service. Based on this risk assessment, decisions will be made in order to manage the risks that have been identified. This ongoing risk assessment and risk management plan will form part of the investigation, including a final assessment of risk, regardless of the finding. This will form part of the final report submitted to the Office of the Children's Guardian.
 8. A final or interim report is to be submitted to the Office of the Children's Guardian **within 30 calendar days**.

In addition, within Family Day Care

- If the allegation is against a Family Day Care Educator, the Educator will be suspended from duty and children removed from his/her care until the matter is finalised.
- If the allegation is against a member of the Family Day Care Educator's home, that person is to be removed from the Educator's home during all operational times or the Educator will be suspended from duty. This decision will be at the discretion of the Approved Provider based on the risk management plan.

Australian Children's Education and Care Quality Authority (ACECQA) reporting

- If a report is made to the police, complete an additional report via the Australian Children's Education and Care Authority NQIAT system online at <https://www.acecqa.gov.au/> within 24 hours of the incident/notice of the incident.
- If a report has not been made to the police, complete a report via the Australian Children's Education and Care Authority NQIAT system online at <https://www.acecqa.gov.au/> within 7 days of the incident/notice of the incident.

Rights of all parties

- The risk assessment and decision making process throughout the investigation will be based on the safety and wellbeing of the child/ren.
- The decision to take action based on a risk assessment is not an indication that the alleged conduct occurred, does not mean a finding has been made and will not influence the investigation's findings.
- An appropriate level of confidentiality is to be maintained at all times.
- The person, against whom the allegation has been made, will be notified if doing so does not compromise the investigation or put a person's health or safety at serious risk.
- The Approved Provider, Nominated Supervisor, or other nominated person who conducts the investigation, will ensure that they act without bias, without delay and without conflict of interest.
- The risk assessment process will consider the level and type of support that will be provided to the staff member throughout the investigation, such as access to counselling and a support person. A support person must not be a witness to the allegation due to conflict of interest and must not participate in discussions throughout meetings.
- Taking a risk management approach, it must be considered if the staff member should remain in their current position, be transferred or suspended; taking the least interventionist approach to manage the identified risk. If Department of Communities and Justice and/or the Police are involved, before any action is taken their advice must be sought to ensure any action taken by Council will not interfere with their investigations.
- The staff member will be treated with fairness at all times and uphold their employee rights at all times.
- Where disciplinary procedures are to be considered, the Local Government (State) Award shall apply.
- The person, against whom the allegation has been made, will be notified of any appeal mechanisms if they are not satisfied with the investigation process or the outcome of the investigation.
- The person, against whom the allegation has been made is not to have any direct or indirect contact with the complainant, their family or other related parties during the investigation process.

Contact details for the Office of the Children's Guardian are:

Locked Bag 5100
Strawberry Hills NSW 2012

Phone: 02 8219 3600

Email: kids@kidsguardian.nsw.gov.au

References

[Guide to the National Quality Framework \(2018\)](#)

Authorisation

Status	Committee	N/A		
	Manex	N/A		
Owner	Director of Corporate, Community and Development Services			
EDRMS Doc. ID	438675			
Superceded Policy	Child Protection (HR) and Child Safe Environment (CSU)			
Date of Adoption/ Amendment	Revision Number	Minute Number	Revision Date	
18 March 2014	0		September 2015	
5 August 2014	1		September 2016	
9 October 2018			October 2020	

Related Council Policy/Procedure



POLICY STATEMENT

CHILD SAFE POLICY

POLICY ADOPTED: TBC

POLICY OBJECTIVE:

We want children who participate in our program to have a safe and happy experience. We support and respect our children, their families, our workers and volunteers.

POLICY STATEMENT:

Our organisation supports the active participation of children in the programs, activities and services we offer. We provide a range of ways to allow children to provide feedback or raise concerns. We listen to their views, respect what they say and involve them when we make decisions, especially about matters that will directly affect them.

Our policy guides workers (paid and volunteer) on how to behave when interacting and engaging with children in our organisation. The policy focuses on how we can build and maintain a child safe environment which is inclusive, transparent and promotes children's participation.

The purpose of this Policy is:

- To ensure Council is compliant with NSW child protection legislation, including; mandatory reporting, recruitment and selection and responding to allegations against staff involving children and young people.
- To articulate the professional and legal obligations of Council staff in relation to child protection.
- To ensure Council implements procedures for the prompt and confidential response to all allegations against Council staff, volunteers, students and persons undertaking work experience and contractors/suppliers where a child or young person is involved.
- To promote the health, safety, welfare and wellbeing of children and young people.
- To ensure that Council provides a safe environment for children and young people whilst on Council premises and utilising Council services.
- To ensure that Council is implementing best practice approaches to child protection, and in this regard is responding to recommendations from the *Royal Commission into Institutional Responses to Child Sexual Abuse (2017)* that affect Local Government.

DEFINITIONS:

Abuse: a term used to refer to different types of harm or maltreatment. In this document it refers to types of harm or maltreatment that children and young people experience, including; physical harm, sexual assault, exposure to domestic violence, psychological harm and prenatal risks.

Child: A person who is under the age of 16 years.

Child Protection Team: Bland Shire Council's team made up of representatives from across Council, who oversee the identification, implementation and creation of policies, procedures and actions that enables Council to meet its objectives as a Child-Safe Organisation.

Child Safety Contact Person: A Council appointed staff member responsible for the management of all Child Safety related complaints.

Child-Safe Organisation: An organisation in which child safety is embedded in planning, policy and practices and where the voices of children and young people are valued and actioned.

DCJ: Department of Communities and Justice. DCJ is the NSW Government agency responsible for the care and protection of children and young people.

Mandatory Reporters: People who deliver services, wholly or partly, to children as part of their paid or professional work. This is regulated by the *Children and Young Persons (Care and Protection) Act 1998*. This includes, but is not limited to, professionals working in: health care; welfare; education; children's services; residential services; and, law enforcement.

MRG: Mandatory Reporter Guide. The MRG is a decision making tool to assist Mandatory Reporters to help determine how the suspected risk of significant harm of a child or young person is reported.

Neglect: a term used to refer to a pattern characterised when a parent or caregiver cannot regularly provide a child or young person the basic requirements for his or her growth and development such as food, clothing, shelter, medical and dental care, adequate supervision and adequate parenting and care.

Reportable Conduct: The Act defines reportable conduct, and includes sub-definitions of its elements:

- a sexual offence
- sexual misconduct
- ill-treatment of a child
- neglect of a child
- an assault against a child
- an offence under s 43B (failure to protect) or s 316A (failure to report) of the Crimes Act 1900
- behaviour that causes significant emotional or psychological harm to a child.

Risk of Significant Harm: Concern/s about a child or young person that are sufficiently serious to warrant a response by a statutory authority irrespective of a family's consent. It is something that is not minor or trivial and that may be reasonably expected to produce a substantial and demonstrably adverse impact on the child or young person's safety, welfare or wellbeing. In addition, it can result from a single act or omission or an accumulation of these. Risk of significant harm is the NSW threshold to report child protection concerns to DCJ via the Child Protection Helpline.

WWCC: Working with Children Check. The WWCC is a requirement for anyone who works or volunteers in child-related work in NSW. The check provides either clearance to work with children for five years, or a bar against working with children.

Young Person: A young person can be defined in a variety of ways depending on the context. For the purpose of this Policy a young person is a person who is over the age of 16 years but under the age of 18 years.

RESPONSIBILITIES:

This policy applies to all Council staff, Councillors (Elected Members), contractors and sub-contractors, work experience participants, volunteers, students on placement, Family Day Care Educators and the adults that live in their home, facility hirers and leasees. All staff, volunteers,

students and persons undertaking work experience, contractors and suppliers must uphold and promote safety and wellbeing for children and young people and respond appropriately where concerns are identified. Council is committed to the ongoing education of children, young people and families, staff, volunteers, contractors and key stakeholders about their rights, responsibilities and reporting processes relating to child protection.

RECOMMENDED PRACTICES

- **Mandatory Reporting risk of significant harm:** Where there are concerns that a child or young person is suspected to be at risk of significant harm, staff who are 'mandatory reporters' are required to report these concerns to the Department of Communities and Justice (DCJ) Child Protection Helpline. The Mandatory Reporter Guide (MRG) is used to help determine when and what should be reported. Staff who are not mandatory reporters, as well as members of the community, can also report the suspected risk of significant harm to the DCJ Child Protection Helpline. The DCJ Child Protection Helpline receives reports via either telephone on PH: 132 111 or via eReporting. Mandatory reporting is outlined in the *Children and Young Persons (Care and Protection) Act 1998*.
- **Selection and recruitment:** Council will meet legal requirements to ensure that only people with valid Working with Children Checks (WWCC) are engaged in child-related work. The WWCC is an essential part of Council's recruitment process to prevent people who pose a risk to the safety of a child or young person from being employed or engaged in child-related work. Human Resources Services (HRS) manage all selection and recruitment related WWCC. This is in line with the *Child Protection (Working with Children) Act 2012* and the *Child Protection (Working with Children) Regulation 2013*.
- **Allegations against staff:** Complaints and allegations against staff, elected members, contractors and sub-contractors, work experience participants, volunteers, students on placement, Family Day Care Educators and the adults who reside in their home, facility hirers and leasees involving a child or young person will be handled in accordance with the relevant legislation, specifically the Reportable Conduct Scheme - Children's Guardian Act 2019. This mandates a specific approach to the handling and reporting of complaints about staff involving a child or young person. All allegations in relation to staff involving an individual under the age of 18 years will be immediately reported to the Child Safety Contact Person, who will in turn investigate and report the matter to the General Manager and ultimately, the Office of the Children's Guardian, under the Reportable Conduct Scheme - Children's Guardian Act 2019 and in accordance with Council's reporting obligations.
- **Child-Safe Organisation:** Council upholds and promotes the safety and wellbeing of children and young people in our community. This involves implementing best practice approaches to child protection. Council adopts the *Royal Commission Final Report Recommendations (2017)* relevant to Local Government including the Child Safe Standards. Council also supports the Office of the Children's Guardian's *Principles of Child-Safe Organisations*. Council's Child Protection Team collaborates on the identification, implementation and creation of policies, procedures and actions that enables Council to meet its objectives as a Child-Safe Organisation.

TRAINING, SUPPORT AND SUPERVISION OF WORKERS

- We promote respect, fairness and consideration for all workers
- All workers have a more senior worker assigned to support and supervise their work
- All new workers will receive a copy of all child safe policies and procedures and a more senior worker will set up a meeting to discuss the policies and allow the new worker to ask questions and clarify their understanding

- Child safe is a standing agenda item at meetings and workers are encouraged to ask questions and contribute to the continuous improvement of child safe policies, procedures and practices in the workplace
- We will hold regular information sessions for staff, volunteers and students
- Our policy will be discussed during induction sessions for all new staff, volunteers and students
- Children and parents joining our program/s will receive a copy of the Policy, Code of Conduct and Dealing with Complaints process
- Parents will receive a copy of the Parent's Guide to Child Protection Issues

References:

- Child Protection (Working With Children) Act 2012
- Children and Young Persons (Care and Protection) Act 1998
- Child Safe Standards
- United Nations Convention on the Rights of the Child (1990)
- Office of the Children's Guardian's Principles for Child Safe Organisations (2017)
- Royal Commission into Institutional Responses to Child Sexual Abuse (2017)
-

Appendices:

Nil

Authorisation:

Status	Committee	N/A	
	Manex	N/A	
Owner	Director Corporate and Community Services		
EDRMS Doc. ID	< .. Contact Records..>		
Superceded Policy			
Date of Adoption/ Amendment	Revision Number	Minute Number	Review Date
TBC	1		Two years from adoption
Related Council Policy / Procedure			
Child Protection Policy			
Recruitment Policy			
Disciplinary Policy			
Code of Conduct			
Vision, Mission and Values statement			
Complaints Handling Policy			
Volunteer Management Policy			
Training And Development Policy			

Child Safe Standards

Child safety is embedded in organisational leadership, governance and culture

- The institution publicly commits to child safety and leaders champion a child safe culture.
- Child safety is a shared responsibility at all levels of the institution.
- Risk management strategies focus on preventing, identifying and mitigating risks to children.
- Staff and volunteers comply with a code of conduct that sets clear behavioural standards towards children.
- Staff and volunteers understand their obligations on information sharing and recordkeeping.

Children participate in decisions affecting them and are taken seriously

- Children are able to express their views and are provided opportunities to participate in decisions that affect their lives.
- The importance of friendships is recognised and support from peers is encouraged, helping children feel safe and be less isolated.
- Children can access sexual abuse prevention programs and information.
- Staff and volunteers are attuned to signs of harm and facilitate child-friendly ways for children to communicate and raise their concerns.

Families and communities are informed and involved

- Families have the primary responsibility for the upbringing and development of their child and participate in decisions affecting their child.
- The institution engages in open, two-way communication with families and communities about its child safety approach and relevant information is accessible.
- Families and communities have a say in the institution's policies and practices.
- Families and communities are informed about the institution's operations and governance.

Equity is upheld, and diverse needs are taken in to account

- The institution actively anticipates children's diverse circumstances and responds effectively to those with additional vulnerabilities.
- All children have access to information, support and complaints processes.
- The institution pays particular attention to the needs of Aboriginal and Torres Strait Islander children, children with disability, and children from culturally and linguistically diverse backgrounds.

People working with children are suitable and supported

- Recruitment, including advertising and screening, emphasises child safety.
- Relevant staff and volunteers have Working With Children Checks.
- All staff and volunteers receive an appropriate induction and are aware of their child safety responsibilities, including reporting obligations.
- Supervision and people management have a child safety focus.

Processes to respond to complaints of child abuse are child focused

- The institution has a child-focused complaint-handling system that is understood by children, staff, volunteers and families.
- The institution has an effective complaint-handling policy and procedure which clearly outline role and responsibilities, approaches to dealing with different types of complaints and obligations to act and report.
- Complaints are taken seriously, responded to promptly and thoroughly, and reporting, privacy and employment law obligations are met.

Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training

- Relevant staff and volunteers receive training on the nature and indicators of child maltreatment, particularly institutional child sexual abuse.
- Staff and volunteers receive training on the institution's child safe practices and child protection.
- Relevant staff and volunteers are supported to develop practical skills in protecting children and responding to disclosures.

Physical and online environments minimise the opportunity for abuse to occur

- Risks in the online and physical environments are identified and mitigated without compromising a child's right to privacy and healthy development.
- The online environment is used in accordance with the institution's code of conduct and relevant policies.

Implementation of the Child Safe Standards is continuously reviewed and improved

- The institution regularly reviews and improves child safe practices
- The institution analyses complaints to identify causes and systemic failures to inform continuous improvement.

Policies and procedures document how the organisation is child safe

- Policies and procedures address all Child Safe Standards.
- Policies and procedures are accessible and easy to understand.
- Best practice models and stakeholder consultation inform the development of policies and procedures.
- Leaders champion and model compliance with policies and procedures.
- Staff understand and implement the policies and procedures.

For more information about the child safe standards contact:

Phone: **02 8219 3600**
Email: childsafes@kidsguardian.nsw.gov.au
www.kidsguardian.nsw.gov.au

Locked Bag 5100,
Strawberry Hills NSW 2012
www.kidsguardian.nsw.gov.au

The Child Safe Standards

The Child Safe Standards recommended by the Royal Commission into Institutional Responses to Child Sexual Abuse provide a framework so organisations can create cultures and adopt strategies to keep children safe from harm.

They:

- help drive cultural change in organisations
- are principle-based and outcome-focused
- are flexible enough that they can be adapted by organisations of varying sizes and characteristics
- avoid placing undue burden on organisations
- help organisations address multiple risks
- balance caution and caring
- are a benchmark against which organisations can assess their child safe capability and set performance targets
- are of equal importance and are interrelated



For more information on the Child Safe Standards or to arrange an information session please visit www.kidsguardian.nsw.gov.au, contact childsaf@kidsguardian.nsw.gov.au or phone **02 9286 7225**

The Child Safe Standards



STANDARD 1:

Child safety is embedded in organisational leadership, governance and culture



STANDARD 3:

Families and communities are informed and involved



STANDARD 4:

Equity is upheld and diverse needs are taken into account

STANDARD 2:

Children participate in decisions affecting them and are taken seriously



STANDARD 6:

Processes to respond to complaints of child abuse are child focused

STANDARD 5:

People working with children are suitable and supported



STANDARD 7:

Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training



STANDARD 8:

Physical and online environments minimise the opportunity for abuse to occur



STANDARD 9:

Implementation of the Child Safe Standards is continuously reviewed and improved



STANDARD 10:

Policies and procedures document how the organisation is child safe!

8.8 Adoption of Fraud Control Plan



Our Leadership - A well run Council acting as the voice of the community

Strategy 13.2 Develop, implement and promote best practice governance policies and procedures

Author: Director Corporate and Community Services

Introduction

This report is to seek Council's formal adoption of the Fraud Control Plan (**Attachment 1**). At its meeting in March 2020, Council endorsed the draft policy and it was placed on public exhibition for input from the community.

The plan was developed following a review undertaken by Council's Internal Auditor last year and aligns with the Audit Office's guidance on fraud control. The formal adoption of the Fraud Control Plan supports Council's approach to ensure that its commitment to managing fraud risks is embedded in the organisation's culture and is integrated within the core business of the organisation.

Fraud prevention is about working and managing better to ensure honesty, professionalism and fairness in all our dealings. Fraud control is the responsibility of all staff who play an essential part in managing our potential exposure to fraudulent activity by ensuring that they behave in an ethical way consistent with the Code of Conduct as well as reporting any incidents of suspected fraud.

This Plan replaces Council's existing Fraud Prevention and Control Policy adopted in May 2018.

Financial Implications

There are no financial implications for Council in the adoption of the Fraud Control Plan.

Summary

Council recognises that fraud prevention requires the maintenance of an ethical climate which encourages all staff to be active in protecting Council's funds and assets, and in reporting any breaches of accepted standards.

The adoption of the Fraud Control Plan will ensure staff across the organisation are aware of their obligations to act with fairness, honesty, openness and integrity as well as demonstrating to the wider community Council's commitment to a work environment that is resistant to fraud and is dedicated to implementing effective measures to minimise fraud risks.

Recommendation:

That Bland Shire Council formally adopts the Fraud Control Plan.



Bland Shire Council
FRAUD CONTROL PLAN

FRAUD POLICY STATEMENT

The NSW Audit Office in February 2015 adopted a Fraud Control Improvement Kit to assist organisations such as councils to manage their fraud control obligations.

This kit supports the efforts of Bland Shire Council in exercising its commitment to minimise the incidence of fraud through the development, implementation and regular review of a range of fraud prevention and detection strategies. The desired outcome of this commitment is the elimination of fraud.

Fraud prevention is about working and managing better to ensure honesty, professionalism and fairness in all our dealings. Fraud control is the responsibility of all staff; staff play an essential part in managing our potential exposure to fraudulent activity by ensuring that they behave in an ethical way consistent with the Code of Conduct, and reporting any incidents of suspected fraud.

The 2019 Bland Shire Council Fraud Control Plan contains a risk assessment of its identified fraud risks and outlines the activities that the Council is undertaking to ensure fraudulent activity is minimised.

Council has followed the Audit Office's fraud control framework from its Fraud Control Improvement Kit in developing its approach to ensure that its commitment to managing fraud risks is embedded in the organisation's culture and is integrated within the core business of the organisation.

The fraud control framework has ten key attributes, being:

- Leadership
- Ethical framework
- Responsibility structures
- Fraud control policy
- Prevention systems
- Fraud awareness
- Third party management systems
- Notification systems
- Detection systems
- Investigation systems

Any person who reports a suspected incident of fraud can be assured that any information that they provide will be treated confidentially and followed up diligently.

I consider the act of committing a fraud within Bland Shire Council a very serious matter. Any such acts will be dealt with to the maximum extent possible within existing legislative arrangements. This includes reporting cases of fraud to the NSW Police and ICAC for investigation and prosecution under State legislation as appropriate.

I look forward to your individual commitment and support to ensuring that the incidence of fraud in Council is minimised. I encourage everyone to read the 2019 Fraud Control Plan. All instances of suspected fraud should be reported to the Fraud Control Officer without delay.

Ray Smith
General Manager
May 2019

BACKGROUND

Council is committed to a work environment that is resistant to fraud and is dedicated to implementing effective measures to minimise fraud risks. The Council does not tolerate fraudulent behaviour and will take appropriate action against employees and contractors who have participated in such behaviour and those who allowed it to occur.

This Plan conveys Council's approach to the deterrence and detection of fraudulent behaviour and documents strategies to assist managers to meet their fraud control responsibilities.

The fraud control framework used in this Plan is based on Standards Australia AS8001-2008 Fraud and Corruption Control and incorporates the ten attributes of fraud control contained in the NSW Auditor Office's Fraud Control Improvement Kit (February 2015).

OBJECTIVES

The main objectives of this Plan are:

1. to demonstrate the commitment of the Councillors, General Manager, Directors and line managers to combat fraud.
2. to establish the responsibilities for managers and staff in relation to fraud control.
3. to ensure existing policies and procedures aimed at encouraging ethical behaviour and combating fraud are integrated in an holistic framework.

DEFINITIONS

Fraud

Council has adopted the Australian Standard AS8001-2008 definition of fraud which is

“Dishonest activity causing actual or potential loss to any person or entity including theft of moneys or other property by employees or persons external to the entity and where deception is used at the time, immediately before or immediately following the activity.”

This also includes the deliberate falsification, concealment, destruction or use of falsified documentation used or intended for use for a normal business purpose or the improper use of information or position for personal financial benefit.

Employee

Where used in this Plan, the term employee refers to:

- Councillors;
- Council staff;
- Individuals who are engaged as contractors working for the Council; and
- Other people who perform public official functions for the council such as volunteers.

FRAMEWORK FOR FRAUD CONTROL PLAN

The fraud control framework has ten key attributes which sit within the themes of prevention, detection and response.

Details of these attributes and Council's strategy for implementing this framework to counter the identified fraud risks at Bland Shire Council are set out below.

1. Leadership

A successful fraud control framework is led by a committed and accountable leadership team to provide the organisation with a model to follow.

The General Manager and Directors at Bland Shire Council are both demonstratively committed to the organisation's fraud control activities and are directly accountable and responsible for fraud control.

2. Ethical framework

An organisation's fraud control framework is part of a much bigger ethical framework that guides the values of the organisation and provides standards of behaviour and decision-making.

Council's Code of Conduct guides employees in what is accepted practice and behaviour and sets our ethical standards at a level above the law.

Council's values also reinforce ethical behaviour.

Employees will always:

- Act with fairness;
- Act with honesty and integrity;
- Act openly.

Council recognises that fraud prevention requires the maintenance of an ethical climate which encourages all staff to be active in protecting Council's funds and assets, and in reporting any breaches of accepted standards.

Managers must be mindful of their responsibility to foster and develop in their areas the highest standards of ethical behaviour and commitment to a highly ethical workforce culture.

3. Responsibility structures

Council has introduced a structure that ensures that there is clear accountability and responsibility for the implementation and monitoring of the Fraud Control Plan, as well as all supporting policies, procedures and initiatives. It is also important that all staff know this accountability and that there is a common understanding that everyone in the Council has a key role to play in effective fraud control management.

The **General Manager** is responsible for the corporate governance of Council and has overall responsibility for fraud control. The General Manager is the Fraud Control Officer.

The **Audit Risk and Improvement Committee** is responsible for the ongoing monitoring and review of the fraud control framework, including the actions agreed to in this Fraud Control Plan.

Management must exhibit to staff and clients a genuine and strong commitment to fraud control, and to good practices. They are responsible for identifying and managing individual fraud risks across the organisation, and for implementing the treatments identified in this Fraud Control Plan.

Management must also adopt a firm approach to dealing with fraudulent activity and penalising unacceptable behaviours, to retain the commitment of honest staff and to deter those who may be tempted to commit fraud. With the risk of detection, the severity of punishment must be seen to outweigh the possible gains from fraud.

The Council's **Corporate Section** is responsible for ensuring that the appropriate processes are in place to ensure that the risk of fraud in Council is well managed.

All Employees have the responsibility of reporting any fraudulent activity within Council that they become aware of or suspect. Reporting can be done through line management or the Fraud Control Officer. All employees are encouraged to become familiar with the Fraud Control Plan and contribute to its effective implementation, thereby assisting in minimising the incidence of fraud against Council.

Fraud risk management will form part of the business planning cycle and will contribute to business performance through minimisation of Council risks. It provides senior management and the Audit Risk and Improvement Committee with solid evidence that fraud risk management is occurring within Council.

4. Fraud Control policy

The Council's fraud control policy is included as the introduction to this Fraud Control Plan and is supplemented by the Council's Code of Conduct, Procurement Policy and Internal Reporting Policy.

Council will ensure the currency of these policies by reviewing them regularly, with the Fraud Control Plan being reviewed every two years.

5. Prevention systems

Council undertakes a separate Fraud Risk Assessment which will quantify the level, nature and form of the risks to be managed and leads to the identification of actions to mitigate the risks identified. These Fraud Risk Assessments will be undertaken at least once every two years.

The current Fraud Risk Assessment was undertaken in July 2019 and is attached. Fraud risks were reviewed and updated through interviews and control self-assessments.

The risk ratings are in accordance with the Audit Office's risk assessment framework. The assessment of each individual risk has been undertaken in accordance within this framework.

Key controls have been listed against each individual risk. The list of controls is not intended to be an exhaustive list of the controls in place. The controls listed represent those controls

which together form the framework for controlling the sources of each individual risk.

Assessments regarding the effectiveness of each control in mitigating the risks have been determined based on the views of key staff and our experience with similar environments. Overall risk ratings have also been determined in this way.

Council will be constantly on the lookout for ways to enhance the way that it focuses on its fraud control activities including the regular review of both this Plan and the associated Risk Assessment as well as facilitating the employment of staff who possess values similar to those of the organisation and the means to ensure the protection of its information technology.

6. Fraud awareness

Council aims to ensure that all employees understand the ethical behaviour required of them in the workplace and that adequate training programs are in place and briefings are conducted covering ethical behaviour and fraud and corruption risks. The extent of training may relate to the duties performed by individual staff. Those in senior positions of operating areas considered more susceptible to fraud and corruption may receive training that is more involved.

The types of training and briefings would include

- Code of Conduct training and briefings to be included in Council induction programs for new staff, temporary staff, contractors etc
- Public interest disclosure training
- Emails from the General Manager highlighting relevant policy changes
- Fraud prevention training

Additionally, Council will also ensure that its customers, the community and its contractors understand that Council will not tolerate fraudulent or corrupt behaviour in its dealings with them and that they are aware of the consequences of such behaviour. In this regard, the Council's Fraud Control Plan and Procurement Policy are available on Council's website to reinforce this message.

7. Third party management systems

With councils relying more and more on services being provided by third parties, this adds an additional level of complexity to fraud control with the need to ensure that there are clear lines of accountability to those with responsibility for managing fraud as well as raising awareness of fraud committed by and against third parties.

Council will therefore investigate:

- Provision of specific training for those staff responsible for dealing with contractors and third parties;
- Ways of ensuring that the contractors and third parties with which the Council conducts business, have the highest levels of fraud awareness including structured checking of third party processes; and
- Ways of communicating to contractors and third parties that Council will not tolerate fraudulent activities, including use and promotion of its Procurement Policy.

8. Notification systems

Employees and those outside of the Council are encouraged to report any incidents of unethical behaviour including fraud.

Council will ensure that policies and procedures are in place to encourage the reporting of suspect behaviours and those employees who do so can have their identity protected and are protected from reprisals. This protection is legislated in the Public Interest Disclosures Act 1994.

Such disclosures can also be made externally to investigating authorities, the details of which are contained in the Council's Internal Reporting Policy.

9. Detection systems

Council will ensure that there are adequate detection systems to monitor data and identify irregularities and warning signals. In addition to management's own monitoring and review, the Council has established a plan of risk based internal audits to provide assurance on the effectiveness of internal controls established by management including those to prevent and detect fraud.

As part of this process:

- Available data will be thoroughly monitored and reviewed to ensure that irregularities and warning signals are picked up at a very early stage and flagged for further detailed review;
- Audits regularly examine samples of medium and high risk financial decision making across the organisation; and
- Outcomes of audits are reported to executive management on a regular basis.

10. Investigation systems

Council will appoint internal resources for the initial investigation of reported or detected instances of fraud against it. The internal fraud investigator will provide a report recommending further actions.

Where the initial investigation discloses a complex situation beyond Council's capability to investigate the matter will be referred to the Police and/or ICAC for further investigation. In this instance Council will have little control of the investigation process (including timing and resources) once the investigation has been handed over.

The Fraud Control Officer will be the operational liaison point with the relevant authority.

8.9 Bland Shire Council Section 355 Committees



Our People - A Strong, healthy, connected and inclusive community

DP3.1 Develop and support a strong sense of community, providing advice and support to community groups

Author: Director Corporate and Community Services

Introduction

The May 2020 meeting of Bland Shire Council included as part of the Reports of Committees Section the minutes of the March Audit, Risk and Improvement Committee (ARIC). Included within the minutes was the following recommendation:

THAT the Audit, Risk and Improvement Committee:

- a) note the information contained within the Internal Audit Completed Report: Section 355 Committees and
- b) endorse the recommendations to review the existing process for management of Bland Shire Council's Section 355 Committees.

The purpose of this report is to provide detail to Council on the scope of the review of management of Council's Section 355 Committees and comes as a result of a request for the establishment of a further such committee for Bland Shire. The recommendations from the Internal Auditor are included within his report to the ARIC (copy provided for Councillors information under separate cover).

Financial Implications

Dependent upon the decision of Council, there may be financial implications. Should Council decided to accede to the request by the Wyalong Advancement Committee there would be an expectation that funds would be set aside within Council's budget to meet the committee's activities. There may also be an increase in costs associated with volunteers insurance.

Summary

There were 11 recommendations to come from the Internal Audit, the first of which was that "The Council's Operational Manual for Section 355 Committees Handbook and the Terms of Reference for individual Committees be reviewed at least once during each Council term". Council's current Section 355 Committee Manual was last reviewed in 2014 and is in need of attention. It is the intention that the review of the manual would be undertaken in consultation with each of the Section 355 Committees. (copy provided for Councillors information under separate cover)

Currently Bland Shire Council has eight Section 355 Committees, comprising:

- Mirrool Silo Kick Challenge Committee
- Barmedman Community Centre
- Weethalle Recreation Ground Committee
- Ungarie Retirement Village Association
- Ungarie Advancement Group
- Wyalong School of Arts & Hall Committee
- Barmedman Tidy Towns
- Ungarie Showground Racecourse & Recreation Reserve Committee

The Terms of Reference for each of these committees defines the purpose, objectives and structure as well as any delegations to the Committee. It should clearly differentiate one Committee from all others. A 355 committee saves on insurance, provides a governance structure and has easier access to grants. The council may dismiss, terminate or dissolve a committee.

In his report the Internal Auditor made reference to Section 355 of the local Government Act 1993 which sets out How A Council May Exercise Functions. It is under this particular section that Council committees are created to assist a Council in carrying out its functions. The Internal Auditor commented the section seems to suggest that unless the Committee is carrying out a Council function, or providing advice about or related to a Council function, then it cannot be a Section 355 Committee.

On Wednesday 4 March 2020, Council received an email from president of the Wyalong Advancement Group 2020, Mr David Murray. The email included an attached letter which outlined details for the separation from the Wyalong School of Arts and Hall Group and the establishment of Wyalong Advancement Group as a section 355 committee under Bland Shire Council. (copy provided for Councillors information under separate cover)

A meeting was held with Mr Murray and another member of the committee, Ms Julia Moore on 21 April 2020 to discuss the committee's request. During this meeting which was also attended by the General Manager, Director of Technical Services and the author of this report, Mr Murray provided some background to the committee and expressed its desire to promote and enhance the Wyalong community. One of the key drivers to establish the committee as a Section 355 Committee of Council was to afford its volunteers protection when organising and holding events.

Included within **Attachment Three** is an excerpt from the committee's meeting of 20 February 2020 which provides an indication of some of the events the group intended to undertake in the following months. Unfortunately, due to the COVID-19 pandemic, many of these events did not proceed. Despite this, the group still wishes to become a designated Section 355 Committee of Bland Shire Council and separate from the existing Wyalong School of Arts & Hall Committee under which it currently operates.

The determination as to whether a committee should be a Section 355 Committee should be a decision based on:

- i. Is the activity of the proposed committee a core function of Council?
- ii. Does the committee manage a facility of Council as its sole purpose?
- iii. Does the committee provide advice to Council on a function of Council?

If the answer to at least one of these questions is not an unequivocal yes, the committee should not be a Section 355 Committee of Council.

Recommendation:

THAT Bland Shire Council:

- 1. Undertake a thorough review of its Section 355 Committee processes.**
- 2. Engages directly with each of the existing Section 355 Committees to determine committee functions.**
- 3. Prepares an updated Section 355 Committee Manual to incorporate the recommendations of the Internal Auditor.**
- 4. Delays a decision on the request from the Wyalong Advancement Group to be made a stand-alone Section 355 Committee until the review has been completed.**
- 5. A further report on the Section 355 Committee review be brought back to the September meeting of Council.**

Section 3 – Technical Services

8.10 Ungarie Floodplain Risk Management Study



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 5.1 Facilitate the delivery of accessible services and infrastructure.

Author Director Technical Services

Introduction

On 12 February, 2020, the Ungarie Floodplain Risk Management Committee considered the confidential draft Ungarie Floodplain Risk Management Study. Many comments were received, and from this the Committee recommended:

That the confidential draft Ungarie Floodplain Risk Management Study be amended to take into account the comments;

That the Committee be given a further two weeks to read the document and make further comments if necessary;

That once the current confidential draft Ungarie Flood Study report is amended to suit all submissions that the new draft report be brought directly to Bland Shire Council for its consideration for placing on public exhibition for comments.”

On the 17 March 2020, Bland Shire Council adopted that:

“Bland Shire Council place the draft Ungarie Floodplain Risk Management Study on exhibition for 28 days”.

The exhibition period has now closed and no comments were received, therefore, the final Ungarie Floodplain Risk Management Study is the same as the draft handed out at the Council meeting of 17 March, 2020.

Financial Implications

None. Covered by current operation funds.

Recommendation:

That Bland Shire Council adopt the Ungarie Floodplain Risk Management Study.

8.11 Naming of an Un-named Park – Corner of Monash and Park Streets, West Wyalong



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure councillors take ownership and a strong leadership role.

Author: Director Technical Services

Introduction

Council at its meeting on March 17 2020 resolved as follows:

1. *That Bland Shire Council seek public comment on a proposal to name the park on the corner of Monash and Park Streets, Grellman Park.*
2. *That, after the close of submissions, another report be submitted to Bland Shire Council.*

The period for submission of public comments closed on May 22nd 2020. A total of fourteen (14) written submissions were received and of those, only one (1) was opposed to the proposal to name the park on the corner of Monash and Park Streets “Grellman Park”. This opposition was on the basis that they believed the sign should be placed at the Recreation Ground end of the street.

The other thirteen (13) submissions received supported the proposal and recognition of the Grellman family for their ongoing business and community contributions to West Wyalong and district from its early settlement days.

Should Council wish to proceed with the naming of the park an application will be submitted to the NSW Geographical Names Board for determination.

Financial Implications

Any expenses will be covered within the operational budget.

Summary

From the submissions received there is overwhelming support for the proposal to name the park on the corner of Monash and Park Streets “Grellman Park”.

Recommendation:

That Council consider the public comments received in relation to the proposal to name the park on the corner of Monash and Park Streets West Wyalong, Grellman Park and determine if an application be submitted to the NSW Geographical Names Board.

8.12 Planning Proposal – PPL2020/0003



Our Prosperity - Growing our population and jobs

16.1 Ensure a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industry growth.

Author: Manager Development and Regulatory Services

Introduction

An application has been received by Council to amend the Bland Local Environmental Plan 2011 to include a new clause in Part 6 for workforce accommodation and to include Lot 177 DP750615 in Schedule 1 Additional Permitted Uses.

Subject Land

The subject land adjoins existing R5 Large Lot Residential land north of Wyalong. Land use in the vicinity of the site is predominantly small scale agriculture to the west and north of the site.



Existing Land Use Provisions

The land is currently zoned RU1 Primary Production which provides for limited residential land uses: dwelling houses, dual occupancies (attached) and rural workers dwellings. All other types of residential accommodation are prohibited in the RU1 zone.

Proposed Land Use Provisions

It is proposed to amend the Bland Local Environmental Plan by the insertion of an additional clause in Part 6, the insertion of an additional clause in Schedule 1 and the amendment of the Additional Permitted Uses Map.

The planning proposal seeks to include the following clause in Part 6 Additional Local Provisions:

6.10 Workforce Accommodation

- (1) The objective of this clause are as follows –*
 - (a) to enable development for workforce accommodation if there is a demonstrated need to accommodate workers due to the nature of the work in which the workers are employed or due to the accommodation needs of the workforce,*
 - (b) to ensure that workforce accommodation is designed and located such that it will not have an unreasonable adverse impact on adjoining uses or the amenity of the local area and maximises its potential for beneficial outcomes for the local economy,*
 - (c) to ensure that workforce accommodation will not prejudice the future use of the land,*
 - (d) to minimise the impact of workforce accommodation on local roads and infrastructure.*
- (2) This clause applies to land as identified under Schedule 1 of this Plan.*
- (3) Development consent must not be granted for workforce accommodation on land to which this clause applies unless the consent authority is satisfied that –*
 - (a) there is a need to provide workforce accommodation because of large-scale development being carried out or because of the remote or isolated location of the land on which any development is being carried out, and*
 - (b) the accommodation needs of the workforce cannot reasonably be met using other types of residential accommodation (whether existing or otherwise), and*
 - (c) water reticulation systems and sewerage systems will be provided to adequately meet the requirements of the workforce accommodation, and*
 - (d) any infrastructure provided in connection with the workforce accommodation will, if practicable, continue to be used once the workforce accommodation is no longer required, and*
 - (e) the workforce accommodation is not likely to have significant adverse impacts on the use of any adjoining land or the amenity of the local area, and*
 - (f) the workforce accommodation will be appropriately designed and located to maximise the local amenity, and*

(g) *the workforce accommodation will not prejudice the subsequent carrying out of development on the land in accordance with this Plan and any other applicable environmental planning instrument, and*

(h) *the workforce accommodation will not provide services or facilities that are, or can otherwise practicably be, provided within the locality.*

(4) *In this clause –*

workforce accommodation means any habitable buildings and associated amenities erected or altered for the purpose of providing accommodation for persons working in the rural, agricultural, major infrastructure or mining sector.

It is proposed to amend Schedule 1 – Additional Permitted Uses of the Bland Local Environmental Plan 2011 by inserting an additional clause after clause 2 to allow development for workforce accommodation on the subject land as shown below:

3 Use of certain land at Mallee Street, Wyalong

(1) *This clause applies to certain land at 45 Mallee Street, Wyalong, being Lot 177, DP750615 and identified as “3” on the Additional Permitted Uses Map.*

(2) *Development for the purposes of workforce accommodation (within the meaning of clause 6.10) is permitted with development consent.*

It is considered that the application to a specific lot rather than to the whole of the RU1 Primary Production zone ensures that workforce accommodation can be appropriately serviced with infrastructure along with access to local services.

Due to the size of the RU1 Primary Production zone in the Bland Local Government Area it is desirable to limit the provision of this type of accommodation to land in the vicinity of an urban settlement.

Natural Hazards

The subject land is not identified as being bushfire prone land or flood prone land.

Consultation

Should Council resolve to initiate the Planning Proposal and a Gateway Determination is subsequently issued by NSW Planning, Industry and Environment, the proposal is required to be exhibited in accordance with the Gateway Determination and relevant provisions of the Environmental Planning and Assessment Act 1979. Consultation with Government agencies and other stakeholders may also be required if specified within the Gateway determination.

Financial Implications

Costs associated with progressing the planning proposal are at the applicants cost.

Summary

Council is in receipt of a planning proposal to include additional provisions in the Bland Local Environmental Plan 2011 to allow for workforce accommodation on the subject land. The planning proposal relates to Lot 177 DP750615.

Recommendation:

That Council:

- 1. Support Planning Proposal PPL2020/0003 to amend the Bland Local Environmental Plan 2011**
- 2. Submit Planning Proposal PPL2020/003 to the Department of Planning, Industry and Environment for Gateway Determination**
- 3. Request that the Secretary of NSW Planning, Industry and Environment issue a written authorisation to Council to exercise delegation of the plan making functions under section 3.36(2) of the Environmental Planning and Assessment Act 1979 in respect of Planning Proposal PPL2020/003.**
- 4. Receive a further report if submissions are received during the exhibition period:**
 - a. Addressing any submissions made in respect of the planning proposal**
 - b. Proposing the adoption of the planning proposal unless there are any recommended amendments deemed substantial and requiring further public exhibition.**

PLANNING PROPOSAL



Proposed BLEP 2011 Amendments

45 Mallee Road, Wyalong NSW 2671

Lot 177, DP750615



Prepared for WWLALC
Rev 2.0 - May 2020

Proposed BLEP 2011 Amendments

45 Mallee Street, Wyalong

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Proposed BLEP 2011 Amendments

45 Mallee Street, Wyalong

1 INTRODUCTION

The following planning proposal seeks to amend the existing Bland Local Environmental Plan 2011 (LEP 2011) to identify Lot 177 DP750615, 45 Mallee Street, Wyalong NSW as land upon which workforce accommodation is permitted with development consent. The proposal has evolved due demand created by the local mining industry and opportunities afforded to the Local Aboriginal Land Council who are the current landowners. The proposal is to be read in conjunction with the attached supporting Local Environmental Study.

The Cowal Gold Mine commenced construction in 2004 and is currently operated by Evolution Mining. This industry makes a significant positive impact to the Shire's local economy, social framework and population growth. The influx of FIFO (Fly-In-Fly-Out) workers associated with the mining industry has created opportunities to partner with local landholders to provide necessary accommodation to satisfy current needs.

The subject land comprised a total area of approximately 5200m² with access from Mallee Street and is zoned RU1 Primary Production, with a minimum lot size of 200 hectares (ha).

It is located within a semi-rural environment, being typically characterised by hobby farming and animal keeping activities. The site is opposite an existing zoned small holdings area and the subdivision pattern of the locality favours hobby farming rather than broad acre agricultural activities. General residential zoned land is located immediately to the south west of the intersection of Mallee and North Streets. Other rural zoned land separates the site from other residential areas to the south.

The subject land has good connection to the urban area via sealed public roads which also accommodates pedestrian movement. Business, commercial and community activities within Wyalong are located 800 metres south of the site.

The proposal would enable workforce accommodation to service the local mining industry as an additional permitted use.



Figure 1: Subject Land (Source: Six Maps 2020)

2 OBJECTIVES

The objectives of this planning proposal are:

- To permit workforce accommodation on the subject land with development consent;
- To create opportunities to accommodate workers for the nearby mines that will sustain natural attributes of the local area, avoids or minimises impacts on environmental values and protects environmentally sensitive area; and
- To enable the development of land that is adequately serviced by public infrastructure and connected to essential community resources and support networks.

The above objectives are consistent with the current landuse strategies and directions of the local area and will continue to achieve applicable objectives of the existing RU1 Primary Production zoning.

The proposal objectives are also consistent with the objectives of the Environmental Planning and Assessment Act 1979 including those that encourage:

- The proper management, development and conservation of natural and artificial resources;
- The promotion of social and economic welfare of the community and a better environment;
- The coordination of orderly and economic use and development of land;
- The provision and coordination of communication and utility services; and
- The protection of the environment.

3 EXPLANATION OF PROVISIONS

The proposed outcome of this planning proposal will be achieved by amending the Bland Local Environmental Plan 2011 in the following manner:

3.1 Additional local provision

The introduction of an additional local provision under Part 6 of the LEP to outline objectives and development criteria for workforce accommodation to be located on certain land, as detailed below.

6.10 Workforce accommodation

- (1) The objectives of this clause are as follows—
 - (a) to enable development for workforce accommodation if there is a demonstrated need to accommodate workers due to the nature of the work in which the workers are employed or due to the accommodation needs of the workforce,
 - (b) to ensure that workforce accommodation is designed and located such that it will not have an unreasonable adverse impact on adjoining uses or the amenity of the local area and maximises its potential for beneficial outcomes for the local economy,
 - (c) to ensure that workforce accommodation will not prejudice the future use of the land,
 - (d) to minimise the impact of workforce accommodation on local roads and infrastructure.
- (2) This clause applies to land as identified under Schedule 1 of this Plan.
- (3) Development consent must not be granted for workforce accommodation on land to which this clause applies unless the consent authority is satisfied that—
 - (a) there is a need to provide workforce accommodation because of large-scale development being carried out or because of the remote or isolated location of the land on which any development is being carried out, and

-
- (b) the accommodation needs of the workforce cannot reasonably be met using other types of residential accommodation (whether existing or otherwise), and
 - (c) water reticulation systems and sewerage systems will be provided to adequately meet the requirements of the workforce accommodation, and
 - (d) any infrastructure provided in connection with the workforce accommodation will, if practicable, continue to be used once the workforce accommodation is no longer required, and
 - (e) the workforce accommodation is not likely to have significant adverse impacts on the use of any adjoining land or the amenity of the local area, and
 - (f) the workforce accommodation will be appropriately designed and located to maximise local amenity, and
 - (g) the workforce accommodation will not prejudice the subsequent carrying out of development on the land in accordance with this Plan and any other applicable environmental planning instrument, and
 - (h) the workforce accommodation will not provide services or facilities that are, or can otherwise practicably be, provided within the locality.

(4) In this clause—

***workforce accommodation** means any habitable buildings and associated amenities erected or altered for the purpose of providing accommodation for persons working in the rural, agricultural, major infrastructure or mining sector.*

3.2 Schedule 1 Additional permitted uses

Schedule 1 of the LEP is amended by inserting an additional clause after clause 2, in the manner shown below, that will permit the development of workforce accommodation on the subject land at Mallee Street, Wyalong.

3 Use of certain land at Mallee Street, Wyalong

- (1) This clause applies to certain land at 45 Mallee Street, Wyalong, being Lot 177, DP 750615 and identified as "3" on the [Additional Permitted Uses Map](#).
- (2) Development for the purposes of workforce accommodation (within the meaning of clause 6.10) is permitted with development consent.

3.3 Amendment to Additional Permitted Uses Map

The proposal will also involve the creation of an additional map, as shown below, as an inclusion to the Bland Local Environment Plan 2011 Additional Permitted Uses Map – APU_007F.



Figure 2: Additional Permitted Uses Map – Sheet APU_007F (Source: BLEP2011)

There are no other amendments required to the Bland LEP2011 to progress this Planning Proposal. The existing RU1 zoning will remain unaltered.

4 JUSTIFICATION

Justification for the proposal, including its strategic relevance, is outlined in the sections below and within the accompanying Local Environmental Study (LES). The planning proposal seeks to amend Schedule 1 to include the subject land in order to permit workforce accommodation in association with the local mining industry.

The land opposite is an existing zoned small holdings area with land located immediately to the south west zoned for general residential. The subject land also has good connection to the urban area, located within 800m to business, commercial and community activities.

The LES has concluded that the proposal is strategically justified and environmentally sustainable.

4.1 Need for the planning proposal

4.1.1 *Is the planning proposal a result of any strategic study or report?*

The planning proposal is not the result of a specific strategic study or report. A supporting LES accompanies this planning proposal that addresses site specific attributes and constraints. The mining industry is an important economic driver for the local area and the proposal aligns with the strategic relevance of this employment generating activity.

4.1.2 *Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?*

The planning proposal is considered to be the best means of achieving the objectives and intended outcomes. Alternative methods were considered, including rezoning the site, but it was considered that the rezoning would then be out of character with the immediate area, not secure the proposed use of the land and making it open to other potentially incompatible land uses.

4.2 Relationship to strategic planning framework

4.2.1 *Is the planning proposal consistent with the objectives and actions of the applicable regional, sub-regional or district plan or strategy (including any exhibited draft plans or strategies)?*

The proposal is consistent with the directions of relevant plans, including the NSW State Plan, Premiers Priorities and Riverina Murray Regional Plan 2036. The relevant directions and specific actions outlined in the Riverina Murray Regional Plan 2036 that the proposal addresses include:

- *Direction 8: Enhance the economic self-determination of Aboriginal communities.*

The land is owned and managed by the West Wyalong Local Aboriginal Land Council. The proposal creates an opportunity for the LALC to make better use of the land and to assist in empowering the LALC to further their responsibility in sustaining their future resources and community well-being.

In respect of this direction, the proposal will assist in delivering the following specific actions of the RMRP.

- *Action 8.1 – identifying landholdings with economic development potential.*
- *Action 8.2 – identifying priority sites for potential projects.*

- *Direction 12: Sustainably manage mineral resources.*

Lake Cowal mine generates significant economic and employment benefits for the local area. The proposal will assist in the sustainable operation of the mining activity by providing necessary accommodation for workers.

In respect of this direction, the proposal will assist in delivering the following specific actions of the RMRP.

- *Action 12.1 – assessment of applications for land use change*
- *Action 12.4 – management of changes to local communities and service delivery. Exploring new economic development opportunities.*

- *Direction 22: Promote the growth of regional cities and local centres.*

The proposal will assist in making land use decisions that reflect local aspirations for increasing housing opportunities, growth in population and development activity.

In respect of this direction, the proposal will assist in delivering the following specific actions of the RMRP.

Action 22.1 – provision of coordinated infrastructure delivery

Action 22.6 – improved connections throughout the local area and region

- *Direction 23: Build resilience in towns and villages.*

The proposal will help contribute to growth and prosperity of the local area, facilitate drivers of population change and assist in ensuring it remains robust and dynamic.

In respect of this direction, the proposal will assist in delivering the following specific actions of the RMRP.

- *Action 23.2 – assisting to better understand the drivers of population change and the implications for the local community*

-
- *Action 23.4 – building drought resilience in rural communities*
 - *Direction 25: Build housing capacity to meet demand.*

The proposal will assist in providing an alternative form of accommodation to address the current needs of the local mining industry.

In respect of this direction, the proposal will assist in delivering the following specific actions of the RMRP.

- *Action 25.2 – facilitate increased housing choice*
- *Action 25.3 – adequate infrastructure for housing needs*
- *Action 25.4 – locating development close to town centres to capitalise on existing infrastructure*
- *Direction 26: Provide greater housing choice.*

The proposal will provide an alternative housing choice to meet the needs of the local mining industry that attracts a significant number of FIFO workers.

In respect of this direction, the proposal will assist in delivering the following specific actions of the RMRP.

- *Action 26.6 – planning and managing worker accommodation*

In relation to Bland Shire in general, the plan identifies the following as key priorities:

- *Support agriculture, including broadacre cropping and grazing, and agribusiness diversification.*
- *Support the mining and resources sector and associated businesses.*
- *Leverage opportunities from the Shire's location to support diverse industries, including freight and logistics industries.*
- *Support tourism opportunities in the shire.*

The proposal is consistent by supporting the mining sector as the proposal will assist in providing greater diversity and increased housing options. The proposal will provide a flow on effect that will stimulate local economic growth.

4.2.2 Is the planning proposal consistent with a council's local strategy or other local strategic plan?

BLAND LOCAL ENVIRONMENTAL PLAN 2011

The Bland LEP2011 reflects the current strategic land use planning direction for the Shire. Its particular aims are:

- (a) to protect, enhance and conserve agricultural land through the proper management, development and conservation of natural and man-made resources,*
- (b) to encourage a range of housing, employment, recreation and facilities to meet the needs of existing and future residents of Bland,*
- (c) to promote the efficient and equitable provision of public services, infrastructure and amenities,*
- (d) to conserve, protect and enhance the environmental and cultural heritage of Bland,*
- (e) to promote the twin townships of West Wyalong and Wyalong as the major commercial and community service centres for Bland,*

(f) to encourage the sustainable growth of the villages of Bland.

The proposal has potential to support the intent of the particular aims by:

- Allowing the use of the land for a purpose that would otherwise be not permissible within the zone whilst offering an alternative choice of lifestyle living in close proximity to existing town services and facilities.
- Utilising land for more efficient development in a location that does not detrimentally impact on existing natural and agricultural resources.

COMMUNITY PLAN FOR BLAND SHIRE 2011-2016

The current Community Plan has been prepared by Council in consultation with the local community and is aimed at delivering common goals to achieve community aspirations. In implementing the Community Plan, the initial priorities and objectives are identified as:

- *Strengthening and building community capacity*
- *Planning and Leadership*
- *Partnerships and Advocacy*
- *Providing community services and events*
- *Facilitating engagement with the community*
- *Ensuring we are a sustainable community*

The five key strategies and initiatives that are directing the Shire include:

1. *Growing our population and jobs*
2. *Pride in our shire*
3. *Telling our stories*
4. *Connected and accessible*
5. *Giving life to the plan*

In relation to the subject of Environmental Wellbeing, the proposal best aligns with achieving the recommendation of:

"Develop and implement environmental management plans. Promote sustainable living to all residents"

Relevant existing program: *"Local Environmental Plan"*

Proposed Program/Initiative: *"Make changes to LEP"*

DRAFT LOCAL STRATEGIC PLANNING STATEMENT (LSPS)

The Bland Draft LSPS is undergoing finalisation and set to be adopted at its May 2020 Council Meeting.

"The Local Strategic Planning Statement (LSPS) sets the framework for Bland Shire's economic, social and environmental land use needs over the next 20-years. The LSPS outlines clear planning priorities describing what will be needed, where these are located and when they will be delivered. The LSPS sets short, medium and long-term actions to deliver the priorities for the community's vision."

Priority 2 is relevant as it outlines “operations at the mine are expected to expand and Council are investigating additional temporary accommodation options to help facilitate this expansion.”

The relevant action:

- Action 2.1 – investigate options for the development of temporary accommodation to provide options for working ... visitors.

4.2.3 Is the planning proposal consistent with the applicable State Environmental Planning Policies?

The proposal is consistent with applicable State Environmental Planning Policies (SEPPs), as identified in the table below.

Table 1: Applicable SEPPs

SEPPs Relevant to the Planning Proposal	
SEPP Title	Consistency
SEPP55 – Remediation of Land	Current Council records do not identify the subject land as potentially contaminated land. However, the majority of the land is identified as having agricultural uses conducted post European settlement as well as current stock grazing. SEPP55 matters have been taken into consideration with this proposal.

4.2.4 Is the planning proposal consistent with applicable Ministerial Directions (s9.1 directions)?

The following table outlines the relevant s9.1 directions and the level of consistency of this planning proposal to them.

Table 2: s9.1 Directions

Ministerial Directions applicable to the development	
Direction title	Consistency
1.2 Rural Zones	The proposal is consistent with this direction as it does not propose a change from the existing rural zone. The proposed Schedule 1 amendment will enable proposed development only on the identified land.
1.5 Rural Lands	The proposal is consistent with this direction as it has considered the potential impacts and whether development in accordance with the amendment will be compatible with the predominant land uses in the locality. Consideration has been made of the rural planning principles contained in clause 5.16 of the Bland LEP.
2.6 Remediation of Contaminated Land	Consistent, the proposal has taken into account SEPP55 matters and considers the proposal to be of low risk.
3.2 Caravan parks and Manufactured Home Estates	The proposal is consistent by providing a variety of housing for nearby mine workers.
5.10 Implementation of Regional Plans	The proposal is consistent with this direction by ensuring the proposal achieves relevant Goals/Directions of the Riverina Murray Regional Plan 2036, including those referring to promoting regional growth, building resilient communities and facilitating drivers of population change, providing housing choice and managing rural landuse conflicts.
6.1 Approval and Referral Requirements	The proposal is consistent with this direction as it does not introduce any unnecessary provisions to the development assessment process.
6.3 Site Specific Provisions	Not consistent. It is considered the proposed Schedule 1 Amendment is the best means in achieving the sought after outcome. The inconsistency is minor and acceptable under the circumstances.

4.3 Environmental, Social and Economic Impact

4.3.1 *Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?*

There is little likelihood that any critical habitat or threatened species, populations or ecological communities or their habitats to be adversely affected by the proposal. The site is significantly cleared of major vegetation and has been used for grazing and cropping activities since post European settlement. The surrounding area is a mix of established and ongoing development, with no significant flora or fauna identified in the immediate vicinity.

4.3.2 *Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?*

There are no other significant environmental impacts envisaged as a result of this planning proposal. The proposal is consistent with development to the south east and minimal change would be experienced to the local amenity and general rural character.

4.3.3 *Has the planning proposal adequately addressed any social and economic effects?*

The proposal will contribute to housing workers the local area, building stronger connections with established infrastructure including community facilities, neighbourhood centres and transportation networks.

West Wyalong is continuing to attract population growth, primarily as a result of the ongoing expansion and development of the local gold fields. Development of this land will help contribute positively to the local economy and construction industry through employment and supply of materials. Additionally, further providing housing in the area will make more economic use of valuable resources and services, further contributing to ongoing income generation for local businesses and public agencies.

4.4 State and Commonwealth Interests

4.4.1 *Is there adequate public infrastructure for the planning proposal?*

The development construction on the subject land will have direct access to existing electricity and communication networks. The provision of water supply and sewer is feasible due to the close proximity of existing service mains in the laneway between North and Conway Streets.

The land is also within close proximity to existing public community infrastructure located in the immediate Wyalong and West Wyalong urban areas.

4.4.2 *What are the views of State and Commonwealth public authorities consulted in accordance with the Gateway determination?*

The views of State and Commonwealth public authorities will be sought following the issue of a Gateway determination on this matter.

5 MAPPING

The planning proposal seeks to have a relevant map created under the map type:

- Additional Permitted Uses Map

5 COMMUNITY CONSULTATION DETAILS

Community consultation will be undertaken in accordance with relevant sections of the Act and Regulations. In addition, the Gateway determination will confirm the extent and nature of community consultation to be undertaken for the purpose of this proposal.

6 PROJECT TIMELINE

Following lodgement of the planning proposal, Council will develop a project timeline including Council acceptance, Gateway determination, public exhibition, reporting, Ministerial (or delegated) approval and implementation.

19057: Document History

Revision No.	Date	Authorised By		
		Name/Position	Signature	Notes
Rev 1.0 – Draft	30/04/20	Rhiana Reardon Assistant Planner	RR	For internal review
Rev 1.1 – Draft	12/5/20	Garry Salvestro Director	GS	Internal review
Rev 1.2 – Draft	13/5/20	Rhiana Reardon Assistant Planner	RR	For client review
Rev 1.3 – Draft	15/5/20	Rhiana Reardon Assistant Planner	RR	Minor edits to include Draft LSPS
Rev 2.0 – Final	29/05/20	Garry Salvestro Director	GS	Issued for lodgement



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LOCAL ENVIRONMENTAL STUDY



Mallee Road, Wyalong NSW 2671
Lot 177, DP75750615



Prepared for West Wyalong LALC
Rev 2.0 - May 2020



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Local Environmental Study

Mallee Street, Wyalong

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1 INTRODUCTION

A local environmental study has been conducted over the subject land in the preparation of a planning proposal to ensure the proposal has strategic environmental merit when measured against State, regional and local plans and strategies, as well as known environmental attributes and constraints of the site.

The planning proposal will seek to amend Schedule 1 of the Bland Local Environmental Plan 2011 by identifying the subject land as suitable for modular housing to be established for the purpose of accommodating workers from a local mining operation.

2 THE SUBJECT LAND & LOCALITY

The subject land involves Lot 177 DP750615, 45 Mallee Street, Wyalong. It comprises an area of 5200m², as shown in the deposited plan extract below.

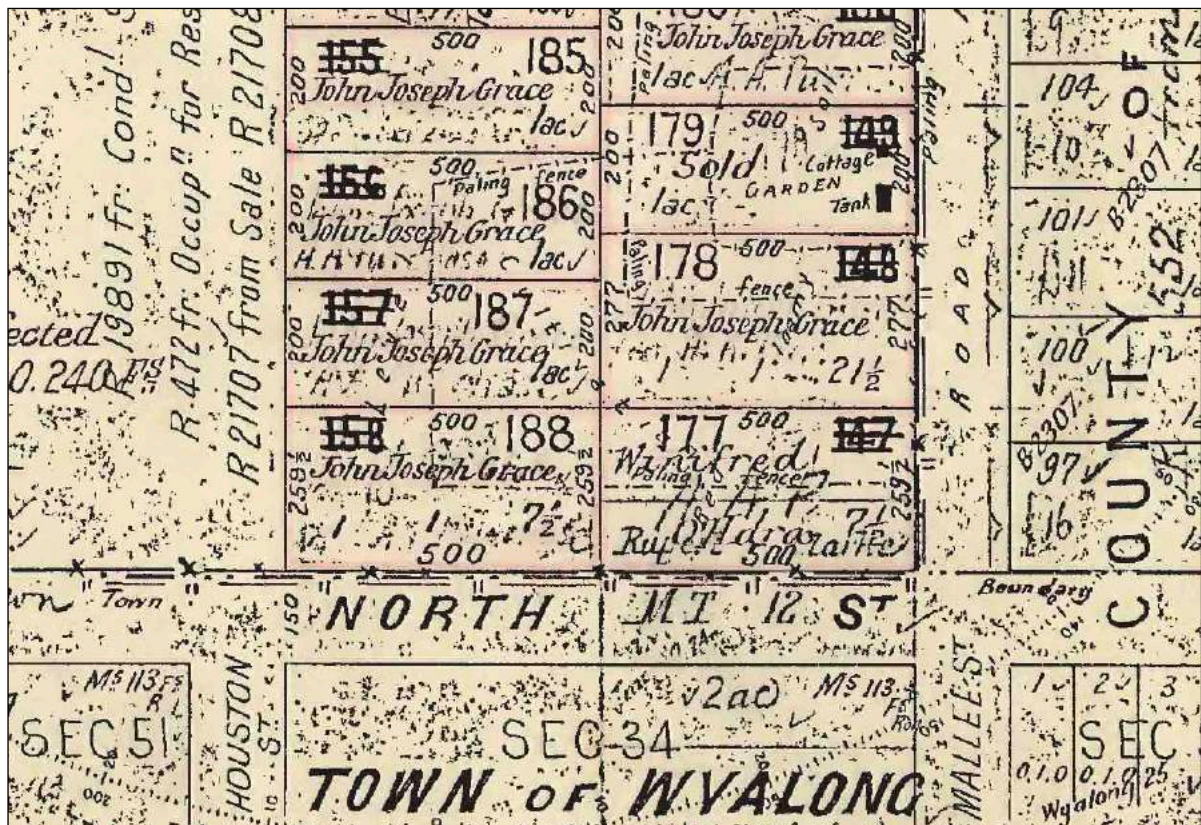


Figure 1: Extract of DP750615 (Source: Direct Info 2018)

The land is located in the north eastern area of the current urban area, approximately 800 metres by road north of the existing Wyalong town centre and 4.0 km by road east of the West Wyalong town centre/main street and Council Chambers, as indicated in the figure below.

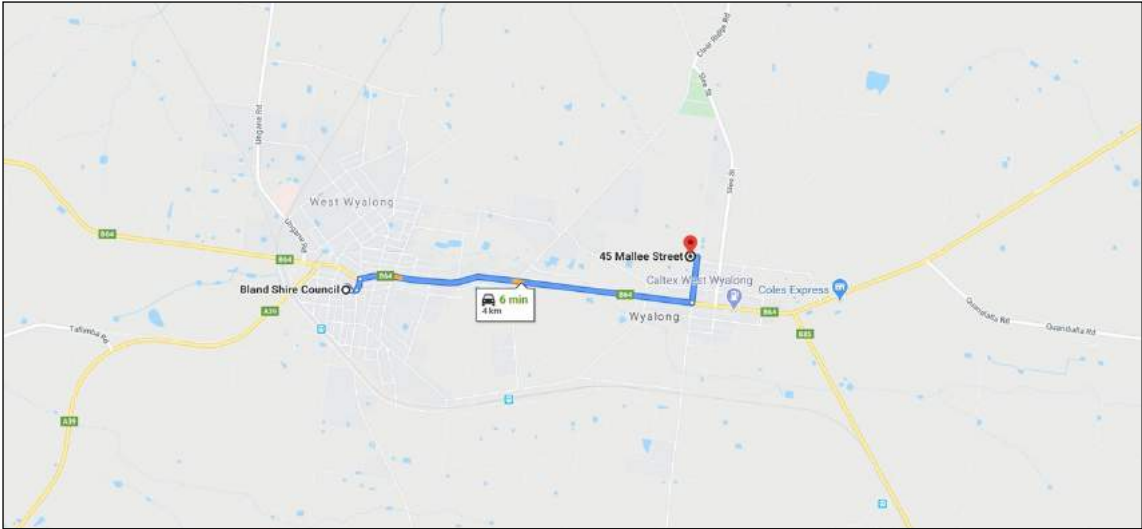


Figure 2: Location Map (Source: Google Maps 2020)

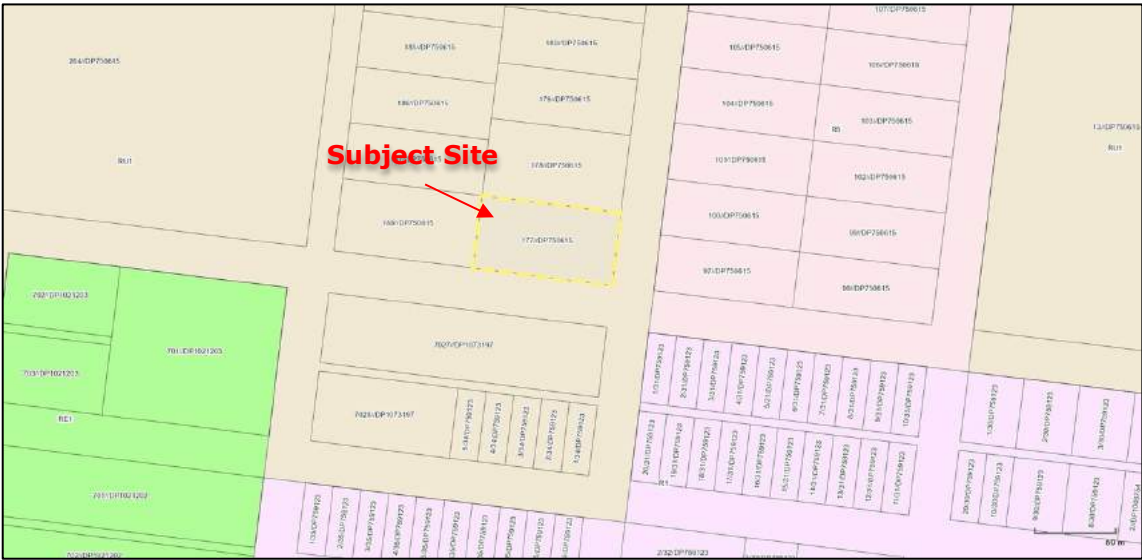


Figure 3: Existing Zoning (Source: ePlanning Spatial Viewer 2020)



Figure 4: Existing Minimum Lot Size (Source: ePlanning Spatial Viewer 2020)

The subject land is currently zoned RU1 Primary Production, with a Minimum Lot Size provision of 200ha under BLEP2011.

The subject land is located on the western side of Mallee Street, diagonal to the Mallee and North Street intersection, as shown in the aerial image below. The existing primary site access is via Mallee Street.



Figure 5: Aerial Locality Map (Source: SIX Maps 2020)

The land is generally flat with an elevation of approximately 245m to 246m AHD, with any fall directed to the south eastern corner of the property. A topographical extract is provided in the figure below.

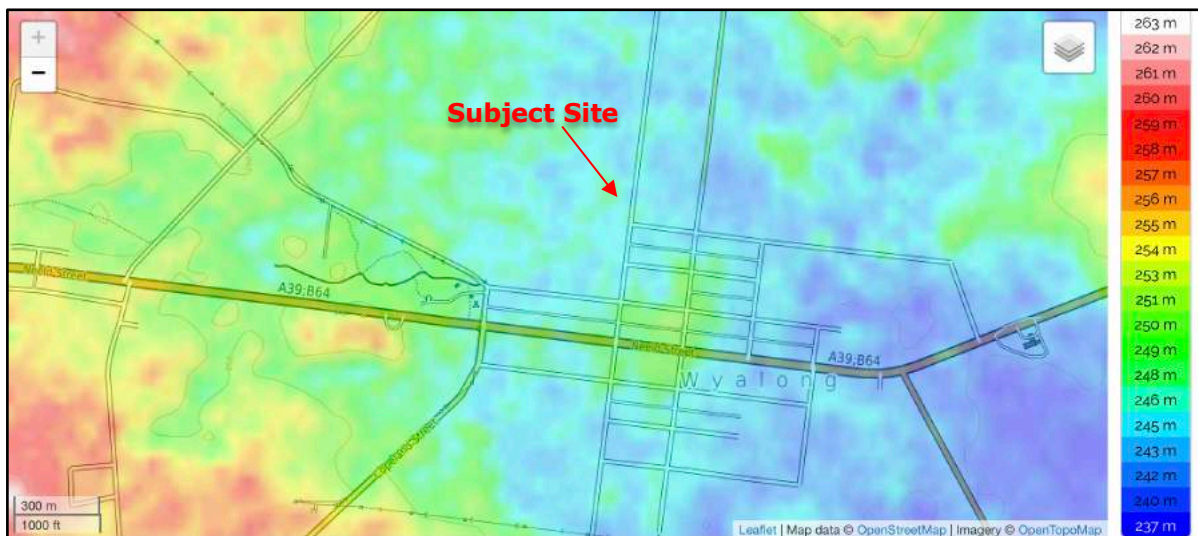


Figure 6: Topographical Map Extract – Elevation Contours (Source: TopographicMap.com 2019)

Mallee Street is a sealed public road that borders the eastern boundary of the site and provides access for this site and surrounding land, to and from the West Wyalong town centre.

The subject site is located within a semi-rural environment, being typically characterised by hobby farming and animal keeping activities. The site is opposite an existing zoned small holdings area and the subdivision pattern of the locality favours hobby farming rather than broad acre agricultural activities. General residential zoned land is located immediately to the SW of the intersection of Mallee and North Streets. Other rural zoned land separates the site from other residential areas to the south.

The site is currently vacant of buildings and there is little history of any significant land use activity over the land, apart from traditional cultural use and later agricultural and other semi-rural activities.

The images below illustrate the site and the character of the locality.

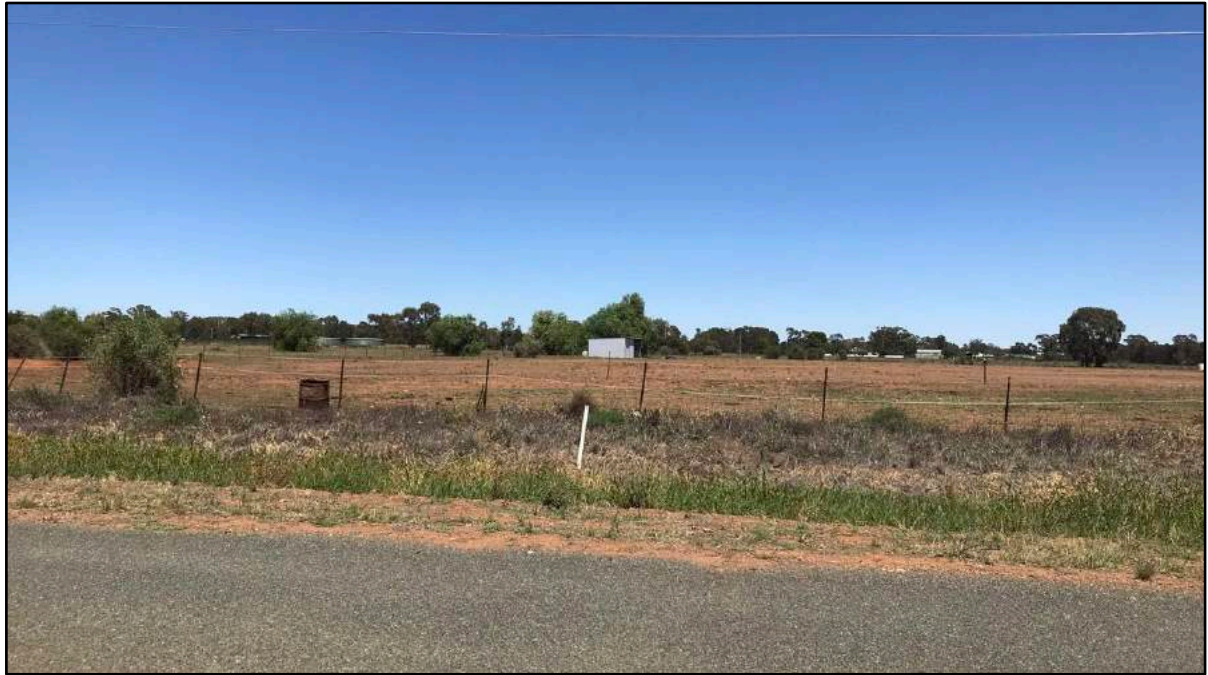


Figure 7: View from Mallee Street (Source: SP 2019)

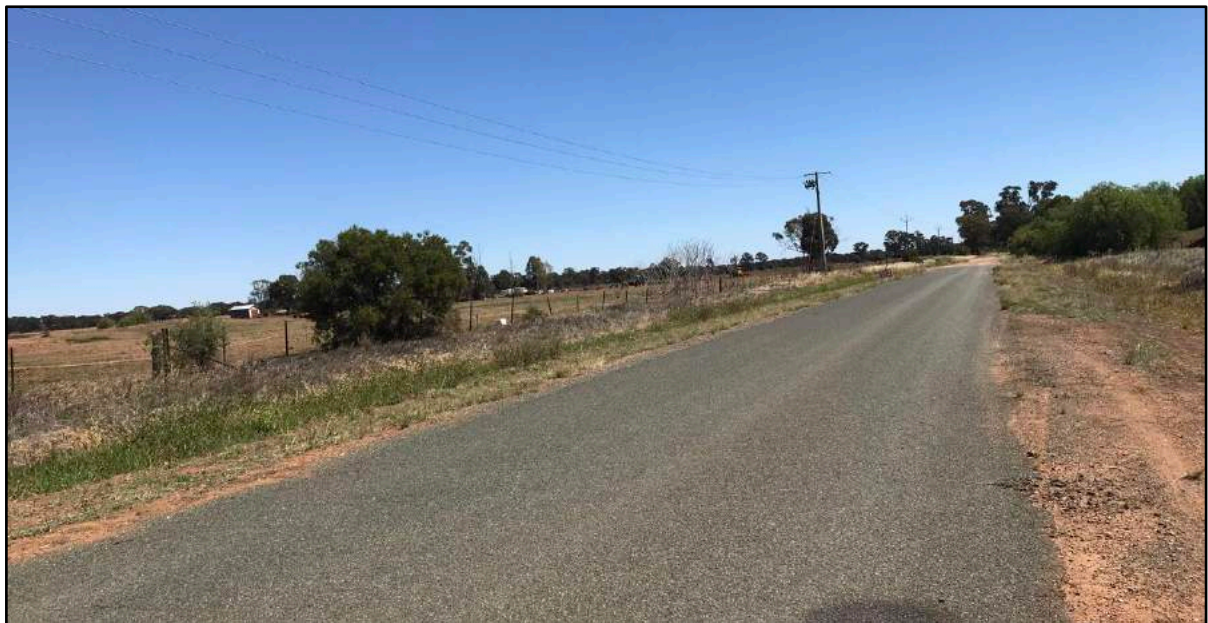


Figure 8: View N along Mallee Street toward Historic Rural Settlement (Source SP 2019)



Figure 9: Mallee St Streetscape View looking SW towards Highway (Source: SP 2019)



Figure 10: View looking NW from Corner of Mallee & North Sts (Source: SP 2018)

3 STRATEGIC OVERVIEW

3.1 Relevant Strategic Plans

The proposed Schedule 1 amendment is consistent with the goals and directions contained in the following State, regional and local strategic planning documents:

NSW State Plan 2021:

Relevant goals include the following extracted from the NSW State Plan 2021.

- Drive economic growth in regional NSW
- Protect our natural environment
- Increase opportunities for people to look after their own neighbourhoods and environments
- Make it easier for people to be involved in their communities

In 2017, the NSW Premier reinforced the delivery of the State Plan by advising on 12 critical priorities including the following relevant areas.

- *Making housing more affordable through faster housing approvals and facilitating dwelling capacity through rezoning proposals.*
- *Building infrastructure through increasing housing supply.*

Riverina Murray Regional Plan 2036:

"The Riverina Murray Regional Plan 2036 (the Plan) establishes a framework to grow the region's cities and local centres, supports the protection of high-value environmental assets and makes developing a strong, diverse and competitive economy central to building prosperity and resilience in the region. The Plan will guide the NSW Government's land use priorities and decisions over the next 20 years."

Relevant goals include the following.

- *Direction 8: Enhance the economic self-determination of Aboriginal communities*
- *Direction 12: Sustainably manage mineral resources*
- *Direction 22: Promote the growth of regional cities and local centres*
- *Direction 23: Build resilience in towns and villages*
- *Direction 25: Build housing capacity to meet demand*
- *Direction 26: Provide greater housing choice*

In relation to Bland Shire in general, the plan identifies the following as key priorities:

- *Support agriculture, including broadacre cropping and grazing, and agribusiness diversification.*
- *Support the mining and resources sector and associated businesses.*
- *Leverage opportunities from the shire's location to support diverse industries, including freight and logistics industries.*
- *Support tourism opportunities in the shire.*

Bland Local Environmental Plan 2011:

The Bland LEP2011 reflects the current strategic land use planning direction for the Shire. Its particular aims are:

- (a) to protect, enhance and conserve agricultural land through the proper management, development and conservation of natural and man-made resources,*
- (b) to encourage a range of housing, employment, recreation and facilities to meet the needs of existing and future residents of Bland,*
- (c) to promote the efficient and equitable provision of public services, infrastructure and amenities,*
- (d) to conserve, protect and enhance the environmental and cultural heritage of Bland,*

-
- (e) to promote the twin townships of West Wyalong and Wyalong as the major commercial and community service centres for Bland,
 - (f) to encourage the sustainable growth of the villages of Bland.

The proposal has potential to support the intent of the particular aims by:

- Utilising land for more efficient development in a location that does not detrimentally impact on existing natural and agricultural resources.
- Providing a range of housing to meet the need of the existing and future residents of Bland.
- Creating additional housing that will contribute to the sustainable growth of the township, promoting economic and social wellbeing for the local community.

Community Plan for Bland Shire 2011-2016

The current Community Plan has been prepared by Council in consultation with the local community and is aimed at delivering common goals to achieve community aspirations. In implementing the Community Plan, the initial priorities and objectives are identified as:

- *Strengthening and building community capacity*
- *Planning and Leadership*
- *Partnerships and Advocacy*
- *Providing community services and events*
- *Facilitating engagement with the community*
- *Ensuring we are a sustainable community*

The five key strategies and initiatives that are directing the Shire include:

1. *Growing our population and jobs*
2. *Pride in our shire*
3. *Telling our stories*
4. *Connected and accessible*
5. *Giving life to the plan*

In relation to the subject of Environmental Wellbeing, the proposal best aligns with achieving the recommendation of:

"Develop and implement environmental management plans. Promote sustainable living to all residents"

Relevant existing program: *"Local Environmental Plan"*

Proposed Program/Initiative: *"Make changes to LEP"*

Draft Local Strategic Planning Statement (LSPS)

The Bland Draft LSPS is undergoing finalisation and set to be adopted at its May 2020 Council Meeting.

"The Local Strategic Planning Statement (LSPS) sets the framework for Bland Shire's economic, social and environmental land use needs over the next 20-years. The LSPS outlines clear planning priorities describing what will be needed, where these are located and when they will be delivered. The LSPS sets short, medium and long-term actions to deliver the priorities for the community's vision."

Priority 2 is relevant as it outlines *"operations at the mine are expected to expand and Council are investigating additional temporary accommodation options to help facilitate this expansion."*

The relevant action:

- *Action 2.1 – investigate options for the development of temporary accommodation to provide options for working ... visitors.*

3.1.1 Strategic Analysis

The proposal is strategically appropriate due to its connection to the surrounding landuse structure and environmental attributes. In particular:

- The subject land is located in a key transitional area between an established large lot residential area, existing agricultural land and general residential land.
- The proposed Schedule 1 amendment will potentially create additional housing opportunities, servicing one of the community's largest employers.
- The proposal will contribute to the dwelling lot land use mix with minimal impact on general residential land.
- The proposal will access existing infrastructure services and have a minimum impact on the sustainable delivery and maintenance of those services.

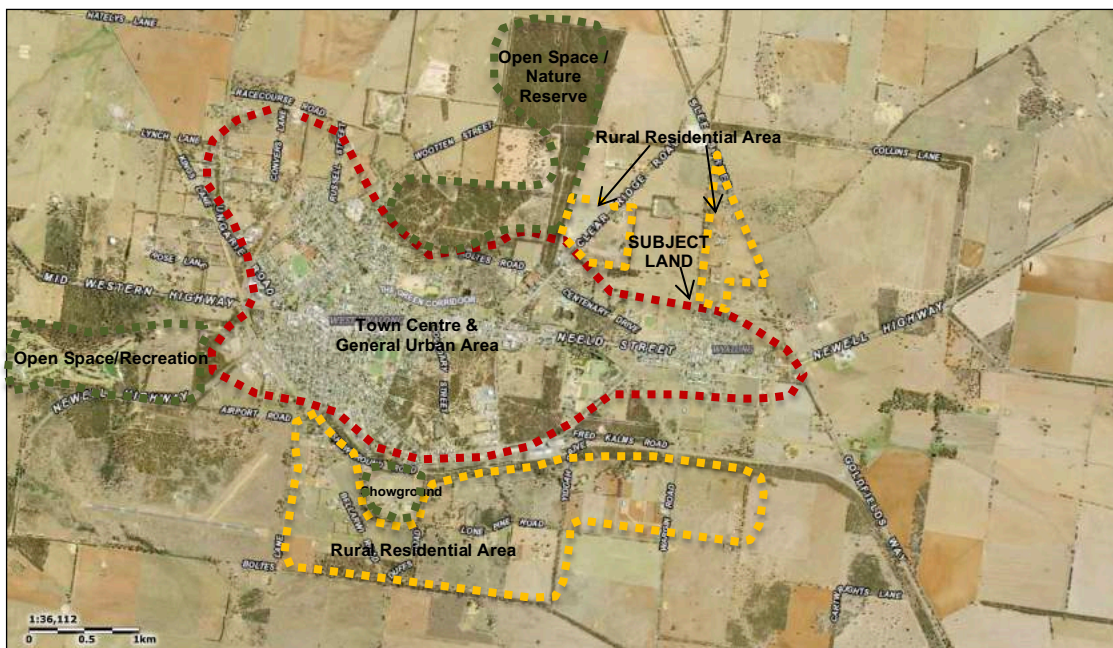


Figure 11: Strategic Spatial Analysis Map (Source: SP 2020)

3.1.2 Landuse Consideration

Population Growth & Residential Landuse Mix:

From the 2001 to 2011 census periods the Bland Shire experienced a -1.0% average decrease in population. However, the period between the 2011 and 2016 census saw the local population increase to 5,995, which can be directly attributed to the expansionary phase of the Evolution Cowal Mine and the employees living in the Bland Shire. (Source: Submission to Productivity Commission 2017-BSC)

This population growth is expected to continue into the foreseeable future, based on discussions with Council and the local community. The proposal will assist in providing lifestyle choices for the growing population.

3.2 Environmental Context

3.2.1 Flora, Fauna and Natural Resources

The local environment has been significantly modified through historic land clearing practices. The subject land contains no existing trees or vegetation.

The subject site has no significant existing vegetation. There are no records of sightings of threatened or endangered species on the parcel of land.

In relation to other natural resources, there are no identified sensitive groundwater, riparian areas or terrestrial biodiversity issues impacting the site.

3.2.2 Flooding and Bushfire Hazard

Flooding

The subject site is not subject to riverine flooding or any significant overland stormwater flooding.

NSW SES has prepared a Local Flood Plan for Bland Shire that includes a description of localised flash flooding that may occur in the West Wyalong local area. The subject site is not identified as areas that would be impacted by flash flooding. The SES plan comments that West Wyalong can experience flash flooding in times of extreme rainfall resulting in minor inundation of properties and town roads along the storm water drain system. The main stream system is shown in mapping attached to the plan. An extract is included in the figure below.

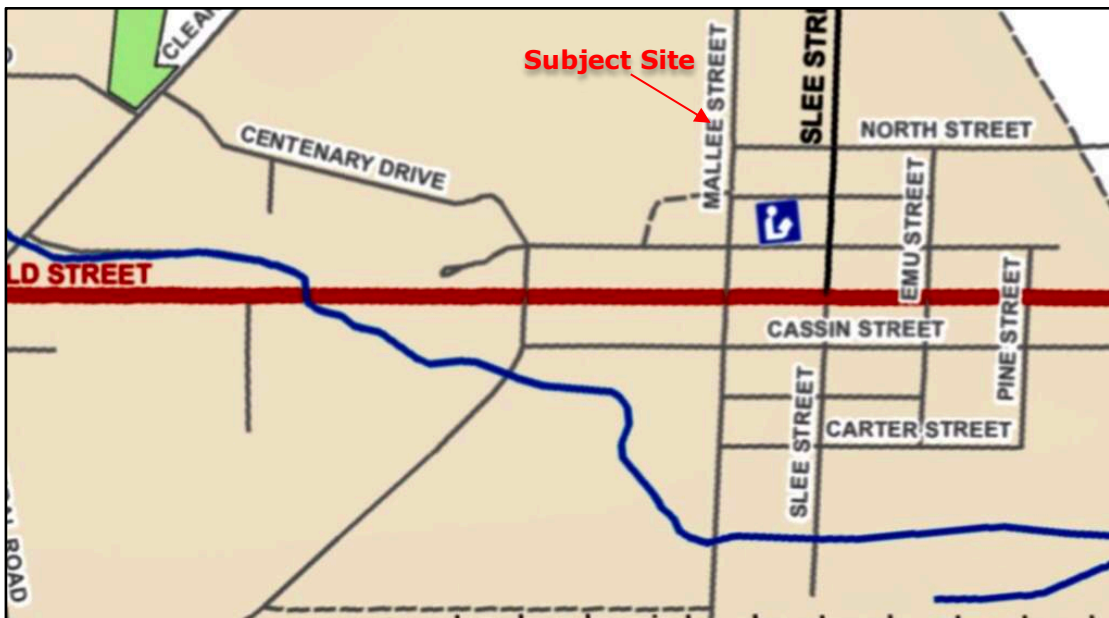


Figure 12: Extract from SES Local Flood Plan Map – West Wyalong (Source: SES 2013)

Bushfire

The site is not mapped as being subject to bushfire hazards, as indicated on mapping sourced from the NSW Planning Portal (ePlanning Spatial Viewer), and also confirmed via the Rural Fire Service (RFS) via their online bushfire hazard mapping tool.



Figure 13: Bushfire Hazard Area Map (Source: ePlanning Spatial Viewer 2020)

3.2.3 Heritage

An AHIMS search indicates that there are no items of Aboriginal Cultural Heritage on the subject land and the land is not located in the vicinity of any other significant Aboriginal Cultural Heritage sites, as shown in the figure below.

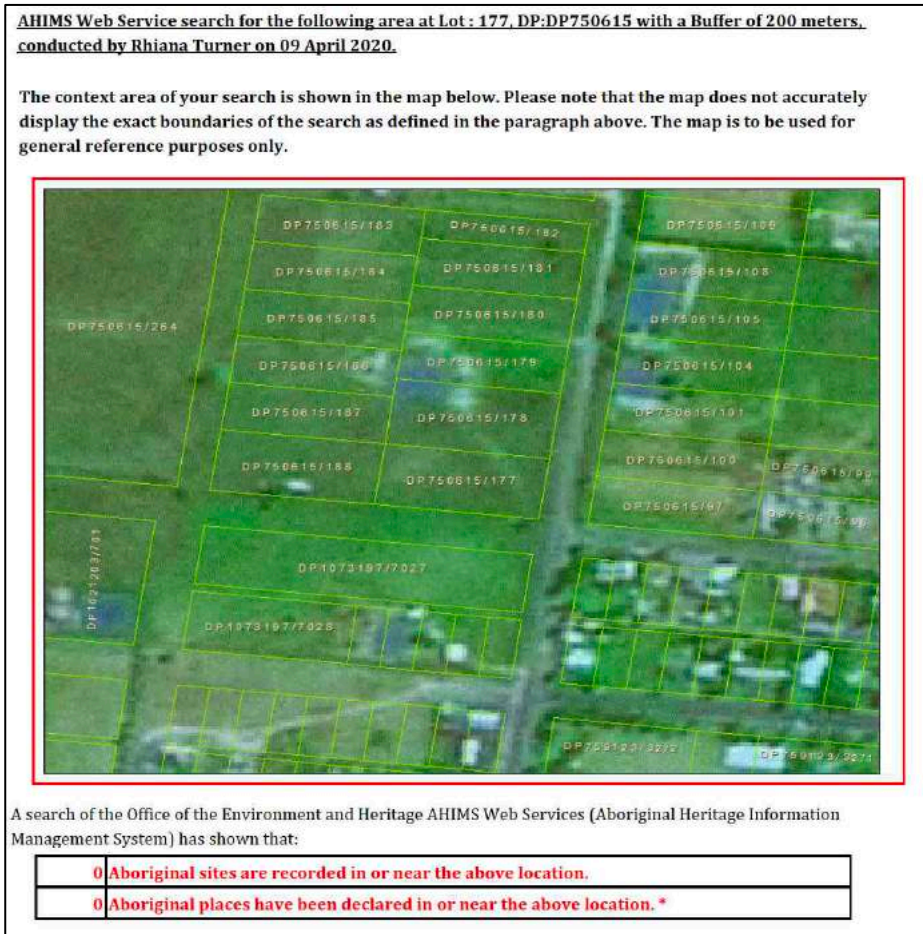


Figure 14: AHIMS Search extract (Source: AHIMS 2020)

Council records indicate there are no post European settlement 'Heritage Items' on the subject land. The figure below indicates the subject land and its proximity to any identified heritage items.

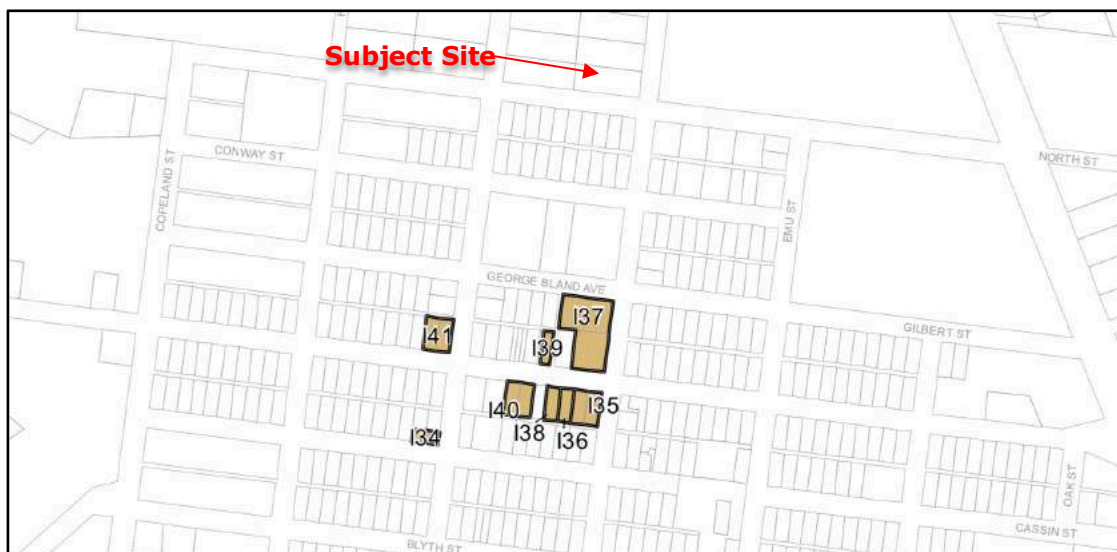


Figure 15: Heritage Items Map (Source: BSC LEP2011)

3.2.4 Land Contamination

Consideration of site contamination is a statutory requirement when considering planning proposals and development applications. Relevant guidelines prepared under State Environmental Planning Policy No.55 (SEPP55) provide an outline of matters to be considered in this respect.

The history of land use of the subject land needs to be considered as an indicator of whether land contamination is a potential issue. Where there is no reason to suspect contamination after acting substantially in accordance with the SEPP55 Guidelines, the proposal may be processed in the usual way. However, where there is an indication that the land is, or may be, contaminated, the appropriate procedures outlined in the SEPP55 Guidelines should be followed.

The following information is provided to assist in an initial evaluation of the proposal in relation to land contamination.

Table 1: Contaminated Land Consideration – Initial Evaluation Data

Initial Evaluation Data	
Consideration of readily available information:	Response
<i>a) current zoning</i>	RU1 Primary Production
<i>b) permissible uses</i>	See land use guide in LEP for permissible uses.
<i>c) records from previous rezonings or rezoning requests</i>	No previous rezoning or requests known.
<i>i. history of land uses including:</i>	Post European settlement – grazing and cropping activities.
<i>ii. development applications & building applications</i>	No available development or building applications.
<i>d) aerial photo history</i>	Historical aerial photos of this area prior to 2005 were unavailable at the time of preparing this report. Available relevant aerial photos are provided below.
<i>e) property file information & site owner information</i>	The land has been used for agricultural activities
<i>f) knowledge of council staff</i>	To be determined by Council during its initial evaluation of the proposal.
<i>g) adjoining property information</i>	Adjoining properties have also conducted agricultural activities and well as hobby farming activities. Residential housing is located south east of the site.
<i>h) site inspection information including photographs</i>	See photographs below. There are no obvious signs or evidence of site contamination or contaminating activities on the land based on the recent site inspection. The existing activities include grazing stock and cropping. The site appears well managed.
Checklist questions (from SEPP55 Guidelines)	Response
<i>a) Are there any previous contaminated land investigations available for the site? If so, what were the results?</i>	No, there are no previous contaminated land investigations available for the site.
<i>b) Is there any history of activities, as listed in Table 1 of the Guidelines, on the land, past or present?</i>	Currently the land is used for agricultural purposes including cropping and grazing. Agricultural uses are listed in Table 1.
<i>c) Was the land at any time zoned for industrial, agricultural or defence purposes?</i>	The land has historically been zoned for rural purposes.
<i>d) Is there any history of licences, past or present, regulating the use of activities listed Table 1 of Guidelines over the land?</i>	No.
<i>e) Are there any land use restrictions on the land relating to possible contamination (eg EPA or other authority)?</i>	No.
<i>f) Does site inspection data suggest a history of any activities listed in Table 1 of Guidelines?</i>	Yes, there have been agricultural activities over the land, however there are no obvious signs of gross contaminating activities across the site and the landowner is unaware of any areas of contamination on the land.

Initial Evaluation Data

g) <i>Is there any information concerning contamination impacts on land immediately adjacent the site that could affect the site?</i>	No.
---	-----



Figure 16: Site Photos (Source: SP 2018)



Figure 17: 2005 Aerial Photo (Source: Google Earth 2020)



Figure 18: 2013 Aerial Photo (Source: Google Earth 2020)

3.3 Infrastructure & Essential Services

Investigation was undertaken into the provision of essential infrastructure services to the subject land, with a focus on the necessary services to provide satisfactory accessibility for future development. The results are summarised in mapping extracts below.



Figure 19: Electricity Authority Assets Map (Source: DBYD 2019)

There are no major impediments to accessing the existing electricity and communication networks. Future development will be required to ensure adequate provision in accordance with local authority requirements.

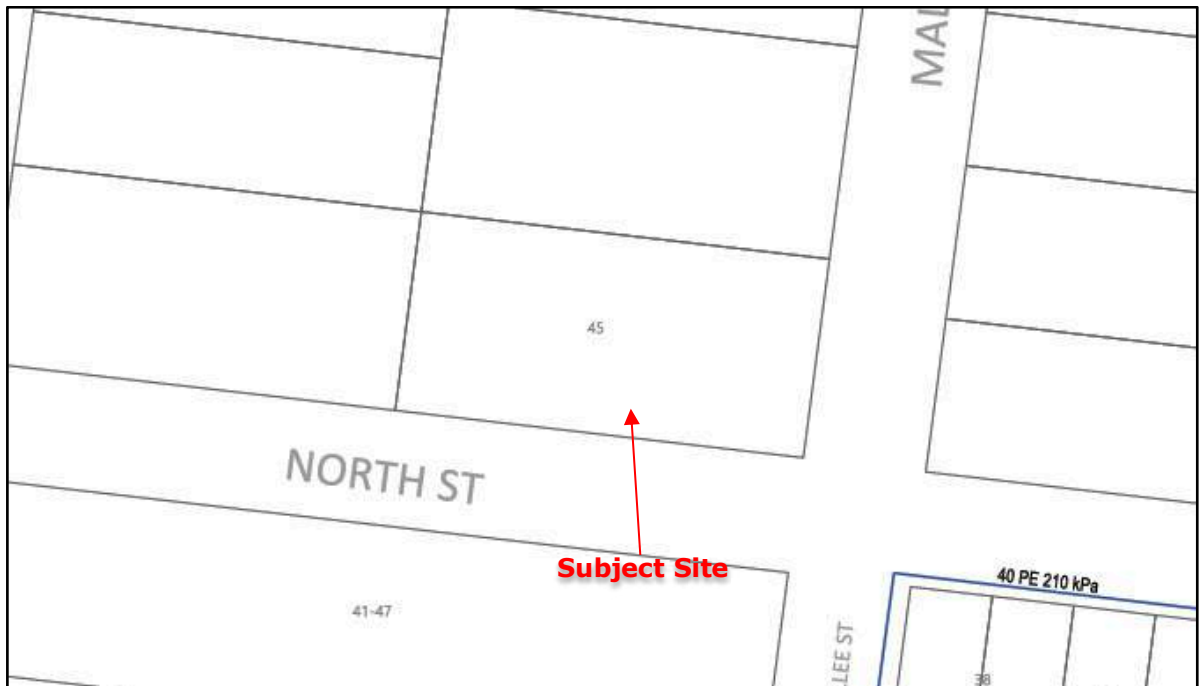


Figure 20: Gas Assets Map (Source: DBYD 2019)



Figure 21: Sewer Assets Map (Source: BSC 2019)



Figure 22: Water Assets Map (Source: Goldenfields 2019)

Both water supply and sewer reticulation networks are not available to the property boundaries of the subject land however are within close proximity. It would be feasible to extend the existing water supply and sewer network for future properties within the area.

The subject land is in close proximity to local town support services including emergency, postal, community, health and school services, as shown in the locality plan in the introductory pages of this LES.

The above investigations confirm that, for the objective of the planning proposal, public infrastructure and services are generally available to the site and/or may be established to adequately service the proposed development in a sustainable and coordinated manner.

19057: Document History

Revision No.	Date	Authorised By Name/Position	Signature	Notes
Rev 1.0 – Draft	09/04/2020	Rhiana Reardon Assistant Planner	RR	Preliminary Draft
Rev 1.1 – Draft	12/5/20	Garry Salvestro Director	GS	Internal review
Rev 1.2 – Draft	13/5/20	Rhiana Reardon Assistant Planner	RR	For client review
Rev 1.3 – Draft	15/5/20	Rhiana Reardon Assistant Planner	RR	Minor edits to include Draft LSPS
Rev 2.0 – Final	29/5/20	Garry Salvestro Director	GS	For lodgement



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Disclaimer

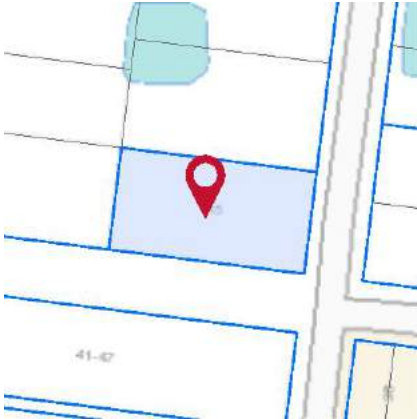
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LES ATTACHMENT 1: PROPERTY REPORT – NSW PLANNING

Property Report

45 MALLEE STREET WYALONG 2671



Property Details

Address: 45 MALLEE STREET WYALONG 2671
Lot/Section /Plan No: 177/-/DP750615
Council: BLAND SHIRE COUNCIL

Summary of planning controls

Planning controls held within the Planning Database are summarised below. The property may be affected by additional planning controls not outlined in this report. Please contact your council for more information.

Local Environmental Plans	Bland Local Environmental Plan 2011 (pub. 9-12-2011)
Land Zoning	RU1 - Primary Production: (pub. 17-8-2018)
Height Of Building	NA
Floor Space Ratio	NA
Minimum Lot Size	200 ha
Heritage	NA
Land Reservation Acquisition	NA
Foreshore Building Line	NA

Detailed planning information

State Environmental Planning Policies which apply to this property

State Environmental Planning Policies can specify planning controls for certain areas and/or types of development. They can also identify the development assessment system that applies and the type of environmental assessment that is required.

This report provides general information only and does not replace a Section 10.7 Certificate (formerly Section 149)

- State Environmental Planning Policy (Affordable Rental Housing) 2009: Land Application (pub. 31-7-2009)
- State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004: Land Application (pub. 25-6-2004)
- State Environmental Planning Policy (Concurrences) 2018: Land Application (pub. 21-12-2018)
- State Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017: Land Application (pub. 1-9-2017)
- State Environmental Planning Policy (Exempt and Complying Development Codes) 2008: Land Application (pub. 12-12-2008)
- State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004: Land Application (pub. 31-3-2004)
- State Environmental Planning Policy (Infrastructure) 2007: Land Application (pub. 21-12-2007)
- State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007: Land Application (pub. 16-2-2007)
- State Environmental Planning Policy (Miscellaneous Consent Provisions) 2007: Land Application (pub. 28-9-2007)
- State Environmental Planning Policy (Primary Production and Rural Development) 2019: Land Application (pub. 28-2-2019)
- State Environmental Planning Policy No 1—Development Standards: Land Application (pub. 17-10-1980)
- State Environmental Planning Policy No 21—Caravan Parks: Land Application (pub. 24-4-1992)
- State Environmental Planning Policy No 33—Hazardous and Offensive Development: Land Application (pub. 13-3-1992)
- State Environmental Planning Policy No 36—Manufactured Home Estates: Land Application (pub. 16-7-1993)
- State Environmental Planning Policy No 50—Canal Estate Development: Land Application (pub. 10-11-1997)
- State Environmental Planning Policy No 55—Remediation of Land: Land Application (pub. 28-8-1998)
- State Environmental Planning Policy No 64—Advertising and Signage: Land Application (pub. 16-3-2001)
- State Environmental Planning Policy No 65—Design Quality of Residential Apartment Development: Land Application (pub. 26-7-2002)

This report provides general information only and does not replace a Section 10.7 Certificate (formerly Section 149)



Property Report

45 MALLEE STREET WYALONG 2671

Other matters affecting the property

Information held in the Planning Database about other matters affecting the property appears below. The property may also be affected by additional planning controls not outlined in this report. Please speak to your council for more information

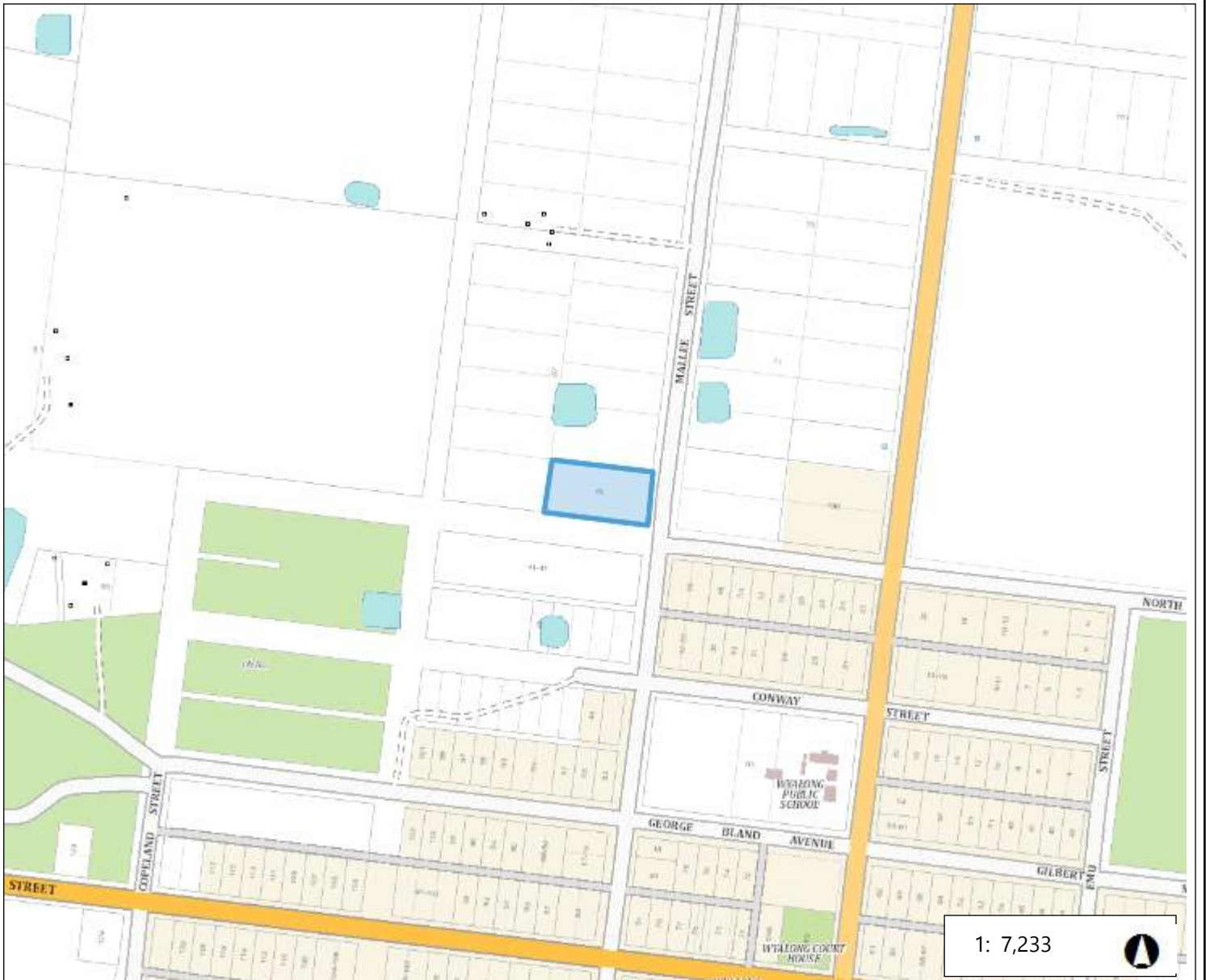
Land near Electrical Infrastructure This property may be located near electrical infrastructure and could be subject to requirements listed under ISEPP Clause 45. Please contact Essential Energy for more information.

Local Aboriginal Land Council WEST WYALONG

This report provides general information only and does not replace a Section 10.7 Certificate (formerly Section 149)

LES ATTACHMENT 2: BOSET REPORT

Biodiversity Offset Scheme (BOS) Entry Threshold Map



367.5 0 183.73 367.5 Metres

WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend

- Biodiversity Values that have been mapped for more than 90 days
- Biodiversity Values added within last 90 days

Notes

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NSW Environment & Heritage

Biodiversity Values Map and Threshold Report

Results Summary

Date of Calculation	01/05/2020 2:13 PM	BDAR Required*
Total Digitised Area	0.53 ha	
Minimum Lot Size Method	LEP	
Minimum Lot Size	200 ha	
Area Clearing Threshold	1 ha	
Area clearing trigger Area of native vegetation cleared	Unknown #	Unknown #
Biodiversity values map trigger Impact on biodiversity values map(not including values added within the last 90 days)?	no	no
Date of the 90 day Expiry	N/A	

*If BDAR required has:

- at least one 'Yes': you have exceeded the BOS threshold. You are now required to submit a Biodiversity Development Assessment Report with your development application. Go to <https://customer.lmbc.nsw.gov.au/assessment/AccreditedAssessor> to access a list of assessors who are accredited to apply the Biodiversity Assessment Method and write a Biodiversity Development Assessment Report
- 'No': you have not exceeded the BOS threshold. You may still require a permit from local council. Review the development control plan and consult with council. You may still be required to assess whether the development is "likely to significantly affect threatened species' as determined under the test in s. 7.3 of the Biodiversity Conservation Act 2016. You may still be required to review the area where no vegetation mapping is available.

Where the area of impact occurs on land with no vegetation mapping available, the tool cannot determine the area of native vegetation cleared and if this exceeds the Area Threshold. You will need to work out the area of native vegetation cleared - refer to the BOSET user guide for how to do this.

On and after the 90 day expiry date a BDAR will be required.

Disclaimer

This results summary and map can be used as guidance material only. This results summary and map is not guaranteed to be free from error or omission. The State of NSW and Office of Environment and Heritage and its employees disclaim liability for any act done on the information in the results summary or map and any consequences of such acts or omissions. It remains the responsibility of the proponent to ensure that their development application complies with all aspects of the *Biodiversity Conservation Act 2016*.

The mapping provided in this tool has been done with the best available mapping and knowledge of species habitat requirements. This map is valid for a period of 30 days from the date of calculation (above).

Acknowledgement

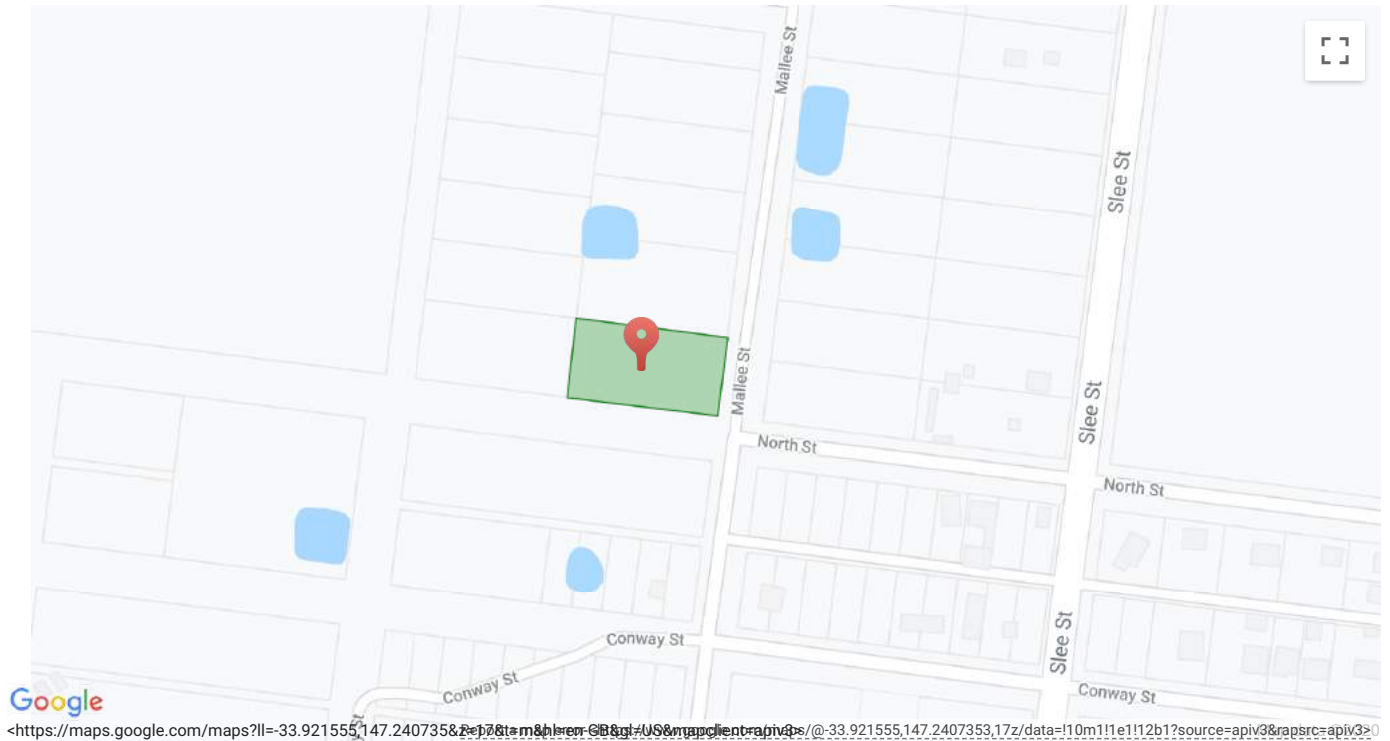
I as the applicant for this development, submit that I have correctly depicted the area that will be impacted or likely to be impacted as a result of the proposed development.

Signature _____ Date: 01/05/2020 02:13 PM

LES ATTACHMENT 3: BUSHFIRE REPORT

Check if you're in bush fire prone land

Your Property



Your search result

You have conducted a search of the online bush fire prone land tool for the land in the map above. This search result is valid for the date the search was conducted. If you have any questions about the Bush Fire Prone Land Tool please contact bushfireprone.mapping@rfs.nsw.gov.au

The parcel of land selected is not identified as bush fire prone however you could still be affected by a bush fire.

Think about where you work, travel or holiday. These areas may be at risk of a bush fire.

Remember, discuss with your family about what to do if a bush fire were to happen near you. It may save your life, your community and your family.

For more information on making a plan for bush fire check out our [guide to making your bush fire survival plan](https://www.rfs.nsw.gov.au/plan-and-prepare/bush-fire-survival-plan) <<https://www.rfs.nsw.gov.au/plan-and-prepare/bush-fire-survival-plan>> .

The NSW RFS provides extensive information and resources to assist people interested in preparing their homes and families against the risk of bush fires. Try some of the useful links below for more information:

- [Download a guide to making your bush fire survival plan](#)
- [Download the Bush Fire and Your Home fact sheet](#)
- [Download the Prepare, Act, Survive fact sheet](#)
- [Visit our Farm Fire Safety page](#)

[New Search](#) [Print](#)

LES ATTACHMENT 4: AHIMS SEARCH REPORT

Rhiana Turner
16 Fitzmaurice Street
Wagga Wagga New South Wales 1650
Attention: Rhiana Turner
Email: admin@salvestroplanning.com.au

Date: 09 April 2020

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 177, DP:DP750615 with a Buffer of 200 meters, conducted by Rhiana Turner on 09 April 2020.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

If your search shows Aboriginal sites or places what should you do?

- You must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.
- If you are checking AHIMS as a part of your due diligence, refer to the next steps of the Due Diligence Code of practice.
- You can get further information about Aboriginal places by looking at the gazettal notice that declared it. Aboriginal places gazetted after 2001 are available on the [NSW Government Gazette \(http://www.nsw.gov.au/gazette\)](http://www.nsw.gov.au/gazette) website. Gazettal notices published prior to 2001 can be obtained from Office of Environment and Heritage's Aboriginal Heritage Information Unit upon request

Important information about your AHIMS search

- The information derived from the AHIMS search is only to be used for the purpose for which it was requested. It is not be made available to the public.
- AHIMS records information about Aboriginal sites that have been provided to Office of Environment and Heritage and Aboriginal places that have been declared by the Minister;
- Information recorded on AHIMS may vary in its accuracy and may not be up to date .Location details are recorded as grid references and it is important to note that there may be errors or omissions in these recordings,
- Some parts of New South Wales have not been investigated in detail and there may be fewer records of Aboriginal sites in those areas. These areas may contain Aboriginal sites which are not recorded on AHIMS.
- Aboriginal objects are protected under the National Parks and Wildlife Act 1974 even if they are not recorded as a site on AHIMS.
- This search can form part of your due diligence and remains valid for 12 months.

Section 4 – Reports for Information

Recommendation:

That the following reports, provided for information only, be received and noted:

- **8.13 - Economic Development & Tourism Report – June 2020**
- **8.14 - Community Services Report**
- **8.15 - Bland Shire Library Monthly Update**
- **8.16 - Children’s Services Monthly Update**
- **8.17 - Assets & Engineering Services Report**
- **8.18 - Development Services Activity Report – May 2020**

8.13 Economic Development & Tourism Report – June 2020



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of Visitors to the Shire

DP15.2 Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

DP15.3 Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

DP16.2 through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Author: General Manager and Tourism & Administration Officer

ECONOMIC DEVELOPMENT

Why Leave Town Statistics

	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Oct 19 - May 20
Total Program									
Number of Loaded Cards	2	48	218	17	40	64	284	16	689
Load Value	\$61	\$2,820	\$13,821	\$1,010	\$3,100	\$2,330	\$7,275	\$510	\$30,927
Number of Redemptions	1	1	56	71	57	42	21	36	285
Value of Redemptions	\$1	\$50	\$3,246	\$2,564	\$2,340	\$1,532	\$788	\$981	\$11,503

Business Assistance Applications

Recent Business Assistance Applications approved by Council:

- David Murray – Presto Restorations
- Paris Anderson-Lynch – Energy Flo

New Business Enquiries

The following, but very preliminary enquiries have been made to Council in respect to prospective new businesses:

- Micro-brewery
- Proposed Bus Terminal / Depot

New Business Park

Refer to the information provided at the June Council Workshop

Mining and Exploration Licences

Exploration Licence – Saturn Metals – Refer to the information provided at the June Council Workshop

Regional Development Australia

- The GM participated in an on-line forum on 28 May hosted by Riverina RDA
- Bland Shire Council, along with a number of local businesses, participated in the recent Riverina Skills Shortage Survey
- The Australian Regional Development Conference scheduled for 14-15 September 2020 in Canberra has been postponed

Funding Opportunities

Announcement of the Commonwealth Government Stimulus Package for Local Government (refer to the information provided at the June Council Workshop) -\$1,849,827.00

Showground Grants as part of the NSW Government COVID-19 stimulus package.

- \$114,108 for Weethalle Showground to refurbish its kitchen, install outdoor seating, and install power to its recreation ground.
- \$75,606 for Ungarie Showground for upgrade work on its rodeo arena, display shelves and refurbishment of its kiosk.

Unofficial advice has been received that the funding allocated to the Ungarie project in the amount of \$219,380.00 under Round 3 of the SCCF is to be reallocated to other projects within the Bland Shire

TOURISM

Events and Visits

Flavour Festival probably now scheduled for 2021.

The NSW Jet Flyers will be in West Wyalong from 6-8 June but will be operating under Public Health Order requirements.

The Bland Shire Outdoor Art Trail

The Draft Outdoor Art Trail brochure is ready for printing. This new brochure will be sent to neighbouring visitor's centres as well as to some Victorian visitor's centres to be promoted together with the Victorian Silo art trail.

New Bland Shire Visitors Guide

The first draft of the visitors guide is ready for proofreading. Images still need to be added. The Bland Shire Visitors Centre launched a Best of Bland photo opportunity that represents the Bland Shire's best places or icons to be included in the new Visitors Guide. The community were encourage to take a photo during their daily exercise while the Country were lockdown due to COVID-19 and send their photos to council. Recipient's photos were posted to Instagram. The best photos will be used in the new Bland Shire Visitor Guide.

The Riverina

The Riverina and Thrive Riverina e-newsletters for this month's theme was to promote an accommodation, an indoor experience and an outdoor experience. The Visitors Centre promoted the West Wyalong Royal Hotel, as this is the only accommodation registered on the Australian Tourism Data Warehouse. The Hot Glass Gallery was chosen as an indoor experience as they are open over weekends and public holidays and the Bland Shire Art Trail was chosen for the outdoor experience. The e-newsletter is distributed to subscribers and further information can be found at: <https://theriverina.com.au/> A copy has also been included as an attachment to the business paper for Councillors information.

8.14 Community Services Report



Our People - A Strong, healthy, connected and inclusive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Community Relations Officer and Community Development Officer

Show Ground Stimulus Funding – Weethalle and Ungarie

Bland Shire Council has been successful in obtaining funding from The NSW Department of Planning, Industry and Environment – Crown Lands Showground Stimulus Funding Program. In a competitive application process, Council was able to obtain significant funding for both the Weethalle and Ungarie communities.

The Weethalle Showground received \$114,108.00 from the Showground Stimulus Funding Program towards refurbishing the kitchen; installing outdoor seating; and installing power to the recreation ground at the Showground.

The Ungarie Showground received \$75,606.30 from the program towards upgrading the rodeo arena; constructing display shelves in the pavilion; and refurbishment of the kiosk at the Ungarie Showground.

It is expected that the work on both projects noted above will be completed by the end of 2020.

Finalist in Creative Communities

Bland Shire Council is excited to have again been made a finalist for the NSW Local Government Professionals Excellence Awards Creative Communities award in 2020 for The Bland but not Boring Public Art Trail. The winners of the prestigious Creative Communities Award will be announced online during a series of exciting and engaging live events being held from 7-16 July. Council was successful in taking home the award in 2018 for the Weethalle Silo Art project.

Gardening Workshop Naradhan

Following a direct community request, Council has engaged Temora based Landscape Architect and Horticulturist, Mark McCrone to deliver a landscape design workshop in Naradhan. The workshop had originally been scheduled for early in the year however had to be put on hold as a result of the COVID-19 restrictions.

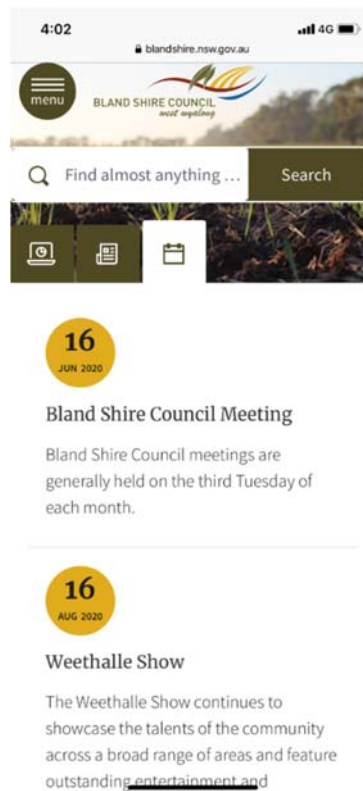
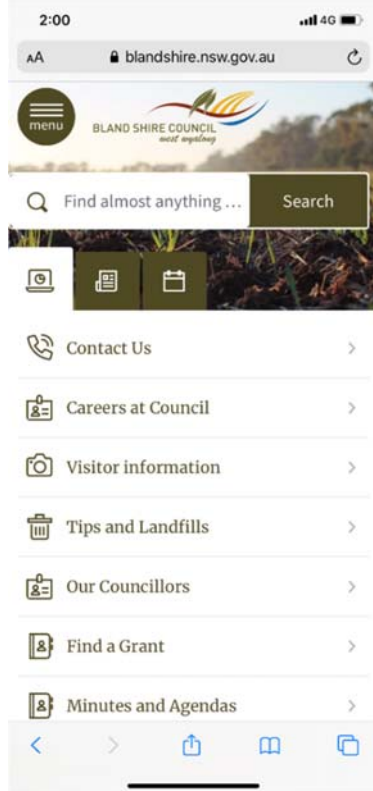
The workshop will be held for 10 Naradhan locals over a two-day period and will involve elements of botany, landscape design and plant selection, with participants learning how to create their own water wise garden design suitable for their individual requirements. The workshops have been held successful in other communities with the feedback being overwhelmingly positive.

It is expected the workshop will take place in Naradhan following the upcoming school holidays.

Bland Shire Council New Website Launch

Bland Shire Council launched the new Council website on the Open Cities platform on Wednesday 4 June. The new website provides an experience that is far more user friendly and easy to navigate whilst also possessing a number of components that will increase efficiencies, enabling Council to take online payments and conduct online consultation far more effectively.

Council will look to officially launch the webpage once online payments are set up, in the meantime, Community Services staff will continue to work with staff and the community to manage any glitches or issues that may arise.



Macrame

Council has engaged an Australian based small business to acquire 40 DIY Macrame kits which will be made available to the Bland Shire Community following their arrival. There is a selection of a small wall hanging, or a pot holder with the total cost for each being \$25 and \$15 respectively with the all-inclusive kits containing everything one needs to complete the pieces on their own. Due to the current COVID-19 restrictions, it is yet to be determined if this will take place as part of a workshop, or just distributed to the community on an individual basis. Either way, macramé is a wonderful activity to keep hands and minds of all ages busy resulting in a beautiful handmade creation as seen below.



8.15 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Library Services Coordinator

Library Reopening

Bland Shire Library reopened its doors to the public on Monday June 1 with restricted hours: Monday – Friday 10am – 3pm & Saturday 9.30am – noon. Please note that the library normally closes 5pm weekdays.

The library is taking all reasonable precautions to ensure the safety and wellbeing of its patrons as per the NSW Health COVID-19 Safety Plan for Libraries.

- The number of people, including staff (and visitors), allowed in the library at any one time is restricted to 10 persons.
- Patrons are being asked to observe social distancing protocols and restrict visits to a maximum of 30 minutes.
- Face-to-face programs remain suspended until further notice.
- Seniors are encouraged to use the facilities where possible during the week between the hours of 10am and noon.
- Senior students can access the library for study purposes between 3pm – 5pm weekdays by appointment only.
- A free home delivery service is available for library patrons in self-isolation or not wishing to enter the library space.
- Access to public computers available, but with restrictions.
- All book returns must be via the library's return chute and patrons are required to use their membership card to borrow using the self-loan kiosk.
- Newspapers remain unavailable until further notice.
- The Library and Visitor Information Centre toilets remain closed to the public with patrons asked to use nearby amenities in Lions Park and Main Street.
- All patrons are required to use the hand sanitizer available upon entry
- Staff reserve the right to refuse entry or ask patrons to leave who do not use the hand sanitizer provided, observe social distancing restrictions or exhibit cold and flu like symptoms.
- Riverina Regional Library has activated the Quarantine function on Libero (Library Management System) with all returned items quarantined for a maximum of three days, prior to items being shelved and available to borrow.
- Library staff are recording all persons entering the library – to be used for the purpose of tracing COVID-19 infections.

New Venue for Barmedman Book Deposit Station

The Australia Post Office in Barmedman, which has homed the Book Deposit Station for more than a decade, is unfortunately no longer available with the current owners wanting to utilise the space to expand their business. In light of this, the library has approached the Barmedman Arts Café owners who are more than happy to take on the Book Deposit Station. However, due to COVID-19, both the library and Barmedman Arts Cafe have agreed to wait until further easing of restrictions to set up the Book Deposit Station in its new home.

2019/20 Public Library Funding – Local Priority Grant Project

The library allocated \$18,000 towards the purchase of new technology to assist with and enhance the provision of library programs, activities and services.

The Library has purchased a Storytime Pod for its children's area. The pod provides stories on demand with hundreds of digital titles as well as educational and learning activities for children aged 2 – 9+ years. The library anticipates that the pod will attract young families and engage children with an innovative range of digital reading content and educational resources that parents will value and appreciate. Other benefits include:

- Modernising the children's area and services.
- Provides stories-on-demand with hundreds of digital titles to complement Storytime.
- Provides children with easy-to-use, locked down technologies that are safe and unbreakable.
- Provides a bridge between those children who have no or limited access to digital technology and those who have.
- Add LOTE children's titles for children from non-speaking backgrounds.
- Provide services for reluctant readers and children with special-learning needs.

The pod is a simple plug-and-play system that is easy to clean and maintain. The pod operates using Windows 10 so content is regularly refreshed and all content and usage remotely monitored and supported.

The library is also currently acquiring quotes for a portable Smartboard, which will be utilised for meetings and training purposes, as well as author visits and other library programs.

Biggest Morning Tea

With the library closed to the public, library staff decided to hold a Biggest Morning Tea for Council staff only. The morning tea, which was well supported, raised \$247.30. The library, which for many years has held an annual Biggest Morning Tea in support of Cancer Council NSW, this year decided to donate all proceeds to the local CanAssist.



LEGO Legends

The library's online LEGO Legends Club, which has proved a huge success, continues to grow with 60 plus children now registered. At this stage, the library will continue to run its LEGO Legends Club online until the library resumes face-to-face programs, at which stage the library will assess whether to keep the program on line, create a face-to-face program or both.



8.16 Children's Services Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and Care Services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resources Unit, Vacation Care and Toy Library services)

Author: Children Services Coordinator

General

The Coordinator and Administration Officer attended the Local Government Children Services Managers and Early Childhood Directorate meeting via Zoom.

Staff Training

- Staff have continued 'Embedding Aboriginal Perspectives Webinars' which will be conducted over one hour per week for five weeks.
- Staff have commenced Munch 'n' Move (promoting healthy eating and physical activity in early childhood settings) Webinars – 1 hour per week each staff member.

It Takes A Village

Restrictions continue due to Covid-19, which affects usual ITAV planning/actions. The following summarises ITAV activity for the month of May:

- Contracting for funding through Department of Justice and Communities is almost finalised for a 5 year contract. This will be the longest contract to date, with the previous contract being 3 yrs.
- A new ITAV and Toy Library logo is under development with a local company.
- Community members have posted complementary feedback to Bland Shire ITAV Facebook page.
- Distribution continues of Craft/Activity resource packs, though with school returning we have noticed a reduction in need/want. Therefore, we have decided to create fortnightly packs.
- Toy Library has become available under Covid-19 affected restrictions. The catalogue is finalised and has begun being distributed amongst families.
- New toys have been added to Toy Library.
- Professional photos of children with toy library toys have been taken for future projects.

Mobile Resource Unit

The annual review for Inclusion Support funding was undertaken by the Coordinator and Play Session Leader.

Ungarie Preschool

As restrictions have slowly lifted, Ungarie Preschool has almost 100% attendance. Enrolments have increased as three children who only attended one day a week are now attending both days, which brings our Wednesday numbers to 12 and Thursday to 12. The children are enjoying learning about chickens, farming as well as developing their name recognition and colour recognition. Outside the sandpit has begun a facelift with new sleepers as edging and new beach sand for the children. Ungarie Preschool participated in National Simultaneous Storytime on 27 May, reading the story Chicken Divas.

Playgroup

Playgroups will continue to be postponed until further notice. Together in collaboration with CSU, a private Facebook group may be created to keep in touch with our Playgroup families.

Vacation Care

Educators have begun the process to create a new itinerary for the July School Holidays. Due to Covid-19, all activities will be held within the services.

Bland Preschool

National Simultaneous Storytime:

Bland Preschool took part in the National Simultaneous Storytime on Wednesday 27 May. National Simultaneous Storytime is held annually by the Australian Library and Information Association. Every year a picture book, written and illustrated by an Australian author and illustrator, is read simultaneously in libraries, schools, pre-schools, childcare centres, family homes, bookshops and many other places around the country.

By facilitating National Simultaneous Storytime we aim to:

- promote the value of reading and literacy,
- promote the value and fun of books,
- promote an Australian writer and publisher,
- promote storytime activities in public libraries and communities around the country,
- and provide opportunities to involve parents, grandparents, the media and others to participate in and enjoy the occasion.

Preschool Incursions: (presented by local resident and preschool parent)

- Yoga Wednesday/ Thursday Gecko 4th June, 17th June
- Yoga Wednesday/ Thursday Bilby 21st May, 10th June
- Yoga Monday / Tuesday Bilby 18th May, 1st June

Education Packs:

Our Education packs finished after week 4 of Term 2 as our enrolments are majority back to full capacity. As of Week 6 Term 2, we will not be doing our family zoom sessions. Both forms of distance learning were very popular and we have had great feedback from families regarding this way of learning. Staff dedication to continuing children's education and communication was recognised through a Facebook post below from a parent:

"Thankyou (staff name) and Bland Preschool staff for making this possible. It was a highlight to be able to see friends and teachers from home."

Family Day Care

- The Coordinator attended the Family Day Care NSW State meeting via Zoom.
- Monitoring visits are still being held over the phone at this stage.
- An annual Educator Workplace Safety Audit was conducted face to face. While another Educator Workplace Safety Audit was also completed due to the Educator moving to a new rental.
- A variety of craft has been provided to Educators while we cannot hold playgroups.
- Two Coordination Unit staff travelled to Temora to take videos of Educators and some of the children in their care. This is to create a promotional video to encourage new Educators and families to our Family Day Care service.
- Guidelines were given to Educators about getting back into the community as the Government eases restrictions on COVID-19.
- Limited sensory play has been reintroduced with guidelines to ensure no cross contamination.

8.17 Assets & Engineering Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

DP9.1 Responsibly manage asset renewal and maintenance for current and future generations

DP9.4 Maintain parks, ovals and recreational facilities to approved standards

Author: Director Technical Services

1. Council Road Crew Locations Week Commencing 18.5.2020

- Graders
 - Bootowa Road
 - Gibsonvale Road
 - MR 57 North
- Gravel Carting
 - Templetons Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

2. Council Road Crew Locations Week Commencing 25.5.2020

- Graders
 - Yiddah Road
 - Harts Lane
 - Gibsonvale Road
 - Monia Gap Road
 - Koops Lane Area
- Gravel Carting
 - Templetons Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

3. Village maintenance

- All parks mown and tidied
- Village main streets swept and rubbish removed
- Trees trimmed and fallen branches picked up
- Village entrances and streets mown and trimmed
- All village park play grounds inspected for safety
- Irrigation checks repairs carried out at Barmedman, Tallimba, Ungarie and Mirrool
- Ungarie oval toilets cleaned and maintenance work carried out
- Holes in time keepers box filled to stop pigeons doing further damage

4. Park maintenance

- McCann park, Barnado park and small parks and areas mown, trimmed and maintained
- Council chambers lawns and gardens maintained and sprinklers repaired
- Maintenance to Herridge park, Cooina park, Wyalong court house
- Lawn and monument cemetery maintenance works carried out
- Public amenities cleaned and maintained
- Trees on memorial walk trimmed
- Park Trees trimmed

5. Ovals maintenance

- maintenance to sporting ovals and surrounds
- Irrigation checks carried out
- Ron Crowe oval and perseverance street ovals sprinklers inspected
- Rhino tanks installed
- Weed spraying carried out

6. Town maintenance

- Star lane cleaned and tidied
- Town areas mown and trimmed
- Town trees trimmed and watered as needed
- Main street gardens weeded and watered
- Small pot holes repaired in roads
- Cooina park signage installed
- Clean out town drains
- Aerodrome slashing inspections and maintenance work carried out
- Back filled low areas on nature strips
- Street sweeper operating in town and villages
- Pre-school maintenance and Gutters cleaned out
- Water break repaired at Tallimba park
- Excavated water leak near main line north street
- Russell street drain cleaned out
- Installation bin surround Barmedman
- Installed light poles stadium lane

7. Noxious Weeds/Environmental

- High Risk Pathway Inspection – Mid Western Highway, 57 North, MR371, MR368.
- Property Inspections – 4
- Shoulder Mowing – Wombyne Road, Blow Clear Road, Bonehams Lane, 57 North, MR231, Merringreen Road, Bena Road, 57 North, Kikoira Road, Boramble Road, Naradhan Road, Dundas Road, Kolkilbertoo Road, Brolga Road, Aria Park Road, Mandamah Forest Road, Mary Gilmore Road, Williams Crossing Road, Greens Lane, Waarbilla Road, Bellarwi Road, W/W Sale Yards, West Wyalong Blocks, Alleena Road.
- Shoulder Spraying – Hollands Lane, 57 North, MR231, MR368, MR371, Beckom Road, Bellarwi Road, Alleena Road, Bygoo Road.
- Guide Post Spraying – Mary Gilmore, Kildary Road, Williams Crossing Road, Greens Lane,
- Sight Distance Spraying – Kikoira Road, Dundas Road.
- Cactus (All Opuntia) – Spraying of Cactus has been postponed for the last 12 months as the Bio Agent, Cactoblastis, has arrived in the Bland Shire. Inspections of all cacti sites throughout the shire have found the agent is active. With Most Bio agents the outcome is usually successful, but does take time. Spraying of cacti will destroy the agents habitat. Image attached.
- The following noxious weeds and other controls were undertaken:
 - West Wyalong - cemetery, lanes, Paths, Ron Crowe Oval, Topy Hall.
 - Weethalle – lanes, paths, drains.
 - Barmedman – lanes, drains, paths.
 - Ungarie – lanes, drains, paths.
 - Tallimba – lanes, drains, paths.
 - Cat Heads, Khaki Weed Spraying - West Wyalong, Wyalong, Weethalle, Weethalle Show Ground, Tallimba, Ungarie, Barmedman, 57 North, MR231, Kikoira Road, Dundas Road, Sprys Lane.
 - West Wyalong Sale Yards.
 - Wild Radish – Greaves Lane, Bena Road, 57 North, Dundas Road, Quilty's Corner Road, Jilletts Road, Gunn Road, Sth Yalgogrin Road, Hatelys Lane, Fiegerts Lane, Sutcliffes Lane, Sullivans Lane, West Wyalong Bypass, Womboyne Road, Patons Lane, Charcoal Tank Road, Lemons Lane, Aria Park Road, Timothys Lane, Sandy Creek Road, Danihers Lane, Robbs Lane, Wilga Plains Road, Webbs Lane, Crown Camp Road.
 - Wild Tobacco – West Wyalong Bypass.
 - Spiny Burr Grass Red Zones – Barmedman, Womboyne Road, Blow Clear Road, 57 North, Bena Road, Cottinhgley Road, Abernethys Lane, Ungarie Water tower area and rail corridor, Kikoira Road, Hatelys Lane, Quandialla Road, Newell North, Sandy Creek Road, McDermotts Lane, Gunn Road, Clea Ridge Road, Wilsons Lane, Youngs Lane, Yalgogrin hall, Weethalle Showground, West Wyalong Pony Club, Bygoo Road, Buralyang Road, MR371, Lonergans Lane, Beckom Road, Johns Lane, Mangelsdorfs Lane, Nielsons Lane, Kolkilbertoo Road, McCartens Lane, Sprys Lane, MR231, Mid Western Highway, Johns Lane, Kings Lane.
 - Tree Sucker spraying – West Wyalong Airport.
 - Coolatai Grass – Sprayed Pfeiffers Lane, Newell Highway.



- Blue Heliotrope – Buddigower Road, Ungarie rail yards, Womboyne Road, Mid Western Highway.
- Silver Leaf Nightshade – Kolkilbertoo Road, Pfeiffers Lane, Johnstons Lane, Leslies Lane, Clear Ridge Road, Blow Clear Road, Womboyne Road, 57 North, Bena Road, Girral Road, Kings Lane, Meaghers Lane, Harts Lane, Buddigower Road, Hollands Lane, Wargin Road, Robbs Lane, Abernethys Lane, Stidwells Lane, Wilga Plains Road, Russells Lane.
- Bathurst Burr – Sprys Lane, Greaves Lane, Dundas Road, Burrangong Road, East Bland Lane, Morangorell Road, Grahams Lane, William Crossing Road, Euroka Road, 398 East, Kiers Lane, Troys Lane, Quambatook Lane, Harris Lane, Nobbys Lane, Greens Lane, 398 West, Wests Lane, Corringale Lane, Buttenshaws Lane, Tallimba Road, Blackstocks Lane, Charmicheals Lane, Beckom Road, Richards Lane, Gunn Road, Jilletts Road, Harts Lane.
- St Barnabies Thistle – Sprys Lane.
- Feather Top Rhodes Grass – Blow Clear Road, Wombyne Road.
- Buffalo Burr – Bena Road, Dansons Lane.
- Variegated Thistle – Dundas Road.
- Galvanised Burr – Sth Yalgogrin Road, Bena Road, Webbs Lane, 57 North, Webbs Lane, Alkaville Road, Crown Camp Road.
- Nagoora Burr – Dundas Road.
- African Boxthorn – Walking track to Golf Club, Hatelys Lane, Hilliers Lane, Nobbys Lane, Mahda Road, Gordons Lane, Robbs Lane, Wilga Plains Road, Stidwells Lane, Collins Lane, Wetlands, 57 North, Racecourse Road.

8.18 Development Services Activity Report – May 2020



Our Leadership - A well run Council acting as the voice of the community

DP17 Lead the community by example with sustainable, effective, efficient and customer focused practices

Author: Manager Development & Regulatory Services

Planning and Building Activities Update

Development Applications

The Council has received the following Development Applications during May 2020:

Application No	Address	Development
DA2020/0074	10 Tallimba Road, West Wyalong	Removal and lopping of Trees
DA2020/0075	28 Shire Street, West Wyalong	Demolition of an existing dwelling and removal of one (1) tree
DA2020/0076	501 Clear Ridge Road, Wyalong	Alterations and additions to dwelling
DA2020/0077	1946 Wamboyne Road, West Wyalong	New single storey dwelling
DA2020/0078	203 Main Street, West Wyalong	Commercial alterations and additions (Addition of a Micro Brewery)
DA2020/0079	35 Cassin Street, Wyalong	New single storey dwelling and garage

The following DA applications were approved during May 2020:

Application No	Address	Development	Approval Date
DA2020/0066	599 Tyndalls Lane, Mirrool	Home Business (Low risk baked products)	7/5/2020
DA2020/0067	8 Mackrell Street, Ungarie	Change of use from a place of public worship to residential	19/5/2020
DA2020/0068	30 North Street, Wyalong	New single storey dwelling	13/5/2020
DA2020/0070	Lot 547 Compton Road Wyalong	Commercial alterations and additions (Toilet Facility)	21/5/2020
DA2020/0071	87 Operator Street, West Wyalong	Storage shed	20/5/2020
DA2020/0072	228 Euroka Road, Quandialla	Farm building (Fertiliser Storage Shed)	25/5/2020
DA2020/0075	28 Shire Street, West Wyalong	Demolition of an existing dwelling and removal of one (1) tree	29/5/2020

Complying Development Certificates

The following Complying Development Certificates issued by Private Certifiers were received during May 2020:

Application No.	Address	Development	Approval Date
CDC2020/0007	64-100 Wootten Street, West Wyalong	Demolition of an existing building and the construction of a new educational facility	1/5/2020
CDC2020/0008	65 Yarran Street, Naradhan	New telecommunication facility and associated works	15/5/2020

Building Inspections

The following inspections were carried out by Council during May 2020:

Inspection Type	Number
Pre-Lodgement	4
Site	14
Pier Holes	5
Strip Footings	2
Slab/Coping	7
Frame	5
Hot & Cold	2
Wet Areas	3
Drainage/Plumbing	11
Stormwater	4
Final	8

Public Health Activities Update

Food Premises

Council staff undertook one (1) food premises inspections during May 2020. The result of this inspection found the food premises to be compliant.

Regulatory Activities Update

Dog Attacks

There were no dog attacks reported during May 2020.

Companion Animal Seizure and Impound Activities May 2020

Seizure Activities:	Dogs	Cats
Seized	7	7
Returned to Owner	5	2

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	6	16
Incoming Animals		
Transferred from Seizure Activities	2	5
Dumped at Pound	4	7
Surrendered	4	0
Total Animals in Pound	16	28

Outgoing Animals		
Released to Owner	2	0
Euthanased	0	5
Rehoused	11	13
Sold	2	0
Died at Pound	0	1
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	15	19
Animals in Pound at end of Month	1	9