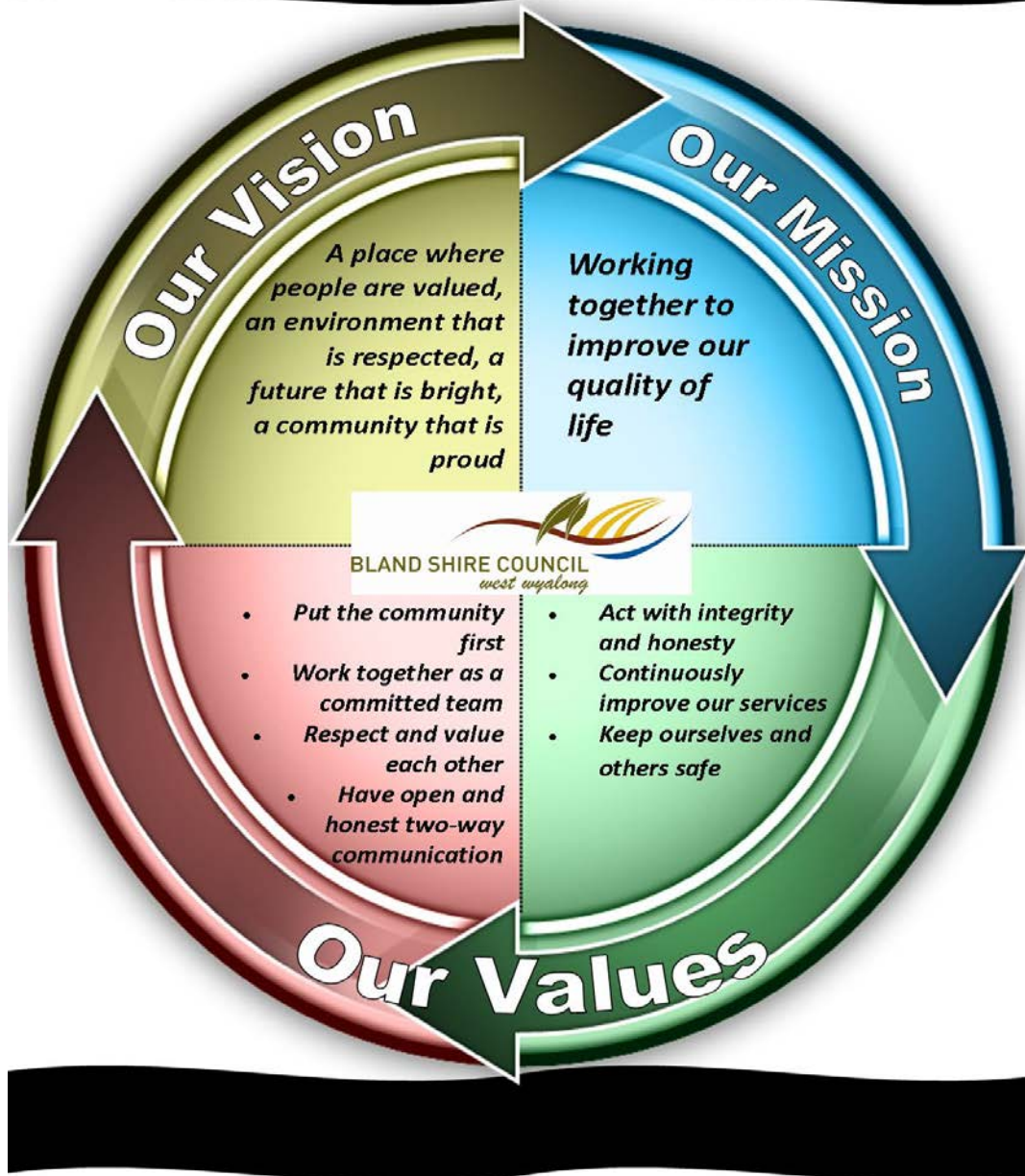


Business Paper
Council Meeting
15 August 2023



OUR VISION, MISSION AND VALUES



Affirmation of Office

I solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of Bland Shire and the Bland Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

CALENDAR OF MEETINGS

Meeting Dates	Time	Meeting	Location
---------------	------	---------	----------

August 2023			
15 August	6.30pm	Council Meeting	Chambers
24 August	10am	Goldenfields Water County Council	Temora
25 August	9am	Riverina JO	Wagga
25 August	11am	REROC	Wagga

September 2023			
5 September	4pm	Council Workshop	Chambers
13 September	11am	Bland Temora Bushfire Management Committee	Temora
19 September	6.30pm	Council Meeting	Chambers

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ORDER OF BUSINESS

1. RECORDING OF MEETING STATEMENT

2. ACKNOWLEDGEMENT OF COUNTRY

3. APOLOGIES FOR NON-ATTENDANCE

4. DISCLOSURES OF INTEREST

5. CONFIRMATION OF MINUTES

5.1 Minutes of the previous Council Meeting held on 18 July 2023

5.2 Minutes of the Extraordinary Council Meeting held on 1 August 2023

5.3 Matters arising from Minutes

6. REPORTS FROM STAFF

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7. REPORTS OF COMMITTEES

8. CONFIDENTIAL MATTERS

Closure of the meeting to discuss confidential business under the provisions of Section 10A(2) of the Local Government Act

8.1 General Manager Annual Performance Review for period ending 30 June 2023

Local Government Act 1993 (Section 10A(2))

The matters and information are the following:

(a) personnel matters concerning particular individuals (other than councillors)

REPORTS FROM STAFF

Section 1 - Office of the General Manager

6.1 Monthly Status Report – Council Meeting Actions: August 2023



Our Leadership - A well run Council acting as the voice of the community

DP13.2 Develop, implement and promote best practice governance policies and procedures

Author: Executive Assistant

Introduction

The General Manager is responsible for ensuring that Council's policies, decisions and priorities are implemented in a timely and efficient manner, consistent with the goals and objectives of Council. The General Manager provides the management oversight in relation to all information progressing from appropriate staff to Council for consideration via the Business Paper.

After a Council meeting, each resolution is allocated to the General Manager or responsible officer to action in accordance with the intent of the Council decision. Directors then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis through the Manex meeting.

Financial Implications

Nil

Summary

The Monthly Status Report - Council Meeting Actions includes Council Resolutions up to and including the previous Council Meeting. A note in the status section has been completed by the relevant responsible officer with a reason if available.

Recommendation:

That Council receive and note the Monthly Status Report - Council Meeting Actions: August 2023.

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
APRIL 2023		
Planning Proposal – Drag Strip Project 14042023 RESOLVED that Council prepare a Planning Proposal for Lots 10 & 11 DP 1141509 for the addition of a recreation facility (outdoor) to Schedule 1 Additional Permitted Uses in the Bland Local Environmental Plan 2011.	Manager Development & Regulatory Services	9/5: underway 1/8: submitted, design with stakeholders for feedback
JUNE 2023		
IPART Proposal on Rate Peg Changes 07062023 RESOLVED that Council prepare a submission to the Independent Pricing and Regulatory Tribunal's Draft Report on Rate Pegging supporting the proposed changes as outlined in the document.	Director Corporate & Community Services	Submission not lodged ahead of 4 July deadline. DCCS has registered for Public Hearing on Rate Pegging Review (18 July, 2023)
DA2023/0065 – Business Park Subdivision Application 08062023 RESOLVED that Council approves DA2023/0065 relating to a six (6) lot subdivision on Lots 1233, 1243, 1257 and 1133 in DP753135, Central Road, Wyalong subject to the outlined conditions.	Director Technical Services	1/8: DA approved, RFT issued for civil works
Property Sale 20 Calleen St, West Wyalong 14062023 RESOLVED that Council authorise the General Manager to enter into negotiations for the sale of 20 Calleen St West Wyalong.	Director Technical Services	12/7: negotiations commenced, awaiting reply
JULY 2023		
Endorsement of Revised Revenue Policy 2023/24 04072023 RESOLVED that Council endorses the amended fees and charges as part of the Revenue Policy 2023/24.	Director Corporate & Community Services	
Related Party Disclosure Policy (AASB 124) 05072023 RESOLVED that Bland Shire Council endorses the revised Related Party Disclosure Policy as per Accounting Standard AASB 124 – Related Party Disclosures.	Director Corporate & Community Services	
Request for Donation – Southern Sports Academy 06072023 RESOLVED: that Council approve a donation of \$200 per athlete to the Southern Sports Academy in support of the 11 athletes selected for 2023 in Bland Shire LGA totalling \$2,200 from the Strengthening Communities Budget.	Director Corporate & Community Services	

Monthly Status Report – Council Meeting Actions

Resolution	Responsible Person	Progress Update
<p>Endorsement of the Weethalle Community Committee, a Section 355 Committee of Council 08072023 RESOLVED that Council:</p> <ul style="list-style-type: none"> • Receive and note the minutes of the Weethalle Community Committee, held on Wednesday 28 June 2023. • Endorse the Weethalle Community Committee members in accordance with the Director Corporate and Community Services report for a probationary period of three (3) months. 	Director Corporate & Community Services	
<p>Part Day Closure Council Administration Office 09072023 RESOLVED that Council:</p> <ol style="list-style-type: none"> a) Authorise the closure of council offices at 12.30pm on Thursday 3 August, 2023 and reopen at 8.30am on Friday, 4 August 2023. b) Note the planned closure of Council services and operations, with the exception of skeleton staff, from 12.30pm on Thursday, 3 August 2023 for the purposes of an organisation-wide staff meeting. c) Advertise the intended temporary change to Council services to the community. 	General Manager	1/8: notifications issued to staff, public notice in Advocate, ongoing comms
<p>Property Purchases 13072023 RESOLVED that Council:</p> <ol style="list-style-type: none"> a) Authorise the General Manager to enter into negotiations for the purchase of the properties listed in the Director of Technical Services report up to the agreed amounts. b) Fully explore the land uses for each property as part of the Master Planning processes for the Central Business District and the Sport and Recreation precincts prior to any further development of the subject sites. 	Director Technical Services	

6.2 Risk, Work Health and Safety Quarterly Report



Our Leadership - A well run Council acting as the voice of the community

DP12.4 Review and implement Council's policies and comply WHS and Risk Management Requirements

Author: WHS & Facilities Foreman, Risk and Insurance Officer

Introduction

This report has been prepared to update Council on Risk, Work Health and Safety activities and performance for the quarter ending June 2023.

Financial Implications

There are no identified financial implications at this time. All regular insurances have been accounted for in the annual budget process.

Summary

Statewide Mutual

Continue to work with Statewide on CIP workbooks, have reviewed recommendations and updated list. Working on 2023 – 2024 list

- Building assets
- Playgrounds
- Business Continuity Planning

Statewide Mutual ran a Road Flood Management Roadshow recently at Leeton in conjunction with the Institute of Public Works Engineers NSW&ACT (IPWEA) and lawyers Mills Oakley, with presentations on risk and insurance associated with road damage, and technology advances to members.

Our Statewide Mutual Regional Risk Manager also ran a session for senior staff and Councillors updating our risk appetites.

A review and testing of Council's Business Continuity Plan is currently underway. Staff have started testing sub plans and should have this finished shortly.

JLT 2023 Insurance renewals

The annual insurance update has been completed it included the following items.

- Crime
- Cyber Liability
- Risk Profile and General Information
- Property
- Councillors and Officers Liability
- Liability Casual Hires, Swimming Pool Lease and Environment
- Personal Accident and Corporate Travel
- Public Liability and professional indemnity
- Motor Vehicle

StateCover

Work Health and Safety staff attended a StateCover seminar on 2-3 May, which included information presentations from SIRA, Safework NSW, Bartier Perry on areas of concern and legislative updates, Managing Psychosocial risks in the workplace, managing return to work form Psychosocial injuries, case studies and strategies for wellbeing in the workplace. Discussion sessions were also held on injury management best practice.

Work Health and Safety meetings are held quarterly, with the next meeting to be held on 17 August, actions arising from meetings continue to be addressed and completed.

Incident notifications

Council had a number of incident notifications in the past quarter including

- Pothole complaints
- Slips, trips and falls
- Landfill fires

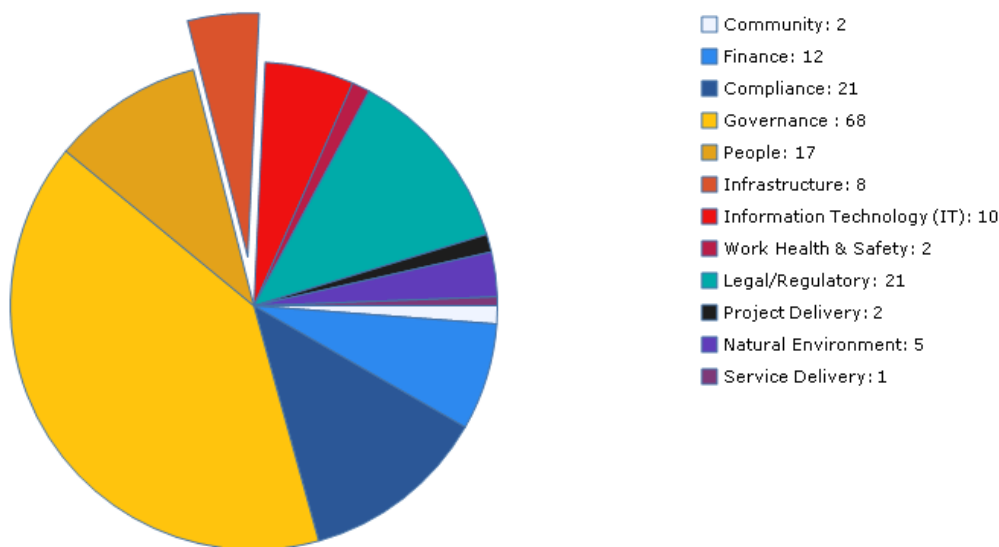
Insurance claims

We currently have one insurance claim awaiting resolution, that is hail damage to the Arts/Craft Building at Wyalong. We continue to await a final decision from the insurer and we have provided additional information upon request.

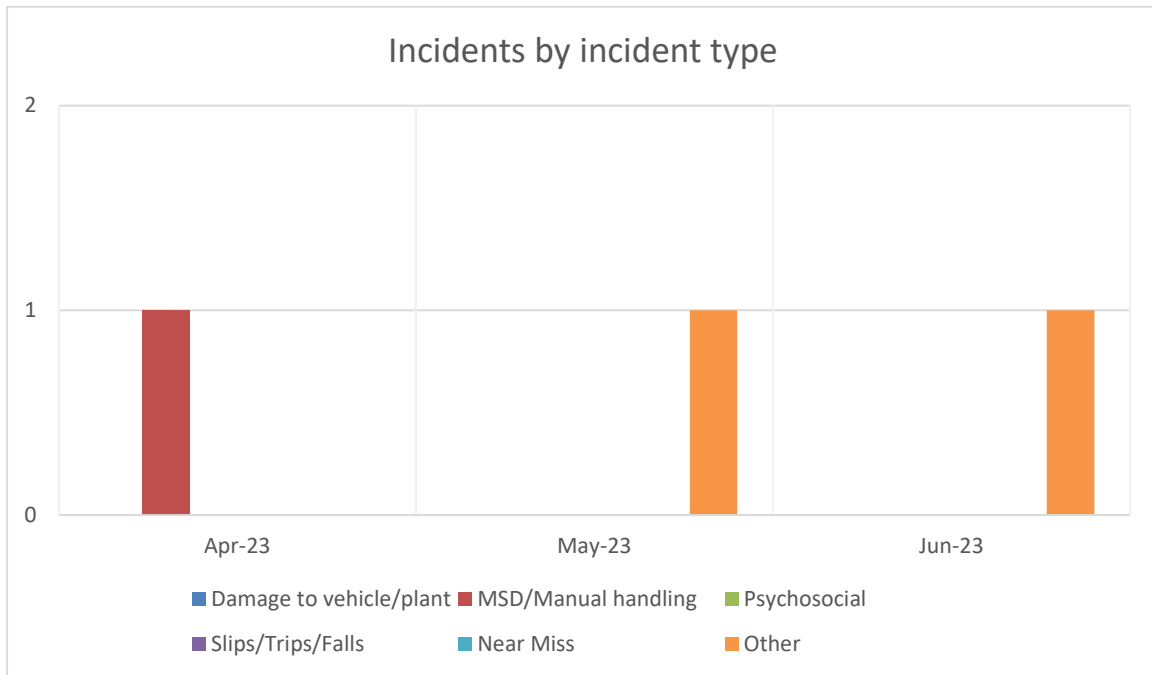
Risk Registers

Council Officers continue to work with risk owners to update risk registers. Visiting each risk owner face-to-face and going through their registers.

Risks by Category

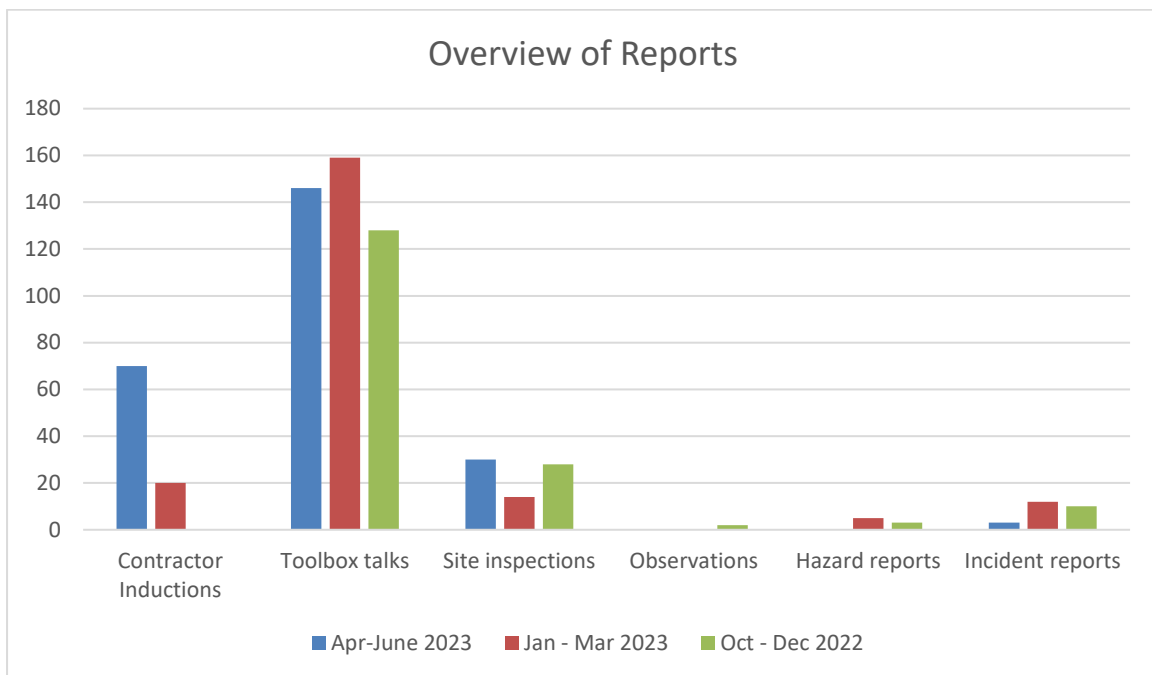


WHS Incident Notifications submitted 1 April 2023 – 30 June 2023



Internal WHS Documents 1 January 2023 – 30 June 2023

The following graph identifies the number of internally generated WHS documents over the period April – June 2023, and the two immediate previous periods.



Recommendation:

That Council receive and note the Risk, Work Health and Safety Report for the quarter ending June 2023.

Section 2 – Corporate & Community Services

6.3 Finance and Investment Report for July 2023



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long-term financial sustainability of Council through effective and prudent financial management.

Author Manager Customer & Financial Services

Introduction

The Finance and Investment Report is provided to Council for information and prepared in accordance with the Local Government (General) Regulation 2021.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF JULY 2023.

BANK BALANCES AS AT 31ST JULY 2023

ACCOUNT	BALANCE
General Fund	\$1,161,529.52
Business Card	\$30,000.00
	\$1,191,529.52
<i>Invested Funds</i>	
Fixed Deposits	\$72,204,200.07
Deposits at Call	\$3,338,453.77
	\$75,542,653.84
Net Balance	\$76,734,183.36
Percentage of Invested Funds to Net Balance	98.45%

**STATEMENT OF BANK BALANCES AS AT 31.07.2023
SUBMITTED TO THE ORDINARY MEETING AUGUST 15, 2023**

BALANCE as at 01.07.23	\$2,054,830.38
Add Receipts	
<u>Receipts Over \$150,000</u>	
25/07/23 June BAS Refund	573,247.00
20/07/23 Investment Redemption Auswide	1,000,000.00
20/07/23 Transfer CAC	1,000,000.00
06/07/23 Transfer CAC	4,000,000.00
03/07/23 Transport NSW	265,868.83
03/07/23 Transport NSW	171,834.11
<u>Receipts Under \$150,000</u>	1,088,432.25
<i>Total Receipts for July 2023</i>	\$8,099,382.19

Less Payments

<u>Payments over \$150,000</u>	
06/07/23 Stabilised Pavements of Australia	-1,032,157.50
06/07/23 Australian Unity Bank	-1,000,000.00
06/07/23 Fulton Hogan Industries	-911,772.17
06/07/23 Statewide Mutual	-680,372.96
06/07/23 CRS (NSW) Pty Ltd	-679,206.00
06/07/23 Temora Shire Council	-151,687.97
17/07/23 Gumbay Holdings Pty Ltd	-424,775.92
17/07/23 Stabilised Pavement of Australia	-570,092.82
18/07/23 Gumbay Holdings Pty Ltd	-369,518.30
20/07/23 Heritage and People's Choice	-1,000,000.00
27/07/23 Austek Constructions Pty Ltd	-372,834.95
Payments under \$150,000	-1,800,264.46

Aged Care	\$ 6,790.90
Bank Fees	\$ 1,776.58
Cemeteries	\$ 3,256.37
Children's Services	\$ 15,808.56
Community	\$ 7,517.37
Construction	\$ 512,455.28
Corporate	\$ 334,391.48
Development Services	\$ 14,899.40
Direct Debits	\$ 32,668.29
Donations	\$ 689.43
Employee	\$ 576,755.64
Governance	\$ 23,397.19
Insurance	\$ 775,052.36
Investments	\$ 2,000,000.00
Maintenance	\$ 396,125.30
Plant/Fuel	\$ 122,975.31
Roads	\$ 4,110,291.73
Utilities	\$ 29,221.21
VIC	\$ 13,911.42
Waste	\$ 423.60
Weeds	\$ 14,275.63

Total Payments for July 2023 **- \$8,992,683.05**

CASH BALANCE**\$1,161,529.52**

Limit of Overdraft Arranged with Bank

\$ 350,000.00

ACCOUNTS SUMMARY AND CERTIFICATION

The following is a summary of accounts paid for the period 01 July 2023 to 31 July 2023.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Payment Type		Voucher No's	Total
Cheques		026328-026331	\$38,409.38
Auto-pay	Creditors	E032480 – E032770	\$8,371,809.13
Auto-pay	Payroll	02/07/23 – 23/07/23	\$548,074.67
Bank Charges & Commissions		July 2023	\$1,721.58
Direct Debits	Repayments & Vehicle Lease		32,668.29
			\$8,992,683.05

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the preceding monthly period.

.....
 Manager Customer and Financial Services
 Responsible Accounting Officer

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 15th August 2023, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling **\$8,992,683.05** was submitted to the Ordinary Meeting on the 15th August 2023 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 31st July 2023. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE INVESTED	INVESTED WITH WHOM	INVESTED AMOUNT	TERM	YIELD	DATE DUE
28/05/2020	Bank of QLD	2,000,000.00	1460 days	1.50%	27/05/2024
6/08/2020	Bank of QLD	2,000,000.00	1093 days	1.05%	4/08/2023
30/09/2020	Northern Territory Treasury	2,000,000.00	1902 days	1.20%	15/12/2025
30/10/2020	Northern Territory Treasury	1,000,000.00	1141 days	0.80%	15/12/2023
30/11/2020	MyState Bank	2,000,000.00	730 days	1.20%	30/11/2023
17/09/2021	Judo Bank	2,000,000.00	727 days	0.95%	14/09/2023
1/10/2021	NAB	1,500,000.00	734 days	0.60%	5/10/2023
22/10/2021	MyState Bank	2,000,000.00	733 days	0.80%	25/10/2023
14/12/2021	Bank of QLD	2,000,000.00	730 days	1.10%	14/12/2023
20/01/2022	AMP	1,000,000.00	729 days	1.35%	19/01/2024
21/02/2022	AMP	2,500,000.00	548 days	1.35%	23/08/2023
16/08/2022	Bank of QLD	1,000,000.00	365 days	3.85%	16/08/2023
8/09/2022	Bendigo Bank	401,400.07	365 days	3.00%	8/09/2023
8/09/2022	Bendigo Bank	401,400.00	365 days	3.00%	8/09/2023
8/09/2022	Bendigo Bank	401,400.00	365 days	3.00%	8/09/2023
16/09/2022	Bank of QLD	1,000,000.00	369 days	4.20%	20/09/2023
21/09/2022	NAB	1,000,000.00	365 days	4.25%	21/09/2023
29/09/2022	Bank of QLD	2,000,000.00	364 days	4.45%	28/09/2023
5/10/2022	NAB	2,000,000.00	371 days	4.05%	11/10/2023
18/10/2022	Police Bank	2,000,000.00	365 days	4.45%	18/10/2023
19/10/2022	Judo Bank	2,000,000.00	365 days	4.30%	19/10/2023
10/11/2022	AMP	1,000,000.00	364 days	4.75%	9/11/2023
17/11/2022	Australian Unity	2,000,000.00	364 days	4.40%	16/11/2023
30/11/2022	Auswide Bank	2,000,000.00	358 days	4.55%	23/11/2023
8/12/2022	Commonwealth Bank	2,000,000.00	364 days	4.38%	7/12/2023
31/01/2023	Great Southern Bank	2,500,000.00	365 days	4.65%	31/01/2024
8/02/2023	Defence Bank	1,000,000.00	365 days	4.75%	8/02/2024
15/02/2023	NAB	1,000,000.00	365 days	4.90%	15/02/2024
16/02/2023	Defence Bank	1,000,000.00	328 days	4.85%	10/01/2024
28/02/2023	Macquarie Bank	1,000,000.00	365 days	4.84%	28/02/2024
1/03/2023	Defence Bank	1,000,000.00	371 days	5.00%	1/03/2024
6/03/2023	Defence Bank	1,000,000.00	380 days	5.00%	20/03/2024
8/03/2023	Bank of QLD	1,000,000.00	371 days	4.80%	13/03/2024
29/03/2023	AMP	1,500,000.00	365 days	4.90%	28/03/2024
4/04/2023	Auswide Bank	1,000,000.00	365 days	4.90%	3/04/2024
18/04/2023	AMP	1,000,000.00	358 days	4.95%	10/04/2024
20/04/2023	MyState Bank	1,000,000.00	363 days	4.60%	17/04/2024
20/04/2023	Hume Bank	1,000,000.00	370 days	4.80%	24/04/2024
11/05/2023	MyState Bank	1,000,000.00	223 days	5.00%	20/12/2023
11/05/2023	AMP	2,000,000.00	364 days	5.00%	9/05/2024
23/05/2023	Great Southern Bank	1,000,000.00	365 days	5.11%	22/05/2024
30/05/2023	Bank of QLD	2,000,000.00	336 days	4.90%	30/04/2024
30/05/2023	MyState Bank	1,000,000.00	365 days	5.10%	29/05/2024
8/06/2023	MyState Bank	1,000,000.00	364 days	5.45%	6/06/2024
15/06/2023	Auswide Bank	1,000,000.00	364 days	5.40%	13/06/2024
22/06/2023	Defence Bank	2,000,000.00	364 days	5.55%	20/06/2024
28/06/2023	Judo Bank	1,000,000.00	364 days	5.75%	26/06/2024
29/06/2023	Judo Bank	2,000,000.00	369 days	5.75%	2/07/2024
6/07/2023	Australian Unity	1,000,000.00	365 days	5.75%	5/07/2024
13/07/2023	AMP	1,000,000.00	364 days	5.75%	11/07/2024
20/07/2023	Heritage Bank	1,000,000.00	363 days	5.75%	17/07/2024
27/07/2024	Macquarie Bank	1,000,000.00	364 days	5.11%	25/07/2024
	ANZ Deposit at Call	50,959.66	Cash at Call		
	CBA Deposit at Call	3,287,494.11	Cash at Call		
	TOTAL:	\$75,542,653.84			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies. I certify that the above investment has been reconciled with Council's General Ledger Accounts.

GENERAL MANAGER

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2023/24)	\$ 11,486,506.97
Rates received as at 31/07/2023	\$ 549,607.72
% of rates received to date	20.90%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided within this Finance and Investment Report has been prepared in accordance with the Local Government (General) Regulation 2021 as well as Council's financial management policies and procedures. Further, the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation:

1. That Council receive and note the information contained within the Finance and Investment Report for the month of July 2023
 2. That Council confirms the payment of accounts, for the period 01 July to 31 July 2023, summarised in the accounts summary totalling \$8,992,683.05
-

6.4 Progress Report on the Combined Delivery Program and Operational Plan 2017-2022



Our Leadership - A well run Council acting as the voice of the community

Strategy 10.3 Ensure the General Manager takes a high level role in implementing the Community Strategic Plan and other Council documents

Author: Director Corporate and Community Services

Introduction

The attached report is the second progress report for implementation of the Combined Delivery Program and Operational Plan 2017-2022 (**Attachment 1**).

It covers the period commencing 1 January 2023 and ending 30 June 2023.

The Integrated Planning and Reporting framework for NSW Local Government was implemented at Bland Shire Council from 1 July 2012. In accordance with the framework the current Council reviewed and adopted a revised Community Strategic Plan and Supporting documents in February 2022. This report provides information on programs identified as part of that process.

Financial Implications

Any financial implications for Council have been identified and addressed through Council's Quarterly Budget Review process throughout the 2022/2023 financial year.

Summary

The Delivery Program details the strategies and actions across the operational areas of Council that will be undertaken to achieve the community objectives as stated in the Community Strategic Plan. It is designed as the single point of reference for all principal activities undertaken by Council during its term of office.

All plans, projects, activities and funding allocations must be directly linked to this Program. Supporting the Delivery Program is an annual Operational Plan. It spells out the details of the Program – the individual projects and activities that will be undertaken each year to achieve the commitments made in the Delivery Program.

The General Manager must ensure that progress reports are provided to the Council, with respect to the principal activities detailed in the Delivery Program on a six monthly basis.

The attached Progress Report on the Combined Delivery Program and Operational Plan details the 163 actions, projects, improvements and initiatives that have been undertaken for the six-month period ending 30 June 2023.

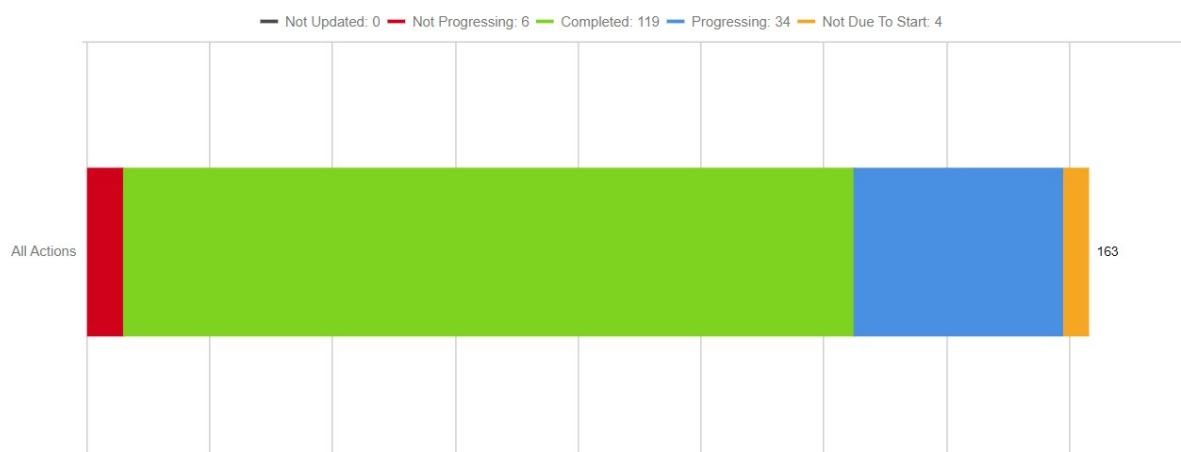
Of these, 119 actions (73%) have been completed (compared with 6 during the six-months to December), 34 (compared with 131) are progressing, and 6 (compared with 5) are not progressing. The 4 items not due to start are:

- Update Development Control Plan.
- Review Heritage items currently listed in the Bland Local Environmental Plan and to investigate the inclusion of new heritage items.
- Provide and promote the Access Incentive Scheme for improved access across the Shire.
- Promote Mental Health month.

The reasons these actions have not been progressed are due staff resourcing and the need for a new heritage advisor to be appointed.

Council's actions as detailed in the four year Delivery Program and one year Operational Plan continue to be monitored on a quarterly basis by Council's senior management.

The graph following is an indication of overall performance against the 2022/23 Operational Plan actions as at 30 June 2023.



Recommendation:

That Council receive and note the report and updates on the progress of the Combined Delivery Program and Operational Plan for the period 1 January 2023 to 30 June 2023.



**PROGRESS REPORT 2
ON THE COMBINED
DELIVERY PROGRAM
& OPERATIONAL PLAN
2022-2023**

OUR VISION, MISSION & VALUES

Working together



<p>COMMUNITY <i>Put the community first</i></p>	<p>TEAM WORK <i>Work together as a committed team</i></p>	<p>RESPECT <i>Respect & value each other</i></p>	<p>COMMUNICATION <i>Open & honest communication</i></p>	<p>INTEGRITY <i>Act with integrity & honesty</i></p>	<p>SERVICES <i>Continuously improve our services</i></p>	<p>SAFETY <i>Keep ourselves & others safe</i></p>
--	--	---	--	---	---	--

to improve our quality of life

A PLACE WHERE PEOPLE ARE **VALUED**, AN ENVIRONMENT THAT IS **RESPECTED**, A FUTURE THAT IS **BRIGHT**, A COMMUNITY THAT IS **PROUD**.

ACKNOWLEDGEMENT OF COUNTRY

Bland Shire Council acknowledges the Wiradjuri people who are the Traditional Custodians of the land on which our communities are located and pays respect to all Elders past, present and emerging.

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OUR JULY TO JUNE

Bland Shire Council is a place where people are valued, an environment that is respected, a future that is bright and a community that is proud. Our role as Council is to use our community's vision to guide our plans for the future. That is why the four year Delivery Program, with a one year Operational Plan for 2022-2023, including the annual budget has been created and have based it on the four key outcome areas you told us were most valuable and needed to maintain your quality of life.

The four outcomes we are working on to achieve are:

- Our People – a strong, healthy, connected and inclusive community
- Our Places – maintain and improve the Shire's assets and infrastructure
- Our Leadership – a well-run Council acting as the voice of the community
- Our Prosperity – growing our population and jobs.

Take a look at some of the programs and projects we delivered during 2022-2023, each of which are contributing to delivering our Community's vision for the future.

HIGHLIGHTS

2022 - 2023

Medical Practice Secured

Established medical practice relocation to Council's Community Care Building has helped secure general practitioners for the Bland Shire community with an additional GP commencing at Kure Medical in June 2023.

Mornings, Melodies and Memories Program

On Friday 28 October 2022, Steph Cooke MP announced that Bland Shire is reducing social isolation for seniors with Melodies and Memories. The Mornings, Melodies and Memories community-led initiative from Bland Shire Council has been successful in receiving \$50,000 from the third round of the NSW Government's Reducing Social Isolation for Seniors Program. The Mornings, Melodies and Memories program is a series of gatherings held across the Shire to share local history and build connections. The project is designed to run for approximately 10 months with monthly events in the communities of Barmedman, Ungarie and Weehalle and bi-monthly in the communities of Tallimba and Mirrool. It is important to support our local seniors as they play such an important role in breaking down those social barriers of social isolation.

NRMA Safer Driving Program

The popular NRMA Safer Driving Program continues to be held within the Bland Shire. The program was held in September 2022 and January 2023. Both sessions fully booked indicating the popularity of this program and identified the need to continue providing Safer Driving Program amongst the community.

Successful Youth Week

Youth week activities provided opportunities for young people to take part in an afternoon/evening event that included a movie screening, rides, face painting, driver simulation and other activities with approximately 150 youth attending. The event was organised by a group of Council staff within the Youth target age group in collaboration with input from local young people.

Popular Library Programs

A busy 12 months for the library with 283 program sessions conducted and a total of 3,659 participants compared to 2,596 participants in 2021-22. The library saw a 2% increase in total membership from 1,543 to 1712. 17,252 items were issued – this equates to 2.8 loans per capita, a slight increase on 2.76 in 2021-22.

The library provided school holiday programs in July, October, January and April. The range of activities, which catered primarily for school age children, included Lego, Slime Making, STEM Construction, Seashell Collage Artwork, Biscuit Decorating with Dagmar McIntyre, Reptiles on the Go, Costume Making and Drama Workshop with Oddball Theatre and virtual reality gaming. Overall the Library had a total of 228 children participate in its various school holiday programs.

Increased Funding for Road Maintenance

Council was successful with its application for Fixing Local Roads – Pothole Funding submitted under the Fixing Local Roads Round 4.

Councillor Professional Development

Seven of nine Councillors have been provided with Professional Development Schedules. Discussions will be held with remaining Councillors to progress their Professional Development requirements. Eight of nine Councillors attended Understanding LG Finance sessions. A further session, Planning for Local Government was held in March and was attended by seven elected representatives. Other training undertaken by some Councillors included Communicating Council Information, Managing Media for Councillors and Audit, Risk and Improvement Committee training.

Successful sale of land for unpaid rates

Council held its successful sale of land for unpaid rates in November 2022 with all properties being sold. Council continues to improve its processes around collection of rates and charges via its early intervention approaches combined with regular communication with ratepayers, which sees Council continually improve its outstanding rates balances.

REPORTING OUR PROGRESS



Pictured is the Ungarie RSL Memorial Park Mural that forms part of the award winning Bland Shire Art Trail.

PERFORMANCE MEASURES

The Community Strategic Plan is presented within four themes: Our People, Our Places, Our Leadership and Our Prosperity. Each of these themes has a number of Delivery Targets and Operational Actions including performance measures to be achieved. Each of the performance measures feed into a series of key performance indicators.

The progress towards the key performance indicators will be reported to the community in line with the election cycle and End of Term report.

MONITORING AND REPORTING

It is important to track and report on the progress in delivering the Community Strategic Plan over the ten year period. Council will report to the community at regular intervals on what has been achieved and the progress towards the performance measures.

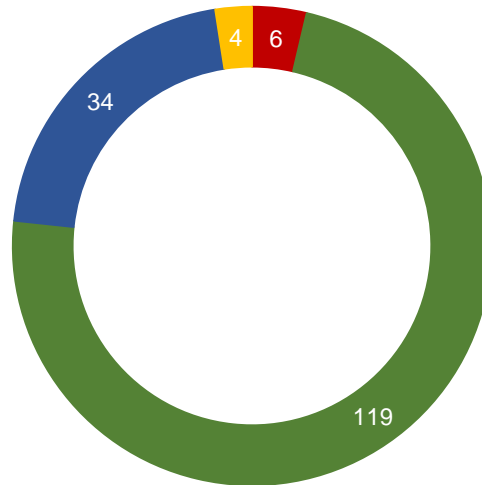
All reports will be made available to the community at Council meetings and on Council's website. Council's management team will internally monitor on a quarterly basis the output and actions as detailed in the four year Delivery Program and one year Operational Plan. The outcomes will be formally reported to Council, the Community and staff on at least, as six monthly basis.

Whilst some performance measures can be clearly quantified, it does not necessarily mean the community is aware of, fully appreciates, or is fully satisfied with, the extent of progress made. Therefore, there are also qualitative measures included that represent community responses and views.

A community satisfaction survey will be undertaken every term of Council to gauge whether the community is satisfied with progress and where priorities could or should be assigned to particular areas in the future. The survey will be undertaken in the final year of the Council term.

OVERALL PROGRESS

We have completed the first twelve months, 1 July 2022 – 30 June 2023 of our Delivery Program with 73% completed in the 2022/2023 Operational Plan with only 4% not progressing.



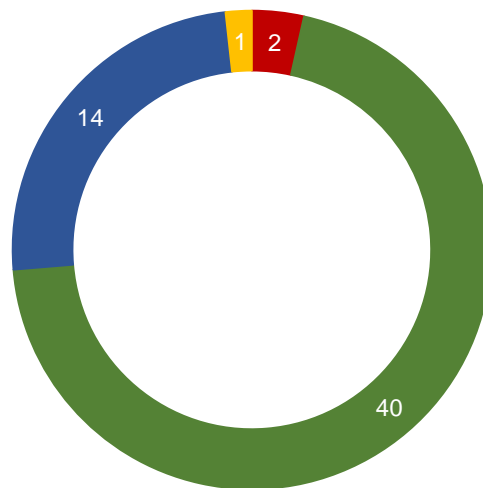
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OUR PEOPLE

A STRONG, HEALTHY, CONNECTED AND INCLUSIVE COMMUNITY

OUR OBJECTIVES

1. Health and support services address the needs of the community.
2. Partner with organisations to strengthen community health and safety.
3. Nurture a strong sense of community and enrich the cultural life of the residents.
4. Services are accessible for all residents.



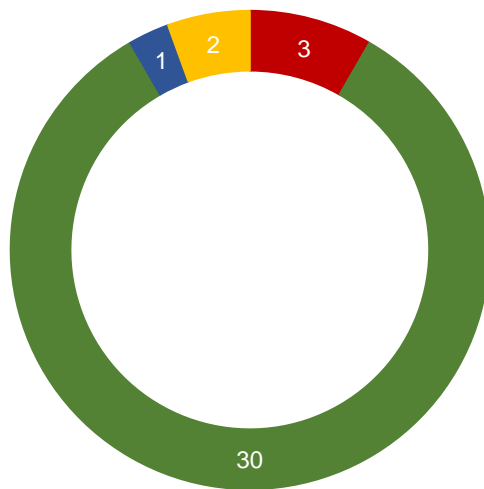
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OUR PLACES

MAINTAIN AND IMPROVE THE SHIRE'S ASSETS AND INFRASTRUCTURE

OUR OBJECTIVES

- 5. Work in partnership with key stakeholders to provide equitable access to Council's road infrastructure, services and facilities.
- 6. Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies.
- 7. Manage waste and sewerage resources.
- 8. Public places and facilities are well maintained and easily accessible.
- 9. Appropriate programs, plans and budgets are developed, implemented and monitored for the effective and efficient management of Council's assets and infrastructure.



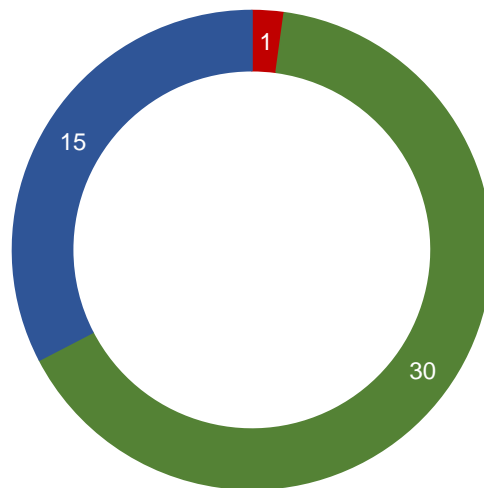
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OUR LEADERSHIP

A WELL RUN COUNCIL ACTING AS THE VOICE OF THE COMMUNITY

OUR OBJECTIVES

- 10. Quality leadership, governance and management helps develop strong community partnerships.
- 11. Provide opportunities for all stakeholders to contribute to Council's decision making.
- 12. Lead the community.
- 13. Develop and maintain a framework of plans and policies that provides open and transparent Council information.



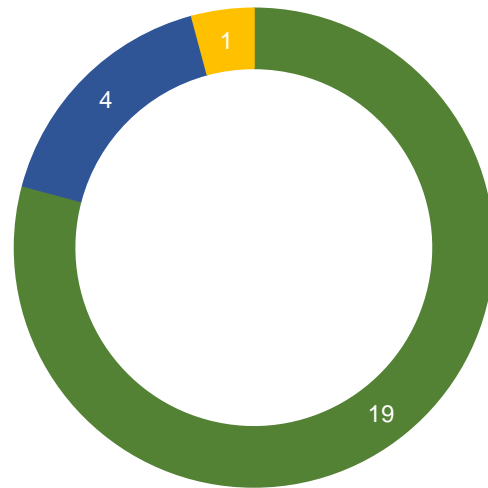
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OUR PROSPERITY

GROWING OUR POPULATION AND JOBS

OUR OBJECTIVES

- 14. Visitors and tourists are welcomed.
- 15. Bland Shire is promoted as a place to do business.
- 16. Work with communities and businesses to use resources in a sustainable way for the future of the Bland Shire.



■ Completed ■ Progressing ■ Not Due to Start

APPENDIX







DELIVERY PROGRAM/OPERATIONAL PLAN DETAIL







Our People – A strong, healthy, connected and inclusive community				
1	Health and support services address the needs of the community			
1.1	Maintain active communication with health and allied health providers			
Code	Action	Responsible Officer	Status	Commentary
1.1.1	Advocate for the provision of health services, relevant allied health providers and medical practices within the Shire.	Director Corporate & Community Services	●	Continue to liaise with medical professionals to pursue options to retain services locally. Graduate registered nurses had been appointed to West Wyalong Hospital – two to be in situ by the end of the financial year with the third arriving in August. Scholarships are available for Aboriginal people or school-based trainees to work within the enrolled nurse field. Incentives are being offered to recruit staff with progressive payments to be made. Refurbishment of nurses quarters in Old Hospital Rd were flagged from a \$15M funding allocation to MLHD with the potential of leasing property from future development sites a possibility.
Q2				Communication with West Wyalong hospital management continues in relation to attendance at Local Health Advisory Committee meetings. Meetings to resume in early 2023 and advice will be provided to Council. Discussions with medical practitioners over the ongoing provision of local health services are progressing with agreements to be negotiated in January ahead of required renovations to Community Care Centre. Once agreements are finalised, work will commence. Graduate registered nurses had been appointed to West Wyalong hospital. Scholarships are available for Aboriginal people or school-based trainees to work within the enrolled nurse field. Incentives are being offered to recruit staff with progressive payments to be made. Refurbishment of nurses' quarters in Old Hospital Rd were flagged from a \$15M funding allocation to MLHD with the potential of leasing property from future development sites a possibility.
Q3				Discussions with medical practitioners over the ongoing provision of local health services have progressed with an agreement negotiated in January ahead of required renovations to Community Care Centre. Work has commenced on the Community Care Centre with an anticipated completion date being April. Occupancy of the facility by the Kure Medical Group is expected to be shortly after this date. Director Corporate and Community Services has successfully applied to become a member of the Local Health Advisory Committee. Awaiting advice as to meeting dates/times.
Q4				Established medical practice relocation to Community Care building has helped secure general practitioners for the Bland

● Not Due to Start
 ● Not Completed
 ● Progressing
 ● Completed
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				Shire community with an additional GP commencing at Kure Medical in June. Discussions with Murrumbidgee Local Health District on regional accommodation ideas and solutions held during May with Chief Executive Jill Ludford. Further discussions held in June to explore potential outcomes of the May talks. At this time, no specific activities within Bland Shire in relation to provision of accommodation for health and allied health workers.
1.1.2	Partner with local health services to implement workshops and provide resources to the community.	Community Development Officer	Q1	<p>Council is currently supporting the Weethalle Community to deliver a youth focused wellbeing initiative in the form of a youth roller skating disco. This is a community driven event with the intention being to improve the wellbeing of youth in the Weethalle community.</p> <p>Council has further worked with the Batyr Foundation (a youth mental health focused organisation) in the delivery of their full day mental wellbeing program at the West Wyalong High School.</p> <p>Council is also working with the West Wyalong High School in the delivery of an event to celebrate mental health month in October 2022.</p>
Q2			<p>Council partnered with the West Wyalong High School in the promotion of initiatives for both Mental Health Month and the Movember cause, which raises awareness for men's health conditions.</p>	
Q3			<p><i>No comment provided. CDO position vacant during quarter.</i></p>	
Q4			<p>Council continued to promote health and well being information during this reporting period via its online platforms. Some of the activities promoted included the free online mental health program QPR (Question, Persuade, Refer) Suicide Prevention Training, BreastScreen NSW Van, Men's Mental Health Week, support services for seniors through the 2023 Senior's Expo and the Bland Community Care Open Day, Do it for Dolly Day at Weethalle and Saving Men's Lives - Rotary Men's Health Education Van.</p>	
1.2			Provide services to the frail, aged, disabled and their carers	
1.2.1	Review existing services in line with service model and with government requirements.	Community Care Coordinator	Q1	<p>Services continue to be reviewed, working towards legislative compliance across the various programs. Policies and procedures are reviewed on a continual basis with further policies to be presented to Manex for approval and endorsement in the next quarter as a means of continuing to meet compliance requirements.</p>
Q2			<p>Services continue to be reviewed. An auditor and dates have been set for January 2023 to complete an NDIS registration audit. This audit will identify the areas that require further attention to ensure that Bland Community Care remains a registered NDIS provider.</p>	
Q3			<p>Service provision reviewed on an ongoing basis.</p>	
Q4			<p>Services continue to be reviewed, working towards legislative compliance across the various programs. Policies and procedures</p>	

				are reviewed on a continual basis as a means of continuing to meet compliance requirements.
1.2.2 Q1	Develop and implement programs to meet required need.	Community Care Coordinator		Group attendance has been on the increase with a new attendees going through the intake process. Referrals will continue to be sought and accepted for all groups. Wednesday Activity Day attendees have enjoyed a mix of physical and cognitive activities. Themed activity days this quarter have included recognition of NAIDOC week, Christmas in July, 'Hello Spring', Grease and the Commonwealth Games. Attendees have enjoyed a day at the movies to see the new Elvis movie and staff were met with appreciation and excitement. The Bland Blokes are always keen to see new members join them on Tuesday mornings for a cuppa and a yarn. Our Thursday Exercises Group has a good number of attendees with an outing to Grenfell to view the Silo Art commissioned by artist Heesco Khosnaran and enjoy morning tea. The group then continued on to Young for lunch.
Q2				Wednesday Activity Day Group attendance has increased with new attendees welcomed. Referrals will continue to be sought and accepted for all groups. Wednesday Activity Day attendees have enjoyed a mix of physical and cognitive activities. Visits from Wyalong Public School Students in December where the students provided some entertainment and played bingo with attendees. Children from Little Wattle visited in November and December participating in craft activities. Planning is underway to hold an 'Open Day' during Seniors Week, February 2023.
Q3				Bland Blokes continue to meet on a weekly basis. New members are welcome to attend and join in for a cuppa and chat. A trip to the Temora Aviation Museum is being planned for Tuesday 2 May 2023. Wednesday Activity Day continues weekly, with our group numbers expanding due to promotional materials and the Open Day held during Seniors Week. Group numbers are currently at 17 regular attendees, two of these attend on a fortnightly basis rather than weekly. Themes for this quarter consisted of St Patrick's Day and Easter. Gentle exercised are continuing to be held weekly. Two staff members attended training conducted by Murrumbidgee Local Health District to further their skills and qualifications to allow this program to continue.
Q4				Bland Blokes continue to meet on a weekly basis. New members are welcome to attend and join in for a cuppa and chat. A trip to the Temora Aviation Museum has been put on hold due to client availability. Wednesday Activity Day continues weekly, with our group numbers now at capacity. Group Numbers are currently at 20 regular attendees, two of these attend on a fortnightly basis rather than weekly. Gentle exercises are continuing to be held weekly, with group numbers at capacity. The Gentle Exercise program will continue

				on a Thursday however, two sessions will be held to meet demand, with a maximum of 10 participants per session. There are currently 17 registered participants.
1.2.3 Q1	Network with service providers to strengthen relationships with the community.	Community Care Coordinator		 Liaison with other agencies and My Aged Care has increased in recent months through general daily networking, resulting in client referrals for services. A service agreement has been entered into with an external provider to provide direct support services to their COMPACKS clients in the area. These types of services are to remain a high priority for the business to assist us in being better placed financially moving forward.
Q2				 Continuing to liaise with other agencies including My Aged Care, resulting in client referrals for services. A second service agreement has been entered into with an external provider to provide direct support services to the COMPACKS clients in the area. These services remain a high priority for the business to assist in being better placed financially moving forward, it has also resulted in some continuation of services for some clients on a permanent basis. Planning in place for a local Aged Care Expo in February 2023 with other service providers within the LGA invited to attend and showcase their available services.
Q3				 Liaison with other agencies and My Aged Care has increased in recent months through general daily networking, resulting in client referrals for services. Regular contact made with Australian Unity and LiveBetter assisting in client intake due to Bland Community Care not having capacity to take on any further CHSP clients at this stage.
Q4				 Liaison with other agencies and My Aged Care has increased in recent months through general daily networking, resulting in client referrals for services. A service agreement has been entered into with an external providers to provide direct support services to their COMPACKS clients in the area. These types of services are to remain a high priority for the business to assist us in being better placed financially moving forward.
1.2.4 Q1	Provide services to towns and villages in the Shire.	Community Care Coordinator		 Services are being provided to most towns and villages throughout the shire. Currently services are provided to: Barmedman, Burcher, Girral, Tallimba, Ungarie, Weethalle, West Wyalong, Wyalong and Yalgogrin, with services provided to clients living on surrounding properties.
Q2				 Services continue to be provided throughout the Bland Shire including Barmedman, Burcher, Girral, Tallimba, Ungarie, Weethalle, West Wyalong, Wyalong and Yalgogrin, with services provided to clients living remotely on surrounding properties. The Morning, Memories and Melodies program will commence early 2023 providing opportunities for residents living in villages throughout the shire to attend on a regular basis, the aim being to assist with social isolation issues and encouraging our

				ageing community to be involved. Sessions will be held at Barmedman, Tallimba, Ungarie, Weethalle and West Wyalong.
Q3				
Q4				Services are being provided to most towns and villages throughout the shire. Currently services are provided to: Barmedman, Mirrool, Giral, Tallimba, Ungarie, Weethalle, West Wyalong, Wyalong and Yalgogrin, with services provided to clients living on surrounding properties.
				Services are being provided to most towns and villages throughout the shire. Currently services are provided to: Barmedman, Mirrool, Giral, Tallimba, Ungarie, Weethalle, West Wyalong, Wyalong and Yalgogrin, with services provided to clients living on surrounding properties. The Mornings, Melodies and Memories Program has visited the following locations, encouraging social inclusion amongst the Senior community: Barmedman, Mirrool, Weehtalle, Tallimba, Ungarie, Wyalong and West Wyalong.
1.2.5	Undertake regular surveys across all services including seeking and recording client feedback.	Community Care Coordinator		Client feedback is collected and collated regularly, with eight (8) feedback items received for the quarter, all of positive nature. Feedback received regarding all of the Support Assistants and their services, Two (2) were items directly related to the support provided by particular administrative staff to field staff, another on the continued efforts to theme and plan Wednesday Activity Day sessions with particular attention.
Q1				
Q2				Client feedback is collected regularly, with a number of positive commences received for the quarter. One of negative nature was received and has been rectified. Positive feedback for the quarter included great variety of activities and meals being provided for Wednesday Activity Days, Support Assistants regularly receive thanks for the efforts they go to when providing friendly and through services. A short survey was distributed to attendees of the Mornings, Melodies and Memories launch in November, requesting ideas and information that the aged community would like to see in 2023.
Q3				Client feedback is collected regularly, with a number of positive comments received for the quarter. One of negative nature was received and has been rectified. Positive feedback for the quarter included great variety of activities and meals being provided for Wednesday Activity Days, Support Assistants regularly receive thanks for the efforts they go to when providing friendly and through services.
Q4				Client feedback is collected regularly, with a number of positive comments received for the quarter. Positive feedback for the quarter included great variety of activities and meals being provided for Wednesday Activity Days, Support Assistants regularly receive thanks for the efforts they go to when providing friendly and through services.

1.2.6 Q1	Continue to support and provide information to members of the community seeking assistance in accessing services available.	Community Care Coordinator	●	Direct service provision remains steady, with multiple new referrals a week continuing. Intake remains on hold at this time to allow for staff to work through the back log of new referrals. All enquires either by telephone or visits are attended to and potential clients directed to My Aged Care for assessment with relevant information distributed upon request.
Q2			●	Direct service provision remains high with multiple referrals continuing to be received. Staff are progressing with intake of new referrals. A short survey was distributed to all attendees of the Mornings, Melodies and Memories launch in November to gather information regarding aged community member's needs. All enquiries either by telephone or visits are attended to and potential clients directed to My Aged Care for assessment with relevant information distributed upon request. Planning is currently underway for an Aged Care Expo to be held in February 2023.
Q3			●	Direct service provision remains high, with multiple new referrals a week continuing. Intake remains on hold at this time due to reaching funding capacity and staff availability to perform extra services. All enquires either by telephone or visits are attended to and potential clients directed to My Aged Care for assessment with relevant information distributed upon request.
Q4			●	Direct service provision remains high. Intake remains on hold at this time due to reaching funding capacity and staff availability to perform extra services. All enquiries are attended to and potential clients directed to My Aged Care for assessment with relevant information distributed upon request. Flyers for the Mornings, Melodies and Memories Program have been distributed via mail to all active clients to notify them of the Special Events currently being advertised. A successful event at Wyalong Hall was held on Monday 29 May, entertainment provided by Wyalong Public School and the West Wyalong Town Choir. The event was catered for by Wyalong Public School P&C Committee. Positive feedback has been received.
1.2.7 Q1			Investigate grant opportunities to upgrade infrastructure and equipment required for service provision.	Community Care Coordinator
Q2	●	No current grant opportunities have been identified for infrastructure and equipment upgrades.		
Q3	●	No current grant opportunities have been identified for infrastructure and equipment upgrades.		
Q4	●	No current grant opportunities have been identified for infrastructure and equipment upgrades.		
1.2.8 Q1	Review and update the Disability Inclusion Action Plan.	Community Development Officer	●	Major review of the DIAP is currently underway with expected completion in December 2023. .
Q2			●	The DIAP was reviewed and updated with information provided for the financial year in accordance with the specified deadline of November 2022.

Q3				In regards to developing a new plan, Councils have been given a one-off extension of 17 months meaning: <ul style="list-style-type: none"> • Councils must review their 2017 DIAP by 30 November 2022 • New DIAPs are due by 30 November 2023.
Q4			●	<i>No comment provided. CDO position vacant during quarter.</i>
			●	The DIAP was reviewed and updated with information provided for the financial year in accordance with the specified deadline of November 2022. In regards to developing a new plan, Councils have been given a one-off extension of 17 months, meaning: <ul style="list-style-type: none"> • Councils must review their 2017 DIAP by 30 November 2022 • New DIAPs are due by 30 November 2023
2	Partner with organisations to strengthen community health and safety			
2.1	Develop and support community partnerships to increase a sense of safety and wellbeing within the community			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
2.1.1	Work in partnership with TfNSW on Road Safety Campaigns to implement programs.	Road Safety Officer	●	All projects have been submitted to and approved by TfNSW.
Q2			●	Speeding on Local Roads project completed. Plan B – Win a Swag campaign completed. Fatigue project on track for implementation Australia Day Week. The RSO is involved in providing road safety information at Seniors Week Expo, contacted Young Rotary and confirmed hire of driving simulator for the day.
Q3			●	All 2022/23 projects completed and submitted to Transport for NSW for review.
Q4			●	Completed in third quarter.
2.1.2	Provide up-to-date road safety information for display on Council's website and social media platforms.	Road Safety Officer	●	2022/23 projects have just been approved, I am busy organising VMS quotes for speed and fatigue campaigns, road safety handouts for 65+ and learner driver presentations and other events for later in 2022. Have presented to one 65+ group this quarter CWA Hume District meeting, this meeting included Bellarwi CWA members.
Q2			●	Four Shires Facebook pages continually updated with road safety information. Road safety editorials frequently placed in local paper, on council websites and internally distributed.
Q3			●	Four Shires Facebook page continually updated, but completed for 2022/23 period.
Q4			●	Four Shires Facebook page continually updated, but completed for 2022/23 period.
2.1.3			Remove offensive graffiti from Council infrastructure as soon as practical dependant on location and degree of offensiveness.	Urban Coordinator
Q2	●	Graffiti removed in a timely manner as reported or identified by Council staff, dependent also on area covered, location and offensiveness.		
Q3	●	<i>No comment provided.</i>		
Q4	●	Graffiti removed in a timely manner as reported or identified by staff.		
2.1.4	Work with community members who volunteer with Bland Shire Council Section 355 Committees by providing	Risk & Insurance Officer	●	Section 355 Committees provide a simple procedure for councils to establish a mechanism for the purposes of undertaking

● Not Due to Start
● Not Completed
● Progressing
● Completed
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	opportunity, training and governance support.			business and providing services to council and the community. However, Section 355 committees are not separate legal entities from the council that formed them. Consequently, the council retains liability and risk for actions undertaken by the Committee. We are regularly working with S355 committees to ensure they work in an efficient and compliant manner. We have revised the S355 committee Manual and had a presentation to S355 committee members outlining responsibilities. This was conducted by Damien Connell Regional Risk Manager Statewide Mutual and Alison Balind Director Technical services. We will continue to work with S355 committees.
Q2			●	Continue to work with S355 committees.
Q3			●	Continue to work with S355 Committees, meetings planned with all S355 Committees.
Q4			●	Continue to work with Director Corporate and Community Services to update S355 committees. Director Corporate and Community Services is organising meeting with all S355 committees
2.1.5 Q1	Support and promote young driver educational programs.	Community Development Officer	●	NRMA Safer Driving Program held in September 2022. The program was fully booked with 12 young people completing the course and providing positive feedback from the experience.
Q2			●	Fully booked NRMA Driving Program held in September 2022. NRMA 1 hour lessons scheduled for 19 and 20 January 2023.
Q3			●	<i>No comment provided. CDO position vacant during quarter.</i>
Q4			●	The NRMA Safer Driving program was held in January with a total of 12 young people participating. A further session was scheduled for the July school holidays and bookings indicate it will be at maximum numbers.
2.1.6 Q1	Inspect all high and medium risk food premises.	Manager Development & Regulatory Services	●	Inspections to commence in 2023.
Q2			●	Inspection program to begin early 2023.
Q3			●	Inspection program to be completed by end of June 2023.
Q4			●	Inspections undertaken and the Annual Food Act enforcement agency activity report for 2022-23 submitted as per requirements.
2.1.7 Q1	Inspect all Skin Penetration Premises and Mortuaries.	Manager Development & Regulatory Services	●	Inspection program not yet commenced.
Q2			●	Inspection program to begin early 2023.
Q3			●	Inspection program to be completed by end of June 2023.
Q4			●	Inspection program will commence early July.
2.1.8 Q1	Implement Council's on site waste management systems inspection program.	Manager Development & Regulatory Services	●	One inspection carried out during the reporting period.

Q2			●	One inspection carried out during the reporting period.
Q3			●	Four (4) inspections were carried out during the reporting period.
Q4			●	One (1) inspection was carried out during the reporting period.
2.1.9 Q1	Promote the continued use of online training program for Food Safety.	Manager Development & Regulatory Services	●	Online training program continues to be available on Council's website.
Q2			●	Online training program continues to be available on Council's website.
Q3			●	Online training program continues to be available on Council's website.
Q4			●	Online training program continues to be available on Council's website.
2.1.10 Q1	Promote Mental Health Month.	Community Development Officer	●	Council is working with the West Wyalong High School and plans to engage Ungarie Central School in the delivery of Mental Health Month events at both Schools. Council has further promoted Mental Health Month across its social media platforms.
Q2			●	West Wyalong High School hosted a Talk-And-Walk-A-Thon on Friday 28 October to promote Mental Health Month. The Talk-And-Walk-A-Thon is designed to strengthen feelings of connection and improve sense of belonging, allowing students to get to know each other better at school. Council proudly collaborated with the High School on this event, providing a barbeque lunch to all students at the school.
Q3			●	<i>No comment provided. CDO position vacant during quarter.</i>
Q4			●	Mental Health Month is held during October. Planning to support the promotion of this will commence in the next reporting period.
2.1.11 Q1	Liaise with Regional and Local Emergency Management Committees to coordinate Emergency Management assistance.	Foreman Environmental Services	●	Last LEMC meeting postponed to later date. Participation in REMC meetings via Teams. Ongoing Sitreps received from REOC in relation to flooding of Murrumbidgee and Lachlan River Systems.
Q2			●	Chaired the LEMC meeting in November 2022. Liaised with the REMC during flood events in this quarter.
Q3			●	Chaired LEMC meeting on 15th March. Spoke to Committee about Live Traffic messaging being inaccurate and not up to date during Newell and Mid - Western closures, and Emergency Services not having vital access to road information. Traffic NSW to supply Emergency Services phone number to Police and Ambulance staff. Also worked with Committees during Ungarie flooding in November.
Q4			●	Attended and Chaired LEMC meetings.
2.1.12 Q1	Liaise with Emergency Operations Controller to coordinate Emergency management assistance.	Foreman Environmental Services	●	Liaison with local SES, RFS and Regional Emergency management in relation to flooding at Ungarie. Also liaison with Transport NSW in relation to road closures and detours with Newell flooding.
Q2			●	Liaised with LEOC and local Police during multiple Ungarie flood events.
Q3			●	<i>No comment provided.</i>

Q4			●	Ongoing interactions with LEMC, including Police, RFS, SES and Transport for NSW.
2.1.13 Q1	Conduct annual review of the Local Emergency Management Plan and Consequence Management Plan.	Foreman Environmental Services	●	Started review.
Q2			●	Updated plans.
Q3			●	<i>No comment provided.</i>
Q4			●	Emergency Plan Current. Evacuation Centre audit completed and copy provided to Regional Emergency Management Committee.
2.1.14 Q1	Review Emergency Operation Centres annually for efficiency and state of readiness.	Foreman Environmental Services	●	Will review later in a later quarter.
Q2			●	Coordinated the installation of internet booster at Ungarie RFS forward EOC and West Wyalong SES headquarters.
Q3			●	<i>No comment provided.</i>
Q4			●	Undertook audit of Evacuation Centres in West Wyalong.
3 Nurture a strong sense of community and enrich the cultural life of the residents				
3.1 Develop and support a strong sense of community, providing advice and support to community groups				
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
3.1.1 Q1	Actively work for the community to identify additional funding to achieve community goals by promoting and assisting with external grant opportunities.	Community Relations Officer	●	Assistance provided to Weethalle Country Club, Barmedman Community Centre, West Wyalong Horse Sports and Rodeo and Ladies Gold for external grant applications.
Q2			●	Assistance provided to Weethalle Country Club, West Wyalong S&C Club, and Ladies Golf.
Q3			●	<i>No comment provided. CRO position vacant during quarter.</i>
Q4			●	Opportunities supported and assisted by predecessor, grant opportunities identified and shared on Council social media pages for promotion.
3.1.2 Q1	Recognise and celebrate volunteers for national Volunteer Week.	Community Development Officer	●	National Volunteer Week celebrations are not due to commence until May 2023. Celebratory event will be held in May in accordance with National Volunteer Week timeframes.
Q2			●	National Volunteer Week celebrations are not due to commence until May 2023. Celebratory event will be held in May in accordance with National Volunteer Week timeframes.
Q3			●	<i>No comment provided. CDO position vacant during quarter.</i>
Q4			●	Due to staff resourcing issues, no event was held specifically for National Volunteer Week in May.
3.1.3 Q1 Q2	Administer Council's Strengthening Communities grant programs.	Community Relations Officer	●	Grant provided to West Wyalong Charity Camp draft.
Q3			●	Grant applications processed for Town Band, Weethalle Country Club and Hospital Auxiliary Carols by Candlelight.
Q4			●	<i>No comment provided. CRO position vacant during quarter.</i>
			●	<i>No comment provided.</i>
3.1.4 Q1	Facilitate and support groups that build skills and social inclusion including workshops/presentations.	Community Development Officer	●	Community Services staff have been working with a group of passionate community members in planning the Hearts of Gold Festival to be held in March 2023.

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Q2				Council has also worked with the Ungarie Advancement group on the delivery of the 150th Celebrations of Ungarie Festival and has been working with local youth on the delivery of the Bland Shire Youth Space.
Q3			●	Council staff have continued to work with the Hearts of Gold committee to develop a plan for a weekend long festival to be held in West Wyalong in 2023.
Q4			●	<i>No comment provided. CDO position vacant during quarter.</i>
			●	Council continues to liaise with the local schools to provide opportunities for young people to build work skills through student placements and volunteering across the organisation. Preliminary discussions have also been held in relation to opportunities for traineeships, school based apprenticeships and cadetships in various Council roles.
3.1.5 Q1	Manage Council's grant applications and administration.	Community Relations Officer	●	Grant applications submitted for Stronger Country Communities Fund, Fixing Local Roads, and Resources for Regions and Youth Opportunities Program.
Q2			●	Ongoing
Q4			●	<i>No comment provided. CRO position vacant during quarter.</i>
			●	<i>No comment provided.</i>
3.1.6 Q1	Report on progress of Bland Shire Council's externally funded programs and projects.	General Manager	●	Council has an extensive projects list, which has been presented for discussion at the October Councillor Workshop. It is proposed to provide updates on a monthly basis to the workshop.
Q2			●	Councillor Workshops now include CAPEX report as standing agenda item to provide progress on projects. Individual funding programs are reported to Council prior to signing of funding deed.
Q3			●	Councillors continue to receive CAPEX report update at monthly workshop. Individual funding programs continue to be reported to Council prior to signing of funding deed.
Q4			●	Councillor Workshops provided with CAPEX update each month. Individual funding programs considered and discussed with Councillors.
3.2	Provide cultural activities and community programs that foster social development and community wellbeing			
3.2.1 Q1	Continue membership and participation with Eastern Riverina Arts Inc.	Community Development Officer	●	Membership with ERA continued and ongoing.
Q2			●	This action is complete.
Q3			●	<i>No comment provided. CDO position vacant during quarter.</i>
Q4			●	Bland Shire Council's involvement with the Eastern Riverina Arts Board continued with the Director Corporate and Community Services appointed as Council's delegate to the board along with Cr Tony Lord appointed as Regional Advisory Committee Representative.
3.2.2 Q1	Facilitate visiting artist/exhibition/performance.	Community Development Officer	●	Investigation into a suitable visiting artist/exhibition/performance for the Bland Shire community are underway.
Q2			●	Recent weather events on road closures have had an impact on recent ability to

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Q3				facilitate a visiting artist/exhibition/performance. Renowned artist Heesco is scheduled to complete a local mural in March 2023 and has indicated his willingness to conduct a workshop with young people during his visit.
Q4			●	<i>No comment provided. CDO position vacant during quarter.</i>
			●	The completion of the Heesco Mural on the western wall of the White Tank Hotel drew a large response from the community with a number of comments made on Council's online publications relating to the event. The posts relating to the mural reached approximately 6,800 people and anecdotally it has become a popular tourist photo stop. The artist, who has a previous artwork within Bland Shire, spent approximately two weeks completing the work during May.
3.3 Support and strengthen our indigenous culture and history				
3.3.1	Contribute to the positive working relationship with the Local Aboriginal Lands Council.	General Manager	●	The General Manager has had limited opportunity to undertake this at present, excluding an informal contact at a Welcome to Country at the Connected Learning Centre.
Q2			●	The General Manager and Director Technical Services have met with Local Aboriginal Land Council (LALC) to identify priority lands for consideration by LALC to seek resolution of land rights/native title claims. LALC have also been put in contact with prospective land developer.
Q3			●	No further progress.
Q4			●	The General Manager has held further meetings with LALC and established contact with NSWALC indicating Councils interest in obtaining land alongside CSO for future expansion. Opportunity also identified for some partnership arrangement to develop Pine Street Crownland providing benefit to various stakeholders.
3.3.2	Fly the Aboriginal Flag at Council's administration building.	Community Relations Officer	●	Flag flown during every business day.
Q1			●	Ongoing
Q2			●	Ongoing
Q3			●	Ongoing
Q4			●	Ongoing
				<i>No comment provided. CRO position vacant during quarter.</i>
			●	Flag flown during every business day.
3.3.3	A formal acknowledgement of Traditional owners is made at all Council formal events.	Community Relations Officer	●	Welcome to Country delivered at Melbourne Cup Tour event September 2022.
Q1			●	Ongoing
Q2			●	Ongoing
Q3			●	Ongoing
Q4			●	Ongoing
				<i>No comment provided. CDO position vacant during quarter.</i>
			●	Consultation with Aboriginal Land Council regarding activities at Hearts of Gold Festival, particularly with regard to drone show. Invitation to opening of McCann Park to local aboriginal land council. Room for growth, may be worthwhile investigating signage recognizing traditional owners (in consultation with Aboriginal Land Council) for Council events.
3.4 Foster a community learning culture optimising our physical and virtual spaces				
3.4.1	Continue to promote the library as a community hub by fostering lifelong	Library Services Coordinator	●	The Library continues to provide a range of programs for all ages. Baby Bounce for
Q1			●	The Library continues to provide a range of programs for all ages. Baby Bounce for

	learning for all ages through the provision of relevant community programs.		<p>children 0 - 24 months (fortnightly). Storytime for children 2 - 5 years (weekly). Day Book Club (monthly). Gold Club for Seniors (fortnightly). Knit and Knatter (fortnightly). Pals of the Pen (fortnightly). Tech Savvy Seniors (weekly). Lego Club - STEM program for children 5 to 14 years (online with a face-to-face session monthly). Various school group visits - 124 participants. Special events included an after-school kids scavenger hunt (July) - 12 participants; author and natural history illustrator Sami Bayly (August) - 118 participants; Book Week (August) - 204 participants; guest speaker Sophie Hansen (September - cancelled due to circumstances beyond the library's control). Book Deposit maintained at Barmedman and Weethalle. Home Delivery Service (fortnightly) - 39 deliveries. Kids Prize Draw held last Friday of each month.</p>
Q2			<p>Library continues to provide a range of programs for all ages including Baby Bounce for children 0 - 24 months, Storytime for children 2 - 5 years, Day Book Club, Gold Club for Seniors, Knit and Knatter, Pals of the Pen, Tech Savvy Seniors and Lego Club - STEM program for children 5 to 14 years (online with a face-to-face session monthly). Various school group visits this quarter - 68 participants. Special events included Summer Reading Club launch - 50 participants; HSC Lock-in for Year 11 students - 26 participants; Legal Studies information session - 10 participants; an afterschool Kids Christmas Craft session - 24 participants. Home Delivery Service - 39 deliveries this quarter. Kids Prize Draw held last Friday of each month. Book Deposit maintained at Barmedman and Weethalle. Work placement provided for Year 10 student. 66 programs this quarter. Adult programs - total 64 participants. Children's programs - total 782 participants. Youth programs - total 36 participants.</p>
Q3			<p>The library provides a range of programs for all ages including a monthly Book Club and Lego Club, Baby Bounce for children 0 - 24 months, Gold Club for seniors, Knit and Knatter, and Pals of the Pen (all fortnightly), Tech Savvy Seniors, and Storytime for children 2 - 5 years (held weekly). School group visit this quarter - 22 participants. Special events included the Summer Reading Club presentation / finale party - 50 participants; Author (JS Davidson) Talk and Writing Workshop - 20 people; Annual Author Visit 27 - 31 March. Andrew Plant conducted 20 sessions across nine schools speaking to approximately 700 students. The library hosted a meeting of the Bellarwi CWA. Home Delivery Service - 39 deliveries. Book Deposit maintained at Barmedman and Weethalle - quarterly changeover of books. 34 programs. Regular adult programs - total 68 participants. Regular children's programs - total 193 participants. 36 new members. Total</p>

Q4			<p>members 1676 (28 per cent of Bland LGA population).</p> <p>Bland maintains a range of programs for all ages including a monthly Book Club and Lego Club; Baby Bounce for children 0 - 24 months, Gold Club for seniors, Knit and Knatter, and Pals of the Pen (held fortnightly); Tech Savvy Seniors, and Storytime for children 2 - 5 years (held weekly). School group visits - 129 participants. Special events included an after school Mother's Day Craft - 24 children (May); Law Week Webinars - 6 adults (May); National Simultaneous Storytime - 22 participants (May); and Biggest Morning Tea - 50 (May). Home Delivery Service - 50 deliveries. Book Deposit maintained at Barmedman and Weethalle - quarterly book changeover. Kids Monthly Prize Draw. 108 program sessions and events held. Regular adult programs - total 211 participants. Regular children's programs - total 646 participants. 42 new members. Produced a free Busy (Activity) Book for Seniors. Provides digital storytime devices for children - usage approximately 240 this quarter.</p>
3.4.2 Q1	Library content and services are available to the community in various platforms as per Riverina Regional Library service agreement.	Library Services Coordinator	<p>Bland Shire Library continues to maintain an onsite collection of material for both adult and junior members. The collection is continuously updated with a weekly delivery of new items from RRL. Weeding - part of the Library's collection management plan - continues to be conducted intermittently. This process ensures that the Library's collection remains fresh, relevant and up-to-date. RRL continue to maintain and provide free access to eAudiobooks, eBooks, digital magazines and online information databases. RRL also continue to support the Library with the provision of weekly Storytime kits and on request school holiday kits eg. Lego and Virtual Reality. RRL continue to provide an internal delivery every Tuesday. Since the installation of Spydus (RRL's new Library Management System), RRL has continued to provide support to ensure uninterrupted content and services.</p>
Q2			<p>The library continues to maintain an onsite collection of material for both adult and junior members. The collection is continuously updated with a weekly delivery of new items from RRL. Weeding - part of the Library's collection management plan - continues to be conducted intermittently. This process ensures that the Library's collection remains fresh, relevant and up-to-date. RRL continue to maintain and provide free access to eAudiobooks, eBooks, digital magazines and online information databases. RRL also continue to support the Library with the provision of weekly Storytime kits and on request school holiday kits The library has purchased its own Lego and VR wireless headset. RRL continue to provide an internal delivery every Tuesday. Since the installation of Spydus (RRL's new Library Management System), RRL has</p>

Q3			<p>continued to provide support to ensure uninterrupted content and services.</p> <p>● Bland maintains an onsite collection consisting of books, magazines, sound recordings and DVDs catering for both adult and junior members. RRL maintain and provide free access to e-Audiobooks, e-Books, digital magazines, and online learning. Bland receives a weekly delivery of new items from Peter Pal via RRL. The library has revitalized its local history, junior non-fiction and junior graphic novel collections. RRL continues to support Bland with the provision of weekly Storytime kits, school holiday kits, library bags, newsletters and other promotional materials, IT support, training, etc. RRL continue to provide an internal delivery every Tuesday ensuring a quick turnover of requested items from other branches. Collection budget allocations and standing order lists have been reviewed and updated in readiness for the new financial year. The library has consistently maintained between 13 and 14 thousand items.</p>
Q4			<p>● Bland maintains an onsite collection consisting of books, magazines, sound recordings and DVDs catering for both adult and junior members. RRL maintain and provide free access to e-Audiobooks, e-Books, digital magazines, and online learning. Bland receives a weekly delivery of new items from suppliers via RRL. This quarter the library revitalized its large print collection and is now reviewing its adult non-fiction collection. RRL continues to support Bland with the provision of weekly Storytime kits, school holiday kits, library bags, newsletters and other promotional materials, IT support, training (external and online) plus regular branch zoom meetings. RRL continue to provide an internal delivery every Tuesday ensuring a quick turnover of requested items from other branches. RRL branch library meeting held 30 June 2023 was a bus tour.</p>
3.4.3 Q1	Actively investigate Grant opportunities for the inclusion of an outdoor space for the library.	Library Services Coordinator	<p>● An informal meeting was held with Council's Building & Environmental Health Surveyor re proposed outdoor area for the library. Based on the information given at that meeting, a reassessment of the proposed outdoor area was undertaken to determine the scale of the project based on the needs of the library. Local landscaper Josh Cunningham from Outdoor In was invited to view the proposed site of the outdoor area (September) and has agreed to provide plans and costings (estimate \$30,000). Funding options for the project currently include the Resource For Regional Grants, minimum cost \$50,000, which does not require Council to contribute. However, to meet the minimum, the library proposes an automatic door to the outdoor area and a \$10,000 contingency project management plan. Current applications close end of September 2022. Another funding option is the Public Library Infrastructure Grants managed by the State Library. Closing date</p>

Q2				for 2022/23 PLIG applications is 28 October 2022.
Q3			●	No plan and costing from Outdoor In has been provided as yet. Apart from obtaining additional quotes, no further action has been taken at this point in time.
Q4			●	No further development at this stage. Still following up on plans and costings, which has been frustrating due to a lack of priority from local trades. However, a number of funding opportunities have been identified.
			●	No further development at this stage. However, grant opportunities having been identified and the required plans and costings followed up on.
4	Services are accessible for all residents			
4.1	Facilitate Council events to build social capital and a sense of belonging within the community			
Code	Action	Responsible Officer	Status	Commentary
4.1.1	Coordinate annual Australia Day Celebrations and Awards	Community Relations Officer	●	Australia Day celebrations to be held in January 2023.
Q1			●	Australia Day Awards Committee meeting held. Breakfast and awards planned for January 2023.
Q2			●	No comment provided. CRO position vacant during quarter.
Q3			●	No comment provided.
Q4				
4.1.2	Coordinate Youth Week activities.	Community Development Officer	●	Youth Week activities will be held in April 2023 in accordance with state Youth Week guidelines and timeframes.
Q1			●	Youth Week activities to be held in April 2023 in accordance with state Youth Week guidelines and timeframes.
Q2			●	No comment provided. CDO position vacant during quarter.
Q3			●	Youth Week activity provided opportunities for young people to take part in an afternoon/evening event that included a movie screening, rides, face painting, driver simulation and other activities with approximately 150 attending. The event was organised by a group of Council staff within the Youth target age group in collaboration with input from local young people.
Q4				
4.1.3	Facilitate the development of a youth space for the Bland Shire.	Community Development Officer	●	The development of the Bland Shire Youth Space is well underway with an interior designer currently developing plans for the space in accordance with the preferences of local youth. The plans will be provided to Council on Friday 21 October. A new door and divider screens have been installed in the space and the Youth Assistant position has been advertised once, however, there were no suitable applicants for the position. The position will be re-advertised later in the year.
Q1			●	Council has continued to work with Lister and Co Interior Designs in collaboration with local young people to finalise a design for the Youth Space and begin the fit out and procurement of furniture and required technology to develop the space. It is expected that the Youth Space building will be ready early 2023.
Q2			●	No comment provided. CDO position vacant during quarter.
Q3			●	The Youth Space is nearing completion with the internal renovations complete and
Q4				

				furniture installed. Following a review of remaining funding, it was determined that additional external work be undertaken to improve the building aesthetic and provide appropriate space for outdoor use at the facility.
4.1.4 Q1	Conduct School Holiday activities.	Community Development Officer	●	NRMA Safer Drivers Program held on 26, 28 and 29 September with 12 young people participating. Beats on the Green youth disco and barefoot bowls held at the West Wyalong Bowling Club on Thursday 29 September with approximately 100 young people attending. Beats on the Bank youth event scheduled for Thursday 6 October cancelled due to inclement weather conditions.
Q2			●	NRMA Safer Driving Lessons scheduled for January 2023.
Q3			●	No comment provided. CDO position vacant during quarter.
Q4			●	A delay in recruitment for the role of Community Development Officer has required many activities to be paused for this reporting period. The exception to this was the Youth Week event held on 21 April and activities organised by the Bland Shire Library.
4.1.5 Q2	Facilitate Bland Shire Interagency meetings.	Community Development Officer	●	Bland Shire Interagency Meeting held on 6 September 2023 with approximately 20 service providers attending. The next Interagency Meeting scheduled for November 2023.
Q2			●	The November Interagency Meeting was cancelled due to Council receiving a lack of RSVP's.
Q3			●	No comment provided. CDO position vacant during quarter.
Q4			●	Council provides a venue for local agencies to share information on various services delivered across the Bland Shire area. There have been two interagency meetings held during this reporting period in April and June with 11 and 18 participants respectively both online and in person.
4.1.6 Q1	Coordinate Citizenship Ceremonies within the Bland Shire.	Executive Assistant	●	A number of conferees are awaiting ceremony, to be scheduled for October/November 2022.
Q2			●	No comment provided.
Q3			●	No ceremonies required during this reporting period.
Q4			●	No conferees during this period.
4.1.7 Q1	Conduct Library School Holiday activities.	Library Services Coordinator.	●	A school holiday program was provided in July with a STEM-based focus. The program included LEGO (incorporating mini construction challenges), STEM Building (construction using toothpicks, skewers and confectionery eg. jubes and marshmallows) and Slime Making. A total of 50 participants. A school holiday program was provided in September / October. The program included LEGO and Seashell Collage (whereby children painted a canvas then created a collage artwork using shells) and "Halloween" biscuit decorating with Dagmar McIntyre.
Q2			●	As per Q1 2022-23 a school holiday program was conducted in October as part

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Q3				of the September / October school holiday period. The library launched its Summer Reading Club 40-Day Challenge in November. The challenge officially runs from December 1 - January 31 and is run in part as a school holiday program.
	Q4			● The library's annual Summer Reading Club program continued throughout the January school holidays. Activities included a bingo challenge - consisting of 25 mini challenges. 26 registered SRC members completed the bingo challenge. The library hosted Reptiles on the Go (16 January) - an informative and exciting live show where the children got to touch and have their photo taken with the animals including turtles, snakes and lizards, and even a crocodile. 91 people (64 children and 27 adults) attended the show, which was held in the Council Chambers. The library's April school holiday program is finalised and will include virtual reality (VR) gaming and two workshops (costume making and drama) both conducted by Oddball Theatre.
				● The library hosted two workshops, conducted by Oddball Theatre (Wagga Wagga). The workshops included costume making and drama. The workshops were free and catered for students 7 – 18 years. To minimise costs, both sessions were capped with a total of 25 children attending the sessions. The library's wireless VR (virtual reality) headset proved popular over the April school holiday period with 44 children utilising the device to explore and play games. In light of Easter falling within the school holidays, the library produced a children's Easter activity book free for patrons to take. 40 books were taken.
4.2	Provide quality and affordable education and care services within the Bland Shire that meets the NSW Department of Education's National Quality Standards and provide social networking opportunities and resource access to the wider community through our ITAV and Toy Library Services.			
4.2.1	Implement and participate with the NSW Department of Education, Assessment and Rating regulations and guidelines.	Children's Services Coordinator		Continually implement regulation practices throughout the daily sessions.
Q1			●	
Q2			●	FDC support officer and coordinator currently updating the Self-Assessment Tool and Preschool ECT, Ed Leader and Coordinator are transitioning from QIP to the SAT in early 2023. Staff are constantly encouraged for input to progress the service quality.
Q3			●	FDC recently completed a monitoring visit from the Department around Safe Sleep practices. All went well. MRU has been advised that a visit will be made to Ungarie preschool soon.
Q4		●	Bland preschool completed Assessment and Rating in May 2023. Results are still pending, but the service is confident to maintain the current "meeting" rating.	
4.2.2	Conduct an annual survey, allowing community members an opportunity to voice their visions and goals for Children's Services.	Children's Services Coordinators		Currently working with educators and staff to gather information they wish to seek from the community to be added to the survey.
Q1			●	
Q2		●	Converse with Educators about the content of survey and the feedback we are seeking to improve.	

Q3				Currently in the final stages and will go out to families next week. This survey will be about the “quality” of the service and a follow up to the community will be about what days/hours etc. best suits the majority.
Q4				Survey was conducted and responses collated indicating a popular response to changes in enrolments/days offered.
4.2.3 Q1	Review, maintain and update all service policies and procedures as required or as per regulation changes/amendments.	Children’s Services Coordinator		Up to date with all policy reviews.
Q2				Ensure policies are maintained and reviewed within expiration. Calendar reminders in place.
Q3				Up to date. Policies are changed when regulation changes occur and are shared in the community and with CSU educators/staff. Operational policies are on schedule with zero overdue.
Q4				All policies have been reviewed and updated as per expiration dates.
4.2.4 Q1	Involve all educators in the process to implement and maintain self-assessment tools for all Services.	Children’s Services Coordinator		Educators input is encouraged and currently working on processes to capture and document all ideas.
Q2				Staff meetings and individual classroom meetings used to capture all educator ideas to update and implement on SAT.
Q3				Coordinator and FDC Support officer updated the Self Assessment in March. With the Ed Leader now appointed, meetings are scheduled with Preschool and MRU service leaders to update Self Assessment. The plan to involve all staff in the process, by holding short meetings around each quality area.
Q4				The Coordinator, Senior Early Childhood teacher and Educational Leader established the Preschool's Self -assessment, (transferring all information from the previously used Quality Improvement Plan). Educators are provided opportunities at meeting to provide feedback and add to the Self Assessment tool.
4.2.5 Q1	Encourage memberships from the community and actively engage current members to participate in the Toy Library service allowing access to quality and educational resources.	Children’s Services Coordinator		Continue to advertise Toy Library. Seeking a quote to relocate to foyer office to attract more foot traffic.
Q2				Relocation of toy library to a prominent position in building is underway. Upon completion of social media and newspaper advert will be generated to encourage new and returning members.
Q3				With the relocation and advertising, Toy Library has received new members and continues to grow. It is in view for all to see when they enter the office.
Q4				Toy Library memberships continued to grow in the last quarter.
4.3	Actively engage with the community and promote open communication			
4.3.1 Q1	In liaison with relevant staff, establish, maintain and regularly update relevant online presence by ensuring that Council’s website is engaging, up-to-date and rich in easily accessible content.	Community Relations Officer		28630 page views during Q1 2022-23 compared to 24333 in same period previous year. Pages and information updated regularly.
Q2				Road closure information updated and communicated daily. Events page refreshed.

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Q3				<i>No comment provided. CRO position vacant during quarter.</i>
Q4			●	Page updated regularly with information on road condition reports, events and media releases.
4.3.2 Q1	Coordinate Council notices page in the West Wyalong Advocate.	Community Relations Officer	●	Notices published every Friday.
Q2			●	Ongoing.
Q3			●	<i>No comment provided. CRO position vacant during quarter.</i>
Q4			●	Positions vacant advertised weekly, events including Youth Week, Mornings, Melodies and Memories program, visits from Service NSW, Library activities and openings. Notification of public exhibitions, road closures, council meetings, service disruptions and general public notices.
4.3.3 Q1	Produce media releases to inform the community about Council updates, programs, events and initiatives.	Community Relations Officer	●	Media releases issued as appropriate. Weekly GM column instigated in September 2022 to inform community about Council issues.
Q2			●	Ongoing.
Q3			●	<i>No comment provided. CRO position vacant during quarter.</i>
Q4			●	Five media releases this quarter. General Manger Notes released weekly.
4.3.4 Q1	Engage and communicate with Shire residents to promote social inclusion and foster lifelong learning in the Library.	Library Services Coordinator	●	The Library now has a regular segment, titled What's Happening, published weekly in the local Advocate - currently funded from this financial year's Local Priority Project Grant. The Library maintains a Facebook account, which is updated almost daily. It also runs a LEGO Club via its Facebook page. The Library now has an Instagram account which is linked to its Facebook page - this was started for the purpose of creating immersive videos and attracting a wider audience. The new Spydus LMS gives patrons the option of receiving promotional material eg. Newsletter via email. In light of this, Bland Shire Library is currently investigating the viability of implementing its own newsletter and the best way to proceed. The Library continues to utilise school newsletters and community noticeboards to communicate with Shire residents.
Q2			●	The Library continues to provide a weekly What's Happening, published weekly in the local Advocate and maintains a Facebook account, which is updated almost daily and an Instagram account. LEGO Club run via Facebook page. The new Spydus LMS gives patrons the option of receiving promotional material eg. RRL newsletter via email. Bland Shire Library is currently putting together an electronic mailing list for Bland Shire residents to receive its own newsletter. The Library continues to utilise handouts, school newsletters and community noticeboards to communicate with Shire residents.
Q3			●	The library continues to provide a weekly column titled What's Happening in the local Advocate. The library maintains a Facebook account, which is updated almost daily; and an Instagram account. The library also has a Lego Club Facebook page so children can

Q4				upload photos of their Lego creations for others to see. The new Spydus LMS gives patrons the option of receiving promotional material eg. RRL newsletter via email. Bland Shire Library is currently working on producing its own e-newsletter. The library continues to utilise handouts, school newsletters, community noticeboards, digital TV, and the Bland Shire Council and Riverina Regional Library websites for promotional purposes. The library participated in Council's Seniors Expo (February) which resulted in numerous enquiries from residents.	
				 <p>The library continues to provide a weekly column titled What's Happening in the local Advocate. The library maintains a Facebook account, which is updated almost daily; and an Instagram account. The library also maintains a Lego Club group page on Facebook so children can upload photos of their Lego creations for others to see. A feature of Spydus (LMS) is the option for members to receive marketing material eg. RRL's newsletter via email. Bland Shire Library is currently working with Council's Media and Communications Office to produce its own e-newsletter, which will be uploaded to the library webpage - there will also be a link to subscribe. The library continues to utilise handouts, mini information hubs located at book deposit stations, digital signage, school newsletters, community noticeboards, the Bland Shire Council website, and Riverina Regional Library website for promoting services, programs and events.</p>	
4.4	Actively engage with youth to build social capital and a sense of belonging				
4.4.1	Partner with youth and youth service providers (including schools) to delivery programs/initiatives that improve wellbeing and build the capacity of local youth.	Community Development Officer		Council worked with the Batyr Foundation (a youth mental health focused organisation) in the delivery of their full day mental wellbeing program at the West Wyalong High School in August 2022. All students in years 9 and 10 attended the full day program with a focus on mental health and wellbeing. Council is also working with the West Wyalong High School in the delivery of an event to celebrate mental health month in October 2022.	
Q1					
Q2					Activities held with the West Wyalong High School to promote Movember and Mental Health Month.
Q3					<i>No comment provided. CDO position vacant during quarter.</i>
Q4					A cross-functional group of Council staff which fall within the "Youth" category organised a very successful Youth Week Event with more than 150 local young people taking part in the events held which included live music performances, a free movie screening and photo competition as part of the Festival of Youth.
4.4.2	Attend regional youth focused meetings.	Community Development Officer		Regional youth focused meeting attended on 17 August. REROC Youth forum attended on 31 August. Youth meeting scheduled for 12 October has been rescheduled to 26 October.	
Q1					

Q2			●	REROC Youth Development meeting attended in October 2022. December meeting was cancelled due to lack of RSVP's.
Q3			●	<i>No comment provided. CDO position vacant during quarter.</i>
Q4			●	Riverina-Murray Regional YDO Network meeting held on 20 June 2023. Due to conflict in schedule, there was no representation from Bland Shire Council. However, Council's Terms of Reference for the Bland Shire Interagency was adopted for use by the YDO Network to provide a governance framework for its operations into the future. Discussions held with representatives from West Wyalong High School on the progress of the Youth Space. An inspection of the premises by students from the school is to be scheduled early in the new financial year. Youth Week activity provided opportunities for young people to take part in an afternoon/evening event that included a movie screening, rides, face painting, driver simulation and other activities with approximately 150 attending.
4.4.3	Engage young people through local schools to jointly identify areas of need/improvement and the most effective methods for engaging with youth in the community.	Community Development Officer.	●	Young people engaged through the establishment of the Bland Shire Youth Space, the development of youth holiday initiatives and the delivery of the Batry full day mental health program on 18 August.
Q1			●	Council has continued to liaise with young people regarding the implementation of the Bland Shire Youth Space and has forged a strong and effective relationship with the local youth community, with regular face to face interactions occurring including a creative writing workshop, a Mental Health Month Barbeque and a Movember barbeque to raise awareness of men's health issues.
Q2			●	<i>No comment provided. CDO position vacant during quarter.</i>
Q3			●	A council workshop was implemented with the Youth Week organisers and with two younger members of staff that are classified as 'youth' according to the Youth Week Guidelines. These individuals were instrumental in the initial brainstorming of the event and in the organisation that followed. Following this, the youth coordinator at the local school presented the concept to their Youth Committee for feedback, which was relayed to Council's Youth Week committee for consideration. In planning for the event, it was suggested that two other youth in the community be presented the opportunity to participate in the event by performing and demonstrating their skills, this was ultimately accepted. Engagement with the local schools continues as part of the establishment of a youth space.
Q4				

Our Places – maintain and improve the Shire’s assets and infrastructure				
5	Work in partnership with key stakeholders to provide equitable access to Council’s road infrastructure, services and facilities			
5.1	Facilitate the delivery of accessible services and infrastructure			
Code	Action	Responsible Officer	Status	Commentary
5.1.1	Update and promote Access Mobility Map.	Community Development Officer	●	Plans are underway to update the Access Mobility Map in accordance with the development of the Pedestrian Access Mobility Plan that Council have received funding to develop.
Q2			●	Plans are underway to update the Access Mobility Map in accordance with the development of the Pedestrian Access Mobility Plan that Council have received funding to develop.
Q3			●	No comment provided. CDO position vacant during quarter.
Q4			●	Further work on the Access Mobility Map is awaiting the outcome of the Pedestrian Access and Mobility Plan for which Council has received external funding to complete.
5.1.2	Provide and promote the Access Incentive Scheme for improved access across the Shire.	Community Development Officer	●	The Access Incentive Grant Scheme was promoted in the West Wyalong Advocate on Friday 8 July 2022. The grant program will be further promoted across Councils social media platforms and in the local paper in the coming months.
Q2			●	Information regarding the Access Incentive Scheme Grant has been promoted to the community across Council’s social media with the owner of local health focused business, Poised, noting their intention to submit an application under the program.
Q3			●	No comment provided. CDO position vacant during quarter.
Q4			●	Work within the Access Incentive Scheme has been on hold due to staff resourcing. A review of the Disability Inclusion and Access Plan is scheduled to commence in the next reporting period.
5.2	Work with the heavy transport industry and road related organisations to cooperatively improve access to road infrastructure			
5.2.1	Process heavy vehicle road usage applications.	Asset & Engineering Projects Officer	●	For the period July-September 2022 there were 114 applications for heavy vehicle/oversize access to Council roads. Of these, 14 were refused due to the weight of the vehicle configuration.
Q2			●	For the period October-December 2022 there were 103 applications for heavy vehicle/oversize access to Council roads. Of these, 11 were refused due to the weight of the vehicle configuration and the deteriorated stat of the local road network.
Q3			●	For the period January - March 2023 there were 112 permits granted for local roads within the Bland Shire network. There were 4 cases refused due to the risk of the proposed vehicle mass causing structural damage to the road network.
Q4			●	For the period April - June 2023 there were 80 permits granted for local and regional roads within the Bland Shire network. There were 4 cases refused due to the risk of further structural damage to the road surface impacted by previous weather events.
5.2.2	Maintain involvement with the networks which impact road infrastructure and services within the Bland Shire.	General Manager	●	The General Manager continues to maintain Council involvement with the Institute of Public Works Engineers NSW + ACT, as President through attendance at Board

Q2				meetings, South-West Regional Committee meetings, and advocacy to both the incumbent NSW Government and opposition.
Q3			●	The General Manager has attended Institute of Public Works Engineers NSW & Act, as President, Regional Forum in Cootamundra and Board meetings both virtually and face to face. Advocacy has also been undertaken by meeting with Roads and Transport Ministers.
Q4			●	The General Manager has attended Institute of Public Works Engineers NSW + ACT, as President, State Conference and Board meetings both virtually and face to face. Advocacy undertaken through discussions with Local Member (NSW) and attending media announcements with Roads and Transport Minister.
			●	Council continues to be represented on Newell Hwy Taskforce and maintains regular contact with TfNSW. The General Manager and other staff attended joint IPWEA/Statewide Mutual forum on Risks and Road Maintenance in Leeton. Director Technical Services attended IPWEA/LGNSW RTD Roads Congress in June providing opportunity to liaise with MPs and further advance Council message.
6	Manage waste and recycling to improve the utilisation of existing resources, including exploring new technologies			
6.1	Consult with the community and relevant stakeholders regarding waste management options throughout the Shire			
Code	Action	Responsible Officer	Status	Commentary
6.1.1 Q1	Investigate, review and monitor viable recycling options in liaison with recycle organisations and other appropriate organisations.	Director Technical Services	●	No comment provided. DTS position vacant during quarter.
Q2			●	Attendance at REROC Waste forum.
Q3			●	Attendance at REROC Waste forum.
Q4			●	Continual liaison with REROC Waste forum on improvements
6.2	Reduce reliance on landfill by increasing resource recovery, waste minimisation and community education			
6.2.1 Q1	Provide waste management operations in line with the implementation of Council's waste strategy.	Coordinator Assets	●	Waste management operations continue with the operation of Councils landfill sites, Operating hours shown in the attachment. Roadside garbage collection continues as normal.
Q2			●	Waste Management operations continue, investigations into continuous improvement of operations.
Q3			●	
Q4			●	Waste Management operations continue, investigations into the improvement of operations at waste sites continue.
6.2.2 Q1	Work in partnership with neighbouring councils and REROC to implement and improve waste programs.	Facilities Foreman	●	2 Meetings held via zoom with REROC regarding waste management strategies as well as regular communication sharing best practices between neighbouring councils.
Q2			●	Attendance at Bi-Monthly REROC Waste Forum Meetings to discuss issues throughout the region regarding waste. This includes discussions with other member councils on issues, what is working and what is not and the development of strategies to constantly improve waste management in each council area and throughout the region.

Q3				Attended REROC Waste Forum Meetings held and participated in procurement of scrap metal collection services, ULAB Collection services and CRC collections as well as areas that we can look at developing further.
Q4				Attendance of Bi- Monthly REROC Waste Forum Meetings either in person or via video link to discuss issues throughout the region regarding waste. This includes discussions with other member councils on issues, procurement of services what is working and what is not and the development of strategies to constantly improve waste management in each council area and throughout the region.
6.2.3 Q1	Work in partnership with community relations to increase awareness of recycling and waste reduction options within the Shire.	Facilities Foreman		Waste reduction activities being undertaken, including tyre collection for recycling, sale of goods for reuse recycling stations placed at the HACC and Bernardis Supermarket, as well as the regular use of CRC at the West Wyalong Landfill.
Q2				Waste Management Staff have regular contact with Community Relations staff to ensure the community is aware of recycling opportunities throughout the Shire. This includes social media posts and updating (when required) of Council's website.
Q3				Engaged Community relations to promote recycling options within the Bland Shire through social media. Particularly Return and Earn Collection points, CRC drop off and composting.
Q4				Waste Management Staff have regular contact with Community relations staff to ensure the community is aware of recycling opportunities throughout the Shire. This includes social media posts and updating (when required) of Council's website.
6.2.4 Q1	Comply with EPA requirements during operation of the landfill.	Facilities Foreman		Continuing to implement and explore new and emerging technologies and practices in waste reduction and recycling space. In progress of installation of baler at West Wyalong Landfill to reduce the amount of recyclables going into landfill. Adhering to the specifications put in place by EPA including completion of annual report.
Q2				Annual report for EPA submitted. Staff inspect each individual load of waste delivered to the landfill and manage these loads in compliance with EPA requirements. Record keeping and documentation is being completed to EPA requirements.
Q3				Landfill Staff have endeavoured to ensure all aspects of the Landfill EPA licence have been met including documentation and record keeping. Stockpiles have remained within limits. Annual returns have been completed before their due date.
Q4				EPA Annual report completed and submitted. Staff have been made aware of requirements under our licence regarding data collection, inspection of loads, waste management guidelines and required record keeping.
6.2.5 Q1	Monitor littering and illegal dumping.	Manager Development & Regulatory Services		There have been no reports of illegal dumping during the reporting period.
Q2				There have been no reports of illegal dumping during the reporting period.

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Q3				One (1) complaint was received in relation to illegal dumping.
Q4				There have been no reports of illegal dumping during the reporting period.
6.2.6	Explore grant opportunities for future development and improvement of waste management services.	Facilities Foreman		
Q1				Monitoring Websites such as Adapt NSW, EPA and Grant connect to identify any grant opportunities that may be available to assist with improving resource recovery and waste reduction within the Bland Shire Council
Q2				Work Health and Safety and Facilities Foreman has been in regular contact with REROC regarding funding as well as researching the EPA and government websites to identify any relevant funding opportunities. Communication with other neighbouring councils has been undertaken to also identify what funding opportunities are available.
Q3				Decision through REROC on available grants have been explored. Regular visits to the EPA website to observe what grants are available, that may be applicable to Bland Shire Council. WHSFF has also regularly looked at grant opportunities from other government websites.
Q4				Work Health and Safety and Facilities Foreman has been in regular contact with REROC regarding funding opportunities as well as researching the NSW EPA website to identify any relevant funding opportunities. Communication has been undertaken with other surrounding councils to identify opportunities for development and improvement of Bland Shire Council's waste management services.
7	Manage water and sewerage services			
7.1	Provide adequate water storage and management for future use within Council's community facilities			
Code	Action	Responsible Officer	Status	Commentary
7.1.1	Maximise water storage within budgetary constraints	Director Technical Services		No comment provided. DTS position vacant during quarter.
Q1				No action in this quarter.
Q2				No action in this quarter.
Q3				No action in this quarter.
Q4				No action in this quarter.
7.2	Effectively manage and maintain existing stormwater and sewerage infrastructure			
7.2.1	Undertake Sewerage System Inspections	Coordinator Assets		Weekly sewerage inspections are carried out by Sewer treatment plant staff. underground sewer network inspection to be completed in the near future by Interflow Pty Ltd.
Q1				Weekly inspections carried out by Sewer Treatment Staff, Interflow Pty Ltd to carry out underground inspections early 2023. Sewer staff with assistance of the GIS Officer carry out emergency inspections of the underground assets when required.
Q2				Progressing
Q3				Weekly sewerage inspections are carried out by sewer treatment staff. Underground sewer network inspections have been completed.
Q4				
8	Public places and facilities are well maintained and easily accessible			
8.1	Users of Council's facilities comply with agreements			
Code	Action	Responsible Officer	Status	Commentary

8.1.1	Contact User Groups on receiving complaints.	Director Technical Services	●	<i>No comment provided. DTS position vacant during quarter</i>
Q1			●	Contact made with Basketball Association regarding Stadium.
Q2			●	No user group complaints.
Q3			●	User groups responded to.
Q4				
8.2	In collaboration with users provide facilities that are accessible to acceptable standards			
8.2.1	Undertake work health and safety audits including external sites and facilities with relevant staff.	WHS Officer	●	Undergoing preparation of site prior to annual inspection including updating of noticeboards, update of Evacuation Diagrams.
Q1			●	Work Health and Safety audits of various sites throughout council have commenced. Observations of work practices have been undertaken on high risk activities. Risks/hazards that have been identified by staff have been addressed using the Hierarchy of controls and continue to be monitored.
Q2			●	Work Health and Safety audits are continually being undertaken on all council sites. Risks are identified during these inspections and controlled by relevant staff using the hierarchy of controls.
Q3			●	Audits have been completed and are being sent to persons responsible for that area.
Q4				
8.2.2	Review "Signs as Remote Supervision" in public places.	Risk & Insurance Officer	●	Signs are intended to perform the function of imparting information to the public which would otherwise require the presence of a staff member. Appropriate signage should allow a person to make an informed decision about entering/using a particular facility under Council control or responsibility. We continue to review each sign before installation, Bland Shire Council uses Statewide Mutual Best practice manual signs as remote supervision
Q1			●	Working closely with the Coordinator Assets on updating signs as needed.
Q2			●	Work with Coordinator Assets to ensure signs are in place for public spaces. New signs installed Coinda Park
Q3			●	Continue to work with Coordinator Assets to update signs.
Q4				
8.2.3	Work with the Risk and Insurance Officer to implement Signs as Remote Supervision.	Coordinator Assets	●	Implementation of remote supervision signage have been investigated and signage installation carried out for the new Wyalong Yacht club.
Q1			●	Continuous discussions with the Risk Officer for the implementation and improvement of BSC remote supervision signage.
Q2			●	Progressing.
Q3			●	Continuous discussions with Council's Risk Officer for the implementation and improvement of BSC remote supervision signage.
Q4				
8.3	Collaborate with transport providers to facilitate access within the shire and regional centres			
8.3.1	Lobby Government for increased funding for road maintenance.	Director Technical Services	●	<i>No comment provided. DTS position vacant during quarter</i>
Q1			●	Successful application for Fixing Local Roads – Pothole Funding. Application submitted for Fixing Local Roads Round 4. Representations made regarding Betterment funding. Ongoing Flood damage inspections for claim to be submitted in the new year.
Q2				

Q3				Successful application under Fixing Local Roads 4, for Girral Road.
Q4				Applications for Fixing Local Roads 4, Fixing Local Potholes and Fixing Regional and Local Roads Program.
8.4	Use planning and heritage policies and controls to protect and improve the unique built environment			
8.4.1	Review Heritage items currently listed in the Bland Local Environmental Plan and investigate the inclusion of new heritage items.	Manager Development & Regulatory Services		Heritage items will be reviewed pending appointment of a new heritage advisor.
Q2				Heritage items will be reviewed pending appointment of a new heritage advisor.
Q3				Heritage items will be reviewed pending appointment of a new heritage advisor.
Q4				A Heritage Advisor has not been appointed. A heritage consultant will be required to be engaged to undertake a review of existing heritage items.
8.4.2	Promote and implement the Heritage Advisory Program.	Manager Development & Regulatory Services		New heritage advisor yet to be appointed.
Q2				New heritage advisor yet to be appointed.
Q3				New heritage advisor yet to be appointed.
Q4				New heritage advisor yet to be appointed.
9	Appropriate programs, plans and budgets are developed, implemented and monitored for the effective and efficient management of Council's assets and infrastructure			
9.1	Responsibly manage asset renewal and maintenance for current and future generations			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
9.1.1	Monitor and implement the Annual Capital Works Program.	Director Technical Services		<i>No comment provided. DTS position vacant during quarter</i>
Q2				Active monitoring of Capital and Grants projects.
Q3				Active monitoring of Capital and Grants projects.
Q4				Continual monitoring of Capital and Grant projects.
9.1.2	Review and implement Roads to Recovery Program.	Manager Engineering Services		<i>No comment provided. MES position vacant during quarter</i>
Q2				Shire wide damage experienced due to ongoing weather events. Maintenance being undertaken where able to maintain access.
Q3				Road maintenance being undertaken in conjunction with flood damage repairs.
Q4				Road maintenance bring undertaken. Roads to Recovery program works delayed due to flood damage repairs.
9.1.3	Review Technical Services Policies and Strategies.	Director Technical Services		<i>No comment provided. DTS position vacant during quarter</i>
Q2				No action in this quarter.
Q3				
Q4				No action in this quarter.
9.1.4	Administer Council's plant and fleet by conducting effective light and heavy plant replacement programs.	Workshop & Plant Coordinator		Councils Plant Replacement Program is progressing, The procurement process has been completed for about 70% of the items to be replaced however there are extended delivery times that will hold up completion
Q2				Councils Plan Replacement Program is progressing. The procurement process has been completed for about 70% of the items to be replaced however there are extended delivery times that will hold up completion.

Q3				All plant items that need to be replaced in this years' budget have been ordered however long delivery times are holding up completion.
Q4				2022/23 Plant replacement program is completed.
9.1.5 Q1	Council's plant is repaired, maintained and serviced in accordance with maintenance schedule and manufacturer's requirements.	Workshop & Plant Coordinator		All plant is serviced and maintained in accordance with Councils maintenance program.
Q2				All plant is serviced and maintained in accordance with Councils maintenance program.
Q3				Completed.
Q4				Completed.
9.1.6 Q1	Review and monitor risks/incidents in relation to safe footpaths.	Risk & Insurance Officer		Bland Shire Council is aware of their responsibility regarding construction and maintenance of footpath assets, including footpaths, nature strips, medians and shared paths. The community expects councils to provide a safe footpath network and manage it efficiently. The footpath network is included in Councils asset management system Assetic and inspected on a regular basis. Footpaths are receiving constant attention and updates depending on council's resources. Any complaint from the general public is acted on in a swift manner. There have been a number of incidents that have resulted in claims. Council remains vigilant in dealing with footpaths. .
Q2				Footpaths to be inspected on a regular basis. Inspections to be recorded in Reflect. Any incidents investigated.
Q3				All risks reported in a prompt manner, regular reports to council weekly Manex reports.
Q4				Coordinator Assets is undertaking footpath inspections and working with the Director Technical Services to have a program to rectify damaged footpaths.
9.1.7 Q1	Work with the Risk and Insurance Officer to provide safe footpaths through the implementation of a footpath maintenance program.	Urban Coordinator		Footpaths repaired or replaced as identified by inspection, action requests or reported from Risk Officer. All works completed within Councils budget and may take longer than desired as contractors are used as Council does not have a concrete crew, but the area will be made safe until works completion.
Q2				Footpaths repaired or replaced as identified by inspection, action requests or reported from Risk Manager. All works completed within Councils budget and may take longer than desired as contractors are used as Council does not have a concrete crew but the area will be made safe until works completion.
Q3				No comment provided.
Q4				Sections of footpath replaced or ground where trip hazards identified or reported.
9.2	To manage and enhance the pool facilities within the Shire			
9.2.1 Q1	Undertake maintenance and repairs to pool facilities within approved budget in consultation with Contractor and in accordance with the contract.	Urban Coordinator		Maintenance and repairs to the pool facilities at West Wyalong and Ungarie have been undertaken with consultation involving the pool manager and carried out with consideration of budget.

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Q2				Maintenance and repairs to the pool facilities at West Wyalong and Ungarie have been undertaken with consultation involving the pool manager and carried out with consideration of budget.
Q3				<i>No comment provided.</i>
Q4				Maintenance and repairs to the pool facilities at West Wyalong and Ungarie have been undertaken in consultation with the pool manager as required.
9.3	Maintain Street Trees			
9.3.1	Maintain the health of street trees by planting in appropriate locations and removing/replacing unhealthy trees, trees that are damaging infrastructure and trees planted in inappropriate locations.	Urban Coordinator		Replacement trees planted for damaged plantings. 100 trees to be planted late October for the Queens jubilee.
Q2				Trees planted in McCann Park and soldier's memorial walk due to vandalism.
Q3				<i>No comment provided.</i>
Q4				Five (5) trees removed in Gladstone Street which were causing sewer blockages and damaging footpaths, will be replaced with suitable species in Spring.
9.4			Maintain parks, ovals and recreational facilities to approved standards	
9.4.1	Inspect parks, ovals and recreational facilities.	Urban Coordinator		Routine inspections undertaken on all Parks, Ovals and Recreational facilities to ensure approved standards are met. Routine maintenance completed regularly within approved budgetary requirements. Staffing shortages need to be taken into consideration. All action requests related to these areas completed in a timely manner.
Q2				Routine inspections undertaken on all Parks, Ovals and Recreational facilities to ensure approved standards are met. Routine maintenance completed regularly within approved budgetary requirements. Staffing shortages need to be taken into consideration. All action requests related to these areas completed in a timely manner.
Q3				<i>No comment provided.</i>
Q4				Routine inspections undertaken on all Parks, Ovals and Recreational facilities to ensure approved standards are met. Routine maintenance completed regularly within approved budgetary requirements.
9.4.2			Conduct playground inspections for all playgrounds within the Shire.	Urban Coordinator
Q2		All monthly playground inspections completed throughout the Shire. Maintenance inspections took place with all scheduled maintenance completed along with any required repairs to ensure safety, consultant to do a complete playground audit.		
Q3		<i>No comment provided.</i>		
Q4		All monthly playground inspections completed throughout the Shire.		

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				Maintenance inspections took place with all scheduled maintenance completed along with any required repairs to ensure safety.
9.4.3	Coordinate maintenance with regard to seasonal use of sporting fields.	Urban Coordinator	●	Wet weather affecting the playing surfaces but most sports continuing when possible.
Q1			●	Sporting groups are back to full utilisation of the ovals and sporting areas.
Q2			●	<i>No comment provided.</i>
Q3			●	Sporting groups are back to full utilisation of the ovals and sporting areas.
Q4				
9.4.4	Carry out maintenance in Wyalong Cemetery.	Urban Coordinator	●	All requests completed including fitting of plaques, head stones, weed spraying, watering, graves dug and checked. Water drainage and damage, all complete within Council budget.
Q1			●	All requests completed including fitting of plaques, head stones, weed spraying, watering, graves dug and checked. Water drainage and damage, all complete within Council budget. Changed the position of some burials due to graves collapsing due to heavy rain.
Q2			●	<i>No comment provided.</i>
Q3			●	All requests completed including fitting of plaques, head stones, weed spraying, watering, graves dug and checked. Water drainage and damage all completed within Council budget.
Q4				
9.4.5	Inspect and maintain village cemeteries regularly.	Urban Coordinator	●	Village cemeteries have the same considerations given to works and maintenance as the Wyalong cemetery. Visually inspected by staff and mowed, cleaned and trimmed as required by the village maintenance crew.
Q1			●	Village cemeteries have the same considerations give to works and maintenance as the Wyalong Cemetery. Visually inspected by staff and mowed, cleaned and trimmed as required by the village maintenance crew.
Q2			●	<i>No comment provided.</i>
Q3			●	Village cemeteries have the same considerations given to works and maintenance as the Wyalong Cemetery. Visually inspected by staff and mowed, cleaned and trimmed as required by the village maintenance crew.
Q4				
9.5	Identify and plan for new infrastructure			
9.5.1	Allocate funds to undertake investigation, designs, business plans and obtain costing for proposed projects.	General Manager	●	The General Manager has engaged a suitably qualified planner to undertake the preparation of a Development Application for the Central Road Business Park. Further studies may be required.
Q1			●	Funding successfully obtained through Resources for Regions Round 9, to undertake a Sport and Recreation Master Plan, Main Street Revitalisation Plan, Council Facility Access Audit and Plan. Work continues on preparation of Development Application for Central Road Business Park.
Q2			●	Funding successfully obtained through Stronger Country Communities Fund Round 5 to fund a Youth Officer, building revitalisation works at Wyalong School of Arts, Wyalong Hall and repairs to the DC3 Dakota, new shire entry statements and
Q3				

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Q4				town and village entry signs, and pathway renewal at Herridge and McCann Parks. Development Application has been lodged for the Central Road Business Park. Engagement of consultant to prepare Expression of Interest for Growing Regional Economies Fund.
			●	Expressions of Interest developed with consultant and lodged through NSW Growing Regional Economies Fund for enabling infrastructure to support residential development opportunities across northern fringe of West Wyalong. Consultants engaged to prepare civil design for West Wyalong Dragstrip project with design at 80% status. Development Application for Central Road Business Park approved at June meeting.
9.5.2	Investigate grant opportunities to improve infrastructure at Council's depot.	Workshop & Plant Coordinator	●	There is no money budgeted for any infrastructure improvements for this financial year
Q1			●	There is no money budgeted for any infrastructure improvements for this financial year.
Q2			●	Completed.
Q3			●	Completed.
Q4			●	Completed.

Our Leadership – A well run Council acting as the voice of the community				
10	To provide quality leadership, governance and management to develop strong community partnerships			
10.1	Councillors are provided with appropriate support and resources to carry out their civic duty			
Code	Action	Responsible Officer	Status	Commentary
10.1.1 Q1	Provide Councillors with professional development opportunities.	Director Corporate & Community Services	●	Five of nine Councillors have had professional development programs developed. Subject matters include Audit Risk and Improvement Committee Training, Chairing and Effective Meeting Procedures for Councillors, Communicating Council Information, and Managing Media for Councillors, Professional Ethics – Navigating the grey zone as a Councillor, Taxation for Councillors and Speed reading. Whole of Council sessions to be organisation in LG Finance and Planning for Councillors.
Q2			●	Whole of Council sessions on LG Finance and Planning for Councillors have been scheduled for Quarter 3. Five of nine Councillors have had professional development programs developed. Sessions attended include Audit, Risk and Improvement Committee Training, Communicating Council Information and Managing Media for Councillors, Chairing and Effective Meeting Procedures for Councillors, Professional Ethics – Navigating the grey zone as a councillor, Taxation for Councillors and Speed-reading sessions will be scheduled for respective councillors in the next financial year.
Q3			●	Seven of nine Councillors have been provided with Professional Development Schedules. Discussions will be held with remaining Councillors to progress their Professional Development requirements. Seven of nine Councillors attended Understanding LG Finance session on 7 March 2023. A further session, Planning for Local Government was scheduled to be undertaken on 28 March 2023.
Q4			●	Seven of nine Councillors have been provided with Professional Development Schedules. Discussions will be held with remaining Councillors to progress their Professional Development requirements. Eight of nine Councillors attended Understanding LG Finance session on 7 March, 2023. A further session, Planning for Local Government was held on 28 March, 2023 was attended by seven elected representatives. Other training undertaken by some councillors included Communicating Council Information, Managing Media for Councillors and Audit, Risk and Improvement Committee training.
10.1.2 Q1	Provide Councillors with information and resources to facilitate their role as elected representatives.	Executive Assistant	●	Councillors provided with relevant information and resources as it becomes available.
Q2			●	No comment provided.
Q3			●	Information and support provided as needed.
Q4			●	Ongoing support as required.
10.2	Councillors are encouraged to take ownership and a strong leadership role			
10.2.1 Q1	Prepare the Annual Report.	Executive Assistant	●	Compilation continues and on track for presentation to November Council meeting.

● Not Due to Start
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Q2			●	No comment provided.
Q3			●	Presented to November Council meeting and published on website.
Q4			●	Completed in accordance with requirements.
10.3	The General Manager takes on a high level role in implementing the Community Strategic Plan and other Council documents			
10.3.1	Develop timelines and actin plans for the ongoing review of the documents.	Director Corporate & Community Services	●	Council documents continue to be reviewed, updated and sent to Manex for authorisation. This quarter, the following policies, procedures and strategies have been presented for endorsement by Manex: DRAFT EEO COMMITTEE CONSTITUTION DRAFT FRAUD CONTROL PLAN DRAFT CONFIDENTIALITY POLICY DRAFT ASBESTOS MANAGEMENT PLAN / POLICY & PROCEDURE MOTOR VEHICLE POLICY AND PROCEDURE ENFORCEMENT POLICY BORROWING POLICY CSU PARTICIPATION OF VOLUNTEERS AND STUDENTS CSU INTERACTIONS WITH CHILDREN
Q2				Council documents continue to be reviewed, updated and sent to Manex for authorisation. This quarter, the following policies, procedures and strategies have been presented for endorsement by Manex: Draft EEO Committee Constitution Draft Fraud Control Plan Draft Confidentiality Policy Draft Asbestos Management Plan / Policy & Procedure Motor Vehicle Policy and Procedure Enforcement Policy Borrowing Policy CSU Participation of Volunteers And Students CSU Interactions with Children Draft Confined Spaces Procedure First Aid Management Procedure Draft New Employee Handbook
Q3				Documents are circulated ahead of preparation timeframes for input and feedback from responsible staff members. Reporting through PULSE program allows for monitoring of progress. Draft documentation is placed on public exhibition for community feedback.
Q4				Documents are circulated ahead of preparation timeframes for input and feedback from responsible staff members. Draft documentation is presented to the Senior Management Team (MANEX) for review with Operational Policies and Procedures adopted. Policies requiring approval of the elected Council are presented by way of a report and, once endorsed, draft documentation is placed on public exhibition for community feedback.
10.3.2				Report to the community and Council on Integrated Planning and Reporting Progress.
Q2			●	The six-monthly report to Council is scheduled to be presented at the February meeting. It will provide details of operational activities undertaken to address identified

● Not Due to Start
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








Q3				actions within the Operational Plan. In an effort to create linkages between Council activities and the Community Strategic Plan, the inclusion of strategy information in Council policy documents assists to demonstrate the purpose of the particular policy.
Q4			●	Six-monthly update on progress against Operational Plan 2022/23 was presented to the February meeting of Bland Shire Council. As at 31 December 2022, 131 actions were progressing, 13 were not due to start, six were completed, five were not progressing and a further eight had not update provided due to staff absences.
			●	Six-monthly update on progress against Operational Plan 2022/23 was presented to the August 2023 meeting of Bland Shire Council. As at 30 June 2023, 34 actions were progressing, 4 were not due to start, 119 were completed and 6 were not progressing.
10.4	The long term financial sustainability of council is supported through effective and prudent financial management			
10.4.1	Complete budget review statements for analysis by Directors within two weeks of end of quarter.	Manager Customer & Financial Services	●	No comment provided.
Q2			●	No comment provided.
Q3			●	Quarterly Budget reviews have been submitted to Council in accordance with requirements.
Q4			●	Quarterly budget reviews have been submitted to Council in accordance with requirements. There is no budget review for the June quarter, as this forms part of the Annual Financial Statement data.
10.4.2	Effective debt recovery is put in place.	Manager Customer & Financial Services	●	No comment provided.
Q2			●	No comment provided.
Q3			●	Council continues to monitor and improve our debt recovery services. Council's outstanding debt ratio continues to decline and is below the industry benchmark.
Q4			●	Council continues to monitor its outstanding debtors and regularly communicates with them to understand their financial situation and make achievable payment plans.
10.4.3	Complete financial statements and lodge in accordance with statutory requirements.	Manager Customer & Financial Services	●	No comment provided.
Q2			●	No comment provided.
Q3			●	Council's audited financial statements were submitted to the Office of Local Government on 31 October 2022. Council's auditor presented the statements to the November 2022 Council meeting and noted that Council is in a sound financial position.
Q4			●	Council's audited financial statements were submitted to the Office of Local Government on the 31 st October 2022. Council's auditor presented the statements to the November 2022 Council meeting and noted that Council is in a sound financial position. Council received a qualified audit for 2021/22 due the treatment of Rural Fire Service Assets.

● Not Due to Start
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10.4.4	Manage investments in accordance with investment strategies and policies.	Manager Customer & Financial Services	●	<i>No comment provided.</i>
Q1			●	<i>No comment provided.</i>
Q2			●	<i>No comment provided.</i>
Q3			●	Investments are reported to Council monthly in the Business Paper. Quotations are received for each investment to ensure Council is getting a solid return on investment.
Q4	●	The last quarter saw Council's investment balances increase due to the 23/24 FAG payment paid in advance. All investments are deposited with approved institutions in an effort to give Council maximum return on investment.		
10.4.5	Review the long term financial plan aiming for financial sustainability.	Manager Customer & Financial Services	●	<i>No comment provided.</i>
Q1			●	<i>No comment provided.</i>
Q2			●	The long term financial plan is reviewed regularly to be as accurate as possible in predicting future incomes and expenses.
Q3			●	The long term financial plan continues to be updated for accurate future planning.
Q4	●			
10.4.6	Timely and accurate processing of payments completed.	Manager Customer & Financial Services	●	<i>No comment provided.</i>
Q1			●	<i>No comment provided.</i>
Q2			●	Payments processed weekly in an accurate and timely manner.
Q3			●	Accounts are paid on a weekly basis which ensures prompt payments to our suppliers.
Q4	●			
10.4.7	Conduct budget briefing sessions for Councillors.	Director Corporate & Community Services	●	Councillor budget presentation scheduled for Quarter Three. However, information on current reserves to be presented via a Council workshop in November.
Q1			●	Briefing sessions to be scheduled for March-April 2023. However, information on current reserves to be presented via a Council workshop in November.
Q2			●	Budget session held with Councillors on 9 March 2023. Draft budget prepared and reported to the Ordinary Meeting of Council on 21 March 2023.
Q3			●	No further action required as session was conducted during Quarter 4.
Q4	●			
10.4.8	Monitor and review outstanding rates and enact early intervention processes to secure positive outcomes for Bland Shire Council and residents.	Manager Customer & Financial Services	●	<i>No comment provided.</i>
Q1			●	<i>No comment provided.</i>
Q2			●	Council held its successful sale of land for unpaid rates in November 2022 with all properties being sold. Council continues to improve its processes around collection of rates and charges.
Q3			●	Early intervention approaches combined with regular communication with ratepayers sees Council continually improve its outstanding rates balances.
Q4	●			
10.4.9	Streamline processes to assist in accuracy of annual stocktake.	Workshop & Plant Coordinator	●	There has been continual improvement within stores area that will not only streamline the stock take process, but also

Q2				ensure correct quantities and products are being held.
Q3			●	There has been continual improvement within stores area that will not only streamline the stock take process, but also ensure correct quantities and products are being held.
Q4			●	This is forever evolving but is working very well at the moment.
			●	Process' have been put in place and results of last stocktake show marked improvement.
10.5	Council's workforce is provided with appropriate equipment and resources to meet the needs of Council and the community			
10.5.1	Maintain and renew network infrastructure hardware and software to ensure effective delivery of services.	Director Corporate & Community Services		Council's ICT equipment is monitored by an external provider with monthly onsite visits to effect any required works and updates. Council staff have leased equipment which is managed and updated through a bi-annual equipment changeover program.
Q2			●	Monitoring and maintenance of ICT equipment continues with updates scheduled by external provider outside normal business hours. Review of Council's communication services is anticipated to see a reduction in costs to Council for phone and data services. Revised arrangement put in place late December. Costs will continue to be monitored. Council's ICT equipment is monitored by an external provider with monthly onsite visits to affect any required works and updates. Council staff have leased equipment which is managed and updated through a bi-annual equipment changeover program.
Q3			●	During Q3, staff computer upgrade was finalised according to schedule. Ongoing liaison with external IP provider to review and maintain existing hardware for system servers to facilitate business continuity.
Q4			●	During Q3, staff computer upgrade was finalised according to schedule. Ongoing liaison with external IT provider to review and maintain existing hardware for system servers to facilitate business continuity. Preparation is underway for the move from on premise solutions for Council's operating system to cloud based management of systems. The finalisation of these programs will be during the 2023/24 financial year and beyond due to the lead time required to ensure an effective transfer of data and services.
10.6	Regular consultation with key industry, business and stakeholders is undertaken			
10.6.1	Open communication established between Council and key local industry and employers.	General Manager	●	The General Manager has, and continues to establish initial contact with various local industry and employers and has attended a Business West Wyalong Committee meeting.
Q2			●	The General Manager continues to attend Business West Wyalong Committee meetings and hold discussions with various business and industry operators.
Q3			●	The General Manager continues to provide weekly information piece to West Wyalong Advocate, and has recently commenced uploading same to Council Facebook page. No Business West Wyalong meetings attended in last quarter.

Q4				Discussions continue as arise to progress business opportunities.
			●	GM Notes continue to be provided to West Wyalong Advocate on a weekly basis and to Council Facebook page. Initial radio interview held with MMM Griffith to discuss activities of Council and recent GM Note on Unsupervised Property Act. No Business West Wyalong meetings held to Councils knowledge. The General Manager continues to work on future residential expansion with West Wyalong that will support business opportunities.
11	Provide opportunities for all stakeholders to contribute to Council's decision making			
11.1	Encourage village residents to participate in community forums			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
11.1.1 Q1	Seek community input into each forum agenda and report back to the community on forum outcomes.	Asset & Engineering Project Officer	●	There were no scheduled community forums for the period July-September 2022.
Q2			●	Council, at its ordinary meetings, is yet to schedule village community forums.
Q3			●	Community input will be sought prior to the scheduled Community Forums in July/August 2023.
Q4			●	As at June 30, 2023 Council were yet to set dates for Community Forums.
11.1.2 Q1	Organise community forums in villages within the Shire, as required.	Asset & Engineering Project Officer	●	Council did not schedule any village community forums for the period July-September 2022.
Q2			●	Council, at its ordinary meetings, is yet to schedule village community forums.
Q3			●	While specific dates have not been set, a Council workshop has determined that Community Forums will be held in July/August 2023.
Q4			●	While specific dates have not been set, a Council Workshop has determined that Community Forums will be held in July/August 2023.
11.1.3 Q1	Provide avenues for the community to be engaged in Council activities and give feedback including opportunities to plan and develop future infrastructure and service needs.	General Manager	●	The General Manager has attended the September Community Reference Group meeting.
Q2			●	No further Community Reference Group meetings held due to lack of agenda items. With successful funding obtained through Resources for Regions Round 9, to undertake a Sport and Recreation Master Plan, Main Street Revitalisation Plan, Council Facility Access Audit and Plan, further community engagement will occur in 2023.
Q3			●	No further Community Reference Group meetings held. Councillor Roads Tour scheduled for April. Community Forums scheduled for July/August.
Q4			●	No further Community Reference Group meetings held. Councillor Roads Tour undertaken in May providing opportunity for all to gain an insight into issues across the network and discuss reasons behind issues and solutions. Community Forums to be scheduled for July/August.

11.2	Provide innovative and accessible communication strategies to Shire residents to encourage active participation in Council's future			
11.2.1	Monitor and update Council's official social media accounts (Facebook, Instagram, and YouTube) and electronic communication.	Community Relations Officer		Total Facebook reach for Q1 of 41,537 representing an increase of 11.9%. 173 new page likes (4300 total).
Q2				Strong engagement levels across social media.
Q3				No comment provided. CRO position vacant during quarter.
Q4				Facebook page followers up to 5,003 (700 increase since Q1), page reach 32,198, increase of 7.1% in last Q. 117 posts this Q. Increase in engagement of 20% this Q.
11.2.2			Monitor Council social media accounts and advise on adherence to Council's Social Media Policy and Procedures.	Community Relations Officer
Q2		Ongoing.		
Q3		No comment provided. CRO position vacant during quarter.		
Q4		117 posts this Q on Facebook. 1 post on Instagram. 11 posts this year on LinkedIn. Daily monitoring of social media accounts and review of social media policy to ensure adherence and relevance.		
11.3	Council communication branded signs and banners are provided to funding recipients			
11.3.1	Provide Council branded signs and/or banners to funding recipients.	Community Relations Officer		Signage and branding provided as and when appropriate.
Q2				Ongoing.
Q3				No comment provided. CRO position vacant during quarter.
Q4				Signage and branding provided where appropriate. Provided to Hearts of Gold Festival, present at opening of White Tank Mural and Queen's Jubilee.
11.3.2			Display Council logo in all advertising and promotion of Council events/programs/workshops.	Community Relations Officer
Q2		Ongoing.		
Q3		No comment provided. CRO position vacant during quarter.		
Q4		Logo included on all Council promotional materials. Mornings, Melodies and Memories program, Youth Week Events, media releases.		
12	Lead the Community			
12.1	Monitor Council services to the community and customers to confirm they are provided in a professional, timely and friendly manner and are responsive to community needs			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
12.1.1	Review and monitor frontline customer service practice and procedures.	Manager Customer & Financial Services		No comment provided.
Q2				No comment provided.
Q3				Feedback from internal and external customers is considered and processes reviewed to ensure Council is responsive to community needs.
Q4				Frontline customer services practices continue to be reviewed. Staff shortages remain an issue across the organisation.
12.1.2			A range of programs are supported, promoted and controlled to encourage and enforce responsible companion animal ownership by	Manager Development & Regulatory Services

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Q2 Q3 Q4	increasing companion animal registrations, companion animal related incidents and reduction in number of companion animal related fines.			●	Events to be conducted in early 2023.
				●	It was proposed to host an open day to showcase new pound, however, construction has been delayed.
				●	It was proposed to host an open day to showcase new pound, however, construction has been delayed.
12.2	Promote sustainable, productive, highly skilled and committed workforce which supports current and future service delivery needs.				
12.2.1 Q1 Q2 Q3 Q4	Assist in the management of workforce relations and provision of timely advice on workforce relations matters.	Human Resources Coordinator		●	Monthly and Annual report sent to GM and directors. Advice given as needed.
				●	Monthly and Annual report sent to GM and Directors. Advice given as needed. Attend weekly MANEX meetings.
				●	Advise GM when required. Reports send to Directors if needed.
				●	Advice provided to General Manager when required and reports distributed to Directors if needed.
12.2.2 Q1 Q2 Q3 Q4	Review and monitor the implementation of the Workforce Management Plan	Human Resources Coordinator		●	Professional development EEO training to all staff.
				●	Professional development identified and actioned. EEO training to all staff.
				●	Professional Development requests actioned and organised when approved and requested.
				●	<i>No comment provided.</i>
12.2.3 Q1 Q2 Q3 Q4	Maintain register of delegations and issue authorities to relevant employees.	Executive Assistant		●	Monitoring of delegations and staff changes continue with updates as required. Bi-annual legal subscription service and updates to relevant legislation continue.
				●	<i>No comment provided.</i>
				●	Delegations Register presented to Council in November 2022. Monitoring and updates continue as required.
				●	Monitoring and updates noted for action.
12.2.4 Q1 Q2 Q3 Q4	Develop, implement and monitor Learning and Development Plan.	Human Resources Coordinator		●	Training plan for 2022-2023 completed. Feedback sent to staff.
				●	Training plan for 2022-2023 completed. Feedback sent to staff. Mandatory training planned for 2023.
				●	Action completed in second quarter. Adhoc training organised when required.
				●	Completed.
12.2.5 Q1 Q2 Q3 Q4	Promote the Employee Assistance Program (EAP).	Human Resources Coordinator		●	Monthly EAP magazine distributed.
				●	Monthly EAP magazine distributed. Launch of EAP app. Monthly information about wellness in Thursday Thoughts.
				●	Monthly EAP magazine issued and promoted in Thursday Thoughts regularly.
				●	<i>No comment provided.</i>

12.2.6 Q1	Identify and organise training needs and mandatory training to maintain and improve skill levels.	Human Resources Coordinator	●	Training plan to be communicated.
Q2			●	Training plan shared with Consultative Committee. Training planned for 2023. Await training requests following Employee Development Reviews.
Q3			●	Training plan shared with Consultative Committee. Training planned for 2023. Training requests actioned when received.
Q4			●	Training requests action when received.
12.2.7 Q1	Maintain and promote the staff service and achievement awards program.	Executive Assistant	●	Ongoing acknowledged of staff service milestones and periodic reminders for staff achievement awards.
Q2			●	<i>No comment provided.</i>
Q3			●	Ongoing monthly presentation of staff service milestones and recognition in Thursday Thoughts. Policy and procedure reviewed.
Q4			●	Presentations made to relevant staff at regular monthly staff meetings.
12.3 Develop, implement and monitor HR programs to solidify council's reputation as an employer of choice				
12.3.1 Q1	Support the implementation and monitoring of the EEO Management Plan.	Human Resources Coordinator	●	EEO Management plan adopted and implemented.
Q2			●	EEO Management plan adopted and implemented.
Q3			●	Action completed.
Q4			●	<i>No comment provided.</i>
12.3.2 Q1	Implement workforce programs ensuring Council remains an employer of choice.	Human Resources Coordinator	●	Educational assistance accepted for Cert III Aged Care. Continuous use of flexible working hours. Staff identified for professional development.
Q2			●	Educational assistance accepted for Certificate III Aged Care. Continuous use of flexible working hours. Staff identified for professional development. Various requests for flexible working hours been approved.
Q3			●	Continuous use of flexible working hours. Professional development opportunities identified and implemented when requested and approved.
Q4			●	<i>No comment provided.</i>
12.3.3 Q1	Monitor the effectiveness of the LGNSW Capability Framework in the Performance and Development Review process.	Human Resources Coordinator	●	Annual review to start in October 2022.
Q2			●	Annual Employee Development review in progress. Changes to review – removed the scoring of capabilities.
Q3			●	Employee Development Reviews were due to be returned 31 December 2022, still waiting on some to be returned. Reminders have been issued.
Q4			●	<i>No comment provided.</i>
12.3.4 Q1	Monitor and deliver strategies and actions contained within the Disability Inclusion Action Plan.	Human Resources Coordinator	●	Regular workplace inspections. Revision of recruitment process to remove any bias and assist in attracting diverse applicants.
Q2			●	Regular workplace inspections. Revision of recruitment process to remove any bias and assist in attracting diverse applications.

Q3			●	Regular workplace inspections. Review of recruitment process to remove and bias and assist in attracting diverse applicants.
Q4			●	No comment provided.
12.3.5	Maintain relationships with LGNSW HR Network.	Human Resources Coordinator.	●	Regular meetings. Website to assist with questions and share information.
Q1			●	Regular meetings. Opportunities to network and share ideas after meetings. Website to assist with questions and share information.
Q2			●	Attended HR Network Meeting in Wagga on 1 March 2023.
Q3			●	Attended HR Network Meeting in Wagga on 1 March 2023.
Q4			●	No comment provided.
12.4 Review and implement Council policies and comply with WHS and Risk Management requirements				
12.4.1	WHS Committee meets in accordance with approved schedule.	WHS Officer	●	Quarterly Meetings being undertaken by the WHS Committee.
Q1			●	WHS Committee meetings have been undertaken in accordance with approved schedule. Meetings have addressed key issues raised by staff and delivered recommendations on possible solutions.
Q2			●	WHS Committee Meetings have been undertaken in accordance with approved schedule. Meetings have addressed key issues raised by staff and delivered recommendations on possible solutions.
Q3			●	WHS Committee Meetings have been undertaken in accordance with approved schedule. Meetings have addressed key issues raised by staff and delivered recommendations on possible solutions.
Q4			●	WHS Committee Meetings have been undertaken in accordance with approved schedule. Meetings have addressed key issues raised by staff and delivered recommendations on possible solutions.
12.4.2	Review and update Council's Insurance Policies.	Risk & Insurance Officer	●	Bland Shire Council has submitted all documentation for the 2022 -2023 insurance period, the aim of the insurance is for Statewide Mutual to provide insurance and risk mitigation solutions that protects our members from exposure to financial loss and reputational damage. As part of the process Steve Childe Account Manager - NSW JLT Public Sector JLT Risk Solutions Pty Ltd will meet with senior staff to update any changes. Insurance is under constant pressure especially Cyber risk. Bland Shire will continue to work with our insurers to ensure Bland Shire has adequate cover and value for money.
Q1			●	Insurances completed for 2022-2023.
Q2			●	Councils insurance updated and working on insurance for 2023-2024.
Q3			●	Councils insurances have been updated and new insurances will be in place shortly for 2023-2024.
Q4			●	Councils insurances have been updated and new insurances will be in place shortly for 2023-2024.
12.4.3	Monitor and update Council's Risk Register.	Risk & Insurance Officer	●	Continue to work with risk owners and ensure risks are identified and mitigation plans in place. Risk registers are tools that capture and enable a systematic approach to risk management
Q1			●	Risks reported on a regular basis weekly Manex updates and quarterly Councillor updates along with quarterly ARIC updates.
Q2			●	Report risks to ARIC and work with risk owners to update risks regularly.
Q3			●	Continue to work with risk owners and update risk registers.
Q4			●	Continue to work with risk owners and update risk registers.
















12.4.4	Maintain the Contractor database.	Risk & Insurance Officer	Q1	●	To ensure all contractors used by Bland Shire Council are complaint and copies of insurances and relevant documents on record. To ensure all contractors and staff using contractors are aware of legislative requirements to ensure work is carried out in a safe manner. A review is planned shortly with all key players to ensure all areas are covered. Damien Connell Regional Risk Manager Statewide Mutual will also attend the meeting.
Q2			●	Contractor database regularly updated. Currently up to date bur requires regular updates. Reminders set for those with expiring insurances.	
Q3			●	Continue to update contractors and enter new contractors into system. Reviewing contractor database.	
Q4			●	Have updated Vault to contain all contractor information back up to the access data base. Much easier system to use. Contactor data base regularly updated.	
12.4.5	Deliver Council's Enterprise Risk Management (ERM) Program.	Risk & Insurance Officer	Q1	●	Council's enterprise risk management program is continuously in review. Enterprise risk management documents are regularly reviewed. To assist this we are looking at the possible development of a risk management hub that will contain risk management documents and best practice guides. We will also look at the possible development of a risk management handbook and Risk Management Roadmap.
Q2			●	Enterprise Risk Management training has been approved for the new year for senior managers and Councillors, Damien Connell, Risk Manager for Statewide Mutual is organising and will confirm times early new year.	
Q3			●	New sessions planned with Council executive and Councillors.	
Q4			●	Have been working with Damien Connell Risk Manager JLT. Damien has presented a workshop to Councilors and has updated their Risk appetites. To be included in the updated Enterprise Risk Management Framework Damien is also assisting in updating our Business Continuity plan.	
13	Develop and maintain a framework of plans and policies that provides open and transparent information				
13.1	Promote and advocate improved management of, and access to, information across Council				
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>	
13.1.1	Provide information required in compliance with the Government Information (Public Access) Act and appropriately display on Council's website.	Governance & IP&R Officer	Q1	●	No formal requests for information have been made to Council during Q1. Bland Shire Councils' Information Guide was reviewed and sent to the August Ordinary Meeting of Council to be endorsed to be placed on public exhibition. All information regarding access to information and GIPA legislation is monitored on Council's website and currently meets compliance.
Q2			●	Council has not received any formal requests for information during this reporting period but continues to receive informal access applications which generally relate to property information. Bland Shire Council's Information Guide was reviewed and sent to the August Ordinary Meeting of Council to be endorsed to be placed on public exhibition. All information regarding access to information and GIPA	

● Not Due to Start
● Not Completed
● Progressing
● Completed

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Q3				legislation is monitored on Council's website and currently meets compliance.
Q4			●	Council has not received any formal requests for information during this reporting period but continues to receive informal access applications which generally relate to property information. These applications are managed when staff resourcing permits.
			●	Council has not received any formal requests for information during this reporting period but continues to receive informal access applications which generally relate to property information. These applications are managed when staff resourcing permits.
13.2 Develop, implement and promote best practice governance policies and procedures				
13.2.1 Q1	Facilitate the Audit, Risk and Improvement Committee and Internal Audit function within the organisation as per legislation.	Director Corporate & Community Services	●	Audit undertaken on Developer Contributions Levy Review with 15 recommendations to be forthcoming. These recommendations related to inclusions for future contributions plans, development of a contributions register, voluntary planning agreement inclusions and notations around State Significant Developments.
Q2			●	Audit undertaken on Developer Contributions Levy Review with 15 recommendations forthcoming. These recommendations related to inclusions for future contributions plans, development of a contributions register, voluntary planning agreement inclusions and notations around State Significant Developments. Bland Shire Council's Manager Development and Regulatory Services advised that the report had been reviewed and was in agreement with all the recommendations made. Audit Alliance Councils met at Coolamon in November to discuss future audit program. Audits to be scheduled for 2023 include Recruitment Processes and Integrated Planning and Reporting readiness with reports to be presented to the March and July Audit, Risk and Improvement meetings.
Q3			●	Bland Shire Council's Audit, Risk and Improvement Committee met on 9 March 2023. Matters considered included: External Audit Annual Engagement Plan, Internal Audit Report on Recruitment and Staffing Processes and Procedures, Risk Management Report, Cyber Hygiene Improvement Program Quarterly Report.
Q4			●	Bland Shire Council's Internal Audit program continues to be supported through the Audit Alliance. This Alliance consists of Coolamon, Cootamundra-Gundagai, Junee, Lockhart and Temora as well as Bland. The future provision of the internal audit process is currently being discussed with the intention that it be coordinated by REROC.
13.2.2 Q1	Coordinate the review of Council's policies and procedures.	Governance & IP&R Officer	●	Policies and Procedures are reviewed and updated on an ongoing basis. During this quarter the following policies were either adopted or endorsed: Councillor Induction and Professional Development Policy Housing Policy Legislative Compliance Policy Information Guide Fraud Control Policy Confidentiality Policy Borrowing Policy

Q2				<p>Sporting Field Closure Policy</p> <p>Policies and Procedures are reviewed and updated on an ongoing basis. During this reporting period the following policies were either adopted or endorsed:</p> <ul style="list-style-type: none"> ● Councillor Induction and Professional Development Policy Housing Policy Legislative Compliance Policy Information Guide Fraud Control Policy Confidentiality Policy Borrowing Policy Sporting Field Closure Policy Internal Reporting Policy.
Q3			●	The review of policies is a cyclical practice with systems established (Magiq) to ensure responsible officers consider and update policies regularly. There have, in some instance, been issues with resourcing which does delay the process. However, specific policies requiring annual/biannual review are given priority.
Q4			●	Policies continue to be reviewed by relevant staff. The focus has been on updating policies within the Work Health and Safety and Children's Services Unit. Policy drafts are considered by Manes and operational policies are endorsed while Council policies are reported to the elected representatives for adoption.
13.2.3	Establish a service review program in accordance with the requirements of the OLG.	General Manager		Not yet commenced.
Q1			●	
Q2			●	
Q3			●	Early discussions held with consultant.
Q4			●	No further progress.

Our Prosperity – Growing our population and jobs				
14	Visitors and tourists are welcomed			
14.1	Work with the tourism industry to identify and develop products and services that appeal to visitors of the shire			
Code	Action	Responsible Officer	Status	Commentary
14.1.1 Q1	Maintain relationships with tourism and community groups to progress tourism initiatives within the Bland Shire.	Tourism & Administration Officer		Attending different groups including: Business West Wyalong Wyalong Advancement Group
Q2				Attending Business West Wyalong, Wyalong Advancement Group and online websites to promote Bland Shire tourism.
Q3				Attending different groups including: Business West Wyalong and Wyalong Advancement Group.
Q4				Regular catch up with various groups e.g. Splatter Gallery, Hot Glass Gallery, Wyalong Advancement Group and Business West Wyalong.
14.1.2 Q1	Maintain an active participation and representation in relevant regional tourism meetings and events.	Tourism & Administration Officer		Attending The Riverina Meetings at various locations to discuss tourism initiatives for The Riverina
Q2				Representing Bland Shire at the Riverina Meetings. Joined The Riverina Councils to promote the area at the Caravan and Camping Show held over 3 days in Canberra. Promotion was done with handing out maps, brochures and produce from each area.
Q3				Attending The Riverina Meetings at various locations to discuss tourism initiatives for The Riverina.
Q4				Attended The Riverina Meetings monthly. Planning for joint (The Riverina Councils) Caravan and Camping show in October 2023.
14.1.3 Q1	Promote Bland Shire using online and print mediums.	Tourism & Administration Officer		Promotion through Facebook page and council website. Promoting events with flyers and posters.
Q2				Streamlining print medium for each village and town with loads of info in one brochure. Promotion on Facebook every week. Update tourism initiatives for Bland Shire on ADTW. A site accessible to any tourism organisation. Promotion and printing of event flyers and posters on Facebook, website and poster holder.
Q3				Promotion through Facebook page and Council website. Promoting events with flyers and posters. Working on new design for ooh sign at the entry of Bland Shire.
Q4				Promotion through Facebook and Instagram pages and updating council tourism website. Promoting events with flyers and posters. New design for big billboards on either end of the Newell Highway have been approved. New imagery will go up on 27th August 2023.
14.1.4 Q1	Monitor, update and apply tourism signage as requested by tourism attractions and tourism businesses.	Tourism & Administration Officer		No signs requested by businesses. Seeking funding to update town signage.
Q2				No applications received for tourism signage. Working on welcome town signage for each town and village in Bland Shire. Designing new billboard sign for billboards on the Newell Highway.
Q3				No signs requested by businesses. Funding approved to improve signage in the Bland

Q4				Shire. Next steps to find provider for signage.
			●	No requests received for tourism signage. Town signs are out for tender and closes on 24/7/2023.
14.1.5	Work with neighbouring Shires to promote tourism experiences and Tourism Art Trail.	Tourism & Administration Officer		Working with The Riverina which includes 11 other councils to promote the region. Will attend the Caravan and Camping show in Canberra under The Riverina branding selling local products and encouraging visitation to Bland Shire.
Q1			●	
Q2			●	Working with The Riverina which includes 11 other councils to promote the region. Attended the Caravan and Camping Show with The Riverina, promoting the Shire and all the towns within the Riverina.
Q3			●	Working with The Riverina which includes 11 other Councils to promote the region. Attended the Caravan and Camping show in Canberra under The Riverina branding selling local products and encouraging visitation to Bland Shire. Bringing awareness of The Riverina region.
Q4			●	Working with The Riverina which includes 11 other councils to promote the region. Attended the Caravan and Camping show in Canberra under The Riverina branding selling local products and encouraging visitation to Bland Shire. In negotiations with Forbes Shire council to create an art trail leading from Forbes art trail to Bland Shire art trail.
14.1.6	Provide and maintain a quality Visitors Information Centre which engages and support tourism in the Bland Shire.	Tourism & Administration Officer		Always updating flyers and brochures in Visitor Centre. Adding new local products to our souvenirs range. Encourage tourism with walking and driving tracks to encourage an extra night stay.
Q1			●	
Q2			●	Always updating flyers and brochures in Visitor Centre. Adding new local products to our souvenirs range. Encourage tourism with walking and driving tracks to encourage an extra night stay.
Q3			●	Always updating flyers and brochures in Visitor Centre. Adding new local products to our souvenirs range. Encourage tourism with walking and driving tracks to encourage an extra night stay. Working on new Art Trail Brochure.
Q4			●	Continuously updating flyers and brochures in Visitor Centre. Adding new local products to our souvenirs range. Encourage tourism with walking and driving tracks to encourage an extra night stay. Updated Art Trail Brochure in print and will be delivered 28th July 2023.
14.2	Attract a diverse range of Visitors to the Shire			
14.2.1	Investigate technology and or tourism initiatives/attractions to improve the visitor experience within Bland Shire.	Tourism & Administration Officer		Looking at other options to replace Datatrx tourism screen. Obtaining quotes for Augmented Reality to enhance one of the sculptures in West Wyalong.
Q1			●	
Q2			●	Obtaining quotes for a Virtual Reality experience on a mural or sculpture in West Wyalong.
Q3			●	Still investigating other options to replace Datatrx tourism screen. Engaged with Creativitek to create an Augmented Reality experience to enhance one of the sculptures in West Wyalong.
















● Not Due to Start
● Not Completed
● Progressing
● Completed
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Q4			●	Augmented Reality is still continuing. Images have been submitted. AR should be available by end August. Negotiations for Tourism Screen finalised. Updates for screen completed.
15	Bland Shire is promoted as a place to do business			
15.1	Encourage and actively seek out businesses and industry to relocate within the Shire.			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
15.1.1	Support businesses and/or industry operators to establish within Bland Shire through programs such as the Business Development Assistance Fund.	General Manager	●	The General Manager has had initial meetings with all prospective purchasers for the Central Road Business Park. There has been one early approach to Council at the time of reporting.
Q2			●	Limited early enquiries have been made, and information provided with little follow up.
Q3			●	Prospective purchasers for Central Road Business Park remain engaged, with update on progress being provided. Adhoc enquiries continue to be made with regard to business establishment with no formal requests for assistance.
Q4			●	Prospective purchasers for Central Road Business Park remain engaged and informed of development progress. Continuing discussions with potential partner with Evolution on future residential development in West Wyalong.
15.2	Continue ongoing engagement and communication with the Shire's existing industry including support for diversification and alternate industry or business			
15.2.1	Work cooperatively with the local business groups to promote programs, initiatives, services and products wherever possible and to support requests to assist business activities with long term benefits for the Bland Shire including training and employment opportunities.	General Manager	●	There have been no identified requests for assistance during the quarter, with one early approach to Council at the time of reporting.
Q2			●	There has been on request for support from an existing business to relocate, that has been presented and approved by Council at its December meeting.
Q3			●	No formal requests for assistance in past quarter. Council provides promotional support for events through its social media platform. Discussions held with organisations to identify opportunities that may benefit local business.
Q4			●	Community Development Officer engaged, will provide enhanced opportunities in this area. Strong cooperation between partners on Hearts of Gold Festival Committee.
15.3	Lobby for and work with industry, government and education providers to safeguard access to competitive telecommunication services for Bland Shire residents and businesses.			
15.3.1	Monitor grant opportunities for communications infrastructure to address shire blackspots.	Director Corporate & Community Services	●	Subscription service provides regular advice on current and potential grant opportunities, including telecommunications infrastructure. To date this year, no opportunities to meet the cost of installation of mobile towers have been promoted. Monitoring will continue as well as liaison with existing communication operators.
Q2			●	Subscription service provides regular advice on current and potential grant opportunities, including telecommunications infrastructure. To date, no opportunities to meet the cost of installation of mobile towers have been promoted. Monitoring of opportunities will continue as well as liaison with existing communication operators.

Q3				Australian Regional Connectivity Program (RCP) recently released into two streams: RCP Round 3 and Mobile Black Spot Program Round 7. Further information to be obtained.
Q4				Discussions held with Network Service Providers on project opportunities. Early discussion with Telstra on future development of a Connectivity Plan for Bland Shire.
15.3.2 Q1	Advocate for improved telecommunications access to regional areas of Bland Shire.	Director Corporate & Community Services		No progress has been made with this action during Quarter 1.
Q2				General Manager has been in discussion with NBN and Telstra in relation to connectivity issues within Bland Shire area, specifically within the Wyalong and Ungarie communities. Discussions are ongoing.
Q3				Telstra has undertaken desktop and field analysis of mobile coverage in Wyalong. Information/advice provided by Telstra to local residents and information report presented to March Council meeting.
Q4				Meeting with Telstra Regional representative at National General Assembly. Propose to investigate development of a Digital Inclusion and Connectivity Planning Strategy. Looking to identify suitable date for NBN presentation to Councillor Workshop.
15.3.3 Q1	Investigate suitable locations for improved telecommunications access.	Director Technical Services		No comment provided. DTS position vacant for quarter
Q2				No action this quarter.
Q3				No action this quarter.
Q4				Discussions held with Telstra and NBN around connectivity issues within Bland Shire.
16	Work with communities and businesses to use resources in a sustainable way for the future of Bland Shire			
16.1	Support a sustainable environment for current and future generations through effective management and planning for the long term future by ensuring appropriate land is zoned and available to support business and industry growth			
<i>Code</i>	<i>Action</i>	<i>Responsible Officer</i>	<i>Status</i>	<i>Commentary</i>
16.1.1 Q1	Update Development Control Plan.	Manager Development & Regulatory Services		The Development Control Plan will be updated to support review of LEP. This will take place after the adoption of the Housing Strategy which is due to be submitted to Council for adoption before the end of 2023.
Q2				The Development Control Plan will be updated to support review of LEP.
Q3				Budget allocation requested for 2023/2024 financial year.
Q4				Budget has been allocated for 2023/2024 financial year.
16.1.2 Q1	Review Local Environmental Plan.	Manager Development & Regulatory Services		LEP review is being undertaken in conjunction with preparation of the Housing Strategy.
Q2				Housing Strategy was adopted during the reporting period.
Q3				Implementation of the Housing Strategy has commenced. The next stages of the LEP review our Rural Lands, Employment Lands and Heritage.
Q4				Implementation of the Housing Strategy has commenced. The next stage is to review Rural Lands, Employment Lands and Heritage.

Not Due to Start
 Not Completed
 Progressing
 Completed
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16.1.3 Q1	Continue to assess all development applications against environmental impact and legislative requirements.	Manager Development & Regulatory Services	●	All development applications are assessed against the relevant legislative requirements.
Q2			●	All development applications are assessed against the relevant legislative requirements.
Q3			●	All development applications are assessed against the relevant legislative requirements.
Q4			●	All development applications are assessed against the relevant legislative requirements.
16.1.4 Q1	Update a Biosecurity Control and management program in conjunction with the Riverina Strategic Management Plan.	Foreman Environmental Services	●	Local Control plans finalised early in 2022. Currently working on Regional Incursion and Rapid Response plans.
Q2			●	In process of reviewing current management programs.
Q3			●	<i>No comment provided.</i>
Q4			●	Completed Local Weed Inspection Plan, Weed Management Program, Red Guide Post Management Plan and Rapid Response/New Incursion Plan.
16.1.5 Q1	Develop and deliver a community education and awareness program in relation to weeds management.	Foreman Environmental Services	●	Weeds display events held at Henty Field Day, Ungarie, West Wyalong and Weethalle Shows.
Q2			●	Developed two weed awareness fact sheets and placed on Facebook and website. Weed education displays implemented in first quarter.
Q3			●	<i>No comment provided.</i>
Q4			●	Regular Facebook weed information posts. Also participation in weed awareness displays at Henry Machinery Field Days, Ungarie and West Wyalong Shows.
16.2	Through partnerships with stakeholders foster our education learning and training industry and increase employment opportunities within the Shire			
16.2.1 Q1	Foster partnerships with education sector.	Human Resources Coordinator	●	Engineering students visit from Wollongong University to promote working in Local Government and in Rural areas
Q2			●	Engineering students visit from Wollongong University to promote working in Local Government and in Rural areas. Council to host possible Engineering students from UTS.
Q3			●	Regular contact with Training Providers and Training Services NSW.
Q4			●	Regular contact with Training Providers and Training Services NSW for funded training opportunities. West Wyalong High School to discuss opportunities for traineeships.
16.2.2 Q1	Provide apprenticeship/traineeships and work experience opportunities at Council.	Human Resources Coordinator	●	1 x Cadet Engineering 4 x Trainees 1 x School based trainee
Q2			●	1 x Cadet Engineering 4 x Trainees 1 x School based trainee
Q3			●	1 x Cadet Engineer 4 x Trainees 1 x School based trainee
Q4			●	<i>No comment provided.</i>
16.3	Promote agricultural practices which are leading edge and efficient			
16.3.1 Q1	Provide a workshop/program targeting the agricultural industry.	Foreman Environmental Services	●	To commence
Q2			●	Regular week information resources posted on public media as new initiative.
Q3			●	<i>No comment provided.</i>

Q4				Updating of website regarding agricultural weed information and regular Facebook weed articles.
16.3.2 Q1	Educate the community on benefits of protecting our environment by engaging in annual environmental activities including, but not limited to, National Tree Day, Community Dust Monitor Program, Wild Flower Walk, Bird Watching, Worm Farms, Recycling and Mallee Fowl Group.	Foreman Environmental Services		Continual participant in Dust Monitor program and Mallee Fowl group.
Q2				Registered Bland Shire on the Great Southern Bio-blitz platform, enabling community to engage in logging native flora and fauna images and information via the Inaturalist app.
Q3				<i>No comment provided.</i>
Q4				Continual monthly servicing of Dust monitoring station and participation in program.
16.3.3 Q1	Develop and deliver a community education and awareness program in relation to Environmental management and sustainability.	Foreman Environmental Services		Preparations in place for the Great Southern Bioblitz environmental event in late October.
Q2				Communicated Great Southern Bio-blitz environmental program to Schools and other environmental groups within the Shire.
Q3				<i>No comment provided.</i>
Q4				Weed of the Month Awareness program instigated and ongoing.
16.4	Liaise with utility providers to guarantee a quality sustainable service to the community			
16.4.1 Q1	Maintain active representation and involvement with the regional organisations' impact on Bland Shire Council.	General Manager		The General Manager has attended both REROC Board and Executive Meetings, and RIVJO Board Meetings.
Q2				The General Manager has attended ordinary and extra ordinary meetings of REROC and RIVJO Board meetings, excluding December. Southern Lights Project completed; Large Site electricity procurement completed. Director Technical Services engaging with Goldenfields Water on West Wyalong water Security Project.
Q3				The General Manager continues to attend REROC/RIVJO Board meetings and Regional NSW and RDA Riverina meetings. Director Technical Services continues to maintain liaison with Goldenfields Water and provide updates on West Wyalong water security project.
Q4				The General Manager and Mayor continue to attend REROC/RIVJO Board Meetings. Director Technical Services continues to engage with Goldenfields Water, with water security project updates provided to Council Meetings.
16.5	The availability of commercial and industrial land, coupled with our geographic location, will be maximised and marketed to boost economic growth			
16.5.1 Q1	Identify and act on avenues for improving and promoting the Shire's (commercial) industrial land.	General Manager		The General Manager has had initial meetings with all prospective purchasers for the Central Road Business Park.
Q2				Ongoing updates provided to prospective purchasers of Central Road Business Park. Preparation of Development Application currently underway.

Q3					Regular liaison held with prospective land developer seeking to provide residential opportunities.
	Q4			●	Ongoing updates provided to prospective purchasers of Central Road Business Park. Development Application lodged with budget for construction allocated to 2023/24.
				●	Ongoing updates provided to prospective purchasers of Central Road Business Park. Development Application approved at June Council Meeting. Finalisation of design and tender documentation preparation for construction underway. Council considers property acquisitions on a case-by-case basis with discussions through Workshops and reports to Council meetings.



**PROGRESS REPORT 2 ON THE
DELIVERY PROGRAM &
OPERATIONAL PLAN
2022-2023**

● Not Due to Start ● Not Completed ● Progressing ● Completed
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6.5 NSW Agency Reporting for Bland Shire Council



Our Leadership - A well run Council acting as the voice of the community

DP13.2 - Develop, implement and promote best practice governance policies and procedures

Author: Director Corporate and Community Services

Introduction

Council has a statutory obligation to regularly inform State Government agencies within certain time frames in relation to relevant activities under various pieces of legislation. This report serves to advise Councillors of the information supplied to assist Council in meeting this obligation.

Financial Implications

Nil

Summary

Under the Government Information (Public Access) Act 2009 (GIPA) Council is required to lodge annual reports about its GIPA activities with the Minister for Local Government within 4 months of the end of each reporting year. The required information was electronically lodged with the Office of Local Government (OLG) via email on 2 August, 2023. The information was also provided to the Information and Privacy Commission (IPC) utilising its online reporting tool.

The report (**Attachment One**) advises Councillors on the number of formal applications received. In addition to formal applications, which must be managed in accordance with the legislation, Bland Shire Council processed 22 Informal Applications for information in accordance with the GIPA requirements. All cases related to requests for real property details and associated development and building information. These statistics are not recorded by the IPC and are provided for the information of Councillors.

Council is also required to report to the NSW Ombudsman and the OLG on a six monthly basis on any public interest disclosures (PID) under the Public Interest Disclosures Act. This report, for the period 1 January, 2022 to 30 June 2023, was also submitted to the OLG via email on 2 August, 2023 having been submitted to the Ombudsman via the online reporting tool on 2 August, 2023.

The report to the Ombudsman not only provides details on the number of PIDs received but also any staff awareness actions undertaken by the Council organisation. A copy of this report (**Attachment Two**) is provided for the information of Councillors.

Recommendation:

That Council notes the submission of the Annual Agency Report on the Government Information (Public Access) Act 2009 and the six-monthly report on Public Interest Disclosures was made to the relevant agencies within the statutory time frames.

Clause 8A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

Reviews carried out by the agency	Information made publicly available by the agency
Yes	Yes

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

Total number of applications received
0

Clause 8C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

Number of Applications Refused	Wholly	Partly	Total
	0	0	0
% of Total	0%	0%	

Schedule 2 Statistical information about access applications to be included in annual report

Table A: Number of applications by type of applicant and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/Deny whether information is held	Application Withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	0	0	0	0	0	0	0	0	0	0%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	0	0	0	0	0	0	0	0	0	0%
Members of the public (other)	0	0	0	0	0	0	0	0	0	0%
Total	0	0	0	0	0	0	0	0	0	
% of Total	0%	0%	0%	0%	0%	0%	0%	0%		

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/Deny whether information is held	Application Withdrawn	Total	% of Total
Personal information applications*	0	0	0	0	0	0	0	0	0	0%
Access applications (other than personal information applications)	0	0	0	0	0	0	0	0	0	0%
Access applications that are partly personal information applications and partly other	0	0	0	0	0	0	0	0	0	0%
Total	0	0	0	0	0	0	0	0	0	
% of Total	0%	0%	0%	0%	0%	0%	0%	0%		

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for invalidity	No of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	0	0%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	0	0%
Invalid applications that subsequently became valid applications	0	0%

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*	% of Total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
Privilege generally - Sch 1(5A)	0	0%
Information provided to High Risk Offenders Assessment Committee	0	0%
Total	0	

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

	Number of times consideration used*	% of Total
Responsible and effective government	0	0%
Law enforcement and security	0	0%
Individual rights, judicial processes and natural justice	0	0%
Business interests of agencies and other persons	0	0%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
Total	0	

Table F: Timeliness

	Number of applications*	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	0	0%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	0	0%
Total	0	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total	% of Total
Internal review	0	0	0	0%
Review by Information Commissioner*	0	0	0	0%
Internal review following recommendation under section 93 of Act	0	0	0	0%
Review by NCAT	0	0	0	0%
Total	0	0	0	
% of Total	0%	0%		

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review	% of Total
Applications by access applicants	0	0%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
Total	0	

Table I: Applications transferred to other agencies.

	Number of applications transferred	% of Total
Agency-Initiated Transfers	0	0%
Applicant - Initiated Transfers	0	0%
Total	0	

BLAND SHIRE COUNCIL

Report to the NSW Ombudsman

Submitted On: 06 Feb 2023

Reporting Period: January to June 2023

	Made by public officials performing their day to day functions	Under a statutory or other legal obligation	All other PIDs
No of public officials who made public interest disclosures to your public authority	0	0	0
No of public interest disclosure received by your public authority	0	0	0
Of public interest disclosures received, how many were primarily about:	0	0	0
Corrupt conduct	0	0	0
Maladministration	0	0	0
Serious and substantial waste	0	0	0
Government information contravention	0	0	0
Local government pecuniary interest contravention	0	0	0
No of public interest disclosures (received since 1 Jan 2012) that have been finalised in this reporting period		0	
Have you established an internal reporting policy?			Yes
Has the head of your public authority taken action to meet their staff awareness obligations?			Yes

If so, please select how staff have been made aware

Policy briefing from senior managers, Staff undertaking that they have read and understood your organisation's internal reporting policy, Training provided by your organisation, Messages in staff newsletters, Posters

6.6 Representation for LGNSW Conference



Our Leadership - A well run Council acting as the voice of the community

Strategy 13.2 Develop, implement and promote best practice governance policies and procedures

Author: Director Corporate and Community Services

Introduction

The LGNSW Conference is scheduled to be held from Sunday 12 to Tuesday 14 November at the Grand Pavilion, Rosehill Gardens Racecourse, Rosehill. The host Council for this year's event is Parramatta.

Financial Implications

Registration is now open with discounted early bird prices (\$1,155) available until Thursday 28 September 2023. Standard registrations (\$1,485) open on Friday 29 September 2023 and close 5pm AEDT on Friday 27 October 2023. Tickets for the Conference dinner are \$230 per person.

Funds for this purpose have been allocated in the current budget for up to four (4) delegates. The average cost per delegate for travel, accommodation, meals and conference registration for this particular Conference is estimated approximately \$2,500.00.

Summary

This Conference is the annual policy-making event for all councils of NSW as well as Associate members and the NSW Aboriginal Land Councils. It is the pre-eminent event of the local government year where local councillors come together to share ideas and debate issues that shape the future of local government in NSW.

It has been the practice that Bland Shire Council is represented at this conference by the Mayor of the day, the General Manager and up to two (2) Councillors.

Council is allocated one voting delegate at this conference and it has been the usual practice to nominate the Mayor of the day as the voting delegate with the remaining Councillors and General Manager attending as observers. The draft conference program is available at <https://lgnswconference.org.au/program/>

In order to ensure appropriate accommodation is available and to meet the deadline for the early bird registrations it would be convenient if council could identify the representatives at this meeting.

Recommendation:

1. That council nominates the Mayor, General Manager along with Councillors _____ and _____ as its representatives to attend the LGNSW Annual Conference being held in Parramatta from Sunday 12 to Tuesday 14 November, 2023; and
 2. That the Mayor be nominated as Council's voting delegate.
-

6.7 Accounting Treatment of Rural Fire Service ('Red Fleet') Assets



Our Leadership - A well run Council acting as the voice of the community

DP10.4 The long term financial sustainability of council is supported through effective and prudent financial management

Author: Director Corporate and Community Services

Introduction

This report is to seek Council's endorsement of the revised Position Statement on Accounting Treatment of Rural Fire Service Assets (**Attachment One**). This position statement was initially adopted by Council in October 2021 by resolution No 20102021 which also saw Council resolve at that time to communicate its position to the NSW Auditor General and Office of Local Government. This report is being presented to Council for it to reconfirm its position in relation to the Accounting Treatment of Rural Fire Service Assets with the document having been revised following amendments to the *Local Government Code of Accounting Practice and Financial Reporting 2022/23*.

Financial Implications

While the NSW Government has confirmed its view that Rural Fire Services (RFS) assets are not controlled by the RFS or the State, the Local Government Code of Accounting Practice and Financial Reporting 2022/23 still leaves the determination of control up to individual Councils. The Code states:

"Councils need to assess whether they control any rural firefighting equipment in accordance with Australian Accounting Standards and recognise in their financial statements any material assets under their control and state the relevant accounting policy in relation to the treatment."

To that end, the Position Statement of Council in relation to these assets has been amended to reflect the updated wording from the Code as well as to reaffirm its position that it does not control the assets.

Summary

The subject of recording rural firefighting equipment has been an ongoing concern for Councils across NSW for a number of years.

Councils have long argued that they do not have operational control of the RFS equipment and subsequently do not recognise them in their financial statements. Council does not have economic benefit from the RFS assets nor does it have a right to direct the use of the assets.

Since adopting its Position Statement on Accounting Treatment of Rural Fire Service Assets, Council has maintained its views in relation to the treatment of RFS Assets when preparing its Annual Financial Statements for Audit and, as a result, has received qualified opinions from the NSW Audit Office.

In August 2022, when considering a Mayoral Minute in relation to the Accounting Treatment of RFS Assets, as part of the overall resolution, Council resolved the following on the motion of Councillors McGlynn and Lord:

5.1 Accounting Treatment of Rural Fire Service ('Red Fleet') Assets

7. That should the Audit Office make good on its threat to issue qualified audits to those Councils who do not record RFS assets in their annual financial statements, that Bland Shire Council will accept a qualified audit opinion in relation to the accounting for RFS Assets on the 2021/2022 financial statements. **(Minute No.02082022)**

Given that the Audit process for Council's 2022/23 financial statements is scheduled for October, staff are seeking Councils position in relation to the RFS Red Fleet.

Recommendation:

That Council:

1. Adopts the revised Position Statement on Accounting Treatment of Rural Fire Service Assets and advise the Office of Local Government and the NSW Audit Office accordingly.
 2. Should the NSW Audit Office issue a qualified audit to Bland Shire Council for not recording RFS assets in its annual financial statements, that Bland Shire Council will accept a qualified audit opinion in relation to the accounting for RFS Assets in the 2022/2023 financial statements
-

Bland Shire Council

Statement – Accounting treatment of Rural Fire Service assets

The Council has made the decision not to bring to account the NSW Rural Fire Service (RFS) assets nominally vested in the Council under s119 of the *Rural Fires Act 1997*.

This accounting treatment of RFS assets is **explicitly permitted** by the NSW Local Government Code of Accounting Practice and Financial Reporting issued by the Office of Local Government which states:

Councils need to assess whether they control any rural firefighting equipment in accordance with Australian Accounting Standards and recognise in their financial statements any material assets under their control and state the relevant accounting policy in relation to the treatment.

In making the decision to not bring to account the RFS assets vested under the Rural Fires Act, the Council has considered the definition of an asset in Australian Accounting Standards Board (AASB) *Statement of Accounting Concepts 4: Definition and Recognition of the Elements of Financial Statements* – in particular the definition of control.

24 *The second essential characteristic of an asset is control, which relates to the capacity of the entity to benefit from the asset in the pursuit of its objectives and to deny or regulate the access of others to that benefit. **The entity controlling an asset is the one that can, depending on the nature of the asset, exchange it, use it to provide goods or services, exact a price for others' use of it, use it to settle liabilities, hold it, or perhaps distribute it to owners.** An asset is specific to an entity in that it cannot at the same time be an asset of another entity, except in those circumstances where the asset is controlled indirectly through the entity by virtue of control of the entity by another entity. In these circumstances, **the asset would be recognised in the financial report of the entity that directly controls the asset** and in the financial report of the economic entity comprising the controlled and parent entities.*

37 *Control over future economic benefits has been identified as an essential asset characteristic. While the ability of an entity to exercise control will often stem from the existence of legally enforceable rights, the absence of legal ownership does not preclude the existence of control. For example, an entity may protect the future economic benefits embodied in a formula or an invention not by obtaining a patent but by maintaining secrecy. **Similarly, the presence of legal rights does not guarantee control.** For example, goods may be sold subject to reservation of title, whereby a stipulation is placed in a sale of goods agreement to the effect that ownership of the goods does not pass to the buyer until the time of payment. The substance of these arrangements is that the buyer effectively has control over the future economic benefits embodied in the delivered goods unless there is an incapacity to pay. The seller, while possessing legal title and therefore the right to resume possession in the event of the buyer's default, does not control the future economic benefits embodied in the goods. **Another example is where a government entity, such as a government department, does not have legal ownership of the buildings in which it operates, such ownership vesting in another government entity, but controls the future economic benefits embodied in the buildings because of the terms of a particular government policy, ministerial directive or administrative arrangement***

Section 119 of the Rural Fires Act nominally vests the assets with the Council. In reality, the (compulsory) Service Level Agreement with the RFS leaves the Council with no control over the purchase, disposal, operation, maintenance, distribution or condition of RFS equipment.

Note s119 of the *Rural Fires Act* also requires the RFS to seek concurrence of the Council if any of the equipment vested in it is to be used outside the Council area. This concurrence is now not sought or given from this Council by the RFS – nor has it been reasonably expected. The assets are under the control of the RFS.

Further, the Council does not have sufficient information to hand to allow it to reliably measure the RFS assets nominally vested in the Council. Without knowledge of the quantity, nature and condition of the asset it is impossible to reliably measure the asset. This information would be required from the RFS to allow for a stocktake to confirm the existence, condition and value of the fleet.

Additionally, the measure of materiality when recognising assets within financial statements was determined by the NSW Audit Office for the Audit of 2021/22 statements to be 2% of Council's net income as opposed to Council's overall asset base.

6.8 Request for Sponsorship – West Wyalong Community Radio



Our People - A Strong, healthy, connected and inclusive community

DP 3.1.5 Administer Council's Strengthening Communities Grant

Author: Manager Customer & Financial Services

Introduction

West Wyalong Community Radio is requesting sponsorship in the amount of \$4,937.90 from Bland Shire Council for its hourly news broadcast that airs each weekday from 9am to 6pm.

Financial Implications

There is currently \$38,000 remaining in the Strengthening Communities Program budget. The guidelines state that requests for donations that do not fall under Council's structured grants programs can be considered under the Strengthening Communities Program.

Summary

West Wyalong Community Radio is the local not for profit radio station. It is seeking sponsorship for the 23-24 financial year to provide the daily news broadcast and promote Bland Shire Council as a sponsor.

Recommendation:

That Council approve \$4,937.90 sponsorship of the daily news broadcast for the West Wyalong Community Radio to be funded from the Strengthening Communities Program.

6.9 Strengthening Communities Grant – Weethalle Museum



Our People - A Strong, healthy, connected and inclusive community

DP 3.1.5 Administer Council's Strengthening Communities Grant

Author: Manager Customer & Financial Services

Introduction

The Weethalle Museum is seeking a Strengthening Communities Grant from Council to the value of \$4,268 to replace the damaged guttering on the building.

Financial Implications

There is currently \$38,000 remaining in the Strengthening Communities Program budget.

Summary

The Weethalle Museum requires new guttering to stop water entering the ceiling space. The Strengthening Communities Grant guidelines state that funding will not be provided for “ongoing operational costs (eg rent, salaries, maintenance and administration)”.

The replacement of guttering on the building would be considered building maintenance.

The Weethalle Museum building is not Council owned or controlled.

Recommendation:

That Council not approve a Strengthening Communities Grant of \$4,268 for the purchase of new guttering for the Weethalle Museum as the application does not meet the current grant guidelines.

6.10 Mornings, Melodies & Memories Update



Our People - A Strong, healthy, connected and inclusive community

DP1- Ensure health and support services address the needs of the community

Author: Community Development Officer

Mornings, Melodies and Memories

Mornings, Melodies and Memories is a series of gatherings held across Bland Shire. It has been funded by the NSW Department of Communities and Justice and is one of only four large projects to receive money as part of the Reducing Social Isolation for Seniors Round Three.

As part of the Mornings, Melodies and Memories program, gatherings have been held across the Shire specifically for older residents living within village and rural communities. These events consist of a series of morning teas at which residents and volunteers come together to share local stories to build social connections which we hope will last beyond the funded project period. It will also provide for local and regional performers to present songs across the ages at various gatherings throughout the year.

The West Wyalong Radio Station has gathered information regarding the Mornings, Melodies and Memories Project and will continue to promote with weekly location updates.



Staff have secured and booked live entertainment for a minimum of one visit per village throughout the program. The very popular and talented local songstress, Claudia Raine performed at the session held in Ungarie on 10 July, with positive feedback received from all participants and many commenting that they were very impressed with her talent and professionalism given that she is only 15 years of age. The Community Development Officer was approached by a participant to provide contact details for Claudia as they were hoping to secure her to perform at an upcoming event.

Pictured left: Claudia Raine performing at Ungarie

Due to staff illness, the session scheduled to be held in Barmedman on Monday 24 July was cancelled.

Performer, Craig Giles, provided a larger scale event in West Wyalong on Monday 31 July 2023, held at the West Wyalong S&C Club with catering provided by the Jade Tea House Restaurant. The event coincided with Local Government Week and 120 bookings were made leading up to the event. However due to unforeseen circumstances, last minute cancellations were received, with a total of 89 seniors present at the show. Thanks to Craig Giles and wife Roz for their commitment and professionalism in providing a very entertaining afternoon enjoyed by all.



Pictured right: Craig Giles performing on Monday 31 July

Pictured below: Participants at the Craig Giles Concert



Planning is currently in place for two larger scale events to be held in Wyalong and West Wyalong throughout October and December 2023. Ben O’Kane has been booked to perform at Wyalong Hall on Monday 30 October and John Martin will be performing at the West Wyalong S&C Club on Saturday 2 December 2023 for the final scheduled session of the program.

The table below indicates locations visited and number of attendees present at each session:

DATE	LOCATION	ATTENDANCE
10 July	Ungarie Hall - Ungarie	11
17 July	Weethalle Country Club – Weethalle	4
24 July	Arts, Crafts, Coffee & Cake – Barmedman	CANCELLED
31 July	West Wyalong S&C Club (Craig Giles)	89
7 August	Tallimba Hall – Tallimba	11
14 August	CWA Rooms – Ungarie	N/A

The following dates and locations have also been scheduled for August/September 2023.

DATE	LOCATION
21 August	Arts, Crafts, Coffee & Cake – Barmedman
28 August	Weethalle Country Club – Weethalle
4 September	The Royal Hotel - Mirrool
11 September	CWA Rooms – Ungarie
18 September	Weethalle Country Club – Weethalle
25 September	Arts, Crafts, Coffee & Cake - Barmedman

Key activities have continue at each session, with positive feedback received from Attendees, Volunteers, Hosts and Staff.

Discussions held throughout the sessions held have included but not limited to: where you were born, schooling/education, how you came to be a resident within the Bland Shire (if not born here), discussions around heating and cooling, Covid-19 and most recently discussions around social activities attended in their younger years.

Recommendation:

That Council receive and note the information contained within the Mornings, Melodies and Memories update.

Section 3 – Technical Services

6.11 Tender – Town and Village Entrance Signage



Our Places - Maintain & improve the Shire's assets & infrastructure

DP 9.1 responsibly manage asset renewal and maintenance for current and future generations

Author: Project Engineer

Introduction

Under the Local Government (General) Regulation, where a purchase is likely to be over \$250,000 a Request for Tender must be conducted and be considered by Council.

A Request for Tender was lodged through the Vendor Panel Portal for the design, manufacture and installation of new town and village entrance signage throughout the Bland Shire Council Local Government Area (LGA).

Tenderers were requested to provide pricing for the design, manufacture and installation of the following:

- Sixteen (16) total entrance signs, encompassing;
 - Three (3) signs in West Wyalong.
 - One (1) sign in Wyalong.
 - Three (3) signs in Weethalle.
 - Two (2) signs in Ungarie.
 - One (1) sign in Mirrool.
 - Two (2) signs in Tallimba.
 - Two (2) signs in Naradhan.
 - Two (2) signs in Barmedman.

The specifications listed for the proposed signs included:

- Width – 1.5 m to 2.0 m.
- Height – 3.0 m to 3.5 m.
- Two (2) or three (3) dimensional.
- Materials of signage were allowed to include – metal, aluminium, galvanised steel, high density urethane, cotan, vinyl and acrylic.
- Paints needed to be – high quality, durable, exterior rated, abrasion resistant, UV resistant and waterproof.
- Contain anti-graffiti coating.
- Be fully reflective.
- Bland Shire Council logo visible.
- Town or Village name clearly identified.
- “Hearts of Gold” needed to be displayed creatively themed into the sign design.
- Bland Shire Council colour palette (provided).

Installation works itemised the following requirements:

- Removal and disposal of existing signage.
- Installation of new sign in accordance with the relevant Australian Standard.
- Traffic Management Plan to be developed and approved by Council (including section 138 approval if applicable).
- All underground service locations.
- Final site rectification works (levelling of site etc)

The following companies/contractors were invited through the Vendor Panel Portal to submit submissions for the advertised tender:

1. Jenkins Holdings (Aust) Pty Ltd
2. Momentum Worldwide Pty Ltd,
3. Church Communities Australia t/a Danthonia Designs,
4. DeNeefe Signs,
5. Heard Agency,
6. Icon Visual Marketing,
7. G&B Signs & Services Pty Ltd.

Financial Implications

The new town and village entrance signage throughout the Bland Shire Council Local Government Area is to be funded from the NSW Government Stronger Country Communities Fund Round Five (SCCF5).

The total available funds for this project under SCCF5 is \$307,317.00

Summary

Council secured funding under the Stronger Country Communities Program to design modern an engaging entrance signage throughout the towns and villages within the Bland Shire Council LGA.

The completion of this project will see Council provide strategically positioned welcoming signs that are semi-informational, additionally they will inform road users and occupants of the specific locality they are entering.

Furthermore in welcoming visitors, tourists, potential new residents and investors, they will offer local community members a sense of pride, ownership and a conveyance of the strong community culture, image and heritage that is ever present.

At the close of tenders, one (1) tender was received being from Church Communities Australia t/a Danthonia Designs. The panel undertook an assessment of this submission and determined that it met the requirements and the pricing was within the budgetary allocation. It is the recommendation of the panel that Council should accept the submission from Church Communities Australia t/a Danthonia Designs based on the following criteria:

- Design,
- Ability to manufacture, supply and install,
- Value,
- High level relevant experience,
- References,
- Materials, and
- Completion timeframes.

During the assessment process it was noted that acceptance of the tender from the Church Communities Australia t/a Danthonia Designs would not fully expend the entire amount of the

funding, this prompted discussions into possible additions and inclusions to further enhance the desired outcomes of the project.

Consequently consultation has been had with the Local Aboriginal Land Council (LALC) in relation to the placement of the recognised cultural town and village names in smaller font on the new town and village entrance signage.

The LALC have approved their cultural names to be used within their applicable towns and villages and have recommended consultation with neighbouring Local Aboriginal Land Councils for their approval of towns and villages within Bland Shire Council LGA that sit within their respective boundaries.

This consultation is ongoing and when completed the additional names will be requested to be incorporated into the current designs by the Church Communities Australia t/a Danthonia Designs.

The panel further considered solar lighting on the entrance signage as an added feature, this lighting will ensure that during times when reflective thresholds are low the signage is still well visible.

Currently some of the signage is placed within a garden bed surrounded by plant material, the new signage is to be placed adjacent to the garden beds. This is to ensure at no times plant material obstructs the new signage. This will also ensure the new signage is fully displayed for maximum aesthetic impact. This will see the need for Council to purchase additional plant material to ensure garden beds are presented positively.

The full additional scope of works is to be funded from the remaining funds from Stronger Country Communities Funding.

Recommendation:

That Council award the tender for the design, manufacture and installation of new town and village entrance signage to the Church Communities Australia t/a Danthonia Designs to the value of \$227,862.00 (Ex GST) subject to variations.

Section 4 – Reports for Information

Recommendation:

That the following reports, provided for information only, be received and noted:

- 6.12 - Bland Shire Library Monthly Update
 - 6.13 - Children Services July Update
 - 6.14 - Bland Shire Museum Advisor Report – July 2023
 - 6.15 - Technical Services Report
 - 6.16 - Development Services Activity Report – July 2023
-

6.12 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Library Services Coordinator

Book with a Twist Photo Competition

To highlight Library and Information Week, 31 July - 6 August, Bland Shire Library created a 'Book with a Twist' Photo Competition.

The library received twenty-six entries across three age divisions. Each entry was judge based on originality and level of creativeness with the winner, and second and third place in each division, receiving a Why Leave Town gift card.

The library plans to make the photo competition an annual or bi-annual event. To encourage future participation, all other entrants in this year's photo competition received a token award for their effort.

As part of its Library and Information Week celebrations, Bland Shire Library hosted an exhibition of the photo competition entries. The exhibition also available online via Facebook and Instagram. Bland Shire Library received \$1500 in support of its 'Book with a Twist' Photo Competition, with the funds used to purchase prizes and host a presentation function. The funding, allocated by the LWB (Learning for a Better World) Trust in collaboration with Friends of Libraries Australia and Harvey Norman, is assign to country libraries for enriching projects aimed at benefiting rural communities.



NAIDOC Week Celebrated 2 – 9 July

To celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples, Bland Shire Library held an exhibition of its indigenous collection, which it has been fostering over the past twelve months.

The library gave away thirty foam Australian animal mosaic kits (in indigenous colours) to patrons who borrowed or reserved a children's storybook or junior information book from the indigenous collection.

In light of NAIDOC Week falling within the school holidays, the library provided additional activities including decorating a boomerang.



Indigenous Artefacts Exhibition

Following NAIDOC Week and the July school holidays, Bland Shire Library hosted an exhibition of indigenous artefacts – a private collection owned by local resident Stan Dodgson. The exhibition proved popular with a number of school group visiting the library to view the collection. Community Care also visited the library with its Bland Blokes group which meets of a Tuesday morning. The group enjoyed a morning tea, provided by the library, followed by Mr Dodgson giving a talk.



Successful 'Scams and Cyber Safety' Seminars

With 'scams' on the rise, Bland Shire Library is taking steps to protect vulnerable people from cybercrime through education programs.

On Thursday 20 July, the Library hosted a Scams and Cyber Safety seminar for Kurrajong Lifestyle Choices. The Kurrajong staff and their clients enjoyed a light luncheon prior to the seminar,



conducted by Council's Library Services Coordinator. The seminar covered the following topics: what is a 'scam'; how to recognise a text or SMS scam, email scam, phone scam, website scam, and social media or app-based scam; how to protect against scams; and what to do in the event that you become a victim of a scam.

Tuesday 25 July, Bland Shire Library hosted Michael Palmer from NBN Co. Michael addressed a group of fourteen seniors, giving a highly informative presentation on Scams and Cyber Safety, which received overwhelming positive feedback.

In light of the above, Michael has been engaged to do additional talks over two days in November – one session for seniors and two sessions for secondary students. Research by the NAB, shows that young people are the least concerned about becoming a victim, but twice as likely to experience a scam or cyber-attack.

In addition to the above, Bland Shire Library, having been approached by the West Wyalong High School, will conduct a Scams and Cyber Safety seminar for secondary students with special needs on a date to be confirmed.



Bland Shire Library provided all participants attending its Scams and Cyber Safety seminars with a free copy of the booklet, 'Little Black Book of Scams' – recognised internationally as an important tool for consumers and small businesses to learn about scams.

Pictured left is Michael Palmer from NBN Co. conducting a Scams and Cyber Safety seminar with a group of seniors at Bland Shire Library.

Little Emergencies Hits the Ground Running – 21 July

Bland Shire Library hosted a free "baby first aid" program on Friday 21 July 2023, 10.30am. Nurse Educator, Shannon Evans (MLHD), conducted the program under the new name Little Emergencies. The program included basic first aid and emergency CPR for babies and toddlers. Due to its popularity and a demand for more sessions, the library will host another session of Little Emergencies on Friday 15 September. Owing to the nature of the session, places are limited so booking is essential.

Ms Evans has indicated that she will continue to work in partnership with the library to provide Little Emergencies sessions for as long as there is an interest.



Little Wattle Visits

Little Wattle Preschool and Long Day Care Centre visited the library on Wednesday 26 July with its Bottlebrush class. Fifteen children aged 2 – 3 years participated in reading ‘Shark in the Dark’ by Nick Sharratt, singing and dancing the Baby Shark song, Sailor Went to Sea, and Bubble Bubble Pop. The children decorated a fish for craft, and enjoyed some playtime.

Little Wattle has an additional seven groups booked to visit the library in August and September, as part of their community engagement strategy.



LEGO Club

Bland Shire Library’s monthly Lego Club continues to attract large numbers. The STEM program held the first Wednesday of each month from 3.30pm – 4.45pm, is for school children aged 5 – 14 years. The program combines mini challenges and free creative time.

The library chose Library and Information Week to relaunch its online Lego Legends Facebook page and the first of many online Lego challenges. The launch, held in part with Lego Club on Wednesday 2 August, attracted a massive turnout with near 100 people in attendance.



Playwriting Workshops – 16 and 30 August

Saasha McMillan, Oddball Theatre, will conduct a four-hour playwriting workshop for twenty to thirty Year 9 – 10 students on Wednesday 16 August with a follow-up workshop to be held Wednesday 30 August.

The first workshop includes ways to write (recording / transcribing – typing – pen and paper), what is dialogue, theatre vs film, plots, and how to write a character. Participants will share their work, receive feedback, and organise what they will work on at the next workshop.

The second workshop will discuss work from workshop one – discussing what stopped you from writing, what helped, more dialogue, setting / place / time, stage directions / camera notes, character (how to approach diverse characters meaningfully), discussion and feedback.

While the West Wyalong High School currently does not have any English Extension or Drama students, the school is keen for its Year 9 - 10 students to participate. The workshops afford a unique opportunity for students to collaborate and explore their creativity in a relevant, interesting and valuable way.

Children's Book Week 19 – 25 August

A full week of activities. Currently, the Bland Preschool has five groups booked to visit the library during Book Week.

West Wyalong High School has three groups of Year 7 students booked to visit the library during Book Week.

Due to the library already having a full calendar, and interest from a number of schools wanting to participate in the library's Book Week program, which includes the highly anticipated Amazing Race, it is expected that the library will run its Book Week program over a number of weeks.

Making Handmade Paper Workshop – 28 August

Bland Shire Library is excited to be hosting a workshop conducted by Sue Wright of Born in Paper (Byron Bay). Sue's visit to the Bland Shire is part of a regional NSW road trip coordinated in part by Riverina Regional Library.

Sue will conduct a two-hour workshop on Monday 28th August, 10am – 12 noon. The cost is \$40 per person with a maximum limit of 12 people. Participants will learn the paper making process, which includes using flowers and seeds, colours and textures. Participants will also receive a special demonstration of making handmade paper little lights.

Meeting – 7 September

- NSW Public Libraries Association South West Zone Meeting – online – Thursday 7 September 2023, 10am.

Craft Afternoon with Kurrajong – 26 September

Bland Shire Library will host a visit from Kurrajong Lifestyle Choices on Tuesday 26 September. The library looks forward to engaging with the staff from Kurrajong Lifestyle Choices and their clients. The group will be provided a light luncheon before embarking on a creative journey making rolled bees wax candles.

The aim of the program to encourage lifelong learning, inclusion, health and wellbeing, and creative communities.

Knit n Knatter – Making a Difference

Another busy month of knitting. A large consignment of knitted items including blankets, beanies, scarves, fingerless gloves, and much more was delivered in July to the Rev. Bill Crews Foundation, a non-profit organisation for the homeless and disadvantaged. The knitting group is currently knitting fingerless gloves, requested by the Canberra Hospital Foundation, with another consignment of knitted items already collected for Arthritis and Osteoporosis NSW.



What Else is Happening at the Library?

- GOLD Club continues to attract a regular group of 10 – 12 seniors who enjoy the activities provided. Activities include brainteasers, word and picture puzzles, and other stimulating mind games. GOLD Club is held every second Monday from 2pm.
- Tech Savvy Senior continues to grow in numbers as more seniors become aware of the program and discover the joy of learning technology. Tech Savvy Senior, held each Tuesday, 10am – 12pm is for seniors requiring basic assistance with everyday technology.
- Storytime continues to attract good numbers with approximately 40 parents and children attending each Thursday. An early literacy program designed for children aged 3 – 5 years, Storytime incorporates storytelling, singing, music and dance, games and craft.
- Baby Bounce continues to attract good numbers with approximately 10 mums attending each fortnight with their babies. Baby Bounce is an early literacy program designed for babies 0 - 24 months. The program introduces babies to literacy through rhymes and action songs, books and reading, and interactive play. Held every second Friday from 10.30am, Baby Bounce is a fun social morning for everyone.
- The library continues to host a work placement student (special needs) each Tuesday during school hours. The student gains knowledge and skills and builds confidence.
- The library also supports the West Wyalong High School's student volunteer program. A rotation of students attend each Thursday to assist library staff with Storytime.
- The Kids Monthly Prize Draw is a great promotional tool, enticing children to visit the library. The more times they visit the more chances they have to win. Names drawn the last Friday of each month. There are two draws – one draw for school students up to the age of 16 years and one draw for before school age children. Prizes include books for the younger children and Why Leave Town gift cards for the older children.



6.13 Children Services July Update



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and Care Services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resource Unit, and Toy Library services)

Author: Children Services Coordinator

July saw the commencement of school holidays, educators used this time to prepare for Term 3, participate in professional development and spruce up the classrooms with the “Bilby Creations” and Gecko Creations” wall. The ‘Creations Wall’ was a project in the making since March 2023. We love that it has come to life, and the children are independently responsible for their own creations.



Professional Development –

Educators ventured to the Lake Cowal Conservation Centre (LCCC), as part of NAIDOC week celebrations and participated in Aboriginal Professional Learning with Linton Howarth and Sally Russell. Linton talked about the many Indigenous languages spoken, resources used to cook and hunt, as well as various bushes/trees used for medicinal purposes. Sally discussed the various bird species found around Lake Cowal, and provided great games to promote teamwork and bonding. Unfortunately, due to poor weather we were unable to explore Manor Mountain.



CSU's Kate and Tayah led a CANVA workshop for Educators, detailing how to create, edit and publish various information documents. Educators enjoyed learning about different formats and options to create professional pamphlets, observations and media pages.



Recruitment/Resignation –

CSU welcomed Jordyn Heffernan to the team. Jordyn was successful in her application as Early Childhood Teacher. Jordyn is a qualified Primary school teacher, and is in the process of completing her Cert III in Early Childhood. Jordyn has settled into CSU well and the children have welcomed her warmly.

The Senior Early Childhood position was not filled and will be readvertised around October with hopes to attract an experience ECT to commence in January 2024.

Grant Applications –

Bland Shire Children Services were successful recipients of Community Building Partnership funds, thanks to NSW Government. During the July school holidays, CSU received the new fence as part of this grant. It looks amazing, with a few finishing touches to be completed. CSU was also successful applicants of the Quality and Participation grant. Thanks to the Department of Education, Bland Preschool received funding for \$16,500 to purchase two new Interactive Smartboards, CSU Coordinator is currently researching options and seeking quotes.



Bland Preschool –

Preschool has been extremely busy since returning to Term 3.

Children and educators participated in Planet Ark's National Tree Day and Bear Cottages' Superhero Week. It was fantastic to see children show their superpowers and be confident young superheros.

Armstrong Toyota kindly sponsored Bland Preschool as their recipients for National Tree Day. Our superheros used their muscles and planted Lily Pilly, Salvias, Lavender and Sea Side Daisies in the playground. After all their hard work, the children were treated to a sausage sizzle and ice cream cone. A huge thank you to Armstrong Toyota for the thoughtful donation.



Pre-schoolers participated in the annual StEPS eye screening program. NSW Health provides annual eye screening for all four year old children in preparation for school. Bland Preschool had an overwhelming response, almost all children/families participated in this initiative.



Preschool Enrolments

Monday/Tuesday Bilby Class – 16 children
 Wednesday/Thursday Bilby class – 18 children
 Wednesday/Thursday Gecko class – 16 children

Bland / Temora Family Day Care – Service Leader, Tracey DeMamiel

Temora Playgroup: The Coordinator and Support Officer inspected the church hall in Temora and decided it was a viable venue for Temora playgroup. A portable heater/cooler and some floor mats were purchased to try to improve the ambience and comfort for all Educators and children. Playgroup will hopefully begin in August.

West Wyalong Playgroup: What a fun playgroup we had this month. We had some Superheros come to play and participate in all the activities. Dressing-up is so much fun!!!



Educator Leave: One of our Educators took advantage of the school holidays where most of the children in her care were away, and took leave for a week.

School Readiness: The Support Officer provided several Educators with some school readiness information and activities to do with the older children in their care. This helps to support each child's age/stage and individual development.

Updated Forms: The Coordinator and Support Officer updated FDC handbooks and appropriate forms to reflect the new regulation of any new Educators to FDC needing to have their minimum Cert 111 in Early Childhood. We also took the opportunity to look through our handbooks and make some minor changes.

Monitoring Visit: What amazing experiences and resources our Educators offer the children in their care. These photos are from several Educator homes, and demonstrate the professional education and care provided to our families and community.



“It takes a village” (ITAV) - Service Leader, Julie Oberg

During school holidays ITAV was in the office at CSU. During this time, Educational packs for families were created. Prepping for future playgroups was also started, new parenting programs are organised for future dates and data input into the Data Exchange online portal, run by the Department of Social Services, is finalised. The Data Exchange reflects the two-way partnerships of information sharing between funding agencies and service providers, which enables both to find smarter and more efficient ways of improving service delivery and understand the overall outcomes being achieved for individuals, families and their communities.

ITAV supported Playgroup went to Tallimba in July (due to playgroup not running between term times) and Naradhan playgroup did not go ahead due to not getting the required RSVP's. This term, Term 3, an ITAV playgroup in Ungarie will be added to the rotation of playgroups visited. All of last month's new additions to the Toy Library have been borrowed during July. Photos from Tallimba playgroup & some of the newest additions to toy library are shown below.



6.14 Bland Shire Museum Advisor Report – July 2023



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Museum Advisor

Weethalle Museum (Monday 10 July, morning)

We spent our time investigating the Bland Shire Council Community Grants. After a call to Director Corporate and Community Services, we had access to the grant application. The volunteers had already received a quote from ANY.SERVICES2580. We decided to only ask for the gutter work.

Once we know the building envelope is safer from water ingress, we can progress other work. As next year is the 100th anniversary for the village, we are hoping to be able present a clean museum with updated displays and interpretation telling the interesting story of the area.

The museum now has a good filing cabinet allowing museum documents to be stored onsite. There is a new table and chairs enabling us to work in the museum, and new blinds keeping the collection protected from strong light.

Wyalong Museum (Monday 10 July, afternoon)

Today saw a great team working together – Diane, Noelene, Stuart, Lyle and Jenny.

After some discussion about the writing of business cases for work to be done at the museum we did some cleaning and reconfiguring of displays in what is known as the dining room.

One of the new displays is a mantle clock. It is not a valuable piece except it was given by the Yalgogrin Cricket Club as a wedding present. The couple were well known and the husband was a very good cricketer. The wedding was held at a local property homestead. Also put on display was a Methodist prayer book with an interesting history.

Below is a tea caddy found in the collection. First brought out as part of last month's cleaning workshop, Noelene took on the task of carefully completing the cleaning using spit. This is a common method used to remove dirt and grim without removing the finish. It has come up extremely well and is now on display.

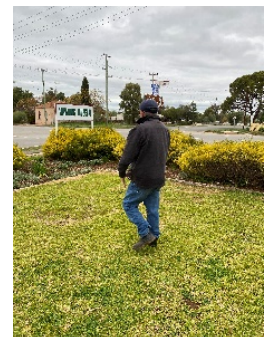


The business cases discussed were concerning the Council assistance with the installation of the Museum's windmill.

Also discussed were building maintenance issues that are beyond the Museum Committee's responsibility. These include removal of pigeon guano and the repair of several gutters. On the west side of the building, on the top part of the roof there seems to be a large pigeon camp. The gutter directly below this can be seen bowing – whether full of guano or simply damaged this needs to be fixed to ensure no further damage to the building. It is important gutters are maintained to ensure the health of the building and its ceiling spaces.

There are also areas where timber panelling under the eaves has openings which could become problematic with birds and other pests.

These are issues for the Bland Shire Council. It would be a shame to see one of the town's important heritage buildings allowed to fall into disrepair.



The preferred position for the windmill is in the north-east corner of the site, allowing it to be seen clearly by traffic traveling in either direction.

Ungarie Museum (Tuesday 11 July)

Don and I continued to catalogue objects using the old register to find donors and object descriptions – most earlier descriptions are minimal. Don is putting together a very clear record with images which can be later put onto a digital Collection Management System (CMS) when that is feasible.

Vanessa and Mary were sorting through records and publications.



Timber Chaff shovel, kerosene heater and tin meat safe – images M Jolly.

Next was scheduled for 7 & 8 August 2023

6.15 Technical Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

DP9.1 Responsibly manage asset renewal and maintenance for current and future generations
DP9.4 Maintain parks, ovals and recreational facilities to approved standards

Author: Director – Technical Services

1. Council Road Crew Locations In July

- Graders
 - East Bland – partial resheet and wet grade
 - Back Creek Road – partial resheet and wet grade
 - Merrengreen Road – partial resheet and wet grade
 - Sandy Creek Road - Wet grade
 - Lewes Road – Wet grade
 - Wyrra Road – Wet grade
 - Monia Gap Road – Wet grade
- Gravel Carting
 - Carting gravel to Thulloo Road and Merrengreen Road
- Maintenance Crew (Bobcat/Backhoe)
 - Main Street Culvert replacement emergency works

2. Biosecurity Weeds/Environmental

- Training – Legal Training for Biosecurity Weeds Officers
- Weed of the Month is now published monthly on council face book.
- High Risk Pathway Inspection – , Mid Western Hwy , 57Nth , 231 , Goldfields Way , Quandy rd , 368 , 371 , Mary Gilmore , Newell Hwy
- Mowing – Browns Lane , West Wyalong Air Port
- Spraying (tree suckers)- Arianh Park Rd
- Hazard Reduction – Spraying around Naradan town
- Town Spraying – West Wyalong Saleyards
- Shoulder Spraying – 57Nth , 231 .
- The following Biosecurity weeds and other controls were undertaken
 - African Boxthorn – Dumaresq St , Wooten St , Racecourse Rd , Howard St , Acacia St , Bolties Rd , Clearridge Rd , Slee St , Topy Old Showground ,
 - Wild Radish – Gunn Rd , South Yalgogrin Rd , 57 Nth , 231 , Boramble Rd , McCartens Ln , 371 , Fiegets Ln , Sullivans Ln , Goldfields Way , Fullers Ln , Arianh Park Rd , Quilty,s Corner Ed , Charcoal Tank Rd , Lemons Ln , Sutcliffs Ln , Jillests Ln , Lewes Ln , Gunn Rd , Danihers Ln , South Yalgogrin Rd , Sandy Creek Rd , Timothy,s Ln , 368 .
 - Parthenium Weed – Spray red Zone Quandialla Rd
 - Coolatai Grass – Mid Western Hwy

6.16 Development Services Activity Report – July 2023



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role

Author: Planning and Compliance Officer

Planning and Building Activities Update

The following DA applications were approved during July 2023:

Application No	Description	Location	Consent Authority	Approval Date
DA2023/0071	Agricultural Produce Industry including Distillery, Boiler and Workshop	53 Spackmans Lane, Tallimba	Staff	7/07/2023
DA2023/0072	Rural Industry - Addition of two (2) Silos to Existing Grain Storage Facility	1107 Fullers Lane, Ungarie	Staff	05/07/2023
DA2023/0073	Residential Single Dwelling House	95 Pine Street, West Wyalong	Staff	12/07/2023
DA2023/0074	Multi Dwelling Housing - Four (4) Units	47 Neeld Street, Wyalong	Staff	7/07/2023
DA2023/0075	Residential Alterations & Additions – Demolition of Existing Shed & Construction of New Storage Shed	64 Wollongough Street, Ungarie	Staff	19/07/2023
DA2023/0076	Residential Single Dwelling House	72 Park Street, West Wyalong	Staff	7/07/2023
DA2023/0079	Residential Alterations & Additions – Carport & Patio	5 Evans Street, West Wyalong	Staff	27/07/2023
DA2023/0080	Residential Alterations & Additions – Gable Patio + Ceiling to Existing Rear Verandah	48 Church Street, West Wyalong	Staff	26/07/2023

Regulatory Activities Update

Dog Attacks

There was one (1) dog attack reported during July 2023. The incident investigated, and resolved with fines issued.

Companion Animal Seizure and Impound Activities July 2023

Seizure Activities:	Dogs	Cats
Seized	0	0
Returned to Owner	0	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	1	4
Incoming Animals		
Transferred from Seizure Activities	0	0
Dumped at Pound	6	4
Surrendered	2	0
Total Animals in Pound	9	8

Outgoing Animals		
Released to Owner	0	0
Euthanased	0	0
Rehoused (Rescued)	4	8
Sold	0	0
Died at Pound	0	0
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	4	8
Animals in Pound at end of Month	5	0

REPORTS OF COMMITTEES



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

Committee	Date/s	Minutes Attached
Country Mayors Association	26 May 2023	✓
Goldenfields Water County Council	22 June 2023	✓
Mining & Energy Related Councils	14 July 2023	✓
Lachlan Regional Transport Committee	27 May 2023	✓

Section 355 Committee	Date/s	Minutes Attached
Barmedman Community Committee	25 July 2023	✓
Mirrool Silo Kick Committee	5 July 2023	✓

Recommendation:

That Council endorse the Committee meeting minutes as presented.



Country Mayors Association of NEW SOUTH WALES Inc

Chairperson: Cr Jamie Chaffey
PO Box 63 Gunnedah NSW 2380
02 6740 2115
e-mail Council@infogunnedah.com.au
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 26 MAY 2023 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.31a.m.

1. **Chairmans Welcome**
2. **Acknowledgement to Country**
We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past and present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander people are included socially, culturally and economically.
3. **Acknowledgement of Parliamentarians**
The Chairman acknowledged the attendance of several Shadow Ministers and Members of Parliament as observers.
4. **ATTENDANCE:**
Albury City Council, Cr Kylie King, Mayor
Armidale Regional Council, Mayor, Cr Tod Redwood, Deputy Mayor
Armidale Regional Council, Mr James Roncon, General Manager
Ballina Shire Council, Cr Sharon Cadwallader, Mayor
Bathurst Regional Council, Cr Robert Taylor, Mayor
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
Bega Valley Shire Council, Mr Anthony McMahon, CEO
Bellingen Shire Council, Cr Jo Cook, Deputy Mayor
Bellingen Shire Council, Mr Mark Griffioen, General Manager
Berrigan Shire Council, Cr Matthew Hannan, Mayor
Bland Shire Council, Cr Brian Monaghan, Mayor
Bland Shire Council, Mr Grant Baker General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Mr Mark Dicker, General Manager
Bogan Shire Council, Cr Glen Neill, Mayor
Bogan Shire Council, Mr Derek Francis, General Manager
Bourke Shire Council, Cr Barry Hollman, Mayor
Bourke Shire Council, Ms Leone Brown, General Manager

Broken Hill City Council, Cr Jim Hickey, Deputy mayor
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coffs Harbour City Council, Cr Paul Amos, Mayor
Coolamon Shire Council, Cr David McCann, Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Coonamble Shire Council, Cr Tim Horan, Mayor
Coonamble Shire Council, Mr Hein Basson, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Dubbo Regional Council, Cr Mathew Dickerson, Mayor
Dubbo Regional Council, Mr Murray Wood, CEO
Dungog Shire Council, Cr John Connors, Mayor
Dungog Shire Council, Mr Gareth Curtis, General Manager
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Doug Batten, Mayor
Gilgandra Shire Council, Mr David Neeves, General Manager
Glen Innes Shire Council, Cr Rob Banham, Mayor
Glen Innes Shire Council, Cr Troy Arandale, Deputy Mayor
Greater Hume Council, Cr Tony Quinn, Mayor
Greater Hume Council, Ms Evelyn Arnold, General Manager
Griffith City Council, Cr John Doug Curran, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Hay Shire Council, Cr Carol Oataway, Mayor
Hay Shire Council, Mr David Webb, General Manager
Hilltops Council, Cr Margaret Roles, Mayor
Inverell Shire Council, Cr Paul Harmon, Mayor
Junee Shire Council, Cr Neil Smith, Mayor
Kempsey Shire Council, Cr Leo Hauville, Mayor
Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Neil Reilly, Mayor
Kiama Municipal Council, Ms Jane Stroud, CEO
Kyogle Council, Cr Kylie Thomas, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr Greg Tory, General Manager
Leeton Shire Council, Cr Tony Reneker, Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lismore City Council, Cr Steve Krieg, Mayor
Lismore City Council, Mr John Walker, General Manager
Lithgow City Council, Cr Maree Statham, Mayor
Lithgow City Council, Mr Craig Butler, General Manager
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor
Liverpool Plains Shire Council, Mr Gary Murphy, General Manager
Lockhart Shire Council, Cr Greg Verdon, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
MidCoast Council, Cr Claire Pontin, Mayor
MidCoast Council, Mr Adrian Panuccio, General Manager
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor
Moree Plains Shire Council, Cr Mark Johnson, Mayor
Moree Plains Shire Council, Mr Nick Tobin, General Manager
Murray River Council, Cr Christopher Bilkey, Mayor

Murray River Council, Mr Terry Dodds, General Manager
 Murrumbidgee Council, Mr John Scarce, General Manager
 Muswellbrook Shire Council, Cr Steve Reynolds, Mayor
 Muswellbrook Shire Council, Derrick Finnigan, General Manager
 Narrabri Shire Council, Cr Ron Campbell, Mayor
 Narrabri Shire Council, Mr Robert Williams, General Manager
 Narrandera Shire Council, Cr Cameron Lander, Deputy Mayor
 Narromine Shire Council, Cr Craig Davies, Mayor
 Oberon Council, Cr Mark Kellam, Mayor
 Oberon Council, Mr Gary Wallace, General Manager
 Orange City Council, Cr Jason Hamling, Mayor
 Parkes Shire Council, Cr Ken Keith, Mayor
 Queanbeyan-Palerang Regional Council, Mr Kenrick Winchester, Mayor
 Queanbeyan-Palerang Regional Council, Ms Rebecca Ryan, CEO
 Shellharbour City Council, Cr Chris Homer, Mayor
 Shoalhaven City Council, Cr Amanda Findley, Mayor
 Shoalhaven City Council, Mr Stephen Dunshea, CEO
 Singleton Council, Cr Sue Moore, Mayor
 Singleton Council, Mr Jason Linnane, General Manager
 Snowy Valleys Council, Cr Ian Chaffey, Mayor
 Tamworth Regional Council, Cr Russell Webb, Mayor
 Tamworth Regional Council, Mr Paul Bennett, General Manager
 Temora Shire Council, Cr Rick Firman, Mayor
 Temora Shire Council, Mr Gary Lavelle, General Manager
 Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor
 Upper Lachlan Shire Council, Cr Pam Kensit, Mayor
 Upper Lachlan Shire Council, Ms Alex Waldron, General Manager
 Uralla Shire Council, Cr Robert Bell, Mayor
 Uralla Shire Council, Ms Kate Jessep, General Manager
 Walcha Council, Cr Eric Noakes, Mayor
 Walcha Council, Phil Hood, Acting General Manager
 Warren Shire Council, Cr Milton Quigley, Mayor
 Warren Shire Council, Mr Gary Woodman, General Manager
 Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
 Warrumbungle Shire Council, Mr Roger Bailey, General Manager
 Weddin Shire Council, Cr Craig Bembrick, Mayor
 Weddin Shire Council, Ms Noreen Vu, General Manager
 Wingecarribee Shire Council, Mr Viv May, Interim Administrator
 Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager
 LGNSW, Cr Darriea Turley, President
 LGNSW, Mr Damien Thomas, Director Advocacy
 LGNSW, Mr Shaun McBride
 LGNSW, Bronwen Regan
 ALGA, Cr Linda Scott, President
 OLG, Brett Whitworth, Deputy Secretary
 OLG, Melissa Gibbs, Director Policy and Sector Development
 RAMJO, Ms Yvonne Lingua, CEO
 CNSWJO, Ms Jenny Bennett
 The Hon Leslie Williams - Shadow Minister for Women, Prevention of Domestic
 Violence and Sexual Assault and Aboriginal Affairs
 The Hon Wendy Tuckerman – Shadow Minister for Local Government
 The Hon Aileen McDonald – Shadow Minister for Youth Justice

The Hon Scott Farlow – Shadow Minister for Planning & Public spaces, Housing and Cities

The Hon Bronnie Taylor – Shadow Minister for Regional Health

The Hon Gurmesh Singh – Shadow Minister for Tourism, Emergency Services and North Coast

The Hon Adam Marshall – Member for the Northern Tablelands

The Hon Kevin Anderson – Shadow Minister for Gaming, Racing, Arts and Heritage

The Hon Wes Fang – Shadow assistant Minister for Police and Emergency Services

Mr Michael Kemp – Member for Oxley

Ms Tanya Thompson – Member for Myall Lakes

Mr Dave Layzell MP

APOLOGIES:

As submitted Additional apologies received on behalf of Cr Narelle Davis, Mayor Snowy Monaro Regional Council, Mr James Davis, General Manager, Junee Shire Council and Mr David Sherley, General Manager, Bathurst Regional Council

SPECIAL GUESTS:

The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads

The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth and Minister for the North Coast

Dr Michael Holland MP, Parliamentary Secretary for Health and Regional Health

Carmel Donnelly, Chair, IPART

The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources

The Hon Sam Farrow MLC, Shadow Minister for Regional Transport and Roads

The Hon Steph Cooke MP, Shadow Minister for Water and Shadow Minister Minister for Crown Lands

5. ADOPTION OF MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the General Meeting held on 9 March 2023 be accepted as a true and accurate record.

Moved Singleton Council Mayor, Councillor Sue Moore

Seconded Forbes Shire Mayor Councillor Phyllis Miller

6. Matters Arising from the Minutes

NIL

7. ALGA Update Report

Cr Linda Scott, President, presented her report advising that the Association focused on the Federal budget and advising that Local Government was currently receiving 0.5% of tax instead of the 1.5% tax being sought. There is a 75% hole in FAG Grants which is not being able to be filled. Councils are to receive \$3.1 billion

in Financial Assistance Grants over the next twelve months but it is disappointing the government have not delivered on its pre-election promise for “fair increases.” Other budget funding was \$484 million in Roads to Recovery funding • \$60 million over three years in supplementary road funding for South Australian councils • \$200 million Thriving Suburbs Program (local governments eligible to apply) • \$150 million Urban Precincts and Partnerships Program (local governments eligible to apply) • \$120 million Black Spot Program • Additional \$13.5 million round of the Remote Airstrip Upgrade Program • \$236 million over 10 years for flood warning infrastructure (rain gauges) • \$10 million for a national waste education campaign. Other subjects addressed were NSW Housing Affordability Reforms, Growing Regions Grants, Disaster recovery Funding, New Bank Closure Protocols, and National General Assembly. A copy of the report was included in the business paper.

RESOLVED That the report be noted

Moved Lachlan Shire Council Mayor, Councillor John Medcalf
Seconded Parkes Shire Council Mayor, Councillor Ken Keith

8. LGNSW Update Report

Cr Darriea Turley, President, provided up to date advice regarding the ESL subsidy advising that the subsidy was not allocated this year and a review of the models are to be undertaken. Cr Turley requested Councils to write to their local members and the Minister. The report covered Emergency Services Levy, Red Fleet Update and the IPART Review of Rate Peg Methodology NSW State Election, Cost Shifting Survey, Federal Budget with NSW to Receive \$951.4Million in Financial Assistance Grants and other assistance with Local Roads and Community Infrastructure Program, Skills, Aged Care, Flood and River Gauges, Rental Assistance and Sustainable Urban Development. A copy of the report was included in the business paper.

Resolved That the report be noted

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller
Seconded Tamworth Regional Council Mayor, Councillor Russell Webb

9. Membership

RESOLVED that Bogan Shire Council, Greater Hume Shire Council and MidCoast Council be admitted as members of the Association.

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

Membership pins were presented to the new members admitted at the 9 March meeting and this meeting and to other members that had not received them.

10. Retirement of Mr Gary Lavell, General Manager, Temora Shire Council

Deputy Chairman Cr Rick Firman thanked Mr Lavell who retires on the 30 June, for his 28 years of service to Temora Shire Council and for his contribution to the Country Mayors Association.

11. Correspondence

Outward

Mr Andrew Clennell, Sky News Political Reporter	Thanking for being master of ceremonies at the "Meet the Leaders Forum" on the 21 February 2023
Cr Neil Smith, Mayor, Junee Shire Council	Advising that Junee Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Steven Reynolds, Mayor Muswellbrook Shire Council	Advising that Muswellbrook Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Barry Holman, Mayor, Bourke Shire Council	Advising that Bourke Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Nuatali, Lord Mayor, Newcastle City Council	Thanking her for hosting the welcome function on the 8 March 2023 and updating her on Newcastle's application for associate membership of the Country Mayors Association
Mr Craig Carmody, Chief Executive Officer, Port of Newcastle	Thanking him for hosting the Country Mayors meeting on the 9 March 2023 and updating him on the Port of Newcastle's application for associate membership of the Country Mayors Association
The Hon Chris Minns MP, Premier	Congratulating him on his elevation to the position of Premier and offering an open invitation to address our members at future meetings
The Hon Timothy Crakanthorp MP, Minister for Skills, TAFE, and Tertiary Education, The Hon Daniel Mookhay MLC, Treasurer, The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads, The Hon Ron Hoenig MP, Minister for Local Government, The Hon Rose Jackson MLC, Minister for Water, Housing, Homelessness, Mental Health, and Youth, The Hon Ryan Park	Congratulating them on their elevation to the Ministry outlining the CMA's priorities and offering an opportunity to address our members at a future meeting

<p>MP, Minister for Health and Regional Health, and The Hon Tara Moriarty MLC, Minister for Agriculture, Regional NSW and Western NSW</p>	
<p>Department of Fair Trading</p>	<p>Notifying them of the change to the Constitution to create the position of Immediate Past Chairman</p>
<p>The Hon Damien Tudehope, MLC, Shadow Minister for Industrial Relations and Treasurer, The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Ms Eleni Petinos MP, Shadow Minister for Finance and Sport, Mr Gurmesh Singh MP, Shadow Minister for Tourism, Emergency Services and North Coast, The Hon James Griffin MP, Shadow Minister for Energy and Climate Change, Customer Service and Digital Government. The Justin Clancy MP, Shadow Minister for Skills, TAFE and Tertiary Education, Ms Kellie Sloane MP, Shadow Minister for Environment, The Hon Kevin Anderson MP, Shadow Minister for Gaming, Racing, Arts and Heritage, The Hon Leslie Williams MP, Shadow Minister for Women, Mr Mark Coure MP, Shadow Minister for</p>	<p>Congratulating them on their elevation to the Shadow Ministry outlining the CMA's priorities and offering an opportunity to address our members at a future meeting</p>

Multiculturalism,
The Hon Mark
Speakman MP,
Opposition Leader,
Leader of the Liberals,
Mr Mark Taylor MP,
Shadow Minister for
Corrections and
Western Sydney,
The Hon Matt Kean
MP, Shadow Minister
for Health,
The Hon Natalie Ward
MLC, Shadow
Minister for Transport
and Roads,
The Hon Natasha
Maclaren-Jones MLC,
Shadow Minister for
Families and
Communities,
Disability Inclusion,
Homelessness and
Youth,
The Hon Paul Toole
MP, Shadow Minister
for Police,
Ms Robyn Preston
MP, Shadow Minister
for Mental Health and
Medical Research,
The Hon Sam
Farraway MLC,
Shadow Minister for
Regional Transport
and Roads,
The Hon Sarah
Mitchell MLC, Shadow
Minister for Education
and Early Learning
and Western NSW,
The Hon Scott Farlow
MLC, Shadow
Minister for Planning
and Public Spaces,
Housing, Cities,
Hunter and the
Central Coast,
The Hon Steph Cooke
MP, Shadow Minister
for Water and Crown
Lands,

Mr Tim James MP, Shadow Minister for Fair Trading, Work Health and Safety and Building, The Hon Wendy Tuckerman MP, Shadow Minister for Local Government and Small Business, The Hon Aileen MacDonald MLC, Shadow Minister for Youth Justice, The Hon Alister Henskens MP, Shadow Attorney General, The Hon Bronnie Taylor MLC, Shadow Minister for Regional Health, Trade and Seniors.	
Mr Phillip Donato MP, Member for Orange	Congratulating him on his election to State Parliament and seeking a meeting with him on the 25 May 2023
The Hon Yasmin Catley MP, Minister for Police and Counter- terrorism	Congratulating her on her appointment as Minister for Police and Counter-terrorism and seeking a meeting with her on the 25 May 2023
Mr Roy Butler MP, Member for Barwon	Congratulating him on his election to State Parliament and seeking a meeting with him on the 25 May 2023

Inward

Department of Fair Trading	Advising that the changes to the Constitution having the Immediate Past Chairman as a member of the Executive Committee has been registered
Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans Affairs, and Shadow Minister for Western Sydney	Regarding the CMA priorities for the next election (Copy Attached)
Mr Robert Borsak MLC, Shooters and Fishers and Farmers Party NSW	Advising that they will hold the Government to account regarding Regional NSW (Copy Attached)

Media Releases

RESOLVED THAT THE INFORMATION BE NOTED

Moved Kyogle Council Mayor, Councillor Kylie Thomas
Seconded Mayor, Councillor

12. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted

Moved Weddin Shire Council Mayor, Councillor Craig Bembrick
Seconded Junee Shire Council Mayor, Councillor Neil Smith

13. The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homlessness, Minister for Mental Health, Minister for Youth and Minister for the North Coast

The Minister hoped that this meeting would be the start of ongoing conversations with Country Mayors. She undertook to give clear and honest and direct answers to matters referred to her. Collaboration can be fruitful between government and councils. Water authorities are aware that councils in regional and rural areas are water utilities and need support through a partnership with the government and state water authorities, based on honesty to provide a more reliable water supply. The government wishes to lift the quality of town water supplies. Housing shortages particularly housing for key workers needs to be addressed. If any council has land that can be developed for housing please lets talk.

The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads

The Minister has already had meetings with several councils. Integrated plans that look at people first are important. Reclassifications of roads is a great opportunity. Unfortunately in 2019 it was unfunded and in some cases councils have had to wait up to 8 years for their reclassification. Things have now moved on. Disaster Recovery funding has changed the way councils are looking at reclassifications so priorities are changing. The Government wants to give councils the cash now rather than having to wait. The city was getting \$5 for every \$1 that the country was getting in road funding. This has now been addressed and regional NSW will be getting double what it is now plus emergency repair funds.

Dr Michael Holland MP, Parliamentary Secretary for Health and Regional Health

Closing the gap for aboriginal health regional health is a priority. The NSW Government is committed to regional NSW and wants it to have parity with metropolitan areas. Dr John McGirr MP has been appointed Chairman of a select committee to oversee Rural Health Inquiry recommendations and the financial implications. The Health workforce is a high priority with the intention of employing 1,200 additional nurses and 500 paramedics. Those studying Health Care Degrees can receive a \$4000 subsidy per year for 4 years providing they comply with work requirements. The threat of workforce burnout is real and a taskforce has been established and has commenced work looking at the needs of health

staff. Access to health care has improved using technology in country areas. The Rural Generalist Service supports country GP's.

The presentations were followed by Question and Answers from members

14. Carmel Donnelly, Chair, IPART

The Ratepayer Review Terms of Reference commenced 30 August 2022, followed by an issues paper and workshops with a draft report due early June 2023 and a final report to the Minister in August 2023. There have been 96 submissions and 2881 resident/ratepayer respondents. Council feedback has included abolishing rate pegging, current model doesn't support council financial sustainability, labour cost changes should be based on the Local Government award and other suggestions. Ratepayer submissions included affordability and cost of living and Councils financial affordability, and Councils financial management and efficiency. Affordability of rates is the most important consideration and residents have positive views about the services provided by councils. Council technical workshops propose the rate peg should include change in base costs, population factor, ESL factor, productivity factor and other adjustments which IPART are looking at as options.

15. The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources

The leader of the Nationals introduced his Shadow Minister Team who are representing NSW on the cost of government. Funds committed by the previous Coalition Government are unspent and still available and the opposition is working to keep those funds for the purpose for which they were allocated. They are putting the money where their mouth is.

The Hon Sam Faraway MLC, Shadow Minister for Regional Transport and Roads

The Coalitions top commitment is the state of the roads and in opposition they want to highlight what programs should be continued and not be diverted. The Minister this morning did not mention betterment. The Coalition in Government had significantly more funds allocated to regional NSW including \$1.6billion to improve the road system, compared to the current government. It is understood that the Seniors Travel Card and Regional Apprenticeship and University Travel Card will be chopped in the September budget.

The Hon Steph Cooke MP, Shadow Minister for Water, and Shadow Minister for Crown Lands

Hosted 5 Cootamundra summits which has helped her to understand the Local Government sector. The Government has introduced an amendment to the Sydney Water Act and regional and rural NSW's 1.8 million water customers have been left out. Water NSW was also left out of the proposed legislation. The Opposition is now putting forward a number of amendments and the legislation has currently been removed. Water infrastructure and water planning is being deferred. It is critical that funding be provided for water services projects. A lot of work on priorities for Crown Land needs to be done.

The presentations were followed by Question and Answers from members

15. Scholarship Program Update

RESOLVED That the amended Scholarship program be adopted

1. The NSW CMA Scholarship be allocated to the finalist Runner-up Council of the A R Bluett Memorial Award Winner (Rural/Regional Category)
2. Implement for 2023 at November AGM
3. The Council must be a current, Financial Member of NSW CMA
4. In the first year, that a \$5,000 Scholarship be offered to a Trainee/Apprentice/Degree of a Member Council (NSW CMA) amplifying the 'Grow our Own' Staff position NSW CMA Members have.
5. This Scholarship would assist with expenses such as accommodation, tools, textbooks, travel, and other relevant costs associated with their TAFE, University or similar courses relating to their employment at their respective member Council.
6. Scholarship funds will be presented in full to the recipient at the AGM in November.
7. Should the Runner Up of the Bluett Award not be a current financial member of NSW CMA, they be given the opportunity to join (enhancing membership numbers).
8. The inaugural Scholarship be funded out of NSW CMA reserves. Subsequent years, to be determined (eg: special Scholarship Levy added to existing membership fee)
- 9.. A Special Plaque to be presented, acknowledging the Scholarship Recipient (NSW CMA logo, Recipient's name and date etc). The Recipient would also present to the NSW CMA Members about their career and how the funds may assist. Further, the Recipient to be invited back at another future meeting of NSW CMA, to present a written report to the Members, on how the Scholarship actually assisted them during the year. This places responsibility on the Recipient and should only enhance the Members commitment to continuing with the concept of awarding a Scholarship.
10. It is expected that the Runner-up Council will pay for the travel accommodation costs associated with the scholarship recipient to attend appropriate meetings of the Country Mayors Association.
11. A caveat be placed on the Scholarship Recipient that if the Recipient discontinues their course/s, the Scholarship ceases, effective at the time of advice. If they discontinue studies within six months from presentation of scholarship unexpended funds to be returned to CMA.
12. The Scholarship Sub-Committee conducts a review, after the first year of awarding a Scholarship and make recommendations to the Executive and members on potential improvements/restructuring that may be required

Moved Forbes Shire Mayor, Councillor Phyllis Miller
Seconder Parkes Shire Council Mayor, Councillor Ken Keith

16. Aligning Membership Criteria of CMA with LGNSW

A MOTION was moved by Forbes Shire Council seconded by Singleton Council that the CMA membership be aligned with the LGNSW Regional and Rural membership.

The motion was LOST

17. Country Mayors Association Associate Members

RESOLVED That the following new clauses be added to the Constitution
6. Those Councils, for Profit Organisations and not for Profit Organisations that are not eligible under clause 3 and 3a. Clause 4 conditions apply to obtain Associate Membership

7. Associate Members will not have voting rights at Annual General Meetings or at any other time a membership vote is taken

8. Associate Members will be encouraged to attend, Annual General Meetings, forums, study tours and any other events that promote CMA's objectives

Clause 10 be amended by the inclusion of the words "Associate Membership of for Profit Organisations shall be set at 200% of the full fee and not for Profit Organisations shall be set at 75% of the full fee" after the words "full fee in line four"

Moved Parkes Shire Council Mayor, Councillor Ken Keith
Seconded Singleton Council Mayor, Councillor Sue Moore

18. Rural Councils Victoria Forum Echuca 14 July

Rural Councils Victoria have extended an invitation to the Chairman and Deputy Chairman to attend their Forum at Echuca as complimentary Guests. The Executive Committee have resolved that any costs incurred be paid by the CMA

RESOLVED That the information be noted

Moved Junee Shire Mayor, Councillor Neil Smith
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

19. Review of Pensioner Rebate Subsidy

RESOLVED That the Country Mayors Association advocate to the State Government for a more realistic and timely indexing process for pensioner concessions and rebates to assist pensioners in paying their Council rates and charges. This advocacy is to include increased funding support from the State Government for the cost of providing pensioner rebates

Moved Ballina Shire Council Mayor, Councillor Sharon Cadwallader
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

20. Daylight Saving

RESOLVED That Day Light Saving be reduced to four months of the year starting on the first weekend in November and finishing in the last weekend in February to be implemented no later than November 2023.

Moved Lachan Shire Council Mayor, Councillor John Medcalf

Seconded Kyogle Council Mayor, Councillor Kylie Thomas

21. Gifts for Future Presenters

The Executive Committee has received quotations for the supply of Country Mayors ties, scarf's and pens and has agreed to purchase 50 ties and scarf's at a cost of \$3,185.00 and 100 pens with logo and engraving for \$850.00. Invited guests will be offered a gift for attending our meetings and members are encouraged to purchase these items at cost.

RESOLVED that the information be noted

Moved Narromine Shire Council Mayor, Councillor Craig Davies
Seconded Kyogle Council Mayor, Councillor Kylie Thomas

22. The Accounting Treatment of RFS Assets

RESOLVED That the NSW Country Mayors Association

1. Confirms its strong position that local councils do not control RFS assets and therefore should not have to account for RFS assets in their financial statements
2. Rejects outright NSW Treasury's current policy position that the State Government does not control the RFS assets and that Local Government therefore does
3. Rejects and dismisses any argument that vesting under the RFS Act equates to control in terms of accounting standards (where 'substance over form' sees control in the accounting sense sitting squarely with the RFS)
4. Rejects outright the Auditor General's position that she must audit in accordance with Treasury's policy position instead of Australian Accounting standards, noting also that the AG is supposed to be independent of government, not a voice for government
5. Writes to the Premier of NSW and the NSW Parliamentary Accounts Committee to ask that they
 - (i). immediately investigate the basis behind all 40 Councils' qualified financial statements for YE 21/22 (especially given that nothing changed in YE 21/22 from prior years when absolutely NO Councils were qualified for having accounting policies that did not account for RFS assets), and
 - (ii). Immediately investigate statutory remedies that enshrine in legislation the reality regarding control of RFS assets, being that RFS assets are entirely controlled by the NSW RFS.

Moved Leeton Shire Council Mayor, Councillor Tony Reneker
Seconded Lachlan Shire Council Mayor, Councillor John Medcalf

23. CMA November Meeting

CMA meeting dates are organized around Parliamentary sitting days. Our August meeting complies with those dates but the 3 November does not as the sitting days are the 21-23 November 2023

RESOLVED That the AGM and General Meeting in November be held on the 24 November 2023

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller
Seconded Leeton Shire Council Mayor, Councillor Tony Reneker

24. Launch of Country Mayors Association Website

The Chairman advised that in accordance with the CMA resolution of the 9 March 2023 the website has now been developed and is online "nswcountrymayors.com.au" and invited all to connect. The Chairman walked through each of the tabs of Publications, Media, Events, Advocacy, Members, Annual Survey and Contacts. The website will be updated regularly.

25. Survey Results

The priority survey forwarded to members closed on Friday 19 May 2023. The results are as follows

Q1 - 90% of our members responded to the annual survey

Q2 - New top five issues as ranked by our members are;

1. Financial Sustainability
2. Housing
3. Labour Shortages
4. Transport and Roads
5. Health

Q3 - New top five emerging issues as ranked by our members

1. Planning
2. Disaster Preparedness
3. Renewable Energy
4. Water Security
5. Infrastructure – Crime, Law and Order

Q4 - At full value more than 2,000 positions vacant over 71 Regional Councils in NSW

Q5 - 85% of our members that completed the survey have in the past two years or will within the next five years undertake a Special Rate Variation

Q6 - 39 responses to our request for further advocacy positions

26. Next Meeting

The date of the next meeting is scheduled for Friday, 4 August 2023

There being no further business the meeting closed at 1.26pm.

Cr Jamie Chaffey
Chairman Country Mayor's Association of NSW

The meeting commenced at 10:00am

PRESENT

Cr A McAlister, Cr L McGlynn, Cr J Piper, Cr G Sinclair, Cr M Stadtmiller, Cr A White.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr G Veneris (Production and Services Manager), Mr T Goodyer (Operations Manager), Ms M Curran (Corporate Services Manager) Miss S Jung (Engineering Manager), Miss A Burnett (Administration Officer).

1. LEAVE OF ABSENCE/APOLOGIES

BOARD RESOLUTION

23/029 RESOLVED on the motion of Crs McGlynn and Sinclair that a leave of absence be granted for Crs R Callow and K Morris.

2. ATTENDANCE OF COUNCILLORS BY AUDIO VISUAL LINK

Nil

3. WEBCASTING OF COUNCIL MEETINGS

Attendees of this meeting are reminded that:

- a) The meeting is being recorded and made publicly available on Council's website, and
- b) Persons attending the meeting should refrain from making any defamatory statements.

4. STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of the oath or affirmation of office they have taken under section 233A of the Act.

The governing body of a county council is responsible for managing the affairs of the county council. Each Councillor as a member of the governing body has a responsibility to make considered and well-informed decisions to ensure that the exercise of the functions of Goldenfields Water are performed to benefit the whole of the area of operations of Goldenfields Water.

In addition Councillors are reminded of their obligations under council's code of conduct to disclose and appropriately manage conflicts of interest.

5. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

6. PRESENTATIONS

Nil

7. DECLARATION OF PECUNIARY INTERESTS

Nil

8. DECLARATION OF NON PECUNIARY INTERESTS

Nil

9. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 27 APRIL 2023,

BOARD RESOLUTION

23/030 RESOLVED on the motion of Crs Piper and McGlynn that the minutes of the meetings held on the 27 April 2023, having been circulated and read by members be confirmed.

10. BUSINESS ARISING FROM MINUTES

Nil

11. CORRESPONDENCE

Nil

12. MATTERS OF URGENCY

Nil

13. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

14. CHAIRPERSON'S MINUTE

Nil

15. MATTERS TO BE SUBMITTED TO OPEN COUNCIL

15.1. MATTERS SUBMITTED BY CORPORATE SERVICES MANAGER

15.1.1. COUNCIL CASH AND INVESTMENTS

BOARD RESOLUTION

23/031 RESOLVED on the motion of Crs Sinclair and McAlister that the report detailing Council Cash and Investments as at 31st May 2023 be received and noted.

COUNCIL OFFICER RECOMMENDATION

That the Capital Works Progress Report as at 31st May 2023 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2005.

REPORT

Council's cash and investment portfolio decreased by \$3,945,406.07 from \$36,943,264.52 as at 31st March 2023 to \$32,997,858.45 as at 31st May 2023.

Cash and Investment Portfolio

Type	Rating	CQ RATING	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	BBB+	A2	ME Bank	At Maturity	27/05/2022	1/06/2023	370	3.18	3.37	\$4,000,000
TD	NR	NR	Southern Cross Credit Union	At Maturity	8/03/2023	26/06/2023	110	4.30	3.37	\$1,000,000
TD	BBB+	A2	BOQ	Annual	1/06/2022	5/07/2023	399	3.20	3.37	\$2,000,000
TD	BBB	A2	AMP Bank	At Maturity	3/05/2023	2/08/2023	91	4.55	3.37	\$2,000,000
TD	AA-	A1+	NT Treasury	Annual	10/09/2020	15/12/2023	1191	1.00	3.37	\$2,000,000
TD	BBB	A2	Defence Bank	At Maturity	16/02/2023	16/02/2024	365	5.00	3.37	\$3,000,000
TD	AA-	A1+	NAB	At Maturity	24/02/2023	26/02/2024	367	4.98	3.37	\$1,000,000
TD	A+	A1	Macquarie Bank	At Maturity	5/04/2023	3/04/2024	364	4.55	3.37	\$1,500,000
TD	BBB+	A2	Credit Union of Aust	At Maturity	31/01/2023	17/04/2024	442	4.67	3.37	\$1,000,000
TD	BBB+	A2	Australian Unity	At Maturity	9/02/2023	9/05/2024	455	4.80	3.37	\$1,000,000
TD	BBB-	A2	Judo Bank	At Maturity	23/01/2023	24/07/2024	548	4.45	3.37	\$1,000,000
TD	AA-	A1+	NAB	At Maturity	24/02/2023	16/08/2024	539	4.95	3.37	\$2,000,000
TD	BBB	A2	AMP Bank	At Maturity	15/03/2023	19/09/2024	554	4.80	3.37	\$1,000,000
TD	AA-	A1+	NT Treasury	Annual	28/09/2020	15/12/2024	1539	1.10	3.37	\$1,000,000
TD	BBB	A2	AMP Bank	At Maturity	12/01/2023	13/01/2025	732	4.55	3.37	\$2,000,000
TD	AA-	A1+	NAB	At Maturity	24/02/2023	24/02/2025	731	4.93	3.37	\$1,000,000
TD	BBB	A2	Police Financial Services	At Maturity	1/03/2023	13/03/2025	743	5.15	3.37	\$1,000,000
TD	BBB	A2	Defence Bank	At Maturity	8/03/2023	27/03/2025	750	4.90	3.37	\$1,000,000
TD	NR	NR	Summerland Credit Union	At Maturity	22/03/2023	8/05/2025	778	4.80	3.37	\$1,000,000
CASH	AA-	A1+	CBA	Monthly				1.35	2.89	\$1,700,000
CASH	AA-	A1+	CBA	Monthly				0.20	2.89	\$10,208
CASH	AA-	A1+	CBA	N/A				0.00	2.89	\$1,787,650
TOTAL:										\$32,997,858

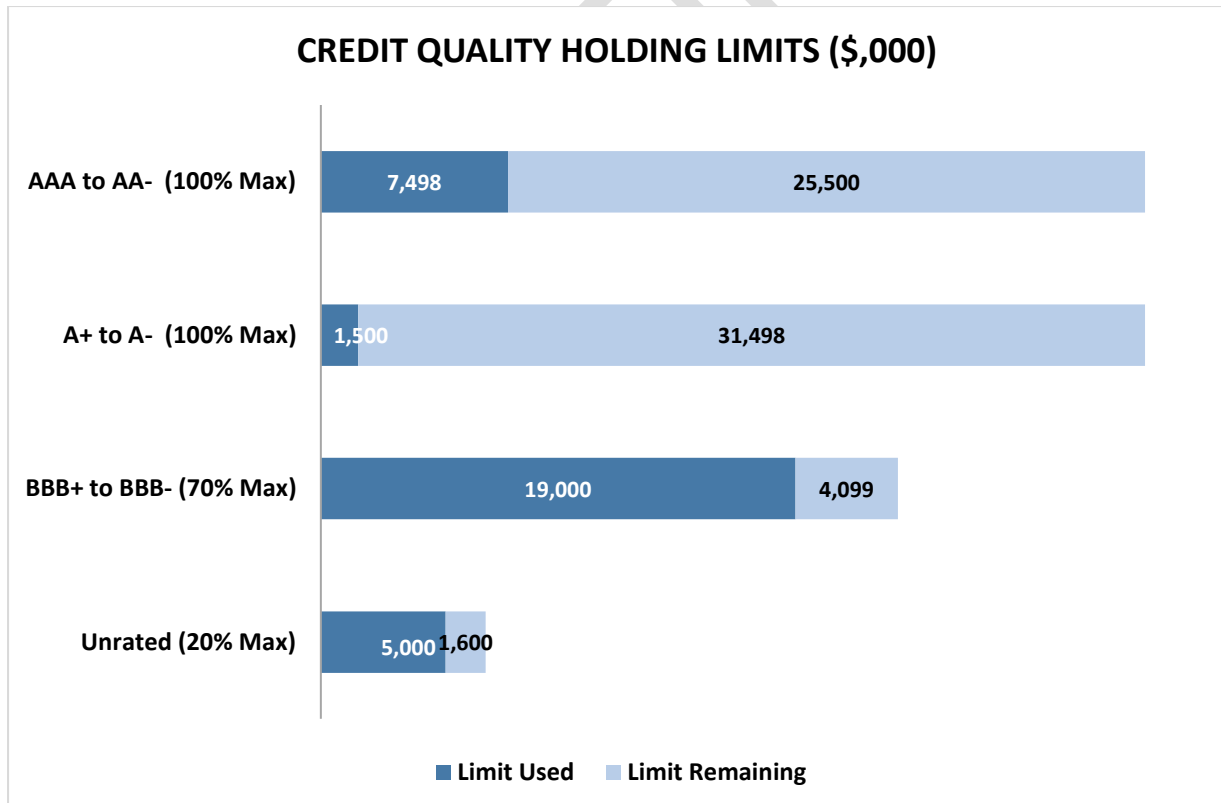
Portfolio Performance

Goldenfields Water County Council's investment portfolio underperformed by 0.17% in comparison to the relevant BBSW Index benchmark. The average weighted yield for May was 3.79%.

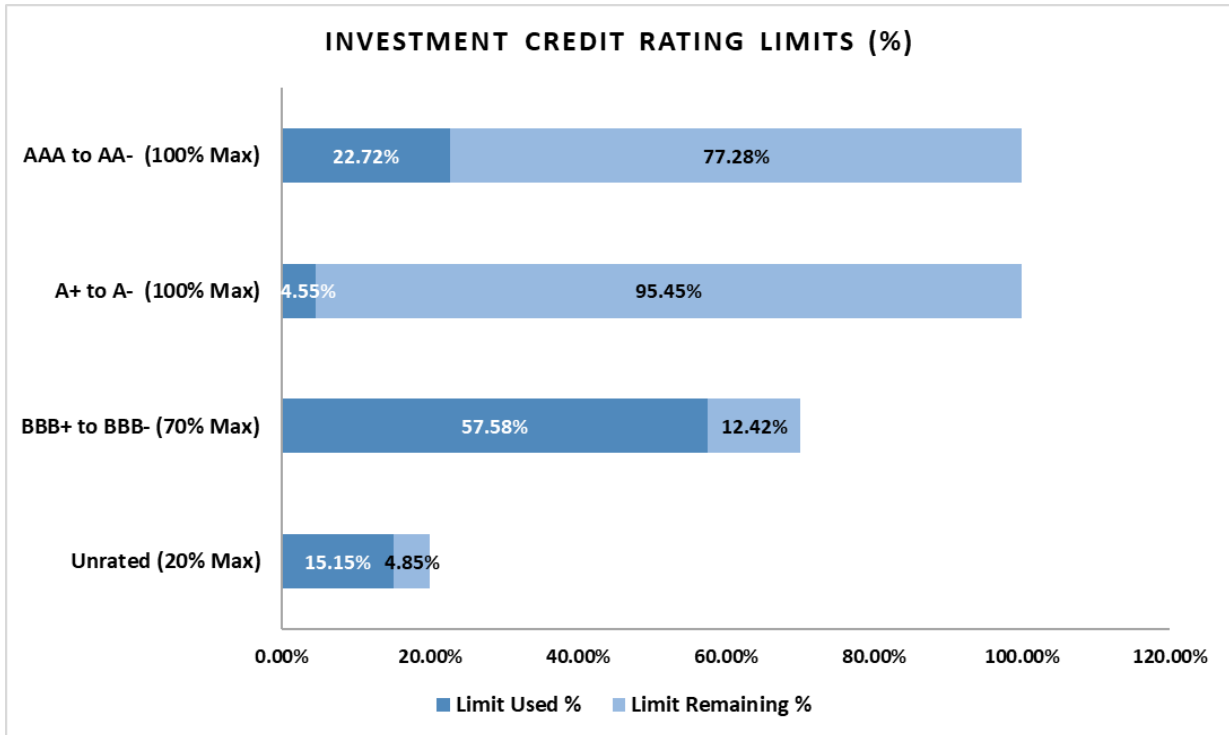
Total Cost 32,997,858	Yearly Interest Received 704,337	Weighted Average Term 290 days
Total Portfolio Value 33,324,809	Monthly Interest Received 149,488	Weighted Average Yield 3.79%

Credit Quality Compliance

Council's investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



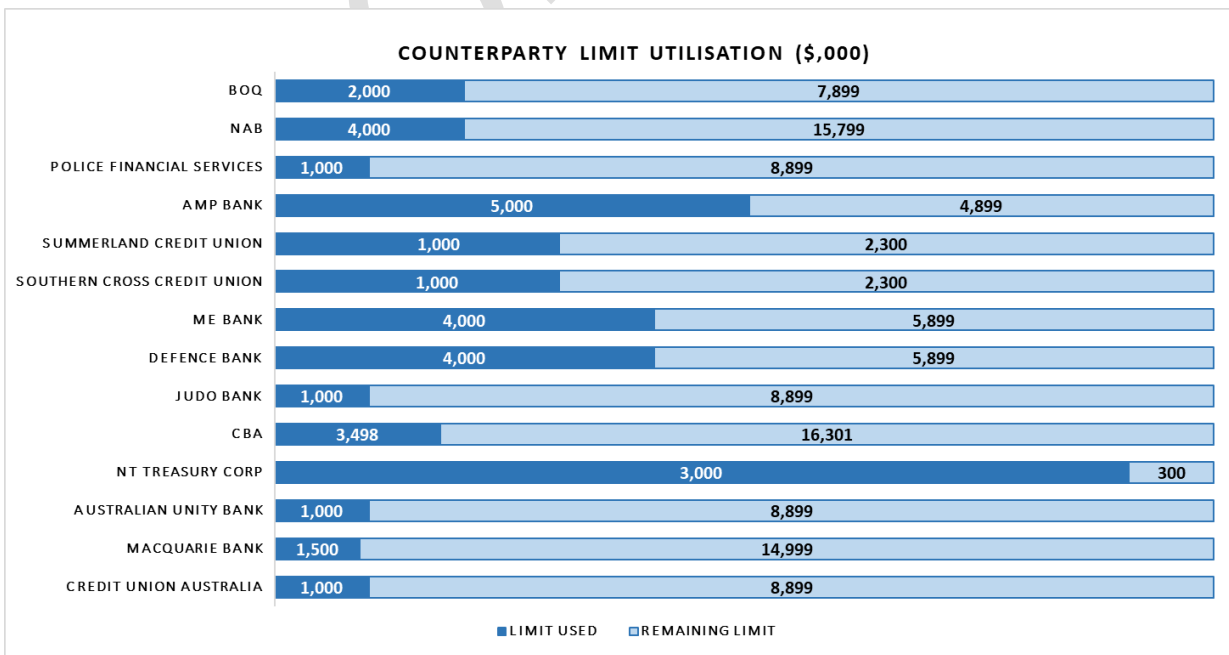
**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 22 June 2023**



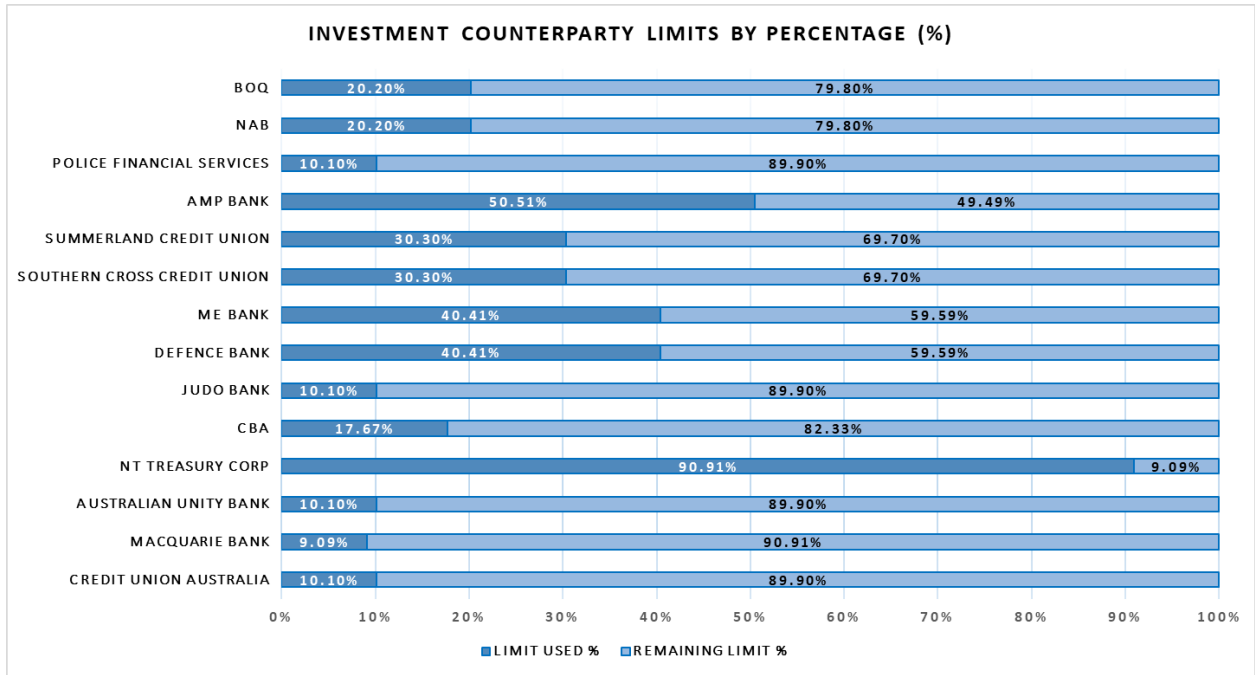
Counter Party Compliance

As at the end of May, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

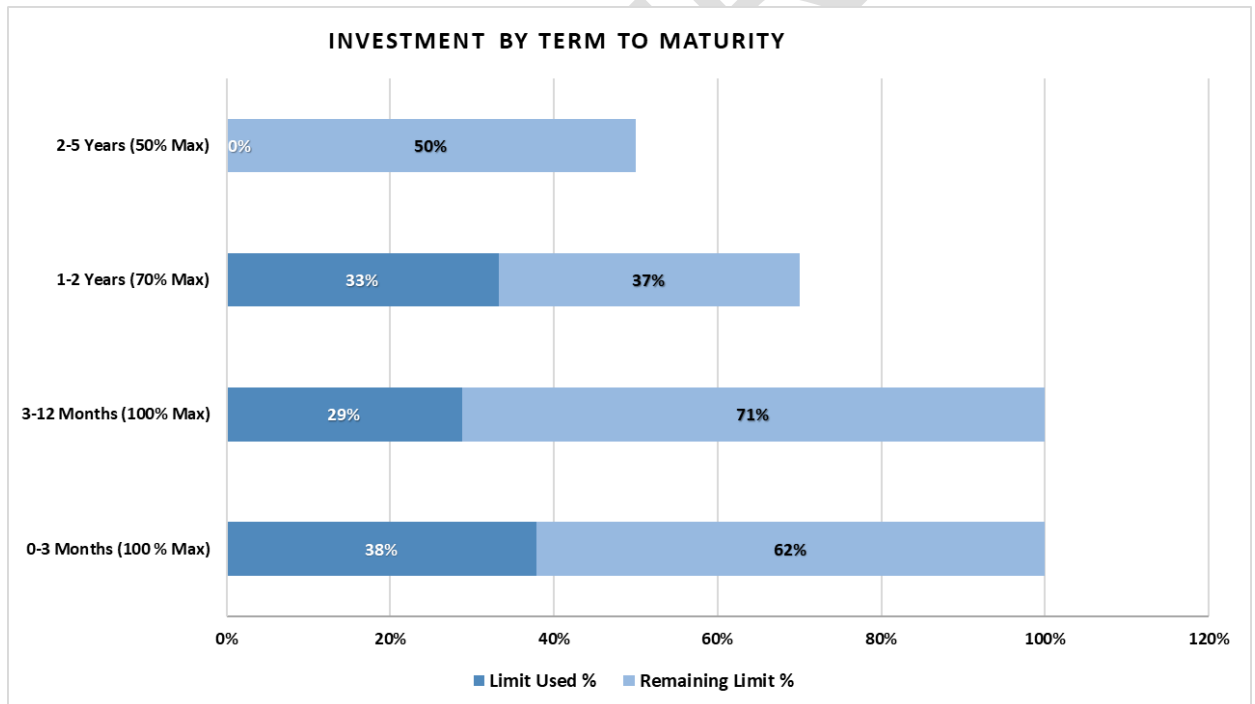
Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 22 June 2023



Term to Maturity



Council’s investment portfolio maturities shown graphically below were also compliant with policy requirements.

Application of Investment Funds

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
Employee Leave Entitlement	2,492,494
Plant & Vehicle Replacement	2,830,127
Infrastructure Replacement	16,363,217
Unrestricted Funds	11,312,021
TOTAL	32,997,858

Declaration

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy PP004.

Signed



John Chapman
Responsible Accounting Officer

FINANCIAL IMPACT STATEMENT

Council's cash and investment portfolio decreased by \$3,945,406.07 from \$36,943,264.52 as at 31st March 2023 to \$32,997,858.45 as at 31st May 2023.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

15.1.2. PROGRESS REPORT - CAPITAL WORKS EXPENDITURE

BOARD RESOLUTION

23/032 RESOLVED on the motion of Crs White and McGlynn that the Capital Works Progress Report as at 31st May 2023 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Capital Works Progress Report as at 31st May 2023 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

Capital Works represents an important part of Councils activities and expenditure. This report details expenditure and progress for the year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the expenditure and progress of Council's Capital Works Program as at 31st May 2023.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 31st May 2023.

TABLED ITEMS: Nil.

Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 22 June 2023

Goldenfields Water County Council CAPITAL WORKS PROGRESS											
AS AT 31 May 2023	AS AT 31 May 2023	2021-22 Carryovers	QBR Sep 2022	QBR Dec 2022	QBR Mar 2023	Revised Budget 2022/23	Actual YTD	Committed YTD	Actual & Committed YTD	Variance YTD	% Actual & Committed to Rev Budget
CAPITAL INCOME											
Asset Sales	(738,000)	0	0	0	0	(738,000)	(431,290)	0	(431,290)	(306,710)	58%
Capital Contributions	(6,225,000)	0	0	0	0	(6,225,000)	(4,599,616)	0	(4,599,616)	(1,625,384)	74%
TOTAL CAPITAL INCOME	(6,963,000)	0	0	0	0	(6,963,000)	(5,030,906)	0	(5,030,906)	(1,932,094)	72%
CAPITAL EXPENDITURE											
NEW SYSTEM ASSETS											
Plant & Equipment	1,585,000	0	0	0	0	1,585,000	1,162,531	232,694	1,395,225	189,775	88%
Land & Buildings	0	100,000	0	0	0	100,000	49,715	0	49,715	50,285	50%
Mains - Developer Paid	40,000	60,000	0	0	87,000	187,000	170,755	6,943	177,698	9,302	95%
Mains - Reticulation	0	5,000	0	0	36,700	41,700	57,008	5,335	62,343	(20,643)	150%
Mains - Trunk	0	66,000	0	0	0	66,000	0	65,540	65,540	460	99%
Mains - Rural	17,000	0	0	0	17,000	34,000	13,359	3,398	16,757	17,243	49%
Pump Stations	0	0	400,000	0	140,000	540,000	274,402	392,657	667,058	(127,058)	124%
Scada	250,000	430,000	0	0	430,000	1,110,000	227,474	528,834	756,309	353,691	68%
Reservoirs	1,560,000	0	2,920,750	60,000	(600,000)	3,940,750	3,624,182	255,050	3,879,233	61,517	98%
TOTALS NEW SYSTEM ASSETS	3,452,000	661,000	3,320,750	60,000	110,700	7,604,450	5,579,427	1,490,451	7,069,878	534,572	93%
RENEWALS											
Plant & Equipment	30,000	0	0	0	(15,000)	15,000	4,505	0	4,505	10,495	30%
Furniture and Office Equipment	5,000	0	0	0	0	5,000	0	0	0	5,000	0%
Land & Buildings	50,000	0	0	0	22,000	72,000	0	5,100	5,100	66,900	7%
Mains - Reticulation	5,200,000	0	0	0	2,000,000	7,200,000	5,416,356	1,554,253	6,970,609	229,391	97%
Mains - Trunk	3,330,000	0	0	0	(1,300,000)	2,030,000	781,939	103,820	885,759	1,144,241	44%
Mains - Rural	1,415,000	180,000	0	0	0	1,595,000	412,788	241,721	654,509	940,491	41%
Pump Stations	1,342,000	269,000	0	63,000	(343,000)	1,331,000	826,391	1,889,789	2,716,179	(1,385,179)	204%
Bores	0	250,000	0	0	146,825	396,825	396,825	0	396,825	(0)	100%
Reservoirs	4,225,000	563,000	0	0	(3,100,000)	1,688,000	930,504	82,927	1,013,431	674,569	60%
Information Technology	60,000	0	0	0	0	60,000	8,596	0	8,596	51,404	14%
Treatment Plant	4,192,000	980,000	0	0	(1,368,000)	3,804,000	4,542,779	(600,094)	3,942,685	(138,685)	104%
TOTALS RENEWAL ASSETS	8,477,000	1,793,000	-	-	(4,321,175)	5,948,825	5,878,705	(517,167)	5,361,538	587,287	90%
TOTAL CAPITAL EXPENDITURE	23,301,000	2,903,000	3,320,750	123,000	(3,846,475)	25,801,275	18,900,110	4,767,968	23,668,078	2,133,197	92%

Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at TEMORA OFFICE on 22 June 2023

**Goldenfields Water County Council
Major Project Commentary
AS AT 31 May 2023**

Project Ref	Project and description	Total project budget/ Start date	Total spent to Date/ Due date	Progress Comments
1232	Thanowring Road Pipeline Construction of 40km of trunk pipeline	\$7,000,000 Jan-22	\$1,763,319 Jun-24	Project tracking on budget. The first 10kms of 40km total has been completed and commissioned.
3137	Jugiong High Voltage Detailed designs for works, new HV building, purchase of HV equipment and electrical equipment install	\$6,500,000 Jan-21	\$5,038,731 Jun-23	Approx 6 months behind schedule. Currently tracking on budget.
3183	Oura Reservoirs and aerator Construction of 2 x 4ML reservoirs and aeration tower at Oura WTP plus ancilliary pipework and electricals	\$12,643,703 May-23	\$547,773 Dec-24	Contract awarded to Quay Civil. Kick off meeting with contractor is scheduled for 8 June 2023.
3226	Wyalong Standpipe Res Construction of 24m high 2.4ML concrete reservoir	\$4,420,728 Jun-23	\$3,576,411 Aug-23	Project is running on time and tracking under budget. The reservoir walls have been completed. Construction of the roof is due to start soon.
3241	Wyalong Reliability Project Pipeline Construction Cosntruction of 8km DN300 bypass trunk main and 7km DN200 retic main	\$7,357,394 Jun-23	\$4,756,701 Aug-23	Reticulation main approx 4.8km of 7km completed. Bypass main approx 7.8km of 8km completed. Project is tracking slightly ahead of schedule and under budget
3203	Wombat Reservoir Construction of 3ML reinforced Concrete reservoir	\$2,300,000 May-23	\$53,727 TBA	The proposal for contract has been cancelled. Council staff will progress with works to simplify the project with the intention to tender the contract again in a few years time
3218	Oura pump station and dosing rooms Construction of new pump station including 3 high voltage pumps and additional dosing systems	\$5,630,000 Oct-23	\$14,511 Oct-24	Pump investigations completed and new pumps ordered. Currently in scoping phase to release design and construct RFT for pump station building and dosing rooms. Currently progressing on track for time and budget
3242	Kingsvale to Young pipeline Upgrade of approx 12km of pipeline	\$8,300,000 Dec-22	\$69,627 Aug-26	Detailed design contract awarded to DGP Water in Dec 2022 and expected completion date is Sept 2023. Design timeframe and budget are on track. Approximate start of construction tentatively scheduled for beginning of calendar year 2025.

15.1.3. AUDIT RISK AND IMPROVEMENT COMMITTEE

BOARD RESOLUTION

23/033 RESOLVED on the motion of Crs White and Sinclair that the Board receives and notes the minutes of the Audit, Risk and Improvement Committee meeting held on 25 May 2023.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and notes the minutes of the Audit, Risk and Improvement Committee meeting held on 25 May 2023.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

Goldenfields Water County Council Audit, Risk and Improvement Committee is an advisory committee in accordance with section 355 of the Local Government Act 1993, and the Local Government Regulations 2012.

The Committee was established by Council Res 17/008 on 23 February 2017. In accordance with the Audit, Risk and Improvement Committee Charter, the Committee will report regularly to Council.

REPORT

The Goldenfields Water County Council Audit, Risk and Improvement Committee met on 25 May 2023. Minutes of the meeting are attached for the information of the Board.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Minutes of ARIC Meeting 25 May 2023.

TABLED ITEMS: Nil

15.1.4. COUNCILLORS AND CHAIRPERSON FEES FOR 2023/2024

BOARD RESOLUTION

23/034 RESOLVED on the motion of Crs McGlynn and McAlister that:

- 1. Councillors and Chairpersons Fees be increased by 3% for the 2023/2024 financial year as per the Local Government Remuneration Tribunal Determination dated 27 April 2023.**
- 2. The annual remuneration for 2023/2024 is: Councillor \$10,599.50 and Chairperson \$17,409.91.**

Cr Sinclair voted against.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That:

1. Councillors and Chairpersons Fees be increased by 3% for the 2023/2024 financial year as per the Local Government Remuneration Tribunal Determination dated 27 April 2023.
2. The annual remuneration for 2023/2024 is: Councillor \$10,599.50 and Chairperson \$17,409.91

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

Section 241 of the Local Government Act 1993 states that annual fees are to be paid to councillors and chairpersons in accordance with categories determined by the Local Government Remuneration Tribunal (the Tribunal), while the setting of the fees is contained within sections 248 and 249 of the Local Government Act 1993.

REPORT

The Local Government Remuneration Tribunal Annual Report and Determination dated 27 April 2023 determined an increase of 3% to mayoral and councillor fees for the 2023/2024 financial year, with effect from 1 July 2023.

For **Table 4: County Councils – Water** the fees are as follows:

	Minimum	Maximum
Councillor	\$1,960	\$10,870
Chairperson – additional	\$4,200	\$17,850

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

15.1.5. DEBT RECOVERY

BOARD RESOLUTION

23/035 RESOLVED on the motion of Crs Sinclair and Piper that the Board receives and notes the update on Debt Recovery.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and notes the update on Debt Recovery.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

09 Financially Sustainable

BACKGROUND

From March 2021, Goldenfields Water recommenced debt recovery processes to collect overdue monies owed for water accounts. Debt recovery processes include the restriction / disconnection of properties and referral to external debt recovery agents.

REPORT

Outstanding water debtors as at 8 June 2023:

	Arrears	Interest	Current	Total
Water Billing Debtors	\$1,167,986.03	\$71,885.92	\$866,497.14	\$2,106,369.09
Less:				
Bulk Councils				\$738,658.62
Developer Charges				\$342,607.00
Total Retail Customers				\$1,025,103.47

Debt recovery action figures for the period June 2022 to early June 2023:

NOTICES ISSUED	No. Customers	Outstanding Account (\$)
Final Notice (Bill period 2023 Q3)	2048	1,388,344.84
Debt Recovery Action:		
Pending Restriction Notice	96	\$198,946.59
Restriction Warning Card	22	\$59,263.25
Physical Restriction / Disconnection	21	\$26,196.14
Total Payments Received (Following Debt Recovery Action)		\$114,015.30
RESTRICTION DETAILS0		
Properties paid prior to restriction	45	\$61,742.58
Properties Unrestricted	11	\$18,410.56
Properties Remaining Restricted	10	\$22,607.78
Properties Referred to Debt Recovery Agent	30	\$139,569.07

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

15.2. MATTERS SUBMITTED BY OPERATIONS MANAGER

15.2.1. THANOWRING RD PIPELINE CONSTRUCTION - UPDATE

BOARD RESOLUTION

23/036 RESOLVED on the motion of Crs McGlynn and White that the report be received and noted.

Report prepared by Operations Manager

COUNCIL OFFICER RECOMMENDATION

That the report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

02 Maximising Regional Water Supply
07 Efficient Operations

BACKGROUND

Council is renewing its pipeline operating from Temora to Aria Park, known as the Thanowring rd trunk main pipe. This pipeline is a critical bulk water supply asset of the Oura Water Supply Scheme. The pipeline currently supplies potable water to the towns of Ardlethan, Aria Park, Mirrool, Beckom, Kamarah, Moomboodool and Barellan with the possible future extension of the supply area to the Hylands Bridge Scheme (West of Barellan).

The pipeline is at the end of its usable life and requires an estimated 40km of renewal which has been earmarked as a high priority. Renewal of this trunk main will require sections of the existing main to remain in service during construction.

REPORT

Construction commenced in January of 2022 and had to cease from March through to November of 2022 due to heavy rainfall and flooding which restricted access to the pipeline route.

Construction re-commenced in November of 2022 and is currently at the 18-kilometer marker and within budget. The month of April has been slow going due to rainfall, mechanical breakdowns, and liaising with landowners.

Photos depict different stages of construction.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Councils financial position.

ATTACHMENTS: Nil

TABLES ITEMS: Nil

(1)



(2)



(3)



(4)



(5)



(6)



(7)



(8)



(9)



(10)



(11)



(12)



(13)



(14)



15.2.2. WATER MAINS FLUSHING

BOARD RESOLUTION

23/037 RESOLVED on the motion of Crs White and McGlynn that the report be received and noted.

Report prepared by Operations Manager

COUNCIL OFFICER RECOMMENDATION

That the report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

07 Efficient Operations

REPORT

Water Mains flushing – as per 2022 / 2023 operational plan 1.4.3.1.

The water mains flushing is undertaken in the months of April, July, and October

Coolamon Township

<u>Location</u>	<u>Distance</u>
<i>Campbells Lane</i>	<i>1.8 klms</i>
<i>Moses Road</i>	<i>1.9 klms</i>
<i>Wallace Street</i>	<i>1 klm</i>
<i>Moses Road</i>	<i>1.9 klms</i>
<i>Mann Street, Kingdon drive and Iverach Streets</i>	<i>1 klm</i>
<i>Loughnan Street</i>	<i>200 mtrs</i>
<i>Methul Street</i>	<i>500 mtrs</i>
<i>Jacaranda and Waratah Streets</i>	<i>600 mtrs</i>
<i>Learys Lane</i>	<i>1.3 klms</i>
<i>Mc Craigs Lane</i>	<i>1.1 klm</i>
<i>Wattle Lane</i>	<i>1.6 klm</i>
<i>Coolamon Road</i>	<i>800 mtrs</i>
<i>Dyces Lane</i>	<i>1 klm</i>
<i>Millwood Road to Garland Street and new subdivision</i>	<i>2.4 klm</i>
<i>Angel Street to Maloneys Lane</i>	<i>2 klm</i>
<i>Iverach Street to Canola Way</i>	<i>700 mtrs</i>
<i>Cowabbie Street</i>	<i>2 klms</i>
<i>Kindra Crescent</i>	<i>600 mtrs</i>
<i>Bruce Street</i>	<i>400 mtrs</i>
Total	22.8 klms

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Ganmain Township

<i>Ashbridge Road</i>	<i>600 mtrs</i>
<i>Cave Street</i>	<i>400 mtrs</i>
<i>Moore Street</i>	<i>400 mtrs</i>
<i>Grant Street, Last Street and Waterview Streets</i>	<i>500 mtrs</i>
<i>Waterview Street</i>	<i>700 mtrs</i>
<i>Short Street</i>	<i>400 mtrs</i>
<i>Hall Street</i>	<i>500 mtrs</i>
<i>Rocks Road</i>	<i>500 mtrs</i>
<i>Ford Street</i>	<i>600 mtrs</i>
<i>Campbell Street</i>	<i>500 mtrs</i>
<i>Grave Street, Park Street and Grant Street</i>	<i>1 klm</i>
<i>Loch Street</i>	<i>500 mtrs</i>
Total	6.6 klms

Junee Township

<i>Regent Street to Cable Street</i>	<i>800 mtrs</i>
<i>Loughnan Road</i>	<i>1 klm</i>
<i>DeSallis Drive</i>	<i>200 mtrs</i>
<i>Taylor Street</i>	<i>200 mtrs</i>
<i>Walster Street to Smythe Road</i>	<i>700 mtrs</i>
<i>Olympic Way</i>	<i>1.2 klm</i>
<i>Percy Street to Arnold Street</i>	<i>1 klm</i>
<i>Beach Street to Clarence Street</i>	<i>400 mtrs</i>
<i>Cuttle Street</i>	<i>200 mtrs</i>
<i>Ducker Street</i>	<i>600 mtrs</i>
<i>Ducker Street to Fitzroy Street</i>	<i>500 mtrs</i>
<i>Ducker Street to Crown Street</i>	<i>400 mtrs</i>
<i>William Street</i>	<i>300 mtrs</i>
<i>George Street</i>	<i>800 mtrs</i>
<i>McAllister Lane</i>	<i>600 mtrs</i>
<i>Gundagai Road to Kahmoo Lane</i>	<i>600 mtrs</i>
<i>Kahmoo Lane to Pitt Street</i>	<i>1.6 klm</i>
<i>Cedric Street</i>	<i>600 mtrs</i>
Total	11.6 klms

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Councils financial position

ATTACHMENTS: Nil

TABLES ITEMS: Nil

15.3. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

15.3.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

23/038 RESOLVED on the motion of Crs McGlynn and White that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 3 A Healthy Natural Environment

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

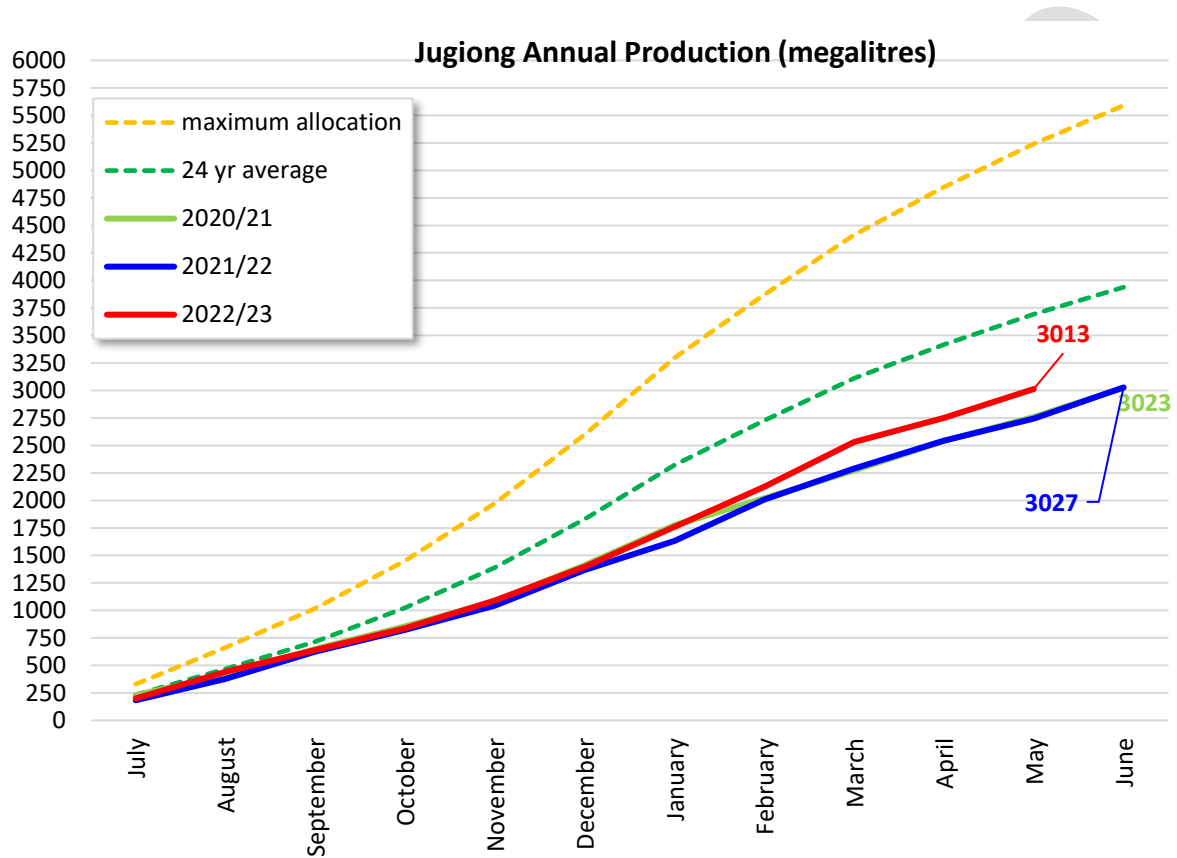
The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to

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the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

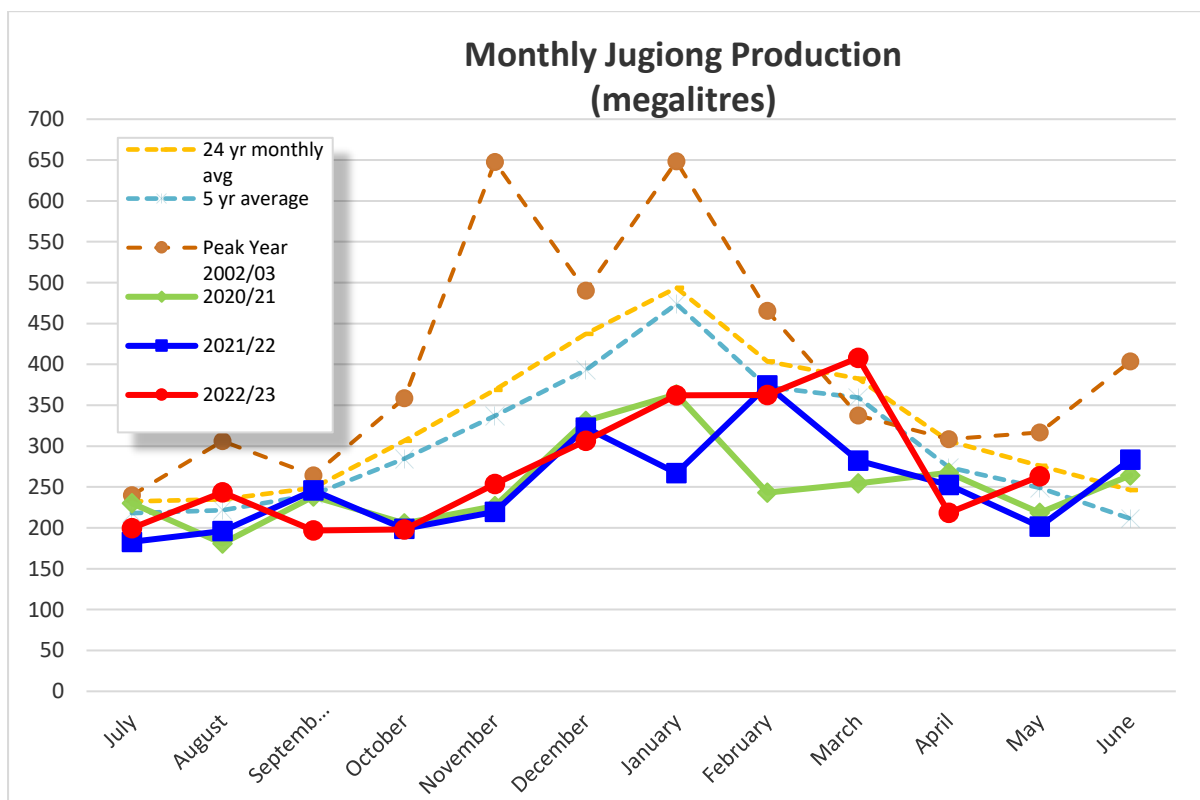
Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

Eleven months into the 2022/23 financial year, 3013ML of water had been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. This is slightly higher than the same period in the 2021/22 FY where 2743ML was extracted. An increase of 270ML. This is illustrated in the graph below.



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Jugiong monthly production started slightly higher in July with 199ML extracted and treated for the month. August saw a further increase in production with 243ML extracted and treated before a decrease in production for September, where only 197ML was extracted and treated. October saw an extraction of 198ML. November through to January saw a gradual increase in production as we moved into the warmer months. November (254ML), December (307ML) and January (362ML). February had a similar production to January (362ML) before a slight increase in March (408ML) extracted. With the onset of cooler months production in April reduced to (219ML) and before a slight increase for May (263ML).

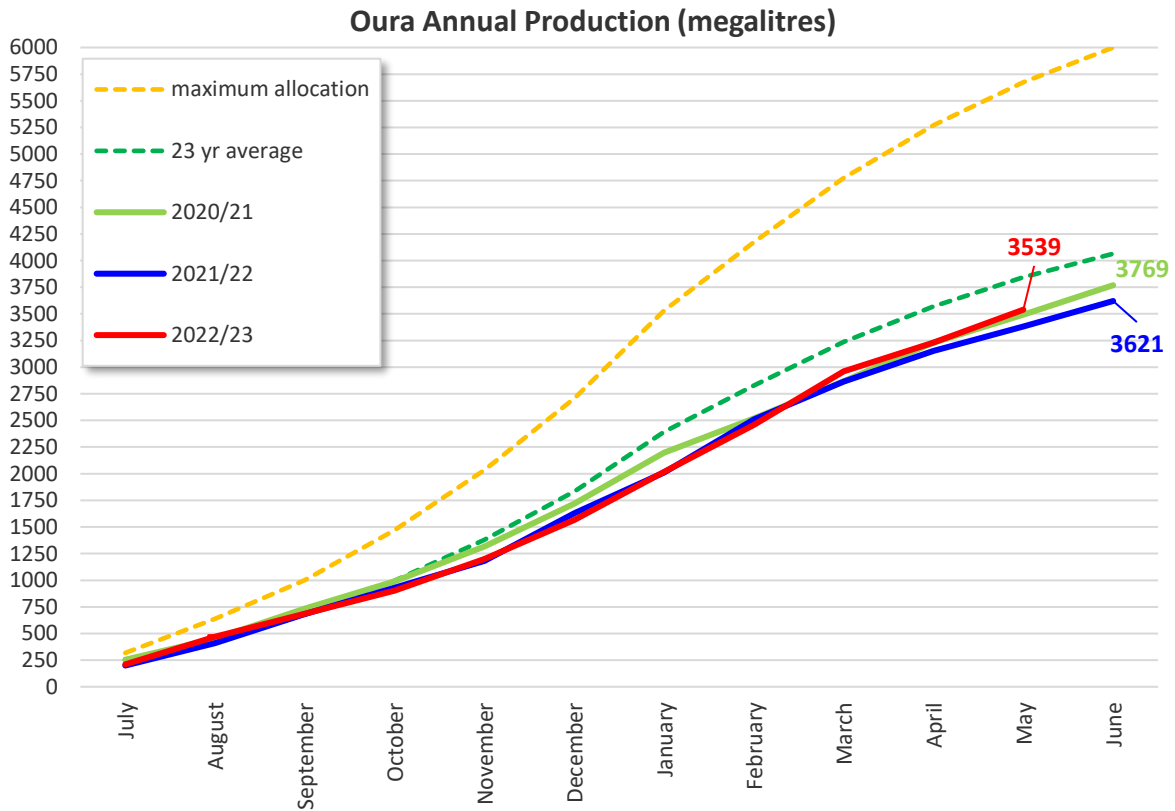


Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

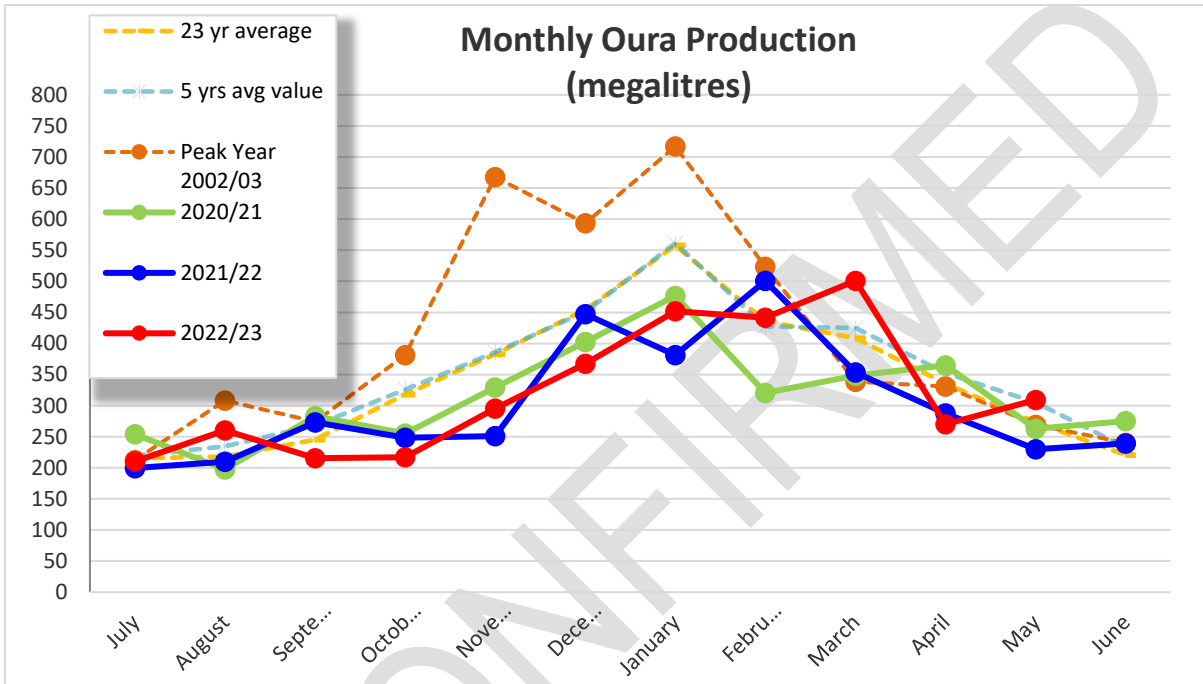
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

Eleven months into the 2022/23 financial year, 3539ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is a slight increase in production compared to last FY where 3382ML of water was extracted for the same period. An increase in production of 157ML. This is depicted in the graph below.



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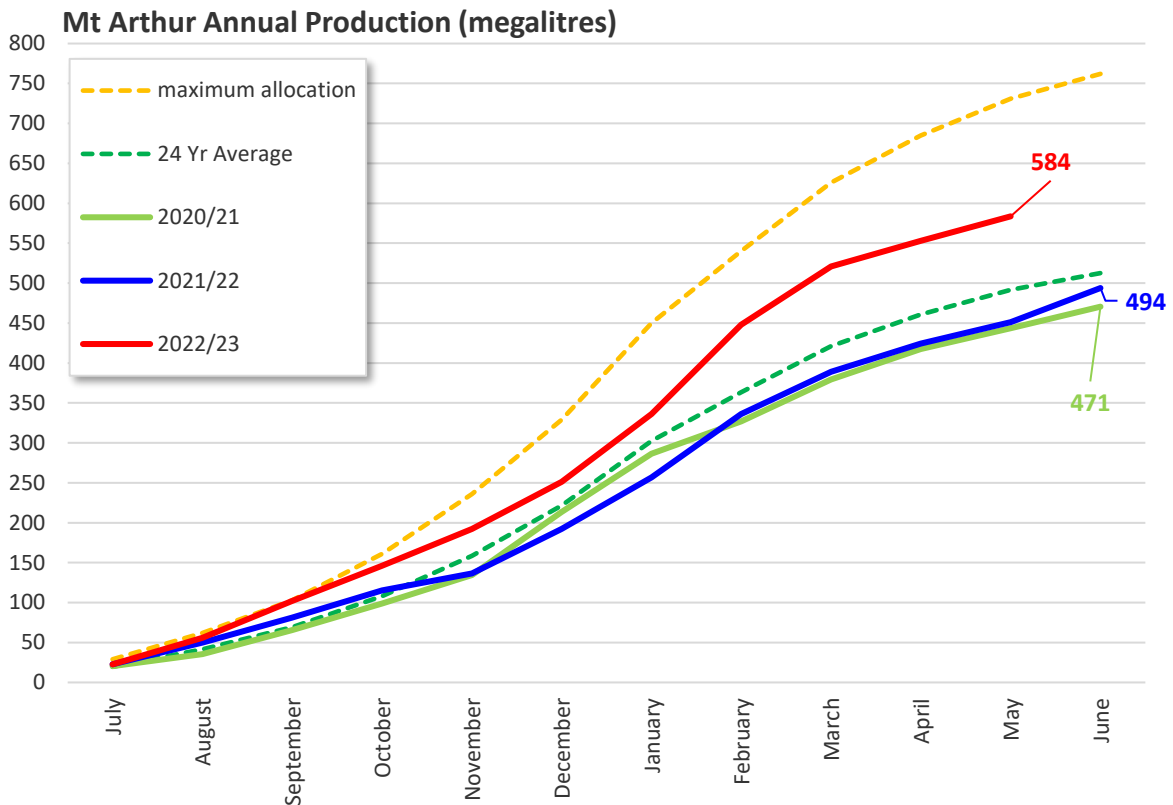
Oura monthly water production has started slightly higher in July where 200ML was extracted from the Oura bores. August saw an increase in production where 260ML was extracted before a decrease in production for September saw only 215ML extracted. October saw a further decrease where only 217ML was extracted. November through to January saw further production increases as we move into the warmer months. November (295ML), December (367ML) and January (452ML). February was slightly lower in production with (441ML) extracted before an increase in March saw (501ML) extracted from the Oura Bores. There was a large decrease in production for April (270ML) before a slight increase in Production in May (309ML).



Mount Arthur Drinking Water Scheme

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

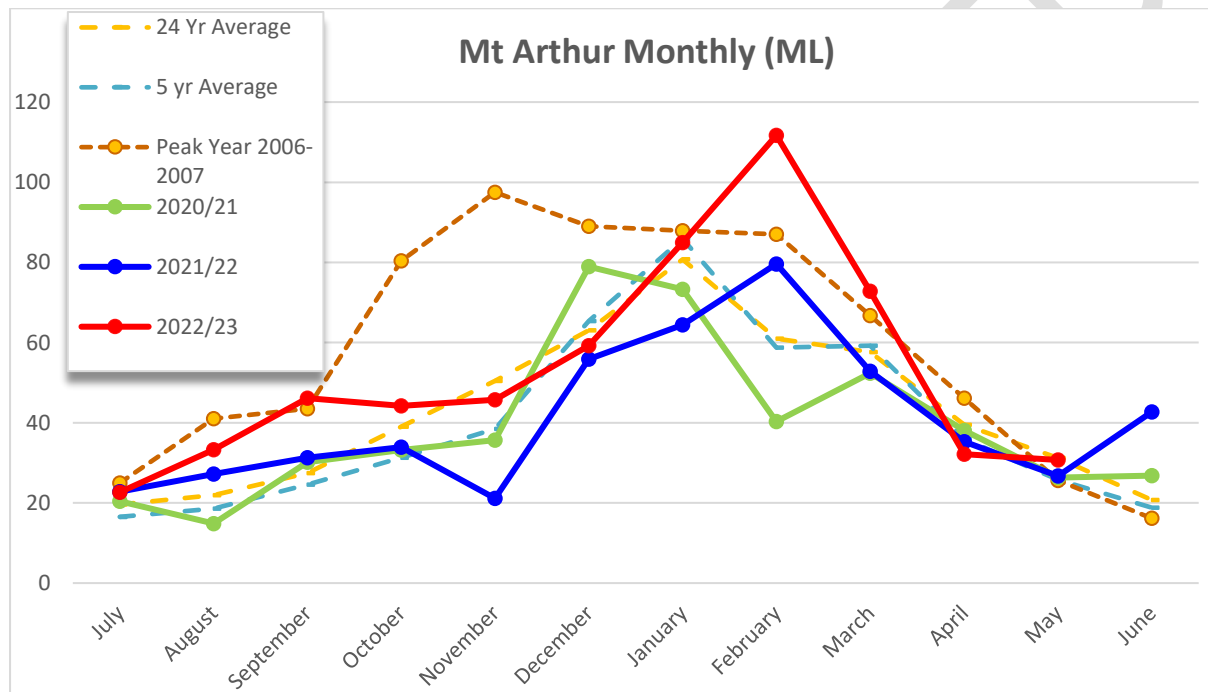
Eleven months into the 2022/23 financial year, 584ML of water has been extracted from the Mt Arthur Borefield. This is an increase compared to last FY where 451ML was extracted from the Mt Arthur bores for the same period. An increase of 133ML. This increase in Production over the year can be attributed to several bursts in Coolamon throughout the year, with a significant burst in February providing a significant loss of around 30ML. As can be seen in the graph below trending slightly higher to previous years. Whilst bursts have provided a loss of around 45ML for the year, production still appears to be above average, which indicates that either growth or non-residential usage is increasing.



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Mt Arthur monthly water production started very consistently to previous years with 23ML of water extracted from the bores in July before a significant increase in the following 2 months, August saw 33ML extracted and September a further increase to 46ML. This increase indicated a leak within the system, however finding was difficult with the wet catchment at the time.

October saw a slight decrease with 44ML extracted from the Mt Arthur Bores. November through to January saw a steady increase every month as we move into the warmer months. November (46ML), December (59ML) and January (85ML) extracted. February data indicates a large spike in production where (112ML) was extracted before a reduction in Production for March (73ML). This was a significant leak identified within the town retic, discharging within the rail corridor. April saw a further reduction in Production to (32ML) before a further slight reduction in May where (31ML) was extracted from the Mt Arthur bores.

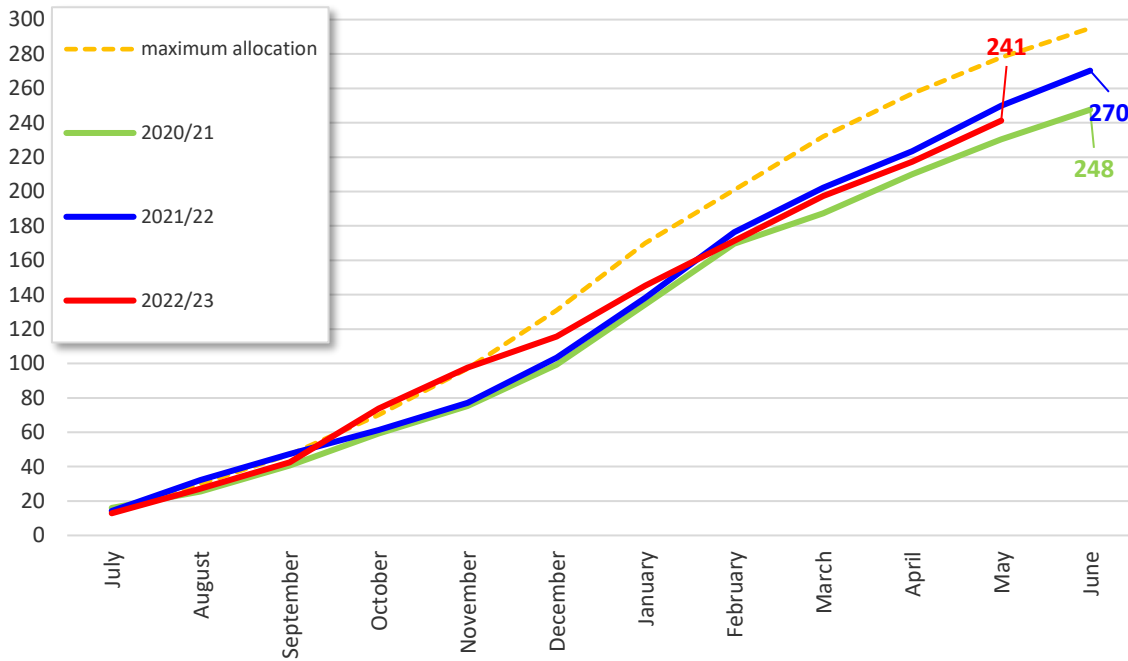


Mount Daylight Drinking Water Scheme

The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

Eleven months into the 2022/23 financial year, 241ML of water has been extracted from the Mt Daylight Borefield. This is a decrease in volume of 9ML compared to the 2021/22 FY where 250ML was produced over the same period. The steep increase in September/October indicates that a burst was evident in the scheme, interrogation of ClearSCADA pump run times indicates a pump had run for a long period of time also indicating a burst in the scheme. The burst was located on Harts Lane within the Mt Daylight scheme, again prolonged wet weather made it difficult to access and locate the burst.

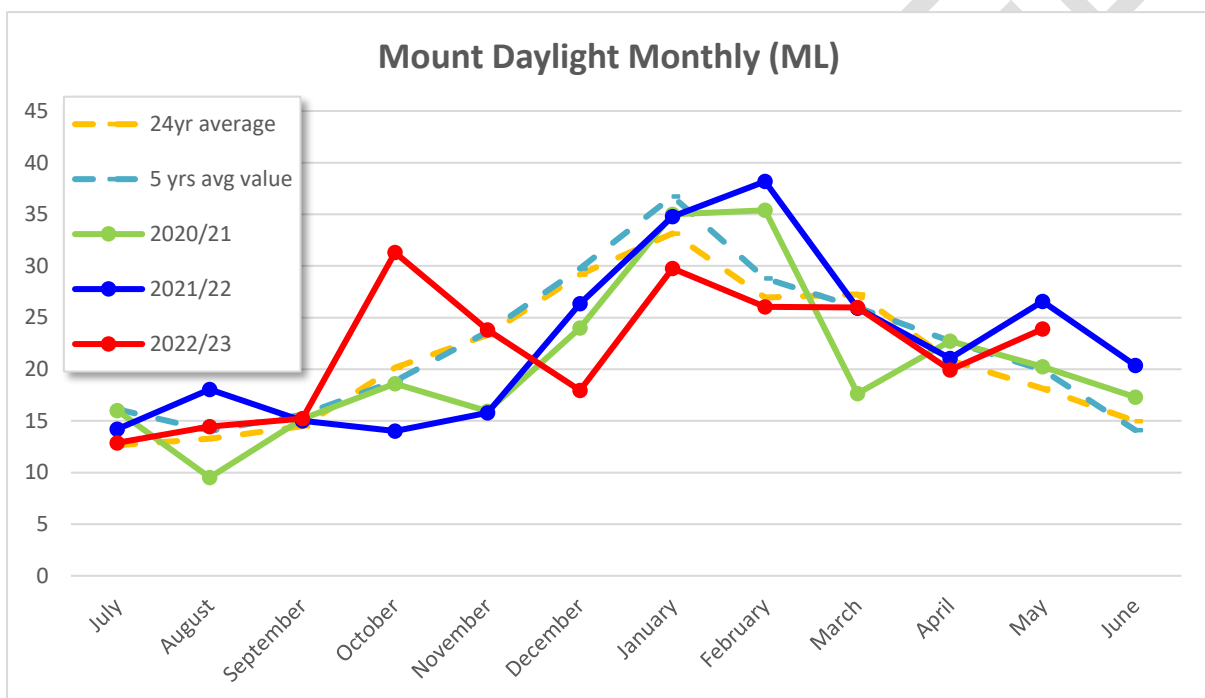
Daylight Annual Volume (megalitres)



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The monthly extraction totals for the Mt Daylight bores have started very consistently with July seeing 13ML extracted with slight increases in August 14ML, September was steady with 15ML extracted before a dramatic increase for October where 31ML was extracted. As indicated this increase correlates to a burst in the system which has been located and fixed.

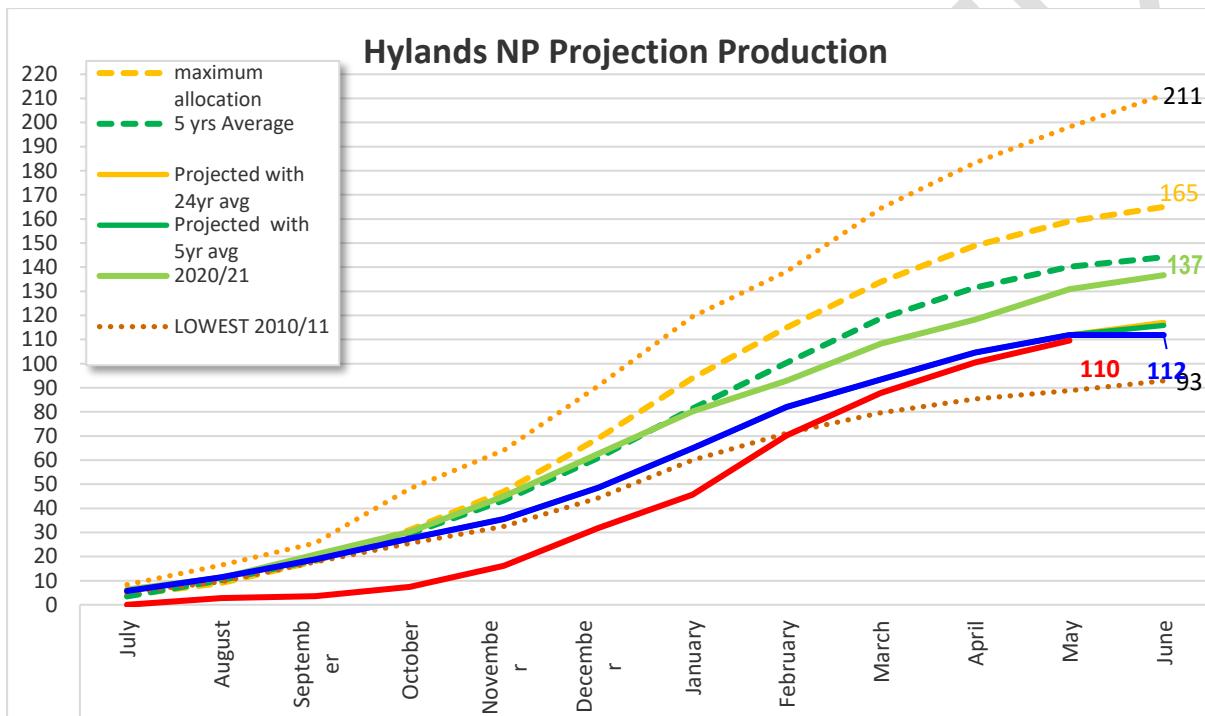
November through to January has seen some inconsistencies with production. These inconsistencies correlate to the prolonged period of flooding experienced at the bores. The period November and December saw a decrease in monthly extractions as both bores were under floodwater for up to 4-6 weeks. November saw 24ML produced with a further decrease in December where 18ML was produced. January saw an increase in production (30ML) as both bores were once again available for production as flood waters receded. February and March have been very consistent with (26ML) extracted for each of these months. April saw a decrease in Production (20ML) before a slight increase is evident in May (24ML).



Hylands Bridge - Non-Potable

Hylands Bridge supplies Non-Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

Eleven months into the 2022/23 financial year only 110ML of water has been extracted from the Hylands Bridge Raw Water scheme. The reduction in production from Hylands Bridge may be attributed to Murrumbidgee Irrigation channel maintenance and pump issues during August/September. The Hylands Bridge Scheme has the ability for cross connection of supply from the Oura scheme at Barellan. When maintenance is undertaken on the channels supply for Barellan is cut over to the Oura scheme to maintain supply.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council’s financial position.

LOCAL PREFERENCE

N/A

ATTACHMENTS: Nil

TABLED ITEMS: Nil

15.4. MATTERS SUBMITTED BY ENGINEERING MANAGER

15.4.1. UPDATE ON ROSEHILL TO HARDEN PIPELINE EASEMENT

BOARD RESOLUTION

23/039 RESOLVED on the motion of Crs Piper and Sinclair that the Board resolves to:

1. Note the updated information within the report
2. Authorise the General Manager or his delegate to endorse the easement acquisitions and instruct surveyor to finalise and lodge the plans and documentation with NSW Land Registry Services.

Report prepared by Engineering Manager

COUNCIL OFFICER RECOMMENDATION

That:

1. Note the updated information within the report.
2. Authorise the General Manager or his delegate to endorse the easement acquisitions and instruct surveyor to finalise and lodge the plans and documentation with NSW Land Registry Services.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

02 Maximising Regional Water Supply

BACKGROUND

In accordance with Policy NO. PP032, Goldenfields Water requires creation of easements for subsurface infrastructure such as pipelines, so they can easily access the relevant lands for construction, operation, maintenance and replacement of infrastructure. The easement gives Goldenfields Water an on-going legal right to have its infrastructure located on a property and to enter the property to maintain it even when that property changes ownership.

While there may exist statutory powers of entry under legislation such as the Local Government Act 1993 and Water Management Act 2000, these statutory rights are not always sufficient for Goldenfields Water activities and purposes relating to infrastructure, and in these circumstances, easements will provide secure property rights to an Authority.

It is important to note that Goldenfields Water are not seeking to prohibit access or use of the land by creating an easement. Activities are still permitted within the easement area provided that they do not interfere with the rights and terms granted under the easement such as maintenance, replacement, repair or safe operation of the infrastructure.

REPORT

The Rosehill to Harden new pipeline construction has now been finalised, with the certificates of final completion shortly being released for both DN450 and DN500 sections. The new pipeline is running through a total of twenty-three (23) privately owned farming land parcels, which requires the creation of easements for water supply purpose.

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Prior to construction commencing, each property owners were contacted with an offer based on a valuation report and deed of agreement for the acquisition of an easement over their land under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW).

After negotiation process, all registered proprietors of the lands have signed the relevant deed and agreed to the creation of the easement and its terms, with the exception of one (1) owner of six (6) land parcels who were being leased and subsequently got sold after construction had been completed in those parcels. The new owners who purchased the six (6) affected lots were not made aware of the proposed easements over their land during the purchase process. Goldenfields Water are still in the process of seeking agreement for the lots listed as “pending” in the table below. The pipeline was constructed with the appropriate approvals in place and have the rights afforded to them through Local Government Act 1993 and Water Management Act 2000 to access, operate and maintain the pipeline.

A registered surveyor has now finalised the preparation of deposited plan of proposed easement over the following affected privately owned land parcels:

Parcels with signed deed of agreement for acquisition of easement	Parcels with pending agreement for easement
Lot 1 DP121873	Lot 132 DP1089613
Lot 1 DP356768	Lot 135 DP753590
Lot 133 DP455123	Lot 1 DP722205
Lot 1 DP652888	Lot 221 DP753610 (need to be added in easement plan)
Lots 137, 188 & 262 DP753590	Lot 222 DP753610
Lot 65 DP753610	Lot 6 DP798666
Lots 347 & 545 DP753624	
Lots 1, 5 & 6 DP1085624	
Lots 1, 2 & 3 DP1079104	
Lot 1 DP340355	

Goldenfields Water’s staff and its solicitor are now reviewing the plan of proposed easement prior to the surveyor lodging the plan with NSW Land Registry Services (LRS) electronically.

Once the plan of proposed easement has been lodged with the LRS, a solicitor will organise for both parties to execute the Transfer Granting Easement documentation by both parties. Agreed compensation will then be paid to the affected proprietors of the land in accordance with agreed negotiated amount.

Goldenfields Water have two upcoming pipeline renewals projects in the area that will have subsequent landholder easement negotiations:

- Approximately 800m on DN500 pipeline between the Jugiong to Cowangs trunk main and the Rosehill pump station. This project has designs completed and are currently seeking easement agreements with the two affected landowners who have engaged a land valuation
- Kingsvale to Young pipeline upgrade approximately 12km of DN300 currently in design phase

FINANCIAL IMPACT STATEMENT:

Easement costs were allowed for in project costs.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

15.5. MATTERS SUBMITTED BY THE GENERAL MANAGER

15.5.1. ADOPTION OF 2023/2024 OPERATIONAL PLAN

BOARD RESOLUTION

23/040 RESOLVED on the motion of Crs McAlister and McGlynn that:

- 1. Council adopts the 2023-2024 Operational Plan, as exhibited on public display with the amendment to the Overdue Fees and Charges to 9% as detailed in the report.**
- 2. The fees and charges be made for the 2023-2024 year, as detailed in the adopted 2023-2024 Operational Plan Fees and Charges Schedule.**

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That:

1. Council adopts the 2023-2024 Operational Plan, as exhibited on public display with the amendment to the Overdue Fees and Charges to 9% as detailed in the report.
2. The fees and charges be made for the 2023-2024 year, as detailed in the adopted 2023-2024 Operational Plan Fees and Charges Schedule.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure & Efficient Water Supplies

BACKGROUND

The 2022-2026 Delivery Program was adopted by Council in June 2022 in accordance with Chapter 13, part 2 of the Local Government Act 1993, and Section 196A of the Local Government (General) Regulation 2021.

Section 405 of the Local Government Act 1993 requires an Operational Plan including an annual budget and annual fees and charges to be adopted before the beginning of each financial year and for the draft documents to be placed on public exhibition for a period of 28 days.

REPORT

In accordance with legislative requirements the Draft 2023/2024 Operational Plan incorporating the 2023/2024 budget and annual fees and charges has been on public exhibition for 28 days. No submissions have been received.

The Draft 2023-2024 Operational Plan, incorporating 2023-2024 Fees and Charges and 2023-2024 Budget Summaries is now re-presented to Council for adoption.

Adjustment of the Overdue Rates and Charges on page 87 has been increased from 6% to 9% in accordance with the OLG Circular 23-02 which was released on 8th May 2023.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Draft 2023/2024 Operational Plan.

TABLED ITEMS: Nil

16. NEXT MEETING

The next ordinary meeting of Council is scheduled to be held on Thursday 24 August 2023 at 10.00am.

17. CLOSE OF BUSINESS

There being no further business requiring the attention of Council the meeting was declared closed at 10:36am

MINUTES OF THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCIL'S (NSW) INCORPORATED, CONDUCTED BY VIDEO CONFERENCE (ZOOM) 14th July 2023.

Present

Cr Kevin Duffy (Chair)	Orange City Council
Cr Denis Todd	Warrumbungle Shire Council
Cr Liz McGlynn	Bland Shire Council
Greg Lamont (as the minute taker)	MERC - Executive Officer

1. Welcome

The Chair, Councillor Kevin Duffy welcomed Executive Committee members and opened the meeting at 4.34pm

2. Acknowledgement of Country

The Chair acknowledged the traditional owners of the land that the meeting was held on and paid his respects to the Elders past, present & emerging.

3. Apologies

EM 16/2023 Resolved (Cr McGlynn/Cr Todd) that the apologies of Crs Miller, Ferguson & Brady be received and noted.

4. Disclosure of Pecuniary Interests – Nil

5. Executive Officer's Report

(i) Executive Officer Replacement Process

EM 17/2023 Resolved (Cr Todd/Cr McGlynn) that:

(1) MERC engage LGNSW Management Solutions to seek an appropriate entity to provide Executive Officer Services to MERC, as an independent contractor, the cost not to exceed \$10,000 plus GST.

(2) If LGNSW Management Solutions is not able to do so, Chair and Executive Officer to seek alternate options for report back to the Executive Committee

6. Close – the meeting closed at 4.45pm.

The Executive Committee minutes (pages 1-2) were confirmed at the Ordinary General Meeting held on the 3rd of August 2023 and are a full and accurate record of proceedings of the meeting held on 14th June 2023

.....Cr Kevin Duffy
Chairperson



President:
Vicki Etheridge
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Secretary / Treasurer
Dennis Hughes
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A.B.N. No.
733 069 1832
Incorporation No.
9875454

Minutes of the Ordinary Meeting held on 27th May 2023

1.

At Cowra Services Club at 10am.

CHAIRPERSON: Vicki Etheridge opened the meeting at 10am and welcomed all present.

Attendance as per attendance sheet totaling **19 People**.

Apologies: Cr Nigel Judd, Wollondilly Council, Garry Braithwate, Dom Figliomeni, Judith Hannan MP, Greg Standen, Barry Sykes, Andrew Constance & Paul Ell. **Total 9**

MOVED 1: Bill West **SECONDED:** Harvey Matthews **CARRIED.**

MINUTES OF THE PREVIOUS MEETING WERE DISTRIBUTED AND ADOPTED

MOVED 2: Janelle Culverson **SECONDED:** John Faulks **CARRIED.**

BUSINESS ARISING FROM MINUTES. 1. Blayney – Demondrille Line Study is not out.
2. Reflective road signs should be set at 5 degrees off centre

CORRESPONDENCE OUT: 1. 28/3/23 Letter of thanks to Lachlan Valley Rail for hosting meeting
2. 12/4/23 Mayor & GM Hilltops info on LRTC
3. 23/4/23 GM Cabonne Council for support.

CORRESPONDENCE IN: 1. 26/2/23 Black heath to Little Hartley Environmental Impact Statement
2. 16/3/23 Labor's Regional Rail and Infrastructure Policy
3. 16/3/23 ALP Jenny Aitchison MP Shadow Minister, Regional Transport and Roads.
4. 16/3/23 Philip Donato MP State Member for Orange
5. 17/3/23 Fair Trading Requesting Payment for ending 2021
6. 28/3/23 Philip Laird advising Government positions after election

MOVED 3: Janelle Culverson **SECONDED:** Michelle Cooke That the Correspondence be Received and Dealt with.

TREASURER REPORT: Cheque Account.

2.

INCOME		EXPENSES	
1/2/2023 Opening Balance	\$18333.99		
Total Interest	\$ 46.24		
Total Income	\$ 46.24	Total Expenses	\$ 000.00
30/4/2023 Closing Balance	\$18380.23		

TREASURER REPORT: Card Account

INCOME		EXPENSES	
1/7/2022 Opening Balance	\$ 145.68	5/10/22 Search Fee Constitution	\$ 50.22
Transfer Cheque A/C	\$ 2500.00	5/10/22 Fair Trading	\$ 50.22
Interest	\$ 5.75	22/11/22 Squarespace Web Site	\$ 330.00
Total Income	\$ 2505.75	30/1/23 Western Advocate	\$ 1311.70
		28/3/23 Fair Trading for Year 2021	89.00
		Total Expenses	\$1831.14
		31/1/2023 Closing Balance	\$820.29

MOVED 4: Dennis Hughes That the Treasurer's Report be accepted

SECONDED: John Hetherington **CARRIED**

STANDING ORDERS SUSPENDED:

President Vicki welcomed and introduced Jenny Bennet to facilitate and advise the Committee on action for the next year.
Jenny's Report is attached.

Steph Cooke offered her help in any way possible.

**NEXT MEETING AT WOLLONGONG COUNCIL
29TH JULY 2023**

Meeting Closed 11.57am

Chairperson

Previous Meeting Venues

Cowra Services Club 27/5/23, LVR Museum Cowra 25/2/23 BlueScope Steel Coniston 1/10/22
Wollongong 1/5/21 Young 13/2/21, Canowindra 10/10/20 Picton 15/2/20, Cowra 9/11/19,
Greenethorpe 7/9/19, Dubbo 11/5/19, Blayney 9/2/19, Temora 3/11/18,
Murrumburrah 11/8/18. Grenfell 19/5/18 Picton 17/2/18 AIW Wollongong 4/11/17 Parkes
5/8/17 Canowindra 6/5/17 Temora 25/2/17 Lithgow 5/11/16 Boorowa 13/8/16
Wollongong 14/5/16 Cowra 6/2/16 Thirlmere 7/11/15

Barmedman Community Committee

A Section 355 Committee of Bland Shire Council, NSW



MINUTES for Committee Meeting on Tuesday 25th July, 2023 at 4:00 p.m.

Meeting held at Barmedman Bowling Club, Queen St. Barmedman, 2668

Present: Belinda Hall, Victoria Middleton, Gary Brouwer, Christine Inman, Chris Stanmore, Keith Edwards, Pat Wells.

Apologies: Shirley Clay, John Lynch.

Endorse Meeting Minutes (25/07/2023): Moved: Belinda Hall.

Seconded: Chris Stanmore. **Crd.**

Business Arising:

Community Committee Bank Account. We still don't have a bank account, the establishment of which is in Council's hands.

Belinda explained about the bank account change which was to take a week. During the waiting time, there has been no urgency from Council to get it done. Belinda received a phone call from Alison Balind regarding a training session at Council for our members next week. Belinda told Alison that she realises that Council has priorities, but Barmedman is a priority. We've come with enthusiasm and ideas to implement for our community, but they are holding us up. Pat mentioned that she is still receiving a bank statement every month from Westpac Temora and that a former member, Sheridan is also receiving one.

The Courthouse Project is delayed until we have access to funds.

Belinda asked if this week is good to start the cleaning. She'll clean this Friday 28th with son, Rueben, as volunteers.

Pat mentioned that the courthouse will need to be in good condition for Council to hold their annual meetings. Pat mentioned that the key gets stuck, so we'll look at getting a new lock.

Belinda would like a vote to hold the next meeting at the courthouse.

Moved: Belinda Hall. **Seconded:** Victoria Middleton. **Crd.**

Sports Ground Garden Project is delayed until we have access to bank funds.

Pat said the season for planting is over, a hot season with drought possible, and it should be delayed until next March. We have missed our window.

Sports Ground Amenities Maintenance Report: Gary advises:

- He is yet to check if wasp nests in the toilet block have been removed.
- Industrial cleaning of the men's urinals – a council plumber has used chemicals to clean the urinals, but it was not successful. A replacement is necessary.

- Council have **NOT** carried out the supply and fitting of secure (lockable) toilet paper dispensers in all toilets. This is causing frustrations for visitors. Christine said that she was appalled that the socio-economic status of Barmedman is low and this is why we need to present ourselves is the best way.
- Council have filled the two potholes at entrance to the sports and rec ground.
- Council's plumber has fixed the Women's shower toilet leak.

Chris reports that Council have fixed the BBQ area lights.

The purchase of these items is still on hold:

1. A new key lock box. Approx \$40
2. A partial sign change for rec ground to show my mobile etc. Approx \$?
3. Security box for camper small deposits. Approx \$25

General Business:

Barmedman Street Market Project 2023: We need to start planning the event. Victoria has compiled a plan for the market, suggesting the theme: 'Barmedman Gold Harvest Market'.

Belinda has suggested a date in November and we need to decide.

Victoria submitted a copy of the plan and a poster mock-up to the members for discussion. (*See plan and poster attached*).

Atlee Perry from Access Recycling or John Minogue (President of the Barmedman Hall Committee) need to be contacted about their Xmas party date. Keith mentioned that November dates will be too late, because harvest will be finished in early November this year.

Date agreed on: 25th November, 2023. **Moved:** Gary Brouwer.

Seconded: Christine Inman. **Crd.**

Keith suggested 'Barmedman Summer Market' as a theme. Victoria suggested 'Barmedman Gold Market', with our ties to the gold fields.

Keith mentioned that we'll need a 'working with children' police check. Free for volunteers. Online. Photos of children need to be signed as a waiver.

Pot Holes in the lane behind Queen Street: After receiving complaints about the state of the dirt lane behind Queen street, between Star street and Hope street, (particularly at 72 and 64 Queen street), Belinda emailed a request for Council's urgent attention to fill them, with photos and indicating map. The pot holes are so deep, that when filled with water they are impossible to navigate around and can cause car damage.

Belinda advises that nothing has been done regarding the pot holes in the laneway.

Pat advised that we should write a letter to the General Manager (Council) about our frustrations at Council's delay with our bank account, and lack of information about Council's annual meeting with residents meeting.

Moved: Pat Wells. **Seconded:** Christine Inman. **Crd.**

Incorporation of 355 Committee. Belinda remembers when the council were here to elect the committee for the Hall, Alison Balind talked about it becoming an incorporated committee, which eventuated. Alison talked about promoting the incorporation of all 355 committees. Belinda wants Council to clarify if there is an option to incorporate **OUR** 355 committee. The arts and craft shop get the community grants but our 355 committee has to wait for council to allocate funds. Keith mentioned that the arts and crafts shop, as an incorporated not-for-profit, works the best for them.

Move to ask council about incorporating.

Moved: Gary Brouwer. **Seconded:** Belinda Hall. **Crd.**

Volunteers and benefits. Belinda explained that it is not easy getting volunteers and that's another reason to incorporate: by incentivising. As an incorporated, volunteers can do work and be signed off by Centrelink. Christine asked how we'll retain and encourage new volunteers without it.

Council Meeting, Wednesday, 2nd August. Numbers attending needed. Allison Balind has invited the members to a training session at Council next Wednesday. Belinda will email Alison Balind for details, and report to members with her response. Council will then be emailed about the members going and their session times, before Monday, 31/07/2023.

Cleaning of the Rec Ground Toilets. Gary will reexamine the urinals.

Barmedman Clean-up Campaign. Belinda would like us to look at the metal, such as disused cars, rotting on the lawn of residents' properties. We could contact Access Recycling to remove it and make people see the benefit of removing the old cars from their yard.

Keith said that Access won't come and pick them up. Belinda said that she would call Access to discuss.

Keith advised that Barmedman School is 140 years old and they are looking for volunteers. Belinda suggested we give a donation to their celebration.

Next meeting:

Tuesday, 22nd August, 2023 at 4:00 p.m.

Location: Barmedman Courthouse, Robertson St, Barmedman

Meeting Closed: 5:40 p.m.

Barmedman Gold Summer Street Market 2023

- Date:** Saturday, November 25th, 2023
- Theme:** Barmedman Gold Summer Street Market
- Organised by:** Barmedman Community Committee A Section 355 Committee of Bland Shire Council
- Objectives:** To create a community event | To raise funds for 355 committee projects.
Victoria Middleton. Belinda Hall. Christine Inman. Shirley Clay. John Lynch. Gary Brouwer. Pat Wells. Chris Stanmore. Keith Edwards.
- Member volunteers:**
- Location:** 62-76 Queen Street, Barmedman. Footpath markets undercover
- Event Plan:**
- > Tables/stalls to be set up with wares to sell
 - > Interested stallholders to be encouraged to participate and donate a stall fee for the day
 - > Farmers to be encouraged to participate and sell produce
 - > Residents with gardens to be encouraged to participate and sell plants/flowers/veg & fruit
 - > Music or band | microphone and amp for announcements.
 - > Decorations
 - > Signage/posters, Newsletter/blog mentions
 - > Ad in the West Wyalong Advocate and Temora Star for stallholders and visitors
 - > Coffee shop involvement
 - > Event day timetable
- Competitions:**
- > **'Gold Summer' Artwork Competition** for children with prizes (voted by the public). Entry deadline: 10th Nov.
 - * Barmedman school to be asked for their participation. Ages 3-16.
 - * Prizes for Under 5s, 6-9s, 10-13s, 14-16s
 - > **Funniest Local Pet Photo** with prizes (voted by the public). Entry deadline: 10th Nov.
 - * Prizes for 1st, 2nd and 3rd.
- Market Stalls:**
- > Do we charge stall holders for entry or ask for a donation?
 - > We need trestle tables and chairs. Can the hall provide them?
 - > Stalls:
 - * Cake stall, Biscuits and scones. Jams and confectionery
 - * Coffee shop could provide drinks. Maybe a golden malt milkshake special.
 - * Local fruit and veg stall. I've contacted Barmedman Beach Hut to see if they'd like to have a market stall.
 - * Locally made, knitted and crocheted wool items
 - * Christmas gifts. The coffee shop might like to have a table of their wares.
- Decorations:** **Gold Summer Theme:** Yellow streamers, hay bales, bunches of wheat
- Council:**
- > Council to be advised. | We can request some equipment from Council, such as a microphone and amp

Barmedman Gold Summer Street Market

**Saturday, 25th November 2023, from 10:00am
62-76 Queen Street, Barmedman**

**Market Stalls
Local Produce
Food & Drinks**

Competitions for Prizes:

**Best Art Work. Theme 'Gold Summer'. 3-16 years entry
Funniest Local Pet Photo: Open age entry**

(Submissions deadline: 30th October, 2023)

And more...

**Presented by Barmedman Community Committee,
a Section 355 Committee of Bland Shire Council.**

**All enquiries: Vicky ph: 0417 742 835 /
Belinda ph: 0415 867 817**



Meeting Minutes

Mirrool Silo Kick Committee

Wednesday 05/07/23

Meeting Commenced: 6.45pm

Present: As per attendance sheet attached

Apologies: Marie Beams, Jack Fisher, Graeme Maxwell, Brett Prentice.

President

Opened Meeting

Treasurers Report

- Bruce Baker tabled the report.
- He indicated there is 58K in the account.
- Bruce has not transferred any money yet due to interest rates rises.
- A discussion was had with Erin Wolski around our options of accounts.
- Westpac quoted 4.15% on 30K for 12 months – interest rates have gone up since this quote given.
- Liz McGlynn moved we put 60K in a 12-month Term Deposit at Westpac Bank at the current rate. Maturity to be paid into the working account.

Second by Brett O'Hare. All other members in favour – no objections

Previous Meeting Minutes:

- Due to Johnathan Scott being absent minutes read by Leah Maxwell.
- The luncheon was held and \$15000 was handed over to Can Assist and \$5000 Given to Graeme and Leah Maxwell to pass on to Sharon Gordan.
- New letters to sponsors have been drawn up and Tania Bryce will send out this week
- Jason Bryce wants to add Fisher Bros' to the list

- Bruce Baker will get Nathaniel Chang details to Tania to invite sponsorship.
- Graeme Maxwell to ask O'Connor's West Wyalong for sponsorship.
- Jason Bryce feels everything is on track at this stage.
- A discussion was had about starting to get major auction items again

New Business

- Looking at setting AGM for 9th August
- Once confirmed Bev and Bruce will advertise
- Liz McGlynn raised the subject of the lights in the street.
- Liz McGlynn will write a letter to Essential Energy proposing the light be installed between the pub and the Highway facing south. Seconded by Chris and Erin Wolski.
- Liz McGlynn proposed a heritage walk of the pre burnt out town with plaques made, same as the war memorial plaque.
- Jason Bryce suggested the "Old Boys" help with the history.
- Silo kick will try and get funding with help from the council. Bruce and Liz will look into it.
- A working bee was held to clean inside memorabilia shed. Thanks to Tania, Val, Bev and Bonnie.
- Work needs to be done on the outside.
- Work to be done by committee – council will take too long.
- Johan to take a look to see what he can do.

NEXT MEETING – 26 July 2023, 6.30pm at Mirrool Hotel

No more business – Meeting closed 8pm