



Bland Shire Council
Business Paper
Ordinary Council Meeting
16 February 2021



OUR VISION, MISSION AND VALUES



ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST
A guiding checklist for Councillors, Officers and Advisory Committees

Ethical Decision Making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of Interest

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only).

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

Identifying Problems

1st - Do I have private interest affected by a matter I am officially involved in?

2nd - Is my official role one of influence or perceived influence over the matter?

3rd - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

Agency Advice

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	council@blandshire.nsw.gov.au	www.blandshire.nsw.gov.au
ICAC	8281 5999 Toll Free: 1800 463 909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	9286 1000 Toll Free: 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Common Acronyms Used in Bland Shire Council Reports and Documents

ABS	Australian Bureau of Statistics
ACAT	Aged Care Assessment Team
AFZ	Alcohol Free Zone
AGM	Annual General Meeting
ALIA	Australian Library and Information Association
AMP	Asset Management Plan
AMRC	NSW Association of Mining Related Councils
BCA	Building Code of Australia
BDCP	Bland Development Control Plan
BEC	Business Enterprise Centre
BFMC	Bush Fire Management Committee
BFMP	Bush Fire Management Plan
BSC	Bland Shire Council
BWW	Business West Wyalong
CASA	Civil Aviation Safety Authority
CBD	Central Business District
CDAT	Community Drug Action Team
CDO	Community Development Officer
CENTROC	Central West Regional Group of Councils
CEO	Chief Executive Officer
CIV	Capital Improved Value
CLRS	Councillors
CPD	Continuing Professional Development
CPI	Consumer Price Index
CPP	Cowal Partnering Program
Cr	Councillor
CRO	Community Relations Officer
CSP	Community Strategic Plan
CSU	Childrens Services Unit
CT	Community Technology
CWA	Country Women's Association
DA	Development Application
DAES	Director Asset & Engineering Services
DCCDS	Director Corporate, Community & Development Services
DCCS	Director Corporate & Community Services
DCP	Development Control Plan
DTS	Director Technical Services
DEMO	District Emergency Management Officer
DEOCON	District Emergency Controller

DisPlan	Disaster Plan (Local DisPlan, District DisPlan, State DisPlan)
DP	Delivery Program
DPI	Department of Primary Industries
DWMC	Domestic Waste Management Charges
DWMS	Domestic Waste Management Services
EA	Executive Assistant
EAP	Employee Assistance Program
ED	Economic Development
EEO	Equal Employment Opportunity
EFO	Electoral Funding Authority
EOI	Expression of Interest
EPAA	Environmental Planning & Assessment Act
ERA	Eastern Riverina Arts
EWSA	Educator Workplace Safety Audit
EWV	Events West Wyalong
EYLF	Early Years Learning Framework
FAG	Financial Assistance Grant
FDC	Family Day Care
FFTF	Fit for the Future
FRRR	Foundation for Rural and Regional Renewal
FYI	For your information
GHMS	Grain Harvest Management Scheme
GIPA	Government Information (Public Access) Act
GM	General Manager
GTAN	Government Training & Assistance Network
GWCC	Goldenfields Water County Council
HACC	Home and Community Care
HR	Human Resources
ICAC	Independent Commission Against Corruption
IPART	Independent Pricing and Regulatory Tribunal
IPR or IP&R	Integrated Planning and Reporting
ITAV	It Takes A Village Program
JO	Joint Organisation
K&G	Kerb and gutter
KPI	Key Performance Indicator
LALC	Local Aboriginal Lands Council
LBDC	Little Bangs Discovery Club
LCGMCAC	Lake Cowal Gold Mine Closure Advisory Committee
LEMC	Local Emergency Management Committee

LEMO	Local Emergency Management Officer
LEOC	Local Emergency Operations Centre
LEOCON	Local Emergency Operations Controller
LEP	Local Environmental Plan
LG	Local Government
LGA	Local Government Act or Local Government Area
LGNSW	Local Government New South Wales
LIAC	Legal Information Access Centre
LTFP	Long Term Financial Plan
M	Million
Manex	Management Executive
MHDA	Mental Health Drug & Alcohol
MLC	Member of the Legislative Council
MML	Murrumbidgee Medicare Local
MOW	Meals on Wheels
MoU	Memorandum of Understanding
MP	Member of Parliament
MPHN	Murrumbidgee Primary Health Network
MPR	Multi Purpose Room
MR	Main Road
MRU	Mobile Resource Unit
NAIDOC	National Aboriginal & Islander Observance Committee
NFAR	No further action required
NGO	Non-Government Organisation
NQF	National Quality Framework
NSRF	National Stronger Regions Fund
NSWEC	New South Wales Electoral Commission
NSWPLA	New South Wales Public Libraries Association
NSWRFS	NSW Rural Fire Service
OGM	Office of the General Manager
OLG	Office of Local Government
OP	Operational Plan
P&G	Parks & Gardens
PA	Per Annum
PC	Personal Computer
PCBU	Person Conducting a Business or Undertaking
PHaMs	Personal Helpers and Mentors
PLA	Public Library Association
POEO	Protection of the Environment Operations Act & Regulations

PSITAB	NSW Public Sector Industry Advisory Board
PSSA	NSW Primary Schools Sports Association
QBRS	Quarterly Budget Review Statement
R2R	Roads to Recovery
Rd	Road
RDA	Regional Development Australia
RDO	Rostered Day Off
Rec	Recreation
REROC	Riverina Eastern Regional Organisation of Councils
RFBI	Royal Freemasons' Benevolent Institution
RFS	Rural Fire Service
RMAP	Risk Management Action Plan
RMS	Roads & Maritime Services
RRL	Riverina Regional Library

RTO	Registered Training Organisation
RV	Recreational Vehicle
SEDTA	Senior Economic Development & Tourism Advisor
SEPP	State Environmental Planning Policy
SES	State Emergency Service
SH	State Highway
SLA	Service-level agreement
SLNSW	State Library New South Wales
SRC	Summer Reading Club
SRV	Special Rate Variation
St	Street
STW	Sewerage Treatment Works
TASAC	Tourist Attraction Signposting Assessment Committee
TCORP	Treasury Corporation

TSR	Travelling stock route
TVET	TAFE Delivered Vocational Education & Training
USU	United Services Union
UV	Unimproved Value
VC	Victoria Cross
VIC	Visitor Information Centre
VPA	Voluntary Planning Agreement
WAPS	Workforce Assessment Plan & Strategy
WHS	Work Health & Safety
WWBC	West Wyalong Bowling Club
WWFHG	West Wyalong Family History Group
WWRL	West Wyalong Rugby League

16 February 2021

commencing at 6:30PM

Council advises that an audio recording of the proceedings of this meeting will be taken and made publicly available on the website.

1.0 OPENING MEETING AND ACKNOWLEDGEMENT OF COUNTRY

Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share.

Let us be inspired by the resilience, innovation and perseverance of past generations.

Let us honour those who protect this great land,

may you draw strength from your God or Faith

so that we may, here today, on behalf of our community, - build a vibrant future together.

("Pause for Reflection").

1.1 Prayer

Representatives from the Ministers Association will lead Council in the annual Prayer session.

2.0 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

2.1 Attendance

Councillors

Cr Bruce Baker

Cr Rodney Crowe

Cr Penny English

Cr Kerry Keatley

Cr Tony Lord

Cr Liz McGlynn

Cr Brian Monaghan

Cr Murray Thomas

Cr Jan Wyse

Staff

General Manager – Ray Smith

Director Technical Services – Will Marsh

Director Corporate & Community Services – Alison Balind

Executive Assistant – Julie Sharpe

2.2 Apologies

2.3 Applications for a leave of absence by Councillors

3.0 CONFIRMATION OF MINUTES

3.1 Ordinary Meeting held on 15 December 2020

- Corrections
- Business Arising
- Confirmation

4.0 DISCLOSURES OF INTERESTS

Councillor/Officer	Item	Nature of Interest	How Managed
		<input type="radio"/> Non-Pecuniary <input type="radio"/> Pecuniary	<input type="radio"/> Verbal Disclosure <input type="radio"/> Written Disclosure <input type="radio"/> Left meeting

5.0 PRESENTATION(S) AND PUBLIC FORUM

6.0 MAYORAL MINUTE(S)

7.0 REPORTS OF COMMITTEES

8.0 REPORTS TO COUNCIL

Section 1 - Office of the General Manager

8.1	Strengthening Communities – Wyalong Historical Society	43
-----	--	----

Section 2 – Corporate & Community Services

8.2	Finance and Investment Report for December 2020	45
8.3	Finance and Investment Report for January 2021	51
8.4	Progress Report On The Combined Delivery Program And Operational Plan 2019-2023	57
8.5	Budget Review – December 2020	59

Section 3 – Technical Services

8.6	Taxi Parking Spots Barnado Street	69
8.7	Asset Management Policy	70
8.8	Request for rezoning	77
8.9	DA2021/0034 – Extractive Industry	80

Section 4 - Reports for Information

8.10	Economic Development & Tourism Report – February 2021	188
8.11	Community Services Report	191
8.12	Bland Shire Library Monthly Update	194
8.13	Children's Services January Update	198
8.14	Bland Community Care Services Update	201
8.15	Technical Services Report	202
8.16	Development Services Activity Report – December 2020	205
8.17	Development Services Activity Report – January 2021	206

9.0 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

10.0 CONFIDENTIAL MATTERS

Closure of the meeting to discuss confidential business under the provisions of Section 10A(2) of the Local Government Act

10.1 Proposed Sale of the Former Museum Property

Local Government Act 1993 (Section 10A (2))

The matters and information are the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom council is conducting (or proposes to conduct) business.

Resumption of the meeting and consideration of recommendations of the Closed section of the meeting

11.0 CONCLUSION OF THE MEETING

REPORTS OF COMMITTEES



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

Committee	Date/s	Minutes attached
Australia Day Awards Committee of the Whole <i>(Whole Council)</i>	November/December 2021	
Australian Rural Roads Group Inc <i>(Mayor Monaghan, Cr McGlynn - alternate, Cr Thomas - alternate)</i>		
Bland Rural Fire District Zone Liaison Committee <i>(Cr Keatley)</i>		
Bland – Temora RFS Zone Bushfire Management Committee <i>(Cr Baker)</i>		
Community Reference Group <i>(Whole Council)</i>		
Country Mayors Association of NSW <i>(Mayor Monaghan)</i>	5 th March 2021	
Cowal Gold Project Community Environmental Monitoring & Consultative Committee (CEMCC) <i>(Mayor Monaghan, Cr Thomas - alternate)</i>	2 nd December 2020 17 th March 2021	✓
Goldenfields Water County Council Board <i>(Cr McGlynn)</i>	18 th December 2020 25 th February 2021	✓
Audit, Risk & Improvement Committee		
Lachlan Valley Noxious Plants Advisory Committee <i>(Cr Crowe)</i>		
Local Traffic Advisory Committee		
Murrumbidgee Primary Health Network Board <i>(Cr Monaghan)</i>		

Newell Highway Taskforce <i>(Cr Lord)</i>	9 th February 2021	
NSW Association of Mining & Energy Related Councils (MERC) <i>(Cr McGlynn, Cr Thomas - alternate)</i>	27 th November 2020 26 th February 2021	
NSW Public Libraries Association <i>(Cr Wyse)</i>		
Riverina Eastern Regional Organisation of Councils (REROC) <i>(Mayor Monaghan)</i>	11 th December 2020 26 th February 2021	✓
Riverina Joint Organisation <i>(Mayor Monaghan)</i>	11 th December 2020 26 th February 2021	✓
Riverina Regional Library Advisory Committee <i>(Cr Wyse)</i>		

Recommendation:

That the Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented.



3	Forward information of CGO underground project onto PM & BM for social media community engagement. Complete	SC, RP & SW	Action 2: SC to notify BM of CGO's current water usage.
4	Notify BM of CGO's current water usage. Send with draft minutes (Action Item 2)	SC	
5	Confirm definition of EBAN and add to the acronyms list. To be updated	SC	
6	Chair to confirm venue for 2/12/20 CEMCC. Complete	LA	

No other business arising.

5. Correspondence (as emailed with the meeting notice)

- 1/9/20 Email to members regarding the community engagement for the Underground Project, as well as the Update/Newsletter.
- 7/9/20 Email to members with the draft minutes for review/comment.
- 20/9/20 Email to members with the final draft minutes.
- 18/11/20 Email to members with the Meeting Notice, Agenda, and Correspondence Report for this meeting.
- 30/11/20 Email to members with the login details for Microsoft Teams.

6. Reports

SC provided a detailed account of Cowal Gold Operations (CGO's) Environment Department's activities over the last quarter and current status of the underground project, including time line of the process.

KD requested more detail on the reportable incidents.

LH requested to view the Indigenous Archeologist Management Plan

RP provided details on the activities undertaken by the Community & External Relations team in the previous quarter and also a year in review.

RP notified meeting attendees that the December edition of Cowal update will be in circulation in the coming weeks. LA requested that the Cowal update be sent to all CEMCC members.

RP advised meeting attendees of the one complaint received from the community. A stakeholder called to advise of car parking issues around bus pickup/drop up zone in Northcott Street.

Homeowner unable to park out the front of their home and clear line of site inhibited them while attempting to leave the adjacent laneway.

Communications went out to all EVN employees notifying them of the parking issue. EVN continuing close relations with involved stakeholder to ensure the issue is rectified.

Action 3: SC provide meeting attendees with a more details on the reportable incidents included in the slide pack.

Action 4: SC to provide LH with IAMP.

Action 5: RP to distribute Cowal Update to the members of the CEMCC.

7. General Business

<ul style="list-style-type: none"> • CR commended Evolution on their community support and visibility in the Forbes Shire. • AC provided additional background on Kerrod Griffiths, who is the recipient of Evolution scholarship undertaking medical studies on the south coast of NSW. RP commented that all 7 students in the Wiradjuri Program are doing very well. 	
<p>8. Next Meeting</p> <p>LA confirmed CEMCC meeting dates & venues for 2021, pending COVID restrictions.</p> <ul style="list-style-type: none"> • Wednesday 17th March – WCC • Wednesday 2nd June – FSC • Wednesday 25th August – Onsite CGO • Wednesday 1st December – ECCC (town Evolution office) 	
<p>9. Meeting Closed – 10.05am with LA thanking all for their attendance and wishing everyone the best for the festive season and the new year.</p>	

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	Confirm definition of EBAN and add to the acronyms list	SC
2	Notify BM of CGO's current water usage	SC
3	Provide meeting attendees with a more details on the reportable incidents included in the slide pack.	SC
4	Provide LH with IAMP to review.	SC
5	Distribute Cowl Update to the members of the CEMCC.	RP

The meeting commenced at 10.01am

PRESENT

Cr D Palmer, Cr G Armstrong, Cr B Callow, Cr D McCann, Cr K Morris, Cr M Stadtmiller, Cr G Sinclair.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr G Veneris (Production and Services Manager), Mr T Goodyer (Operations Manager), Ms M Curran (Corporate Services Manager) Miss S Jung (Engineering Manager), Ms Breah Coleman (Acting Executive Assistant).

1. LEAVE OF ABSENCE/APOLOGIES

BOARD RESOLUTION

20/118 RESOLVED on the motion of Crs Sinclair and Armstrong that Cr L McGlynn be granted a leave of absence.

2. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

3. PRESENTATIONS

Nil

4. DECLARATION OF PECUNIARY INTERESTS

Nil

5. DECLARATION OF NON PECUNIARY INTERESTS

Nil

6. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 22 OCTOBER 2020

BOARD RESOLUTION

20/119 RESOLVED on the motion of Crs Armstrong and Sinclair that the minutes of the meetings held on the 22 October 2020, having been circulated and read by members be confirmed.

7. BUSINESS ARISING FROM MINUTES

Nil

8. CORRESPONDENCE

Nil

9. MATTERS OF URGENCY

Nil

10. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

11. CHAIRPERSON'S MINUTE

I would like to start by thanking you all for being here today, our last Board meeting of 2020.

2020 has been a tumultuous year, January saw Goldenfields Water enact emergency water restrictions following unprecedented demand on our system and faults at our Oura Pump Station. This was followed by the devastating loss of a valued and long serving employee, Jamie Gordon. His loss is still felt today and I encourage you to keep his family in your thoughts, and all of you and our staff who have lost family and friends this year, as we approach the festive season.

The COVID-19 pandemic continued to challenge and test us as the Goldenfields Water Board and the impacts on staff and our customers. We navigated our way through unprecedented times, learning new technologies and ways of getting the job done to ensure Goldenfields Water operated as close to 'normal operations' as possible noting the ever changing restrictions.

The customer survey demonstrated our commitment to the successful operation of Goldenfields Water in delivering quality water, commendable customer service and the delivery of services to the wider community. These results have shown the dedication and professionalism of our organisation, and one that should be celebrated by all.

There have been many achievements throughout the year, and although I won't detail each one, I am comforted to know that Goldenfields Water is in safe hands led by us as the Board, and importantly our adaptable, professional and dedicated staff who strive to make a difference to the community.

Despite of all this, we have reached the end of 2020, ready to face a new year, new capital works program and a refreshed outlook that 2021 will bring after some much needed rest and relaxation with those most important to us.

I would like to extend my thanks to each of you for your commitment and leadership through a challenging year. I hope you and your families have an enjoyable Christmas and wish you all the best for 2021.

12. PUBLIC PARTICIPATION – CONFIDENTIAL SESSION – 10.06am

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A(2) of the Act and should be dealt with in part of the meeting closed to the media and the public.

BOARD RESOLUTION

20/120 RESOLVED on the motion of Crs Armstrong and McCann that Council move into CONFIDENTIAL SESSION.

13. MATTERS TO BE SUBMITTED TO CONFIDENTIAL SESSION

13.1. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

13.1.1. SUPPLY OF LIQUID ALUM

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it,

BOARD RESOLUTION

20/121 RESOLVED on the motion of Crs McCann and Armstrong that the Board accept the offer of Nowra Chemicals Pty Ltd for the supply of Liquid Alum for a fixed period of 12 months commencing December 2020, in accordance with the REROC Tendering evaluation process.

13.2. MATTERS SUBMITTED BY ENGINEERING MANAGER

13.2.1. TENDER RECOMMENDATION – OLD JUGIONG WATER TREATMENT PLANT DEMOLITION – CONTRACT 07/2020

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- e) Commercial information of a confidential matter that would, if disclosed:
 - (i) Prejudice the commercial position of the person who supplied it, or

BOARD RESOLUTION

20/122 RESOLVED on the motion of Crs Sinclair and Morris that the Board:

1. Accept the offer for Contract 07/2020 for the Old Jugiong Water Treatment Plant Demolition to AGH DEMOLITION & ASBESTOS REMOVAL PTY LTD for the tendered amount of \$ \$646,151.00 (incl. GST).

2. Approve the revised budget estimate as per financial impact statement.

13.2.2. ROSEHILL TO HARDEN ADDITIONAL 2.7KM PIPELINE REPLACEMENT

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it,**

BOARD RESOLUTION

20/123 RESOLVED on the motion of Crs Stadtmiller and Armstrong that the Board;

- a. review the information provided within this report**
- b. proceed with the compulsory acquisition process for a 6m wide easement through the property 237 Cullinga Mines Road, Beggan Beggan, NSW 2587**
- c. approve the General Manager or his/her delegate to submit an acquisition notice to the relevant government department and/or Minister**
- d. approve the General Manager or his/her delegate to issue the Proposed Acquisition Notice (PAN) stating Goldenfields Water's intention to acquire the land within 90 days**
- e. approve the General Manager or his/her delegate to engage TCM Civil Pty Ltd to complete the provisional item for the lump sum cost of \$979,259.00 ex GST for works within the private property.**

BOARD RESOLUTION

20/124 RESOLVED on the motion of Crs McCann and Sinclair that there being no further confidential items that Council revert back to Open Session and that the resolutions made in confidential session be made public.

14. MATTERS TO BE SUBMITTED TO OPEN COUNCIL – 10.40am

14.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER

14.1.1. COUNCIL INVESTMENTS

BOARD RESOLUTION

20/125 RESOLVED on the motion of Crs McCann and Sinclair that the report detailing Council Investments as at 30th November 2020 be received and noted.

Report prepared by Corporate Services Manager

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 18 December 2020**

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Investments as at 30th November 2020 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

REPORT

Council's investment portfolio decreased by \$1,750,000 from \$54,750,000 as at 30th September 2020 to \$53,000,000 as at 30th November 2020. The reduction is primarily due to the normal payment of operating and project expenditure during the quarter.

Investment Portfolio

Type	Rating	SP Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	BBB+	A2	Rural Bank	Annual	6/12/2017	7/12/2020	1097	2.95	0.40	\$3,000,000
TD	A-	A1	Macquarie Bank	At Maturity	17/03/2020	16/12/2020	274	1.60	0.40	\$4,000,000
TD	BBB+	A2	Rural Bank	Annual	9/01/2018	11/01/2021	1098	3.10	0.40	\$3,000,000
TD	AA-	A1+	National Australia Bank	At Maturity	14/02/2020	16/02/2021	368	1.50	0.40	\$3,000,000
TD	NR	NR	Police Credit Union SA	Annual	21/03/2018	22/03/2021	1097	3.15	0.40	\$2,000,000
TD	BBB+	A2	AMP Bank	At Maturity	19/03/2020	25/03/2021	371	1.80	0.40	\$2,000,000
TD	NR	NR	Australian Military Bank	Annual	29/03/2018	29/03/2021	1096	3.20	0.40	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	24/04/2018	27/04/2021	1099	3.13	0.40	\$3,000,000
TD	AA-	A1+	National Australia Bank	At Maturity	9/06/2020	9/06/2021	365	0.98	0.40	\$2,000,000
TD	BBB	A2	P&N Bank	Annual	27/06/2018	28/06/2021	1097	3.15	0.40	\$3,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2017	12/07/2021	1461	3.45	0.40	\$2,000,000
TD	AA-	A1+	National Australia Bank	Annual	26/11/2020	19/08/2021	266	0.48	0.40	\$2,000,000
TD	BBB+	A2	BOQ	Annual	29/10/2018	29/10/2021	1096	3.00	0.40	\$3,000,000
TD	BBB+	A2	AMP Bank	Annual	15/05/2020	17/11/2021	551	1.55	0.40	\$3,000,000
TD	AA-	A1+	National Australia Bank	Annual	26/11/2020	9/12/2021	378	0.48	0.40	\$2,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2018	12/07/2022	1461	3.50	0.40	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	13/07/2020	13/07/2022	730	0.96	0.40	\$3,000,000
TD	BBB+	A2	BOQ	Annual	23/06/2020	20/07/2022	757	1.23	0.40	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	5/08/2020	7/09/2022	763	0.90	0.40	\$3,000,000
TD	AA-	A1+	NT Treasury	Annual	10/09/2020	15/12/2023	1191	1.00	0.40	\$2,000,000
TD	AA-	A1+	NT Treasury	Annual	28/09/2020	15/12/2024	1539	1.10	0.40	\$1,000,000
CASH	A-	A1	Macquarie Bank	Monthly				0.45	0.10	\$3,000,000
CASH	AA-	A1+	CBA	Monthly				0.10	0.10	\$1,000,000
TOTAL:										\$53,000,000

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 18 December 2020**

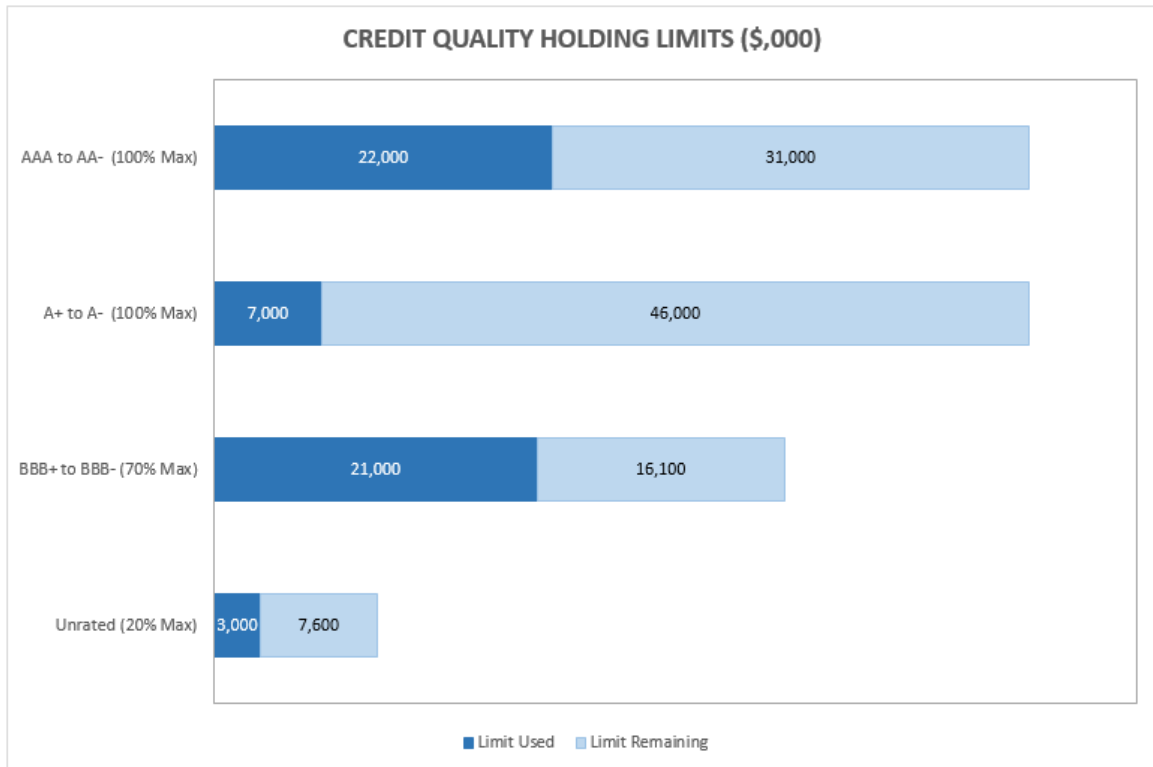
Performance

Goldenfields Water County Council's investment portfolio outperformed the relevant BBSW Index benchmark by 405%. The average weighted yield for November was 1.89%, over an average weighted term of 285 days, with a benchmark of 0.37%. This strong performance continues to be driven by those deposits still yielding above 3% p.a.

Total Cost 53,000,000	Total Accrued Interest 493,202	Weighted Average Term 285 Days
Total Value 53,000,000	Monthly Interest Received 97,550	Weighted Average Yield 1.89%

Credit Quality Compliance

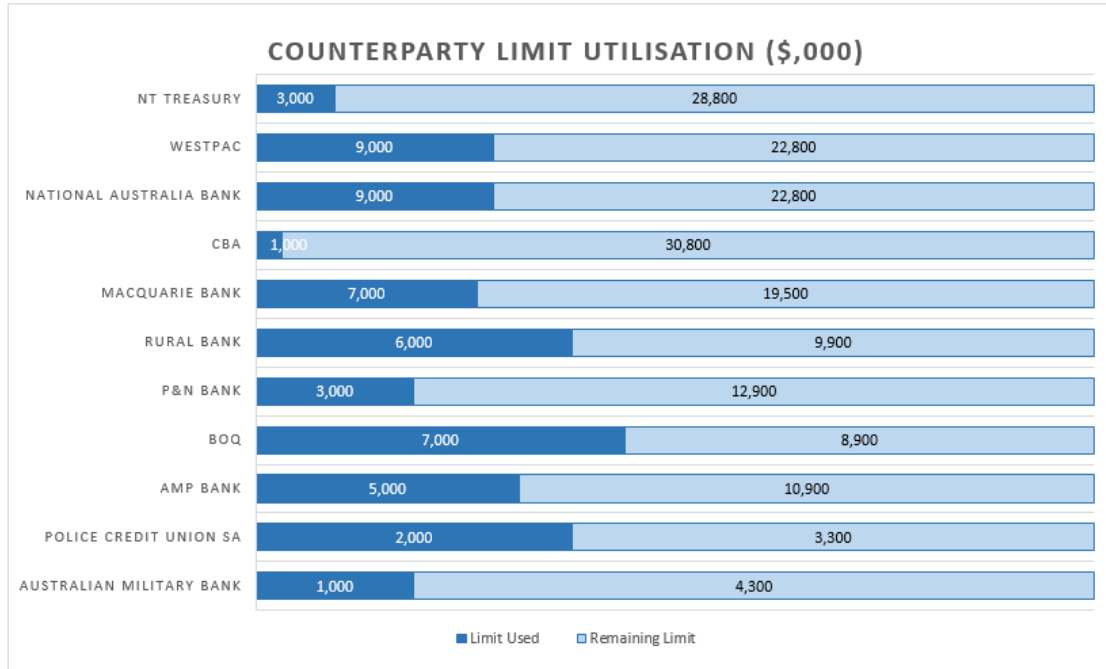
Council's investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



Counter Party Compliance

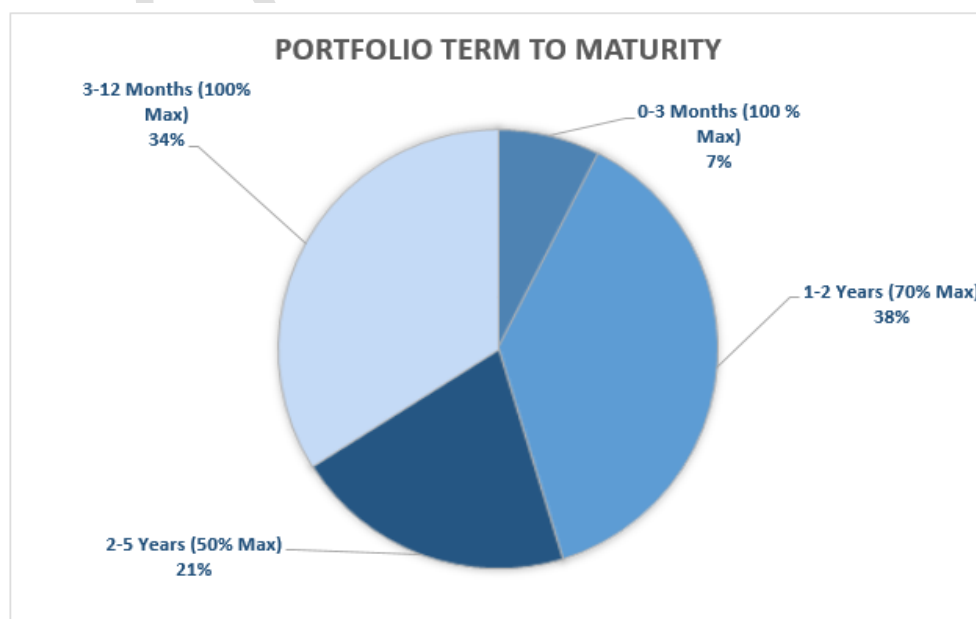
As at the end of November, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



Term to Maturity

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements.



APPLICATION OF INVESTMENT FUNDS

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
Plant & Vehicle Replacement	1,269,216
Infrastructure Replacement	34,009,119
Employee Leave Entitlement	2,128,849
Sales Fluctuation Reserve	2,000,000
Property Reserve	391,890
Unrestricted Funds:	13,200,926
TOTAL	53,000,000

FINANCIAL IMPACT STATEMENT

Council's investment portfolio decreased by \$1,750,000 from \$54,750,000 as at 30th September 2020 to \$53,000,000 as at 30th November 2020.

DECLARATION

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed



Michele Curran
Responsible Accounting Officer

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

14.1.2. PROGRESS REPORT – CAPITAL WORKS EXPENDITURE

BOARD RESOLUTION

20/126 RESOLVED on the motion of Crs Armstrong and Callow that the report detailing Council's Capital Works Program as at 30 November 2020 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council's Capital Works Program as at 30 November 2020 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents a significant part of Councils activities and expenditure. This report details progress year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the Capital Works Program year to date progress as at 30 November 2020.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 30 November 2020

TABLED ITEMS: Nil.

14.1.3. POLICY REVIEW

BOARD RESOLUTION

20/127 RESOLVED on the motion of Crs Armstrong and Sinclair

1. That the Board rescinds CP017 Gathering Information Policy;
2. That the Board rescinds CP030 Public Interest Disclosure Policy;
3. That the Board adopts PP024 Fraud and Corruption Prevention Policy.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

1. That the Board rescinds CP017 Gathering Information Policy;
2. That the Board rescinds CP030 Public Interest Disclosure Policy;
3. That the Board adopts PP024 Fraud and Corruption Prevention Policy.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

BACKGROUND

A full review of Council policies is currently underway to determine currency and relevance. The policies included in this report have been reviewed by management and suggested actions included for the consideration of the board.

REPORT

- **CP017 Gathering Information Policy:** this policy was adopted in 2005 and was due for review in 2008. The policy was adopted under Council's old numbering system and has not been revised since. It has been determined that this policy is no longer relevant. Information management is covered by PP027 Records and Information Management

Policy as well as the requirements defined in GA39 General Retention and Disposal Authority: Local Government Records.

- **CP030 Public Interest Disclosure Policy:** this policy was adopted in 2011 and was due for review in 2013. The policy was adopted under Council's old numbering system. The policy has since been replaced by PP021 Internal Reporting Policy, but was not rescinded at the time of PP021 being adopted by Council. It is recommended that CP030 be rescinded now to ensure only one policy is in place.
- **PP024 Fraud and Corruption Prevention Policy:** adopted 2016 and was due for review in 2019. The policy has been renamed to include Corruption in the title and content has been significantly updated. Recommended policy inclusions are from the sample fraud control policy in the NSW Audit Office's "Fraud Control Improvement Kit". This policy was endorsed by the Audit, Risk and Improvement Committee at their 26 November 2020 meeting.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: PP024 Fraud and Corruption Prevention Policy.

TABLED ITEMS: CP017 Gathering Information Policy; CP030 Public Interest Disclosure Policy.

14.1.4. AUDIT RISK AND IMPROVEMENT COMMITTEE

BOARD RESOLUTION

20/128 RESOLVED on the motion of Crs Armstrong and Sinclair that the Board receives and notes the minutes of the Audit, Risk and Improvement Committee meeting held on 26 November 2020.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and notes the minutes of the Audit, Risk and Improvement Committee meeting held on 26 November 2020.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Goldenfields Water County Council Audit, Risk and Improvement Committee is an advisory committee in accordance with section 355 of the Local Government Act 1993, and the Local Government Regulations 2012. The Committee was established by Council Res 17/008 on 23 February 2017. In accordance with the Audit, Risk and Improvement Committee Charter, the Committee will report regularly to Council.

REPORT

The Goldenfields Water County Council Audit, Risk and Improvement Committee met on 26 November 2020. Minutes of the meeting are attached for the information of the Board.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Minutes of ARIC

14.2. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

14.2.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

20/129 RESOLVED on the motion of Crs Sinclair and Armstrong that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

03 Strategic Water Management

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply

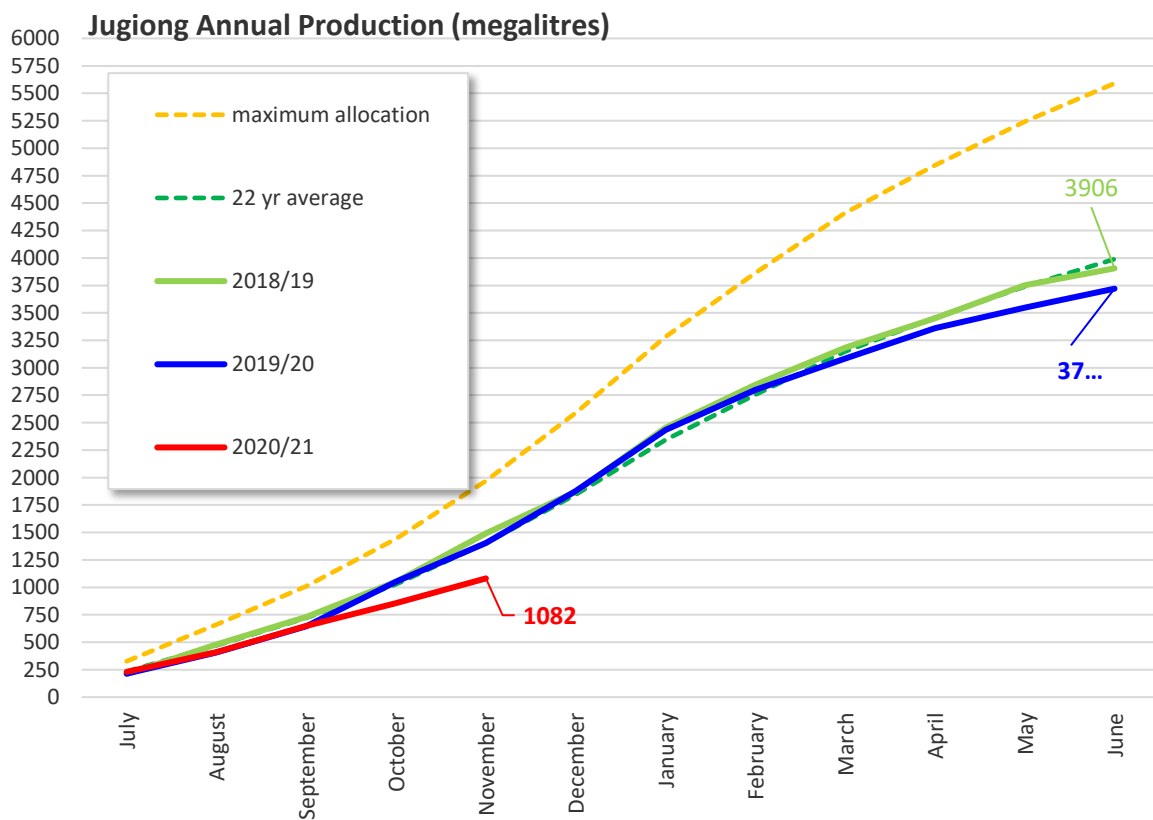
**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 18 December 2020**

to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

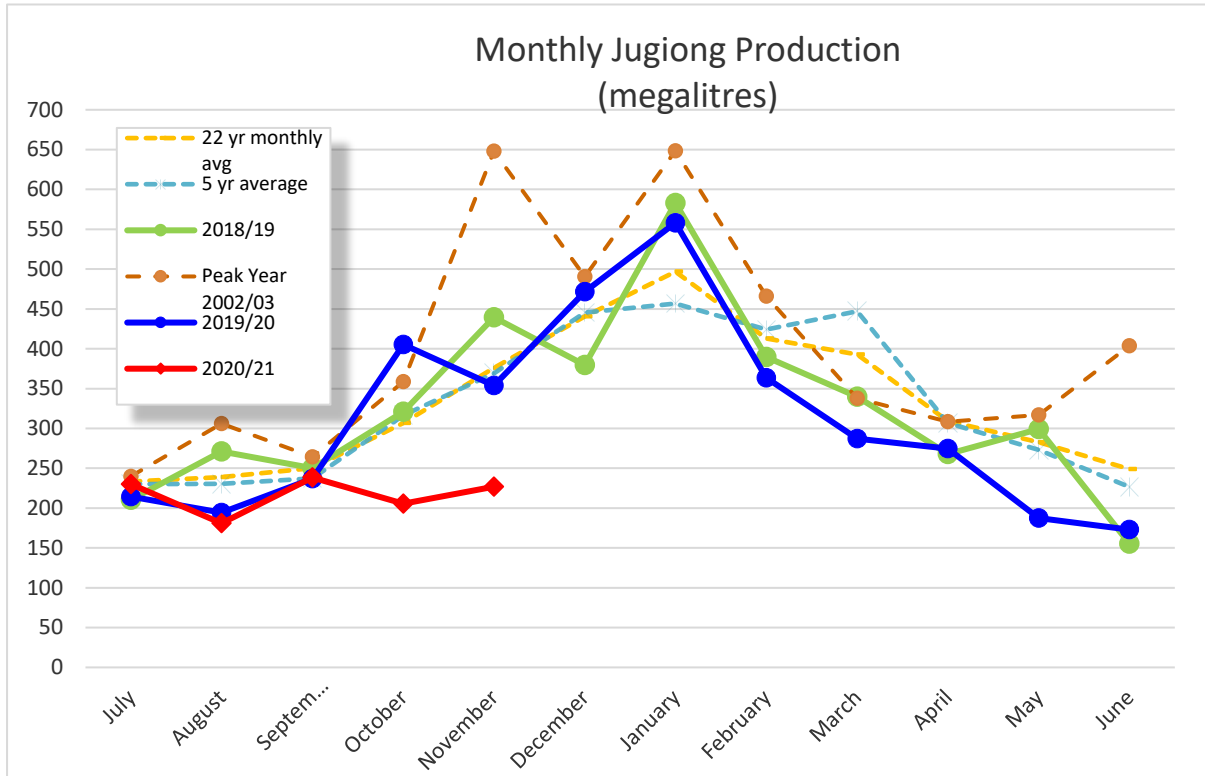
Jugiong annual water production is trending in a similar fashion to previous years.

For the first 5 months of the 2020/21 financial year, 1082ML of water has been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. Totals for each month are as follows: July 230.19ML, August 180.95ML, September 238.32ML, October 205.48ML and November 180.95 ML. As compared to the same period in 2019/20 where 1405ML was produced, This is a 23% reduction compared to the same period in 2019/20, as indicated by the graph below.



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 18 December 2020**

As mentioned above, Jugiong monthly water production has decreased by 23% especially over the past 2 months as indicated below, this is due mainly to high rainfall and cooler than usual weather during spring.



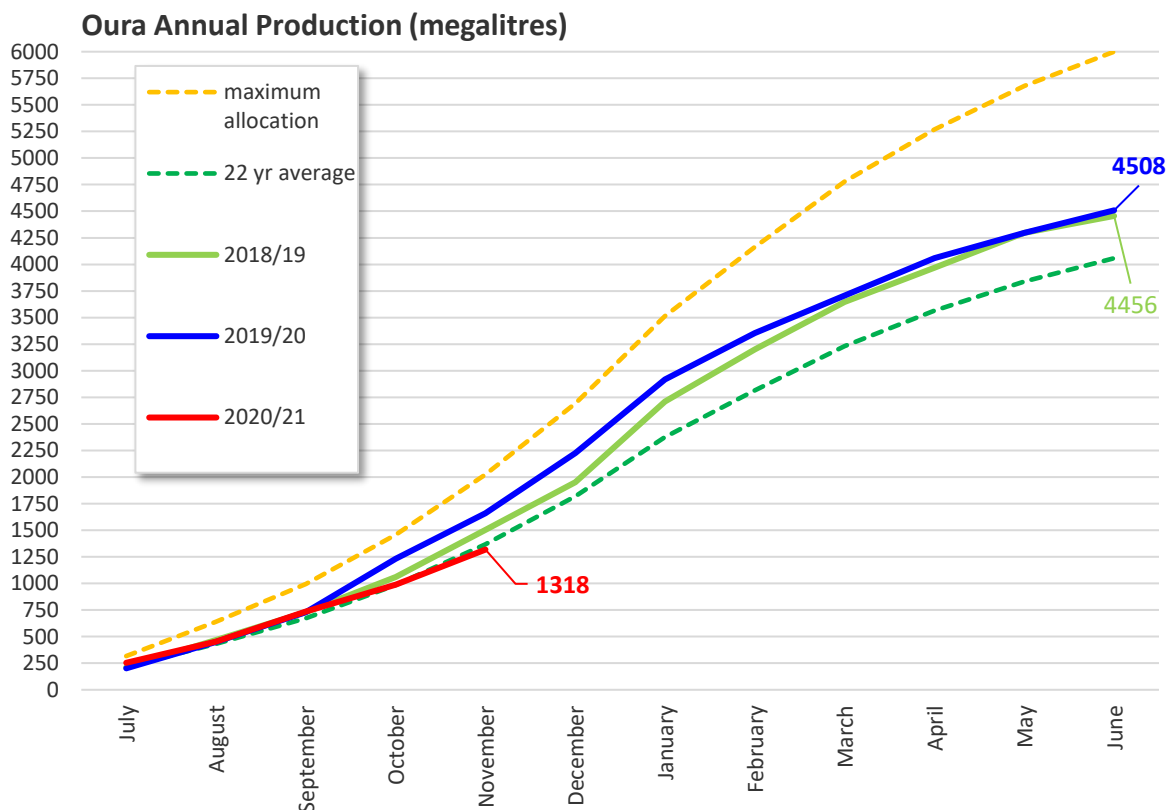
UNCONFIDENTIAL

Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

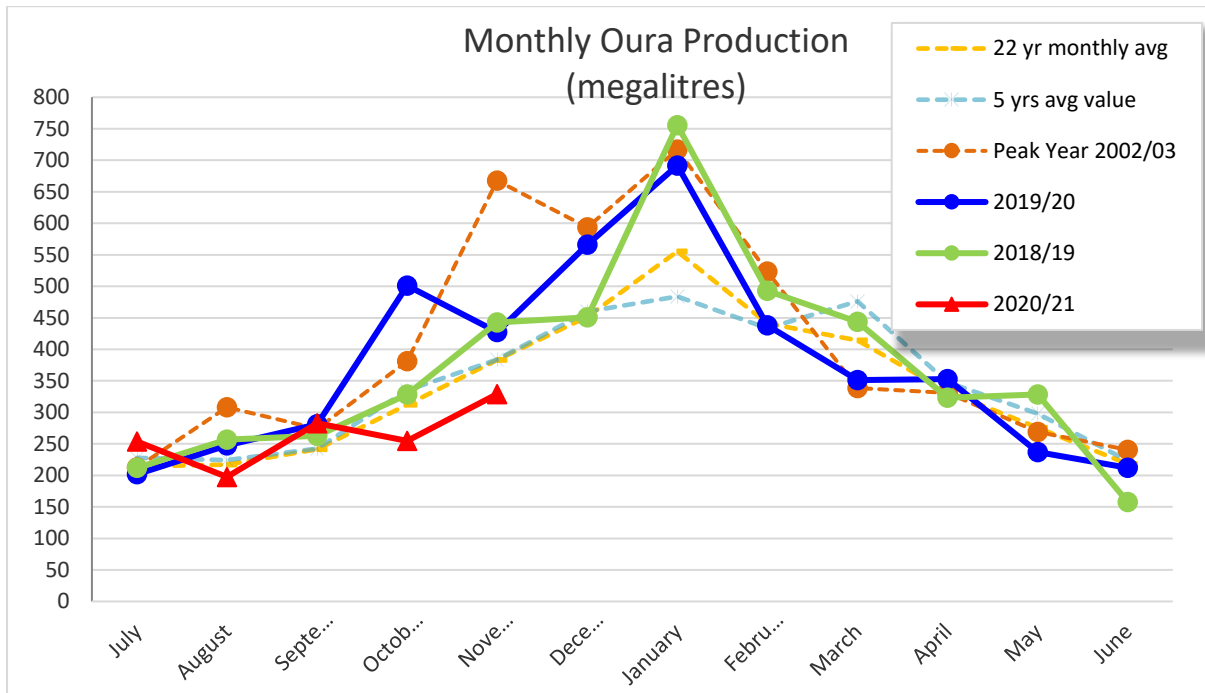
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the first 5 months of the 2020/21 financial year, 1318ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. Totals for each month are as follows: July 253.87 ML, August 197.58 ML, September 282.91 ML, October 254.89ML and November 329.11ML. This is a 20.53% reduction as compared to the same period in 2019/20 where 1658.86ML was produced. This is depicted in the graph below, although a reduction still trending in a similar fashion to historical years.



Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 18 December 2020

As mentioned above, Oura monthly water production has reduced by 20.53% compared to the previous period in 2019/20. This is due mainly to high rainfall and cooler than usual weather during spring.

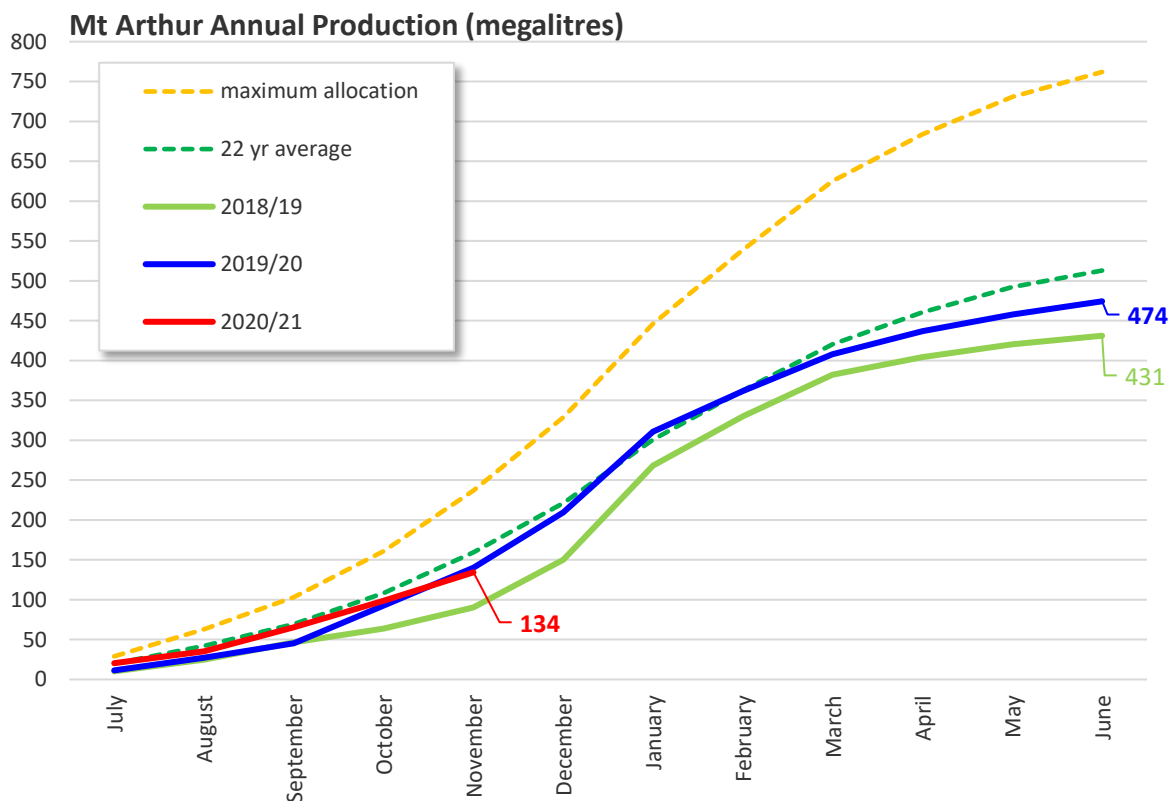


Mount Arthur Drinking Water Scheme

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

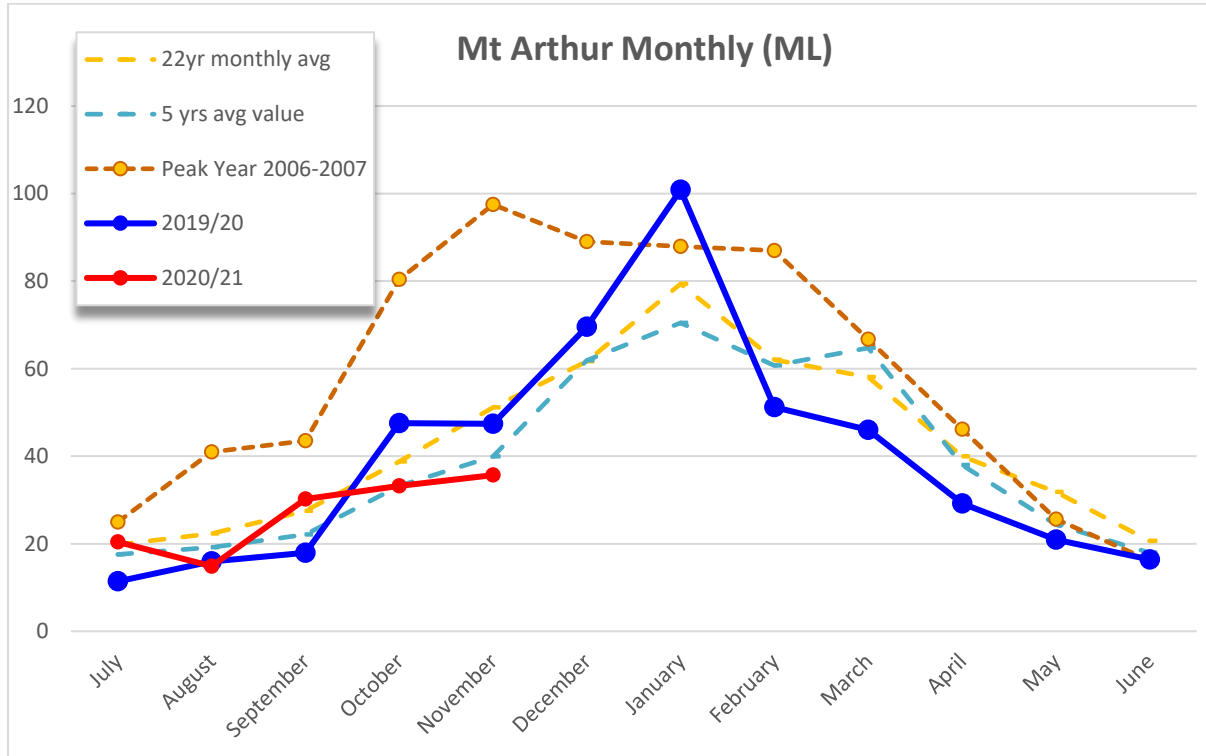
It should be noted that a new Bore 1 is currently being developed to replace the existing Bore site and associated assets. Upon completion, testing and commissioning of the new Bore 1, the old bore will be decommissioned and removed. Water quality and hydraulic capacity requirements appear to be positive at this stage; however actual confirmation of this cannot be known until full commissioning of the bore occurs.

For the first 5 months of the 2020/21 financial year, 134ML of water has been extracted from the Mt Arthur Borefield. Totals for each month are as follows: July 20.44 ML, August 14.87 ML, September 30.18 ML, October 33.23ML and November 35.67ML. This is a reduction compared to the first 5 months for 2019/20 where 140.22ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.



Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 18 December 2020

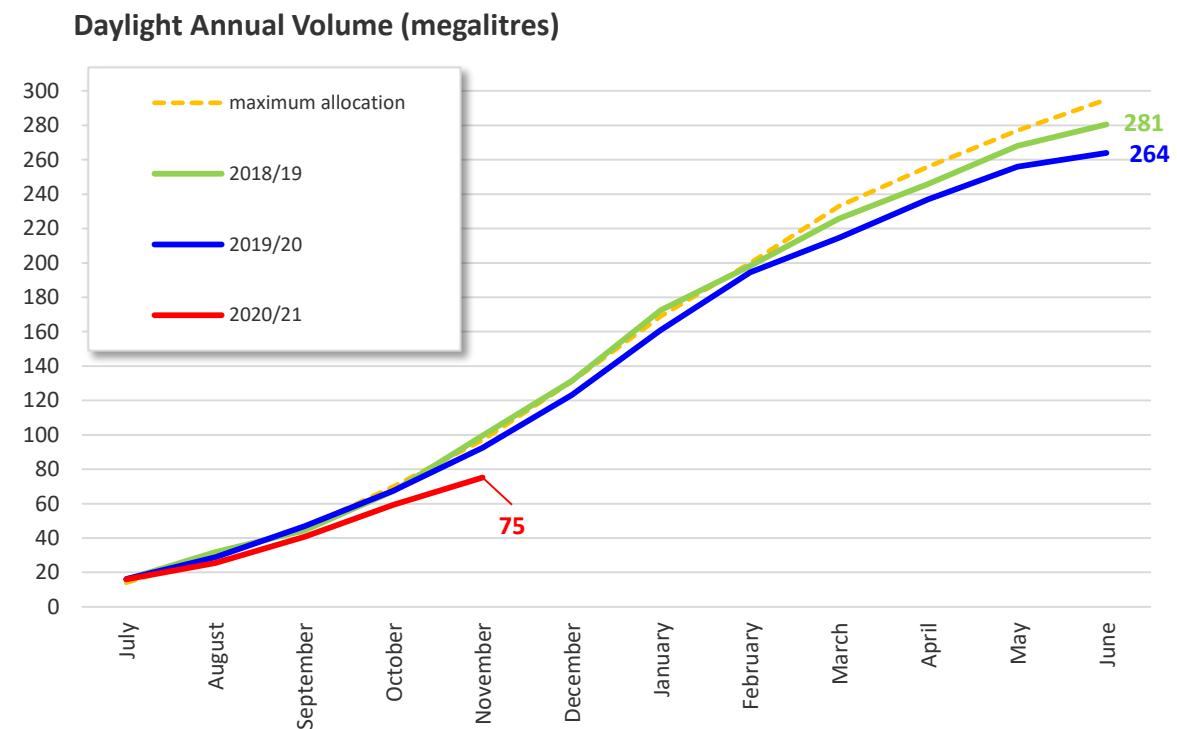
Mt Arthur monthly water production for the first 5 months is a bit varied compared to the same period in 2019/20. This is due mainly to high rainfall and cooler than usual weather during spring.



Mount Daylight Drinking Water Scheme

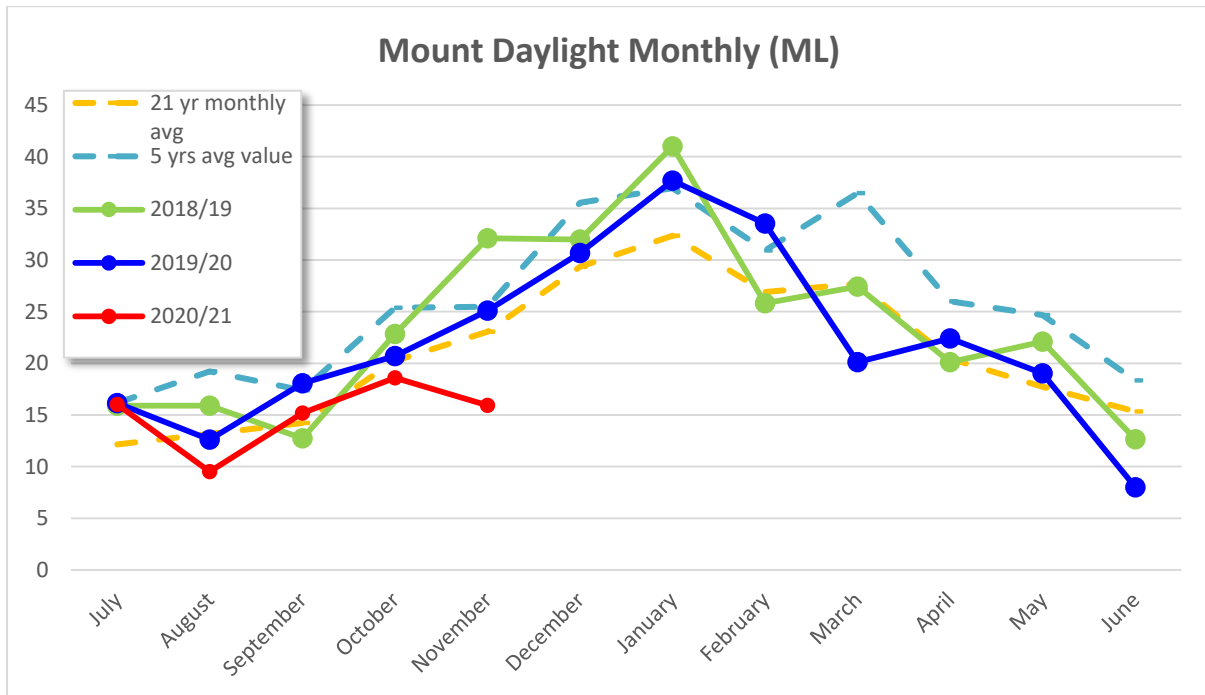
The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

For the first 5 months of the 2020/21 financial year, 75ML of water has been extracted from the Mt Daylight Borefield. Totals for each month are as follows: July 16.01 ML, August 9.52 ML, September 15.2 ML, October 18.6ML and November 15.94ML. This is a lower volume compared to the same period for 2019/20 where 92.59ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.



Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 18 December 2020

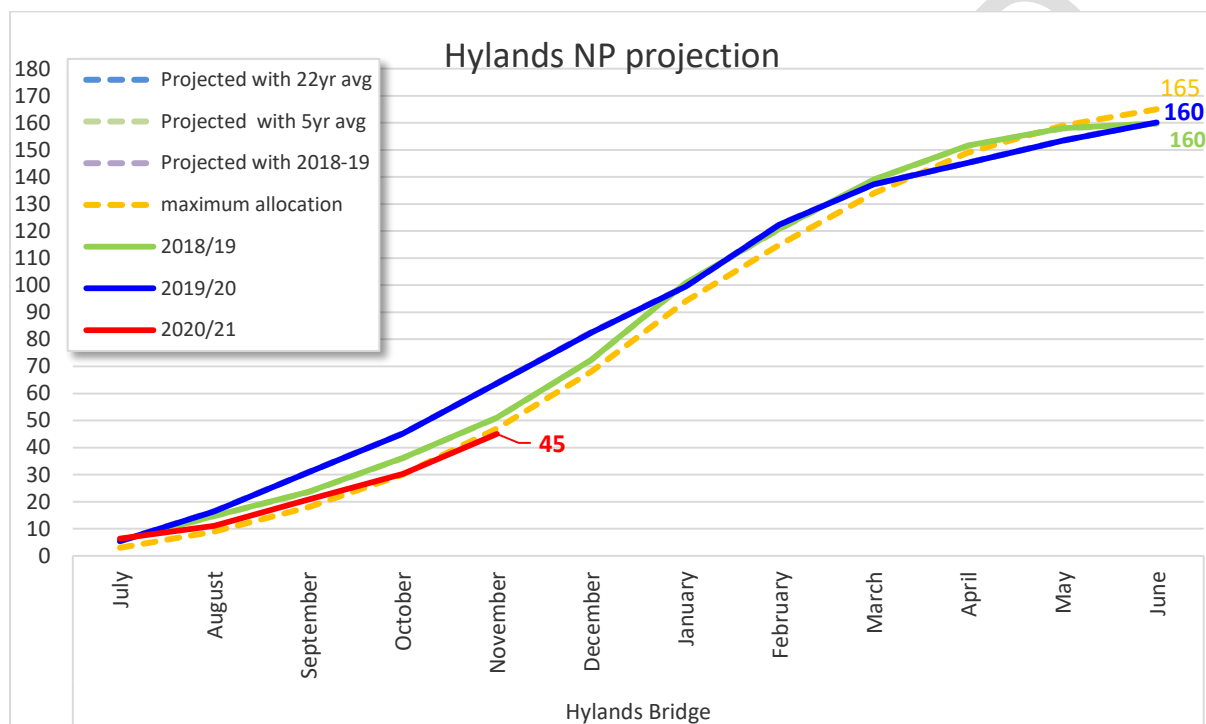
As mentioned above, the Mt Daylight monthly water production is trending at a reduced rate than previous year's period. This is simply due to higher than average rainfall and colder weather.



Hylands Bridge - Non Potable

Hylands Bridge supplies Non Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the first 5 months of the 2020/21 financial year, 45ML of water has been extracted from the Hylands Bridge Raw Water scheme. Totals for each month are as follows: July 6.37ML, August 4.71ML, September 9.65ML, October 9.46ML and November 14.82ML. This is a reduced volume compared to the first quarter for 2019/20 where 63.71ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

14.2.2. ANNUAL DRINKING WATER MANAGEMENT SYSTEM REVIEW

BOARD RESOLUTION

20/130 RESOLVED on the motion of Crs McCann and Morris that the Board review and accept the Drinking Water Management System Annual Review.

Report prepared by Production & Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board review and accept the Drinking Water Management System Annual Review

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

01 Excellence in Service Provision

BACKGROUND

Goldenfields Water developed and adopted a Drinking Water Management System (DWMS) and associated Policy in February 2018. The purpose of the DWMS Annual Report is to inform and update New South Wales Department of Health (NSW Health) of Goldenfields Water County Councils (GWCC) implementation and ongoing assessment of its Drinking Water Management System. It also demonstrates that GWCC is compliant with requirements s25 Public Health Act 2010 to develop a Quality Assurance Program (QAP) in line with the framework for Drinking Water Quality Management in the Australian Drinking Water Guidelines.

REPORT

The 2019/2020 DWMS Annual Report is the third annual review completed under the current adopted DWMS that has been undertaken by Goldenfields Water staff. This Annual Report has utilised the entire 2019/20 data for both the Jugiong and Oura water supply systems. This data was made available from the implementation of WaterOutlook and ClearSCADA. Data is also utilised from NSW Health's Drinking Water Database where required.

In addition to the general progression of the DWMS, Goldenfields Water (GWCC) staff engaged its internal Auditor (National Audits Group) to review the DWMS and provide recommendations for improvement.

A key finding was that more transparency of data reported and adopted by the Board should occur. A full list of audit findings can be found in Appendix D of the report attached.

Throughout the reporting period GWCC have undertaken numerous water samples for both operational and verification monitoring. These samples are tested at the GWCC laboratory and/or an external NATA accredited laboratory for operational monitoring or NSW Health's FASS lab for verification or compliance purposes. GWCC also conducted a number of onsite tests for operational purposes which are presented below.

Water samples are tested for Physical, Chemical and Microbial properties in the water.

Throughout the reporting period GWCC have conducted a total of 1296 microbial water samples to be either tested by NSW Health and/or tested 'in-house' by GWCC Water Quality staff.

The drinking water is also tested throughout the period for chemicals which may be present in the water, a total of 168 water samples were carried out during the reporting period, and all were tested by NSW Health's FASS laboratory.

GWCC also undertake pesticide sampling of the drinking water across the entire scheme. These samples are tested by a NATA accredited laboratory for the 2019/20 financial year. A total of 10 samples were tested for the presence of pesticides. All sample results were compliant with parameters set in the Australian Drinking Water Guidelines (ADWG).

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 18 December 2020**

It is also a requirement for GWCC to test for Radiological characteristics in the ground water supplies every 2 years. Samples for these tests were undertaken last reporting period and therefore no samples were tested for radiological characteristics during the 2019/20 reporting period. All bores will be tested in the 2020/21 period for radiological characteristics and 2021/22 for surface water.

Another initiative undertaken by GWCC is the monitoring of chlorine within the distribution system networks across the entire drinking water scheme. These tests are conducted routinely by the distribution staff and a total of 4149 chlorine test were conducted onsite throughout the year with hardcopy and softcopy results kept on file. These tests include both Total and Free chlorine results. A running spreadsheet of results is constantly updated by office staff once data is received by the distribution staff and is now located in GWCC new database Content Manager (doc 18/1344). WaterOutlook was rolled out to the distribution staff during this reporting period to upload the results of the chlorine tests via mobile platforms. Since this implementation of WaterOutlook to staff, there has been 2111 chlorine test results uploaded into the database.

The main obligations of Goldenfields Water managing their DWMS is to ensure that no breaches of Critical Control Points (CCP's) occur or if they do occur that they are reported, reviewed and corrected as part of a continual improvement process.

The following tables provide the total number of CCP exceedances registered throughout the 2019/20 financial year with the corresponding CCP number. The below table provides the CCP Number that correlates with the specific definition and critical limits that staff seek to manage.

CCP Number	Monitoring Parameter	Target Criterion	Adjustment Limit	Critical Limit
1 - Jugiong	Turbidity (Continuous online) Raw Water	Dependant on raw Water Quality		20% above set point for > 20minutes
2 - Jugiong	Turbidity (Continuous online) Filter Outlet	≤ 0.2 NTU	≥ 0.5 NTU	≥ 1.0 NTU
3 - Jugiong	Free Chlorine residual (Continuous online & alarmed) Finished Water	1.8mg/L	≤ 1.2mg/L or ≥ 2.0mg/L	Summer: ≤ 0.8mg/L for > 30min or ≥ 5.0mg/L Winter: ≤ 0.5mg/L for > 30min or ≥ 5.0mg/L
4 - Jugiong	Fluoride (Daily) Finished Water	1.0mg/L	< 0.95mg/L or > 1.05mg/L	< 0.9mg/L for > 72hrs or > 1.5mg/L
5 - Jugiong	System Integrity (monthly) Reservoir inspection	Secure, no evidence of break in or vermin	Visual identification of breach or vermin access to reservoir	Visual identification of vermin or containment in reservoir
6 - Jugiong	Free chlorine residual (continuous online & alarmed) Prunevale and Cootamundra	0.8mg/L	≤ 0.5mg/L or ≥ 2.0mg/L	≤ 0.2mg/L or ≥ 5.0mg/L
1 - Oura	Free Chlorine residual (Daily) Treated Water	0.5mg/L	≤ 0.3mg/L or ≥ 1.0mg/L	≤ 0.2mg/L or ≥ 5.0mg/L

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 18 December 2020**

2 – Oura	Fluoride (Daily) Treated Water	1.0mg/L	< 0.9mg/L or > 1.2mg/L	< 0.9mg/L for > 72hrs or ≥ 1.5mg/L
3 – Oura	System Integrity (monthly) Reservoir inspection	Secure, no evidence of break in or vermin	Visual identification of breach or vermin access to reservoir	Visual identification of vermin or containment in reservoir
4 - Oura	Chlorine Residual (weekly) Wyalong and Thanowring Rd	0.5mg/L	≤ 0.35mg/L	≤ 0.25mg/L
1 – Mt Arthur	Free Chlorine residual (3 x weekly) Tank 4 Outlet	0.8mg/L	≤ 0.5mg/L or ≥ 2.0mg/L	≤ 0.3mg/L or ≥ 5.0mg/L
2 – Mt Arthur	System Integrity (monthly) Reservoir inspection	Secure, no evidence of break in or vermin	Visual identification of breach or vermin access to reservoir	Visual identification of vermin or containment in reservoir
1 – Mt Daylight	Free Chlorine Residual (continuous Online) Naradhan Reservoir	0.8mg/L	≤ 0.5mg/L or ≥ 2.0mg/L	≤ 0.3mg/L or ≥ 5.0mg/L
2 – Mt Daylight	System Integrity (monthly) Reservoir Inspection	Secure, no evidence of break in or vermin	Visual identification of breach or vermin access to reservoir	Visual identification of vermin or containment in reservoir

The below tables provide the list of exceedances that occurred during the 2019/2020 reporting period. For Jugiong CCP-3 is related maintaining a target level of Chlorine at the plant to ensure disinfection occurs. These breaches were not actual failures of dosing, they were actual failures of the Chlorine analysers that registered incorrect data. CCP-4 for Jugiong is related to Fluoride dosing. We had 3 breaches of this CCP during the 2019/20 period due to equipment failure. In these situations, the Fluoride system is shut off and therefore we record low readings. Receiving a low Fluoride reading is not a significant health related breach or safety concern.

Jugiong	CCP1	CCP2	CCP3	CCP4	CCP5	CCP6
Number of CCP exceedances	0	0	5	3	0	0

For Oura, CCP-2 is related to Fluoride target levels. As per the Jugiong Scheme, all breaches of CCP-2 were related to low readings due to equipment failure.

Oura	CCP1	CCP2	CCP3	CCP4	CCP5	CCP6
Number of CCP exceedances	0	5	0	0	0	0

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil.

TABLED ITEMS: 2019/20 Drinking Water Management System Review - Final.

14.3. MATTERS SUBMITTED BY THE ENGINEERING MANAGER

14.3.1. UPDATE ON THE INSTALLATION OF BACKFLOW PREVENTION DEVICES

BOARD RESOLUTION

20/131 RESOLVED on the motion of Crs Sinclair and McCann that the Board note the information provided within the report.

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That the Board note the information provided within the report

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

01 Excellence in Service Provision

BACKGROUND

At the 2016 August Council Meeting it was resolved to "adopt the Backflow Prevention Policy, and recover annual costs of implementing the policy by increasing usage and access charges". As per the policy, Council has since began installing backflow prevention devices on all of its high risk rural customer connections.

REPORT

This report is to update the Board on the progress of the backflow prevention devices installation and ongoing management.

Installations

- A total of 1,347 backflow prevention devices have been installed at a total cost to date of \$1,413,805. This equates to an average cost of \$1,050 per device installed. This includes the device \$270, Large meter cover \$135, pressure reducing valve (where required) \$860 and other items such as raising the assembly or replacing meters as required.
- There are 134 devices remaining to be installed on GWCC customer connections. 42 of these installs are located between Ardlethan and Barellan and are scheduled to occur January – February next year. 52 of these installs are located on the Thanowring Road pipeline and will be undertaken as part of the pipeline construction project.
- There are an additional 133 devices to be installed on bulk customer connections. These are located on the trunk main between Rosehill and Young in the Hilltops Council area and are scheduled to be installed this financial year.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 18 December 2020**

- Approximately 40 backflow devices either could not be installed or have been removed due to the existing low pressure conditions being further exacerbated by the devices which remove approximately 5m head pressure.

Testing and failures

Goldenfields Water staff have conducted an audit of backflow devices installed within the system to determine a testing regime. The results of the audit indicated that GWCC are experiencing a higher than expected failure rate of the devices. Initial investigation indicates that this is due to a combination of high pressures and pressure fluctuations that occur in our system. Staff are following up with the manufacturers for further information.

Goldenfields Water staff are trialling a different brand of backflow device which is more expensive (\$315 per device) but has a higher pressure rating (which will result in less pressure reducing valves being required) and is made from stainless steel material which is expected to experience significantly less wear.

Properties where devices could not be installed

Each property will need to be assessed on a case by case basis for the most appropriate method to implement an appropriate backflow prevention method. The outcomes of this will be workshopped with the Board to determine what a fair and reasonable outcome is for impacted customers whilst Council still meets its regulatory obligations.

Increase of usage and access charges

Usage and access charges have not yet been increased to recover the costs of the installation and testing of the backflow prevention devices. It is expected this will occur once all devices have been installed and the testing program has been developed. This will provide improved insight into the actual costs incurred and allow Goldenfields Water to levy the charges accordingly. At this stage all costs have been attributed to the Capital roll out of the devices.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

15. NEXT MEETING

The next ordinary meeting of Council is scheduled to be held on Thursday 25 February 2021 at 10.00am.

16. CLOSE OF BUSINESS

There being no further business requiring the attention of council the meeting was closed at 10.58am.

RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS
MINUTES OF THE BOARD MEETING
held at The Rules Club, Fernleigh Rd Wagga Wagga
Friday 11 December 2020

Meeting opened at 10:46am

PRESENT

Ray Smith PSM	Bland Shire Council	
Tony Donoghue PSM	Coolamon Shire Council	
Cr Abb McAlister	Cootamundra-Gundagai Regional Council	
Phil McMurray	Cootamundra-Gundagai Regional Council	
Cr Doug Meyers	Greater Hume Shire Council	Alternate Delegate
Steve Pinnuck	Greater Hume Shire Council	
Cr Rodger Schirmer	Lockhart Shire Council	
Peter Veneris	Lockhart Shire Council	
Cr Greg Verdon	Riverina Water County Council	
Andrew Crakanthorp	Riverina Water County Council	
Cr Rick Firman OAM	Independent Chairman	
Cr Ken Smith	Temora Shire Council	Alternate Delegate
Gary Lavelle PSM	Temora Shire Council	
Julie Briggs	REROC	
Kate Hardy	REROC	
Claire Garrett	REROC	

APOLOGIES

Apologies for non-attendance were received from Cr Brian Monaghan, Cr John Seymour OAM, Cr Heather Wilton, Cr Dennis Palmer, Aaron Drenovski, Cr Neil Smith, James Davis, Rachael Whiting and James Bolton.

Moved P Veneris, seconded Cr R Schirmer that the apologies be accepted.

CARRIED

CONFIRMATION OF MINUTES

Moved T Donoghue, seconded R Smith that the minutes of the meeting held on 23 October 2020 be confirmed.

CARRIED

BUSINESS ARISING

Business arising dealt with in reports.

CORRESPONDENCE

The Correspondence report was tabled. J Briggs raised the following issues with members:

Mining Rates- Letter from Hon Shelley Hancock in response to REROC's correspondence in relation to IPART's proposed changes to the Mining Rates.

Moved P McMurray, seconded Cr R Schirmer that the Correspondence be received.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORT

The report was tabled. J Briggs raised the following issues with members:

IRCC Grant Funding – still waiting on a response to our funding submission.

EPA VRWG Funding – We have been successful in gaining transitional funding for the Voluntary Regional Waste Groups (VRWGs) for the 2021/22 financial year. This will allow for the REROC Waste Forum to continue its programs for a further year.

EPA Local Govt Advisory Group – these meetings are occurring regularly and are working well. There has been considerable discussion about the NSW 20 Year Waste Strategy.

Southern Lights – We have received advice from the Deputy Prime Minister that the Local Roads and Community Infrastructure Program funding can be used for LED replacements because this is considered maintenance. The tender evaluation for the communications systems continues and we are currently in demonstration mode. We are consistently advising Essential Energy that if the numbers don't stack up councils will not be willing to meet the cost associated with the deployment of the communications systems. The tender should be finalised by March 2021.

Design and Building Practitioners Act 2020 – We are working with Engineers Australia on developing a system to assess engineers who do not have degree level qualifications, to determine whether their qualifications together with their experience is sufficient to allow them to be recognised as a Professional Engineer. We currently have two engineers who have agreed to be part of the process and are looking for a third.

Moved R Smith, seconded P Veneris that REROC continue to work with Engineering Australia on a possible pathway for skills recognition.

CARRIED

Contaminated Land Project – Jaquie Bright has accepted the role as project officer and will commence early next year. M Dudley has prepared a report for the Board detailing the progress of the project.

NSW Parliamentary Inquiry into Inland Rail Project and Regional NSW – submissions for this close on 5 February. This is an issue that both REROC and the JO should respond to jointly. The CEO will circulate an email to gather issues of importance that should be included in the submission.

Moved T Donoghue, seconded Cr D Meyer that REROC work with the JO Member Councils and the Infrastructure/Engineers Group to prepare a submission to the Inquiry.

CARRIED

CSU Community Advisory Committee – significant restructuring is currently occurring at CSU. Rachel Whiting from RDA has organised a meeting with Dr Joe McGirr about this issue. The CEO has been invited to attend the meeting. Once the meeting has been held the CEO will bring a report to the Board.

REROC Honour Board – A virtual Honour Board has been prepared for display on the REROC website. REROC will also write to all the former Chairs and Deputy Chairs advising them of the new Honour Board.

Moved G Lavelle, seconded S Pinnuck that the CEO Report be received.

CARRIED

RESOURCE SHARING REPORT

The report was tabled. J Briggs raised the following issues with members:

Southern Lights – Over 40,000 lights are now installed across the Southern Lights footprint.

REROC Technical groups – the technical groups will all continue to meet via Zoom in 2021.

Native Title Planning workshop – A Native Title workshop was run by Bartier Perry at the end of November, council members who participated found the workshop very informative.

Industrial Land Mapping – information has been sent out to all planners to update the information for this project.

Rental Housing Availability in the region – the lack of rental accommodation is becoming a significant issue in the Region. Rentals are very limited or not available at all, this is impacting on economic development and recruitment. It was agreed the issue be referred to the REROC Executive to discuss and report back to the Board.

Biodiversity Offsets workshop – this was delayed and will now be organised for early 2021.

RivSIG – We are preparing for Mapped Out 2021 which will be held at The Rules Club, Wagga Wagga on 3-4 March.

Water and Wastewater Technical Group – Chris Moosbrugger from Riverina Water attended the last meeting to provide an overview of Riverina Water's Solar Generation Project.

Staff training is a big issue, we are looking at working with Central NSW JO to see if there are opportunities to collaborate on training. We will also be contacting the ITAB for more information on opportunities.

Energy Management Group – We are currently planning the energy conference, which is being held at The Rules Club, Wagga Wagga on 10-11 March 2021. The Minister, Hon Matt Kean MP, will be attending the conference however we are still to be advised if this will be in person or via video link.

EOI for a Panel to undertake Civil works for TfNSW – information on the EOI to undertake Civil Works for TfNSW was circulated to REROC councils. This could be an opportunity for councils to nominate to undertake private works for TfNSW.

Rail Interface Agreements – the agreements with John Holland were discussed. It was agreed that REROC and the Member Councils should negotiate the agreements collectively as we did in 2012.

Moved S Pinnuck, seconded P Veneris that REROC work with Member Councils to negotiate Rail Interface Agreements on a collective basis.

CARRIED

Moved Cr R Schirmer, seconded R Smith that the Resource Sharing report be received.

CARRIED

R Firman on behalf of the REROC Board warmly congratulated Tony Donoghue on the receipt of his Public Service Medal which was presented at an awards' ceremony held in Sydney.

TREASURER'S REPORT

The report was tabled by T. Donoghue.

Moved T Donoghue, seconded G Lavelle that the Finance Report be received.

CARRIED

WASTE FORUM REPORT

The report was tabled. K Hardy raised the following issues with members:

Transitional Funding for 2021/22 financial year - transitional funding has been approved for the VRWGs for the 2021/22 financial year. The transitional funding means the REROC Waste Forum has funding support until the end of June 2022 and we expect further updates when the 20 Year Waste Strategy is released halfway through next year.

No Time to Waste Conference – we are in full preparation mode for the waste conference, which is being held at The Rules Club, Wagga Wagga 17-18 February.

School projects – King and Queen of Green performances - with all the restrictions in place over the last year not all shows could be delivered. Five shows were booked, unfortunately 2 schools cancelled at the last minute, so we were only able to deliver the program to 3 schools. We are currently looking at performances for next year.

School projects - Kindy Kits – following the survey we undertook on the usefulness of the Kits, it was decided that the Kindy Kits would be provided on a pre-order basis only. This change in how we deliver the program ensures that only schools who want the kits receive them.

CRC Small Drop off Stations – the new stations will arrive in early 2021. Councils were provided with supporting promotional materials, battery box posters and signage as well as COVID safety equipment that will be used for the small drop off units.

REROC Waste Forum Composting Campaign – this is a new campaign that we are working on with the creative team that developed Recycle Night. The new campaign will encourage people

put the right things in their green lidded bin We are focusing on the word “compost” instead of the term “FOGO” which not everyone understands.

EGEL Waste to Energy Cootamundra – a follow up meeting is to be scheduled with EGEL for an update on the progress of the project.

RENEW Meetings for 2021 – the first meeting for the RENEW group will be held in Wagga Wagga the day before the *No Time to Waste Conference*.

Moved Cr R Schirmer, seconded Cr D Meyer that the Waste Forum report be received.

CARRIED

YOUTH & COMMUNITY DEVELOPMENT NETWORK REPORT

The report was tabled. K Hardy raised the following issues with members:

Take Charge Riverina Youth Leadership Forum – the Mayoral invitation letters and a Chairman’s invitation letter for Riverina Water have all been sent to Members for them to customise and mail to each of the High Schools in their LGA. We will be following up with all schools before the end of year to make sure the date is on their schedule for 2021.

Youth and Community Development Meeting – we will be looking at preparing a regional submission for the Murrumbidgee PHN funding that is available to deliver youth mental health programs during youth week.

Moved P Veneris, seconded G Lavelle that the Youth & Community Development Network report be received.

CARRIED

PROCUREMENT REPORT

The report was tabled. K Hardy raised the following issues with members:

Waste Metal RFQ – the current waste metal collections are going well with the new contractor and it is anticipated that all collections will be completed over the next 2 weeks.

Sodium Hypochlorite RFQ – This RFQ closed on 9 December. An evaluation panel made up of one representative from each participating council will be created to evaluate the submissions.

EOI for Southern Lights - This EOI is currently open and will close on 20 January. We have had a lot of interest in this EOI both nationally and internationally.

Moved Cr R Schirmer, seconded P McMurray that the Procurement report be received.

CARRIED

REGIONAL CONTAMINATED LAND MANAGEMENT PROJECT REPORT

The report was tabled. The following issues were raised:

Historic Land Use – The Steering Committee has agreed to look at the costs associated with gathering historic data on contaminated land. The project will focus on areas where Council’s Local Strategic Planning Statement has identified that growth is likely to occur.

Training – there has been a strong focus on training for staff. All the sessions have been recorded and will be uploaded to the website which is currently in development.

Moved Cr D Meyer, seconded Cr R Schirmer that the Contaminated Land Management report be received.

CARRIED

GENERAL BUSINESS

Destination Riverina Murray – J. Briggs attended the launch of a new program called Destination Inspiration. The Program's goals are to support the development of new product and the growth of existing product through the access to a business coach. Information sessions will run through February and March, an EOI process will open on 23 February 2021 and close in March. Applicants will be shortlisted and interviewed March/April with participants selected in April to commence the program. 15 participants will be selected to complete the course.

REROC providing Administration Support to RivJO - REROC is providing a lot of support to the Riverina Joint Organisation for the BPAP and Skills Shortage projects as well as all the administrative functions that Anneke was providing. It was recommended by the Board that this matter be referred to the Executive to discuss and report back to the Board.

Moved R Smith, seconded P Veneris that the matter of REROC providing administrative and project support to the Riverina JO be referred to the REROC Executive for discussion.

REROC visit to Parliament House – it was agreed that the CEO would look to arrange a Federal Government visit for 2021.

Invitations to address REROC Board meetings – it was agreed that invitations to address the Board during 2021 should be issued to Cr Linda Scott, and to the three State MPs that represent the Region. Where possible the addresses should be held between the JO and REROC Board meetings.

State Cover - Andrew Crakanthorp advised that he has been appointed to the Board of State Cover Mutual for a 2-year appointment. Andrew will be the conduit for GMs to State Cover.

NEXT MEETING

Friday 26 February 2021

CLOSURE

Meeting closed at 12:13p.m.



Riverina Joint Organisation

Minutes

Board Meeting held

11 December 2020

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Wagga Wagga on Friday 11 December 2020

The meeting opened at 9:05am

Present

Tony Donoghue PSM	Coolamon Shire Council	
Cr Abb McAlister	Cootamundra-Gundagai Regional Council	
Phil McMurray	Cootamundra-Gundagai Regional Council	Arrived 9:20am
Cr Doug Meyers	Greater Hume Shire Council	Alternate Delegate
Steve Pinnuck	Greater Hume Shire Council	
Cr Rodger Schirmer	Lockhart Shire Council	
Peter Veneris	Lockhart Shire Council	
Cr Greg Verdon	Riverina Water County Council	
Andrew Crakanthorp	Riverina Water County Council	
Cr Rick Firman OAM	Independent Chairman	
Cr Ken Smith	Temora Shire Council	Alternate Delegate
Gary Lavelle PSM	Temora Shire Council	
Cr Greg Conkey OAM	Wagga Wagga City Council	
Julie Briggs	Riverina Joint Organisation	
Kate Hardy	Riverina Joint Organisation	
Claire Garrett	Riverina Joint Organisation	

1. Apologies

Resolved on the motion of Cr R Schirmer, seconded Cr D Meyer that the apologies of Cr Brian Monaghan, Ray Smith, Cr John Seymour OAM, Cr Heather Wilton, Cr Dennis Palmer, Aaron Drenovski, Cr Neil Smith, James Davis, Peter Thompson, Giles Butler, James Bolton, Cameron Templeton and Paul Worsfold be received.

2. Move to Committee of the Whole

Resolved on the motion of Cr K Smith, seconded Cr A McAlister that the Board conduct its business as a Committee of the Whole.

3. Declarations of Interest

There were no declarations of interest by the Board or staff.

4. Confirmation of Minutes of the Previous Meeting

Resolved on the motion of Cr R Schirmer, seconded Cr G Conkey that the minutes of the 23 October 2020 Board meeting be confirmed as a true and accurate record.

5. Business Arising from Previous Board Meetings

Resolved on the motion of Cr D Meyer, seconded Cr R Schirmer that the Board note the progress on matters arising.

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Wagga Wagga on Friday 11 December 2020

6. Election of the Chairperson and Deputy Chairperson

Cr R Firman vacated the Chair. J Briggs acted as Returning Officer.

Chairperson

Cr Rick Firman OAM was nominated for the position of Chairperson by Cr H Wilton and seconded Cr R Schirmer.

There being no further nominations, J Briggs declared Cr R Firman elected as Chairperson of the Riverina Joint Organisation for the ensuing term.

Deputy Chairperson

Cr Rodger Schirmer was nominated for the position of Deputy Chairperson by Cr R Firman and seconded Cr H Wilton.

There being no further nominations, J Briggs declared Cr R Schirmer was elected as Deputy Chairperson of the Riverina Joint Organisation for the ensuing term.

7. Correspondence

Resolved on the motion of Cr R Schirmer, seconded Cr A McAlister that a letter be written to Dr Jim Bentley in relation to the construction of a new and larger Burrinjuck Dam and copies sent to all relevant State Members and that the matter be referred to the Governance Working Party to determine next steps, once the response is received.

Resolved on the motion of Cr K Smith, seconded Cr A McAlister that the JO look at commonalities across the region once Member Councils have completed their Community Strategic Plans with a view to arranging meetings with State agencies to discuss the identified issues.

Resolved on the motion of Cr R Schirmer, seconded Cr G Conkey that the Board receive and note the correspondence.

8. Chief Executive Officer Report

8.1 JO Funding Arrangements

Recurrent Funding for JOs – there is no further advice on funding for JOs.

8.2 JO Core Activities - Regional Planning

JO Capacity Building Funding – All three project elements of the JO Capacity Building Funding are on time and on budget.

Skills shortages Project - List of placement opportunities at each council distributed to the Board for review. The new branding for the project was presented to the Board.

8.3 JO Working Party Meetings

No meetings were held between the October and December Board meetings.

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Wagga Wagga on Friday 11 December 2020

8.4 JO Core Activities – Advocacy and Lobbying

Dividing Fences Amendment Bill 2020 – this Bill was introduced by the Shooters and Fishers to the Legislative Council on 16 September.

Resolved on the motion of Cr A McAlister, seconded Cr R Schirmer that the JO Board write to the Attorney-General raising concerns about the impact of the Bill on councils operating in rural and regional areas and request that debate be delayed until proper consultation can be undertaken and the cost implications analysed.

2. Construction of a New and Larger Burrinjuck Dam – matter dealt with in correspondence.

3. Local Government Representation on the National Cabinet – the responses received to date from the State and Federal Government indicates that there is no support for including Local Government in the National Cabinet.

Resolved on the motion of Cr R Schirmer, seconded Cr K Smith that the JO write to the State and Federal opposition to seek their views on Local Government representation on the National Cabinet.

4. Agricultural Land Use Planning Issues Paper -noted.

5. ESL Increases – noted.

Section 7.12 Contributions for State Significant Developments – the letter from the Minister to Cr Scott, tabled in correspondence, indicates that this matter is still unresolved.

Resolved Cr D Meyer, seconded Cr R Schirmer that the JO request a meeting with the Minister to discuss the issue further. The CEO to also approach the other JOs to again to request support on this issue.

7. NSW Public Spaces Legacy Program – meetings held between affected councils and Planning have not resolved issues related to the cost of implementing e-portal. The JO will now write to the Minister about the issue as resolved at the October Board meeting.

8. Consultation on the ABS Agricultural Census – Michaela Cook, Assistant Director, Physical Environment Statistical Collections with the ABS has been invited to speak to the Board. At this stage she would be attending via Zoom.

Resolved on the motion of Cr A McAlister, seconded Cr K Smith that the Board accept Ms Cook's offer to speak at the February Board meeting. The preferred method of attendance is in person.

9. Streamlined Rate Variation Process to deal with Third Party-imposed Cost Events – noted.

10. Regional Roads Transfer Terms of Reference for the Independent Panel -noted.

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Wagga Wagga on Friday 11 December 2020

11. Certification of Council Engineers – two engineers are on board for this project and a third is to confirm. The Draft Regulation and Continuing Professional Development requirements have been released and responses are due by 11 January 2021.

Resolved on the motion of Cr D Meyer, seconded Cr A McAlister that the Riverina Joint Organisation prepare a response to the Draft Regulation and the Continuing Professional Development requirements.

COVID-19 Local Government Recovery Package – there has been no response to our advocacy on this issue.

13. Access to T-Corp Funding – The County Councils have received advice verbally that they have been granted access to funding and are currently awaiting written advice confirming the decision.

14. Mobile Phone Black Spots – The Federal Minister for Regional Communications, Hon Mark Coulton has advised that the locations the JO identified as Black Spots have been added to the national central register of locations for poor or non-existent mobile coverage. Round 5A of the Federal Government's Mobile Black Spot Funding is now open. The funding is only available to Mobile Phone Operators and Mobile Phone Infrastructure Providers. Applications for the funding close on 10 February 2021.

Resolved on the motion of Cr R Schirmer, seconded Cr A McAlister that the Telecommunications sub-committee explore the possibility of supporting an application by an eligible applicant for Black Spot funding to address identified problems in the JO's region.

15. LGNSW/JO Working Group – the Working Group has not met.

7.5 JO Core Activities – Intergovernmental Co-operation

1. Critical Events Co-ordination Sub-committee – has finalised its Terms of Reference.

Resolved on the motion of Cr R Schirmer, seconded Cr D Meyer that the Board adopt the Terms of Reference of the Critical Events Co-ordination sub-committee

2. Cross Border COVID Briefings – noted.

3. Smarter Regions CRC – noted.

4. Regional Resilience and Recovery Sub-committee – the NSW Government is establishing regional subcommittee which will be led by Resilience NSW and Regional NSW, RivJO and RAMJO have both been invited to join.

Resolved on the motion of Cr K Smith, seconded Cr A McAlister that the Board receive the CEO's Report.

Minutes of the Riverina Joint Organisation Board Meeting held at The Rules Club, Wagga Wagga on Friday 11 December 2020

8. JO Chairman's Report

Joint JO Chairs' Meeting - the JO Chairs last met on 5 November. The main issues discussed were financial sustainability and the JO Review.

JO Review – Funds have been allocated in the State Budget to conduct the Review.

Resolved on the motion of Cr D Meyer, seconded Cr A McAlister that the Board receive and note the Chairman's Report.

9. Finance Report

1. Audited Financial Statements 2019/20 – presented.

2. Year to Date Financial Report – presented.

Resolved on the motion of Cr R Schirmer, seconded Cr G Conkey that the Board:

1. receive the Audited Financial Statements for 2019/20 and receive and note the Auditor's Reports
2. receive the Year-to-Date Finance Report.

10. Governance

The JO is required to present an Annual Performance Statement, and is required by the *Local Government Regulation (General) 2005*, clause 397J, to report on its progress in addressing the JO's identified regional priorities.

Resolved on the motion of Cr D Meyer, seconded Cr K Smith that the Riverina JO Board receive the Annual Performance Report and forward copies to the Minister for Local Government, the Premier, Deputy Premier, local State members, key staff at the Department of Regional Development and the OLG and fellow JOs.

Cr A McAlister left meeting at 10:05am

Meeting closed at 10:09am due to required quorum not being present.

11. Urgent Business without Notice

No urgent business was dealt with.

12. Resolution to Move out of Committee of the Whole

Meeting was closed due to required quorum not being present.

13. Next Board Meeting

The Board of the Riverina JO will next meet on Friday, 26 February 2021.

Meeting closed at 10:09am

REPORTS TO COUNCIL

Section 1 - Office of the General Manager

8.1 Strengthening Communities – Wyalong Historical Society



Our Prosperity - Growing our population and jobs

DP14.1.3 Develop local tourism publications and website information to showcase the Bland Shire

Author: Community Relations Officer

Introduction

The Wyalong Historical Society has applied for funding under Council's Strengthening Communities program to assist with the development and printing of information/promotional brochures for the Wyalong Museum.

The Wyalong Museum welcomes large numbers of visitors each year to research and discover local history.

The Historical Society is seeking funding support to develop and print 2000 brochures to help promote the museum and attract additional visitors to Wyalong and the Bland Shire in the future.

The Museum has received quotes of \$1100 for a professional graphic designer and \$850 to print 2000 brochures. Further reprints/reproductions will be considerably less expensive without the graphic design component.

Financial Implications

Council has \$35,000 remaining in its 2020-21 Strengthening Communities Fund budget.

Summary

The Museum is a key tourist attraction of the Bland Shire.

Like many others, the Museum was strongly impacted by COVID-19 and forced to close for several months without the opportunity to generate income from admission fees.

With severely limited funds, the Museum has applied for funding of \$1950 to cover the total cost of the design and printing of the promotional brochures. Future printing costs will be met by the Museum. Volunteers will also contribute in-kind by researching and preparing the information contained in the brochure.

It is hoped that the promotional material will help generate additional visitors to the Museum and the Bland Shire.

Recommendation:

That Council approve a Strengthening Communities grant of \$1950 to the Wyalong Historical Society for the design and printing of promotional brochures.

Section 2 – Corporate & Community Services

8.2 Finance and Investment Report for December 2020



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author **Manager Customer & Financial Services**

Introduction

The Finance and Investment Report is provided to Council for information and prepared in accordance with the Local Government (General) Regulation 2005.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF DECEMBER 2020.

BANK BALANCES AS AT 31ST DECEMBER 2020

ACCOUNT	BALANCE
General Fund	\$1,109,933.44
Business Card	\$26,148.14
	\$1,136,081.58
<i>Invested Funds</i>	
Fixed Deposits	\$45,200,000.00
Deposits at Call	\$3,247,752.16
	\$48,447,752.16
Net Balance	\$49,583,833.74
Percentage of Invested Funds to Net Balance	97.71%

STATEMENT OF BANK BALANCES AS AT 31.12.20

SUBMITTED TO THE ORDINARY MEETING FEBRUARY 16, 2021

BALANCE as at 01.12.20	\$ 3,293,745.87
Add Receipts	
<u>Receipts over \$150,000</u>	
24/12/20 Evolution Mining Community Cinema Shared Values Program P2	\$ 150,000.00
<u>Receipts under \$150,000</u>	
\$1,271,986.55	
<i>Total Receipts for December 2020</i>	\$1,421,986.55
Less Payments	
<u>Payments over \$150,000</u>	
22/12/20 CRS (NSW) Mill & Fill Asphalt resurface Church & Operator	-\$995,450.50
03/12/20 Essential Energy Network LED Lighting	-\$220,920.08
03/12/20 Adaptive Trading Pty Ltd Community Theatre – Stage 2	-\$182,765.28
<u>Payments Under \$150,000</u>	-\$2,206,663.12
Less Payments	
Aged Care	\$5,729.08
Bank Fees	\$2,351.25
Cemeteries	\$1,663.42
Cheques	\$23,130.94
Children's Services	\$14,719.79
Community	\$333,193.50
Construction	\$129,313.73
Corporate	\$326,132.17
Development Services	\$8,957.50
Donations/Contributions	\$2,065.00
Governance	\$10,779.97
Employee & Payroll Costs	\$683,733.31
Fuel/Plant	\$140,716.01
Lease payments	\$11,163.83
Library/VIC	\$370.00
Maintenance	\$144,261.66
Regulatory	\$395.85
Roads	\$1,536,687.76
Utilities	\$229,643.15
Waste	\$791.06
<i>Total Payments for December 2020</i>	-\$3,605,798.98
CASH BALANCE	<u>\$ 1,109,933.44</u>
Limit of Overdraft Arranged with Bank	\$ 350,000.00

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON TUESDAY 16 FEBRUARY 2021

ACCOUNTS SUMMARY AND CERTIFICATION

The following is a summary of accounts paid for the period December 01, 2020 to December 31, 2020.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Payment Type		Voucher No's	Total
Cheques		025983 - 025994	\$23,130.94
Auto-pay	Creditors	E023220 – E023477	\$3,099,062.88
Auto-pay	Payroll	01/12/20 – 31/12/20	\$470,090.08
Bank Charges &			
Commissions		December 2020	\$2,351.25
	Repayments & Vehicle		
Direct Debits	Lease		\$11,163.83
			\$3,605,798.98

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the preceding monthly period.

.....
Manager Customer and Financial Services

Responsible Accounting Officer

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 16th February 2021, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling **\$3,605,798.98** was submitted to the Ordinary Meeting on the 16th February 2021 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 31st December 2020. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT (\$s)	TERM	YIELD	DATE DUE
14-September-2020	Bank of QLD (Term Deposit)	1,000,000.00	365 days	0.70%	14-September-2021
21-September-2020	NAB (Term Deposit)	1,000,000.00	365 days	0.75%	21-September-2021
17-February-2020	NAB (Term Deposit)	1,000,000.00	365 days	1.55%	16-February-2021
01-October-2020	NAB (Term Deposit)	1,500,000.00	365 days	0.60%	01-October-2021
08-November-2018	Bank of QLD (Term Deposit)	1,000,000.00	550 days	2.80%	11-May-2021
08-September-2020	Bendigo Bank (Term Deposit)	400,000.00	365 days	0.95%	08-September-2021
08-September-2020	Bendigo Bank (Term Deposit)	400,000.00	365 days	0.95%	08-September-2021
08-September-2020	Bendigo Bank (Term Deposit)	400,000.00	365 days	0.95%	08-September-2021
17-December-2020	AMP (Term Deposit)	1,000,000.00	399 days	0.75%	20-January-2022
16-August-2020	Bank of QLD	1,000,000.00	364 days	0.75%	16-August-2021
11-December-2020	AMP (Term Deposit)	2,000,000.00	516 days	0.75%	11-May-2022
29-November-2016	Westpac (FRN)	2,000,000.00	1826 days	3MBBSW+1.2%	29-November-2021
08-July-2019	AMP (Term Deposit)	1,000,000.00	550 days	2.15%	08-January-2021
29-September-2020	ME Bank (Term Deposit)	2,000,000.00	365 days	0.55%	29-September-2021
06-April-2020	NAB (Term Deposit)	2,000,000.00	365 days	1.20%	06-April-2021
29-October-2019	AMP (Term Deposit)	2,500,000.00	547 days	1.60%	28-April-2021
18-December-2020	Bank of QLD	2,000,000.00	361 days	0.45%	14-December-2021
30-November-2020	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.50%	30-November-2021
12-June-2020	Australian Unity Bank	2,000,000.00	182 days	1.05%	11-June-2021
23-November-2020	AMP (Term Deposit)	2,500,000.00	455 days	0.75%	21-February-2022
07-February-2020	Australian Unity Bank	2,000,000.00	364 days	1.70%	05-February-2021
12-February-2020	Australian Unity Bank	1,500,000.00	343 days	1.70%	20-January-2021
22-October-2020	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.70%	22-October-2021
28-May-2020	Bank of QLD	2,000,000.00	1097 days	1.35%	30-May-2023
28-May-2020	Bank of QLD	2,000,000.00	1460 days	1.50%	27-May-2024
6-August-2020	Bank of QLD	2,000,000.00	1093 days	1.05%	4-August-2023
30-September-2020	Northern Territory Treasury	2,000,000.00	1902 days	1.20%	15-December-2025
07-October-2020	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.70%	07-October-2021
30-October-2020	Northern Territory Treasury	1,000,000.00	1141 days	0.80%	15-December-2023
	ANZ Deposit at Call	50,915.70	Cash at Call		
	CBA Deposit at Call	3,196,836.46	Cash at Call		
	TOTAL:	\$48,447,752.16			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies. I certify that the above investment has been reconciled with Council's General Ledger Accounts.

GENERAL MANAGER

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2020/21)	\$ 10,568,487.59
Rates received as at 31/12/2020	\$ 5,994,868.65
% of rates received to date	56.72%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided within this Finance and Investment Report has been prepared in accordance with the Local Government (General) Regulation 2005 as well as Council's financial management policies and procedures. Further, the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation

- 1. That Council receive and note the information contained within the Finance and Investment Report for the month of December 2020**
- 2. That Council confirms the payment of accounts, for the period 01 December to 31 December 2020, summarised in the accounts summary totalling \$3,605,798.98.**

8.3 Finance and Investment Report for January 2021



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author Manager Customer & Financial Services

Introduction

The Finance and Investment Report is provided to Council for information and prepared in accordance with the Local Government (General) Regulation 2005.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF JANUARY 2021.

BANK BALANCES AS AT 31ST JANUARY 2021

ACCOUNT	BALANCE
General Fund	\$1,264,903.36
Business Card	\$26,148.14
	\$1,291,051.50
<i>Invested Funds</i>	
Fixed Deposits	\$44,700,000.00
Deposits at Call	\$3,248,308.99
	\$47,948,308.99
Net Balance	\$49,239,360.49
Percentage of Invested Funds to Net Balance	97.38%

STATEMENT OF BANK BALANCES AS AT 31.01.21

SUBMITTED TO THE ORDINARY MEETING FEBRUARY 16, 2021

BALANCE as at 01.01.21	\$1,109,933.44																																						
Add Receipts																																							
<u>Receipts over \$150,000</u>																																							
20/01/21 Australian Unity Investment Redemption	\$1,500,000.00																																						
27/01/21 Regional Roads Block Grant 2021-2021	\$399,000.00																																						
28/01/21 ATO GST Receivable December 2020	\$160,293.00																																						
<u>Receipts under \$150,000</u>	\$757,669.99																																						
 <i>Total Receipts for January 2021</i>	 \$2,816,962.99																																						
Less Payments																																							
<u>Payments over \$150,000</u>																																							
14/01/21 Temora Shire Council NSW RFS 20/21 2 nd Qtr Contribution	-\$155,604.98																																						
22/01/21 Macquarie Bank Term Deposit	-\$1,000,000.00																																						
<u>Payments under \$150,000</u>	-\$1,506,388.09																																						
<table border="1"> <tr><td>Aged Care</td><td align="right">\$4,865.35</td></tr> <tr><td>Bank Fees</td><td align="right">\$1,816.41</td></tr> <tr><td>Cemeteries</td><td align="right">\$1,682.23</td></tr> <tr><td>Cheques</td><td align="right">\$6,273.61</td></tr> <tr><td>Children's Services</td><td align="right">\$7,817.33</td></tr> <tr><td>Community</td><td align="right">\$95,078.51</td></tr> <tr><td>Construction</td><td align="right">\$33,939.60</td></tr> <tr><td>Corporate</td><td align="right">\$1,320,742.61</td></tr> <tr><td>Development Services</td><td align="right">\$6,277.48</td></tr> <tr><td>Donations/Contributions</td><td align="right">\$65.00</td></tr> <tr><td>Governance</td><td align="right">\$11,165.88</td></tr> <tr><td>Employee</td><td align="right">\$536,888.97</td></tr> <tr><td>Fuel/Plant</td><td align="right">\$45,882.13</td></tr> <tr><td>Lease payments</td><td align="right">\$1,440.28</td></tr> <tr><td>Library/VIC</td><td align="right">\$59,013.01</td></tr> <tr><td>Maintenance</td><td align="right">\$67,285.87</td></tr> <tr><td>Roads</td><td align="right">\$424,230.95</td></tr> <tr><td>Utilities</td><td align="right">\$37,166.56</td></tr> <tr><td>Waste</td><td align="right">\$361.29</td></tr> </table>	Aged Care	\$4,865.35	Bank Fees	\$1,816.41	Cemeteries	\$1,682.23	Cheques	\$6,273.61	Children's Services	\$7,817.33	Community	\$95,078.51	Construction	\$33,939.60	Corporate	\$1,320,742.61	Development Services	\$6,277.48	Donations/Contributions	\$65.00	Governance	\$11,165.88	Employee	\$536,888.97	Fuel/Plant	\$45,882.13	Lease payments	\$1,440.28	Library/VIC	\$59,013.01	Maintenance	\$67,285.87	Roads	\$424,230.95	Utilities	\$37,166.56	Waste	\$361.29	
Aged Care	\$4,865.35																																						
Bank Fees	\$1,816.41																																						
Cemeteries	\$1,682.23																																						
Cheques	\$6,273.61																																						
Children's Services	\$7,817.33																																						
Community	\$95,078.51																																						
Construction	\$33,939.60																																						
Corporate	\$1,320,742.61																																						
Development Services	\$6,277.48																																						
Donations/Contributions	\$65.00																																						
Governance	\$11,165.88																																						
Employee	\$536,888.97																																						
Fuel/Plant	\$45,882.13																																						
Lease payments	\$1,440.28																																						
Library/VIC	\$59,013.01																																						
Maintenance	\$67,285.87																																						
Roads	\$424,230.95																																						
Utilities	\$37,166.56																																						
Waste	\$361.29																																						
 <i>Total Payments for January 2021</i>	 - \$ 2,661,993.07																																						
CASH BALANCE	<u>\$1,264,903.36</u>																																						
Limit of Overdraft Arranged with Bank	\$ 350,000.00																																						

ACCOUNTS SUMMARY AND CERTIFICATION

The following is a summary of accounts paid for the period 01 January 2021, to January 31, 2021.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Payment Type		Voucher No's	Total
Cheques		025995-026004	\$6273.61
Auto-pay	Creditors	E023478 – E023772	\$2,184,060.62
Auto-pay	Payroll	03/01/21 – 24/01/21	\$468,402.15
Bank Charges &			
Commissions		January 2021	\$1,816.41
	Repayments & Vehicle		\$1,440.28
Direct Debits	Lease		
			\$2,661,993.07

7. Are fully supported by vouchers and invoices and have been fully registered.
8. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
9. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
10. The prices and computations of every account are correct.
11. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
12. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the preceding monthly period.

.....
Manager Customer and Financial Services
Responsible Accounting Officer

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 16th February 2021, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling **\$2,661,993.07** was submitted to the Ordinary Meeting on the 16th February 2021 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 31st January 2021. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT (\$s)	TERM	YIELD	DATE DUE
14-September-2020	Bank of QLD (Term Deposit)	1,000,000.00	365 days	0.70%	14-September-2021
21-September-2020	NAB (Term Deposit)	1,000,000.00	365 days	0.75%	21-September-2021
17-February-2020	NAB (Term Deposit)	1,000,000.00	365 days	1.55%	16-February-2021
01-October-2020	NAB (Term Deposit)	1,500,000.00	365 days	0.60%	01-October-2021
08-November-2018	Bank of QLD (Term Deposit)	1,000,000.00	550 days	2.80%	11-May-2021
08-September-2020	Bendigo Bank (Term Deposit)	400,000.00	365 days	0.95%	08-September-2021
08-September-2020	Bendigo Bank (Term Deposit)	400,000.00	365 days	0.95%	08-September-2021
08-September-2020	Bendigo Bank (Term Deposit)	400,000.00	365 days	0.95%	08-September-2021
17-December-2020	AMP (Term Deposit)	1,000,000.00	399 days	0.75%	20-January-2022
16-August-2020	Bank of QLD	1,000,000.00	364 days	0.75%	16-August-2021
11-December-2020	AMP (Term Deposit)	2,000,000.00	516 days	0.75%	11-May-2022
29-November-2016	Westpac (FRN)	2,000,000.00	1826 days	3MBBSW+1.2%	29-November-2021
08-January-2021	AMP (Term Deposit)	1,000,000.00	546 days	0.75%	08-July-2022
29-September-2020	ME Bank (Term Deposit)	2,000,000.00	365 days	0.55%	29-September-2021
06-April-2020	NAB (Term Deposit)	2,000,000.00	365 days	1.20%	06-April-2021
29-October-2019	AMP (Term Deposit)	2,500,000.00	547 days	1.60%	28-April-2021
18-December-2020	Bank of QLD	2,000,000.00	361 days	0.45%	14-December-2021
30-November-2020	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.50%	30-November-2021
12-June-2020	Australian Unity Bank	2,000,000.00	364 days	1.05%	11-June-2021
23-November-2020	AMP (Term Deposit)	2,500,000.00	455 days	0.75%	21-February-2022
07-February-2020	Australian Unity Bank	2,000,000.00	364 days	1.70%	05-February-2021
22-October-2020	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.70%	22-October-2021
28-May-2020	Bank of QLD	2,000,000.00	1097 days	1.35%	30-May-2023
28-May-2020	Bank of QLD	2,000,000.00	1460 days	1.50%	27-May-2024
6-August-2020	Bank of QLD	2,000,000.00	1093 days	1.05%	4-August-2023
30-September-2020	Northern Territory Treasury	2,000,000.00	1902 days	1.20%	15-December-2025
07-October-2020	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.70%	07-October-2021
30-October-2020	Northern Territory Treasury	1,000,000.00	1141 days	0.80%	15-December-2023
	ANZ Deposit at Call	50,929.51	Cash at Call		
	CBA Deposit at Call	3,197,379.48	Cash at Call		
	TOTAL:	\$47,948,308.99			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies. I certify that the above investment has been reconciled with Council's General Ledger Accounts.

GENERAL MANAGER

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2020/21)	\$ 10,574,208.15
Rates received as at 31/01/2020	\$ 6,266,297.98
% of rates received to date	59.26%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided within this Finance and Investment Report has been prepared in accordance with the Local Government (General) Regulation 2005 as well as Council's financial management policies and procedures. Further, the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation

- 1. That Council receive and note the information contained within the Finance and Investment Report for the month of January 2021**
- 2. That Council confirms the payment of accounts, for the period 01 January to 31 January 2021, summarised in the accounts summary totalling \$2,661,993.07.**

8.4 Progress Report On The Combined Delivery Program And Operational Plan 2019-2023



Our Leadership - A well run Council acting as the voice of the community

Strategy 10.3 Ensure the General Manager takes a high level role in implementing the Community Strategic Plan and other Council documents

Author: Director Corporate and Community Services

Introduction

The attached report is the first progress report for implementation of the Combined Delivery Program and Operational Plan 2017-2022 (**Attachment 1**).

It covers the period commencing 1 July 2020 and ending 31 December 2020.

The Integrated Planning and Reporting framework for NSW Local Government was implemented at Bland Shire Council from 1 July 2012. In accordance with the framework this Council reviewed and adopted the Community Strategic Plan and Supporting documents in June 2018.

The Delivery Program details the strategies and actions across the operational areas of council that will be undertaken to achieve the community objectives as stated in the Community Strategic Plan. It is designed as the single point of reference for all principal activities undertaken by Council during its term of office.

All plans, projects, activities and funding allocations must be directly linked to this Program. Supporting the Delivery Program is an annual Operational Plan. It spells out the details of the Program – the individual projects and activities that will be undertaken each year to achieve the commitments made in the Delivery Program.

The General Manager must ensure that progress reports are provided to the Council, with respect to the principal activities detailed in the Delivery Program on a six monthly basis.

Financial Implications

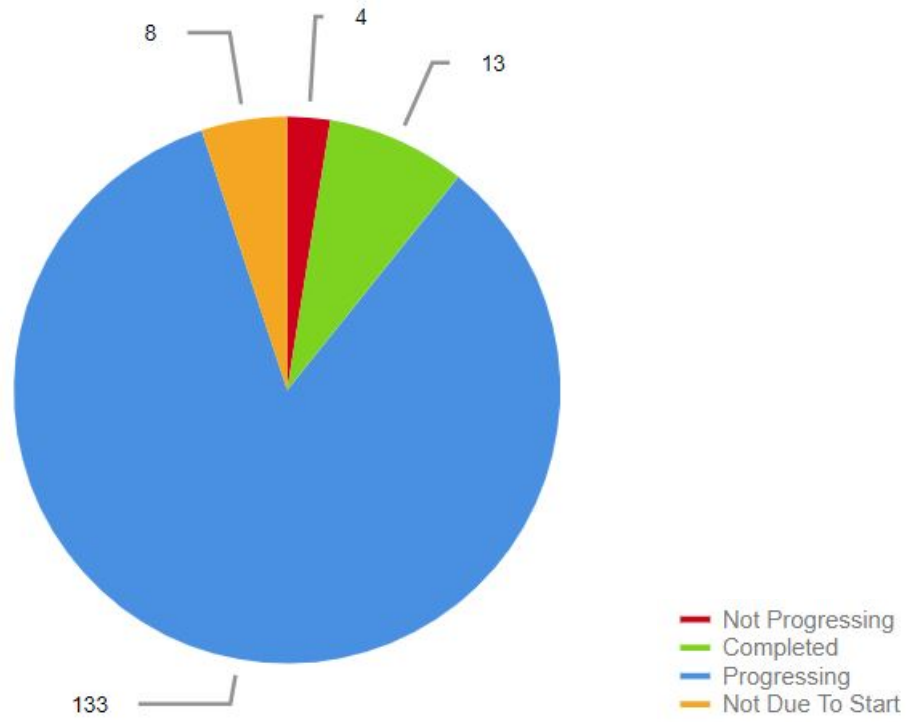
Any financial implications for Council have been identified and addressed through Council's Quarterly Budget Review processes.

Summary

The attached Progress Report on the Combined Delivery Program and Operational Plan details the actions, projects, improvements and initiatives that have been undertaken for the six-month period ending 31 December 2020.

Council's actions as detailed in the four year Delivery Program and one year Operational Plan continue to be monitored on a quarterly basis.

The graph following is an indication of overall performance against the 2020/21 Operational Plan actions as at 31 December 2020.



Recommendation:

THAT Council receive and note the report on the progress of the Combined Delivery Program and Operational Plan for the period 1 July 2020 to 31 December 2020.



Progress Report 1: Combined Delivery Program 2017-2022 & 2020/21 Operational Plan



Reporting Our Progress

Performance Measures

The Community Strategic Plan is presented within four themes Our People, Our Places, Our Leadership and Our Prosperity. Each of these themes has a number of Delivery Targets and Operational Actions including performance measures to be achieved. Each of the performance measures feed into a series of key performance indicators.

The progress towards the key performance indicators will be reported to the community in line with the election cycle and the End of Term Report.

Monitoring and Reporting

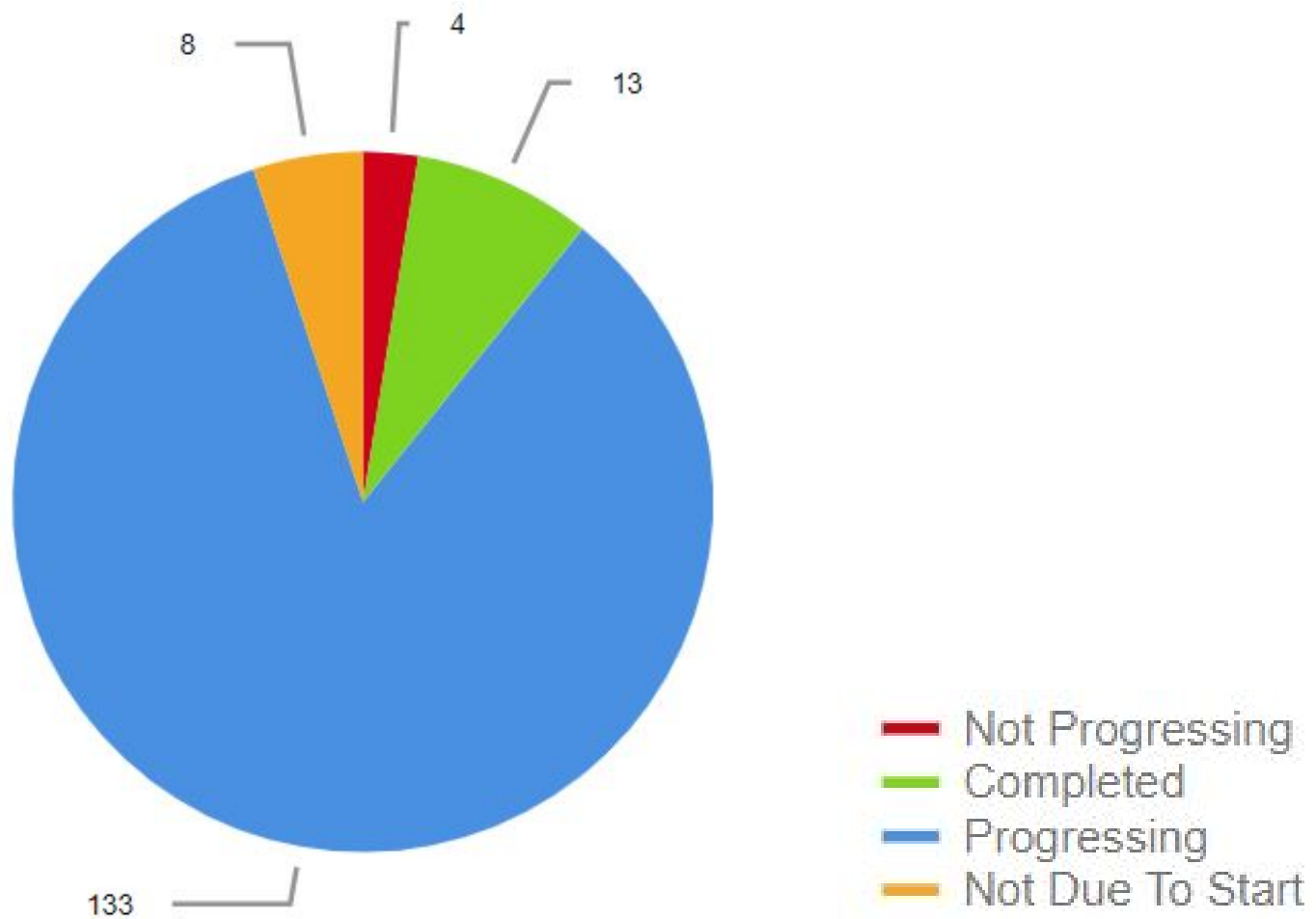
It is important to track and report on our progress in delivering our Community Strategic Plan over the ten year period. Council will report to the community at regular intervals on what is being achieved and the progress towards the performance measures.

All reports will be made available to the community at Council meetings and on Council's website. Council's management team will internally monitor on a quarterly basis the output and actions as detailed in the four year Delivery Program and one year Operational Plan. The outcomes will be formally reported to Council, the Community and staff on at least, a six monthly basis.

Whilst some performance measures can be clearly quantified, it does not necessarily mean the community is aware of, fully appreciates, or is fully satisfied with, the extent of progress made. Therefore, there are also qualitative measures included that represent community response.

A Community satisfaction survey will be undertaken every four years to gauge whether the community is satisfied with progress and where priorities could or should be assigned to particular areas into the future. The survey was undertaken in the fourth year of the Council term with feedback from the survey to be used to formulate future Community Strategic Plans.

Progress Snapshot





Our People

A Strong, healthy, connected and inclusive community

Our Objectives

1. Ensure health and support services address the needs of the community
2. Partner with organisations to strengthen community health and safety
3. Nurture a strong sense of community and enrich the cultural life of the residents
4. Ensure services are accessible for all residents

1.

Ensure health and support services address the needs of the community

Strategy 1.1

Maintain active communication with health and allied health providers

Action Code	Action Name	Responsible Officer Position	Status	Comments
1.1.1 Q1	Maintain active relationships and communication with health services, relevant allied health providers and medical practices within the Shire.	Director Corporate and Community Services	Progressing	Contact made with Murrumbidgee Local Health District Engagement and Communications Manager re: Local Health Advisory Committee.
Q2			Progressing	Awaiting further advice from Murrumbidgee Local Health District on the Community directed health planning process as well as involvement with the Local Health Advisory Committee. This will be followed up mid-Quarter 3.
1.1.2 Q1	Partner with local health services to implement workshops and provide resources to the community.	Community Development Officer	Progressing	Liaison occurring with MPH N around the provision of Tai Chi and gentle exercise classes to be held in the Weethalle community on a weekly basis.
Q2				Partnered with the Mindful Warrior to deliver a virtual youth program to local schools to touch on areas such as yoga, fitness, art therapy and mindfulness. Plans to partner with MPH N in the April holidays to deliver youth focused initiatives that foster longer term recovery and resilience.

Strategy 1.2

Provide services to the frail, aged, disabled and their carers

Action Code	Action Name	Responsible Officer Position	Status	Comments
1.2.1 Q1	Review existing services to ensure service model is in line with government requirements.	Community Care Coordinator	Progressing	Service is continuing to be reviewed ongoing as we work towards legislative compliance across the various programs.
Q2			Progressing	Services continue to be reviewed, working towards legislative compliance across the various programs.
1.2.2 Q1	Develop and implement programs to ensure need is being met.	Community Care Coordinator	Progressing	Expansion in service delivery continues as referrals are received.
Q2			Progressing	Due to Covid-19 restrictions, group activities remain on hold. Expansion of service delivery continues as referrals are received.
1.2.3 Q1	Network with service providers to strengthen relationships within community.	Community Care Coordinator	Progressing	Due to COVID-19 Interagency Meetings have not continued at this time. However new agreements with other providers have created additional income streams for BCCS - Australian Unity, Carer Gateway and LiveBetter.
Q2			Progressing	Arrangements with other service providers continue to provide additional income streams for BCCS. No Interagency meetings held during this quarter.
1.2.4 Q1	Provide services to towns and villages in the Shire.	Community Care Coordinator	Progressing	Services are being provided to all Towns and Villages within the Shire on an as needed basis in line with referrals received.
Q2			Progressing	Services continue to be provided to all Towns and Villages within the Shire as referrals are received.

Action Code	Action Name	Responsible Officer Position	Status	Comments
1.2.5 Q1	Undertake a service survey for Aged Care Services.	Community Care Coordinator	Progressing	Draft survey completed, will be sent out in early 2021.
Q2			Progressing	Survey to be sent during Q3.
1.2.6 Q1	Expand services available at Community Care facility through increased building tenancies.	Community Care Coordinator	Progressing	Two (2) ongoing lease arrangements have been secured. Waiting on building updates in early 2021 to be able to work on expansion of this. Internet availability remains a barrier.
Q2			Progressing	A further one (1) lease has been secured during this quarter. Building updates to commence in Q3.

2.

Partner with organisations to strengthen community health and safety

Strategy 2.1

Develop and support community partnerships to increase a sense of safety and wellbeing within the community

Action Code	Action Name	Responsible Officer Position	Status	Comments
2.1.1 Q1	Provide education programs on road safety, in line with RMS funding.	Road Safety Officer	Progressing	Completed National road safety Month campaign, which included radio advertising. Completed and submitted all projects for review. Continuous and ongoing updates on Facebook. Have visited majority of Bland LGA schools to introduce myself as the new RSO. Created a Road Safety editorial for West Wyalong Advocate. Started 65+ workshops. Drink Driving project implementation dates revised by TfNSW, Fatigue and Speed projects on schedule. Completed 65+ Older Drivers and Pedestrian presentation - 18 attendees, feedback was very positive. Fatigue project begins 24 December 20 and runs through to 2 January 21. Plan B - Win A swag Project in progress, completion date for Bland is 22 December 2020. Articles on safe skateboarding, scooter and bike riding written and emailed to the majority of schools in the Bland shire. Represented council at ALGAssociation Special Transport Congress 2020. Completed Yellow Ribbon National Road Safety Week social media campaign.
Q2				Fatigue project completed. Drink Driving - Win a Swag campaign completed. School Safety Zone Glove Box Guide created for when the new school year starts. 4 Shires road safety Facebook Page continually maintained. Speeding On Local Roads and GLS - HLDBSD project plans progressing.

Action Code	Action Name	Responsible Officer Position	Status	Comments
2.1.2 Q1	Remove offensive graffiti from Council infrastructure as soon as practical dependent on location and degree of offensiveness and report to Police.	Coordinator - Urban	Progressing	One (1) report of graffiti recorded and removed within 24 hours.
Q2			Progressing	One (1) report of graffiti reported and removed within 24 hours.
2.1.3 Q1	Engage with community members to volunteer within Bland Shire by providing opportunity, safety training and governance support.	Director Corporate and Community Services	Progressing	Initial meetings held with Section 355 Committees to discuss review of S355 Manual. No WHS training provided at this stage.
Q2			Progressing	COVID 19 impacted Face to Face training sessions however meetings were held with members of Council's Section 355 Committees to review the role they play. Revised Manual was endorsed for consultation with the community. Further meetings to be held during Quarter 3 do discuss the roles and responsibilities of Section 355 Committees.
2.1.4 Q1	Support and promote young driver educational programs.	Community Development Officer	Progressing	NRMA Safer Drivers Program held on 31 July and 1 August 2020 with 9 participants attending. Council did endeavor to hold NRMA lessons in September 2020 however, this was not possible due to NRMA having a significant back log of lessons due to Covid-19. Council has contacted NRMA to hold lessons in early 2021.
Q2			Progressing	Plans in place to host NRMA driving lessons in April school holidays.
2.1.5 Q1	Inspect all high and medium risk food premises.	Manager Development & Regulatory Services	Not Due To Start	Due to Covid restrictions the commencement of the food premises inspection program has been delayed.
Q2			Progressing	Council staff have inspected 36 food premises inspections. There were no breaches identified.

Action Code	Action Name	Responsible Officer Position	Status	Comments
2.1.6 Q1	Inspect all Skin Penetration Premises and Mortuaries	Manager Development & Regulatory Services	Not Due To Start	Due to Covid restrictions the commencement of the public health inspection program has been delayed.
Q2			Not Due To Start	Skin premises and mortuary inspections are due to commenced at the conclusion of the food premises inspection program.
2.1.7 Q1	Implement Council's on site waste management systems inspection program.	Manager Development & Regulatory Services	Progressing	There were three (3) inspections undertaken with no breaches recorded.
Q2			Progressing	Four (4) inspections undertaken with no breaches recorded.
2.1.8 Q1	Promote the continued use of online training program for Food Safety.	Manager Development & Regulatory Services	Progressing	There were 25 new subscriptions to the online Food Safety program during the reporting period.
Q2			Progressing	There were seven (7) new subscriptions to the online Food Safety program during the reporting period.
2.1.9 Q1	Promote Mental Health month.	Community Development Officer	Completed	A mental health event was not held due to the current covid-19 situation, however, a social media campaign was rolled out with different mental health focused post promoted on Councils social media page each week highlighting a number of ways people can access help, youth specific services, the importance of physical exercise for mental health and mental health focused resources.
Q2			Completed	Completed Q1 2021.
2.1.10 Q1	Implement and monitor Council's swimming pool inspection program policy.	Manager Development & Regulatory Services	Progressing	Four (4) swimming pool inspections were undertaken, with no breaches recorded.
Q2			Progressing	One (1) swimming pool inspection was undertaken with no breaches recorded.

3.

Nurture a strong sense of community and enrich the cultural life of the residents

Strategy 3.1

Develop and support a strong sense of community, providing advice and support to community groups

Action Code	Action Name	Responsible Officer Position	Status	Comments
3.1.1 Q1	Actively work for the community to identify additional funding to achieve community goals by promoting and assisting with external grant applications.	Community Relations Officer	Progressing	Assistance provided to a number of groups including Bland Spinners and Weavers, West Wyalong Golf, West Wyalong Cricket Association, West Wyalong Community Church, West Wyalong Theatre Steering Committee, West Wyalong Netball, West Wyalong Garden and Floral Art Club, Weethalle Show Society and Ungarie Show Society. Two successful applications valued at \$200,000, one unsuccessful application (due to external factors) while the remainder are pending.
Q2			Progressing	Resources for Regions funding of \$2 million announced benefiting various community groups and organisations. Grant applications submitted under the Regional Airports Program, Fixing Local Roads program and Fixing Country Roads program. \$23,000 in funding received through Australia Day grants program. Additional \$100,000 received through Stronger Country Communities program for indigenous museum in conjunction with Local Aboriginal Land Council.
3.1.3 Q1	Recognise and celebrate volunteers for National Volunteer Week.	Community Development Officer	Not Due To Start	Event will be held in May 2021 to recognise and celebrate National Volunteers Week.
Q2			Not Due To Start	Event will be held in May 2021 to recognise and celebrate National Volunteers Week.
3.1.5 Q1	Administer Council's Strengthening Communities Grant programs.	Community Relations Officer	Progressing	One application received. Applicant has been asked to provide more information and seek development approval before final assessment.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Applications received from Wyalong Historical Society and Weethalle Country Music Muster for consideration at February Council meeting.
3.1.6 Q1	Facilitate and support groups that build skills and social inclusion including workshops/presentations.	Community Development Officer	Progressing	Meetings held with the Resilience Project team and staff at Ungarie Central School to facilitate the commencement of the Resilience Project Digital Program at Ungarie Central School. This year-long program will commence in early 2021 and will be delivered to all students at the school and focuses on building resilience, improving mental health and practicing gratitude.
Q2			Progressing	The Resilience Project is scheduled to be rolled out at Ungarie School commencing in term 1 2021. Plans are also in place to hold The Butterfly Foundation workshops at West Wyalong High School and Ungarie Central School in term 2 2021 and host the Batyr Foundation full day mental health and resilience program at West Wyalong High School in 2021.
3.1.7 Q1	Apply for external grant funding to implement Tourism and Business programs and projects.	Tourism & Administration Officer	Progressing	Applied for Small Business Month Grant of \$2000.
Q2			Progressing	Received an Arts grant for painting 3 sculptures to be placed in the Outdoor Cultural Museum
3.1.8 Q1	Facilitate and progress implementation of the successful SCCF grant for the Community Cinema project.	Manager Development & Regulatory Services	Progressing	Stage 2 of the project has commenced with the Council resolving to accept the tender of Adaptive Interiors. An onsite project manager has been appointed.
Q2			Progressing	Variations to Stage 2 have been identified which has resulted in the requirement an amended construction certificate. The need for the amended construction certificate will mean a further delay which will necessitate an extension to the original NSW Government grant.

Action Code	Action Name	Responsible Officer Position	Status	Comments
3.1.9 Q1	Report on progress of Bland Shire Council's externally funded programs and projects	General Manager	Completed	A report was submitted to the November 2020 workshop with a follow up report going to the November Council Meeting.
Q2			Progressing	All funded Council projects are currently on schedule with a further update to be submitted to the March Council Workshop.
3.1.11 Q1	Facilitate the successful SCCF grant projects eg. for power and sports lighting to West Wyalong Rugby and Rodeo Clubs, the Kikoira Hall amenities block and kitchen upgrade as well as the Coinda Reserve rejuvenation.	Director Technical Services	Progressing	Awaiting erection of light standards and door for Kikiora Hall.
Q2			Progressing	Three Lights left to do at Rugby/Rodeo ground; doors left to do at Kikiora.

Strategy 3.2

Provide cultural activities and community programs that foster social development and community wellbeing

Action Code	Action Name	Responsible Officer Position	Status	Comments
3.2.1 Q1	Continue membership and participation with Eastern Riverina Arts Inc.	Community Development Officer	Completed	Membership with ERA continuing as required.
Q2			Completed	Item completed in Q1 as noted.
3.2.2 Q1	Facilitate visiting artist/exhibition/performance	Community Development Officer	Not Progressing	Visiting performances/exhibitions have not been occurring as a result of Covid-19.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Plans in place to liaise with ERA to hosting a visiting performance or exhibition in 2021.
3.2.4 Q1	Facilitate a Bland Flavour Festival.	Community Relations Officer	Not Due To Start	Council is reviewing Covid-19 status and restrictions before setting a date and beginning planning for a Flavour Festival. Initial planning has been completed.
Q2			Not Due To Start	As above. Festival will be scheduled once health advice and community confidence indicates it is safe to do so.

Strategy 3.3

Support and strengthen our indigenous culture and history

Action Code	Action Name	Responsible Officer Position	Status	Comments
3.3.1 Q1	Contribute to the positive working relationship with the Local Aboriginal Lands Council.	General Manager	Progressing	There has been regular meetings with the WWLALC the most recent being to finalise the Licence Agreement for Council's access to Lot 1327 Neeld Street.
Q2			Progressing	A further meeting with the WWLALC is to be scheduled for early march to discuss a number of Aboriginal land claims affecting Council.
3.3.2 Q1	Fly the Aboriginal Flag at Council on days of Aboriginal significance.	Community Relations Officer	Progressing	NAIDOC Week moved to November. No days of Aboriginal significance in the first quarter. Plans to fly flag throughout NAIDOC Week.
Q2			Progressing	Aboriginal flag flown at Council building throughout NAIDOC Week.

Strategy 3.4

Foster a community learning culture optimising our physical and virtual spaces

Action Code	Action Name	Responsible Officer Position	Status	Comments
3.4.1 Q1	Continue to promote the library as a community hub being utilised by all community members.	Library Services Coordinator	Progressing	The library continues to promote its collection (both onsite and online), programs and services via social media, Council / Library webpage, Riverina Regional Library webpage and e-newsletters, print media (ie. West Wyalong Advocate), community noticeboards, school newsletters and handouts. The library maintains two book deposit stations located at Barmedman and Weethalle. The library provides a Home Delivery Service for elderly and disabled clients - currently 15 clients access the service. People through the door (6066). New members (13). Due to Covid-19 restrictions no programs or special events were held in the library's space. Day Book Club (24 attendees). Knit and Knatter (54 attendees). LEGO Legends (online) - six challenges with 89 participants. School holiday program - 40 children collected kits from the library.
Q2			Progressing	The library continues to promote its onsite and online collections, programs and services via social media, Council / Library webpage, Riverina Regional Library webpage and e-newsletters, print media, community noticeboards, school newsletters and handouts. The library maintains two book deposit stations located at Barmedman and Weethalle - 10 week changeover. The library provides a fortnightly Home Delivery Service for elderly and disabled clients - currently 15 clients access the service. People through the door (6706). Due to an easing of restrictions, the Day Book Club, Pals of the Pen writers group and Knit and Knatter returned to the library in December (98 attendees). A special Christmas story-time was held in the Council Chambers with 14 parents and 15 children attending. Tullibigeal Central School visited the library in December (18). The library's LEGO Legends continued to run online. Competitions were run through out December encouraging people to visit the library.

Action Code	Action Name	Responsible Officer Position	Status	Comments
3.4.2 Q1	Foster lifelong learning through the provision of community programs.	Library Services Coordinator	Progressing	Due to Covid-19 restrictions, all face-to-face programs were suspended. In response, the Library shared online story-times (presented by Riverina Regional Library's children's services librarian Sharon Smith) via its Facebook page. The Library's LEGO Legends program, which was launched online in April, continues to be delivered online via Facebook. The Library found alternative meeting venues for both its Day Book Club and Knit & Knatter groups - both groups currently meet monthly (Day Book Club at What's Cookin and Knit & Knatter in the Council Chambers). Various alternative venues were offered to the Library's Pals of the Pen writers' group, but the group declined and have been in hiatus. Tech Savvy Senior lessons were to commence in September, however, due to Covid-19 restrictions the lessons have been postponed until 2021. The Library currently has 1915 registered members equating to 32 per cent of the Bland LGA.
Q2			Progressing	20 new library members. 1822 "active" library members. Members aged over the age of 65 years (51). Members aged 18 - 64 years (875). Members aged 13 - 17 years (230). Members aged under 13 years (289). Non-residents or reciprocal borrowers ie. members live outside the Shire (128). The remaining 249 memberships are made up of Book Club, deposit stations, school classes, organisations / institutes, staff / library eg. Bland Shire Library Storytime and Bland Shire Library Promotions and other miscellaneous. A review of the membership database is being undertaken to ascertain that all member details have been entered correctly.

Action Code	Action Name	Responsible Officer Position	Status	Comments
3.4.3 Q1	Ensure library content and services are available to the community in various platforms.	Library Services Coordinator	Progressing	Bland Shire Library's onsite collection currently has 14,880 items. Adult DVDs (959). Adult Audio (483). Adult Non-fiction (2058). Local Studies Collection (100). Adult Fiction (3129). Large Print (1654). Periodicals (506). Youth (320). Junior DVDs (319). Junior Audio (69). Junior Non-fiction (443). Junior Fiction (2019). Easy Readers (795). Picture Books (1974). Audio and Electronic Devices (21). Storytime Resources (31). A total of 4477 items were issued this quarter. Adult Fiction (1659) Large Print (686), Picture Books (536), Adult Non-fiction (454), Junior Fiction (266), Adult DVDs (245), Junior DVDs (158), Periodicals (145), Easy Readers (130), Adult Audio (112), Junior Non-fiction (64), Youth (18), Junior Audio (3), Audio and Electronic Devices (1). 236 people accessed the public pcs. 24 requests for WiFi. 131 children accessed the StorytimePOD. 477 Customer Service requests. 257 Information requests. 328 Visitor Information requests.
Q2			Progressing	Items held in the library (14221). Includes Biographies (554), Adult Non-fiction (1448), Adult Fiction (3178), Large Print (1666), Young Adult (288), HSC Collection (32), Junior Non-Fiction (34), Junior Fiction (1600), Easy Readers (776), Picture Books (1913), Periodicals (388), Audio and electronic devices (21), Adult DVDs (961), Junior DVDs (314), Adult Audio (494), Junior Audio (63), Local Studies (100), Reference (64), Work Resources (31). Weeding of collection undertaken to ensure collection remains fresh and up to date. Issues (4574). Reservations (250). Information Requests (237). Customer Service Requests (516). Computer Usage (275). Wi-Fi Requests (22). StorytimePOD Usage (142 children). VIC Enquiries by Library Staff (531).

4.

Ensure services are accessible for all residents

Strategy 4.1

Facilitate Council events to build social capital and a sense of belonging within the community

Action Code	Action Name	Responsible Officer Position	Status	Comments
4.1.1 Q1	Coordinate annual Australia Day Celebrations and Awards.	Community Relations Officer	Progressing	Australia Day award nominations opened September 2020.
Q2			Progressing	Australia Day Awards Committee meeting held in December 2020. Plans in place for COVID safe Australia Day celebrations in January 2020
4.1.2 Q1	Coordinate Youth Week Activities.	Community Development Officer	Progressing	Plans in place to host Youth Week celebrations in April 2021.
Q2			Progressing	Youth Week activities will be held in April 2021. Plans are in place to host the NRMA Driving school along with a number of other initiatives and activities.
4.1.3 Q1	Conduct library school holiday activities.	Library Services Coordinator	Progressing	Due to Covid-19 restrictions, there were no face-to-face activities held. The Library however provided craft kits for children to take home. Kits included Tangrams (Chinese Puzzles) and Yarn (or Pom Pom) Monsters.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Dagmar McIntyre was engaged to conduct four cake decorating sessions in the Council Chambers as part of the library's September / October school holiday program. Two sessions were held in October with 29 children attending. The Summer Reading Club 40-Day Challenge for students aged 5 - 16 years was launched in November with a total of 65 children registering. Due to Covid-19, no activities were held in the library - SRC members were provided activities to take home eg. mini BINGO challenge.
4.1.4 Q1	Conduct school holiday activities.	Community Development Officer	Progressing	Successful holiday program held in September with a community scavenger hunt held in which 70 + young people participates and a two day 3 on 3 basketball clinic held in which over 100 young people participated. A community movie night was also held just prior to the holidays with over 100 participants attending.
Q2			Progressing	Youth holiday program planned for April school holidays. Plans to host the NRMA Safer Driving school in addition to a number of other activities and initiatives.
4.1.5 Q1	Conduct Vacation Care program.	Children's Services Coordinator	Progressing	Vacation Care Term 3 commenced on Monday 28 September. The period concluded on Friday 9th October. Attendance numbers were Monday 28th - 10 children Tuesday 29th - 8 children Wednesday 30th - 9 children
Q2			Progressing	Vacation Care held for seven days in October, 1st to 9th October 2020. Vacation Care held for five days, December 17th to 23rd 2020.
4.1.6 Q1	Facilitate Bland Shire Interagency meetings.	Community Development Officer	Progressing	Bland Shire Interagency meetings have not been held due to Covid-19. Plans are in place to host the meeting in November.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Plans in place to host an Interagency meeting in March and May 2021.
4.1.7 Q1	Coordinate Citizenship Ceremonies within Bland Shire	Executive Assistant	Not Due To Start	There have been no ceremonies held during this period due to Covid-19 and no conferees for Bland Shire.
Q2			Not Due To Start	No citizenship ceremonies held during this reporting period, at this stage there are two (2) conferees pending for Australia Day 2021 ceremonies.

Strategy 4.2

Provide quality, accredited and affordable Education and care services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resource Unit Vacation Care and Toy Library services)

Action Code	Action Name	Responsible Officer Position	Status	Comments
4.2.1 Q1	Undertake a service survey for Bland Shire Council Children's Services.	Children's Services Coordinator	Not Due To Start	No survey undertaken in this reporting period.
Q2			Progressing	Due to Covid-19 MRU Playgroup sessions were postponed until further notice, however virtual playgroups were offered as an alternative. A survey link was sent to 78 participating families via the text messaging service esendex and also posted on Facebook. 13 responses were received with the data attached. As part of the self assessment process, MRU sent out a one question survey to assist in identifying strengths of the service (both Friday West Wyalong and Ungarie families). This was sent out via the communication and programming portal, Kindyhub. Of the approximate 45 families this was sent to, 3 responses were received.

Action Code	Action Name	Responsible Officer Position	Status	Comments
4.2.2 Q1	Implement and update annual Self Assessment Tools - All Children's Services areas.	Children's Services Coordinator	Progressing	Mobile Resources Unit Self Assessment Tool has been updated. Service goals set - Inclusion of excursions and incursions in to the children's learning program. Review of safety checklists to be venue specific rather than generic. Incorporate large play equipment into play space. Build staff continuity and working relationships. Introduction of a Staff Handbook. Review of the Service Philosophy.
Q2			Progressing	Mobile Resource Unit and Family Day Care Self Assessment Tools are now active documents to be reviewed regularly throughout the year.
4.2.4 Q1	Review and update all service policy and procedures as required - All Children's Services areas.	Children's Services Coordinator	Progressing	The following policies are currently under review at service level - Dealing with Infectious Diseases Medication Administration Excursions and Regular Outings Medical Conditions Administration of First Aid Acceptance and Refusal of Authorisations Behaviour Guidance Incident, Injury, Trauma and Illness Determining the Responsible Person Present at the Service
Q2			Progressing	16 policies have undergone the CSU review process and are awaiting adoption by MANEX and/or Council.
4.2.5 Q1	Undertake toy library stock take.	Children's Services Coordinator	Not Due To Start	Annual stock take scheduled for January 2021.
Q2			Not Due To Start	This is scheduled for January 2021.

Action Code	Action Name	Responsible Officer Position	Status	Comments
4.2.6 Q1	Provide access to Toy Library resources to residents via Mobile Resource Unity Playgroups, Family Day Care and ITAV Sessions.	Children's Services Coordinator	Progressing	The mobile Toy Library van has visited Tallimba, Weethalle and the West Wyalong Local Aboriginal Lands Council for the community to borrow via appointment to ensure Covid safe practices are followed. The Family Day Care Support Officer has offered Toy Library resources to Family Day Care Educators, however due to Covid-19 Educators are choosing not to borrow items. The Toy Library is open to the community, with borrowing offered through an e-catalogue and collection/drop off of the item/s at the CSU gate entrance.
Q2			Progressing	Toy Library was open to the public October to mid December (closed for end of year stock take and cleaning). Mobile Toy Library was offered via ITAV village visits and FDC visits. There were 10 users from October to December.

Strategy 4.3

Actively engage with the community and promote open communication

Action Code	Action Name	Responsible Officer Position	Status	Comments
4.3.1 Q1	In liaison with relevant staff, establish, maintain and regularly update relevant online presence by ensuring that Council's website is engaging, up to date and rich in easily accessible content.	Community Relations Officer	Progressing	New website launched successfully with improved features, display and engagement. All pages were recreated prior to launch and review dates set where relevant. New economic development section in development. Google Analytics to be established Q2 2020-21.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Website reviewed and updated weekly with updated information, new events, media releases etc. New economic development section launched in Q2. Most popular pages for Q2 in order were Careers, Tips and Landfills, Contact Council, Visitor Information, Barmedman Mineral Pool, Christmas Lights Map, Your Council, Holland Park Pool, Things to See and Do and Application Forms.
4.3.2 Q1	Coordinate Council notices page in the West Wyalong Advocate.	Community Relations Officer	Progressing	Council notices published each Friday. Content includes positions vacant, development notices, documents for public comment, community information and promotion of events/initiatives.
Q2			Progressing	Council notices published weekly. Additional information published in December 2020 to inform community about Council Christmas/New year services.
4.3.5 Q1	Produce media releases to inform the community about Council updates, programs, events and initiatives.	Community Relations Officer	Progressing	Media releases issued regarding Cowal Gold Operations, Council's Creative Communities award, involvement with the Thunderstruck space program, the Community Theatre, rollout of LED street lighting and opening of Australia Day nominations. All media releases published in West Wyalong Advocate and website, Thunderstruck media release picked up by regional and state media. Three additional radio interviews conducted on ABC with CRO.
Q2			Progressing	Media releases issued regarding Country Change campaign, Council's open art gallery, Australia Day and Council's audited financial statements. Interviews conducted on ABC Central West and ABC Riverina.
4.3.8 Q1	Monitor and update Council's official social media accounts (Facebook, Instagram, Youtube) and electronic communication.	Community Relations Officer	Progressing	Number of likes and followers continues to rise. Post engagement on the rise from corresponding period in 2019.
Q2			Progressing	Total page like increased by over 100 to 3445. Total reach increased by 15%.

Action Code	Action Name	Responsible Officer Position	Status	Comments
4.3.9 Q1	Monitor Council social media accounts and advise on adherence to Council's Social Media policy and procedures.	Community Relations Officer	Progressing	All posts and content on the Bland Shire Council Facebook page, Bland Shire Youth Facebook page and Instagram pages adhere to the social media policy. 90 posts were put up on the official Bland Shire Council page during Q1 providing information, promoting events and initiatives, celebrating local achievements and Council's work in the community. CRO does not have access or influence on the various other social media accounts which have been created recently.
Q2			Progressing	As accounts continue to be monitored seven days a week as above. Several other pages linked to Council are operated independently of CRO.
4.3.10 Q1	Maintain and update listings on Trip Advisor, The Riverina and Get Connected, promoting local events, attractions and businesses in the Bland Shire.	Tourism & Administration Officer	Progressing	Continually updating information on Trip Advisor, The Riverina and Get Connected website and Facebook pages.
Q2			Progressing	Information updated on Trip Advisor and Get Connected. Facebook posts to The Riverina.

Strategy 4.4

Actively engage with youth to build social capital and a sense of belonging

Action Code	Action Name	Responsible Officer Position	Status	Comments
4.4.1 Q1	Partner with youth and youth service providers (including schools) to deliver programs/initiatives that improve wellbeing and build the capacity of local youth.	Community Development Officer	Progressing	Council has held meetings with The Resilience Project team and staff at Ungarie school to facilitate commencing The Resilience Project Digital Program at Ungarie School. The program will be rolled out to all students and focuses on building resilience, practicing gratitude and being mentally fit. Council has also made contact with The Batyr Foundation who will be bringing their full day program to students in years 9 and 10 at West Wyalong High School. The full day program is an evidence based mental health focused initiative and has proven to be hugely successful in improving the mental health of young people and ensuring young people know where to access help.
Q2			Progressing	Council has engaged the Mindful Warrior to develop The 'Youth Collective' which is a series of virtual sessions that can be performed by students in a Covid safe manner. The program will be rolled out to the schools in early 2021. The Resilience Project will commence in term 1 2021 with all students at Ungarie Central School completing the program.
4.4.2 Q1	Attend regional youth focused meetings.	Community Development Officer	Progressing	Meetings are not occurring face to face due to covid-19. Meetings will be attended via zoom.
Q2			Progressing	December meeting attended via zoom. Meetings are not occurring face to face due to Covid-19.
4.4.3 Q1	Engage young people through a youth group to jointly identify areas of need/improvement and the most effective methods for engaging with youth in the community.	Community Development Officer	Not Progressing	This has not progressed due to Covid-19.
Q2			Not Progressing	This has not progressed due to Covid-19.



Our Places

Maintain & improve the Shire's assets & infrastructure

Our Objectives

5. Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services and facilities
6. Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies
7. Manage water and sewerage resources
8. Ensure that public places and facilities are well maintained and easily accessible
9. Develop, implement and monitor appropriate programs, plans and budgets for effective and efficient management of Council's assets and infrastructure

5.

Work in partnership with key stakeholders to provide equitable access to Council’s road infrastructure, services & facilities

Strategy 5.1

Facilitate the delivery of accessible services and infrastructure

Action Code	Action Name	Responsible Officer Position	Status	Comments
5.1.1 Q1	Update and promote Access Mobility Map.	Community Development Officer	Progressing	Mobility Access Map not due to be updated until 2021. The Mobility Access Map is available on Councils Website and is promoted on social media periodically.
Q2			Progressing	Mobility Access Map not due to be updated until 2021. The Mobility Access Map is available on Councils Website and was promoted on social media at the end of 2020 and also in The West Wyalong Advocate.
5.1.2 Q1	Monitor and review the Disability Inclusion Action Plan.	Community Development Officer	Progressing	The Disability Inclusion Action Plan continues to be monitored and will be reviewed later in 2021 as required.
Q2			Progressing	The Disability Inclusion Action Plan continues to be monitored and will be reviewed later in 2021 as required.
5.1.3 Q1	Provide and promote the Access Incentive Scheme for improved access across the Shire.	Community Development Officer	Progressing	The Access Incentive Scheme Grants were promoted in the Advocate during August 2020 and will continue to be promoted across social media and through other channels as required.
Q2			Progressing	The Access Incentive Scheme Grant has been included in Councils budget and was promoted in the West Wyalong Advocate during August 2020. The program will continue to be promoted across social media and through other available channels as required.

Action Code	Action Name	Responsible Officer Position	Status	Comments
5.1.4 Q1	Develop an Adverse Events Management Plan.	Director Corporate and Community Services	Progressing	Draft Adverse events plan being developed in conjunction with Riverina JO Drought Committee. Draft to be presented in Second Quarter.
Q2			Completed	Adverse Events Plan adopted at December 2020 Council meeting.

Strategy 5.2

Work with the heavy transport industry and road related organisations to cooperatively improve access to road infrastructure

Action Code	Action Name	Responsible Officer Position	Status	Comments
5.2.1 Q1	Process heavy vehicle road usage applications.	Assets & Engineering Services Projects Officer	Progressing	In the quarter up to 30 September Council received 99 applications for heavy vehicle access to its road network. Of these applications 85 were approved and 14 refused. All applications were processed with the required timeframe.
Q2			Progressing	In the quarter up to 31 December 2020 Council received 68 applications for heavy vehicle access to its road network. Of these applications 48 were approved and 20 refused. All applications were processed within the required timeframe.
5.2.2 Q1	Maintain involvement with networks which impact road infrastructure and services within Bland Shire	General Manager	Progressing	The General Manager participated in a recent meeting of the Newell Highway Promotions Committee. Councillor Lord remains as Council's delegate on the Newell Highway Task Force.
Q2			Progressing	There has been no further meetings of this Task Force during the quarter ended 31.12.20.

6.

Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies

Strategy 6.1

Consult with the community and relevant stakeholders regarding waste management options throughout the Shire

Action Code	Action Name	Responsible Officer Position	Status	Comments
6.1.1 Q1	Investigate, review and monitor viable recycling options in liaison with recycle organisations and other appropriate organisations	Director Technical Services	Progressing	A number of meetings and phone calls with REROC/RivJo talking about new innovations. No viable proposal this quarter.
Q2			Progressing	A number of meetings and phone calls with REROC/RivJo talking about new innovations. No viable proposal this quarter.

Strategy 6.2

Reduce reliance on landfill by increasing resource recovery, waste minimisation and community education

Action Code	Action Name	Responsible Officer Position	Status	Comments
6.2.1 Q1	Ensure waste management operations are in line with the implementation of Council's waste strategy.	Director Technical Services	Progressing	In line with strategies this quarter.
Q2			Progressing	In line with strategies this quarter.
6.2.2 Q1	Works in partnership with neighboring Councils and REROC to implement waste programs.	Foreman - Facilities	Progressing	Attended all REROC waste meetings via zoom. Waste metal recycling program implemented. CRC information updated and compliant.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Attended six REROC zoom meetings. liaised with REROC on waste recycling collections. Contacted Junee Shire regarding farm chemical recycling.
6.2.3 Q1	Work in partnership with community relations to increase awareness of recycling options offered.	Foreman - Facilities	Progressing	Recycling options promoted via council's Facebook page. Phone discussions held with relevant stakeholders.
Q2			Progressing	Liaised with Council's Development Officer, regarding the implementation of community recycling stations in business'. one will be placed at the HACCC building. media release to follow.
6.2.4 Q1	Provide waste collection and management services to the community.	Foreman - Facilities	Progressing	Weekly kerbside collections completed.
Q2			Progressing	Completed six months kerbside pickup of town and villages.
6.2.5 Q1	Monitor littering and illegal dumping.	Director Technical Services	Progressing	No incidents reported.
Q2			Progressing	Progressing, no incidents reported.

7.

Manage water and sewerage resources

Strategy 7.1

Ensure adequate water storage and management for future use within Council's community facilities

Action Code	Action Name	Responsible Officer Position	Status	Comments
7.1.1 Q1	Maximise water storage within budgetary constraints.	Director Technical Services	Progressing	Made a submission to Lachlan River Sub-Plan to allow Bland Shire to legally store more stormwaters. Cleansed out Airport storage dam.
Q2			Progressing	No actions required this quarter.

Strategy 7.2

Effectively manage and maintain existing stormwater and sewerage infrastructure

Action Code	Action Name	Responsible Officer Position	Status	Comments
7.2.3 Q1	Undertake Sewerage System Inspections.	Foreman - Facilities	Completed	System inspection undertaken when required and in areas that have had issues with flow. Zero breaches recorded. Repairs to two areas inspected.
Q2			Progressing	Sewer line camera work has commenced in Barmedman and West Wyalong.



Ensure that public places and facilities are well maintained and easily accessible

Strategy 8.1

Ensure users of Council's facilities comply with agreements

Action Code	Action Name	Responsible Officer Position	Status	Comments
8.1.1 Q1	Liaise with User Groups regarding Memorandum of Understandings if required.	Director Technical Services	Progressing	Not required this quarter.
Q2			Progressing	Not required this quarter.

Strategy 8.2

In collaboration with users provide facilities that are accessible to acceptable standards

Action Code	Action Name	Responsible Officer Position	Status	Comments
8.2.1 Q1	Undertake work health and safety audits including external sites and facilities.	Contracts, Compliance & WHS Officer	Not Due To Start	Not due until Q3.
Q2			Not Due To Start	Inspections of BSC workplaces is with WHS - Donna Smith Inspections of public places and facilities is with Risk - David Wardell.
8.2.2 Q1	Implement signs as remote supervision.	Assets Coordinator	Progressing	No signs installed this reporting period. Signs on order.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Sign design approved and order sent to supplier for Coinda Reserve signs.

Strategy 8.3

Collaborate with transport providers to facilitate access within the shire and regional centres

Action Code	Action Name	Responsible Officer Position	Status	Comments
8.3.1 Q1	Lobby Government to improve transport options.	General Manager	Completed	After a three (3) year process Council has been successful in establishing an amended route for the Country Link Bus Service to now travel to Wagga on a daily basis.
Q2			Completed	The review of the Country Link Bus Service has been completed and the trial period is now in effect.

Strategy 8.4

Use planning and heritage policies and controls to protect and improve the unique built environment

Action Code	Action Name	Responsible Officer Position	Status	Comments
8.4.1 Q1	Review Development Control Plan.	Manager Development & Regulatory Services	Not Progressing	Council staff are waiting on the standard template for Development Control Plan that was due to be released by the Department of Planning in 2020 prior to commencing the review of the DCP. The project is on hold until advice is received on the release of the template.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Not Progressing	Council staff were waiting on the standard template for Development Control Plan that was due to be released by the Department of Planning in 2020 prior to commencing the review of the DCP. The project is on hold until advice is received on the release of the template.
8.4.2 Q1	Undertake a review of heritage items across the Shire.	Manager Development & Regulatory Services	Progressing	The heritage inventory is currently being updated. A list of properties recommended for local heritage listing is being prepared.
Q2			Progressing	The heritage inventory is currently being updated. A list of properties recommended for local heritage listing is being prepared.
8.4.3 Q1	Promote and implement the Heritage Advisory Program.	Manager Development & Regulatory Services	Progressing	Two (2) heritage grants have been approved in this quarter.
Q2			Progressing	No heritage grants have been received during the reporting period.

9.

Develop, implement and monitor appropriate programs, plans and budgets for the effective and efficient management of Council's assets and infrastructure

Strategy 9.1

Responsibly manage asset renewal and maintenance for current and future generations

Action Code	Action Name	Responsible Officer Position	Status	Comments
9.1.2 Q2	Monitor and implement the Annual Capital Works Program.	Director Technical Services	Progressing	On target.
Q2			Progressing	On target.
9.1.3 Q1	Review and implement Roads to Recovery Program.	Director Technical Services	Progressing	On target.
Q2			Progressing	Works reviewed in December 2020, to ensure on target for the next six (6) months.
9.1.4 Q1	Review Technical Services Policies and Strategies eg Asset Manage Plans, plans of management for Crown Land etc.	Director Technical Services	Progressing	Ongoing. Final draft of the Town and Services Management Plan prepared.
Q2			Progressing	Dealing with consultant writing the Crown Land Management Plan.
9.1.5 Q1	Review and implement the annual and long term plant and equipment replacement program.	Workshop & Plant Coordinator	Progressing	Plant and equipment replacement program for 2020/21 was adopted by Council as part of the budget process. Currently in process of assessing tender documents for the heavy plant replacement.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Heavy Plant replacement program for this year is complete. Light fleet replacement program is progressing and on target to be completed on time.

Strategy 9.2

To manage and enhance the pool facilities within the Shire

Action Code	Action Name	Responsible Officer Position	Status	Comments
9.2.1 Q1	Undertake maintenance and repairs to pool facilities within approved budget in consultation with Contractor.	Coordinator - Urban	Progressing	The maintenance and repairs to the pool facilities at West Wyalong and Ungarie have been under taken with consultation involving the pool manager and carried out with consideration of budget.
Q2			Progressing	The maintenance and repairs to the pool facilities at West Wyalong and Ungarie have been under taken with consultation involving the pool manager and carried out with consideration of budget.

Strategy 9.3

Maintain street trees

Action Code	Action Name	Responsible Officer Position	Status	Comments
9.3.1 Q1	Manage street tree planting in accordance with Preferred Street Tree Species List.	Coordinator - Urban	Progressing	22 trees planted in various locations within the shire streets and reserves.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	18 trees planted in various locations within the Shire streets and reserves.
9.3.5 Q1	Proactively monitor street trees and action requests to maintain and/or remove trees within the approved budget.	Coordinator - Urban	Progressing	Council trees have been maintained to reflect budget for this area. Trees removed due to root damage to surrounding infrastructure, damaged dying or diseased and pest infection.
Q2			Progressing	Council trees have been maintained to reflect budget for this area. Trees removed due to root damage to surrounding infrastructure, damaged dying or diseased and pest infection.

Strategy 9.4

Maintain parks, ovals and recreational facilities to approved standards

Action Code	Action Name	Responsible Officer Position	Status	Comments
9.4.1 Q1	Inspect parks, ovals and recreational facilities.	Coordinator - Urban	Completed	Weethalle sports ground water blockage to toilet block, leaking roof, Ungarie sports ground building damage pigeons, vandalism windows, water pipe broken.
Q2			Completed	Inspections undertaken on parks, ovals and recreational facilities throughout the Shire. Maintenance completed at Weethalle sports ground and Ungarie sports ground.
9.4.2 Q1	Conduct playground inspections for all playgrounds within the Shire.	Coordinator - Urban	Completed	All playgrounds in the Bland Shire under Council's control have been inspected and repaired as required or made safe for use.
Q2			Completed	All playgrounds in the Bland Shire under Council's control have been inspected and repaired as required or made safe for use.

Action Code	Action Name	Responsible Officer Position	Status	Comments
9.4.3 Q1	Coordinate seasonal and on/off use of sporting fields.	Coordinator - Urban	Progressing	*perseverance ovals = rugby union 31, rugby league 1, cricket 2 *Ron Crowe oval = rugby union 6, rugby league 1, touch football 1 *park street recreation ground = cricket 2, Auskick 10, schools 5 *Redman oval schools 1
Q2			Progressing	*perseverance ovals = rugby union 31, rugby league 1, cricket 2 *Ron Crowe oval = rugby union 6, rugby league 1, touch football 1 *park street recreation ground = cricket 2, Auskick 10, schools 5 *Redman oval schools 1
9.4.5 Q1	Carry out maintenance in Wyalong Cemetery.	Coordinator - Urban	Progressing	All maintenance is carried out to work around funeral times and as required seasonally.
Q2			Progressing	Maintenance continues to be carried out to work around funeral times and as required, seasonally.
9.4.6 Q1	Inspect and maintain village cemeteries regularly.	Coordinator - Urban	Progressing	Village cemetery work carried out by village maintenance crew as required seasonally.
Q2			Progressing	Village maintenance crew continue to maintain village Cemeteries as and when required.

Strategy 9.5

Identify and plan for new infrastructure

Action Code	Action Name	Responsible Officer Position	Status	Comments
9.5.1 Q1	Engage the community to plan and develop future infrastructure and service needs	General Manager	Not Due To Start	Council conducts annual community forums but this year they were cancelled due to the Covid-19 pandemic. The forums will recommence in early 2021.
Q2			Progressing	It has been decided by Council to look at holding community forums in the first quarter of 2021.
9.5.2 Q1	Allocate funds to undertake investigation, designs, business plans and obtain costings for proposed projects.	General Manager	Completed	The WRI was engaged last year to prepare feasibility studies on a stand-alone VIC, indoor swimming pool and a community theatre. There were no funds allocated in the current budget.
Q2			Progressing	The General Manager has been involved in preliminary discussions with the Goldenfields County Council and the NSW Government relating to funding (\$9M) for the upgrade of the water main from Wyalong to West Wyalong. These discussions are ongoing at the moment.



Our Leadership

A well run Council acting as the voice of the community

Our Objectives

10. Provide quality leadership, governance and management to develop strong community partnerships
11. Provide opportunities for all stakeholders to contribute to Council's decision making
12. Lead the community
13. Develop and maintain a framework of plans and policies that ensures open and transparent Council information

10

To provide quality leadership, governance and management to develop strong community partnerships

Strategy 10.1

Ensure Councillors are provided with appropriate support and resources to carry out their civic duty

Action Code	Action Name	Responsible Officer Position	Status	Comments
10.1.1 Q1	Provide Councillors with professional development opportunities.	Director Corporate and Community Services	Progressing	Councillors completed self-assessments in PD in a Box program. Aggregated assessment shows areas for growth in finance, plan and prioritise and influence and negotiate. Financial Sustainability in Local Government Masterclass session to be tailored for Councillors and presented in Q3.
Q2			Progressing	Councillors completed self-assessments in PD in a Box program. Aggregated assessment shows areas for growth in finance, plan and prioritise and influence and negotiate. Financial Sustainability in Local Government Masterclass session to be tailored for Councillors and presented in Q3. Training being developed internally for presentation in Quarter 3 - preferably before 21-22 Budget session - using information from Financial Sustainability in Local Government Masterclass.
10.1.2 Q1	Prepare for the Mayoral and Deputy Mayoral elections in September bi-annually.	General Manager	Completed	The Mayoral and Deputy Mayoral elections were successfully held on 15 September 2020.
Q2			Progressing	The next Mayoral election will occur after the general local government elections scheduled for September 2021.

Strategy 10.2

Ensure Councillors take ownership and a strong leadership role

Action Code	Action Name	Responsible Officer Position	Status	Comments
10.2.1 Q1	Prepare the Annual Report.	Executive Assistant	Progressing	Annual Report drafted and on target for presentation to November Council meeting.
Q2			Completed	Relevant notifications that the Annual Report 2019/2020 was finalised and uploaded. Issued on 19/11/2020.
10.2.2 Q1	Commence preparation of the End of Term Report.	Executive Assistant	Progressing	Review and collation of relevant data for the End of Term Report is underway.
Q2			Progressing	Document content continues to be identified.
10.2.3 Q1	Maintain active representation and involvement with the regional organisations impacting Bland Shire Council.	General Manager	Progressing	Council has resolved to retain membership of both REROC & RIVJO for the next two (2) years pending a review of the Joint Organisation structure. The Mayor and General Manager continue to attend the Board meetings of both organisation.
Q2			Progressing	The General Manager and Mayor continue to attend both REROC and RivJO meetings with the General Manager remaining a member of the REROC Executive for the ensuing 12 months.

Strategy 10.3

Ensure the General Manager takes on a high-level role in implementing the Community Strategic Plan and other Council documents

Action Code	Action Name	Responsible Officer Position	Status	Comments
10.3.2 Q1	Develop timelines and action plan for the review of the Community Strategic Plan and associated documents.	Director Corporate and Community Services	Progressing	Timelines and processes to be developed on completion of Community Satisfaction Survey – due November 2020. Information from this process will shape the methods of communication and volume of activities.
Q2			Progressing	Stakeholder register is currently being established. Meeting to be held February with Community Relations Officer to determine responsibilities. Information obtained from the Community Satisfaction Survey will help shape questions to be used in the Community Engagement process to develop the new CSP.
10.3.3 Q1	Report to the community and Council on Integrated Planning and Reporting Progress.	Director Corporate and Community Services	Progressing	Implementation of Pulse Corporate Reporting to assist with staff updates on Operational Plan activities.
Q2			Progressing	Information within this document formulates Council's statutory obligation to report in accordance with the Integrated Planning and Reporting Guidance. Council has implemented Pulse, a cloud-based solution for staff to record and report information to present to Senior Management and to the elected Council. This document is the first report prepared using the platform.

Strategy 10.4

Ensure the long-term financial sustainability of Council through effective and prudent financial management

Action Code	Action Name	Responsible Officer Position	Status	Comments
10.4.1	Complete budget review statements for analysis by Directors within two weeks of end of quarter.	Manager Customer & Financial Services	Not Due To Start	First quarterly budget review will be completed for the July-September 2020 period and will be reported in the next quarter.
Q2			Progressing	Budget review document will be included in the February Business Paper.
10.4.2	Ensure effective debt recovery is in place.	Manager Customer & Financial Services	Completed	Council have just appointed a new debt collection agency and are on track for gently reminders to being in January 2021, as interest will be charged again from 1 January 2021.
Q2			Completed.	Effective debt recovery is in place with interest now being charged again.
10.4.3	Complete financial statements and lodge in accordance with statutory requirements.	Manager Customer & Financial Services	Progressing	Council's financial statements have been completed and lodged with the Office of Local Government within the deadline.
Q2			Progressing	Meeting with the auditors regarding the 20/21 financial statements is scheduled for 11 February to determine timetables and ensure Council is on track with financial statement preparation.
10.4.4	Manage investments in accordance with investment strategies and policies.	Manager Customer & Financial Services	Completed	The management of Council's investments is ongoing and requires regular review of rates and financial institutions. Council is in a sound financial position.
Q2			Completed	Monthly reports have been provided to Council as per guidelines.
10.4.5	Review the long term financial plan aiming for financial sustainability to ensure fitness for the future.	Manager Customer & Financial Services	Progressing	Council's long term financial plan is regularly being reviewed to ensure financial sustainability for the future of Bland Shire.
Q2			Progressing	Plan to be reviewed at the completion of the budget review.

Action Code	Action Name	Responsible Officer Position	Status	Comments
10.4.6 Q1	Ensure timely and accurate processing of payments.	Manager Customer & Financial Services	Completed	Payments runs occur weekly and totals are reported to Council each month. Payments are processed in a timely manner with high accuracy.
Q2			Completed	Weekly payments are made as per Council's procedures.
10.4.7 Q1	Conduct budget briefing sessions for Councillors.	Director Corporate and Community Services	Not Due To Start	Budget briefing session due in Q3.
Q2			Not Due To Start	Initial Budget briefing session to be scheduled for April 2021 Council Workshop.
10.4.8 Q1	Review outstanding rates and conduct sale for unpaid rates accordingly.	Director Corporate and Community Services	Progressing	Rolling review undertaken on a monthly basis to provide overview of rates collection per quarter. Engagement of new collection agency currently in progress.
Q2			Progressing	During October Council engaged the services of a new Collection Agency to undertake the work of following up the collection of Council's outstanding Rates & Sundry Debts through an Expression of Interest process. The successful agency focuses on minimizing the financial impact on the debtor (and in turn Council), and take a compassionate, early stage approach to debt recovery. This approach has been proven to be an effective method with our debtor demographic and given the difficult times our community members have faced recently, tackling these debts early on with regular contact is Council's preferred method.

Strategy 10.5

Ensure Council's workforce is provided with appropriate equipment and resources to meet the needs of Council and the community

Action Code	Action Name	Responsible Officer Position	Status	Comments
10.5.1 Q1	Maintain and renew network infrastructure hardware and software to ensure effective delivery of services.	Director Corporate and Community Services	Progressing	Regular maintenance undertaken on IT systems by external contractor, Veritech. Equipment upgrade and leasing arrangement implemented July-August with install of 24 new desktops, eight laptops and six Surface Pro computers.
Q2			Progressing	Regular maintenance undertaken on IT systems by external contractor, Veritech. During a scheduled maintenance process it was identified that Council's servers were nearing the end of their useful life. Council has four main servers, three of which need to be decommissioned. To address this, a replacement server has been purchased and will be installed in Quarter 3 to consolidate the three decommissioned servers into one with sufficient disk space to accommodate Council's programs. The remaining server, while old is still usable and will be retained to load balance Council's IT requirements.
10.5.2 Q1	Ensure progressive upgrade of computers, phones and other IT equipment.	Director Corporate and Community Services	Progressing	New lease agreement entered into with Equitech/Maia Financing for provision of new desktops, laptops and Surface Pro computers to approximately 30 indoor staff. Outdoor teams also provided with improved technology with tablets now being used to record and report activities.
Q2			Progressing	Additional hardware purchased as required. Critical hardware is regularly serviced by ICT contractors remotely and onsite.

Strategy 10.6

Regular consultation with key industry, business and stakeholders

Action Code	Action Name	Responsible Officer Position	Status	Comments
10.6.3 Q1	Open communication established between Council and key local industry and employers, such as Cowal Gold Operations, Pace Farms etc.	General Manager	Progressing	The General Manager has regular liaison with representatives of Evolution Mining on a range of issues affecting the Bland Shire. The General Manager has also been liaising with Goldenfields Water concerning water issues within West Wyalong. The General Manager has also met recently with RDA Riverina.
Q2			Progressing	The General Manager meets almost fortnightly with representatives of Evolution Mining and is also involved in the expansion plans for West Wyalong Machinery.

11

Provide opportunities for all stakeholders to contribute to Council's decision making

Strategy 11.1

Encourage village residents to participate in community forums

Action Code	Action Name	Responsible Officer Position	Status	Comments
11.1.1 Q1	Seek community input into each forum agenda and report back to the community on forum outcomes.	Assets & Engineering Services Projects Officer	Progressing	On 7 September all village contacts were emailed to seek input into matters of concern and issues which would have been raised in a Community Forum. One response was received from CWA Ungarie Branch on operational matters relating to sweeping of gutters, overgrown weeds and footpath repair.
Q2				Matters raised from CWA Ungarie have been completed or are still in progress as in the case of concreting works.
11.1.2 Q1	Organise community forums in villages within the Shire, as requires.	Assets & Engineering Services Projects Officer	Progressing	Councillors decided at the September Workshop to not hold any community forums in the remainder of 2020 and to consider dates for consultation in early 2021.
Q2			Progressing	Councillors agreed at September 2020 Workshop to wait until early 2021 to consider dates for community forums.
11.1.3 Q1	Provide avenues for the community to be engaged in Council activities and give feedback, eg. Community Forums, pre-meeting Public Forums etc.	General Manager	Progressing	Unfortunately, the Covid-19 situation has limited the number of opportunities for community engagement. The community forums and the public forum prior to a council meeting have been suspended until early 2021 when a review of the Covid-19 restrictions will occur.
Q2			Progressing	It is intended to resurrect the Community Reference Group meetings commencing in March 2021. It is also planned to hold community forums in the first quarter of 2021.

NB - Strategy 11.2

Provide innovative and accessible communication strategies to Shire residents to encourage active participation in Council's future

SPECIFIC ACTIONS WITHIN THIS STRATEGY FROM PREVIOUS YEARS HAVE BEEN INCORPORATED ELSEWHERE

Strategy 11.3

Ensure all Council communication branded signs and banners are provided to funding recipients

Action Code	Action Name	Responsible Officer Position	Status	Comments
11.3.1 Q1	Provide Council branded signs and/or banners to funding recipients.	Community Relations Officer	Progressing	Council branding, including novelty large cheque, used for Covid-19 Community Recovery grant presentations.
Q2			Progressing	Branding used at Council events and Council funded events and promotions.
11.3.2 Q1	Display Council logo in all advertising and promotion of Council events/programs/workshops.	Community Relations Officer	Progressing	Logo incorporated in all Council advertising and external communications issued through CRO within the Corporate Style Guide guidelines.
Q2			Progressing	Logo displayed at all Council events/programs/workshops.

12

Lead the community

Strategy 12.1

Review Council's customer service charter and monitor Council services to ensure they are provided in a professional, timely and friendly manner and are responsive to community needs

Action Code	Action Name	Responsible Officer Position	Status	Comments
12.1.1 Q1	Review and monitor frontline customer service practices and performance.	Customer & Admin Services Coordinator	Progressing	Frontline Customer Service is monitored on a daily basis and changed accordingly. The following policies have been updated: Confidentiality Policy, Customer Service Charter and Complaints Handling Policy.
Q2			Progressing	Currently reviewing Service Request procedures and response times.
12.1.4 Q1	Provide information and services and monitor complaints in regards to companion animals and responsible pet ownership.	Manager Development & Regulatory Services	Completed	Complaints are monitored on a day to day basis and relevant information on responsible pet ownership as required.
Q2			Completed	Two (2) social media posts were published during the reporting period providing advice on your obligations if you are given a puppy or kitten and what pet owners should do if there cat or dog goes missing. Council also participated in the Adopt not Shop program during December encouraging the adoption of pets from animal shelters.
12.1.5 Q1	Conduct customer satisfaction survey.	Director Corporate and Community Services	Completed	IRIS Research engaged to undertake Community Satisfaction Survey during October 2020.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Completed	Three hundred interviews were conducted from 26 October to 3 November 2020. Calls were made between 4.30pm and 8.30pm during weekdays. Sixteen interviewers conducted interviews over the course of the data collection period. A report on the outcome of the survey will be presented at a Councillor workshop in Quarter 3. The survey produced an overall satisfaction rating for Bland Shire Council of 3.38 on a 5 point scale.
12.1.6 Q1	Monitor and report on response times to major customer requests.	Customer & Admin Services Coordinator	Progressing	All customer requests are actioned according to the customer service charter and forwarded to the appropriate department for actioning. Any out standing requests are forwarded to Directors and Managers on a fortnightly basis.
Q2			Progressing	All customer requests are actioned according to the customer service charter and forwarded to the appropriate department for actioning. Any outstanding requests are forwarded to Manex on a monthly basis.

Strategy 12.2

Provide sustainable, productive, highly skilled and committed workforce which supports current and future service delivery needs

Action Code	Action Name	Responsible Officer Position	Status	Comments
12.2.1 Q1	Assist in the management of workforce relations and provision of timely advice on workplace relations matters.	Human Resources Coordinator	Progressing	Assisted in conflict, performance management and recruitment advice.
Q2			Progressing	Assisted in performance management, employee relations, recruitment advice.

Action Code	Action Name	Responsible Officer Position	Status	Comments
12.2.2 Q1	Review and monitor the implementation of the Workforce Assessment Plan.	Human Resources Coordinator	Progressing	Assessing the ageing workforce and the influence it has on the Workforce assessment Plan.
Q2			Progressing	Phased retirement policy and procedure drafted, to assist ageing workforce.
12.2.3 Q1	Maintain register of delegations and issue authorities to relevant employees.	Executive Assistant	Progressing	Preparing data for Pulse Delegations module and developing processes for implementation within the organisation in early 2021.
Q2			Progressing	Full Delegations Report adopted by Council at the December Council Meeting. Implementation and roll out across the organisation to be progressed in the new year.
12.2.4 Q1	Develop, implement and monitor Learning and Development Plan.	Human Resources Coordinator	Completed	Learning and Development Plan implemented and Training scheduled for 2020/2021.
Q2			Completed	Planned training completed. Scheduled training arranged.
12.2.5 Q1	Maintain and promote the Employee Assistance Program (EAP).	Human Resources Coordinator	Progressing	EAP promoted in Thursday Thoughts and notice boards. EAP accessed during Q1.
Q2			Progressing	EAP promoted in Thursday Thoughts, during induction, on-boarding process and discussions with staff.
12.2.6 Q1	Promote and encourage employee representation on workplace committees.	Human Resources Coordinator	Progressing	Committees well represented by staff. Three (3) meetings held.
Q2			Progressing	Two meetings held during quarter. Agenda items addressed and communicated to staff.
12.2.7 Q1	Implement the LGNSW Capability Framework including the review and update of position descriptions.	Human Resources Coordinator	Progressing	Majority of PDs have been updated.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Ongoing updating and revision of PD as needed.
12.2.8 Q1	Maintain and promote the staff service and achievement awards program.	Executive Assistant	Progressing	Monthly service awards presented to staff as required.
Q2			Progressing	Staff service milestones notified monthly and presentations made as required. Reminder for nominations for Staff Achievement Awards issued in early December 2020.

Strategy 12.3

Develop, implement and monitor HR programs to solidify Council's reputation as an employer of choice

Action Code	Action Name	Responsible Officer Position	Status	Comments
12.3.1 Q1	Support the implementation and monitoring of the EEO Management Plan.	Human Resources Coordinator	Progressing	EEO Management Plan was revised and action implemented.
Q2			Progressing	EEO Management Plan was revised and action completed.
12.3.2 Q1	Implement workforce programs ensuring Council remains an employer of choice.	Human Resources Coordinator	Progressing	Wellness program in progress (Virgin Pulse). Wellness week to be announced. Phased retirement procedure to be approved.
Q2			Progressing	Virgin Plus program was a success. Received positive feedback from staff. Report from Virgin outstanding.
12.3.3 Q1	Review the performance management system and process.	Human Resources Coordinator	Completed	Performance Management system reviewed and implemented.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Completed	Performance Management files distributed to supervisors and await return.
12.3.4 Q1	Conduct Employee Engagement & EEO Survey.	Human Resources Coordinator	Not Due To Start	To be completed in 2021.
Q2			Not Due To Start	To be distributed in July 2021.

Strategy 12.4

Review and implement Council policies and comply with WH&S and Risk Management requirements

Action Code	Action Name	Responsible Officer Position	Status	Comments
12.4.1 Q1	Ensure WHS Committee meet in accordance with approved schedule.	Contracts, Compliance & WHS Officer	Progressing	Meeting held 20 August 2020. Key issues discussed: Emergency procedure and contact numbers, Mobile phone boosters for vehicles, Remote and Isolated work, Review of Volunteer and S355 Committee procedure.
Q2			Progressing	WHS Meeting held 19/11/2020. Key issues discussed included the review of the Emergency Procedure including issues relating to fire drills, alarms, security cameras, working alone or in isolation and the review of the WHS constitution. Meeting dates for 2021 are 18/02/21, 20/05/21, 19/08/21, 18/11/21

Action Code	Action Name	Responsible Officer Position	Status	Comments
12.4.2 Q1	Develop and maintain Council's Risk Management Action Plan in consultation with staff.	Risk & Insurance Officer	Progressing	The Risk Management Action Plan is not being used in 2020, however is complemented with CIP Workbooks. 2020 The workbooks are Building Assets, Events Management, footpaths and Zurich Fleet Management. We have been working closely with stakeholders and meetings have been completed with BSC representatives and Damien Connell Regional Risk Manager Statewide Mutual. The workbooks have been completed and submitted for the initial stage and will be reviewed later In the year. To assist with Risk Management processes ERM training has been delivered to Senior Managers and Councillors and supervisors and Managers. This process will be complemented with PULSE Risk Registers.
Q2			Completed	Regional Action Management Plans (RAMPs) no longer used by Statewide Mutual 2021.
12.4.3 Q1	Establish and monitor Council's Risk Register.	Risk & Insurance Officer	Progressing	Risk registers have been set up in PULSE and will be updated with staff once online. All staff will receive one-on-one support. The risk registers have been updated with information received from prior discussions with risk owners.
Q2			Progressing	Continuing to work with each section and update Risk Registers.
12.4.4 Q1	Maintain the Contractor Database eg. Insurances, inductions, registrations	Contracts, Compliance & WHS Officer	Progressing	Ongoing.
Q2			Progressing	EOI have been called for advertising via emails , newspaper , social media and BSC website for 2021 contractors. Potential Contractors are required to complete the online application providing details of insurances and fixed rates for 2021. Those wishing to be considered must submit their application by the closing date of Jan 31.

Action Code	Action Name	Responsible Officer Position	Status	Comments
12.4.5 Q1	Undertake inspections and audit of Council workplaces in liaison with relevant staff.	Contracts, Compliance & WHS Officer	Progressing	Site inspections complete for 2020 and reports sent.
Q2			Not Due To Start	Site inspections will recommence after 30 June 2021.

13

Develop and maintain a framework of plans and policies that ensures open and transparent Council information

Strategy 13.1

Promote and advocate improved management of, and access to, information across Council

Action Code	Action Name	Responsible Officer Position	Status	Comments
13.1.1 Q1	Ensure information required under the GIPA legislation is displayed appropriately on Council's website.	Director Corporate and Community Services	Progressing	Council adopted an updated Information Guide in August 2020. This document provides an overview of how Bland Shire Council will meet its obligations under the Government Information (Public Access) Act.
Q2			Progressing	Following the adoption of the updated Information Guide in August 2020, a project plan is to be developed to ensure Council meet its obligations under the Government Information (Public Access) Act. This includes publishing on Council's web page information including disclosure log of formal access applications, a register of contracts worth more than \$150,000 which Council has with private sector bodies, a record of open access information that Council has not made publicly available on the basis that there is an overriding public interest against disclosure and other information prescribed by the GIPA Regulation as open access information.
13.1.2 Q1	Monitor and report on response times to service requests (received in person, phone or mail).	Customer & Admin Services Coordinator	Not Updated	
Q2			Progressing	All customer requests are actioned according to the customer service charter and forwarded to the appropriate department for actioning. Processes are currently being reviewed to improve response times to customers.

Strategy 13.2

Develop, implement and promote best practice governance policies and procedures

Action Code	Action Name	Responsible Officer Position	Status	Comments
13.2.1 Q1	Progress the establishment of and Audit, Risk and Improvement Committee and function within the organisation as per the legislation.	Director Corporate and Community Services	Progressing	Two internal audits completed during Q1. Audits undertaken of Council's Records Management and Grants Management procedures. The Records Management resulted in nine (9) recommendations while the Grants audit report made three (3) recommendations. Management response to recommendations yet to be formulated. Audit Committee due to meet early November.
Q2			Progressing	Audit Committee met during November 2020. Draft Audit, Risk and Improvement Committee Charter has been prepared for endorsement by Audit Committee, Manex and Council. The next audit, which will be undertaken during Quarter 3, is on Depot Inventory Management.
13.2.2 Q1	Review Council's policies and procedures.	Director Corporate and Community Services	Progressing	Draft Policy Framework developed and in principle support from Manex. Policy reviews ongoing as policies fall due. The number of policies reviewed and adopted during Q1 was six (6).
Q2			Progressing	Draft Policy Framework endorsed by Manex with consultation to be undertaken with staff and Councillors as part of the implementation process. Policy reviews ongoing as policies fall due. The number of policies reviewed and formally adopted during Q2 was twelve (12).



Our Prosperity

Growing our population and jobs

Our Objectives

14. Visitors and tourists are welcomed
15. Promote the Shire as a place to do business
16. Work with our communities and businesses to use our resources in a sustainable way for the future of the Bland Shire

Strategy 14.1

Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire

Action Code	Action Name	Responsible Officer Position	Status	Comments
14.1.1 Q1	Maintain relationships with tourism and community groups to progress tourism initiatives within the Bland Shire.	Tourism & Administration Officer	Progressing	Attended Bi-monthly meetings with Destination Riverina Murray and Thrive Riverina. Promotions for Bland Shire done on their webpages and Facebook pages.
Q2			Progressing	No community group meetings has been held yet but continuous contact are made with groups and emails sent where necessary. Supported business West Wyalong with Christmas Carnival in Dec 2020.
14.1.2 Q1	Maintain an active participation and representation in relevant regional tourism meetings and events.	Tourism & Administration Officer	Progressing	Attended Destination Riverina Murray and Thrive Riverina meetings during July to September via zoom.
Q2			Progressing	Meetings held in November with The Riverina to discuss the Love NSW campaign. Information gathered for a collaborative media promotion of the Riverina. Negotiations in place for Art trail and History & Heritage to be promoted on different platforms.
14.1.3 Q1	Promote Bland Shire using online and print mediums.	Tourism & Administration Officer	Progressing	Bland Bulletin were on hold during COVID-19 due to no events in the Bland Shire. Left Tourism booklets and literature with businesses and accommodation outlets to hand to tourists.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Promotion of Bland Shire towns and villages and things to see and do posted to West Wyalong Visitors Facebook and The Riverina Facebook. Website info in process of updating. Bland Bulletin send out in December 2020.
14.1.4 Q1	Monitor, update and apply tourism signage as requested by tourism attractions and tourism businesses.	Tourism & Administration Officer	Progressing	Due to Covid-19 no meetings were held and no requests received.
Q2			Progressing	No signage requested by businesses. Signage at different displays in process.
14.1.5 Q1	Work with neighbouring Shires to promote tourism experiences and Tourism Art Trail.	Tourism & Administration Officer	Progressing	Together with neighboring Shires we are working on a promotion to "Plan now, Travel Later" initiative. Promoting our Art Trail and other things to see and do to keep visitors interested and to plan now to travel later once borders are open.
Q2			Progressing	Working with towns in The Riverina to promote Bland Shire as well as promoting The Riverina as a destination.
14.1.6 Q1	Provide and maintain a quality Visitors Information Centre which engages and supports tourism in the Bland Shire.	Tourism & Administration Officer	Progressing	Visitors Centre was closed during Covid-19 pandemic. We still answered calls and send information to visitors planning to travel to the Bland Shire.
Q2			Progressing	Brochures updated. Working on a new Residents package. Constantly looking for local products to add to souvenirs for visitors.

Strategy 14.2

Attract a diverse range of Visitors to the Shire

Action Code	Action Name	Responsible Officer Position	Status	Comments
14.2.1 Q1	Seek major and minor event opportunities for the Bland Shire.	Tourism & Administration Officer	Not Progressing	Due to Covid-19 restrictions, all events were cancelled or postponed. Planning events for 2021 and how to best manage events with the new normal of social distancing.
Q2			Not Progressing	Due to Covid-19 no new events will be held until 2021.
14.2.2 Q1	Investigate technology to improve the visitor experience within Bland Shire.	Tourism & Administration Officer	Progressing	Making use of izi Travel app to load more things to see and do within the Bland Shire. This gives the visitor the opportunity to visit sights and hear the information from their phone or tablet.
Q2			Progressing	Added QR code to Visitors Centre for easy check in. Updated the Datatrax information screen.

15

Promote the shire as a place to do business

Strategy 15.1

Encourage and actively seek out businesses and industry to relocate within the Shire

Action Code	Action Name	Responsible Officer Position	Status	Comments
15.1.1 Q1	Support business and/or industry operators to establish within Bland Shire through programs such as the Business Development Assistance Fund.	General Manager	Progressing	The General Manager has had a number of recent meetings with proprietors of businesses wishing to expand including; West Wyalong Machinery, Mid-West Fabrication and Vinarli Bus Co.
Q2			Progressing	There has been no new business assistance applications received in this quarter. It is expected that the Covid-19 situation has had an affect in this area.

Strategy 15.2

Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

Action Code	Action Name	Responsible Officer Position	Status	Comments
15.2.1 Q1	Work cooperatively with the local business groups to promote programs, initiatives, services and products wherever possible, eg Shop Local programs.	General Manager	Progressing	The General Manager recently supported Business West Wyalong with their request for Council to fund half of the cost of the Why Leave Town Card promotion. Regular advice from Small Business NSW is also forwarded direct to the local business network.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Regular advice from Small Business NSW is also forwarded direct to the local business network. The General Manager, with the assistance of Marina Uys, continues to maintain a close working relationship with Business West Wyalong.
15.2.2 Q1	Monitor and support requests to assist business activities with long-term benefits for Bland Shire, eg. Mining, industry, agriculture etc.	General Manager	Progressing	Council recently lodged a supportive submission to the EIS for the expansion of the Lake Cowal Gold Mine.
Q2			Progressing	There has been no identified requests for assistance during this quarter.

NB - Strategy 15.3

Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

SPECIFIC ACTIONS WITHIN THIS STRATEGY FROM PREVIOUS YEARS HAVE BEEN INCORPORATED ELSEWHERE

NB - Strategy 16.1

Ensure a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industry growth

SPECIFIC ACTIONS WITHIN THIS STRATEGY FROM PREVIOUS YEARS HAVE BEEN INCORPORATED ELSEWHERE

Strategy 16.2

Through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Action Code	Action Name	Responsible Officer Position	Status	Comments
16.2.1 Q1	Maintain Council's traineeship and apprenticeship program.	Human Resources Coordinator	Progressing	Trainees employed – 2 School Based Trainees employed – 2 Work Experience student - 1
Q2			Progressing	Trainees employed - 2 School Based Trainees - 2 To advertise trainees
16.2.2 Q1	Foster partnerships with education sector.	Human Resources Coordinator	Progressing	Regular contact with High School and Tertiary institutions.
Q2			Progressing	Regular contact with High School and TAFE and other RTO.

Action Code	Action Name	Responsible Officer Position	Status	Comments
16.2.3 Q1	Identify education needs for local businesses and work with training providers to deliver appropriate training.	General Manager	Progressing	There has been preliminary discussion on the need for more child care support within the Shire and the possibility of the new Open Learning Centre at the West Wyalong TAFE catering for this need through the provision of Child Care courses.
Q2			Progressing	The General Manager has been liaising with Aboriginal housing NSW regarding the possible purchase of a property to allow the expansion of a local child care provider. There has also been preliminary enquiries made through TAFE NSW regarding the availability of child care courses being delivered locally.
16.2.4 Q1	Liaise with retail and industry to assist in creating employment opportunities.	General Manager	Progressing	The General Manager is regularly liaising with local businesses concerning employment opportunities. Council has just agreed to participate in Country Change for 2021 in an endeavor to attract more people to the Shire.
Q2			Progressing	Council has just agreed to participate in Country Change for 2021 in an endeavour to attract more people to the Shire. The General Manager is also investigating a new platform known as 'Community Finder' which will allow metropolitan residents who are contemplating moving to a rural area, to link with possible rural communities.

Strategy 16.3

Promote agricultural practices which are leading edge and efficient

Action Code	Action Name	Responsible Officer Position	Status	Comments
16.3.1 Q1	Provide a workshop/program targeting the agricultural industry.	Foreman - Environmental Services	Progressing	Due to Covid-19 restrictions, no activities have been delivered this quarter.

Action Code	Action Name	Responsible Officer Position	Status	Comments
Q2			Progressing	Weeds television advertising campaign started this quarter in conjunction with Lachlan and Macquarie Councils.
16.3.2 Q1	Provide a workshop/program targeting energy efficiency.	Foreman - Environmental Services	Not Progressing	Due to Covid-19 restrictions, no activities have been delivered this quarter.
Q2			Not Progressing	Covid-19 restrictions impacting the holding of events.
16.3.3 Q1	Educate the community on benefits of protecting our environment.	Foreman - Environmental Services	Completed	Ungarie School visit. Presentation delivered to students on the Environmental factors relating to the Humbug Creek and surrounds. Bland Shire Council worked in conjunction with the Lake Cowal Conservation Centre to deliver a Wildflower Walk (20 attendees). Worked in collaboration with Community Relations to promote the rare Painted Honey Eater, and the Red-Tailed Black Cockatoo via Councils' social media platform.
Q2			Completed	No further programs undertaken this quarter.

NB - Strategy 16.4

Liaise with utility providers to ensure a quality sustainable service to the community

SPECIFIC ACTIONS WITHIN THIS STRATEGY FROM PREVIOUS YEARS HAVE BEEN INCORPORATED ELSEWHERE

Strategy 16.5

The availability of commercial and industrial land, coupled with our geographic location, be maximised and marketed to boost economic growth

Action Code	Action Name	Responsible Officer Position	Status	Comments
16.5.1 Q1	Identify and act on avenues for improving and promoting the Shire's (commercial) industrial land.	General Manager	Progressing	The General Manager is in the process of finalising a marketing campaign for the sale of land within the new Business Park off Central Road.
Q2			Progressing	The General Manager is in the process of finalising a marketing campaign for the sale of land within the new Business Park off Central Road. A delay occurred due to the problems associated with the development of the site on which a new fence and the marketing banner is to be placed. This is now in hand.



6 Shire Street
PO Box 21
West Wyalong NSW 2671
Ph: 02 6972 2266
Fax: 02 6972 2145
Email: council@blandshire.nsw.gov.au
Web Page: www.blandshire.nsw.gov.au

**Combined Delivery Program
2017-2022
& Operational Plan 2020/2021
Progress Report 1**



8.5 Budget Review – December 2020



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author: Manager Customer & Financial Services

Introduction

The Local Government (General) Regulation 2005 requires the Council to prepare and consider a Budget Review Statement each quarter, which shows:

- Estimates of income and expenditure
- Appropriate revision of those estimates

The Statement must also include a report indicating changes in estimates for income and expenditure. This is done in consultation with the responsible director or manager of the relevant department. The Statement must comply with the Local Government Code of Accounting Practice and be considered by the Council and be considered by the Council no later than 2 months past the conclusion of the quarter.

The attached financial reports comply with the Council's statutory responsibilities and are presented using the organisational structure approved by the Council.

The Quarterly Budget Review Statement has been prepared on an accrual basis as required.

The Statement includes:

- Budget Review Summary including actuals to date, original budget and revised estimates if applicable and remaining balance.
- Reserves Position

Overall Position

In general terms, the Council has achieved 44% of projected revenue (calculated on an accrual basis) to adjusted budget and 43% of projected expenditure to adjusted budget by the end of December 2020. This puts us in a good position with 6 months remaining in the financial year.

Capital works projects are in progress and finding compliant contractors who are available to complete works within the funding timelines, is proving a challenge for our project managers. Project managers are to be commended for their efforts in monitoring their budgets and working within some tight timeframes.

Council need to continue monitoring budget items to ensure we are on target for a zero based budget at year end. The balance of Councils cash and investments held is around \$50million.

Operational Budget and Variations:

At the end of the December quarter, there are no significant budget adjustment requests.

The following are the results in the Departmental cost centres together with some commentary. An adjustment summary is attached to the review documentation.

OFFICE OF THE GENERAL MANAGER

The OGM has produced a result at the end of the 2nd quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations and provided for a favourable result. Council staff have secured a grant for the Inhabit Lake Cowal Project in an effort to promote tourism, which will be a great boost to our community.

CORPORATE, COMMUNITY & DEVELOPMENT SERVICES

Corporate, Community and Development Services have produced a result at the end of the 2nd quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations and provided for a favourable result.

ASSETS AND ENGINEERING SERVICES

Assets and Engineering has produced a result at the end of the 2nd quarter that is within the budget for the directorate. All areas appear to be performing within budget expectations and provide for a favourable result.

Conclusion

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

As Council's Responsible Accounting officer, it is my opinion that the Quarterly Budget Review Statement for Bland Shire Council for the quarter ended 31st December 2020 indicates that Council's financial position at 31st December 2020 is considered satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed _____ Date ____ / ____ / ____

Responsible Accounting Officer, Bland Shire Council

Recommendation:

- 1. That the Officers Report be received and noted.**
- 2. That the Council endorses the Statement acknowledging the financial position is considered satisfactory.**

INCOME/EXPENDITURE
AS AT 31ST DECEMBER 2020

INCOME

PRINCIPAL ACTIVITY	BUDGET 2020/21	C/FWD PROJECTS 2019/20	Approved Adjustments	ADJUSTED BUDGET 2020/21	Requested Adjustments	Projected Year End Result	2nd Quarter Actuals	Balance Remaining
EXECUTIVE								
Governance	0	0	0	0	0	0	-908	908
Democracy	0	0	0	0	0	0	0	0
Land Development	-325,000	0	0	-325,000	0	-325,000	0	-325,000
Economic Development	0	0	0	0	0	0	0	0
Tourism	-5,150	0	0	-5,150	0	-5,150	-1,695	-3,455
Human Resources	-12,700	0	0	-12,700	0	-12,700	-28,706	16,006
Community Services	-177,106	0	0	-177,106	0	-177,106	-49,866	-127,240
Community Relations	-1,050,000	0	0	-1,050,000	0	-1,050,000	-527,277	-522,723
Executive Total Outcome	-1,569,956	0	0	-1,569,956	0	-1,569,956	-608,452	-961,504
CORPORATE DEVELOPMENT								
General Revenue	-6,943,640	0	0	-6,943,640	0	-6,943,640	-6,932,381	-11,259
Financial Assistance & investments	-5,308,163	0	0	-5,308,163	0	-5,308,163	0	-5,308,163
Corporate Support	-321,675	0	0	-321,675	0	-321,675	-12,039	-309,636
Corporate Development Total	-12,573,478	0	0	-12,573,478	0	-12,573,478	-6,944,420	-5,629,058
COMMUNITY & DEVELOPMENT SERVICES								
Aged Care	-401,964	0	0	-401,964	0	-401,964	-221,243	-180,721
Library & Children's Services	-1,414,417	0	0	-1,132,859	0	-1,132,859	-1,030,035	-102,824
Regulatory Services	-6,700	0	0	-6,700	0	-6,700	-50,151	43,451
Support	0	0	0	0	0	0	0	0
Development Control	-53,500	0	0	-53,500	0	-53,500	-96,126	42,626
Environmental Planning	-5,000	0	0	-5,000	0	-5,000	-6,260	1,260
Health & Environment	-2,000	0	0	-2,000	0	-2,000	-3,976	1,976
Property Maintenance	0	0	0	0	0	0	0	0
Community & Development Services Total	-1,883,581	0	0	-1,602,023	0	-1,602,023	-1,407,792	-194,231
ASSETS & ENGINEERING								
Works Administration	-2,382,225	0	0	-2,382,225	0	-2,382,225	-234,631	-2,147,594
Plant Running	-3,719,939	0	0	-3,719,939	0	-3,719,939	-1,515,069	-2,204,870
Roads, Works & Transport	-13,322,121	0	0	-13,322,121	0	-13,322,121	-590,226	-12,731,895
Public Services	-453,638	0	0	-453,638	0	-453,638	-143,282	-310,356
Pools	-20,000	0	0	-20,000	0	-20,000	-18,182	-1,818
Council Property Maintenance	-417,841	0	0	-417,841	0	-417,841	-164,034	-253,807
Waste management	-1,432,393	0	0	-1,432,393	0	-1,432,393	-1,665,594	233,201
Sewerage Disposal Services	-1,753,695	0	0	-1,753,695	0	-1,753,695	-1,834,435	80,740
Assets & Engineering Total	-23,501,852	0	0	-23,501,852	0	-23,501,852	-6,165,453	-17,336,399
GENERAL FUND TOTAL	-39,528,867	0	0	-39,247,309	0	-39,247,309	-15,126,117	-24,121,192

EXPENDITURE

PRINCIPAL ACTIVITY	BUDGET 2020/21	C/FWD PROJECTS 2019/20	Approved Adjustments	ADJUSTED BUDGET 2020/21	Requested Adjustments	Projected Year End Result	2nd Quarter Actuals	Balance Remaining
EXECUTIVE								
Governance	466,581	0	0	451,681	0	451,681	290,271	161,410
Democracy	198,297	0	0	198,297	0	198,297	72,711	125,586
Land Development	325,000	0	0	325,000	0	325,000	0	325,000
Economic Development	70,574	20,000	0	90,574	0	90,574	27,728	62,846
Tourism	167,884	0	0	167,884	0	167,884	40,906	126,978
Human Resources	391,081	20,000	0	411,081	0	411,081	179,468	231,613
Community Services	334,539	0	0	334,539	0	334,539	210,404	124,135
Community Relations	1,224,500	0	0	1,224,500	0	1,224,500	132,550	1,091,950
Executive Total Outcome	1,619,417	40,000	0	1,644,517	0	1,644,517	954,038	690,479
CORPORATE DEVELOPMENT								
General Revenue	1,058,690	0	0	1,058,690	0	1,058,690	67,922	990,768
Financial Assistance & investments	150,977	0	0	150,977	0	150,977	0	150,977
Corporate Support	1,911,271	0	0	1,911,271	0	1,911,271	917,317	993,954
Corporate Development Total	3,120,938	0	0	3,120,938	0	3,120,938	985,239	2,135,699
COMMUNITY & DEVELOPMENT SERVICES								
Aged Care	401,964	0	0	401,964	0	401,964	141,549	260,415
Library & Children's Services	1,694,419	0	0	1,694,419	0	1,694,419	780,716	913,703
Regulatory Services	160,356	0	0	160,356	0	160,356	150,868	9,488
Support	546,169	0	0	546,169	0	546,169	248,846	297,323
Development Control	6,030	0	0	6,030	0	6,030	5,043	987
Environmental Planning	89,188	21,701	0	110,889	0	110,889	25,453	85,436
Health & Environment	16,260	0	0	1,260	0	1,260	119	1,141
Council Property Maintenance	148,000	0	0	148,000	0	148,000	39,779	108,221
Community & Development Services Total	2,914,386	21,701	0	2,921,087	0	2,921,087	1,392,372	1,528,715
ASSETS & ENGINEERING								
Works Administration	3,907,646	0	0	3,907,646	0	3,907,646	2,116,086	1,791,560
Plant Running	3,133,594	0	0	3,133,594	0	3,133,594	756,228	2,377,366
Roads, Works & Transport	14,150,938	0	0	14,040,938	0	14,040,938	2,841,618	11,199,320
Public Services	4,142,026	0	0	4,142,026	0	4,142,026	1,212,269	2,929,757
Pools	409,224	0	0	409,224	0	409,224	157,112	252,112
Council Property Maintenance	498,967	0	0	498,967	0	498,967	139,843	359,124
Waste management	1,432,393	0	0	1,432,393	0	1,432,393	765,515	666,878
Sewerage Disposal Services	1,793,695	0	0	1,793,695	0	1,793,695	433,473	1,360,222
Assets & Engineering Total	29,468,483	0	0	29,358,483	0	29,358,483	8,422,144	20,936,339
GENERAL FUND TOTAL	37,123,224	61,701	0	37,045,025	0	37,045,025	11,753,793	25,291,232

31ST DECEMBER 2020
CAPITAL BUDGET REVIEW

PRINCIPAL ACTIVITY	BUDGET 2020/21	C/FWD PROJECTS 2019/20	Approved Adjustments	ADJUSTED BUDGET 2020/21	Requested Adjustments	Projected Year End Result	2nd Quarter Actuals	Balance Remaining
Capital Funding								
EXECUTIVE								
Governance								
Internal Restrictions	-445,531		0	-445,531		-445,531	0	-445,531
Rates & Other Untied Funding								
Tourism								
Capital Grants & Contributions			0		-1,140,000	-1,140,000	-80,000	-1,060,000
Community Development								
Rates & Other Untied Funding			0	0				
Capital Grants & Contributions	0		-300,000			-300,000	0	-300,000
Community Relations								
Internal Restrictions	0		0	0	0	0	0	0
Executive Total Capital Funding	-445,531	0	-300,000	-445,531	-1,140,000	-1,885,531	-80,000	-1,805,531
CORPORATE DEVELOPMENT								
Corporate Support								
Internal Restrictions	-100,000	0	0	-100,000	0	-100,000	-241,096	141,096
Rates & Other Untied Funding	-100,000			-100,000		-100,000	-50,000	-50,000
Rates & Other Untied Funding	0			0		0	-191,096	191,096
Corporate Support Total Capital Funding	-100,000	0	0	-100,000	0	-100,000	-241,096	141,096
COMMUNITY & AGED CARE								
Aged Care								
External Restrictions	0	0	0	0	0	0	-8,118	8,118
Rates & Other Untied Funding	0	0		0		0	0	0
Rates & Other Untied Funding	0	0		0		0	-8,118	8,118
Community & Aged Care Total Capital Funding	0	0	0	0	0	0	-8,118	8,118
Regulatory Activities								
Capital Grants & Contributions	-68,000			-68,000		-68,000	0	-68,000
Internal Restrictions	-35,000			-35,000		-35,000	-35,000	0
DEVELOPMENT SERVICES	-103,000	0	0	-103,000	0	-103,000	-35,000	-68,000
Environmental Planning								
Internal Restrictions	-120,000	0	0	-120,000		-120,000	0	-120,000
Rates & Other Untied Funding		0		0		0	0	0
Development Services Total Capital Funding	-120,000	0	0	-120,000	0	-120,000	0	-120,000
WORKS & SERVICES								
Works Administration								
Rates & Other Untied Funding	0	0	0	0	0	0	0	0
Capital Grants & Contributions	0	0	0	0	0	0	0	0
Plant Running								
Income from Sale of Assets	-786,541	0		-786,541		-786,541	-142,000	-644,541
Internal Restrictions	-280,210	0	0	-280,210	0	-280,210	-142,000	-138,210
Internal Restrictions	-506,331			-506,331		-506,331	0	-506,331
Rates & Other Untied Funding				0		0	0	0
Roads, Works & Transport								
Capital Grants & Contributions	-1,512,130	0	0	-1,512,130	0	-1,512,130	-3,153,573	1,641,443
Rates & Other Untied Funding	-1,512,130			-1,512,130		-1,512,130	-3,153,573	1,641,443
Rates & Other Untied Funding				0		0	0	0
Cemeteries								
Internal Restrictions	-463,697	0	0	-463,697	0	-463,697	-18,000	-445,697
Internal Restrictions	-463,697			-463,697		-463,697	-18,000	-445,697
Parks & Gardens								
Internal Restrictions	-1,633,040	0	0	-1,633,040	0	-1,633,040	-1,116,600	-516,440
Internal Restrictions	-85,000			-85,000		-85,000	-85,000	0
Capital Grants & Contributions	-214,000			-214,000		-214,000	0	-214,000
Sporting Ovals								
Internal Restrictions	-667,020	0	0	-667,020	0	-667,020	-515,800	-151,220
Internal Restrictions	-405,800			-405,800		-405,800	-405,800	0
Capital Grants & Contributions	-151,220			-151,220		-151,220	0	-151,220
Public Services								
Rates & Other Untied Funding	-110,000	0	0	-110,000	0	-110,000	-110,000	0
Rates & Other Untied Funding	0			0		0	0	0
Capital Grants & Contributions	0	0		0		0	0	0
External Restrictions	0			0		0	0	0
Internal Restrictions	-110,000			-110,000		-110,000	-110,000	0
Council Property Maintenance								
Internal Restrictions	-95,000	0	0	-95,000	0	-95,000	-85,000	-10,000
Rates & Other Untied Funding	-10,000			-10,000		-10,000	0	-10,000
Internal Restrictions	-85,000	0	0	-85,000	0	-85,000	-85,000	0
Works & Services Total Capital Funding	-2,503,671	0	0	-2,503,671	0	-2,503,671	-3,490,573	986,902
Total Capital Funding	-3,272,202	0	-300,000	-3,272,202	-1,140,000	-4,712,202	-3,854,787	-857,415

31ST DECEMBER 2020
CAPITAL BUDGET REVIEW

Capital Expenditure								
EXECUTIVE								
Governance								
Southern Lights Project	291,811			291,811		291,811	204,747	87,064
Smart Controllers for Southern Lights Project	153,720	0	0	153,720	0	153,720	0	153,720
Tourism								
Inhabit Lake Cowal Project			0	0	1,140,000	0	0	1,140,000
Community Development								
Community Cinema (Evolution Contribution)	0				300,000	300,000	374,040	-74,040
Street Art Project	10,000	0	0	10,000	0	10,000	0	10,000
Executive Total Capital Expenditure	163,720	0	0	163,720	1,440,000	463,720	374,040	1,229,680
CORPORATE DEVELOPMENT								
Corporate Support								
Loan - Principal Community Infrastructure Development	100,000	0	0	100,000	0	100,000	0	100,000
Council Software Package	30,000	0	0	30,000	0	30,000	20,343	28,078
Corporate Development Total Capital Expenditure	130,000	0	0	130,000	0	130,000	20,343	128,078
COMMUNITY & AGED CARE								
Childrens Services								
CSU Upgrade	0	244,565	0	244,565	0	244,565	0	244,565
Community & Aged Care Total Capital Expenditure	0	244,565	0	244,565	0	244,565	0	244,565
Regulatory Activities								
Dog Park	68,000			68,000		68,000	23,254	44,746
Pound Upgrade	35,000	0	0	35,000	0	35,000	21,325	35,000
Regulatory Activities Capital Expenditure	103,000	0	0	103,000	0	103,000	21,325	79,746
DEVELOPMENT SERVICES								
Environmental Planning								
Heritage Verandah and Painting Project	120,000	0	0	120,000	0	120,000	0	120,000
Development Services Total Capital Expenditure	120,000	0	0	120,000	0	120,000	0	120,000
WORKS & SERVICES								
Works Administration								
Test & Tag Machine	3,000	0	0	3,000	0	3,000	0	3,000
Plant Running	1,335,386	0	0	1,335,386	0	1,335,386	1,715,449	-380,063
Plant & Equipment Purchases - Cap	1,310,586	0	0	1,310,586	0	1,310,586	1,713,789	-403,203
Plant & Equipment Purchases - Cap	9,800	0	0	9,800	0	9,800	0	9,800
Plant Minor - Cap	15,000	0	0	15,000	0	15,000	1,660	13,340
Roads, Works & Transport	1,542,130	0	0	1,542,130	0	1,542,130	1,983,465	-441,335
NSW Safer Roads Program - Lake-Ungarie Road	0	0	0	0	0	0	128,607	-128,607
MR57N Widening	0	0	0	0	0	0	174	-174
R2R Capital Program	1,512,130	0	0	1,512,130	0	1,512,130	1,839,250	-327,120
Seal Road into Weethalle Showground	30,000	0	0	30,000	0	30,000	15,434	14,566
Public Services	1,274,020	429,208	0	1,703,228	0	1,703,228	607,940	1,238,494
Drought Communities Projects		429,208	0	429,208	0	429,208	296,489	132,719
Cemeteries								
Weethalle Cemetery upgrade	10,000	0	0	10,000	0	10,000	6,795	13,358
Ungarie Cemetery Niche Wall	8,000	0	0	8,000	0	8,000	0	8,000
Establish New Extension	400,000	0	0	400,000	0	400,000	0	400,000
Parks & Gardens								
Outdoor Fitness Equipment	50,000	0	0	50,000	0	50,000	0	50,000
Floodlight for "Big" Football	10,000	0	0	10,000	0	10,000	3,987	10,000
Playground Equipment at Monash St Park	25,000	0	0	25,000	0	25,000	19,065	25,000
Outdoor Basketball Court	214,000	0	0	214,000	0	214,000	8,800	205,200
Sporting Ovals								
SCCF#3 - WW Skate Park Upgrade	151,220	0	0	151,220	0	151,220	110,163	151,057
Pump for Weethalle Dam	10,000	0	0	10,000	0	10,000	0	10,000
Ron Crowe Oval Upgrade	350,800	0	0	350,800	0	350,800	115,884	234,916
Ron Crowe Oval Seats	45,000	0	0	45,000	0	45,000	46,757	-1,757
Council Property Maintenance	85,000	0	0	85,000	0	85,000	89,293	-4,293
Re-tile changerooms	35,000	0	0	35,000	0	35,000	4,091	30,909
Replacement Office at Caravan Park	50,000	0	0	50,000	0	50,000	85,202	-35,202
Works & Services Total Capital Expenditure	4,239,536	429,208	0	4,668,744	0	4,668,744	4,396,147	415,803
Total Capital Expenditure	4,756,256	673,773	0	5,430,029	1,440,000	5,730,029	4,811,855	2,217,871

31ST DECEMBER 2020
CASH INVESTMENT STATEMENT

	OPENING 2019/20	Approved adjustments	ADJUSTED BUDGET 2020/21	Requested Adjustments	Projected Year End Result	Movements	2nd Quarter Actuals
Externally Restricted							
Aged Care Reserves	599,415		599,415		599,415		599,415
Children's Services Reserves	1,462,092		1,462,092		1,462,092		1,462,092
DECC Funding	16,150		16,150		16,150		16,150
WHS Incentive Bonus	21,829		21,829		21,829		21,829
Future Towns Project	43,729		43,729		43,729		43,729
Roads to Recovery Reserve	297,915		297,915		297,915		297,915
Crown Management Reserve	100,000		100,000		100,000		100,000
Flood Damage Reserve	1,641,975		1,641,975		1,641,975		1,641,975
Community Relations - Heritage Walk	8,060		8,060		8,060		8,060
Drought Communities	429,208		429,208		429,208	-429,208	0
Stronger Country Communities	45,968		45,968		45,968	-45,968	0
Trust Deposits	11,413		11,413		11,413		11,413
Sec 94 Contributions - Open Space	995		995		995		995
Sec 94 Contributions - General Development	137,284		137,284		137,284		137,284
Sec 94 Contributions - Stormwater	636		636		636		636
Sec 94 Contributions - Bushfire	802		802		802		802
Sec 94 Contributions - Car Parking	6,720		6,720		6,720		6,720
Sec 94 Contributions - Studies	755		755		755		755
Sec 94 Contributions - Roads	2,817		2,817		2,817		2,817
Sec 64 Contributions (Sewer)	100,685		100,685		100,685		100,685
Reticulation Reserve	53,752		53,752		53,752		53,752
Sewer Fund - Externally Restricted Reserve	247,997		247,997		247,997		247,997
			0		0		0
Total Externally Restricted	5,230,197	0	5,230,197	0	5,230,197	-475,176	4,755,021
Internally Restricted							
Employees Leave Entitlements	1,513,287		1,513,287		1,513,287		1,513,287
Plant Purchases	1,325,462		1,325,462		1,325,462		1,325,462
Cemetery Reserve	26,598		26,598		26,598		26,598
FAG Grant Reserve - General	2,360,385		2,360,385		2,360,385		2,360,385
FAG Grant Reserve - Road Component	1,530,146		1,530,146		1,530,146		1,530,146
Economic Development Reserve	1,283,030		1,283,030		1,283,030	414,552	1,697,582
Grant Match Reserve	663,670		663,670		663,670		663,670
Waste Depot Reserve	194,543		194,543		194,543		194,543
Gravel Pit Restoration	322,792		322,792		322,792		322,792
Community Facilities	2,947,949		2,947,949		2,947,949	-1,542,687	1,405,262
Loan Repayment Reserve	364,581		364,581		364,581	150,977	515,558
Election Reserve	53,066		53,066		53,066	15,000	68,066
Corporate Legal Expenses	10,479		10,479		10,479		10,479
Employee Assist & Attraction Reserve	28,831		28,831		28,831		28,831
Recruitment & Selection Reserve	7,341		7,341		7,341		7,341
Infrastructure Renewal Reserve	1,201,621		1,201,621		1,201,621		1,201,621
Heritage	39,201		39,201		39,201		39,201
Infrastructure Backlog Reserve	1,000,000		1,000,000		1,000,000		1,000,000
Land Development Reserve	337,413		337,413		337,413		337,413
Access Grant Reserve	5,000		5,000		5,000		5,000
Verandah/ Façade Restoration Reserve	43,675		43,675		43,675		43,675
Working Reserve	391,952		391,952		391,952		391,952
Ungarie Health Service	22,560		22,560		22,560		22,560
Total Internally Restricted	15,673,582	0	15,673,582	0	15,673,582	-962,158	14,711,424
Total Restricted	20,903,779	0	20,903,779	0	20,903,779	-1,437,334	19,466,445
Total Cash & Investments	50,634,077						49,583,834
Available Cash	29,730,298						30,117,389

Contracts > \$50,000 @ 31 December 2020

Contractor	Contract Detail & Purpose	Contract Value	Commencement	
			Date	Duration of Contract
BJ & VM Keys Earthworks	Flood Damage	\$ 498,938.68	Jul-20	30/06/2021
Adaptive Trading	West Wyalong Community Theatre	\$ 361,274.27	Oct-20	30/06/2021
Cleary Earth & Civil	Flood Damage	\$ 245,388.00	Jul-20	30/06/2021
G & M Connellan Electrical	Rodeo & Rugby Ground Lighting Upgrade	\$ 75,824.43	Jul-19	30/06/2021
Western Kerbing & Civil Pty Ltd	Culverts	\$ 55,000.00	Jul-20	30/06/2021

Budgeted (Y/N)

Y

Y

Y

Y

Y

Consultancy & Legal Expenses > \$50,000 @ 31 December 2020

Expenses	Expenditure YTD	Budgeted (Y/N)
Nil in December Quarter		

Rates & Annual Charges Coverage Ratio

	Rates	Waste	Sewer	Total	Ratio
Rates & Annual Charges	- 6,932,381	- 1,467,288	- 1,756,990	- 10,156,659	23.48%
Revenue from Continuing Operations				- 43,253,447	
% Revenue achieved					
Actual Revenue Achieved				- 18,980,904	43.88%
Budget Revenue from Continuing Operations				- 43,253,447	
% Actual Expenditure					
Actual Expense YTD				16,565,648	42.86%
Budget Expenditure from Continuing Operations				38,650,046	

Section 3 – Technical Services

8.6 Taxi Parking Spots Barnado Street



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 5.1 Facilitate the delivery of accessible services and infrastructure.

Author Director Technical Services

Introduction

Two taxi spaces are currently located in Barnado Street adjacent to the car parking area of Bernardi's supermarket. These were placed at a time when there were two taxi companies in West Wyalong – Wyalong and, if both wanted to be outside the supermarket at the same time, each would have a spot to park and wait.

It was brought to the attention of Bland Shire Council that there now only exists one taxi company in town and reserving two spots is a waste of a parking area, especially when this spot is close to the entry doorway of the supermarket.

The matter of the removal of one of the taxi spaces was considered by the Local Traffic Committee who supported that one space be removed.

Financial Implications

None. Can be done within current operations budget.

Recommendation:

That Council support the Local Traffic Committee's decision to convert one of the Taxi spots in Barnado Street into a general parking space.

8.7 Asset Management Policy



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 5.1 Facilitate the delivery of accessible services and infrastructure.

Author Director Technical Services

Introduction

The Technical Services Department has begun preparing the paperwork for the Integrated Planning and Reporting framework that will have to be submitted to the community after the next Council election. Part of this process is a re-write of the current Asset Management Strategy. The Asset Management Policy underpins the whole Strategy and therefore it is the first document to be amended to current circumstances. The amended Policy is attached and as usual the changes are highlighted in red.

Financial Implications

None.

Recommendation:

That Council adopt the changes to the current Asset Management Policy



POLICY STATEMENT

ASSET MANAGEMENT POLICY

POLICY ADOPTED: 27 MAY 2011

Statement of Commitment

Bland Shire Council recognises that care and management of its infrastructure assets is an essential element in achieving the organisations stated mission and to meet the present and future needs of the shire community.

Aims and Objectives

Aims

To provide the overall framework to guide the strategic management of Bland Shire Council's infrastructure assets in a co-ordinated and structured manner whilst complying with the following legislation;

Local Government Amendment (Planning and Reporting) Act 2009
Roads Act 1993

by

- Establishing corporate and community objectives for asset management based on service delivery needs
- Account and plan for all of the existing assets and any new asset solutions proposed in Council's Community Strategic Plan and Delivery Program
- Prepare an Asset Management Strategy and relevant Asset Management Plans to support the Community Strategic Plan and Delivery Program
- Provide resources to capture asset data and integrate asset information as a core component of Council's corporate database in order to provide support for the implementation of Integrated Planning and Reporting legislation
- To establish procedures that provide a simple, systematic and readily usable risk management approach to the maintenance of public roads and infrastructure
- Maximising value for money by adoption of life – cycle costing, combined with disciplined performance management and review of asset utilisation and service levels
- Assigning accountability and responsibility for service delivery together with asset management
- Provide relevant information for the annual financial statements in line with the Local Government Code of Accounting Practice and Financial Reporting
- Promoting sustainability to plan for the needs of future generations.
- **Provide the framework for asset capitalisation and disposal.**

Objectives

That the importance of effectively and efficiently managing Council's assets for present and future generations is clearly recognised by Council and the community, in accordance with the ~~Councils Charter~~ **Guiding Principles for Councils** under Section 8 of the Local Government Act 1993 (as amended).

To reinforce Councils commitment to ensuring a sustainable future, whilst complying with the Local Government Amendment (Planning and Reporting) Act 2009.

To provide a systematic method of identification, evaluation and prioritisation of maintenance works on Council's road network that will assist Council's decision-making process in its annual budget formulation.

Overview

Asset management is a systematic process to guide the planning, acquisition, operation and maintenance, renewal and disposal of assets. Its objective is to maximise asset service delivery potential and manage related risks and costs over the entire life of the asset.

The importance of infrastructure assets to the Bland Shire community and their significance for Council budgets means that asset management is an essential component to support the Community Strategic Plan and Delivery Program of Council.

Infrastructure assets are fundamental to Council's overall service delivery and planning and responsibility for them requires strong and informed Councillor and management oversight. This oversight is crucial to achieving the change management essential for effective strategic asset management.

The long lived nature of many assets and the need for their ongoing renewal means that planning must be based on an understanding of the full costs throughout each assets life cycle, and address both short and long term planning needs.

Infrastructure costs consume a large part of Council's budget and dependent on their timing the impact will vary greatly on planning for and allocation of financial, human and capital resources.

Accordingly, infrastructure asset management planning must be integrated with Council's overall financial and integrated planning process in order for Council (and the community) to properly account for each asset's full life cycle costs.

This policy provides the overall framework to guide the strategic management of Bland Shire Council's infrastructure assets and will be supported with the development of a more detailed Asset Management Strategy and Asset Management Plan-The Corporate Approach.

Asset Management Principles

Council acknowledges the following principles in determining its approach to asset management:

- **Service delivery** forms the basis for asset management

- Asset management will be integrated with **corporate, financial, business and budgetary planning and will form an essential component of the ~~Community Strategic Plan and Delivery Integrated Planning and Reporting process~~**
- **Informed decision making**, incorporating a life cycle approach to asset management whilst minimising public liability exposure and providing a best value service to the community
- **Establishing accountability and responsibility** for asset condition, use and performance
- **Sustainability**, providing for present needs while sustaining resources for future generations

Philosophy Underlying the Policy

Council's stated outcome for Community Works and Services is:

"We will work with the community to provide services and facilities that support our lifestyles and economy and make the shire and region an attractive place to live, work and visit"

Council's stated indicator to this end is to provide and maintain infrastructure assets in accordance with legislative requirements, agreed standards, budgetary constraints and to exceed community expectations where possible.

Policy in Expressed Terms

In order to achieve Council's stated corporate and community objectives, Council is committed to:

- Achieving financial sustainability of its assets over a period of time through the following measures
 - That the asset base is not increased without considering the impact on Council's ability to fund future maintenance and renewal of the asset
 - Not replacing those assets that are determined to be underutilised, at the end of their useful lives, following consultation with the community and determining the impact of not replacing the asset will have on the community
 - Continually improving Council's maintenance and renewal practices and adopting best practice wherever possible
 - Increasing grant, contributions and other funding to ensure that assets are maintained in an optimum condition
 - Utilising technology advances and innovative solutions that assist and are relevant to asset preservation, maintenance and reducing overall life costs
- Maintaining and renewing Council's existing assets in a manner which is acceptable to Council and the community in terms of safety, access, quality,

impact on the environment, meeting community needs and Council's ability to fund those works.

- Maximising resources to achieve the best outcome for the community.
- Regularly consulting with the community to determine whether its needs are being met.
- Preparation and review of detailed asset management plans for all major classes of assets and using these plans to assist Council to determine the priorities for capital, renewal and maintenance expenditure.

Asset Management Responsibilities

Council will

- act as responsible custodians and trustees for infrastructure assets and maintain accurate and reliable asset registers
- approve the Asset Management Policy and monitor its outcomes
- set the corporate Asset Management Strategy and Plan
- approve the annual Budget and provide appropriate resources for Asset Management activities
- evaluate Asset Management improvement and utilise Councils Audit Committee to assist in regular reviews

General Manager

- develop and agree on the corporate Asset Management Policy with Council
- develop and implement the corporate Asset Management Strategy and Plan with agreed resources
- deliver Council's "best value" services review program
- monitor, review and report performance of the organisation in achieving the Asset Management Strategy
- set levels of service, risk and cost within available resources
- ensure that accurate and reliable information is presented to Council for decision making

Directors and Managers

- assist the General Manager to develop the Corporate Asset Management Policy, Strategy and Plan
- as asset "owners" develop and take responsibility for asset management plans for individual asset groups, using the principles of life cycle analysis
- develop and implement asset improvement plans for individual asset groups
- implement improvement plans (maintenance programs, capital works programs) in accordance with Asset Management Plan and Council's Delivery Program and Budget targets
- deliver services to agreed levels, risk and costs standards
- present information to the GM and Council in terms of asset life cycle risks and costs

Asset Management Program

The Asset Management Program consists of this Asset Management Policy, Asset Management Strategy, Asset Management Plans - The Corporate Approach **and various individual Asset Management Plan** supported by Statements of Operation that are endorsed through Councils Community Strategic Plan and Delivery Program, and further supported by documented Procedures, Work Instructions and Checklists and any other documentation that may be deemed necessary for the effective implementation, training, operation and monitoring of the Asset Management Program within Bland Shire Council.

Definitions

Asset Management is a systematic process to guide the planning, acquisition, operation and maintenance, renewal and disposal of assets.

Infrastructure Assets includes roads, footpaths, kerb and gutter, street trees, bridges, public buildings and amenities, drainage, playgrounds, land under Council's ownership, control or management including open space, community parks and gardens, ovals and recreation reserves, cemeteries, street signs, street furniture, parking areas, sewerage systems, saleyards, caravan park, aerodrome, swimming pools, Council vehicle and plant fleet and Council owned housing and buildings, Information Technology (IT) computer networks and equipment.

Sustainability is achieved when Council allocates sufficient resources to the maintenance and renewal of its assets to ensure that they can be replaced, renewed or removed at the end of the assets useful life.

Related Policies

Community Strategic Plan
Risk Management Policy

Related Legislation

Local Government Act 1993 (as amended)
Local Government Amendment (Planning and Reporting) Act 2009
Roads Act 1993
Civil Liabilities Act 2002

References

1. ~~Councils Charter~~ **Guiding Principles for Councils** – Section 8 NSW Local Government Act 1993 (as amended)
2. NSW Government Integrated Planning and Reporting Guidelines
3. NSW Government Integrated Planning and Reporting Manuals
4. Department Local Government Integrated Planning and Reporting Workshop
5. Bland Shire Council Management Plan
6. IPWEA NAMS Plus Guidelines
7. International Infrastructure Management Manual
8. Statewide Mutual Best Practice Manuals
9. AustRoads Guide and RTA specifications and guidelines
10. AS/NZS ISO Standards
11. ARRB Transport research and publications

Review

The Policy will be reviewed with Council and community input within 4 years from date of adoption, with operational amendments as required in accordance with Council's approval.

Authorisation:

Status	Committee		
	Manex		
Owner	DIRECTOR ENGINEERING TECHNICAL SERVICES		
EDRMS Doc. ID	332821		
Superseded Policy			
Date of Adoption/ Amendment	Revision Number	Minute Number	Review Date
20 December 2005	0	33/12/05	
21 March 2006	1	8/3/06	18 April 2011
27 May 2011	2		May 2015
19 January 2021	3		February 2026

Related Council Policy / Procedure

~~Community Strategic Plan Policy~~

~~Risk Management Policy~~

8.8 Request for rezoning



Our Prosperity - Growing our population and jobs

16.1 Ensure a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industry growth.

Author: Manager Development and Regulatory Services

Introduction

A request has been received from Regal Estate for rezoning on land identified as Lot 683 and Lot 684 DP753135 to enable operation of a cellar door premises. The land is currently zoned R5 Large Lot Residential. A vineyard and function centre currently operates on the site. The vineyard operates lawfully under existing use provisions as consent was not required for the use prior to the implementation of the Bland Local Environmental Plan 2011. A function centre is prohibited in the zone and currently operates unlawfully.

The following LEP definitions are relevant to the proposal:

Viticulture means the cultivation of grapes for use in the commercial production of fresh or dried fruit or wine. Note – viticulture is a type of intensive plant agriculture. (Permissible in RU1 Primary Production zone)

Agricultural produce industry means a building or place used for the handling, treating, processing or packing, for commercial purposes, or produce from agriculture (including dairy products, seeds, fruit, vegetables or other plant material), and includes wineries, flour mills, cotton seed oil plants, cotton gins, feed mills, cheese and butter factories, and juicing or canning plants, but does not include a livestock processing industry. (Permissible in RU1 Primary Production, RU5 Village and IN1 General Industrial zones)

Cellar door premises means a building or place that is used to sell wine by retail and that is situated on land on which there is a commercial vineyard, and where most of the wine offered for sale is produced in a winery situated on that land or is produced predominantly from grapes grown in the surrounding area. (Permissible in RU1 Primary Production and B2 Local Centre zones).

Function centre means a building or place used for the holding of events, functions, conferences and the like, and includes convention centres, exhibition centres and reception centres, but does not include an entertainment facility. (Permissible in RU5 Village, R1 General Residential, B1 Neighbourhood Centre, B2 Local Centre, B6 Enterprise Corridor and RE2 Private Recreation).

The most appropriate zone currently in the Bland LEP is the RU1 Primary Production zone, however, it is recommended that the rezoning of a single property is avoided and that the zoning of the land in the vicinity of the property is addressed. It should be noted that to apply the RU1 zone to the locality would result in the loss of dwelling entitlements for existing lots.

As an alternative to back zoning the locality to RU1 Council may consider it appropriate to apply a new zone, such as RU2 Rural Landscape or RU4 Rural Small Holdings. An overview of the general purpose of the existing zone and both alternative zones is as follows:

Existing Zone

R5 Large Lot Residential – This zone is intended to cater for development that provides for residential housing in a rural setting, often adjacent to towns or metropolitan areas. The allocation of large lot residential land should be justified by council's housing/settlement strategy prepared in accordance with planning principles set out in regional and subregional strategies, s.117 directions and relevant SEPPs. Access to reticulated sewerage and water systems should be considered when determining appropriate minimum lot sizes. Lot sizes can be varied within the zone depending on the servicing availability and other factors such as topography, native vegetation characteristics and surrounding agricultural resources. (NSW Planning, 2011)

Alternative Zones

RU2 Rural Landscape – This zone is for rural land used for commercial primary production that is compatible with ecological or scenic landscape qualities that have been conserved (often due to topography). It may apply to land that is suitable for grazing and other forms of extensive agriculture, or intensive plant agriculture (such as viticulture), but where the permitted uses are usually more limited and differ from RU1 due to landscape constraints. This zone is not to be used where the main purpose of the zone is to protect significant environmental attributes or to provide for rural residential accommodation. (NSW Planning, 2011)

RU4 Primary Production Small Lots – This zone (previously named Rural Small Holdings) is for land which is to be used for commercial primary industry production, including emerging primary industries and agricultural uses that operate on smaller rural holdings. In 2011, the name of the zone was changed to clarify that it is a rural zone for agricultural uses, not a pseudo-residential zone. The objectives of the zone have been changed to encourage employment opportunities in relation to primary production on small lots and to minimise fragmentation and alienation of resource lands important for food security. The changed zone name, modified core zone objectives and additional mandated permissible uses (intensive plant agriculture and plant nursery) better reflect the intent of the zone – being an agricultural industry/food production focus and not a rural residential lifestyle zone. (NSW Planning, 2011)

The issue of the permissibility of function centres can be resolved in either of two ways:

- The addition of function centres to Schedule 1 Additional permitted uses and applied to Lot 683 and Lot 684 DP753135, or
- Allow function centres to be a permissible use in the zone applied to the subject land. This would permit an activity for a function centre to be carried out on any land within the zone.

Financial Implications

Nil to this report

Summary

The application of the RU4 Primary Production Small Lots Zone is likely to be the most appropriate zone for the locality. It will allow for a range of agricultural activities whilst maintaining the ability for a dwelling entitlement subject to the application of an appropriate minimum lot size. The rezoning of the land will also allow Council to investigate more suitable sites for additional R5 Large Lot Residential land in the future.

References

NSW Planning. (2011, March 10). Preparing LEPs using the Standard Instrument: standard zones.

Recommendation:

That Council staff investigate the application of the RU4 Primary Production Small Lots zone to land south of West Wyalong and Wyalong that is currently zoned R5 Large Lot Residential and liaise with NSW Department of Planning prior to the preparation of a planning proposal.

8.9 DA2021/0034 – Extractive Industry



Our Prosperity - Growing our population and jobs

DP16.1 Ensure a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industry growth.

Author: Manager Development and Regulatory Services

Introduction

A development application was received from Rixa Quarries Pty Ltd for an extractive industry on Lot 2 DP727020 – 2060 Clear Ridge Road, Wyalong.

The application seeks approval for an Extractive Industry with an annual extraction rate of 30,000 tonnes per annum and a maximum daily extraction rate of 1,000 tonnes per day. The proposal includes:

- Progressive installation of environmental controls including erosion and sediment control measures
- Construction of an intersection with Gordons Lane and signage, and an access road
- Construction of perimeter fencing
- Delineation of the site and stockpiling areas
- Establish site office and parking area
- Undertake quarry operations
- Closure and rehabilitation the quarry

The development has been assessed as an extractive industry as defined by the Bland Local Environmental Plan 2011.

The submitted Statement of Environmental Effects states the main purpose of the proposal is to provide aggregate to the West Wyalong Solar Farm during construction. It is proposed that light vehicles will travel along Gordons Lane to Blands Lane and Clear Ridge Road and that heavy vehicles will travel along Gordons Lane to Blands Lane, Bodells Lane and the Newell Highway. The use of Gordons Lane to transport material from the proposed quarry would breach the development consent issued by NSW Minister for Planning and Public Spaces on 28 November 2020.



Financial Implications

The development application fees for this proposal are \$1745.00 which have been paid in full.

Summary

The proposal has been assessed in accordance with the provisions of Section 4.15 of the Environmental Planning and Assessment Act 1979 as discussed in the attached development assessment report.

Recommendation:

That application DA2021/0034 for an Extractive Industry be refused for the following reasons:

- 1. The proposed access road (Gordons Lane) is not suitable for use as heavy vehicle ingress/egress.**
- 2. The proposed purpose of this development as stated in item 4.2.2 of the Statement of Environmental Effects to provide aggregate for the West Wyalong Solar Farm project. The proposed transport route from the quarry to the solar farm access on Blands Lane will result in the West Wyalong Solar Farm breaching conditions 3 and 4 in Schedule 3 – Environmental Conditions of the development consent issued by the Minister of Planning and Public Spaces on 28 November 2020.**

Development Assessment Report

Pursuant to Section 79C of the Environmental Planning Assessment Act 1979

APPLICATION DETAILS

Application No:	DA2021/0034
Lodgement Date:	6 October 2020
Applicant:	Rixa Quarries Pty
Proposal:	Extractive Industry (Hard Rock Quarry)
Estimated Cost:	\$500,000.00
Assessment Officer:	Manager Development and Regulatory Services
Concurrence Required:	No
Referrals:	Transport for NSW
Adjoining Owner Notification:	Yes
Advertising:	Yes
Determination Body:	Council
Reason:	Refusal Recommended
Meeting Date:	15 December 2020
Owner's Consent Provided:	Yes

SITE DETAILS

Subject Land:	2060 Clear Ridge Road, Wyalong Lot 2 DP 727020
Owner:	BY & IG Boyd

PLANNING CONTROLS

Environmental Planning Instrument: Bland Local Environmental Plan 2011

Zoning: RU1 Primary Production

Current Land Use: Agriculture

Permissibility: Permissible with Development Consent

Description of Development

The development proposal is for an Extractive Industry with an annual extraction rate of 30,000 tonnes per annum and a maximum daily extraction rate of 1,000 tonnes per day. The proposal includes:

- Progressive installation of environmental controls including erosion and sediment control measures
- Construction of an intersection with Gordons Lane and signage, and an access road
- Construction of perimeter fencing
- Delineation of the site and stockpiling areas
- Establish site office and parking area
- Undertake quarry operations
- Close and rehabilitate the quarry

Site and Locality

The site is located to the north east of West Wyalong between Clear Ridge Road and Gordons Lane. The predominant land use in the locality is extensive agriculture with cropping and grazing being the primary activities. The Clear Ridge State Forest is located to the immediate north of the site.

Easements and Covenants

There have been no easement or covenants identified.

Previous Development Consents

Nil



Figure 1: Intersection of Clear Ridge Road and Gordons Lane



Figure 2: Access to subject land



Figure 3: Gordons Lane – south east of access to site

TOWN PLANNING ASSESSMENT

Assessment of the development application has been undertaken in respect to relevant considerations arising from Section 4.15 of the Environmental Planning and Assessment as follows:

3.1 Section 4.15 Evaluation

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

- (a) the provisions of:
 - (i) any environmental planning instrument, and
any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved), and
 - (ii) any development control plan, and
 - (iii) any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4, and
 - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), and
 - (v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979,
- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development
- (d) any submissions made in accordance with this Act or the regulations
- (e) the public interest.

MATTERS FOR CONSIDERATION PURSUANT TO SECTION 4.15 (1)

Section 4.15(a)(i) – The provisions of any environmental planning instrument

State Environmental Planning Policies

The following SEPPs are applicable to the proposal:

State Environmental Planning Policy No 55 – Remediation of Land

Comment: The planning policy is required to be considered in the processing and determination of development applications.

The purpose of this policy is to provide a statewide planning approach to the remediation of land. In particular, this policy aims to promote the remediation of contaminated land for the purposes of reducing the risk of harm to human health or other aspects of the environment.

In accordance with Clause 7 of SEPP 55 it has been considered that the land is not likely be contaminated and that is suitable for the intended use. The requirements of the SEPP are therefore satisfied.

State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017

Comment: Vegetation removal is not proposed.

State Environmental Planning Policy No 33 – Hazardous and Offensive Development

Comment: This planning policy has the aim of ensuring that Council has sufficient information to assess whether a proposal represents hazardous or offensive development. Under the SEPP a potentially offensive industry means a development for the purposes of an industry which, if the development were to operate without employing any measures (including, for example, isolation from existing or likely future development on other land) to reduce or minimise its impact in the locality or on the existing or likely future development on other land, would emit a polluting discharge (including for example noise) in a manner which would have a significant adverse impact in the locality or on the existing or likely future development on other land, and includes an offensive industry and an offensive storage establishment.

The Guidelines state that the “key consideration in the assessment of a potentially offensive industry is that the consent authority is satisfied there are adequate safeguards to ensure emissions from a facility can be controlled to a level to which they are not significant.”

The proposal has the potential to have an adverse impact on the amenity of nearby residents in terms of noise, odour and dust emissions. The accompanying Statement of Environmental Effects provides sufficient information to address relevant matters for consideration under Clause 13 of SEPP 33.

There are no identified potentially hazardous substances, which depending on the manner in which it is stored on site, may result in the project being classified a ‘potentially hazardous industry’. For example, diesel is defined as a C1 Flammable Liquid under the Australian Dangerous Goods Code. However, SEPP 33 guidelines provides that diesel (or other C1 Flammable Liquid) is not considered potentially hazardous if “it is stored in a separate bund or within a storage area where it is the only flammable liquid present”.

The proposed development is, therefore, not a potentially ‘hazardous industry’.

The proposal does require an amendment to an existing Environmental Protection Licence (EPL) from the NSW Environmental Protection Authority and consequently the proposed development does constitute an offensive development.

The proposed development does not constitute “potentially hazardous development” and as such a preliminary hazard analysis (POHA) is not required.

State Environmental Planning Policy (Primary Production and Rural Development) 2019

Comment: Not applicable to this proposal.

State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007

Under this policy, ‘extractive industry’ means *the winning or removal of extractive materials (otherwise than from a mine) by methods such as excavating, dredging or quarrying, including the storing, stockpiling or processing of extractive materials by methods such as recycling, washing, crushing, sawing or separating, but does not include:*

- (a) Turf farming, or*
- (b) Tunnelling for the purpose of an approved infrastructure development, or*
- (c) Cut and fill operations, or the digging of foundations, ancillary to approved development, or*
- (d) The creation of a farm dam if the material excavated in the creation of the dam is used on the site and not removed from the site.*

An assessment of the development against the relevant provisions of this Policy follows:

Clause 7 (3) allows with development consent extractive industry on land on which agriculture or industry can be carried out. The subject land is zoned RU1 Primary Production. Agriculture is permissible without consent within the zone.

Clause 7 (4) allows certain ancillary purposes to be carried out on the land with development consent, if extractive industry is being carried out with development consent on that land. The additional uses relevant to the subject application includes:

- The processing of extractive material
- Facilities for the processing of transport of extractive material.

Clause 10 & 10A list associated activities that are defined as exempt development.

Clause 11 lists activities that are defined as complying development.

Clause 12 provides the matters for consideration for the assessment of development applications for extractive industries. It is considered that the proposed increase in extraction limits and continued use of the site as a quarry, including blasting, will not have a significant adverse impact on surrounding properties, the majority of which are used for agricultural purposes.

In relation to Clause 13, the property and quarry are not located in the vicinity of competing extractive industry and are not identified by an environmental planning instrument as being the location of significant resource materials.

Clause 14 requires consideration of the imposition of conditions relating to impacts on water resources, threatened species and biodiversity, and the emission of greenhouse gases.

In accordance with Clause 15 it is considered that the operation of the quarry will be carried out so as to optimise the efficiency of recovery of extractive materials and the creation of waste.

As required by Clause 16, the application was referred to Transport for NSW (formerly Roads and Maritime Services). TfNSW support the application subject to the application of conditions.

Bland Local Environmental Plan 2011

Part 1 Preliminary

Clause 1.2 Aims of the Plan

The aims of the Bland Local Environmental Plan 2011 are:

- (a) To protect, enhance and conserve agricultural land through the proper management, development and conservation of natural and man-made resources,*
- (b) To encourage a range of housing, employment, recreation and facilities to meet the needs of existing and future residents of Bland,*
- (c) To promote the efficient and equitable provision of public services, infrastructure and amenities,*
- (d) To conserve, protect and enhance the environmental and cultural heritage of Bland,*
- (e) To promote the twin townships of West Wyalong and Wyalong as the major commercial and community service centres for Bland,*
- (f) To encourage the sustainable growth of the villages of Bland.*

The proposals is considered to be generally consistent with the aims of the Bland Local Environmental Plan 2011, however, Gordons Lane is not considered to be suitable for traffic anticipated to be generated by the development. Accordingly it is not considered that the proposal promotes efficient use of the road network.

Part 2 Permitted or prohibited development

The development is defined as an extractive industry as follows:

extractive industry means the winning or removal of extractive materials (otherwise than from a mine) by methods such as excavating, dredging, tunnelling or quarrying, including the storing, stockpiling or processing of extractive materials by methods such as recycling, washing, crushing, sawing or separating, but does not include turf farming.

In accordance with Clause 2.3 and the Land Use Table extractive industries are permitted with consent in the RU1 Primary Production zone.

Land Use Table

Zoning Table

RU1 Primary Production

Objectives of the Zone:

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*
- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*
- *To minimise the fragmentation and alienation of resource lands.*

- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To ensure that development on land within this zone does not unreasonably increase the demand for public services or public facilities.*

Comment

The proposal is consistent with the objectives of the RU1 Primary Production zone. The proposal will not encroach onto productive agricultural land and it further utilises resource lands. The proposal is unlikely to conflict with agricultural uses in the vicinity of the site.

Part 3 Exempt and complying development

The proposed development is not Exempt or Complying Development. The application is seeking consent.

Part 4 Principal development standards

There are no principal development standards applicable to the proposal.

Part 5 Miscellaneous provisions

There are no miscellaneous provisions applicable to the proposal.

Part 6 Additional local provisions

There are no additional local provisions applicable to the proposal.

Section 4.15(a)(ii) – Any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority.

No relevant planning instrument under this clause is currently the subject of public exhibition.

Section 4.15(a)(iii) – Any Development Control Plan

Bland Development Control Plan 2012

Assessment against Bland Development Control Plan 2012

1.3 Development Application Neighbour Notification Policy

[Comment]

1.3.9 Notification – Advertised Development

Animal boarding and training establishments, boarding houses, extractive industries, hotels/motels, intensive livestock keeping, heavy and offensive industries, sex services premises and restricted premises are identified as advertised development. Notification will be given in a local newspaper on at least two (2) occasions. In addition where Council considers that community interest in a development proposal may be wider than the immediate vicinity of the development site, notification may also be given in a local newspaper.

[Comment]

Chapter 7 Industrial Development

Performance Criteria	Meets Acceptable Solution in DCP	Not Satisfactory	Not Relevant	Comment
Setbacks				
Front/Road Setbacks Setbacks complement the streetscape and allow for landscaping and open space between buildings.			✓	
Side and Rear Setbacks Side and rear setbacks provide emergency services access and reduces adverse impacts on adjoining properties.			✓	

Building Design				
Building Design Buildings are designed to integrate with the streetscape and be compatible with their surroundings.			✓	
Building Height Building height is maintained at a scale appropriate to the location of the development.			✓	
Ancillary Uses Ancillary uses are designed, constructed and located in a sympathetic manner which enhances the visual amenity of the development.			✓	
Ancillary office space is designed to be integral to the industrial development.			✓	
Security Building design facilitates surveillance of streets and open spaces.			✓	
Building Materials The form, colours, textures and materials of buildings should enhance the quality and character of the industrial precinct.			✓	
Landscaping				
Site Planning Landscaping is considered as a component of the site planning process and reflects the scale of the development.			✓	
Existing trees and shrubs Development is designed to maximise the number of trees retained onsite.	✓			
Visual Amenity Landscaping is used to soften the impact of buildings, as a screen to visual			✓	

intrusions, parking areas and for recreation space.				
Water Efficiency Landscaping should use indigenous species of a low water demand.			✓	
Vehicular Access, Parking and Hardstand Areas				
Ingress and Egress Ingress and egress points are located and sized to facilitate the safe and efficient movement of vehicles to and from the site. Note: The design vehicle used to determine the width of the ingress, egress, driveways, accessways and manoeuvring areas is to be the largest vehicle likely to enter the site. The minimum design vehicle for: <ul style="list-style-type: none"> • IN2 Light Industry zone is a prime mover and semi-trailer (19 metres); and • IN1 General Industrial zone is a B-Double (25 metres). 			✓	
Accessways Accessways and driveways are sized to facilitate the safe and efficient movement of vehicles to, from and within the site. Note: The dimensions mentioned are minimums only. It is still required that the width be suitable given the turning path of the required vehicle design.			✓	
Car Parking				

Car parking does not adversely impact upon the visual amenity of the site and the locality.				
Car parking is conveniently located and easily accessed.			✓	
Car parking areas are designed to facilitate the safe movement of vehicles and provide a sufficient number of spaces for the projected needs of the development.			✓	
Loading/Unloading and Manoeuvring Areas Facilities are provided onsite for the loading and unloading of goods.			✓	
Manoeuvring areas are provided to ensure that the design vehicle can enter and leave the site in a forward direction.			✓	
Sealing and Drainage All driveways, car parks, loading, unloading, manoeuvring areas etc are appropriately drained and sealed.			✓	
Fencing				
Fencing and Screen Walls Fencing and screen walls do not adversely impact upon the visual amenity of the area.			✓	
Soil and Water Quality and Noise Management				
Soil Erosion Adequate provision is made for measures during construction to ensure that the land form is stabilised and erosion is controlled.	✓			Topsoil and overburden to be stored on site and stabilised in accordance with NSW Soils and Construction – Managing Urban Stormwater Volume 1.
Water Quality The system design optimises the interception, retention and removal of water-borne pollutants through the uses of			✓	

appropriate criteria, prior to their discharge to receiving waters.				
Stormwater Management				
Drainage from development sites is consistent with the predevelopment stormwater patterns.	✓			
Drainage systems should be designed to ensure safety and minimise stormwater inundation of habitable floor areas.			✓	
Noise Management				
The hours of operation of noise generating activities are restricted to avoid any noise nuisance upon surrounding residential areas.	✓			
Chapter 9 Primary Production				
Performance Criteria	Meets Acceptable Solution in DCP	Not Satisfactory	Not Relevant	Comment
Site Integration				
Adjoining Uses Consideration is given to the nature of adjoining uses so as to obtain optimum amenity and privacy.	✓			
Prevailing Winds Developments are located and designed to address prevailing winds.			✓	
Existing Opportunities Developments are located in order to make best use of existing infrastructure and resources.	✓			

Natural Hazards The impacts of natural hazards, such as fire, flood and wind storms are reduced.			✓	
Servicing				
Water Water supply capable of servicing the needs of the proposed development in terms of domestic, stock, fire fighting and other needs is available.			✓	
Electricity Access to an electricity supply capable of servicing the proposed development.			✓	
Telecommunications Access to telecommunications capable of servicing the proposed development is available.			✓	
Service Corridors The location of proposed service corridors are chosen to minimise the impact on the environment and the agricultural use of the land.			✓	
Access				
Sight Distance There is adequate sight distance to allow safe manoeuvring to and from the property.	✓			
All Weather Access There is all weather access provided from the development to the public road.		✓		Details of the access arrangements from Gordons Lane to the quarry site have not been provided.
Access in times of flood Access is flood free where possible to allow safe transit during and after periods of heavy rain.	✓			
Emergency Vehicles		✓		Details of the access arrangements from Gordons Lane to the quarry site have not been

Access for emergency vehicles is available in times of fire, flood and other emergencies.				provided. Access would be required to be constructed at a minimum width of 3 metres.
Property Identification Property access must clearly identify the property address	✓			Rural address can be provided.

Section 4.15 (1)(a)(iiia) – Planning Agreements

No planning agreements have been proposed in relation to this development.

Section 4.15 (1)(a)iv) – Any matter prescribed by the regulations

NSW Coastal Policy 1997	Not applicable to the Bland LGA
Fire Protection and Structural Capacity	Not applicable
Upgrade of Buildings	Not applicable
Temporary Structures	Not applicable

Section 4.15 (1)(b) – Likely Impacts of the Development

Context & Setting

The proposed quarry is located approximately 20 kilometres northeast of West Wyalong on Clear Ridge Road. The land in the vicinity of the site is predominately agricultural. A major project (West Wyalong Solar Farm) has been approved by the NSW Government to the south east of the site.

Streetscape

The proposed development will not significantly change the appearance of the development when viewed from Clear Ridge Road.

Access, Transport & Parking

The submitted SoEE states that the main purpose of the quarry is to provide aggregate for the West Wyalong Solar Farm construction and that the majority of traffic generated by the quarry operation would travel on Gordons Lane to the solar farm access on Blands Lane. The use of Gordons Lane to transport material from the proposed quarry would breach the development consent issued by NSW Minister for Planning and Public Spaces on 28 November 2020.

Public Domain

There are limited public spaces and facilities in the vicinity of the development. The proposal will not limit the community's ability to access recreational activities in the locality.

Utilities

Utility services are not available at the site. A rainwater tank is proposed to be connected to service the site office and portable toilets and hand basins. Water for domestic use is proposed to be imported to the site. It is proposed that a portable generator would provide electricity to the site office.

Heritage

The project site is not located in a heritage conservation area and there have been no heritage items located on the site.

Other Land Resources

Rainfall runoff that accumulates in the base of the pit will be reused for dust suppression.

Water quality & stormwater

There have been no water courses identified on the property and the site is not located within a drinking water catchment.

Soils & soil erosion

Erosion of soils are a potential impact of the proposed development. An EMP is proposed to be prepared

Air & microclimate

Activities within the site from the quarry operation are likely to generate dust. Dust mitigation measures proposed include water sprays on crushers and screen, watering stockpiles and water roads.

Flora and fauna

The proposed site is significantly disturbed by agricultural activities. The area is not mapped as having significant biodiversity values.

Waste

The proposed development can generate the following wastes: excavated material, general waste (office waste, food scraps), green waste, construction waste, hazardous waste, contaminated soil and contaminated run off.

Energy

The proposal as described in the SoEE does not require additional energy resources.

Noise & vibration

Noise and vibration will be generated by the development from transport and blasting activities.

Natural hazards

There is no evidence of subsidence, slip or mass movement on the site.

The land is not subject to flooding.

The northwest boundary of the site is mapped as Vegetation Buffer

Technological hazards

The transport, storage and handling of hazardous goods are identified as a potential hazard.

Distillate, oils, greases and other miscellaneous chemicals have the ability to contaminate land and water on the site. Appropriate storage, transport, use and disposal of these substances will be required.

Safety, security & crime prevention

The proposal does not warrant any additional safety and security measures.

Social impact on the locality

The proposal will have minimal social impact on the locality

Economic impact on the locality

The proposal will have minimal economic impact on the locality. The proposal has the potential to employ up to three staff, not including truck drivers, at any given time but will vary depending on the specific activities being carried out.

Site design and internal design

The existing site design is sufficient to meet the needs of the development.

Overlooking & overshadowing

Not applicable to this proposal.

Construction

Construction is not proposed as part of this development.

Cumulative impacts

The extractive industries have the potential to create cumulative impacts however as there are no other quarries operating in the vicinity of this site cumulative impacts are limited. The proposed extension is within the existing footprint of the site and blasts are anticipated to six (6) times per year which further reduces the likelihood of cumulative impacts.

Section 4.15 (c) - The suitability of the site for the development

The proposal is located on existing primary production land and while extractive industries can be compatible with

Section 4.15 (d) – Any submissions made in accordance with the Act or the regulation

Three submissions were received in relation to the proposal:
The following issues were raised in the submission:

Issue	Comment
Submission 1	
Noise and vibration from blasting	Council requested that a noise and vibration assessment be carried out for the project. The report concludes that noise levels at sensitive receivers are below the NSW Noise Policy for Industry project trigger noise levels. A copy of the report is attached.
Noise from reversing machinery	See above.
Dust generation	The accompanying Statement of Environmental Effects states that the dust impacts from the

	development will be low. Dust mitigation measures proposed include water sprays on crushers and screen, watering stockpiles and water roads.
The site is a farming area and not industrial	Extractive industries are permissible with consent in the RU1 Primary Production zone.
Amount of resource on the site is not viable	Letter from GHD dated 27 November 2020 advises that a former mine shaft and bore hole allow the lithology of the site to be observed and weathered rock to a depth of 3 metres followed by basalt has been confirmed.
Submission 2	
The route is inappropriate (Gordons Lane)	Gordons Lane is not considered to be an appropriate route for the traffic generated by the development. The use of Gordons Lane will also breach the conditions of consent for the West Wyalong Solar Farm issued by the NSW Government.
Planned future dwelling off Gordons Lane.	Council's DCP requires buffer distance of 1 kilometre between extractive industries and rural dwellings. This would be addressed at the time of lodgement of a development application for any future dwelling in proximity to an existing extractive industry.
Submission 3	
Threshold for designated development is exceeded	The applicant was requested to provide a written response to the matters raised in this submission. A copy of the letter dated 27 November 2020 is attached.
Threshold for integrated development is exceeded	
Lack of detail about the resource	
Lack of sufficient detailed assessment	
Traffic	

Section 4.15 (e) – The public interest

The public interest is a broad consideration relating to many issues and is not limited to the issues discussed in this report. Taking into account the full range of matters for consideration under Section 4.15 of the Environmental Planning and Assessment Act 1979 (as discussed in this report) it is considered approval of the application is not the public interest.

Other Legislative Requirements

Section 1.7 of the EPA Act 1979 and Part 7 of the Biodiversity Conservation Act 2016

Development Contribution Plans

Section 94 Development Contribution Plan 2011 – Traffic Generating Development

A contribution under s7.11 of the EP&A Act 1979 is applicable this development.

Section 94A Development Contribution Plan 2011

Not applicable

Other Approvals

Nil

Conclusion

This assessment has given consideration to the matters listed where relevant. This assessment was undertaken in accordance with Section 4.15 of the Environmental Planning and Assessment Act 1979.

Recommendation

It is recommended that DA2021/0034 for an Extractive Industry be refused refused subject to the following reasons for refusal:

1. The proposed access road (Gordons Lane) is not suitable for use as heavy vehicle ingress/egress.
2. The proposed purpose of this development as stated in item 4.2.2 of the Statement of Environmental Effects to provide aggregate for the West Wyalong Solar Farm project. The proposed transport route from the quarry to the solar farm access on Blands Lane will result in the West Wyalong Solar Farm breaching conditions 3 and 4 in Schedule 3 – Environmental Conditions of the development consent issued by the Minister of Planning and Public Spaces on 28 November 2020.



Rixa Quarries Pty Ltd
Clear Ridge Quarry
Statement of Environmental Effects

October 2020

Table of contents

1.	Introduction.....	1
1.1	Overview	1
1.2	Application particulars.....	1
1.3	Purpose of this SEE.....	1
1.4	Scope and limitations.....	2
2.	Project description.....	3
2.1	Overview	3
2.2	Establishment	8
2.3	Operation	8
2.4	Extraction rate.....	9
2.5	Project life and working hours.....	9
2.6	Workforce.....	10
2.7	Operational plant and equipment.....	10
2.8	Access and traffic.....	11
2.9	Site facilities	11
2.10	Decommissioning and rehabilitation	12
2.11	Capital investment	13
2.12	Alternatives to the Project.....	13
3.	Statutory legislation	15
3.1	NSW Environmental Planning and Assessment Act 1979	15
3.2	State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007	16
3.3	State Environmental Planning Policy No. 33 (Hazardous and Offensive Development).....	18
3.4	Bland Local Environmental Plan 2011	19
3.5	Other State legislation.....	20
3.6	Commonwealth legislation	22
3.7	Summary of approvals required.....	23
4.	Likely impacts of the development.....	24
4.1	Overview	24
4.2	Traffic and transport.....	24
4.3	Noise and vibration	28
4.4	Land resources	29
4.5	Water resources.....	31
4.6	Air quality	33
4.7	Biodiversity.....	33
4.8	Bushfire hazard.....	34
4.9	Heritage	35
4.10	Visual amenity.....	36

4.11	Waste management.....	37
4.12	Suitability of the site.....	39
4.13	Public interest	40
5.	Conclusion and justification.....	41

Table index

Table 2-1	Proposed quarry plant and equipment.....	10
Table 3-1	Section 4.15 of the EP&A Act - Matters for consideration	15
Table 3-2	Assessment against Part 3 of MPEI SEPP.....	16
Table 3-3	Summary of other State legislation.....	20
Table 3-4	EPBC Act protected matters located within 1 kilometre of the proposal	23
Table 4-1	Potential wastes description	38
Table 4-2	Proposed waste management measures	39

Figure index

Figure 2-1	Locality map.....	4
Figure 2-2	Site overview.....	5
Figure 2-3	Site layout	6
Figure 2-4	Quarry section.....	7
Figure 2-5	Concept rehabilitation plan	14
Figure 3-1	Subject site zoning (site outlined in yellow) Bland Shire Development Control Plan 2012.....	20
Figure 4-1	Clear Ridge Road at Blands Lane	25
Figure 4-2	Road upgrades and site access for West Wyalong Solar Farm.....	27
Figure 4-3	Bushfire prone land map – Project site shown in pink.....	35

Appendices

Appendix A – Site office plans

1. Introduction

1.1 Overview

Rixa Quarries Pty Ltd propose to establish and operate a hard rock quarry (Clear Ridge Quarry) at Lot 12 DP753081, 2060 Clear Ridge Road Wyalong NSW 2671 within the Bland Shire Local Government Area. The quarry will extract up to 30,000 tonnes per annum (tpa) and 1,000 tonnes per day (tpd) over 30 years, with a total disturbance area of approximately 2 ha (the Project). Clear Ridge Quarry will predominantly supply materials for use in the West Wyalong Solar Farm, located approximately 2 km from the Project site along Gordon's Lane.

The site is owned by Rixa Quarries Pty Ltd and is approximately 562 ha in size, located approximately 16 km north-east of West Wyalong (the Project site) (see Figure 2-1).

The Project would fulfil an anticipated demand for aggregate products for the construction of the West Wyalong Solar Farm. In the longer term, the Project would provide a supply of aggregate products to the Wyalong district.

The proposal requires development consent under Part 4 of the *Environmental Planning and Assessment Act 1979* (EP&A Act)

This Statement of Environmental Effects (SEE) is to be submitted to Bland Shire Council for assessment as part of a development application (DA) for the proposal.

This SEE has been prepared by GHD Pty Ltd (GHD) on behalf of Rixa Quarries Pty Ltd. It describes the proposal, examines the statutory context of the proposal, and assesses its potential environmental impacts. Mitigation measures are proposed where impacts have been identified.

1.2 Application particulars

Applicant: Rixa Quarries Pty Ltd

Proposal site: 2060 Clear Ridge Road Wyalong NSW 2671

Proposal: Hard rock quarry

Estimated Capital Cost: \$500,000

Zoning: RU1 Primary Production under *Bland Local Environmental Plan 2011*

Consent Authority: Bland Shire Council

1.3 Purpose of this SEE

This SEE has been prepared to accompany a DA to seek development consent for the proposal. The SEE has been prepared to address the matters for consideration under section 4.15(1) of the EP&A Act and has considered the provisions of other relevant Acts and environmental planning instruments. It assesses the potential environmental impacts of the proposal and recommends mitigation measures to minimise impacts and protect the environment where possible.

The SEE is structured as follows:

- Section 1 – provides an introduction and the location of the proposal.
- Section 2 – describes the proposal.

- Section 3 – assesses the proposal against the requirements of relevant legislation and environmental planning instruments.
- Section 4 – provides an assessment of the potential impacts of the proposal on the environment.
- Section 5 – provides a justification for the proposal and a conclusion to the SEE.

1.4 Scope and limitations

This report has been prepared by GHD for Rixa Quarries Pty Ltd and may only be used and relied on by Rixa Quarries Pty Ltd for the purpose agreed between GHD and the Rixa Quarries Pty Ltd as set out in section 1.3 of this report.

GHD otherwise disclaims responsibility to any person other than Rixa Quarries Pty Ltd arising in connection with this report. GHD also excludes implied warranties and conditions, to the extent legally permissible.

The services undertaken by GHD in connection with preparing this report were limited to those specifically detailed in the report and are subject to the scope limitations set out in the report.

The opinions, conclusions and any recommendations in this Report are based on conditions encountered and information reviewed at the date of preparation of the Report. GHD has no responsibility or obligation to update this Report to account for events or changes occurring subsequent to the date that the Report was prepared. Specifically, this Report does not take into account the effects, implications and consequences of or responses to COVID-19, which is a highly dynamic situation and rapidly changing. These effects, implications, consequences of and responses to COVID-19 may have a material effect on the opinions, conclusions, recommendations, assumptions, qualifications and limitations in this Report, and the entire Report must be re-examined and revisited in light of COVID-19. Where this Report is relied on or used without obtaining this further advice from GHD, to the maximum extent permitted by law, GHD disclaims all liability and responsibility to any person in connection with, arising from or in respect of this Report whether such liability arises in contract, tort (including negligence) or under statute.

The opinions, conclusions and any recommendations in this report are based on assumptions made by GHD described in this report. GHD disclaims liability arising from any of the assumptions being incorrect.

GHD has prepared this report on the basis of information provided by Rixa Quarries Pty Ltd and others who provided information to GHD (including Government authorities), which GHD has not independently verified or checked beyond the agreed scope of work. GHD does not accept liability in connection with such unverified information, including errors and omissions in the report which were caused by errors or omissions in that information.

2. Project description

2.1 Overview

The Project involves a hard rock quarry, with an annual maximum extraction rate of 30,000 tpa and a maximum daily extraction rate of 1,000 tpd. The total area of disturbance is approximately 2 ha which includes an extraction area of approximately 1.8 ha. The primary purpose of the Project is to supply suitable aggregate resources for the construction of the West Wyalong Solar Farm. Small quantities may also be supplied to other locations, depending on demand.

Project activities will be generally as follows:

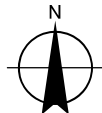
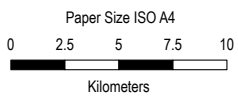
- Progressive installation of environmental controls including erosion and sediment control measures.
- Construction of an intersection with Gordon's Lane and signage, and an access road.
- Construction of perimeter fencing.
- Delineation of the site and stockpiling areas.
- Establish site office and parking area.
- Undertake quarry operations.
- Close and rehabilitate the quarry.

Figure 2-1, Figure 2-2, Figure 2-3 and Figure 2-4 below show the site location, overview, layout and section of the proposed quarry.



Legend

- Site boundary
- Populated place
- Principal Road
- Secondary Road
- Minor Road
- Track
- Railway
- Recreation area
- Built up area
- Reserves
- Native vegetation
- Waterbody
- Watercourse



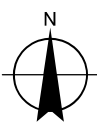
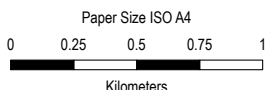
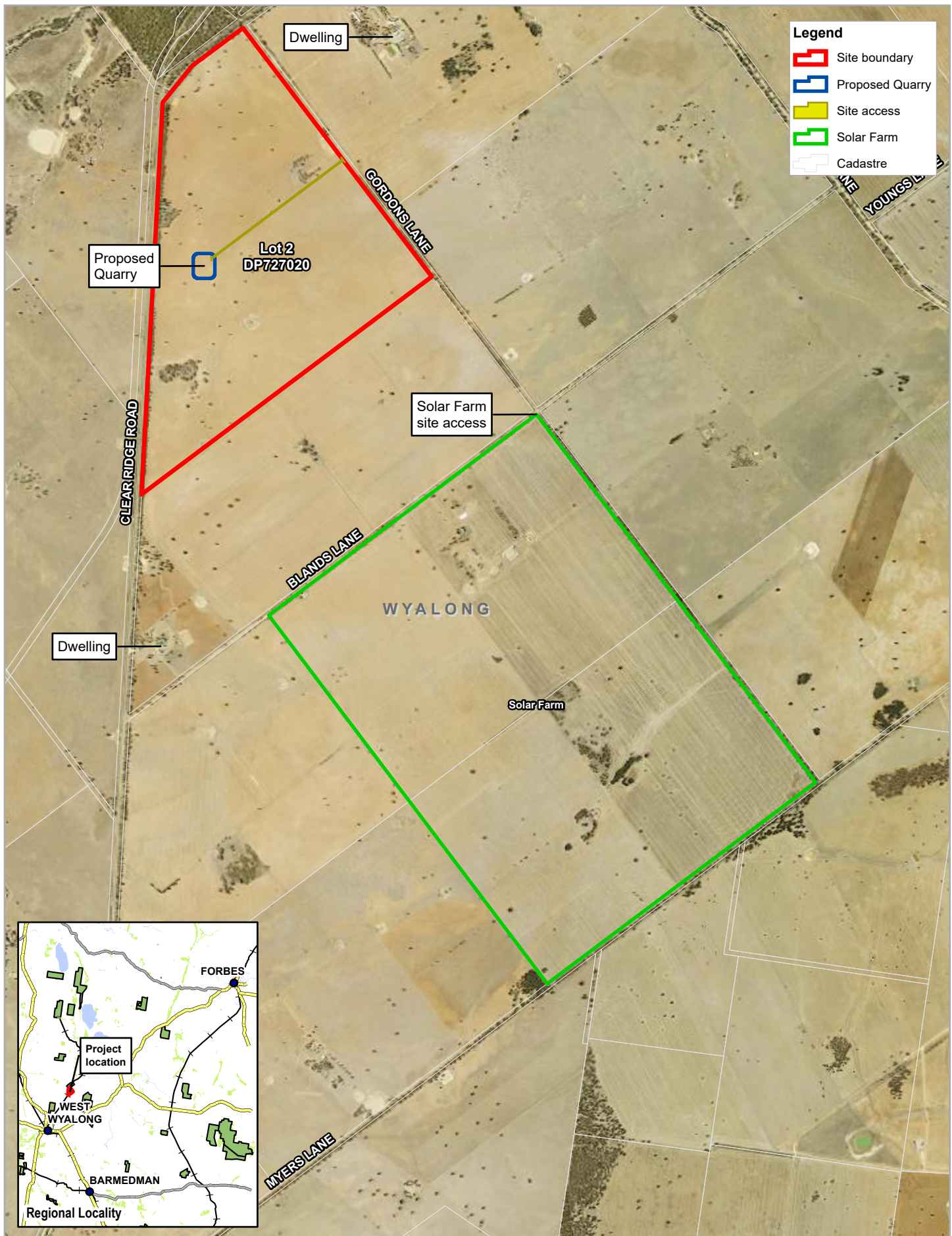
Crush and Haul Pty Limited
Clear Ridge Quarry
Statement of Environmental Effects

Project No. 12536708
 Revision No. 0
 Date 16/09/2020

Map Projection: Transverse Mercator
 Horizontal Datum: GDA 1994
 Grid: GDA 1994 MGA Zone 55

Site locality

FIGURE 2-1



Crush and Haul Pty Limited
Clear Ridge Quarry
Statement of Environmental Effects

Project No. 12536708
Revision No. 0
Date 16/09/2020









Map Projection: Transverse Mercator
Horizontal Datum: GDA 1994
Grid: GDA 1994 MGA Zone 55

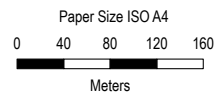
Site Overview

FIGURE 2-2



Legend

-  Site boundary
-  Bench 2
-  Cadastre
-  Proposed Quarry
-  Site access
-  Watercourse
-  Bench 1
-  Contour



Map Projection: Transverse Mercator
 Horizontal Datum: GDA 1994
 Grid: GDA 1994 MGA Zone 55



Crush and Haul Pty Limited
Clear Ridge Quarry
 Statement of Environmental Effects

Project No. 12536708
 Revision No. 0
 Date 16/09/2020

Site layout

FIGURE 2-3

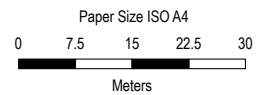
Natural surface

Bench 1

Bench 2

Legend

- Bench 1
- Bench 2
- Final batter
- Natural surface



Map Projection: Transverse Mercator
Horizontal Datum: GDA 1994
Grid: GDA 1994 MGA Zone 55



Crush and Haul Pty Limited
Clear Ridge Quarry
Statement of Environmental Effects

Project No. **12536708**
Revision No. **0**
Date **16/09/2020**

Quarry Section

FIGURE 2-4

2.2 Establishment

The site establishment phase of the quarry would be relatively short (i.e. about 1 month). The main activities are:

- Progressive installation of environmental controls including erosion and sediment control measures and stockpiling of any habitat features such as fallen logs for rehabilitation purposes.
- Soil stripping and stockpiling.
- Construction of access road and intersection with Gordon's Lane.

A dozer, excavator and haul trucks are the main items of equipment likely to be required during construction. Other equipment may include:

- Roller
- Grader
- Water cart
- Compactor
- Light vehicles
- Hand tools

2.2.1 Environmental management during establishment

A CEMP would be prepared for the establishment works. The CEMP would document the mechanisms for achieving compliance with the commitments made in this SEE and the conditions of approval that relate to establishment.

2.3 Operation

The quarry operations would be carried out progressively in response to demand.

Topsoil stripping would occur to a depth of approximately 6 metres prior to excavation of the hard rock resource. Generally areas would be stripped immediately prior to quarrying. Overburden would be stockpiled for future rehabilitation works.

The total size of the quarry would be 150 m by 130 m, containing 2 benches 10 m wide by 10 m high as shown in Figure 2-4. The total depth would be 30 m.

After the topsoil has been stripped, a 65 m long by 10 m high wall would be excavated, which would progress for 150 m, creating an excavated area 150 m by 65 m by 10 m. After this is completed, the adjacent area measuring 65 m by 150 m would be opened and progressed, completing the first bench.

The second bench would be opened by excavating an area 55 m wide by 10 m high, which would be progressed for 130m. After this is completed, the adjacent area measuring 55 m by 130 m would be opened and progressed, completing the second bench.

After this an area 45 m wide by 10 m high would be opened and progressed for 110 m. After this is completed, the adjacent area measuring 45 m by 110 m would be opened and progressed, creating the base of the quarry.

The main activities during operation of the quarry are described below.

2.3.1 Drilling and blasting

Overlying weathered material would be removed using bulldozers and excavators. Underlying fresh rock would require blasting.

Blasting would be strictly controlled and conducted by a suitably qualified blasting contractor who would bring explosives onto site as required and fill a series of holes that would be pre-drilled by a separate drilling contractor.

Bulk emulsion explosives such as Ammonium Nitrate Fuel Oil (ANFO) would be used. Following blasting, all blasting equipment and any unused explosives would be removed from site. No explosives would be stored on the Project site. Blasting would be undertaken in 2-3,000 tonne shots. It is anticipated that approximately 6 blasting events would occur per year.

2.3.2 Crushing and screening

Contractors would crush and screen the extracted material using mobile plant positioned close to the extraction area. An excavator would feed the excavated rock into a mobile primary crusher. The primary crusher would then pass the crushed material to a secondary mobile crusher for further crushing, at which point the material would be passed through a screening plant to sort the crushed aggregate into different grades depending on market demand. The screening plant would discharge the crushed and screened aggregate into a stockpile area using a radial stacking conveyor.

2.3.3 Stockpiling

Material would be stockpiled in designated areas. Material would be stored in various grades for sale or distribution. Ridge gravels may be brought to site from time to time to blend road base products. These components may form up to 10% of the finished product.

2.4 Extraction rate

The Project would extract up to 30,000 tonnes of material per annum. The actual extraction rate would be dictated by demand requirements, however extraction would not exceed 30,000 tonnes in any twelve-month period.

The maximum extraction rate of 30,000 tpa has been nominated to allow sufficient capacity to service demand during the construction of the proposed solar farm. Once the solar farm has been constructed, it is anticipated the extraction rate would reduce to less than 10,000 tpa.

The maximum daily extraction and haul rate would be about 1,000 tonnes but this extraction rate would be a rare occurrence.

The volume of material extracted from the quarry would be recorded using a loader with scales.

2.5 Project life and working hours

As the demand for product from the site will vary depending on the progress of certain major projects and fluctuating market conditions, it is not possible to put firm durations on each stage of activity. However, the quarry is expected to commence operation in 2020 and be in operation for at least 10 years.

Operations would generally be limited to the following times:

- Monday to Friday: 7.00 am to 6.00 pm
- Saturday: 8.00 am to 1.00 pm
- No work on Sundays or Public Holidays.

Staff may arrive and leave site before and after these times to 'start-up' and 'shut-down' the quarry but excavation, crushing or loading would not occur outside the times specified above. Blasting would only occur on weekdays between the hours of 10 am and 3 pm.

2.6 Workforce

The operational workforce for the Project will vary depending on the needs for specific activities (contracted crushing and screening, haulage, etc.), however it is anticipated to be up to a maximum of 3 staff at any time plus truck drivers.

2.7 Operational plant and equipment

Equipment at the quarry would depend on levels of activity which would vary from time to time. A description of the plant and equipment to be used is provided in Table 2-1. The frequency of use is relevant to the periods when the quarry is operating. As an example, when the quarry is operating, the front-end loader would be operating daily but when there is no demand for material, the front-end loader would not be operating.

Table 2-1 Proposed quarry plant and equipment

Type	Approximate Number	Typical Frequency of use during operation	Description
Dozer	1	Used daily during operations	Clearing and grubbing of vegetation and stripping of topsoil. Rehabilitation
Excavators	2	Used daily during operations	Excavating material and stockpiling Clearing and grubbing of vegetation and stripping of topsoil
Screen	1	Used approximately 20 days per year	Only for aggregate/gravel production and overburden screening
Front-end Loader	1	Used daily during operations	Loading material onto the haul trucks and stockpiling material within the pit floor
Mobile jaw and impact crusher	1	Used approximately 20 days per year	Crushing rock
Haul Trucks	5	Used daily during operations	Delivery of materials to customers and stockpiling in pit if needed and carting unsuitable to rehabilitation areas.
Water Cart	1	Used daily during operations	To water haul roads and stockpiles
Water Pump	1	Used daily during operations	To dewater excavation/basin and to fill watercart from standpipe To water stockpiles and put moisture in products
Hand tools	2	Used daily during operations	General activities maintaining plant
Light vehicles	Up to 4	Used daily during operations	Transporting staff to, from and around site

2.8 Access and traffic

The site is located on Gordon's Lane, an unsealed road running from Clear Ridge Road to Myer's Lane.

The main purpose of the quarry is to provide aggregate for West Wyalong Solar Farm, so the majority of traffic generated by the Project would travel on Gordon's Lane to the solar farm (shown in Figure 4-2). The access point to the solar farm is located at the corner of Blands Lane and Gordon's Lane.

Small quantities of aggregate may be supplied to other locations, depending on demand. It is expected that these vehicles will use the same access arrangements as that proposed for the West Wyalong Solar Farm, and shown in Figure 4-2:

- Light vehicles to travel along Gordon's Lane to Blands Lane and Clear Ridge Road
- Heavy vehicles to travel along Gordon's Lane to Blands Lane, Bodells Lane and the Newell Highway

Access and traffic impacts are discussed in Section 4.2.

2.8.1 Construction traffic generation

During the construction phase, the traffic generated is expected to be limited to heavy vehicle movements relating to the construction of the access road and intersection. A few light vehicles would also access the site daily during the construction works.

2.8.2 Operation traffic generation

Workforce Traffic

During operation it is likely that there would be a maximum of 3 workers or plant operators on the site at any one time. This would yield a daily workforce traffic generation in the order of 6 vehicle trips per day (vtpd). It is assumed the majority of the workforce would arrive between 6:30 am and 7:30 am and depart generally between 3:00 pm and 7:30 pm.

Heavy Vehicle Traffic

Truck and dog trailer combinations have a capacity of about 32 tonnes. At maximum daily production (i.e. 1,000 tonnes), the quarry is expected to generate about 30 truck and dog loads per day or 3 per hour. On peak demand days truck movements would start at 7 am and continue evenly throughout the day, until 6 pm.

2.9 Site facilities

2.9.1 Site drainage

Surface flows from the quarry (rainfall or groundwater ingress) would drain to the quarry floor, which would be 110 m by 90 m in area. As evaporation exceeds rainfall in the West Wyalong area, it is not considered an issue.

2.9.2 Dust suppression

During dry conditions, exposed areas would be sprayed with water from a water cart to suppress dust. Water will be sourced from available on-site water.

2.9.3 Site office

A site office would be constructed. The site office would consist of a demountable building approximately 6 metres long by 3 metres wide, as shown in Appendix A.

2.9.4 Fuel storage

Mobile plant refuelling would take place on site from a self-bunded portable fuel truck with a capacity of up to 10,000 litres. All scheduled plant and equipment maintenance would take place off site.

2.9.5 Lighting

Quarrying would be limited to daylight hours, avoiding the need for lighting.

2.9.6 Utilities

A rainwater tank would be connected to the site office to service the portable toilets and hand basin but water for domestic uses would be imported to site. Water for dust suppression and vehicle washing would be obtained from the sediment basin on the quarry floor.

A portable toilet would be provided on site.

Power is not required to operate the quarry. The office would be operated using a portable generator.

2.9.7 Waste management

Small amounts of domestic refuse would be generated on site and be removed for recycling or disposal at a suitably licensed landfill. The extraction of rock material is not expected to generate any waste material, as all extracted material would be either sold as a product or retained for reuse during rehabilitation.

2.10 Decommissioning and rehabilitation

2.10.1 Storage of topsoil and overburden

Topsoil would be stripped and stored on site during the construction phase of the Project and progressively during bench establishment. Overburden not suitable for aggregate would be stockpiled for use in rehabilitation. Stockpiled overburden would be stabilised in accordance with the *NSW Soils and Construction – Managing Urban Stormwater Volume 1 ‘the Blue Book’* (Landcom, 2004).

2.10.2 Rehabilitation

Following completion of quarrying, areas that are no longer in use would be landscaped and progressively rehabilitated. Rehabilitation would generally involve:

- Removal of all structures, equipment and other materials from the works area.
- The site would be ripped to a depth of 0.2 m and the stockpiled overburden spread across the surface to promote regeneration and regrowth of vegetation. The base would be graded to allow free drainage to a low point.
- Revegetation would use native and introduced pasture species to match existing conditions.
- Erosion and sedimentation controls including sediment basin, clean water diversion drains and sediment control fencing would remain in place until the site is appropriately reinstated and revegetated.
- Access roads would be retained for future uses.

A concept rehabilitation plan is provided in Figure 2-5.

2.11 Capital investment

The majority of plant required for the operation would be provided by contractors, so the capital investment would be limited to the site office and site access. This is expected to cost less than \$20,000.

2.12 Alternatives to the Project

Alternatives to the Project are summarised below.

2.12.1 Extraction from alternative resource

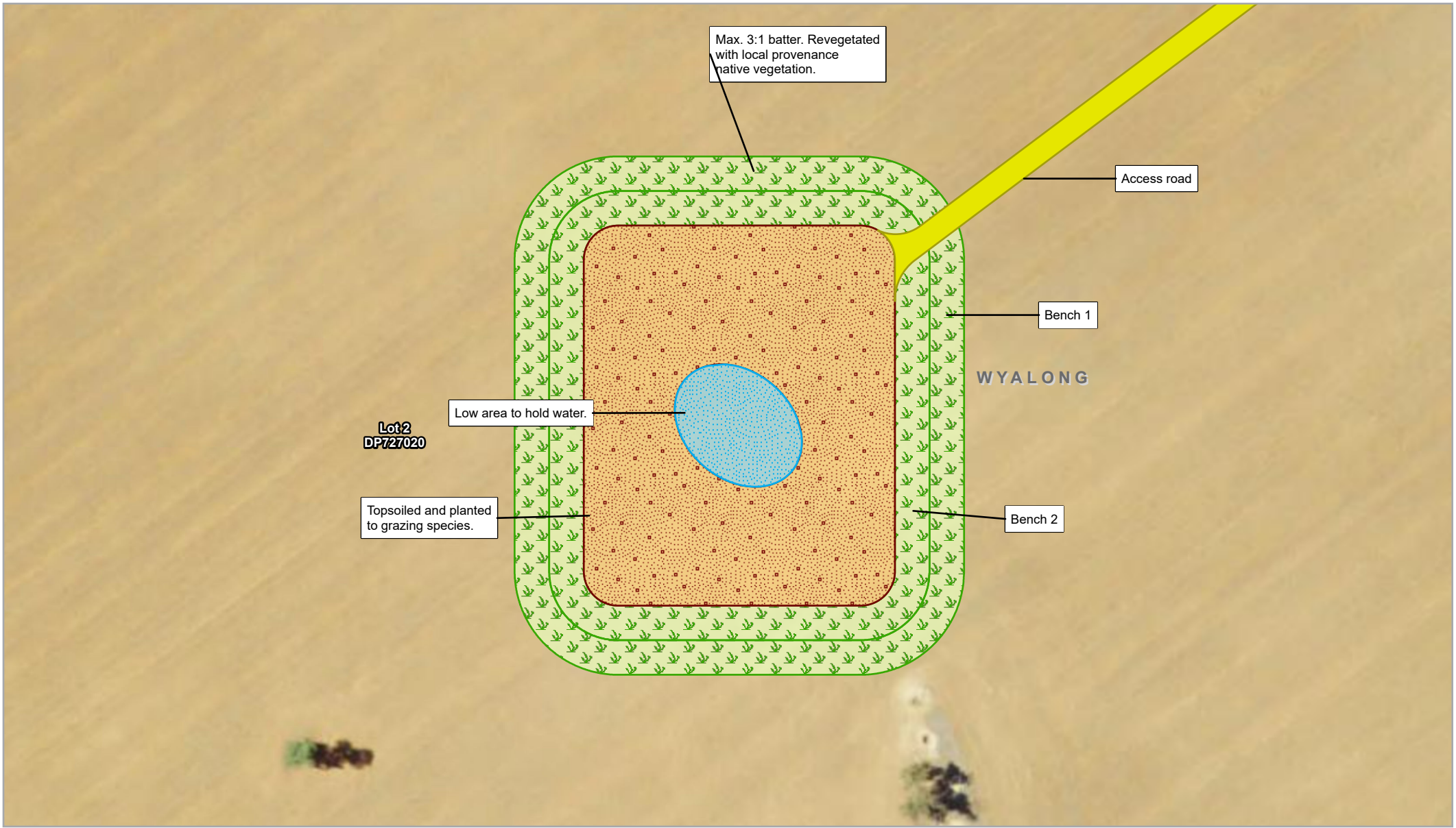
Extracting another resource (quarry) may have similar or greater impacts than the current Project. Another quarry location may require clearing, create water quality, noise or dust issues or add heavy vehicles to a road that was previously used mainly by light vehicles.

The Project site is ideally located adjacent to its core market, is clear of significant vegetation and is located in a sparsely populated area which reduces the potential disturbance to sensitive receivers.





2.12.2 Do nothing

The “do nothing” option would avoid any impacts at the Project site but would also have the following consequences:

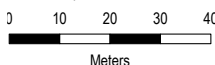
- The establishment of the solar farm may not proceed which could have significant economic and social implications to West Wyalong and the surrounding region.
- The high quality resources, identified at the Project site, would not be utilised.
- The direct economic benefits in the form of capital investment, plus expenditure associated with quarry operations and labour, providing an ongoing contribution to the local economy, will not be realised.
- The Project site would remain undeveloped and its ongoing use would likely be in the form of agricultural dryland grazing, which would not provide the economic benefits afforded by the Project.
- There may be pressure to establish new quarries that contain less suitable resources with greater environmental consequences or uncertainties.



Legend

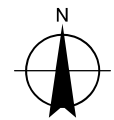
-  Low area
-  Rehabilitation - local provenance native vegetation.
-  Rehabilitation - topsoiled and planted to grazing species.
-  Site access

Paper Size ISO A4



Meters

Map Projection: Transverse Mercator
Horizontal Datum: GDA 1994
Grid: GDA 1994 MGA Zone 55



**Crush and Haul Pty Limited
Clear Ridge Quarry
Statement of Environmental Effects**

Project No. **12536708**
Revision No. **0**
Date **16/09/2020**

Rehabilitation plan

FIGURE 2-5

3. Statutory legislation

3.1 NSW Environmental Planning and Assessment Act 1979

The *Environmental Planning and Assessment Act 1979* (EP&A Act) provides the statutory basis for planning and environmental assessment in NSW. All development is assessed in accordance with the provisions of the EP&A Act and the *Environmental Planning and Assessment Regulation 2000* (EP&A Regulation). The EP&A Act institutes a system for environmental planning and assessment, including approvals and environmental impact assessment for proposed developments. The EP&A Act contains several relevant parts that impose requirements for planning approval. Part 4 provides for the control of development that requires development consent.

3.1.1 Assessment under Part 4 of the EP&A Act 1979

Section 4.15 of the EP&A Act outlines the matters that must be taken into consideration by a consent authority when assessing a DA under Part 4 of the EP&A Act. Table 3-1 provides a summary of matters listed under section 4.15 and a reference to where they are addressed in the SEE.

Table 3-1 Section 4.15 of the EP&A Act - Matters for consideration

Matters for consideration - general	Report section
(a) the provisions of:	
(i) any environmental planning instrument	Section 3.2 - 3.4
(ii) any proposed environmental planning instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved)	Not applicable
(iii) any development control plan	Section 3.5
(iii) any planning agreement that has been entered into under section 7.4 or any draft planning agreement that a developer has offered to enter into under section 7.4	Not applicable
(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates	Not applicable
(v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979) that apply to the land to which the development application relates	Not applicable
(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality	Section 4
(c) the suitability of the site for the development	Section 4.12
(d) any submissions made in accordance with this Act or the regulations	Should any submissions be received as a result of the proposal, it is envisaged that these are able to be addressed by this report.
(e) the public interest	Section 4.13

3.2 State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007

The *State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007* (MPEI SEPP) governs the way that mining, petroleum production and extractive material resource proposals are assessed and developed in NSW.

Comment: Under the MPEI SEPP, extractive industries may be carried out with consent on any land for which agriculture or industry is permitted with or without consent. The Project site is predominantly zoned RU1 (Primary Production) pursuant to the *Bland Local Environmental Plan 2011* (Bland LEP), development for the purpose of extractive industries is permissible with development consent within the RU1 zone.

Part 3 of the MPEI SEPP establishes specific requirements for the assessment of development permissible under the SEPP. These include (in this case with respect to an extractive industry):

- Consideration of the compatibility of the proposal with the existing uses and approved uses of land in the vicinity, potential impacts on preferred land uses in the vicinity, a comparison of the public benefits of these land uses with the proposal, and measures to avoid or minimize incompatibility.
- Consideration of conditions to be imposed on consents to ensure extractive industries are carried out in an environmentally responsible manner in respect of water resources, biodiversity and greenhouse gas emissions.
- Resource recovery aspects of the proposed extractive industry.
- The transport impacts of the proposal, including impacts and management of truck movements on public roads, taking into account advice from the Roads and Maritime.
- The need for conditions concerning rehabilitation.

An assessment against the provisions of the MPEI SEPP is provided in Table 3-2 below.

Table 3-2 Assessment against Part 3 of MPEI SEPP

Clause	Assessment
12AB Non-discretionary development standards for mining	
(3) Cumulative noise level	The development would not result in a cumulative amenity noise level greater than the recommended amenity noise levels, as determined in accordance with Table 2.2 of the Noise Policy for Industry, for residences that are private dwellings.
(4) Cumulative air quality level	The development would not result in a cumulative annual average level greater than 25 µg/m ³ of PM ₁₀ or 8 µg/m ³ of PM _{2.5} for private dwellings.
(5) Airblast overpressure	Airblast overpressure caused by the development would not exceed— (a) 120 dB (Lin Peak) at any time, and (b) 115 dB (Lin Peak) for more than 5% of the total number of blasts over any period of 12 months, measured at any private dwelling or sensitive receiver.

Clause	Assessment
(6) Ground vibration	Ground vibration caused by the proposed development would not exceed— (a) 10 mm/sec (peak particle velocity) at any time, and (b) 5 mm/sec (peak particle velocity) for more than 5% of the total number of blasts over any period of 12 months, measured at any private dwelling or sensitive receiver.
12 Compatibility of proposed mine, petroleum production or extractive industry with other land uses	
<p>Before determining an application for consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must—</p> <p>(a) consider—</p> <ul style="list-style-type: none"> (i) the existing uses and approved uses of land in the vicinity of the development, and (ii) whether or not the development is likely to have a significant impact on the uses that, in the opinion of the consent authority having regard to land use trends, are likely to be the preferred uses of land in the vicinity of the development, and (iii) any ways in which the development may be incompatible with any of those existing, approved or likely preferred uses, and <p>(b) evaluate and compare the respective public benefits of the development and the land uses referred to in paragraph (a)(i) and (ii), and</p> <p>(c) evaluate any measures proposed by the applicant to avoid or minimise any incompatibility, as referred to in paragraph (a)(iii).</p>	<p>(a)(i) the existing use of the site is for grazing.</p> <p>(a)(ii) the proposal will not impact of the existing use of the site.</p> <p>(a)(iii) the proposal is not incompatible with the existing use of the site.</p>
14 Natural resource management and environmental management	
<p>(1) Before granting consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider whether or not the consent should be issued subject to conditions aimed at ensuring that the development is undertaken in an environmentally responsible manner, including conditions to ensure the following—</p> <p>(a) that impacts on significant water resources, including surface and groundwater resources, are avoided, or are minimised to the greatest extent practicable,</p>	Impacts on water resources are addressed in Section 4.5.
<p>(b) that impacts on threatened species and biodiversity, are avoided, or are minimised to the greatest extent practicable,</p>	Biodiversity impacts are discussed in Section 4.7.
<p>(c) that greenhouse gas emissions are minimised to the greatest extent practicable.</p>	The proposal minimises greenhouse gas emissions by being located close to the final site requiring the aggregate, the West

Clause	Assessment
(2) Without limiting subclause (1), in determining a development application for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider an assessment of the greenhouse gas emissions (including downstream emissions) of the development, and must do so having regard to any applicable State or national policies, programs or guidelines concerning greenhouse gas emissions.	Wyalong Solar Farm. The solar farm is located approximately 2 km from the Project site.
15 Resource recovery	
(1) Before granting consent for development for the purposes of mining, petroleum production or extractive industry, the consent authority must consider the efficiency or otherwise of the development in terms of resource recovery.	The Project is not expected to generate waste products, so no assessment of resource recovery is considered required.

3.3 State Environmental Planning Policy No. 33 (Hazardous and Offensive Development)

State Environmental Planning Policy No. 33 (Hazardous and Offensive Development) (SEPP 33) presents a systematic approach to planning and assessing proposals for potentially hazardous and offensive development or industry.

SEPP 33 applies to any proposal which falls under the policy's definition of 'potentially hazardous industry' or 'potentially offensive industry'. If not controlled appropriately some activities within these industries may create an offsite risk or offence to people, property or the environment, thereby making them potentially hazardous or potentially offensive.

Clause 3 of the *Hazardous and Offensive Development SEPP* defines a 'Potentially Hazardous Industry' as:

"a development for the purposes of any industry which, if the development were to operate without employing any measures (including, for example, isolation from existing or likely future development on other land) to reduce or minimise its impact in the locality or on the existing or likely future development on other land, would pose a significant risk in relation to the locality:

- (a) *to human health, life or property, or*
- (b) *to the biophysical environment, and includes a hazardous industry and a hazardous storage establishment.*

Clause 3 of the SEPP defines a Potentially Offensive Industry as:

potentially offensive industry means a development for the purposes of an industry which, if the development were to operate without employing any measures (including, for example, isolation from existing or likely future development on other land) to reduce or minimise its impact in the locality or on the existing or likely future development on other land, would emit a polluting discharge (including for example, noise) in a manner which would have a significant adverse impact in the locality or on the existing or likely future development on other land, and includes an offensive industry and an offensive storage establishment.

Comment: The very nature of extractive industries suggests the potential for such uses to be hazardous or offensive to the local environment if not appropriately managed.

However, all appropriate site management controls and environmental impact mitigation measures would be implemented and monitored during the site's operations.

Additionally, given the location of the site, its separation from neighbours, and the intended management, mitigation and monitoring measures proposed to be implemented, no such detrimental impacts are anticipated to occur. In summary, if all mitigation measures provided in this SEE are implemented:

- There would be limited potential for polluting discharge from the site which would pose a significant risk to human health, life or property.
- There would be limited potential for polluting discharge from the site which would pose a significant risk to the biophysical environment.

3.4 Bland Local Environmental Plan 2011

3.4.1 Zoning

In accordance with *Bland Local Environmental Plan 2011*, the subject site is zoned RU1 Primary Production (see Figure 3-1).

3.4.2 Permissibility

Under the provisions of zone RU1 (Primary Production), development for the purpose of extractive industries is permissible with development consent. The Project is defined as an extractive industry and is therefore permissible on the land with development consent.

3.4.3 Consistency with zone objectives

The objectives of zone RU1 (Primary Production) are:

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*
- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*
- *To minimise the fragmentation and alienation of resource lands.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To ensure that development on land within this zone does not unreasonably increase the demand for public services or public facilities.*

The proposal is considered to be consistent with the zone objectives.

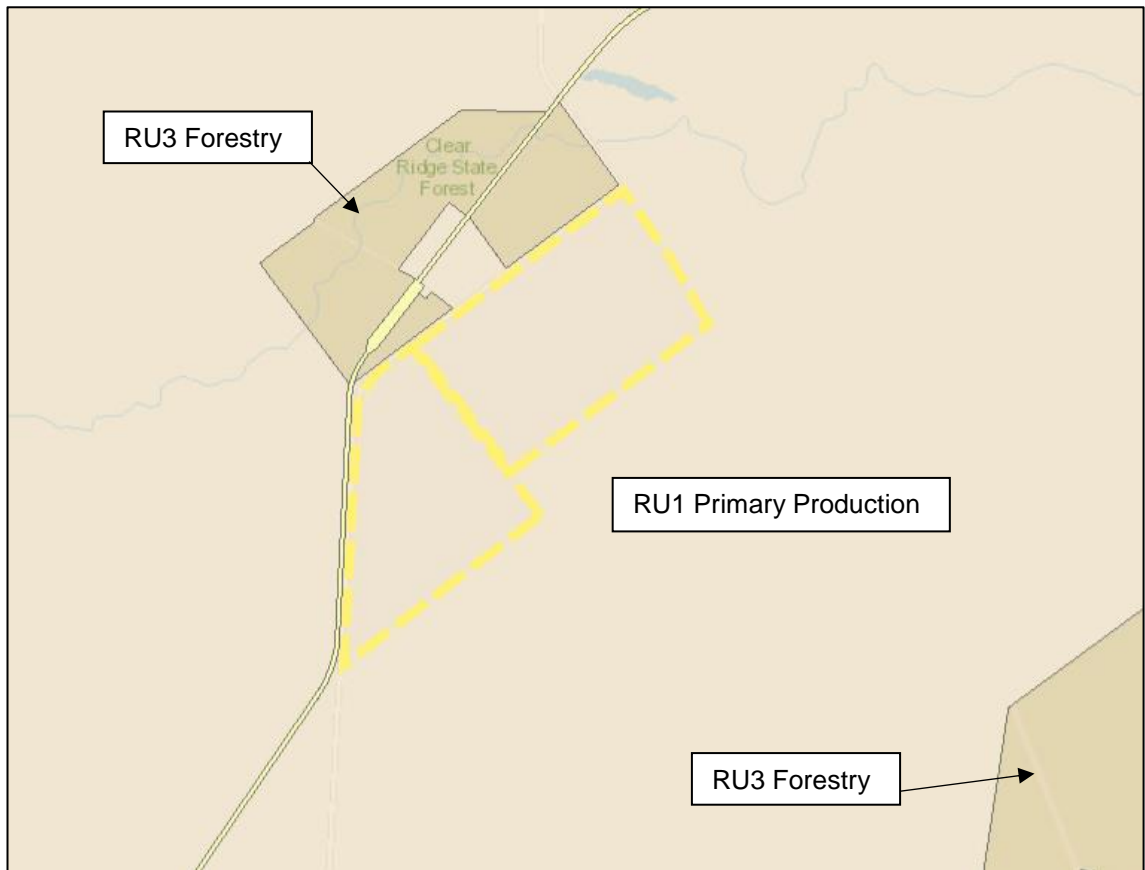


Figure 3-1 Subject site zoning (site outlined in yellow) Bland Shire Development Control Plan 2012

The Bland Shire Development Control Plan 2012 (DCP) contains detailed guidelines and planning controls applying to all development within the LGA.

Comment: The Project is consistent with the provisions of the DCP.

3.5 Other State legislation

Table 3-3 discusses the application of other NSW legislation to the Project.

Table 3-3 Summary of other State legislation

Legislation	Key requirements	Comment
<i>Heritage Act 1977</i>	The Heritage Act 1977 (Heritage Act) is administered by the NSW Heritage Council and aims to ensure that the heritage of NSW is adequately identified and conserved. An approval under section 60 of the Heritage Act is required for impacts to State Heritage Register listed heritage items. An excavation permit under section 140 of the Heritage Act is required for impacts to archaeological relics.	Heritage aspects of the proposal are addressed in Section 4.8.

Legislation	Key requirements	Comment
<i>Protection of the Environment Operations Act 1997</i>	The POEO Act establishes a licensing regime for pollution generating activities in NSW. Under Sections 47 and 48, an EPL is required for scheduled development work and scheduled activities respectively.	The Project would not extract more than 30,000 tonnes of extractive material per year and therefore does not meet the definition of a scheduled activity under Clause 19 of Schedule 1 of the POEO Act. An EPL is not required from the EPA.
<i>National Parks and Wildlife Act 1974 (NPW Act)</i>	<p>The <i>National Parks and Wildlife Act 1974</i> (NPW Act) is administered by the Department of Planning, Industry and Environment (DPIE) and aims to prevent the unnecessary or unwarranted destruction of Aboriginal relics and the active protection and conservation of Aboriginal relics of high cultural significance. The Act also provides for the protection of native flora and fauna.</p> <p>Section 86 of the Act lists offences relating to harming or desecrating Aboriginal objects. Under section 87 of the NPW Act, a permit is required to disturb or move an Aboriginal object. Whilst under section 90 of the NPW Act, consent is required to destroy, deface or damage an Aboriginal object or Aboriginal place.</p>	A 'basic' Aboriginal Heritage Information Management System search was conducted on 29 July 2020 for the area surrounding the Project site (with a 50 metre buffer). The search returned no registered Aboriginal heritage sites or places.
<i>Biodiversity Conservation Act 2016</i>	<p>The <i>Biodiversity Conservation Act 2016</i> (BC Act) was passed by NSW Parliament in November 2016 and came into effect on 25 August 2017. The BC Act repeals the <i>Threatened Species Conservation Act 1995</i>, the <i>Native Vegetation Act 2003</i>, <i>Nature Conservation Act 2001</i> and part 6 of the NPWS Act 1974. As a result, the matters relating to the listing of threatened species, threatened ecological communities, key threatening processes, biodiversity impact assessment, offsetting and related offences are now contained within the <i>BC Act</i>.</p> <p>Projects assessed under Part 4 of the <i>EP&A Act</i> are required to address the requirements of the <i>BC Act</i> which includes provisions for offsetting once certain thresholds are met.</p>	Biodiversity impacts are addressed in Section 4.7.

Legislation	Key requirements	Comment
<i>Water Management Act 2000 (WM Act)</i>	This Act regulates the taking, interception, storage and use of surface water and groundwater within areas subject to water sharing plans. There is no groundwater sharing plan applicable to the Project site, however surface water within the catchment area of the Project is managed under the <i>Water Sharing Plan for the NSW Border Rivers Unregulated and Alluvial Water Sources</i> . As such, surface water within the catchment is managed under the WM Act.	The Project may intercept groundwater but is within the maximum harvestable rights for the Project site. If groundwater is intercepted a water access licence will be required.
<i>Rural Fires Act 1997</i>	The Act requires approval of development on bushfire prone land, as identified by a “Bushfire Prone Land Map” prepared under Section 146 of the EP&A Act.	A review of the RFS website and ePlanning Spatial Viewer indicates the Project is on bushfire prone land. Bushfire risk is addressed in Section 4.8.
<i>Noxious Weeds Act 1993</i>	The <i>Noxious Weeds Act 1993</i> (NW Act), provides for the declaration of noxious weeds by the Minister for Primary Industries. Noxious weeds may be considered noxious on a National, State, Regional or Local scale. All private landowners, occupiers, public authorities and Councils are required to control noxious weeds on their land under Part 3 Division 1 of the NW Act.	Section 4.7.3 details that precautions will be taken to ensure that noxious weeds listed under the <i>Noxious Weeds Act 1993</i> are not introduced to the site.

3.6 Commonwealth legislation

3.6.1 Commonwealth Environment Protection and Biodiversity Conservation Act 1999

The Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) prescribes the Commonwealth’s role in environmental assessment, biodiversity conservation and the management of protected areas and species, populations and communities and heritage items.

The approval of the Commonwealth Minister for the Environment is required for an action:

- Which has, would have or is likely to have, a significant impact on ‘matters of national environmental significance’.
- Likely to have a significant impact on the environment in general (for actions by Commonwealth agencies or actions on Commonwealth land) or the environment on Commonwealth land (for actions outside Commonwealth land).

An EPBC Act protected matters search was undertaken on 31 July 2020 for a 1 km radius around the site. The results of the search are summarised in Table 3-4 below.

Comment: The Project will not have, and is not likely to have, a significant impact on MNES or on the environment of Commonwealth land. Approval for the Project under the EPBC Act is not required. Refer to Section 4.7 for further details.

Table 3-4 EPBC Act protected matters located within 1 kilometre of the proposal

Protected matter	Matter located within search radius	Comments	Potential impact
World Heritage Properties	None	NA	Nil
National Heritage Places	None	NA	Nil
Wetlands of international importance (Ramsar Sites)	None	NA	Nil
Listed threatened species and threatened ecological communities	18 species and 4 communities	There are 18 threatened species and 4 threatened ecological communities within 1 km of the site. The proposed development will not impact on any potential breeding or otherwise important habitat for these species.	Nil
Listed migratory species	10	There are 10 migratory species within 1 km of the site. The proposed development will not impact on any potential breeding or otherwise important habitat for these species.	Nil
Nuclear actions	None	NA	Nil
Australian Marine Park	None	NA	
Commonwealth Marine Areas	None	NA	Nil
Great Barrier Reef Marine Park	None	NA	Nil
Commonwealth land	None	NA	Nil
Commonwealth Heritage Places	None	NA	Nil
Listed Marine Species	17	There are 17 listed marine species within 1 km of the site. The proposed development will not impact on any potential breeding or otherwise important habitat for these species.	Nil
Whales and Other Cetaceans	None	NA	Nil
Critical Habitats	None	NA	Nil
Commonwealth Reserves Terrestrial	None	NA	Nil
Australian Marine Parks	None	NA	Nil

3.7 Summary of approvals required

The Project will not require any other approvals other than development consent under Part 4 of the EP&A Act from Bland Shire Council.

4. Likely impacts of the development

4.1 Overview

This section contains an assessment of the impacts of the proposal in accordance with the matters for consideration under Section 4.15 of the *EP&A Act 1979*. It describes the existing environment, assesses the potential environmental impacts of the proposal, and recommends mitigation measures.

4.2 Traffic and transport

4.2.1 Existing environment

The Project site is located on Gordon's Lane which extends from Clear Ridge Road to Blands Lane. Clear Ridge Road runs south-west towards West Wyalong.

Gordon's Lane

Gordon's Lane is an unsealed 2-way road extending from Clear Ridge Road to Blands Lane.

Clear Ridge Road

Clear Ridge Road is a rural collector road which extends from Blow Clear Road in the north to the Newell Highway in the south. The road has a sealed carriageway with a width of 8.0 m. Clear Ridge Road in the vicinity of Blands Lane has a nominal (unposted) speed limit of 100 km/h whilst the road north of the Newell Highway has a speed of 50km/hr posted.

Blands Lane

Blands Lane is an undivided road that runs along the southern boundary of the site and joins to Clear Ridge Road (Figure 4-1).

Bodells Lane

Bodells Lane is a rural lane which extends from north of Blands Lane south to the Newell Highway. Bodells Lane generally provides an unsealed carriage (with a short section of sealed/gravel carriageway immediately north of Newell Highway) with a width that varies between approximately 4.5 m at Blands Lane; approximately 5.5 – 6.0 m at a mid-point between Blands Lane and the Newell Highway; and approximately 6.5 m at the Newell Highway.

Newell Highway

The Newell Highway is a National Highway (A39) which extends from Goondiwindi, Queensland in the north through north-western NSW to Tocumwal where it continues south as the Goulburn Valley Highway. The highway is a sealed carriageway and has a posted speed limit of 110km/hr.



Figure 4-1 Clear Ridge Road at Blands Lane

Source: EIS for West Wyalong Solar Farm

The Project site

At present, there are no formal roads or car parking arrangements within the site. Vehicle access to the site is provided via Gordon's Lane.

Blands Lane connects to Bodells Lane to the east of the site, and to Clear Ridge Road to west of the site. Both Bodells Lane and Clear Ridge Road in turn connect south to the Newell Highway.

Planned road upgrades

Condition 5 of the development consent for West Wyalong Solar Farm specifies the following road upgrades:

Prior to commencing construction, the Applicant must:

- (a) upgrade the intersection of the Newell Highway and Bodells Lane, including a Basic Left Turn (BAL) treatment to cater for the largest vehicle accessing the site;*
- (b) seal Bodells Lane for a minimum of 50 m from its intersection with the Newell Highway, to a standard that allows two-way heavy vehicle movements;*
- (c) upgrade Blands Lane between Bodells Lane and Clear Ridge Road, including grading and an all- weather seal;*
- (d) design the site access point off Blands Lane (shown in Appendix 1) with a Rural Property Access type treatment to cater for the largest vehicle accessing the site.*

These upgrades must comply with the Austroads Guide to Road Design (as amended by RMS supplements), and be carried out to the satisfaction of the relevant roads authority.

4.2.2 Impact assessment

The main purpose of the quarry is to provide aggregate for West Wyalong Solar Farm and the majority of traffic generated by the Project would travel on Gordon's Lane to the solar farm (shown in Figure 4-2). The access point to the solar farm is located at the corner of Blands Lane and Gordon's Lane. Small quantities of aggregate may be supplied to other locations, depending on demand.

Vehicles accessing the site from other location would use the same access arrangements as that proposed for the West Wyalong Solar Farm, and shown in Figure 4-2:

- Light vehicles to travel along Gordon's Lane to Blands Lane and Clear Ridge Road
- Heavy vehicles to travel along Gordon's Lane to Blands Lane, Bodells Lane and the Newell Highway

4.2.3 Mitigation measures

The traffic related mitigation measures are:

- Road upgrades identified for the West Wyalong Solar Farm being implemented prior to establishment of the quarry
- All truck drivers utilising the site are appropriately inducted in relation to traffic movements to / from the public road
- Internal roads and parking be designed in accordance with AS2890.1 and GISC DCP requirements

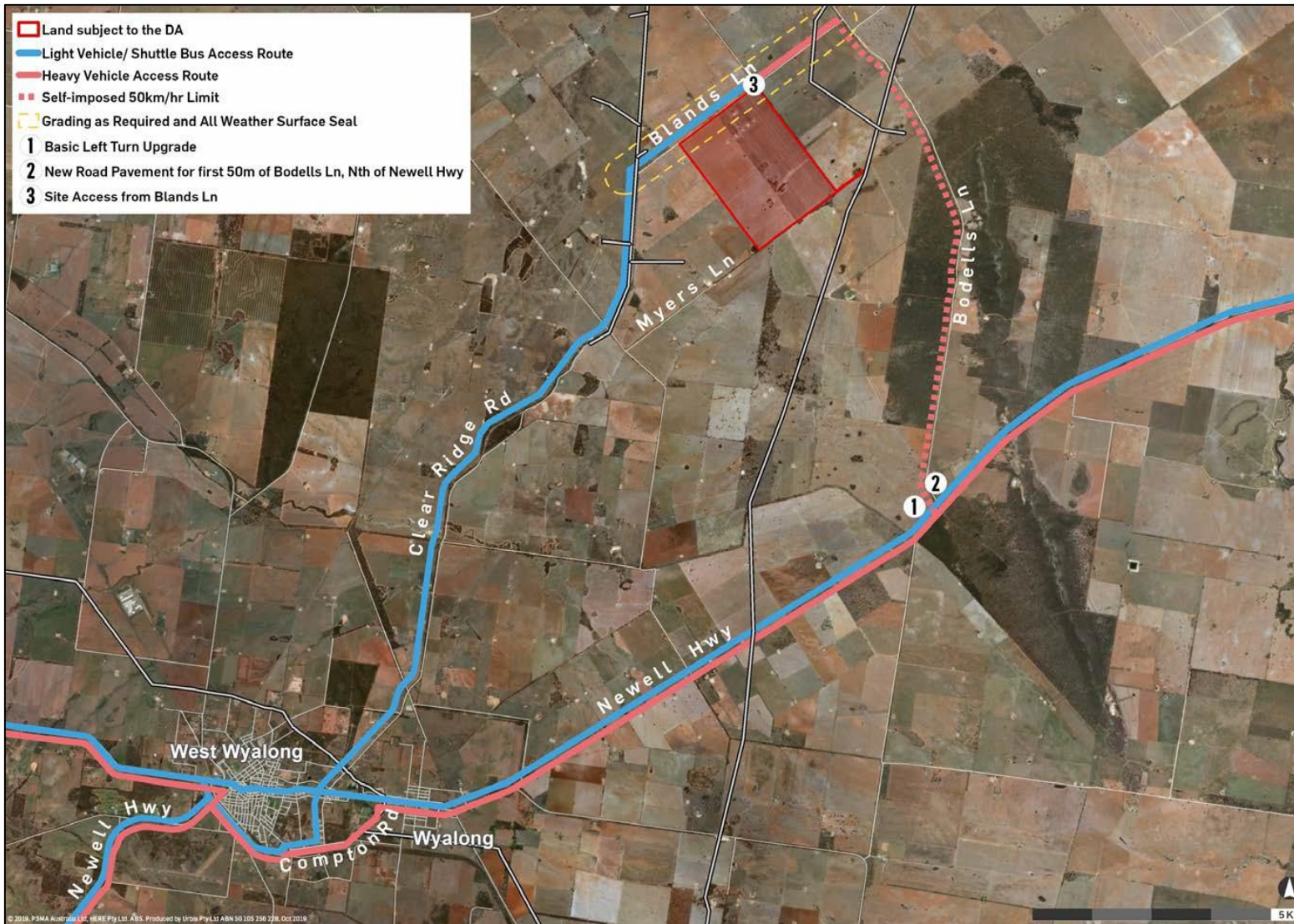


Figure 4-2 Road upgrades and site access for West Wyalong Solar Farm

4.3 Noise and vibration

4.3.1 Existing environment

Existing noise levels in the area surrounding the Project site are low and typical of a rural environment. The nearest sensitive receivers are dwellings located 1.8 km and 2.2 km away.

4.3.2 Impact assessment

Construction noise and vibration impacts

Given that all identified receivers are over 1 km away from the site, construction noise and vibration is anticipated to be below the threshold of human perception. No significant operational noise or vibration impacts are therefore anticipated.

Operational noise and vibration impacts

Given that all identified receivers are over 1 km away from operational plant, operational noise and vibration is anticipated to be below the threshold of human perception. No significant operational noise or vibration impacts are therefore anticipated.

Blasting impacts

Given that all identified receivers are over 1.5 kms away from operational plant and the limited and sporadic nature of blasting at the Project site, noise and vibration generated by blasting is not anticipated to cause any adverse impacts. If adverse impacts are encountered, the extent of blasting would be reduced.

4.3.3 Mitigation measures

Although construction and operational noise for the Project is predicted to comply with the relevant noise and vibration criteria, general procedural mitigation measures are detailed below to avoid community disturbance.

Work ethics

All site workers would be sensitised to the potential for noise impacts on local residents and encouraged to take practical and reasonable measures to minimise the impact during the course of their activities. This would include:

- Where practical, machines would be operated at low speed or power and switched off when not being used rather than left idling for prolonged periods.
- Keep truck drivers informed of designated vehicle routes, parking locations and delivery hours.
- Dropping materials from height and metal to metal contact on material would be avoided.
- All engine covers would be kept closed while equipment was operating.

Community relations

Consultation and cooperation with the community would assist in minimising uncertainty, misconceptions and adverse reactions to noise. It is recommended the following community relation measures be implemented:

- The quarry manager would erect a sign at the entrance of the quarry with a phone number and permanent site contact so that noise complaints could be received and addressed in a timely manner.

- Upon receipt of a noise complaint, noise monitoring would be undertaken and reported as soon as possible. If exceedances are detected, the situation would be reviewed in order to identify means to attempt to reduce the impact to acceptable levels.

Blasting mitigation measures

It is recommended that the 2 sensitive receivers closest to the Project be informed when blasting is to be undertaken. They are located at 2060 Clear Ridge Road and Lot 14 DP 753081, located 1.8 km and 2.2 km from the Project site respectively. Reducing charge mass and increasing distance is the most effective way of reducing blasting impacts. Blasting would only occur between 9 am to 5 pm, Monday to Friday and would not generally take place more than once per day.

Adverse meteorological conditions such as temperature inversions and wind direction can significantly increase airblast overpressure levels. Temperature inversions are most common during night and early morning periods, particularly during winter periods and therefore should not affect blasting during the recommended standard hours.

Due to variability in blasting impacts, it is recommended that monitoring be undertaken during initial blasts at the site to confirm predictions and assess compliance with the ground vibration and airblast overpressure limits outlined in ANZECC *Guidelines to Minimise Annoyance due to Blasting Overpressure and Ground Vibration*.

4.4 Land resources

This section provides a description of the landform, geology, soils and land use of the Project site.

4.4.1 Existing environment

The Project site is relatively flat with little to no undulation.

Reference to the Wyalong 1:100,000 Geological Sheet 8330 indicates that the site is underlain by Tertiary-aged materials, described as “*shallow slope colluvial plains and rises, some residual veneer, interfingers with inactive alluvial plains*”.

Contamination

A search of the NSW EPA’s list of notified sites found no identified sites in the Bland LGA. A search of the contaminated land record found no identified sites in the Bland LGA.

4.4.2 Impact assessment

Landform

The Project would change the topography of the site following excavation, closure and rehabilitation. The Project would have a total disturbance area of approximately 1.8 hectares and create an excavation which would permanently modify the topography of the Project site.

Geology and soils

Soil would be removed and stockpiled for use in the rehabilitation of the Project site. Erosion of the soil would also be a potential impact of the Project, if appropriate erosion and sediment controls are not undertaken for their storage. The removal of this material would expose the remaining rock to weathering and ultimately inundation with water; however, this is expected to only impact the surface of the rock.

Land and soil capability

The Project site is mapped as Class 3 on the NSW DPIE's Land and Soil Capability Map.

Review of the *Land and Soil Capability Assessment Scheme: Second Approximation* (OEH 2012) indicates that LSC Class 3 land has moderate limitations. OEH (2012) indicates cropping and intensive grazing are able to be undertaken, with careful management of limitations to avoid land and environmental degradation.

Land use

The Project will have minimal impact on adjacent existing agricultural activities, with the Project expected to coexist with the surrounding agricultural land uses in the locality.

The landform of the final quarry would create a void. The benches of the quarry would be rehabilitated and planted as per Figure 2-5, but it is unlikely that mature vegetation could be established for many years and only for species which could adapt to the quarry conditions.

Contamination

Potential sources of contamination during construction and operation of the quarry include:

- Spillage of fuels, oils and chemicals
- Inappropriate disposal of wastes
- Degraded potentially hazardous materials in soils
- Residual fuels, oils or chemicals in soils

The Project site consists of cleared land which has been subject to past disturbance through agricultural activities. It is considered that there is low potential for any contaminated material to be present in the soil. If any contamination is present in the soil it is likely to be in small isolated areas. Management measures outlined below would minimise the potential for harm if any area of contamination was identified during site set up or operation.

4.4.3 Mitigation measures

An Environmental Management Plan (EMP) would be prepared prior to the construction phase of the Project. The EMP would describe the measures to be implemented to manage soils and minimise the potential for erosion and sedimentation impacts. The Project would be operated in accordance with a quarry plan detailing processes such as topsoil management, the final landform and rehabilitation.

- Where topsoil is to be disturbed, Crush and Haul Pty Ltd will implement the following procedures:
 - Topsoil will be stripped prior to quarrying and stockpiled separately for later reuse in rehabilitation activities.
 - Where topsoil stockpiles are expected to remain in place for longer than three (3) months they will be re-grassed with local native seed to inhibit erosion, dust and siltation.
 - Where possible, freshly stripped topsoil will continue to be placed directly onto rehabilitated areas to reduce the potential for loss of soil structure and make best use of soil seed stores.
- Erosion and sediment controls will be implemented in accordance with *Managing Urban Stormwater Soils and Construction – Volume 2e Mines and quarries* (Landcom, 2004).
- Extraction of the resource would be undertaken in stages to minimise the area of disturbance at any one time, as described in Section 2.3.

- If obvious signs of contamination such as discoloured soils or odorous soils are encountered during construction, work will stop in the vicinity of the area and, if considered safe to do so, samples will be collected for analysis.
- Fuels, lubricants and chemicals will be stored and, where practicable, used within containment/hardstand areas designed to prevent the escape of spilt substances to the surrounding environment.
- The amount of hazardous material stored and used on site will be kept to the minimum practicable.
- Personnel will be trained in spill containment and response procedures.
- Appropriate spill response material will be kept on site.
- Appropriate maintenance schedules for plant and equipment will be followed to detect and repair leaks.
- Spills will be reported and managed in accordance with legislative and licensing requirements.

4.5 Water resources

4.5.1 Existing environment

Surface flows from the quarry (rainfall or groundwater ingress) would drain to the quarry pit, which would be 110 m by 90 m in area. As evaporation exceeds rainfall in the West Wyalong area, significant quantities of water will not accumulate in the quarry pit.

Surface water

No watercourses are found on the subject property. The site is not flood prone and is not located in a drinking water catchment. No natural drainage channels, aquatic habitat or associated riparian vegetation occurs in the proposal footprint.

Groundwater

The subject property is not classified as containing groundwater vulnerability.

4.5.2 Impact assessment

Surface water

Potential risks at the site with relation to surface water were identified based on the nature of the works and the surrounding receiving environment. The key risks identified were:

- Insufficient water available to meet site demands.
- Discharge of sediment-laden water.

Groundwater

As the quarry pit floor is expected to be 30 m below natural ground level, it is possible that groundwater would be intercepted during excavation of the proposed quarry area. Should groundwater be intercepted, a groundwater licence under Part 5 of the *Water Act 1912* will be obtained with sufficient volumetric allocation to account for groundwater inflow into the pit.

Since this is a hard rock quarry, it is likely that the hydraulic conductivity of the strata is relatively low and that the rate of groundwater inflow into the pit would be low. Under these conditions, it is likely that the radius of drawdown would be localised and would not extend to any existing registered bores.

4.5.3 Mitigation measures

General

- An Environmental Management Plan will be compiled for the works which will contain a Soil and Erosion Management Plan. Training will be provided to all quarry staff including relevant sub-contractors on erosion and sediment control practices and the requirements of the Plans through inductions, toolboxes and targeted training.
- All sediment and erosion controls would be designed and implemented in accordance with *Managing Urban Stormwater Soils and Construction – Volume 2e Mines and quarries* (Landcom, 2004).
- If groundwater is intercepted, WaterNSW is to be contacted and a groundwater water access licence (WAL) obtained.

Water supply

- If water collected in the excavation area impacts on quarrying activities at the site, a separate sediment basin would be constructed near the excavation area in accordance with *Managing Urban Stormwater Soils and Construction – Volume 2e Mines and quarries* (Landcom, 2004). Water would be pumped from the excavation area into the sediment basin as required.

Erosion and sedimentation control

- Implement erosion and sediment controls in accordance with *Managing Urban Stormwater Soils and Construction – Volume 2e Mines and quarries* (Landcom, 2004).

Material storage and management

- Designated impervious bunded facilities will be provided for cleaning and/or maintenance of vehicles, plant or equipment. These facilities will be located at least 20 metres away from natural and built drainage lines.
- No chemicals and fuels associated with the quarry will be stored on-site unless contained in roofed and bunded areas. Spill kits will be provided at all chemical storage facilities/compound sites.
- Where refuelling is required onsite, the following management practices will be implemented:
 - Refuelling will be undertaken on level ground and at least 20 metres from drainage lines, waterways and/or environmentally sensitive areas
 - Refuelling will be undertaken within the designated refuelling areas with appropriate bunding and/or absorbent material
 - Refuelling will be via a designated refuelling truck
 - Refuelling will be attended at all times
 - Spill kits will be readily available and all personnel will be trained in their use. A spill kit will also be kept on the refuelling truck at all times
 - Hand tools will be refuelled within lined trays of site vehicles wherever possible
 - An emergency spill kit (such as oil absorbent material) will be available onsite at all times to contain and clean up any accidental hydrocarbon spill
 - Any contaminated material will be disposed at an appropriately licensed facility and used spill kit materials replaced
- Regular checks of vehicles working at the quarry will be conducted to ensure that no oils or fuels are leaking.

Monitoring

- If a sediment basin is constructed on the site, it is to be monitored to confirm it complies with the EPL and *Managing Urban Stormwater Soils and Construction – Volume 2e Mines and quarries* (Landcom, 2004) requirements.
- To confirm groundwater levels, a series of groundwater wells should be established around the quarry pit. The closest bore to the site is approximately 7 km south-east just north of Wyrra State Forest, bore ID GW028037.1.1. The bore is for stock and domestic use. Another bore is located approximately 13 km east of the site, bore ID GW036613.1.1.
- A routine monitoring program should be established to include regular inspections and maintenance of erosion controls, especially after rain.

4.6 Air quality

4.6.1 Existing environment

The Project site is currently used for agriculture.

4.6.2 Impact assessment

The individual processes that generate significant amounts of particulate matter (dust) are:

- Rock quarrying e.g. occasional blasting, excavation and bulldozing.
- Material processing and handling e.g. crushing, screening and loading.
- Vehicle induced dust emissions in pit area and haul road.
- Wind erosion of exposed unstable soil surfaces and localised stockpiles.

4.6.3 Mitigation measures

Due to the anticipated dust impacts being low, in-principle mitigation and management measures to reduce dust impacts, other than standard practices already included (i.e., water sprays on crushers and screen, watering stockpiles and watering roads at $>2L/m^2/hr$), and air quality monitoring programmes are not required.

4.7 Biodiversity

4.7.1 Existing environment

The Project site is largely cleared of native vegetation due to historic and ongoing agricultural practices but contains a scattering of paddock trees across the site. The Project footprint is completely cleared. The Mid Lachlan Extant Vegetation (OEH, 1999) shows that no native vegetation is mapped within the subject site.

The site is located wholly within the Lower Slopes sub-region of the NSW South Western Slopes Bioregion.

4.7.2 Impact assessment

Direct impacts

No direct impacts are anticipated as:

- No native vegetation is proposed to be cleared.
- The Project will not have, and is not likely to have, a significant impact on MNES or on the environment of Commonwealth land (see Section 3.6.1).

Indirect impacts

A number of indirect impacts associated with the Project could affect locally occurring flora and fauna in the retained vegetation. Such impacts may include the following:

- Increased traffic and visitation within the Project site may facilitate the spread of weeds that could further degrade native vegetation.
- Pollution such as chemical spills from machinery may have adverse effects on native vegetation and fauna.
- Introduction of weeds and feral animals that could degrade and modify the habitat to be retained within the Project site (such as Phytophthora (*Phytophthora cinnamomi*) and Chytrid fungus (*Batrachochytrium dendrobatidis*).
- Ground disturbance by machinery may create dust and facilitate the movement of water-borne sediment. Sedimentation could adversely affect the surrounding vegetation.

With the implementation of the mitigation measures outlined in Section 4.7.3, potential indirect impacts to flora and fauna would be appropriately managed and are not expected to be significant.

4.7.3 Mitigation measures

With the implementation of the following mitigation measures, the project would not result in any significant impacts on native flora and fauna, including any threatened species or endangered ecological communities:

- An Environment Management Plan (EMP) would be prepared for the Project which would include, as a minimum, industry-standard measures for the management of soil, surface water, erosion, weeds and pollutants, as well as site-specific measures.
- Precautions will be taken to ensure that noxious weeds listed under the *Noxious Weeds Act 1993* are not introduced to the site.
- Following completion of extraction works in the future, the quarry would be rehabilitated in an ecologically appropriate manner using local and endemic species characteristic of the vegetation types in the area, as per the rehabilitation plan (Figure 2-5).

4.8 Bushfire hazard

4.8.1 Existing environment

The ePlanning Spatial Viewer classifies the north-west side of the site as containing a vegetation buffer, shown in Figure 4-3. The Project footprint is located approximately 1.2km from the vegetation buffer.

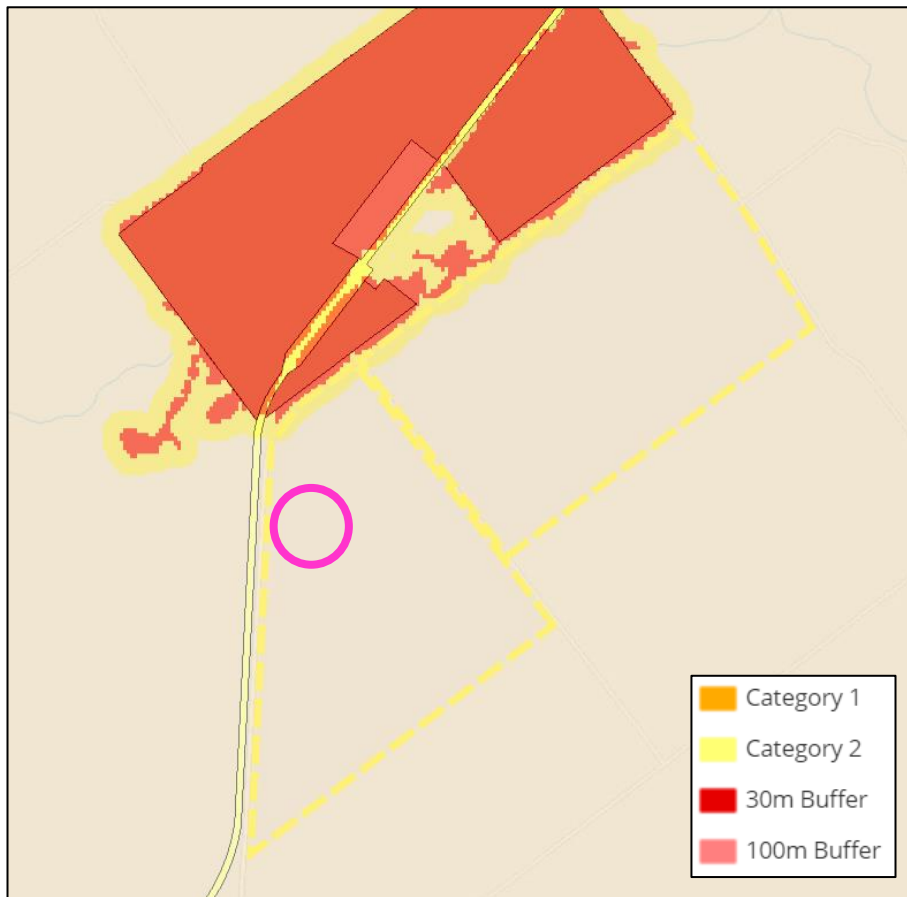


Figure 4-3 Bushfire prone land map – Project site shown in pink

Source: ePlanning Spatial Viewer

4.8.2 Impact assessment

No impacts are anticipated due to the distance of the Project site from the bushfire hazard.

4.8.3 Mitigation measures

No mitigation measures are proposed.

4.9 Heritage

4.9.1 Existing environment

Aboriginal heritage

An Aboriginal Heritage Information Management System search was conducted on 29 July 2020 for the area surrounding the Project site (with a 50 metre buffer). The search returned no registered Aboriginal heritage sites or places.

Non-Aboriginal heritage

The following databases/registers were searched to determine the presence of non-Aboriginal heritage items in the vicinity of the site:

- Australian Heritage Database
- State Heritage Register
- *Bland Local Environmental Plan 2011*

No heritage items were found in the vicinity of the site.

4.9.2 Impact assessment

No impacts are expected.

4.9.3 Mitigation measures

As a precautionary measure, the following measures are provided:

Measure 1: Aboriginal Object Find Procedure.

If it is suspected that Aboriginal material has been uncovered as a result of development activities within the Project Area:

- a. Work in the surrounding area is to stop immediately.
- b. A temporary fence is to be erected around the site, with a buffer zone of at least 10 metres around the known edge of the site.
- c. An appropriately qualified archaeological consultant is to be engaged to identify the material.
- d. If the material is found to be of Aboriginal origin, the Aboriginal community is to be consulted in a manner as outlined in the ACHCRP Guidelines (2010).

Measure 2: Aboriginal Human Remains

Although it is unlikely that Human Remains will be located at any stage during earthworks within the Project Area, should this event arise it is proposed that all works must halt in the immediate area to prevent any further impacts to the remains. The site should be cordoned off and the remains themselves should be left untouched. The nearest police station, the West Wyalong LALC and the nearest DPIE office are all to be notified as soon as possible. If the remains are found to be of Aboriginal origin and the police do not wish to investigate the Site for criminal activities, the Aboriginal community and the DPIE should be consulted as to how the remains should be dealt with. Work may only resume after agreement is reached between all notified parties, provided it is in accordance with all parties' statutory obligations.

It is also proposed that in all dealings with Aboriginal human remains, the Proponent should use respectful language, bearing in mind that they are the remains of Aboriginal people rather than scientific specimens.

Measure 3: Conservation Principles

It is proposed that all effort must be taken to avoid any impacts on Aboriginal Cultural Heritage values at all stages during the development works. If impacts are unavoidable, mitigation measures should be negotiated between the Proponent, DPIE and the Aboriginal community.

If harm to an Aboriginal object or declared Aboriginal place is anticipated (as specified under Part 6 of the *New South Wales National Parks and Wildlife Act 1974*), an Aboriginal Heritage Impact Permit (AHIP) would be applied for and DECCW may issue an AHIP under Section 90 of the Act.

4.10 Visual amenity

A visual impact assessment investigates the potential visual impacts of the proposed quarry on the surrounding environment. This assessment reviews the existing visual character of the site and its surrounds and the expected impacts of the quarry on the existing visual character of the surrounds, nearby existing residences and publicly accessible locations. More specifically, the visual assessment considers the following:

- Existing views to the proposed site.
- The visual character of the surrounding landscape.

- The sensitivity of the landscape to alteration by the Project.
- The visual character and extent of the Project.
- Viewer sensitivity to alteration of the environment by the Project.

4.10.1 Existing environment

The Project site is located approximately 380 m from Clear Ridge Road.

4.10.2 Impact assessment

No impacts are expected due to the distance of the proposal from Clear Ridge Road and the flat topography of the site.

4.10.3 Mitigation measures

Whilst the visual impact from the Project is considered to be low, the following mitigation measures are proposed to minimise future visual impacts:

- Maintain the site in a clean and tidy condition at all times.
- Ensure that areas of disturbance are kept to the minimum practicable at any one point in time.
- Progressively revegetate all areas where quarrying is completed.
- Where possible, stockpiles, plant and equipment should be located in positions which are naturally screened from views into the site.

4.11 Waste management

The Project has the potential to generate waste from quarry activities and general site use.

This section describes the type and classification of waste that would be generated at the site. The potential impacts of the Project in regard to waste generation during the establishment, operation and decommissioning of the quarry is also assessed.

A description of the measures that would be implemented to avoid, minimise, mitigate, offset, manage and/ or monitor the potential impacts associated with the waste generated, as a result of the Project, are provided.

4.11.1 Impact assessment

Quarrying involves the stripping and emplacement of topsoil and overburden, extraction, screening and stockpiling of raw materials and product loading and distribution. The types of waste generated by the Project are not expected to be generated in significant quantities.

The operation of the Project would generate the following waste types:

- Excavated material (topsoil and overburden not suitable for sale)
- Green waste
- Liquid waste
- Contaminated soil
- Wastewater from amenities and office
- Domestic waste (e.g. office paper and general rubbish)

The classification and description of each of the general waste types to be potentially generated by the Project is summarised in Table 4-1.

Table 4-1 Potential wastes description

Waste type	Waste classification	Detail
Excavated material	General Solid Waste (non-putrescible)	Excavated material waste is likely to consist of rock, gravel and silt. The volume of waste excavated material would be small as excess excavated material would generally be utilised on-site as backfill or for rehabilitation and other site works.
Green Waste	General Solid Waste (non-putrescible)	The disturbance area would be limited to approximately 1.8 hectares. All cleared vegetation would be mulched and stockpiled on site for revegetation works.
Liquid waste	Liquid Waste	A limited amount of liquid waste is expected to be generated by the Project. The waste is expected to consist of oil, paint, lubricants, glue etc. Liquid wastes would be stored and disposed of appropriately.
Contaminated Soil	To be determined	Any spills of chemicals or fuel could result in contaminated soil that would require disposal in an appropriately licenced landfill or trade waste facility.
Wastewater	Liquid Waste	Wastewater may be generated as a result of dewatering of pits and sediment ponds. Management of this wastewater is outlined in Section 4.5.
Domestic waste	General Solid Waste (non-putrescible and putrescible)	The limited general waste generated on-site would be collected and disposed of appropriately. Waste would consist of everyday items such as paper, aluminium cans, plastics, packaging and other material generated by onsite staff.

Potential impacts from the production and inappropriate disposal of waste generated from the Project include:

- Contamination of land
- Pollution of waterways
- Air pollution
- Overuse of scarce resources
- Human and animal health impacts

4.11.2 Mitigation measures

All waste would be managed in accordance with the requirements of the *Waste Avoidance and Resource Recovery Act 2001* and the *Waste Classification Guidelines* (NSW EPA, 2014) and the principles of the waste management hierarchy.

All waste generated by the Project would be managed by way of appropriately licensed waste contractors. No on-site disposal of general waste would occur.

Crush and Haul Pty Ltd is committed to the waste hierarchy where emphasis is placed upon reducing, re-using and recycling prior to disposal of its wastes. In order to minimise the generation of waste and maximise re-use of waste products, where practicable, the mitigation measures summarised in Table 4-2 will be undertaken for the Project. These measures would be documented in an EMP and communicated to all employees and contractors during site induction, prior to commencing works at the site and a copy should remain on-site for reference purposes during operation.

Table 4-2 Proposed waste management measures

Waste Type	Waste Management Hierarchy		
	Avoid	Reuse/Recycle/Recover	Dispose
Excavated material	Avoid excess excavation	Use excess material on site as fill and/or in rehabilitation works.	Excess excavated material to be classified and disposed in accordance with the <i>Waste Classification Guidelines</i> .
Green waste	Minimise clearing	Mulch cleared vegetation and use on site.	Excess material to be classified and disposed in accordance with the <i>Waste Classification Guidelines</i> .
Contaminated soil	Proper storage of all chemicals and fuels (e.g. bunded areas with 110% capacity). Refuel plant and machinery offsite, where possible or using appropriate equipment	Utilise bioremediation for large quantities of fuel-impacted soil. Tracking during transportation would be carried out where required.	Disposed in accordance with the <i>Waste Classification Guidelines</i> .
Liquid waste	Materials to be sourced and ordered in appropriate quantities	Reuse excess material on-site wherever possible (e.g. store and reuse lubricants).	Excess material to be classified and disposed in accordance with the <i>Waste Classification Guidelines</i> .
Wastewater	Limited personnel onsite at any one time	Wastewater to be collected and appropriately disposed.	Wastewater to be collected and appropriately disposed.
Biological (sewage) waste	Minimise use of site facilities e.g. toilets	Consider using composting toilet.	Sewage waste to be disposed via a suitable treatment system.
Domestic waste	Materials to be sourced and ordered in appropriate quantities	Reuse excess material on-site wherever possible. All recyclables to be collected and recycled accordingly.	Excess material to be classified and disposed in accordance with the <i>Waste Classification Guidelines</i> .

4.12 Suitability of the site

The site is considered suitable for the proposal for the following reasons:

- The proposed quarry is compatible with the existing use of the site for agriculture.
- The proposal would provide aggregate materials for the construction of the West Wyalong Solar Farm, which will provide economic benefits to the area and provide renewable energy.
- The proposal would generate local employment.
- The visual impacts of the quarry would be limited, due to the distance from Clear Ridge Road and the fact that it is below ground.

- The loss of agricultural land will be negligible as the proposed use is complimentary to the surrounding land uses and the site will be used for agricultural uses during the operation of the quarry.
- The implementation of mitigation measures documented throughout the SEE and supporting specialist reports would minimise environmental harm to the local environment and potential impacts to nearby residents.

4.13 Public interest

The proposal is considered to be in the public interest for the following reasons:

- The proposal will provide aggregate materials for the construction of the West Wyalong Solar Farm, which will provide economic benefits to the area and provide renewable energy.
- The proposal would generate local employment.
- The proposal would have limited adverse environmental, social or economic impacts.

5. Conclusion and justification

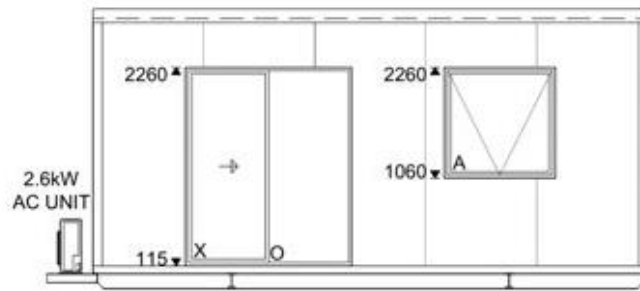
This SEE has been prepared to support a DA to establish and operate a hard rock quarry (Clear Ridge Quarry) at Lot 12 DP753081, 2060 Clear Ridge Road Wyalong NSW 2671 within the Bland Shire Local Government Area. The quarry will extract up to 30,000 tonnes per annum (tpa) and 1,000 tonnes per day (tpd) over 30 years, with a total disturbance area of approximately 2 ha (the Project). Clear Ridge Quarry will predominantly supply materials for use in the West Wyalong Solar Farm, located approximately 2 km from the Project site along Gordon's Lane.

The proposal is considered to be an appropriate form of development for the following reasons:

- The proposal is permissible within the RU1 zone under Bland LEP.
- The proposal is consistent with the relevant provisions of the Bland LEP and DCP.
- The proposed quarry is compatible with the existing use of the site for agriculture.
- The proposal would provide aggregate materials for the construction of the West Wyalong Solar Farm, which will provide economic benefits to the area and provide renewable energy.
- Appropriate mitigation measures have been identified to minimise the potential for any environmental, social and economic impacts as a result of the proposal.

Appendices

Appendix A – Site office plans



FRONT ELEVATION



FLOOR PLAN
SCALE 1:100 @ A4

GHD

230 Harbour Drive

Coffs Harbour

T: 61 2 6650 5600 F: 61 2 9475 0725 E: cfsmail@ghd.com



© GHD 2020

This document is and shall remain the property of GHD. The document may only be used for the purpose for which it was commissioned and in accordance with the Terms of Engagement for the commission. Unauthorised use of this document in any form whatsoever is prohibited.

12536708-74683-

1/[https://projectsportal.ghd.com/sites/pp01_01/clearridgequarry/ProjectDocs/12536708-REP_SEE Clear Ridge Quarry.docx](https://projectsportal.ghd.com/sites/pp01_01/clearridgequarry/ProjectDocs/12536708-REP_SEE%20Clear%20Ridge%20Quarry.docx)

Document Status

Revision	Author	Reviewer		Approved for Issue		
		Name	Signature	Name	Signature	Date
0	C Harris	S Lawer		S Lawer		01/10/2020

www.ghd.com





Crush and Haul Pty Limited

Clear Ridge Quarry Noise and vibration assessment

November 2020

Table of contents

1.	Introduction.....	1
1.1	Purpose of the report	1
1.2	Scope of work	1
1.3	Limitations	1
2.	Existing environment.....	3
2.1	Sensitive receivers.....	3
2.2	Existing noise environment.....	3
3.	Legislative requirements	5
3.1	Operational noise criteria.....	5
3.2	Blasting	7
4.	Operational impact assessment.....	8
4.1	Operational noise.....	8
4.2	Blasting noise and vibration.....	9
5.	Mitigation recommendations	13
6.	Conclusion.....	15

Table index

Table 2-1	Identified sensitive receivers.....	3
Table 2-2	Minimum assumed rating background noise level, dBA.....	3
Table 3-1	Project noise trigger levels – residential noise receivers, dBA.....	6
Table 3-2	Modifying factor corrections.....	6
Table 4-1	Modelled quarry equipment and Sound Power Levels - dB	8
Table 4-2	Predicted noise levels, dBA	9
Table 4-3	Blasting impacts based on various maximum instantaneous charge.....	12

Figure index

Figure 2-1	Site overview.....	4
Figure 4-1	Airblast overpressure impact zone based on charge mass.....	11
Figure 4-2	Ground vibration impact zone based on charge mass	11

1. Introduction

1.1 Purpose of the report

An assessment of the potential noise impacts from the Clear Ridge Quarry located at Lot 12 DP753081, 2060 Clear Ridge Road Wyalong has been undertaken. The purpose of this report is to assess the noise and vibration impacts for quarry operations during the proposed operating hours of 7:00 am to 6:00 pm on Monday to Friday; and 8:00 am to 1:00 pm on Saturdays.

Bland Shire Council has requested a noise and vibration assessment to assess the operation of the quarry in accordance with the NSW EPA Noise Policy for Industry (Oct 2017) to assess compliance with the guidelines and outline any mitigation measures that may be implemented should a noise issue be identified.

This assessment has been undertaken with reference to the following guidelines:

- Operational noise – Noise Policy for Industry (EPA 2017)
- Blasting – *Guidelines to Minimise Annoyance due to Blasting Overpressure and Ground Vibration* (ANZECC, 1990)

The site establishment period, to be completed in a period of approximately 1 month, has not been assessed in this report. The main noise generating equipment to be used during this period is similar to that of operation. If the site is compliant for the operational activities it is expected that the site will comply with less stringent construction noise criteria.

1.2 Scope of work

The following tasks were undertaken for this assessment:

- Identify the sensitive receivers within the study area. Compliance at these nearest receivers ensures compliance at all other receivers further away.
- Establish the noise criteria in accordance with the Noise Policy for Industry (NPI) (EPA 2017) and other relevant guidelines.
- Determine source noise levels for equipment intended to be used during quarry operations
- Prepare a noise model of the proposed operations and predict noise levels to closest sensitive receivers
- Assess compliance with the NPfl and provide mitigation measures if any exceedances of the project noise trigger levels are identified
- Conduct an assessment of potential noise and vibration impacts due blasting at the quarry site.

1.3 Limitations

This report: has been prepared by GHD for Crush and Haul Pty Limited and may only be used and relied on by Crush and Haul Pty Limited for the purpose agreed between GHD and the Crush and Haul Pty Limited as set out in section 1.2 of this report.

GHD otherwise disclaims responsibility to any person other than Crush and Haul Pty Limited arising in connection with this report. GHD also excludes implied warranties and conditions, to the extent legally permissible.

The services undertaken by GHD in connection with preparing this report were limited to those specifically detailed in the report and are subject to the scope limitations set out in the report.

The opinions, conclusions and any recommendations in this report are based on conditions encountered and information reviewed at the date of preparation of the report. GHD has no responsibility or obligation to update this report to account for events or changes occurring subsequent to the date that the report was prepared.

The opinions, conclusions and any recommendations in this report are based on assumptions made by GHD described in this report. GHD disclaims liability arising from any of the assumptions being incorrect.

GHD has prepared this report on the basis of information provided by Crush and Haul Pty Limited and others who provided information to GHD (including Government authorities)], which GHD has not independently verified or checked beyond the agreed scope of work. GHD does not accept liability in connection with such unverified information, including errors and omissions in the report which were caused by errors or omissions in that information.

2. Existing environment

2.1 Sensitive receivers

The proposed quarry location is within a RU1 Primary Production planning zone in Bland Shire Local Government Area (LGA). The nearest sensitive receivers are approximately 2 km from the site and are also located in a RU1 Primary Production planning zone.

Details of the nearest identified sensitive receivers are presented in Table 2-1 and shown on Figure 2-1. Compliance at these receivers ensures compliance at all other receivers further away.

Table 2-1 Identified sensitive receivers

Receiver	Type	Address	Distance and direction from quarry location
R01	Residential	2060 Clear Ridge Road, Wyalong	1.8 km northeast
R02	Residential	Lot 14 DP 753081, Wyalong	2.2 km south

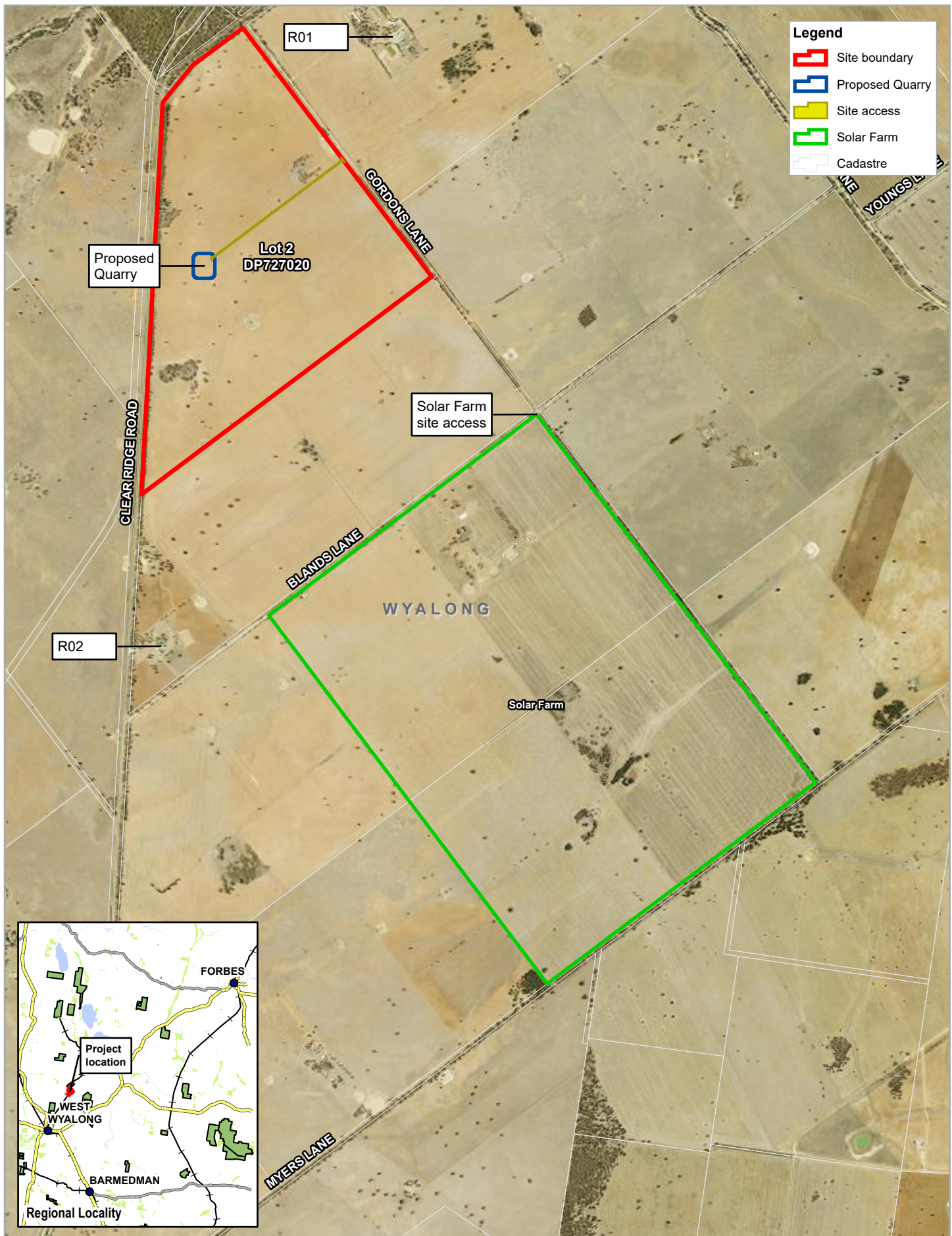
2.2 Existing noise environment

As no background noise monitoring has been undertaken for the SEE, the minimum assumed background noise levels outlined in Table 2.1 of the *Noise Policy for Industry* (NPI, EPA, 2017) have been adopted and are presented in Table 2-2.

It is expected that the existing noise environment and background noise levels are low and would be dominated by agricultural activities and local road traffic. Using minimum background noise levels is a conservative assessment approach as the most stringent criteria will be assessed against.

Table 2-2 Minimum assumed rating background noise level, dBA

Time of day	Minimum assumed rating background noise level, dBA	Minimum project intrusiveness noise levels, $L_{Aeq,15min}$ dBA
Day	35	40
Evening	30	35
Night	30	35



Legend

- ▭ Site boundary
- ▭ Proposed Quarry
- ▭ Site access
- ▭ Solar Farm
- Cadastre

R02

R01

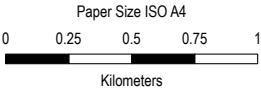
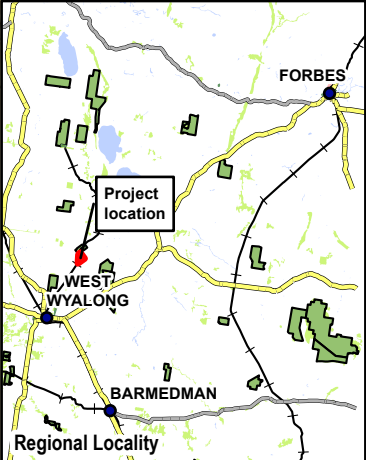
Proposed Quarry

Lot 2
DP727020

Solar Farm
site access

WYALONG

Solar Farm



Crush and Haul Pty Limited
Clear Ridge Quarry
Statement of Environmental Effects

Project No. 12536708
 Revision No. 0
 Date 18/11/2020

Site Overview

FIGURE 2-1

3. Legislative requirements

3.1 Operational noise criteria

3.1.1 Project noise trigger levels

The Noise Policy for Industry (2017, NPI) provides guidance on the assessment of operational noise impacts. The guideline includes both intrusiveness and project amenity noise levels that are designed to protect receivers from noise significantly louder than the background level, and to limit the total noise level from industry near a receiver.

The NPI project noise trigger levels provide an objective for assessing a project and are not mandatory limits required by legislation. The project noise trigger levels assist the regulatory authorities to establish licensing conditions. Where project noise trigger levels are predicted to be exceeded, feasible and reasonable noise mitigation strategies should be considered.

The intrusiveness noise level controls the relative audibility of operational noise compared to the background level at residential receivers. The amenity noise level limit the total level of extraneous noise for all receiver types. Both levels are calculated and the lower of the two in each time period is set as the project noise trigger level. The intrusiveness noise level is assessed over a 15 minute period however the amenity noise level is assessed over the day, evening or night time period. For the purposes of assessment to standardise the approach the NPI recommends that the $L_{Aeq(15min)} = L_{Aeq(period)} + 3$ dBA unless an alternative approach can be justified.

3.1.2 Intrusiveness noise level

The intrusiveness noise level is determined by a 5 dB addition to the measured or adopted background noise level with a minimum intrusiveness noise level of 40 dBA for the day period and 35 dBA for the evening and night period. The NPI recommends that the intrusiveness noise level for the evening and day period should not exceed the daytime period. The intrusiveness noise levels are only applicable to residential receivers.

3.1.3 Project amenity noise level

The recommended amenity noise level applies to all industrial noise in the area which when combined should remain below the recommended amenity noise level. The recommended amenity noise level represents the total industrial noise at a receiver location and a Project Amenity Noise Level is set at 5 dBA below the recommended amenity noise level.

Residential receiver areas are characterised into 'urban', 'suburban', 'rural' or other categories based on land uses and the existing level of noise from industry and road traffic. With consideration to the NPI 'noise amenity area' classification, the residential receivers identified for this assessment classified as 'Rural Residential'.

3.1.4 Summary of project noise trigger levels – residential receivers

For residential receivers, the project noise trigger levels are provided in Table 3-1. The project noise trigger levels reflect the most stringent noise level requirements derived from the intrusiveness and project amenity noise level. Day period project noise trigger levels (PNTLs) should be achieved as the quarry only proposes to operate during this time period (7:00 am to 6:00 pm).

Table 3-1 Project noise trigger levels – residential noise receivers, dBA

Receiver type	PNTL $L_{Aeq(15min)}$ at residential receivers		
	Intrusive $L_{Aeq(15min)}$ noise level (Day)	Project amenity $L_{Aeq(15min)}$ noise level (Day)	Project $L_{Aeq(15min)}$ noise trigger level (Day)
Residential	40	48	40

Notes:

- The NPI defines Day as 7 am to 6 pm Monday to Friday and 8 am to 1 pm Sunday & Public Holidays
- Noise from the site is to be measured at the most affected point within the residential boundary, or at the most affected point within 30 metres of the dwelling where the dwelling is more than 30 metres from the boundary, to determine compliance with the project noise trigger levels, except where otherwise specified below.
- To standardise the time periods for the intrusiveness and amenity noise levels, the NPI assumes that the $L_{Aeq,15min}$ is be equal to $L_{Aeq, period} + 3$ dBA

3.1.5 Modifying factor adjustments

The NPI requires that modifying factor adjustments are applied if the noise sources contain tonal, intermittent or low frequency characteristics, which have the potential to increase annoyance. The modifying factor corrections are detailed in Table 3-2.

Table 3-2 Modifying factor corrections

Factor	Assessment/measurement	When to apply	Correction ^{1,2}
Tonal noise	One-third octave band analysis using the objective method for assessing the audibility of tones in noise – simplified method	Level of one-third octave band exceeds the level of the adjacent bands on both sides by: <ul style="list-style-type: none"> • 5 dB or more if the centre frequency of the band containing the tone is in the range 500-10,000 Hz • 8 dB or more if the centre frequency of the band containing the tone is in the range 160 to 400 Hz • 15 dB or more if the centre frequency of the band containing the tone is in the range 25-125 Hz. 	5 dBA ²

Factor	Assessment/ measurement	When to apply	Correction ^{1,2}
Low frequency noise	Measurement of C-weighted and A-weighted level and one-third octave measurements in the range 10– 160 Hz	<p>Measure/assess source contribution C and A weighted $L_{eq,T}$ levels over same time period. Correction to be applied if where C minus A level is 15 dB or more and:</p> <ul style="list-style-type: none"> Where any of the one-third octave noise levels in Table C2 are exceeded by up to and including 5 dB and cannot be mitigated, a 2 dBA positive adjustment to measured/predicted A-weighted levels for the evening/night period Where any of the one-third octave noise levels in Table C2 are exceeded by more than 5 dBA and cannot be mitigated, a 5 dBA positive adjustment to measured/predicted A-weighted levels applies for the evening/night period and a 2 dBA positive adjustment for the daytime period. 	2 or 5 dBA ²
Intermittent noise	Subjectively assessed	The source noise heard at the receiver varies by more than 5 dB(A) and the intermittent nature of the noise is clearly audible.	5 dBA

Note 1: Where two or more modifying factors are present the maximum correction is limited to 10 dBA.

Note 2: Where a source emits a tonal and low-frequency noise, only one 5 dB correction should be applied if the tone is in the low frequency range.

3.2 Blasting

The ANZECC *Guidelines to Minimise Annoyance due to Blasting Overpressure and Ground Vibration* has been adopted for assessment of blasting noise and vibration impacts in this report. This guideline specifies recommended human comfort criteria for blasting activities.

3.2.1 Airblast overpressure at receivers

The ANZECC recommended maximum level for airblast overpressure is 115 dB(L) peak. This level may be exceeded on up to 5% of the total number of blasts over a period of 12 months. However, the airblast overpressure must not exceed 120 dB(L) peak for any blast.

3.2.2 Ground vibration at receivers

Ground-borne vibration level should not exceed 5 mm/sec Peak Particle Velocity (PPV). The recommended PPV level may be exceeded on up to 5% of the total number of blasts over a period of 12 months. However, the level should not exceed 10 mm/sec at any time.

4. Operational impact assessment

4.1 Operational noise

4.1.1 Noise modelling methodology and assumptions

Acoustic modelling was undertaken using Computer Aided Noise Abatement (CadnaA) to predict the effects of noise generated by the quarry.

CadnaA is a computer program for the calculation, assessment and prognosis of noise propagation. CadnaA calculates environmental noise propagation according to ISO 9613-2, “Acoustics – Attenuation of sound during propagation outdoors”. The ISO 9613 algorithm assumes downwind propagation of noise, so results reflect moderately adverse weather conditions. Ground absorption, ground elevation, reflection are taken into account in the calculations.

Equipment used during operation of the quarry is summarised in Section 2.7 of the SEE. Crush and Haul advised that up to four items of equipment would operate at any one time and therefore have been included in the model to determine worst-case impacts. Additionally, two truck movements between the quarry site and Gordons Lane have been modelled as a worst case for a 15 minute period.

The noise levels used in the model are presented in Table 4-1.

Table 4-1 Modelled quarry equipment and Sound Power Levels - dB

Equipment	Height (m)	Frequency Band (Hz) (dBZ)								Sound power L _w (A)
		63	125	250	500	1000	2000	4000	8000	
Excavator	2	74	83	93	98	97	95	92	85	103
Front end loader	2	87	95	95	100	103	101	101	88	108
Impactor / Crusher	2	88	96	104	106	106	104	100	93	112
Screen	2	77	72	71	77	79	78	72	62	85
Truck	2	90	94	93	99	102	102	99	94	108

The noise modelling assumptions are as follows:

- All equipment operating at full capacity continuously for a 15 minute period
- Two truck movements have been modelled as a line source from Gordons Lane to the quarry site via the internal access road (30 km/hr) within a 15-minute period
- Noise data have been sourced from *Update of noise database for prediction of noise on construction and open sites* (Department for Environment, Food and Rural Affairs UK, 2006).
- Noise receivers have been modelled at a height of 1.5 m above the ground level. The predicted noise level is at the most-affected location on the property boundary and within 30 metres of the residential dwelling
- A ground absorption co-efficient of 0.75 was used to represent a mix between hard and soft ground for a conservative assessment.
- The quarry will only operate between the proposed operating hours of 7:00 am to 6:00 pm on Monday to Friday; and 8:00 am to 1:00 pm on Saturdays.

The assumptions used throughout the model represent a conservative approach of modelling a worst-case operational scenario. It is unlikely that plant on site would be operating at maximum sound power all the time. In the future, as operations progress, the intervening topography will provide more shielding for the sensitive receivers.

4.1.2 Predicted noise levels

Operational noise levels have been predicted to the nearest sensitive receivers within the study area with consideration of the acoustic requirements of the NPI. The predicted levels along with the project noise trigger level for each receivers are presented in Table 4-2.

Table 4-2 Predicted noise levels, dBA

Receiver	Predicted noise level, $L_{eq,15min}$ dBA	Criteria	Compliance
R01	33	40	Yes
R02	27	40	Yes

The predicted levels presented in Table 4-2 demonstrate compliance with the NPI project noise trigger levels. Should a modifying correction factor of up to 7 dBA be required, due to the noise emitted from the quarry site being tonal, low frequency or intermittent noise, the site would remain compliant. Measures to avoid these factors are outlined in Section 5.

4.2 Blasting noise and vibration

4.2.1 Blasting methodology and assumptions

GHD understand that blasting will occur on a periodic basis as mentioned in Section 2.3.1 of the SEE.

Predictions made in this blasting impact assessment have been based on generic blast parameters and should be refined based on site specific data, once available. Therefore, the results of this assessment should be used as a guide for potential impacts. GHD recommend that this assessment be refined once the nature of the blasts and site parameters are better known. Site parameters may be determined through vibration monitoring during initial blasts or test blasts at the quarry.

A general assessment of blasting has been undertaken to assess potential adverse impacts on the surrounding residential receivers. Blasting estimations have been undertaken with consideration to AS2187.2 (2006) *Explosives – Storage and use – Use of Explosives*.

Blasting is non-linear in nature and variability in ground type, meteorological conditions and flyrock shape makes it difficult to accurately predict ground vibration, airblast overpressure and flyrock without site specific measurement data therefore these blasting predictions should only be used as a guide.

4.2.2 Estimation of airblast overpressure

Airblast overpressure can be estimated using the following equation:

$$P = K_a \left(\frac{R}{Q^{1/3}} \right)^a$$

Where:

P is the pressure (kPa).

R is the distance from charge (m).

Q is the charge mass (kg).

K_a is the site constant. AS2187.2 recommends for confined blasthole charges values are commonly in the range of 10 to 100. A value of 50 has been adopted for this assessment.

a site exponent. AS2187.2 recommends for confined blasthole charges a good estimate of $a = -1.45$.

Airblast overpressure propagation can be increased with unfavourable meteorological conditions and decreased with topographic shielding. Unconfined surface charges would considerably increase the airblast overpressure propagation.

4.2.3 Estimation of ground vibration during blasting

Ground vibration has been estimated using the following equation:

$$V = K_G \left(\frac{R}{Q^{1/2}} \right)^{-B}$$

Where:

V is the peak vector sum ground vibration ppv (mm/s).

R is the distance from charge (m).

Q is the maximum instantaneous charge (MIC) (kg), being 71 Kg

K_G is the ground constant AS2187.2 gives a site constant for a free face in average field conditions of 1140. This value can vary from 1/5 times – 4 times depending on ground conditions and other factors.

B site exponent. AS2187.2 recommends for average field conditions a good estimate of $a = 1.6$.

The site constant used for this assessment is 1140. The K_G factor may be determined through measurements during the test blasting to determine the site-specific ground conditions.

4.2.4 Predicted blasting impact zones

Airblast overpressure and ground vibration has been predicted for a range of maximum instantaneous charge masses and are shown in Figure 4-1 and Figure 4-2 for varying distances and assumed site parameters. The distance to comply with the Technical Basis for Guidelines to Minimise Annoyance due to Blasting Overpressure and Ground Vibration (ANZECC, 1990) are also shown.

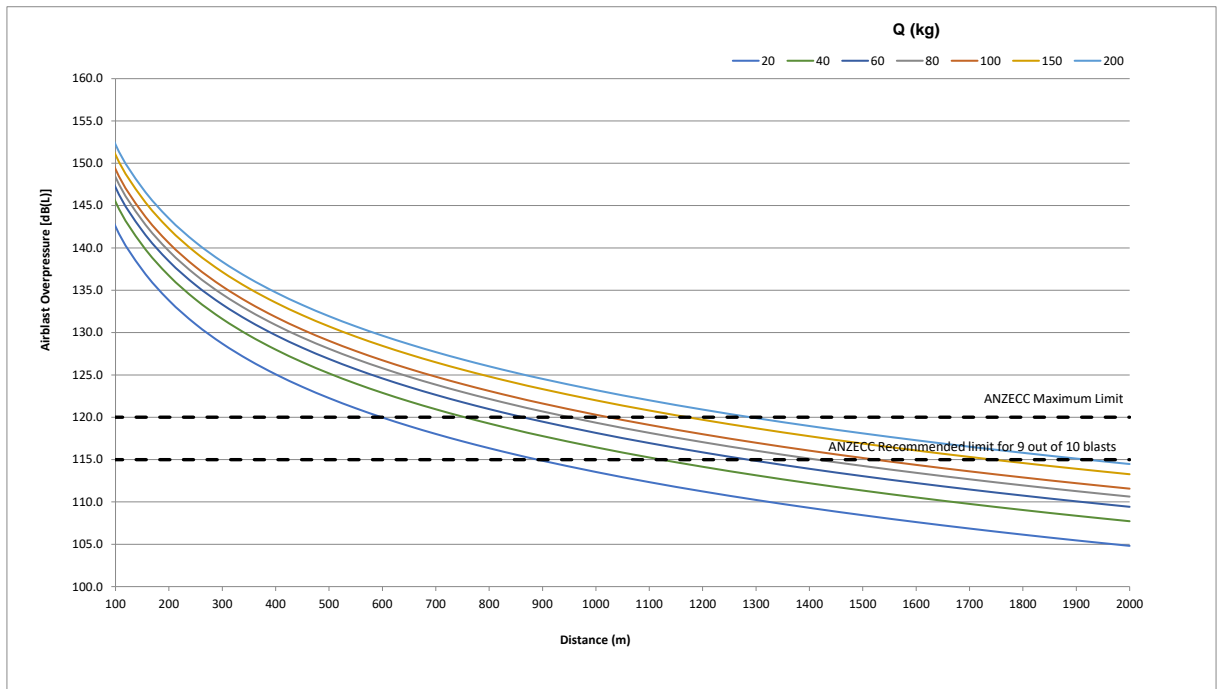


Figure 4-1 Airblast overpressure impact zone based on charge mass

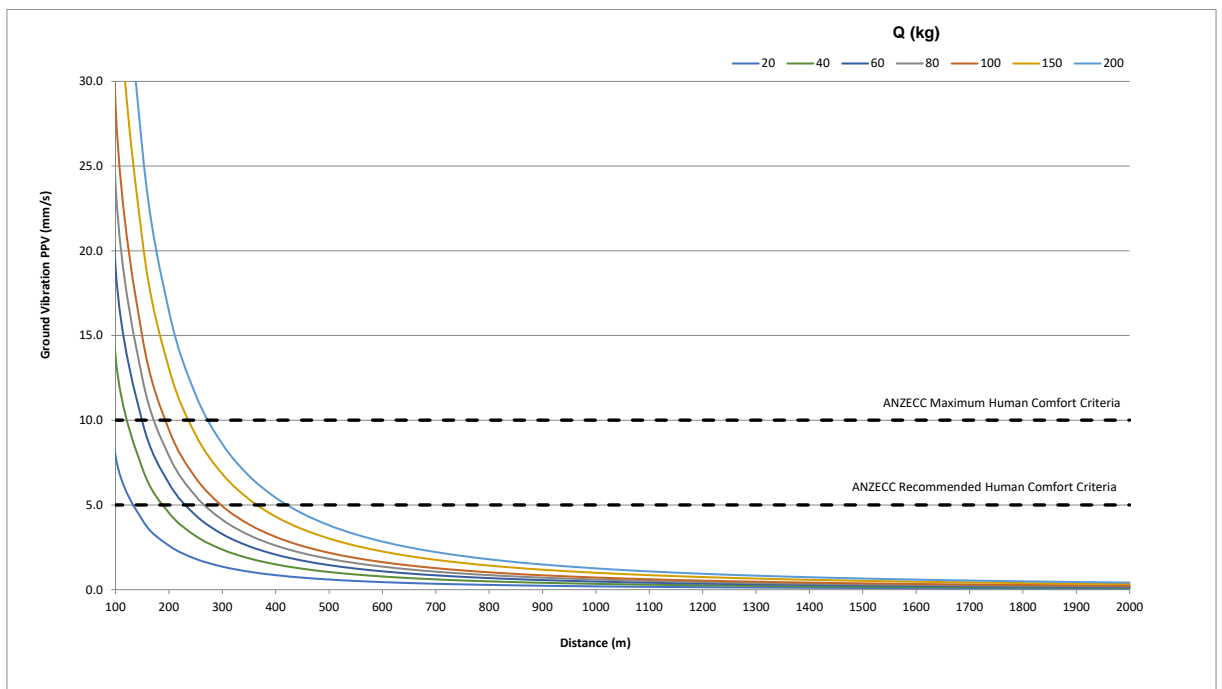


Figure 4-2 Ground vibration impact zone based on charge mass

4.2.5 Assessment of blasting

Based on the figures presented in section 4.2.4, blasting would be restricted by airblast overpressure rather than ground vibration. Table 4-3 provides a summary of impact from airblast overpressure at varying maximum instantaneous charges. No impacts are anticipated with a MIC lower than 150 kg.

Table 4-3 Blasting impacts based on various maximum instantaneous charge

Maximum instantaneous charge (MIC) (kg)	Distance required (m)	Number of receivers impacts	Predicted highest impact (dBL _{peak})
20	890	0	106
40	1120	0	109
60	1280	0	111
80	1410	0	112
100	1520	0	113
150	1740	0	115
200	1920	1	116

5. Mitigation recommendations

Although construction and operational noise for the Project is predicted to comply with the relevant noise and vibration criteria, general procedural mitigation measures are detailed below to avoid community disturbance.

Work ethics

All site workers would be sensitised to the potential for noise impacts on local residents and encouraged to take practical and reasonable measures to minimise the impact during the course of their activities. This would include:

- All activities on site should be confined between the hours of 7:00 am to 6:00 pm from Monday to Friday and 8:00 am and 1:00 pm on Saturdays.
- Where feasible and reasonable, it is recommended to locate quarry equipment such as crushing and screening plant as well the heavy vehicle loading area as close as possible to the pit wall. This will ensure maximum shielding effects are achieved for nearby sensitive receivers.
- Where required, equipment should be fitted with broad spectrum reversing and safety beepers to avoid tonal noise received at nearby residents.
- Where practical, machines would be operated at low speed or power and switched off when not being used rather than left idling for prolonged periods.
- Keep truck drivers informed of designated vehicle routes, parking locations and delivery hours.
- Dropping materials from height and metal to metal contact on material would be avoided.
- Vehicles should be kept properly serviced and fitted with appropriate mufflers. The use of exhaust brakes should be eliminated, where practicable.
- All engine covers would be kept closed while equipment was operating.
- Machines found to produce excessive noise compared to industry best practice should be removed from the site or stood down until repairs or modifications can be made.

Community relations

Consultation and cooperation with the community would assist in minimising uncertainty, misconceptions and adverse reactions to noise. It is recommended the following community relation measures be implemented:

- The quarry manager would erect a sign at the entrance of the quarry with a phone number and permanent site contact so that noise complaints could be received and addressed in a timely manner.
- Upon receipt of a noise complaint, noise monitoring would be undertaken and reported as soon as possible. If exceedances are detected, the situation would be reviewed in order to identify means to attempt to reduce the impact to acceptable levels.

Blasting mitigation measures

It is recommended that the 2 sensitive receivers closest to the Project be informed when blasting is to be undertaken. Reducing charge mass and increasing distance is the most effective way of reducing blasting impacts. Blasting would only occur between 9 am to 5 pm, Monday to Friday and would not generally take place more than once per day.

Adverse meteorological conditions such as temperature inversions and wind direction can significantly increase airblast overpressure levels. Temperature inversions are most common during night and early morning periods, particularly during winter periods and therefore should not affect blasting during the recommended standard hours.

Due to variability in blasting impacts, it is recommended that monitoring be undertaken during initial blasts at the site to confirm predictions and assess compliance with the ground vibration and airblast overpressure limits outlined in ANZECC *Guidelines to Minimise Annoyance due to Blasting Overpressure and Ground Vibration*.

6. Conclusion

An assessment of the potential noise and vibration impacts from the proposed Clear Ridge Quarry located at Lot 12 DP753081, 2060 Clear Ridge Road Wyalong has been undertaken. The purpose of this report is to assess the noise and vibration impacts during quarry operations.

Bland Shire Council has requested a noise and vibration assessment to assess the operation of the quarry in accordance with the NSW EPA Noise Policy for Industry (NPI, 2017) and *Guidelines to Minimise Annoyance due to Blasting Overpressure and Ground Vibration* (ANZECC, 1990) to assess compliance with the guidelines and outline any mitigation measures that may be implemented should a noise issue be identified.

The predicted noise levels at surrounding sensitive receivers are below the NSW Noise Policy for Industry project trigger noise levels. No specific mitigation measures are required however, reasonable and practical mitigation measures have been provided in Section 5 to assist in minimising noise impacts.

As the quarry operation progress over time, the stationary noise sources are likely to be shielded by intervening topography and future operations should also comply with the NSW Noise Policy for Industry project trigger noise levels.

GHD

OfficeAddressLine1

OfficeAddressLine2

T: OfficeTelephone F: OfficeFax E: OfficeEmail

© GHD 2020

This document is and shall remain the property of GHD. The document may only be used for the purpose for which it was commissioned and in accordance with the Terms of Engagement for the commission. Unauthorised use of this document in any form whatsoever is prohibited.

12536708-9791-

[7/https://projectsportal.ghd.com/sites/pp01_01/clearridgequarry/ProjectDocs/12536708-REP_Noise and Vibration assessment.docx](https://projectsportal.ghd.com/sites/pp01_01/clearridgequarry/ProjectDocs/12536708-REP_Noise%20and%20Vibration%20assessment.docx)

Document Status

Revision	Author	Reviewer		Approved for Issue		
		Name	Signature	Name	Signature	Date
A	R Browell	E Smith		S Lawer		

www.ghd.com





19 November 2020

The General Manager
Bland Shire Council
P.O. Box 21
WEST WYALONG NSW 2671

Attention: Lesley Duncan

DA 2021/0034 (CNR-14097) – PROPOSED QUARRY, LOT 2 DP727020, CLEAR RIDGE ROAD, WYALONG.

I refer to your correspondence regarding the subject Application which was referred to Transport for NSW (TfNSW), formerly Roads and Maritime Services, for assessment and comment.

From the supporting Statement of Environmental Effects prepared by GHD Consulting date October 2020 it is understood that the proposal represents the establishment and operation of a quarry and associated infrastructure on the subject site. The subject site is located with frontage and proposed access to Gordons Lane. This road is classed as a local road under the provisions of the Roads Act, 1993.

The submitted documentation indicates that the proposed quarry will have an extraction rate of 30,000 cubic metres per year with an expected life of approximately 30 years. The actual traffic generation will vary depending on the demand for the quarried materials.

State Environmental Planning Policy (Mining, Petroleum Production and extractive industries) 2007 via Clause 16(2) requires that the Development Application be referred to Roads and Maritime Services for consideration prior to determination by the Consent Authority if the material extracted from the proposed quarry is to be transported on a public road.

Given the distance of the subject site from the nearby Newell Highway and the multiple access routes from the site to the highway it is not considered that the proposal will detrimentally impact on the Classified Road Network. The provision of safe access between the quarry site and roads accessible by the general public should be considered by the consent authority.

Transport for NSW has reviewed the Development Application based on the supporting documentation provided and would raise no objection to the proposed development.

Further to the above the Council in its assessment of the proposal may consider the following:

1. The quarry operator is to record and maintain a log of the extraction quantities and traffic movement in and out of the subject site. This log is to be kept on site and be available for inspection at the request of the consent authority.

Please be advised that under the provisions of the Environmental Planning & Assessment Act it is the responsibility of the Consent Authority to assess the environmental implications, and notify potentially affected persons, of any development including conditions.

Any enquiries regarding this correspondence may be referred to the Manager, Land Use, TfNSW (South West Region), Maurice Morgan, phone (02) 6923 6611.

Please forward a copy of the Notice of Determination for this Development Application to the Land Use -TfNSW at the same time as advising the applicant.

Yours faithfully



Per:
Jonathan Tasker
Acting Director South West



Lesley Duncan
Manager Development & Regulatory Services
Bland Shire Council
PO Box 21
WEST WYALONG NSW 2671

Dear Ms. Duncan

DA2021/0034 – Extractive Industry - Hard Rock Quarry at 2060 Clear Ridge Road Wyalong

Thank you for requesting Transport for NSW (TfNSW) review and comment on the subject development application (DA) via NSW Planning Portal (CNR-14097) on 29 October 2020. It is noted that the subject proposal was initially referred to Australian Rail Track Corporation (ARTC) on 19 October 2020 and was then redirected to John Holland Rail (JHR) which is the Rail Infrastructure Manager for the Country Regional Network (CRN).

The subject DA seeks approval for establishment and operation of a hard rock quarry on Lot 2 DP 727020, which is considered adjacent to the non-operational rail corridor from West Wyalong to Burcher in accordance with clause 85 of the *State Environmental Planning Policy (Infrastructure) 2007* (ISEPP). TfNSW is the rail authority for the rail corridors of the CRN for purpose of the ISEPP.

JHR has been appointed as the Rail Infrastructure Manager since 15 January 2012 to manage the CRN. TfNSW, in consultation with JHR, has reviewed the DA documents that were uploaded to the NSW Planning Portal on 28 October 2020 and provide comments in **TAB A**. In addition, if the application is to be approved, it is requested that the conditions of consent as outlined in **TAB B** be imposed to ensure that the proposed development is undertaken in a safe manner and will not have an adverse effect on rail infrastructure. The suggested conditions outlined in **TAB B** should not be amended, replaced or superseded by any subsequent submission provided by any other authority, without further discussion with TfNSW.

It is advised that submission in relation to road traffic impact would be provided if necessary. Our Land Use South West can be contacted at development.south.west@transport.nsw.gov.au in this regard.

Thank you again for the opportunity of providing advice for the above development application. If you require further information, please contact Billy Yung, Senior Transport Planner, at billy.yung@transport.nsw.gov.au. I hope this has been of assistance.

Yours sincerely

18/11/2020

Mark Ozinga

Principal Manager Land Use Planning & Development
Customer Strategy & Technology

CD20/08440

TAB A – Comments on DA2021/0034

Procedures for blasting operations in close proximity to the CRN infrastructure

Comment

It is noted that the Proposal consists of blasting operations occurring between 200m and 600m from the rail corridor.

Recommendation

JHR will undertake to assess each and every blasting operation to ensure that it has no long-term detrimental impacts on the assets, the future and current rail operations and safety in accordance with JHR's Blasting Guidelines. JHR advises the following:

- a. The applicant is required to submit an application to JHR for Approval In Principle (AIP) for JHR's endorsement and for TfNSW's approval with conditions/no conditions or non-approval.
- b. Once an AIP is obtained, a Blasting Risk Management Workshop will be held between representatives of JHR and the Applicant to develop and agree with a Risk Management Plan.
- c. Once a Risk Management Plan is agreed, a JHR Maintenance Superintendent will sign it off prior to a blasting operation.
- d. The relevant Maintenance Superintendent must be notified at least 7 days prior to the blasting operation.
- e. Once the blasting operation is performed, the applicant is required to carry out a post-blasting inspection of the rail corridor and to prepare an inspection report confirming that the rail track and the relevant rail infrastructure remain fit for traffic.
- f. Prior to a post-blasting inspection, the applicant is also required to submit an application to JHR for its endorsement and if endorsed, for TfNSW's approval in order to access the rail corridor for the post-blasting inspection. Once it is approved by TfNSW, the applicant is further required to enter into a licence on terms suitable to TfNSW in relation to the access to the rail corridor. Terms of the licence may include provisions which allow TfNSW to terminate the licence at any time, will require the licensee to pay an annual licence fee, obligates the licensee to comply with certain safety requirements specifically in relation to accessing the rail corridor to perform maintenance on the rail infrastructure (e.g. engaging rail protection officers) etc. The licence will require the applicant to hold relevant levels of insurance, bank guarantees etc. Further information can be found at <http://www.jhrcrn.com.au/what-we-do/property-services/third-party-work-enquiries/>.
- g. Any changes/damage to the rail infrastructure must be reported immediately to the relevant Maintenance Superintendent. Any costs associated with repairs should be fully borne by the applicant.
- h. Each blasting operation must be assessed in accordance with JHR's Blasting Guidelines on a case by case basis.

For avoidance of doubt, this letter does not constitute an approval from TfNSW in respect of any blasting operations.

TAB B – Conditions of Consent requested for DA2021/0034

Procedures for blasting operations in close proximity to the Country Regional Network infrastructure

The applicant must comply with JHR's Blasting Guidelines in respect of blasting operations.

Reason for condition

To ensure that blasting operations have no adverse impacts on the rail assets and infrastructure.

Cranes and Equipment

The applicant must submit an application to JHR for approval of Transport Asset Holding Entity (TAHE) prior to any use of cranes and equipment (Equipment) in the air space over the rail corridor. In addition, use of Equipment must be in accordance with the AS 2550 series of Australian Standards, Cranes, Hoist and Winches, including AS2550 15-1994 Cranes – Safe Use - Concrete Placing Equipment.

Reason for condition

As referenced to the relevant standard and guideline (*TfNSW Standard – External Developments T HR CI 12080ST and Department of Planning – Development near Rail Corridors and Busy Roads Interim Guidelines*), it must be noted that cranes, concrete pumps or other equipment must not be used in airspace over the rail corridor when the equipment is in operation. When not in operation, cranes are permitted to 'weathervane' into the rail corridor subject to approval of the rail authority. It is advised that the applicant should contact JHR's Third party works team via CRN.3rdpartyworks@jhq.com.au for more information.

Access to rail corridor

Access to the rail corridor is strictly prohibited unless otherwise permitted in writing during construction and operation.

Reason for condition

To protect the rail assets and infrastructure.

File: DA201-0034	Action
Action Officer: MDS	(W)
REC'D	30 OCT 2020
Copy to:	Bland Shire Council

[REDACTED]
[REDACTED]
[REDACTED]
West Wyalong
NSW 2671

As a nearby resident I would very strongly object to the proposed Quarry on Clear Ridge Road as we have a right to peace and quiet. Noise from blasting would be unacceptable not to mention ground shaking.

Noise from reversing machinery i.e. beep, beep, beep, beep all day long is totally unacceptable, you need only go to neighbouring properties around the gold mine to hear the non stop beeping from machinery.

Dust is also an issue and there is not enough local water to be sufficient.

Roads are also not suitable for heavy truck use on a daily basis.

If they want gravel - get it from the mines. There is millions of tonnes going to waste out there - do a deal.

Apart from the fact it is a farming area, not an industrial area.

I also don't believe there would be enough material on that site to be a long term viable project.

Again as a nearby resident I strongly object to the proposed quarry on Clear Ridge Road.

Regards

From: [Council Records](#)
To: [Council Records](#)
Subject: Quarry clear ridge road .
Date: Monday, 9 November 2020 10:21:24 AM

Dear Sir ,

Iam not happy with this development, I feel The route is inappropriate, the lane can't take this traffic , the quarry is located very close to a sealed road . I would have dust and blasting issues and 10 years is not a temporary quarry .

I was planning to build a house off Gordon's lane This would be a major problem , Gordon's is the High point on my property and the most appropriate place to build .

[REDACTED]

[REDACTED]

Sent from my iPhone

Council Records
Records Management
PO Box 21
West Wyalong NSW 2671
Ph: (02) 6972 2266
Fax: (02) 6972 2145
council@blandshire.nsw.gov.au
www.blandshire.nsw.gov.au

Date: [20/11/2020](#)

Council Ref: DA2021/0034

Our Ref:

Bland Shire Council

PO Box 21

West Wyalong, NSW, 2671

Via email: council@blandshire.nsw.gov.au

Re: Objection to DA2021/0034, Clear Ridge Quarry located at Lot 2 DP727020, 2060 Clear Ridge Road, Wyalong, NSW, 2671.

The development application for the proposed Clear Ridge Quarry (Council reference: DA2021/0034) located at Lot 2 DP727020, 2060 Clear Ridge Road, Wyalong, NSW, 2671 is on public exhibition between 29 October 2020 and 27 November 2020. [REDACTED] object to the proposed Clear Ridge Quarry on the following grounds.

Designated development is triggered

The proposed development triggers designated development pursuant to Clause 19 of Schedule 3 of the Environmental Planning and Assessment Regulation 2000 (the Regulation) and therefore requires submission of an environmental impact statement (EIS) rather than a statement of environmental effects (SoEE). Clause 19 of Schedule 3 of the regulation states that designated development is triggered for Extractive industries:

- (b) that disturb or will disturb a total surface area of more than 2 hectares of land by—*
 - (i) clearing or excavating, or*
 - (ii) constructing dams, ponds, drains, roads or conveyors, or*
 - (iii) storing or depositing overburden, extractive material or tailings,*

Section 1.1 and 2 of the SoEE states that there will be a total disturbance area of 'approximately 2ha' and 2.3 states, 'The total size of the quarry would be 150m by 130m, containing 2 benches 10m wide by 10m high as shown in Figure 2-4. The total depth would be 30m.'

150m x 130m results in a quarry footprint of 19,500sqm (1.95ha). The internal access road from Gordons Lane to the quarry footprint is approximately 1km long. Assuming a width of 6m, the internal access road would result in a disturbance of approximately 6,000sqm. Therefore, the combined disturbance area of the quarry footprint and the internal access road is more than 20,000sqm (2ha) and as a result the development triggers designated development.

We also note that Figure 2.3 of the SoEE does not appear to make any allowance for additional disturbance areas for a site office, toilet facilities and water tank which would need to be established outside the quarry footprint and would increase the area of disturbance for the proposal. Furthermore, the SoEE proposes to strip and stockpile topsoil and overburden for use in the rehabilitation of the site. However, no designated area is identified. Based on our experience this is unlikely to occur within the proposed quarry footprint. Therefore, we assume that additional areas of disturbance for the stockpiling of topsoil and overburden and associated surface water management infrastructure (ie sediment basins, drains and bunds) should also be accounted for.

On this basis, the proposal in its current form should be withdrawn and the proponent required to request Environmental Assessment Requirements from the Planning Secretary pursuant to the Environmental Planning and Assessment Act 1979 (the Act).

Integrated Development

The proposal is likely to trigger integrated development. The Protection of the Environment Operations Act 1997 identifies the scheduled activities regulated by the NSW EPA and Schedule 1 includes Clause 19 'Extractive activities' (which prescribes that extraction and processing of more than 30,000t/yr is a scheduled activity) as well as Clause 16 'Crushing, grinding or separating' (which prescribes an activity which has capacity to process more than 150t of materials per day is a scheduled activity). We anticipate that the proposal will process more than 150t/day to supply to the Solar Farm project with up to 1000t/day and therefore, integrated development is triggered because the proposal will be a scheduled activity under the Protection of the Environment Operations Act 1997. Alternatively, Council should impose a condition of development consent limiting the development to a maximum production of 150t/day.

Inaccurate information

Section 1.1 of the SoEE refers to the site as being Lot 12 DP753081, when in fact it is Lot 2 DP727020.

Lack of detailed information about the resource

At no point does the SoEE confirm what type of material the Extractive industry will extract. The proposal simply refers to the resource as a 'hard rock'. What type of material is proposed to be extracted? Will the material comply with the specifications required by the Solar Farm project and for road construction projects (including Council roads)?

Lack of sufficient detailed assessment – Noise, vibration, air quality, surface water and groundwater

A detailed assessment of potential noise, vibration, air quality, surface water or ground water impacts has not been undertaken for the Extractive industry.

The proposal relies on assumptions that separation of 1km from sensitive receptors will be sufficient to avoid impacts and nuisance and that a water access licence (WAL) could be obtained if groundwater is intercepted. No site specific assessment has been provided to confirm that impacts and nuisance will not occur and no evidence has been provided that a WAL could be obtained. Furthermore, Section 4.3.3 of the SoEE identifies the closest sensitive receivers as being 2060 Clear Ridge Road and Lot 14 DP753081. However, it appears that the dwelling on Lot 10 DP753081 at 1049 Clear Ridge Road, Wyalong would be less than 1km from the proposed quarry footprint, raising the question of whether the SoEE has sufficiently assessed the potential impacts of the Extractive industry.

In the current format, the development does not trigger integrated development avoiding the need to hold an Environment Protection Licence from the NSW EPA. Therefore, Council will be the sole regulator of the Extractive industry. Without a full assessment against the relevant policies, guidelines and regulations, the community and Council have no certainty of the relevant background noise, vibration, air and water quality criteria against which compliance should be assessed and whether the proposal will cause a nuisance.

If the development proceeds in its current form, a full assessment of noise, vibration, air quality, surface water and groundwater impacts is necessary to provide sufficient information to enable Council as the assessing authority to fully consider the potential impacts of the development and determine conditions of consent to regulate the operation of the Extractive industry to ensure it does not result in nuisance to the community or impacts to the environment.

Lack of sufficient detailed assessment – Traffic

The SoEE focuses on potential traffic impacts relating to delivery of material to the West Wyalong Solar Farm. However, the proposal seeks approval to supply not only to the Solar Farm but the general market at 30,000t/yr for 30 years at up to 1,000t/day.

The SoEE assumes that the Extractive industry would generate about 30 trucks per day or 3 per hour and that, 'Small quantities of aggregate may be supplied to other locations, depending on demand. It is expected that these vehicles will use the same access arrangements as that proposed for the West Wyalong Solar Farm, and shown in Figure 4-2:

- Light vehicles to travel along Gordon's Lane to Blands Lane and Clear Ridge Road
- Heavy vehicles to travel along Gordon's Lane to Blands Lane, Bodells Lane and the Newell Highway'

Section 4.2 of the SoEE provides minimal assessment of the potential traffic impacts of the Extractive industry and proposed to rely on the upgrades required under the West Wyalong Solar Farm. The traffic impact assessment for the Solar Farm would not have considered ongoing traffic generation of 62 truck movements per day or 6 trucks movements per hour on the Local and State road network for 30 years. Furthermore, the traffic impact assessment for the Solar Farm would not have consider the pavement impacts to the Local and State road network from the operation of the Extractive industry for 30 years.

A traffic impact assessment for the Extractive industry prepared by a suitably qualified person in accordance with the Austroads Guide to Traffic Management Part 12: Integrated Transport Assessments for Developments should support the subject application to adequately identify the potential impacts upon the surrounding road network to enable Council to prepare appropriate conditions of consent to regulate the ongoing operation of the Extractive industry for 30 years.

Conclusion

██████████ support the establishment of Extractive industry in proximity to major projects to facilitate the efficient and effective use of the important natural resources supplied by Extractive industry operations (ie quarries). However, Extractive industry has the potential to cause nuisance to the community and impact on the environment if not carefully assessed and managed.

The information provided in the SoEE for the Clear Ridge Quarry is at times inaccurate, has been applied to the wrong parcel of land and lacks the necessary detailed specialist technical assessments to enable the community and Council to obtain a true understanding of the potential impacts of the proposal and formulate relevant conditions of consent that would regulate the ongoing operation of the Extractive industry for 30 years.

Furthermore, it is evident that designated development is triggered as the total area of disturbance for the Extractive industry will be more than 2ha and therefore, the development application should be withdrawn and resubmitted to follow the relevant assessment procedures under the Act. This would ensure that all the relevant specialist technical assessments are prepared in accordance with the relevant policies, guidelines and regulations by suitably qualified consultants.

Given the abovementioned inaccuracy in formally describing the subject land to which the application relates and the proposed land use, in conjunction with the deficiencies in identification and assessment of the impacts of the proposed use, including but not limited to the proposals categorisation as 'designated development' we reserve our right to appeal the determination of the application in accordance with clause 8.8 (2) of the EP&A Act 1979 whereby:

(2) A person who duly made a submission by way of objection during the public exhibition of the application for development consent (an objector) and who is dissatisfied with the

determination of the consent authority to grant consent may appeal to the Court against the determination.

If you require any further information regarding this matter, please do not hesitate to contact me.





27 November 2020

Erin Green
Planning and Compliance Officer
Bland Shire Council
PO Box 21
WEST WYALONG NSW 2671

Our ref: 12536708-23877-10
Your ref:

Dear Erin

**DA2021/0034 - Extractive Industry - Hard Rock Quarry at 2060 Clear Ridge Road,
Wyalong
Response to submission**

Please find below a response to the submission dated 20 November 2020 regarding DA2021/0034:

1 Designated development trigger

Section 2.1 of the Statement of Environmental Effects (SEE) submitted with the DA correctly states that the final extraction area, if achieved, would be 1.8 ha. A typographical error appears in Section 2.3, and should have indicated that the final quarry footprint would have a dimension of 150 m by 120 m, equating to an area of 1.8 ha.

All overburden would be stored within the 1.8 ha extraction area. Stockpiles of quarried materials would be stored in the pit of the extraction area before being transported off site. Water management would consist of a low point within the extraction area.

The proposed access road would be approximately 950 m long and it was estimated to have a disturbance width of 2 m, making a total area of disturbance of 1,900 m².

As mentioned in the SEE, the site office would be 6 m by 3 m in size, allowing area for a portable toilet (1 m²), rain tank (4 m²) and car park (54 m²), the total disturbance for facilities outside the extraction area would be 77 m².

Based on the above, the total area of disturbance by the proposal would be 19,977 m², which is less than the 20,000m² or 2 ha designated development trigger in Clause 19 of Schedule 3 of the *Environmental Planning and Assessment Regulation 2000*.

The exact dimensions of some of the areas above may alter during the development of the quarry (e.g., the extraction area may not be exactly measure 150 m by 120 m or the access road may not be 2 m wide) but the total disturbed area will remain less than 2 ha.

2 Integrated development

It is possible the proposal would crush more than 150 tonnes of material per day, however, it will be unknown if this is required until extraction commences and demand is determined. If approved, the operation would not crush more than 150 tonnes of material per day, unless it has obtained an Environment Protection Licence.

3 Inaccurate information

We confirm the correct property description for the purposes of the DA is Lot 2 DP 727020, as indicated on the figures which accompany the SEE. All references to Lot 12 DP 753081 should be ignored.

4 Lack of detail about the resource

Reference to the Wyalong 1:100,000 Geological Sheet 8330 indicates that the site is underlain by Tertiary-aged materials, described as “*shallow slope colluvial plains and rises, some residual veneer, interfingers with inactive alluvial plains*”.

An old mine shaft and large borehole exist at the site. This allowed the lithology of the site to be observed and tested and confirmed that the material consists of weathered rock for about 3 m followed by a basalt rock which is considered suitable for road construction.

5 Lack of sufficient detailed assessment

5.1 Noise and vibration

The noise and vibration impacts have been now been assessed in detail in the Noise and Vibration Assessment (GHD 2020), submitted to Council recently.

5.2 Air

The nearest sensitive receivers are dwellings located 1.8 km and 2.2 km away (the landowner reported no one has lived in the dwelling on Lot 10 DP753081, referred to in the submission, for over 20 years and is now derelict and uninhabitable). As described in the SEE, quarrying activities that have the potential to generate dust include excavation and loading, material processing and handling, trucks on unpaved roads and wind erosion.

General mitigation measures to be implemented onsite to minimise off-site dust impacts include ongoing watering of haul roads, and the use of water sprays on other sources of dust as required. Given the distance to receivers, the scale of the operations and general Australian air quality guidance, a detailed modelling assessment has not been undertaken.

GHD has undertaken a review of published Australian separation distance guidelines which outline recommended distances between industrial premises to operate without any impacts on sensitive land uses, even during unintended emission releases. While there is no specific guidance in NSW, the recommended separation distance for quarries (with crushing and blasting) in both Victoria and ACT is 500 m which is well within the distance to the nearest receivers at this site.

Air quality impacts from the quarry, with mitigation measures implemented, are not anticipated.

5.3 Surface water

As mentioned in the SEE, there are no water courses or defined drainage lines on the site, so the risks to surface water are limited. The water would need to travel at least 2km, over land disturbed by agriculture, to reach a permanent water course. Regardless, to manage the potential for erosion and sedimentation, it is proposed to implement erosion and sediment controls in accordance with *Managing Urban Stormwater Soils and Construction – Volume 2e Mines and quarries* (Landcom, 2004). It is considered the likely impacts to surface water from the proposal are negligible.

5.4 Groundwater

The nearest registered groundwater record is approximately 8 km to the east of the site. This indicates the water bearing zone is at a depth of approximately 28 m and then 68 m. This location is at an elevation approximately 20 m lower than the extraction site and therefore groundwater at the site is considered likely to be at a greater depth. The old mine shaft and borehole on site were inspected and no groundwater was observed, also indicating groundwater is unlikely to be intercepted.

As outlined in the SEE, if groundwater is intercepted, a water access licence would be required.

6 Traffic

As mentioned in the SEE, at peak production (which is only expected to occur during the solar farm development) the maximum number of trucks would be 30 per day or 3 per hour. The proposed access would be the same as proposed for heavy vehicles associated with the West Wyalong Solar Farm development i.e., Blands Lane, Bodells Lane and the Newell Highway.

The West Wyalong Solar Farm development assessed the impact of up to 44 truck trips, 64 shuttle buses and 8 light vehicles using the above proposed access route per day during construction. It was estimated the West Wyalong Solar Farm development would generate little traffic on a daily basis during operation. The West Wyalong Solar Farm Environmental Impact Statement (EIS) concluded the level of traffic during construction and operation would have little, if any, impact on the existing level of service (LoS) or general operations of the proposed access routes. Regardless, as outlined in the SEE, there is a requirement for the West Wyalong Solar Farm development to upgrade the Newell Highway and Bodells Lane intersection.

As the proposal is primarily for the construction of the West Wyalong Solar Farm, it is considered any truck movements from the site for this purpose have been considered in the West Wyalong Solar Farm development and would not be additional to that identified in the EIS. Once the West Wyalong Solar Farm is operational and traffic numbers reduce, any traffic movements from the proposal would still be less than those assessed in relation to the West Wyalong Solar Farm, so the conclusions would remain the same i.e., the access route is suitable for the proposed minimal increase in traffic.

I trust the above satisfactorily responds to the items raised in the submission but if you require anything further, please contact the undersigned.

Sincerely
GHD



Ben Luffman

Section 4 – Reports for Information

Recommendation:

That the following reports, provided for information only, be received and noted:

- **8.10 - Economic Development & Tourism Report – February 2021**
- **8.11 - Community Services Report**
- **8.12 - Bland Shire Library Monthly Update**
- **8.13 - Children’s Services January Update**
- **8.14 - Bland Community Care Services Update**
- **8.15 - Technical Services Report**
- **8.16 - Development Services Activity Report – December 2020**
- **8.17 - Development Services Activity Report – January 2021**

8.10 Economic Development & Tourism Report – February 2021



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of Visitors to the Shire

DP15.2 Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

DP15.3 Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

DP16.2 through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

ECONOMIC DEVELOPMENT

Why Leave Town Statistics

	Jan 21	Oct 2019 - Jan 2021
Number of Loaded Cards	50	2,622
Load Value	\$3,742	\$128,259
Number of Redemptions	297	2,219
Value of Redemptions	\$9,347	\$77,628

Central West Economic Development Forum

On 4 February 2021 I participated in a face to face economic development forum in Orange run by Central West Regional Development Australia. The main issues for discussion revolved around the various current funding programs including the Building Better Regions Fund (BBRF) Round 5 and the Stronger Communities Program.

Applications are being prepared for Round 5 of the BBRF in relation to the upgrade of the airport runway and local community groups are being encouraged to apply under the Stronger Communities Program.

Also discussed was the development of a new platform known as Community Finder. This is a catalyst to aid the decentralisation of Australia's metropolitan population and connect them with rural towns that offer the lifestyle they want, with the services, opportunities and community that they need.

When this concept is developed further it will be the subject of a separate report to Council.

Riverina Economic Development Forum

On 11 February 2021 I participated in an on-line economic development forum run by Riverina Regional Development Australia.

This forum presented similar issue to that covered at the Central West Forum including the Community Finder concept. The instigator of this concept is Jo Palmer who is located at the Rock and who has extensive knowledge of rural towns. The Bland Shire was used as a demonstration utilising information on the Shire that is stored on the Australian Tourism Data Warehouse (ADTW).

More information and details will be included in the report to Council.

Residential Subdivision

Arrangements are in hand to meet with the owner of 82 Ungarie Road in an endeavour to obtain more accurate costings for the proposed 49 Lot residential subdivision. When this information has been gathered a further report will be submitted to Council.

SEGRA Webinar on 10.2.21

On 10 February 2021 I participated in an on-line forum run by Sustainable Economic Growth for Regional Australia (SEGRA). The webinar addressed such issues as drivers and constraints to regional economic development and the challenges for regional and rural tourism during the Covid-19 pandemic.

TCorp Webinar on 10.2.21

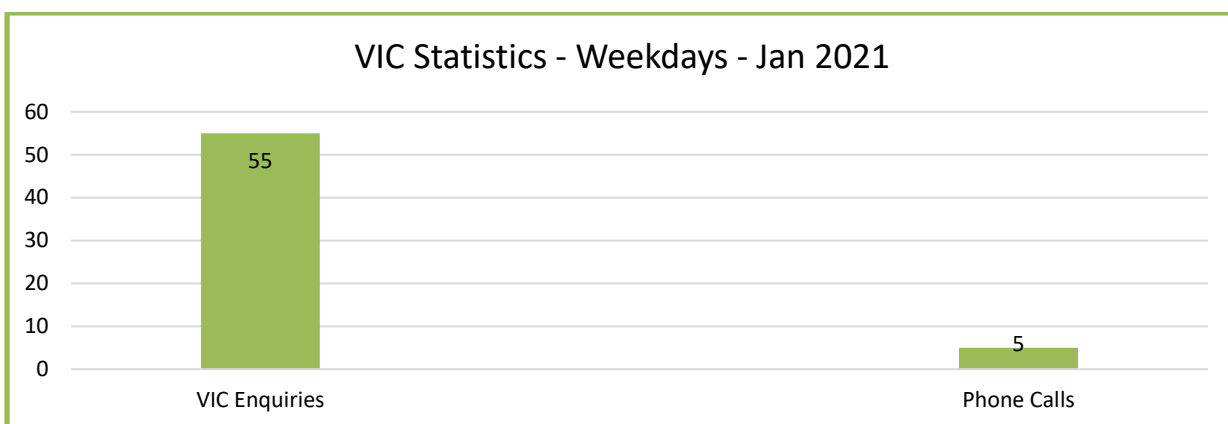
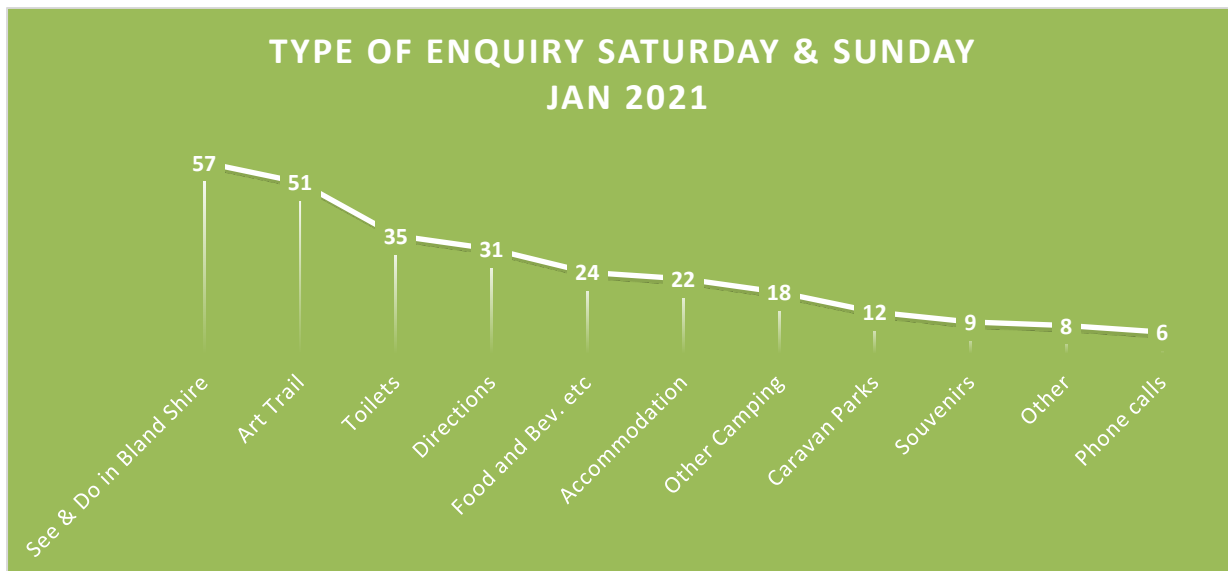
Also on 10 February 2021 I participated in an on-line forum run by TCorp which addressed financial issues likely to affect both Australian and global economic growth during 2021. While most of the issues were at a macro level it was still interesting to learn about trends in the financial and housing markets.

Visitor Centre Statistics:



Other camping refers to free camping

Other included questions about Lake Cowal, car or caravan repairs, events and markets.



8.11 Community Services Report



Our People - A Strong, healthy, connected and inclusive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Community Relations Officer and Community Development Officer

Scuba Diving Workshop

Council was thrilled to collaborate with The Leisure and Recreation (L&R) Group and Blue Essence Bespoke Aquatic Experiences to deliver two Scuba Diving workshops in West Wyalong on Sunday 31 January and Monday 1 February. Council sponsored 12 spaces for Bland Shire based youth to attend the workshops free of charge.

The sessions provided an opportunity for young people to experience the magic of breathing underwater and learn how to use scuba equipment with a fun and easy introduction into what it takes to explore the underwater world.

Both sessions were fully booking with parents extending thanks to both Council and The L&R Group for making experiences such as this available locally.



Grant Writing Workshop

Bland Shire Council and Evolution Mining have joined forces to offer 10 people the opportunity to participate in a Regional Development Australia (RDA) Grant Writing Session to be held at the new West Wyalong TAFE Connected Learning Centre on Tuesday 16 February 2021. Both Council and Evolution have sponsored the workshop to allow up to 10 community members to attend the valuable workshop free of charge. In the current environment with the multitude of grants on offer, providing the opportunity for community members to build these skills has never been more important.

Australia Day

Despite some significant changes to this year's celebrations, Australia Day festivities in 2021 were hugely successful, with the Australia Day Awards Dinner proving to be a hit with all who attended, particularly the nominees and their families. The dinner provided a great opportunity to showcase the achievements of this year's award nominees and honour them for their dedication and service to our community. The dinner provided a great opportunity to showcase the achievements of this year's award nominees and honour them for their dedication and service to our community. The free pool events in West Wyalong and Ungarie saw over 330 people turn out to enjoy the day and a huge crowd attended the fireworks display at McAlister Oval, despite the less than desirable conditions. The feedback received regarding all events has been overwhelmingly positive, as demonstrated by the many favourable comments received on Councils Facebook page following the events.



2,929 People reached 780 Engagements [Boost Post](#)

100 7 comments 4 shares

Like Comment Share

Most relevant

- Comment as Bland Shire Council
- Janice Cattle**
Thank you all so much 1
Like · Reply · Message · 1 w
- Fiona Hartwig**
Congratulations to all nominees
Like · Reply · Message · 1 w
- Janice Cattle**
Big thank you to the Bland Shire for a wonderful night 2
Like · Reply · Message · 1 w
- Diane Redman**
Thank you Bland Shire Council for a good evening
Like · Reply · Message · 1 w



- 

Kylie Turner
I am so grateful that we finished Australia Day celebrations with such an amazing firework show. Thank you so much 🇺🇸

Like · Reply · Message · 1 w
- 

Gail Platz
Absolutely magnificent thankyou bland shire

Like · Reply · Message · 6 d
- 

Sheridan Webster
Wowers, they were amazing! Thanks so much for organising 🎉

Like · Reply · Message · 1 w
- 

Top fan
Tracy Grimshaw
We loved the bright and colourful fireworks tonight. Thanks Bland Shire Council.

Like · Reply · Message · 1 w
- 

Kylie Holland
Great work was wonderful watching it from home

Like · Reply · Message · 1 w
- 

Neil Cuthbertson
Fantastic show we all loved it


Like · Reply · Message · 1 w
- 

Belinda Ryan
They were amazing Thankyou BSC


Like · Reply · Message · 1 w
- 

Louise Nicholson Preston
Great display Thank you Bland Shire Council


Like · Reply · Message · 1 w

- 


Sarah Maitland
They were amazing and such a great turn out!! Thanks BSC!!

Like · Reply · Message · 1 w
- 


Karen Hood
Great display, well done BSC 🍌🍌

Like · Reply · Message · 1 w
- 


Jan Brereton
Amazing display!

Like · Reply · Message · 1 w
- 


Clare Parker
This was brilliant thank you 🍌🍌

Like · Reply · Message · 1 w
- 


Belinda Miller
They were fantastic.

Like · Reply · Message · 1 w
- 


Derek White
That was a great show, thanks BSC

Like · Reply · Message · 1 w
- 

Robyn Akehurst
Very good display

Like · Reply · Message · 1 w
- 

Haley Daniher
Great job!!! 🎉

Like · Reply · Message · 1 w
- 

Belinda O'Meley Gould
Well done BSC. They were brilliant.

Like · Reply · Message · 1 w

3 x 3 Community Hustle Basketball Clinic

Following the success of last year's program, another hugely successful 3 x 3 Community Hustle Basketball clinic was held at the West Wyalong Stadium on Wednesday 20 January with 82 local young people joining in on the fun. The clinics involve a series of fun skill building activities and games and encourage young people to engage in regular physical activity.



8.12 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Library Services Coordinator

New Staff

We welcome Klara Head to the library team. Klara is relieving Lisa McCoullough who is currently on maternity leave.

Tech Savvy Seniors

Due to Covid-19 restrictions and the impending Christmas period, the library had postponed its Tech Savvy Seniors technology lessons until the new year. The first of ten sessions were scheduled to be held on Tuesday 9 February, 10am – 12. The 10-week program which is being funded by the State Library of NSW is free to participants and will cover the following topics: Introduction to Computers, Tablets, Smartphones, Email, Cyber Safety, Troubleshooting, sharing photos and attachments, Introduction to Transport apps and NSW Seniors Card website.

Innovation in Outreach Services Award

Bland Shire Council (Library) was announced the 2020 Winner of the NSW Public Libraries Association's Innovation in Outreach Services Award: Population under 10,000 for its annual author visit program.



Online Storytime 2021

In 2021 ALIA will pilot a scheme where publishers can permit the use of their Australian picture book titles in 'Online Storytime 2021' in return for a small annual payment from public library branches. The pilot follows the popularity of Online Storytime in Australian public libraries during the Covid-19 pandemic.

Libraries will pay an annual subscription of \$165 (GST incl.) for unlimited use of nominated picture books to make short videos of picture book readings to post on social media accounts such as library branch Facebook groups or administered YouTube channels. Each recording will be available for a period of 6 months. ALIA will use \$25 of the subscription to cover the cost of managing the service. The remaining \$125 will be paid to the publishers of the books, and through the publishers to the authors and illustrators.

Robert Knight, Executive Director, Riverina Regional Library has urged all RRL branch libraries to register for 'Online Storytime 2021'. Bland Shire Library looks forward to being involved in the pilot.

April School Holiday Program

The Vegetable Plot (Musical Group) has been booked to perform on Friday 16 April at 10.30am in the Council Chambers. The group, which has visited West Wyalong previously, promote healthy eating through music and dance and are extremely popular with younger children.

Summer Reading Club 40-Day Challenge

65 children aged 5 – 16 years registered for the Summer Reading Club 40-Day Challenge which officially ran from December 1, 2020 – January 31, 2021. Due to Covid-19 restrictions, no activities were held in the library during December / January. However, a number of activities were provided for participants including a lolly guessing competition and weekly prize draw. Participants were also provided a BINGO Challenge sheet to complete during the school holidays with prizes on offer. As part of the reading challenge participants received lucky dip prizes, Holland Park kiosk and slide vouchers, What's Cooking milkshake and cake gift cards, Why Leave Town gift cards and for those who completed the 40-day challenge – a book of their choice up to the value of \$\$.



Knit and Knatter

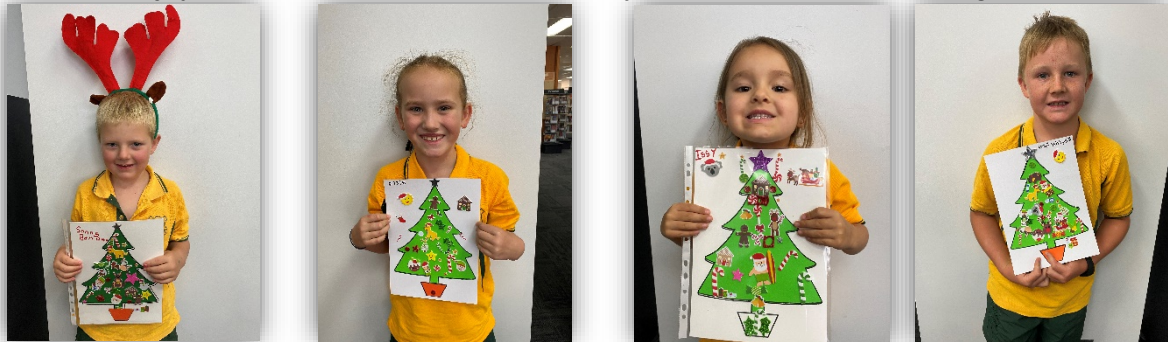
A very merry finish to 2020 for our Knit and Knatter ladies. The group which has knitted its way into the heart of the community has raised over \$5000 for the Michael O'Reilly Pharmacy's Guardian Angel Program. The group this year also made notable contributions to a multitude of other local and regional charitable organisations including Country Hope and CanAssist.



Pictured above is Bernadette Pettit on behalf of Country Hope accepting a basket of knitting.

School Visit

15 students Kinder – Year 2 and 3 staff members from Tullibigeal Central School visited the library in December. It should be noted that despite the school being located outside the Bland LGA, many families attending Tullibigeal Central School live within the Bland Shire. The students enjoyed Christmas stories and a variety of other activities including a craft.



Special Christmas Storytime Held

A special Christmas Storytime was held in the Council Chambers on Thursday 10 December. Numbers were limited due to Covid restrictions – 14 parents and 15 children attended the session which included Christmas stories and a visit from Santa (Craig Sutton) and his Elf (Rebecca McDonell). A Christmas craft pack was provided for each child in attendance to take home.



Christmas Food and Gift Appeal 2020

With overdue fees no longer being applicable, Bland Shire Library combined its Christmas food donations campaign 'Food for Fines' with its 'Gift Giving Tree' program and renamed it 'Christmas Food and Gift Appeal'. Despite the name change, the appeal continued to support the St Vincent de Paul Society, West Wyalong Branch, in providing Christmas hampers and gifts to those local families in need – making the festive season a little brighter for those less fortunate. Another very successful campaign with the library being overwhelmed with food and gifts.



End of Year Cheer

2020 is a year most of us would prefer to forget thanks to Covid-19. To add a little end-of-year cheer the library held a Christmas Lolly Guessing Competition for junior library members and encouraged adult patrons to utilise the library during December to be entered into a draw to win a Christmas cake made and decorated by Dagmar McIntyre valued at \$100.



Pictured far left is Anna Player with her 3 children receiving her Christmas Cake prize from library trainee Heidi Robertson. Also pictured is 5 year old Lenny Anderson who guessed the correct number of lollies in the jar and took it home as his prize

Statistics – December 2020 / January 2021

The library remains committed to ensuring that the Bland Shire remains Covid free by following the NSW Health Covid-19 Safety Plan for Libraries. Consequently, this has impacted on the library's day-to-day operations and ensuing statistics.

- 117 Information Requests
- 226 Customer Service Requests – this figure includes 23 technology assists
- 161 Computer Usage
- 21 requests for Wi-Fi (ie. mobile device users)
- 136 Visitor Information Requests – this figure relates to normal library opening hours only and includes 18 telephone requests
- 72 children utilised the StorytimePOD
- 49 adults attended regular programs during December; 16 members of Knit and Knatter met in January

NB. The above statistics are collected manually and may not be exact. However, the above figures are deemed a fair and reasonable indicator.

- 5217 people through the door (*please note that an average was calculated for January due to a fault in the door counter*)
- 2760 library items issued
- 201 library items reserved (*reservations relate to items across the RRL network that are unavailable - eg. already on loan or in processing*)
- 12 new members (all adult memberships)

NB. The above statistics are collected electronically via Libero (LMS) and RFID Technology and are deemed accurate.

8.13 Children's Services January Update



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and Care Services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resources Unit, Vacation Care and Toy Library services)

Author: Children Services Coordinator

Recruitment

An Early Childhood Teacher was appointed to a 12-month contract, teaching Monday and Tuesday within Bland Preschool.

Recruitment for casual Educators was advertised, with the recruitment process underway. Due to the lack of applicants and the need for staff across CSU to meet regulatory ratio requirements, the position will need to be re-advertised in the near future.

Staff Training

All staff attended either First Aid or CPR training as required.

Staff Meeting

A Children Services Unit entire staff meeting was held on January 20th in addition to individual class staff meetings.

Renovations

Painting inside and out of the Children Services Unit building has commenced to revitalise the environment.

It Takes A Village

- Resource/Craft Packs continued to be available for Bland Shire families. These were mailed out or available for collection at the Children Services Unit.
- Preparation is underway for resuming supported playgroups at out of town venues – Tallimba, Weethalle, and for West Wyalong LALC venue.
- An ITAV Newsletter was created to be distributed to ITAV participants.
- The January stocktake was completed for Toy Library items, including maintenance and cleaning of items.
- Program reporting on the Data Exchange (DEX) portal has commenced.

Mobile Resource Unit

West Wyalong Friday Three Year Old Class

We welcome new families into our service with our three-year-old classes underway. To ensure the children have a smooth introduction to the preschool environment the three-year-old Friday class are having two, three hour sessions before commencing a full six-hour day in Week Three Term 1. In the past this has shown to be extremely successful not only for the children but their families as well.

Enrolments

Friday Bilby: 20 children

Friday Gecko: 20 children

Ungarie Preschool

During January, Educators prepared for 2021 as Ungarie Preschool/LDC begins Wednesday 3rd February. Currently, there are 10 enrolments, five children continuing their enrolment and five new enrolments.

Playgroup

Educators are preparing to begin face-to-face playgroups in February. West Wyalong and Ungarie Playgroup begins Monday 8th and Tuesday 9th February, while Tallimba begins Monday 22nd February and Weethalle Monday 1st March.

Each Venue has its own COVID Safe plan along with QR code for families and Educators. To ensure MRU keeps our community COVID safe, playgroups have amended their program. Indoor/outdoor programs are implemented, limited number of persons inside are to be enforced, no sit down group times will be held, music and movement group times are optional and practiced outdoors allowing social distancing. Morning tea is progressive meaning parents can have morning tea with their child/children at their convenience and all Educators have completed a Covid Safe training. With many families enquiring when playgroups are returning via phone call, social media and informal conversations we are anticipating a positive attendance.

Vacation Care

Vacation care was popular during the January school holidays. Together the Educators and the children enjoyed a variety of experiences and activities during the two weeks. Due to COVID, the activities were CSU based with the exception of one day where the children went on excursion to the skate park. Many craft such as balsa wood construction, paper Mache and terrarium was programmed, physical play like water fights and slides, indoor and outdoor games, and a visit from Lake Cowal Conservation Centre educating the children all about teamwork, cooperation and learning.

Bland Preschool

Term 1 began Wednesday 27th January; it has been a very smooth transition for our three-year-old classes moving into the four-year-old classroom.

Individual Classroom Staff Meetings took place in January to discuss whole class goals and prepare for Term 1. Teachers and Educators worked enthusiastically and collaboratively throughout the school holidays to ensure a quality education program was prepared and classroom environments are looking their best.

Preschool Enrolments

Monday/ Tuesday Bilby: 20 children

Wednesday/ Thursday Bilby: 15 children

Wednesday/ Thursday Gecko: 18 children

Bland / Temora Family Day Care

- Educators have been returning to work after the Christmas break and holidays
- The Coordination Unit has completed a COVID Safety Plan so that FDC playgroups can recommence this year. Some of our Educators are unsure if they feel confident to participate in these so we will work with them to support their needs.
- The Emergency Evaluation form has been updated after receiving feedback from one of our educators.
- The Family Day Care Support Officer throughout January has been supporting Educators to complete their annual risk assessments.

- The Coordination Unit completed an Annual Educator Workplace Safety Audit was for one Educator, ensuring a safe environment is provided for children.
- Bland/Temora Family Day Care received an enquiry from a prospective Educator in Ungarie. This is to be followed up in February with a visit to her home.

8.14 Bland Community Care Services Update



Our People - A Strong, healthy, connected and inclusive community

DP1- Ensure health and support services address the needs of the community

Author: Community Care Coordinator

The current COVID-19 situation is continuing to significantly impact our services. Direct home services are continuing however all group sessions continue to be placed on hold until further notice.

Client intake remains high with an increase in service requests particularly in regards to Personal Care, Yard Maintenance and Goods and Equipment for the provision of personal alarm systems.

Since our return from the Christmas break we have also experienced an increase in enquiries regarding the My Aged Care process. We have been able to assist a number of community members with the provision of information on the process to become a recipient of My Aged Care, along with issuing of a number of referrals to My Aged Care to assist people with the initial steps.

CHSP (Commonwealth Home Support Program) flexibility provisions are to remain in place until 30/06/2021. This means that we can continue to intake people for provision of Goods and Equipment, and time limited Personal Care and Domestic Assistance even though we are at capacity for these service types.

8.15 Technical Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

DP9.1 Responsibly manage asset renewal and maintenance for current and future generations
DP9.4 Maintain parks, ovals and recreational facilities to approved standards

Author: Director Technical Services

1. Council Road Crew Locations Week Commencing 7.12.2020

- Graders
 - Nobby Road/Kildary Road
 - Sullivans/Koops
 - Lewes Road
 - Jillett Road
 - Ungarie
- Gravel Carting
 - Deans Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

2. Council Road Crew Locations Week Commencing 14.12.2020

- Graders
 - Mahda Road
 - Sullivans/Koops
 - Mud Hut East Road
 - Tyndalls Lane
 - Ungarie
- Gravel Carting
 - Town Streets
- Maintenance Crews (Bobcat/Backhoe)
 - Lake Cowal

3. Council Road Crew Locations Week Commencing 4.1.2021

- Graders
 - Holland Lane
 - Kikoira Road
 - Sullivans Lane
 - Tyndalls Lane
 - Ungarie
- Gravel Carting
 - Town Streets
- Maintenance Crews (Bobcat/Backhoe)
 - Lake Cowal

4. Council Road Crew Locations Week Commencing 11.1.2021

- Graders
 - Holland Lane
 - Kikoira Road
 - Bimbeen
 - Brennans Tank
 - Ungarie
- Gravel Carting
 - Barrons
- Maintenance Crews (Bobcat/Backhoe)
 - Patching

5. Council Road Crew Locations Week Commencing 18.1.2021

- Graders
 - Holland Lane
 - Kikoira Road
 - Ditchfields Lane
 - Meaghers Lane
 - Ungarie
- Gravel Carting
 - Barrons
- Maintenance Crews (Bobcat/Backhoe)
 - Patching

6. Council Road Crew Locations Week Commencing 25.1.2021

- Graders
 - Main Street
 - Bimbeen
 - Showground

7. Biosecurity Weeds/Environmental

- High Risk Pathway Inspection – 371, Mid Western Highway, Newell Highway, 57 Nth, 231, Goldfields Way, Mary Gilmore Way - East/West, Quandialla Road, MR368.
- Mowing of West Wyalong Airport, Treatment works.
- Council Land Inspections - West Wyalong Airport, Saleyards, Wetlands, all shire tips.
- Mowing – West Wyalong
- Shoulder Spraying – All Shire sealed roads.
- Cat Heads / kahki weed – West Wyalong, Ungarie, Barmedman, Weethalle, Tallimba.
- Spraying – West Wyalong cemetery, Saleyards.
- The following Biosecurity weeds and other controls were undertaken:-
 - Spiny Burr Grass (Red Zones) - Youngs Lane, Lonigans Lane, Clear Ridge Road, MR231, Abernethys Lane, Kikoira Road, MR57 North, Nielsons Lane, Womboyne Road, Wilsons Lane, Blow Clear Road, Patons Lane, Dundas Road, Hateleys Lane, Quandialla Road, Kolkilbertoo Road, Girral silos, McDermotts Lane, Gunn Road, Sth Yalgogrin Road, Sprys Lane, Buralyang Road, Cottingley Lane, Wargin Road, Johns Lane, Mangelsdorfs Lane, Beckom Road.

- Bathurst Burr – Cattles Lane, Phiffers Lane, Harts Lane, Youngereen Road, Wests Lane, Corringale Lane, Uncle Bills Lane, Sams Lane, Harris Lane, Quandi Road, Quambatook Lane, Berendebba Road, Kiers Lane, Williams crossing Road, Morangorell Road, Grahams Lane, MR398.
- St Johns Wort – Fullers Lane, Merringreen Road, Hatleys Lane, Cattles Lane, Weja Road, Bygoo Road, McDermots Lane, Dundas Road, Kolkilbertoo Road.
- Galvinised Burr – Dalgleshes Lane, Wests Lane, Corringale Lane.

8.16 Development Services Activity Report – December 2020



Our Leadership - A well run Council acting as the voice of the community

DP17 Lead the community by example with sustainable, effective, efficient and customer focused practices

Author: Manager Development & Regulatory Services

Planning and Building Activities Update

Development Applications

The Council has received the following Development Applications during December 2020:

Application No.	Address	Development
DA2021/0063	65 Bellarwi Road, West Wyalong	New storage shed
DA2021/0064	10 Robert Street, Ungarie	New storage shed
DA2021/0066	83 Boltes Lane, West Wyalong	New single storey residential dwelling
DA2021/0067	4 Reg Rattey Drive West Wyalong	Tourist accommodation (1 Cabin)
DA2021/0068	114 Hillier Lane, West Wyalong	Rural workers accommodation
DA2021/0069	22 Shire Street, West Wyalong	Demolition of an existing dwelling
DA2021/0070	13-19 Conway Street, Wyalong	Installation of an above ground swimming pool

The following DA applications were approved during December 2020:

Application No.	Address	Development	Approval Date
DA2021/0052	9 Boundary Street, West Wyalong	Installation of above ground swimming pool	1/12/2020
DA2021/0053	169 Railway Road, West Wyalong	New storage shed	3/12/2020
DA2021/0054	73 Park Street, West Wyalong	Recreational facility (Indoor) Clubhouse including amenities & viewing area	9/12/2020
DA2021/0055	34 Creswell Street, West Wyalong	Alterations & additions to a single storey dwelling	10/12/2020
DA2021/0059	52 Russell Street, West Wyalong	New single storey residential dwelling	15/12/2020
DA2021/0060	556 Calleen Street, West Wyalong	New garage & workshop	15/12/2020
DA2021/0061	27 Lone Pine Road, West Wyalong	New storage shed, canteen facilities & amenities block	22/12/2020
DA2021/0063	65 Bellarwi Road, West Wyalong	New storage shed	17/12/2020

8.17 Development Services Activity Report – January 2021



Our Leadership - A well run Council acting as the voice of the community

DP17 Lead the community by example with sustainable, effective, efficient and customer focused practices

Author: Manager Development & Regulatory Services

Planning and Building Activities Update

Development Applications

The Council has received the following Development Applications during January 2021:

Application No.	Address	Development
DA2021/0071	8 Welcome Street, West Wyalong	Alterations and additions to dwelling
DA2021/0072	19 Court Street, West Wyalong	Dual occupancy
DA2021/0073	26 Park Street, West Wyalong	Storage shed

The following DA applications were approved during January 2021:

Application No.	Address	Development	Approval Date
DA2021/0064	10 Robert Street, Ungarie	Storage shed	8/1/2021
DA2021/0066	83 Boltes Lane, West Wyalong	New single storey dwelling and storage shed	11/12/2021
DA2021/0067	4 Reg Rattey Drive, West Wyalong	Tourist & visitor accommodation (Cabin one unit)	20/1/2021
DA2021/0068	114 Hillier Lane, West Wyalong	Rural workers accommodation	19/1/2021
DA2021/0069	22 Shire Street, West Wyalong	Demolition of an existing dwelling	27/1/2021
DA2021/0070	13-19 Conway Street, Wyalong	Aboveground swimming pool	27/1/2021

Building Inspections

The following inspections were carried out by Council during January 2021:

Inspection Type	Number
Pre-Lodgement	5
Site	12
Pier Holes	2
Strip Footings	Nil
Slab/Coping	3
Frame	5
Hot & Cold	4
Wet Areas	2
Drainage/Plumbing	2
Stormwater	4
Final	6

Public Health Activities Update

Food Premises

Council staff undertook **two (2)** food premises inspections during January 2021. No major breaches were identified during these inspections.

Regulatory Activities Update

Dog Attacks

There were **no** dog attacks reported during January 2021.

Companion Animal Seizure and Impound Activities January 2021

Seizure Activities:	Dogs	Cats
Seized	3	1
Returned to Owner	1	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	1	3
Incoming Animals		
Transferred from Seizure Activities	2	1
Dumped at Pound	1	7
Surrendered	3	0
Total Animals in Pound	7	11

Outgoing Animals		
Released to Owner	1	0
Euthanased	0	0
Rehoused	5	10
Sold	0	1
Died at Pound	0	0
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	6	11
Animals in Pound at end of Month	1	0

NOTICES OF MOTIONS / QUESTIONS WITH NOTICE
