

Bland Shire Council

Business Paper

Council Meeting

19 July 2022



OUR VISION, MISSION AND VALUES



Affirmation of Office

I solemnly and sincerely declare and affirm that I will undertake the duties of the office of councillor in the best interests of the people of Bland Shire and the Bland Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST
A guiding checklist for Councillors, Officers and Advisory Committees

Ethical Decision Making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of Interest

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Office of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only).

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

Identifying Problems

1st - Do I have private interest affected by a matter I am officially involved in?

2nd - Is my official role one of influence or perceived influence over the matter?

3rd - Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

Agency Advice

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Advisory Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Bland Shire Council	6972 2266	council@blandshire.nsw.gov.au	www.blandshire.nsw.gov.au
ICAC	8281 5999 Toll Free: 1800 463 909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	9286 1000 Toll Free: 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

Council advises that an audio recording of the proceedings of this meeting will be taken and made publicly available on the website.

1.0 OPENING MEETING AND ACKNOWLEDGEMENT OF COUNTRY

Let us acknowledge the Wiradjuri people, their elders past and present, traditional custodians of the land we now share.

Let us be inspired by the resilience, innovation and perseverance of past generations.

Let us honour those who protect this great land,

may you draw strength from your God or Faith

so that we may, here today, on behalf of our community, - build a vibrant future together.

("Pause for Reflection").

2.0 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

2.1 Attendance

Councillors

Cr Bruce Baker

Cr Monica Clark

Cr Rodney Crowe

Cr Jill Funnell

Cr Kerry Keatley

Cr Tony Lord

Cr Liz McGlynn

Mayor Brian Monaghan

Cr Roger Moore

Staff

General Manager – Ray Smith PSM

Director Corporate & Community Services – Alison Balind

Executive Assistant – Julie Sharpe

2.2 Apologies

2.3 Applications for a leave of absence by Councillors

3.0 CONFIRMATION OF MINUTES

3.1 Ordinary Meeting held on 28 June 2022

- **Corrections**
- **Business Arising**
- **Confirmation**

4.0 DISCLOSURES OF INTERESTS

Councillor/ Officer	Item	Nature of Interest	How Managed
		<input type="radio"/> Non-Pecuniary <input type="radio"/> Pecuniary	<input type="radio"/> Verbal Disclosure <input type="radio"/> Written Disclosure <input type="radio"/> Left meeting

5.0 MAYORAL MINUTE(S)

6.0 REPORTS OF COMMITTEES

7.0 REPORTS TO COUNCIL

Section 1 - Office of the General Manager

7.1	Request to Transfer the Lease for the West Wyalong Caravan Park	46
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Section 2 – Corporate & Community Services

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7.6	Endorsement of Draft Councillor Induction and Professional Development Policy	60
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7.9	Revenue Policy 2022-2023 Amendment	75

Section 3 – Reports for Information

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7.16	Development Services Activity Report - June 2022	95

8.0 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

9.0 CONFIDENTIAL MATTERS

Closure of the meeting to discuss confidential business under the provisions of Section 10A(2) of the Local Government Act

9.1 Business Park Proposal

Local Government Act 1993 (Section 10A (2))

The matters and information are the following:

c) information that would, if disclosed, confer a commercial advantage on a person with whom council is conducting (or proposes to conduct) business.

Resumption of the meeting and consideration of recommendations of the Closed section of the meeting

10.0 CONCLUSION OF THE MEETING

REPORTS OF COMMITTEES



Our Leadership - A well run Council acting as the voice of the community

DP10.6 Regular consultation with key industry, business and stakeholders

Committee	Date/s	Minutes attached
Audit, Risk & Improvement Committee (Cr Lord)	5 July 2022	
Australia Day Awards Committee of the Whole (Whole Council)		
Bland Rural Fire District Zone Liaison Committee (Cr Baker)		
Bland – Temora RFS Zone Bushfire Management Committee (Cr Baker)		
Community Reference Group (Whole Council)		
Country Mayors Association of NSW (Mayor Monaghan)	4/5 August 2022	
Cowal Gold Project Community Environmental Monitoring & Consultative Committee (CEMCC) (Cr McGlynn)	29 June 2022	
Goldenfields Water County Council Board (Cr McGlynn, alternate Cr Lord)	23 June 2022	✓
Lachlan Regional Transport Committee (LRTC) (Cr Lord)	1 October 2022	
Local Traffic Advisory Committee (Cr Moore)		
Murrumbidgee Primary Health Network Board (Cr Funnell)		

Newell Highway Taskforce (Cr Lord)	30 August 2022	
NSW Association of Mining & Energy Related Councils (MERC) (Cr McGlynn)	2 September 2022	
NSW Public Libraries Association (Cr Clark)		
Riverina Eastern Regional Organisation of Councils (REROC) (Mayor Monaghan)	24 June 2022	✓
Riverina Joint Organisation (Mayor Monaghan)	24 June 2022	✓
Riverina Regional Library Advisory Committee (Cr Clark)	1 June 2022	

355 Committee	Date/s	Minutes attached
Barmedman Community Centre		
Barmedman Tidy Towns		
Mirrool Silo Kick Challenge Committee		
Ungarie Advancement Group		
Ungarie Retirement Village Association		
Ungarie Showground Racecourse & Recreation Reserve Committee		
Weethalle Community Committee		
Wyalong School of Arts & Hall Committee		

Recommendation:

That the Council receive and note the delegate and committee reports from Councillors and Committee meeting minutes as presented.

The meeting commenced at 10.00am

PRESENT

Cr M Stadtmiller, Cr B Callow, Cr A McAlister, Cr L McGlynn, Cr J Piper, Cr G Sinclair, Cr A White.

ALSO IN ATTENDANCE

Mr A Drenovski (General Manager), Mr J Chapman (Interim Corporate Services Manager)
Miss S Jung (Engineering Manager), Mrs A Coleman (Executive Assistant).

1. LEAVE OF ABSENCE/APOLOGIES

BOARD RESOLUTION

22/046 RESOLVED on the motion of Crs Callow and Sinclair that Cr Morris be granted a leave of absence from the June and August 2022 meetings.

2. WEBCASTING OF COUNCIL MEETINGS

Attendees of this meeting are reminded that;

- a) The meeting is being recorded and made publicly available on Council's website, and
- b) Persons attending the meeting should refrain from making any defamatory statements.

3. STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of the oath or affirmation of office they have taken under section 233A of the Act.

The governing body of a county council is responsible for managing the affairs of the county council. Each councillor as a member of the governing body has a responsibility to make considered and well-informed decisions to ensure that the exercise of the functions of Goldenfields Water are performed to benefit the whole of the area of operations of Goldenfields Water.

In addition, Councillors are reminded of their obligations under council's code of conduct to disclose and appropriately manage conflicts of interest.

4. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

5. PRESENTATIONS

Nil

6. DECLARATION OF PECUNIARY INTERESTS

Nil

7. DECLARATION OF NON-PECUNIARY INTERESTS

Cr McGlynn declared a non-pecuniary interest regarding the matters pertaining to the West Wyalong Water Reliability Project.

8. CONFIRMATION OF MINUTES OF MEETINGS HELD ON 28 APRIL 2022

BOARD RESOLUTION

22/047 RESOLVED on the motion of Crs Piper and McAlister that the minutes of the meetings held on the 28 April 2022, having been circulated and read by members be confirmed.

9. BUSINESS ARISING FROM MINUTES

Nil

10. CORRESPONDENCE

Nil

11. MATTERS OF URGENCY

Nil

12. NOTICES OF MOTION / RESCISSION MOTIONS

Nil

13. CHAIRPERSON'S MINUTE

Nil

14. PUBLIC PARTICIPATION – CONFIDENTIAL SESSION

In accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, in the opinion of the General Manager the following business is of a kind as referred to in section 10A (2) of the Act and should be dealt with in part of the meeting closed to the media and the public.

BOARD RESOLUTION

22/048 RESOLVED on the motion of Crs White and Sinclair that Council move into CONFIDENTIAL SESSION.

15. MATTERS TO BE SUBMITTED TO CONFIDENTIAL SESSION

15.1. MATTERS SUBMITTED BY ENGINEERING MANAGER

15.1.1. WEST WYALONG WATER RELIABILITY PROJECT BUDGET

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or**

BOARD RESOLUTION

22/049 RESOLVED on the motion of Crs Callow and McAlister that the Board:

- 1. Note the information provided within the report**
- 2. Agree to increase Council's contribution to the project to enable project completion**

15.1.2. WEST WYALONG WATER SYSTEM AUGMENTATION – RESERVOIR AND PUMP STATION CONSTRUCTION TENDER – 01/2022

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) Commercial information of a confidential matter that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it,**

BOARD RESOLUTION

22/050 RESOLVED on the motion of Crs McAlister and Piper that:

- 1. Pursuant to section 178(1)(b) of the *Local Government (General) Regulation 2021* ('Regulation'), the County Council declines to accept any of the tenders submitted in response to *Tender: 01/2022 – West Wyalong Water System Pressure Augmentation – Pump Station and Reservoir Construction* ('Tender').**
- 2. Pursuant to section 178(3)(a) of the Regulation, the component of the contract the subject of the Tender relating to the construction of the pump station is cancelled.**

3. Pursuant to section 178(3)(e) of the Regulation, the General Manager, is to enter into negotiations with Quay Civil Pty Ltd and Precision Civil Infrastructure Pty Ltd on behalf of the County Council with a view to entering into a contract relating to the construction of the reservoir component and ancillary aspects of the Tender ('Reservoir Component').

4. Pursuant to section 178(4) of the Regulation, the reasons for not inviting fresh tenders for the Reservoir Component and entering into negotiations with Quay Civil Pty Ltd and Precision Civil Infrastructure Pty Ltd are:

(a) a further tender process would prejudice the County Council's ability to meet timing obligations for construction of the Reservoir Component under the Council's grant funding arrangements, and

(b) the County Council considers that the market for potential contractors to construct the Reservoir Component has been adequately tested through the Tender, and

(c) having regard to the information contained in the tenders submitted by Quay Civil Pty Ltd and Precision Civil Infrastructure Pty Ltd in response to the Tender, the County Council considers that there are reasonable prospects that negotiations will result in a contract for the construction of the Reservoir Component being entered into

15.1.3. WEST WYALONG WATER SYSTEM AUGMENTATION – PIPELINE

CONSTRUCTION TENDER 02/2022

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:*

- d) *Commercial information of a confidential matter that would, if disclosed:*
(i) prejudice the commercial position of the person who supplied it,

BOARD RESOLUTION

22/051 RESOLVED on the motion of Crs Sinclair and Piper that the Board:

- 1. Award the contract for the West Wyalong Water System Augmentation Pipeline Construction Tender to Precision Pipe Network Pty Ltd for \$4,956,320.61 excluding GST**
- 2. Award Provisional Items for rock removal and DN300 pipeline material supply for the West Wyalong Water System Augmentation Pipeline Construction Tender to Precision Pipe Network Pty Ltd for an additional cost of \$923,008.09 excluding GST**

BOARD RESOLUTION

22/052 RESOLVED on the motion of Crs Sinclair and McAlister that that there being no further confidential items that the Board revert back to Open Session, and that the resolutions made in Confidential Session be made public.

The General Manager read out the resolution made in CONFIDENTIAL session.

16. MATTERS TO BE SUBMITTED TO OPEN COUNCIL

16.1. MATTERS SUBMITTED BY CORPORATE SERVICE MANAGER

16.1.1. COUNCIL CASH AND INVESTMENTS

BOARD RESOLUTION

22/053 RESOLVED on the motion of Crs Callow and McGlynn that the report detailing Council Cash and Investments as at 31 May 2022 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council Cash and Investments as at 31 May 2022 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2021.

REPORT

Council's cash and investment portfolio increased by \$1,957,137 from \$43,909,994 as at 31st March 2022 to \$45,867,131 as at 31st May 2022.

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 June 2022**

Cash and Investment Portfolio

Type	Rating	SP Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	NR	NR	Illawarra Credit U	At Maturity	9/06/2021	9/06/2022	365	0.55	1.18	\$1,000,000
TD	BBB+	A2	BOQ	Annual	12/07/2018	12/07/2022	1461	3.50	1.18	\$1,000,000
TD	AA-	A1+	Westpac	Quarterly	13/07/2020	13/07/2022	730	0.96	1.18	\$3,000,000
TD	BBB+	A2	BOQ	Annual	23/06/2020	20/07/2022	757	1.23	1.18	\$1,000,000
TD	BBB-	A3	Judo Bank	Annual	16/03/2022	17/08/2022	154	0.83	1.18	\$2,000,000
TD	AA-	A1+	Westpac	Quarterly	5/08/2020	7/09/2022	763	0.90	1.18	\$3,000,000
TD	BBB+	A2	ME Bank	At Maturity	9/06/2021	12/10/2022	490	0.48	1.18	\$1,000,000
NOTICE	BBB	A2	AMP Bank	At Maturity	29/07/2021	1/11/2022	460	0.80	1.18	\$1,000,000
TD	BBB-	A3	Judo Bank	At Maturity	29/10/2021	2/11/2022	369	1.01	1.18	\$2,000,000
TD	A+	A1	Macquarie Bank	At Maturity	29/10/2021	2/11/2022	369	0.55	1.18	\$1,000,000
TD	BBB	A2	AMP Bank	Annual	17/11/2021	17/11/2022	365	1.00	1.18	\$3,000,000
NOTICE	BBB	A2	AMP Bank	At Maturity	12/01/2021	11/12/2022	698	1.00	1.18	\$2,000,000
NOTICE	BBB	A2	AMP Bank	At Maturity	12/01/2021	11/01/2023	729	1.00	1.18	\$2,050,000
NOTICE	BBB	A2	AMP Bank	At Maturity	16/02/2021	7/02/2023	721	1.00	1.18	\$2,000,000
TD	A+	A1	Macquarie Bank	At Maturity	16/03/2022	15/02/2023	336	1.15	1.18	\$3,000,000
TD	AA-	A1+	CBA	Half Year	28/04/2022	3/05/2023	370	2.73	1.18	\$4,000,000
TD	BBB+	A2	ME Bank	At Maturity	27/05/2022	1/06/2023	370	3.18	1.18	\$4,000,000
TD	AA-	NR	NT Treasury	Annual	10/09/2020	15/12/2023	1191	1.00	1.18	\$2,000,000
TD	AA-	NR	NT Treasury	Annual	28/09/2020	15/12/2024	1539	1.10	1.18	\$1,000,000
CASH	A+	A1	Macquarie Bank	Monthly				0.55	0.35	\$4,012,886
CASH	AA-	A1+	CBA	Monthly				0.10	0.35	\$2,550,000
CASH	AA-	A1+	CBA	N/A				0.00	0.35	\$254,245

TOTAL:	\$45,867,131.00
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*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 June 2022**

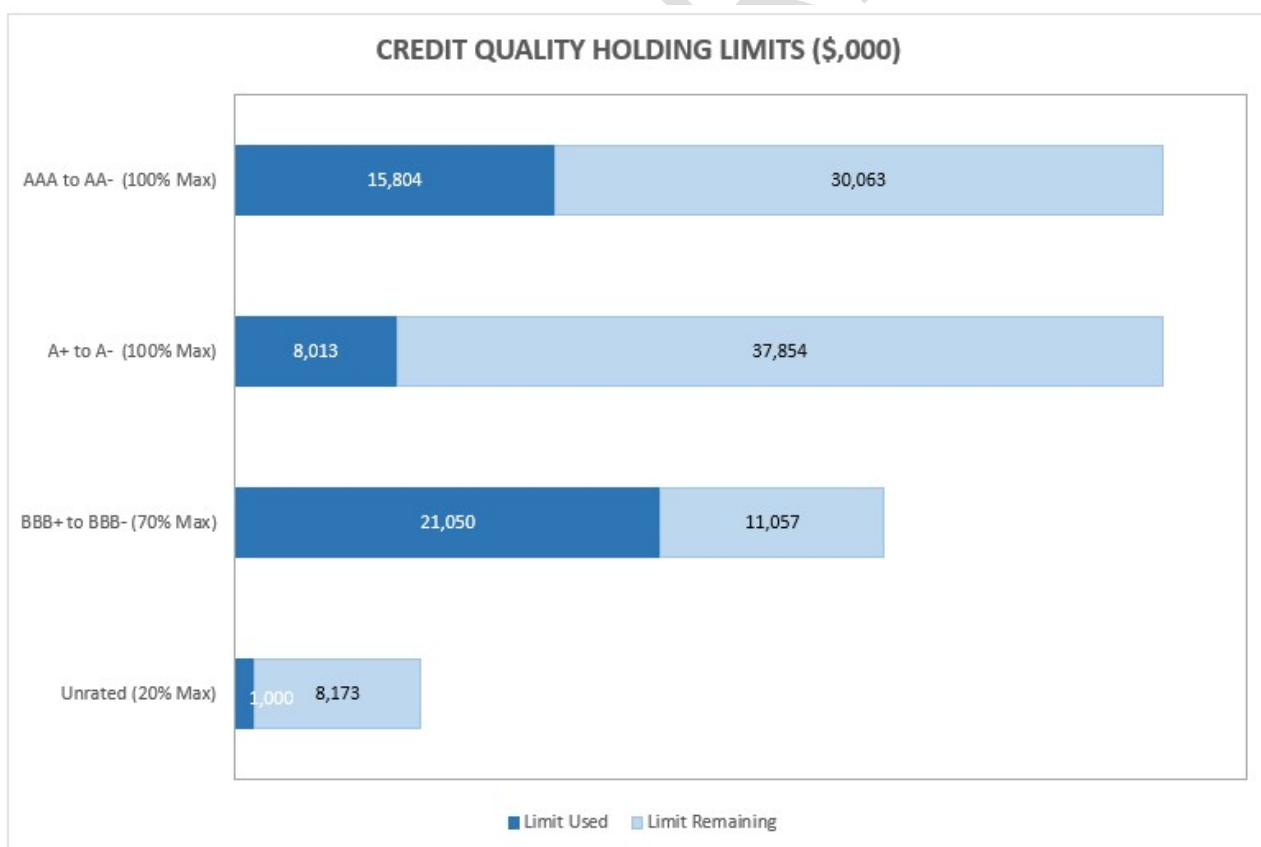
Performance

Goldenfields Water County Council's investment portfolio outperformed the relevant BBSW Index benchmark by 19%. The average weighted yield for May was 1.27%, over an average weighted term of 162 days, with a benchmark of 1.07%.

Total Cost 45,867,131	Yearly Interest Received 223,058	Weighted Average Term 162 Days
Total Value 45,867,131	Monthly Interest Received 25,735	Weighted Average Yield 1.27%

Credit Quality Compliance

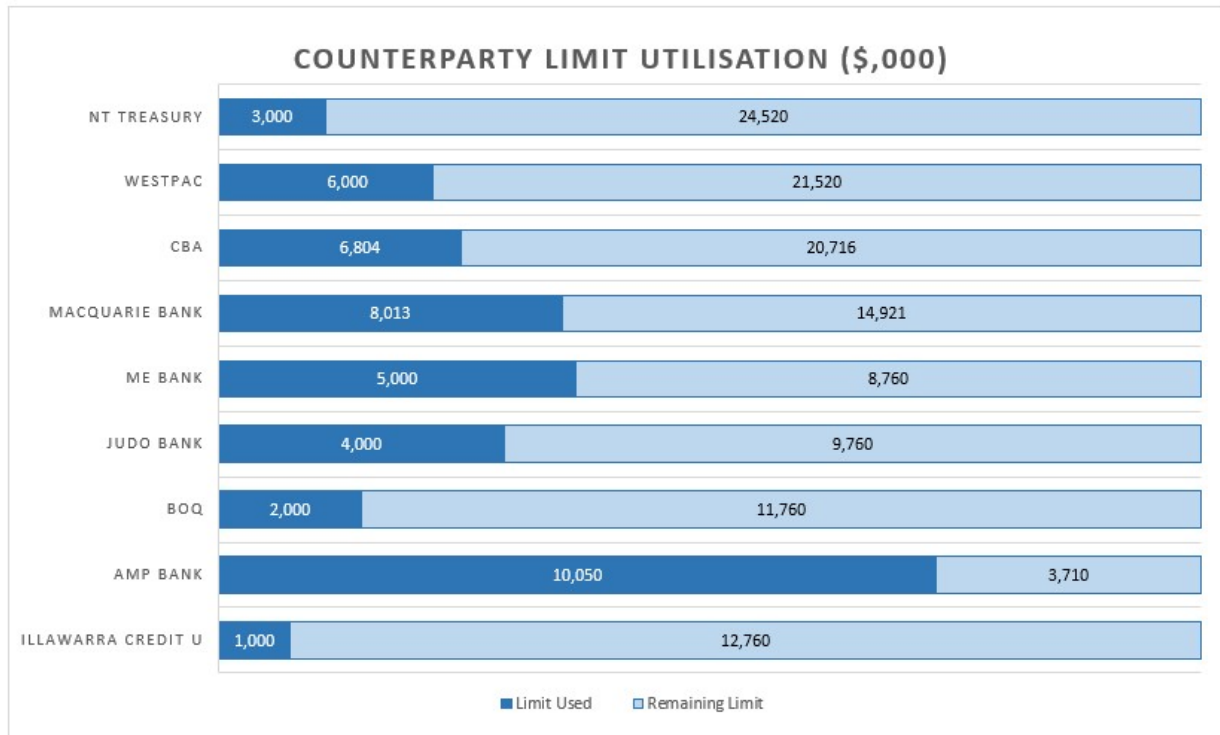
Council's investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



Counter Party Compliance

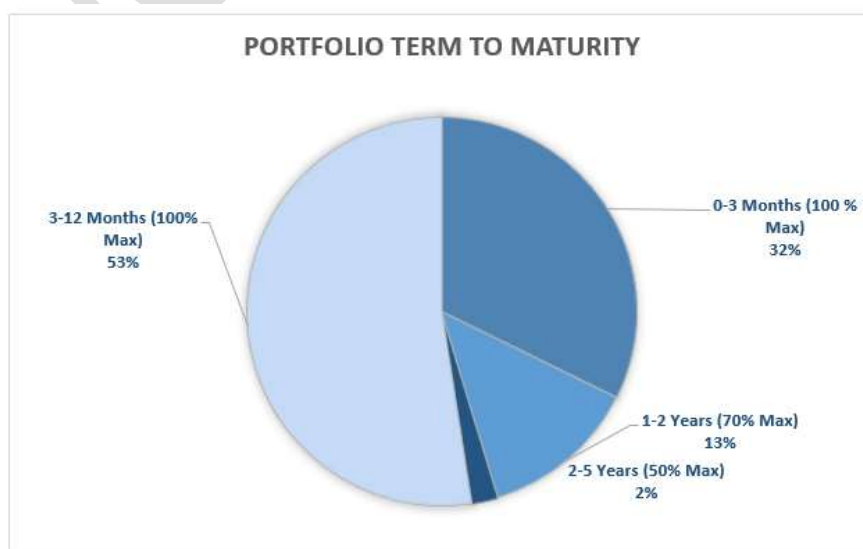
As at the end of May, Council was compliant with policy in terms of individual financial institution capacity limits. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

Overall, the portfolio is diversified across a variety of credit ratings, including some exposure to unrated ADIs.



Term to Maturity

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements.



Application of Investment Funds

The table below details the allocation of cash balances in terms of restricted funds, noting restrictions are all internal rather than external.

Restricted Funds:	
Plant & Vehicle Replacement	2,148,190
Infrastructure Replacement	15,970,725
Employee Leave Entitlement	2,248,385
Sales Fluctuation Reserve	0
Property Reserve	0
Unrestricted Funds:	25,499,831
TOTAL	45,867,131

Declaration

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy PP004.

Signed



Zac Mahon
Responsible Accounting Officer

FINANCIAL IMPACT STATEMENT

Council's cash and investment portfolio increased by \$1,957,137 from \$43,909,994 as at 31st March 2022 to \$45,867,131 as at 31st May 2022.

ATTACHMENTS: Nil.

TABLED ITEMS: Nil.

16.1.2. PROGRESS REPORT CAPITAL EXPENDITURE

BOARD RESOLUTION

22/054 RESOLVED on the motion of Crs Sinclair and McAlister that the report detailing Council's Capital Works Program as at 31 May 2022 be received and noted.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the report detailing Council's Capital Works Program as at 31 May 2022 be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure & Efficient Water Supplies

BACKGROUND

Capital Works represents a significant part of Council's activities and expenditure. This report details progress year to date on programmed and emergent capital works.

REPORT

This report is presented for information on the Capital Works Program year to date progress as at 31 May 2022.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Capital Works Progress Report as at 31 May 2022

TABLED ITEMS: Nil.

16.1.3. COUNCILLORS AND CHAIRPERSON FEES FOR 2022/2023

BOARD RESOLUTION

22/055 RESOLVED on the motion of Crs Callow and McGlynn that:

- 1. Councillors and Chairpersons Fees be increased by 2% for the 2022/2023 financial year as per the Local Government Remuneration Tribunal Determination dated 22 May 2022.**
- 2. The annual remuneration for 2022/2023 is: Councillor \$10,290.78 and Chairperson \$16,902.83**

Four (4) in favour – Two (2) opposed. The motion was declared carried.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That:

- Councillors and Chairpersons Fees be increased by 2% for the 2022/2023 financial year as per the Local Government Remuneration Tribunal Determination dated 22 May 2022.
- The annual remuneration for 2022/2023 is: Councillor \$10,290.78 and Chairperson \$16,902.83

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

Section 241 of the Local Government Act 1993 states that annual fees are to be paid to councillors and chairpersons in accordance with categories determined by the Local Government Remuneration Tribunal (the Tribunal), while the setting of the fees is contained within sections 248 and 249 of the Local Government Act 1993.

REPORT

The Local Government Remuneration Tribunal Annual Report and Determination dated 22 May 2022 determined an increase of 2% to mayoral and councillor fees for the 2022/2023 financial year, with effect from 1 July 2022.

For **Table 4: County Councils – Water** the fees are as follows:

	Minimum	Maximum
Councillor	\$1,900	\$10,550
Chairperson – additional	\$4,080	\$17,330

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.1.4. AUDIT RISK AND IMPROVEMENT COMMITTEE

BOARD RESOLUTION

22/056 RESOLVED on the motion of Crs Callow and Sinclair that the Board receives and notes the minutes of the Audit, Risk and Improvement Committee meeting held on 26 May 2022.

Report prepared by Corporate Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Board receives and notes the minutes of the Audit, Risk and Improvement Committee meeting held on 26 May 2022.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

Goldenfields Water County Council Audit, Risk and Improvement Committee is an advisory committee in accordance with section 355 of the Local Government Act 1993, and the Local Government Regulations 2012. The Committee was established by Council Res 17/008 on 23 February 2017. In accordance with the Audit, Risk and Improvement Committee Charter, the Committee will report regularly to Council.

REPORT

The Goldenfields Water County Council Audit, Risk and Improvement Committee met on 26 May 2022. Minutes of the meeting are attached for the information of the Board.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Minutes of ARIC Meeting 26-5-22.

TABLED ITEMS: Nil

16.2. MATTERS SUBMITTED BY PRODUCTION AND SERVICES MANAGER

16.2.1. WATER PRODUCTION REPORT

BOARD RESOLUTION

22/057 RESOLVED on the motion of Crs McGlynn and White that the Water Production Report be received and noted.

Report prepared by Production and Services Manager

COUNCIL OFFICER RECOMMENDATION

That the Water Production Report be received and noted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 3 A Healthy Natural Environment

BACKGROUND

Goldenfields Water provides the essential water requirements of about 40,000 people spread over an area in excess of 20,000 square kilometres between the Lachlan & Murrumbidgee Rivers in the South West of NSW.

Goldenfields Waters' supply system consists of five separate water schemes, Jugiong, Oura, Mt Arthur, Mt Daylight and Hylands Bridge. Goldenfields Water carries out water supply functions within the Local Government areas of Bland, Coolamon, Cootamundra, Hilltops, Junee, Temora, and parts of Narrandera and Wagga Wagga.

Hilltops Shire Council, Cootamundra Gundagai Shire Council and Riverina Water County Council are retailers, who purchase bulk water from Goldenfields and supply the water to retail customers in their respective local government areas.

REPORT

Jugiong drinking Water Scheme

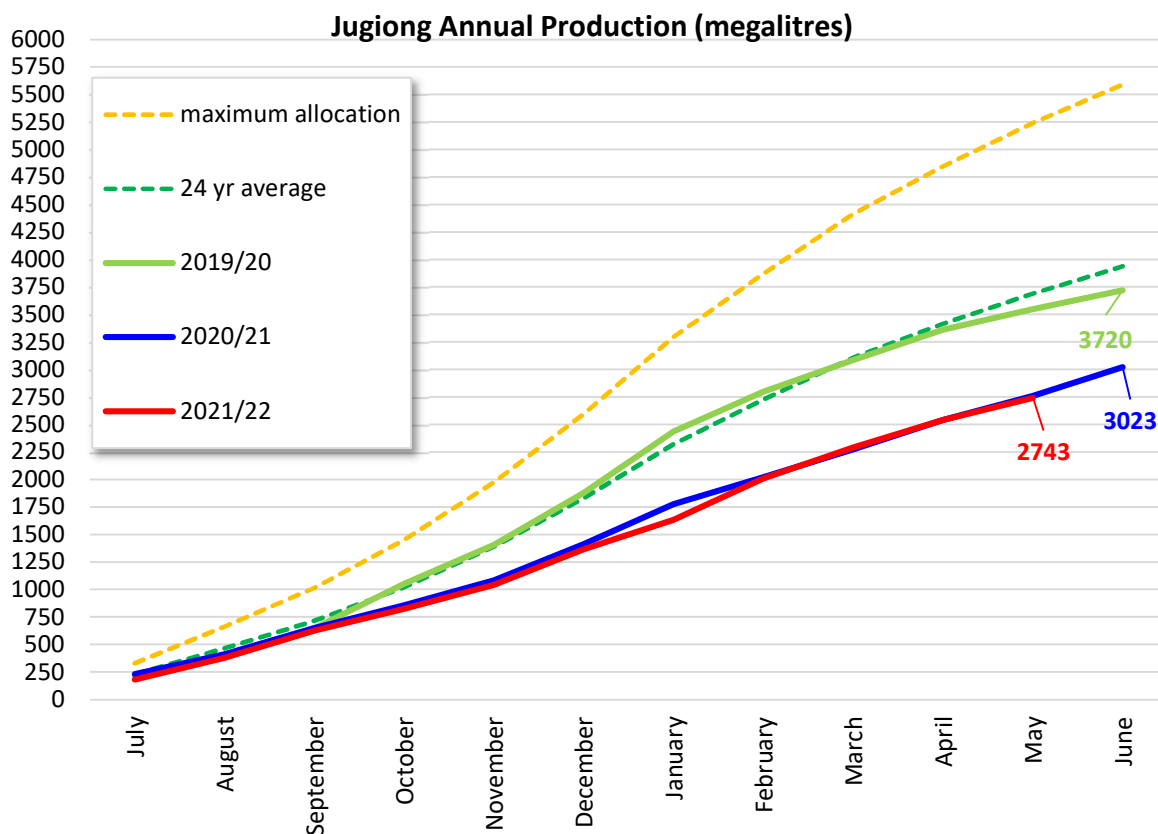
The Jugiong drinking water scheme sources water from the Murrumbidgee River and has an extraction licence entitlement of 5590ML per annum. Water from the Murrumbidgee River is treated through a 40ML/day, conventional Water Treatment Plant that consists of: Coagulation, Flocculation, Clarification, Filtration, Disinfection and Fluoridation.

The Jugiong Scheme has 14 sets of reservoirs and 8 pumping stations. The Jugiong Scheme supplies bulk water to the Hilltops and Cootamundra-Gundagai Regional Councils for supply to the townships of Cootamundra, Harden and Young with a population of approximately 6800, 2200 and 8000 respectively.

Goldenfields Water also provides additional retail supply to approximately 600 customers in the villages of Stockinbingal, Wallendbeen and Springdale.

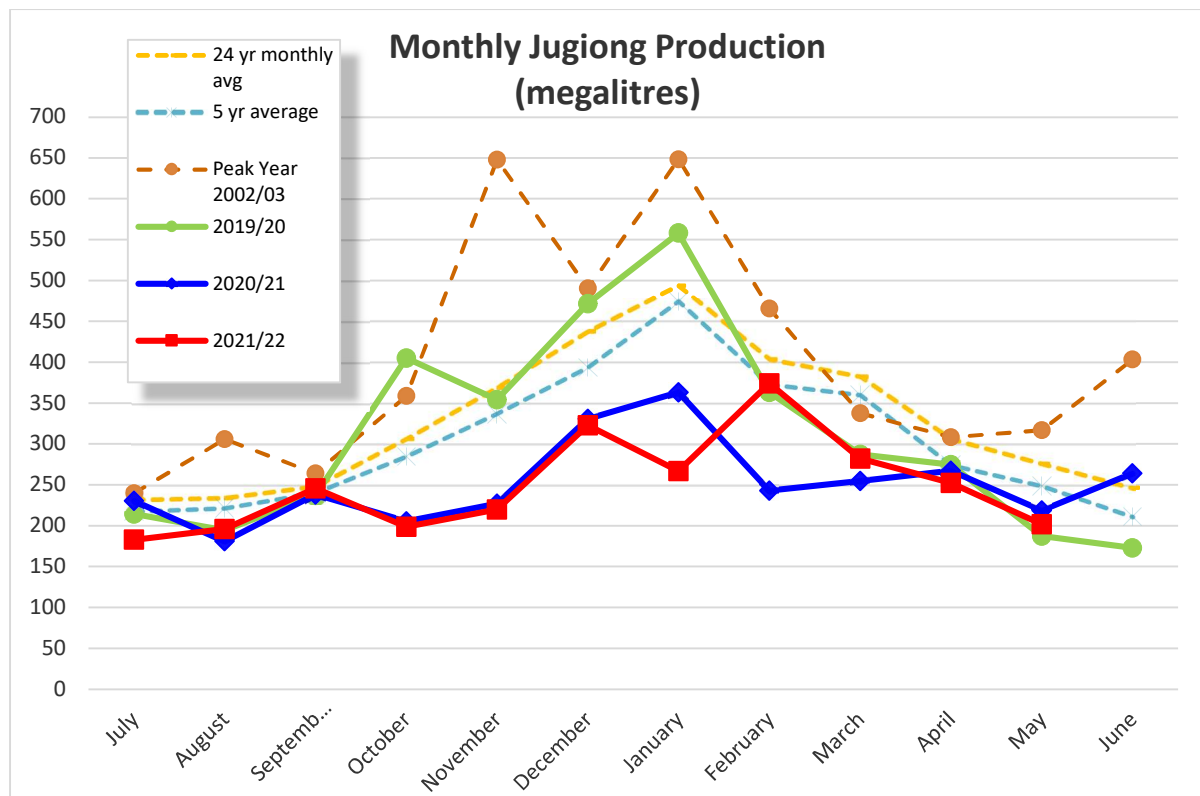
**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 June 2022**

For the first 11 months of the 2021/22 financial year, 2743ML of water had been extracted from the Murrumbidgee River and processed at the Jugiong Water Treatment plant. This is slightly lower than for the same period last FY where 2759ML was extracted. This is illustrated in the graph below.



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 June 2022**

Jugiong monthly production started slowly in July with only 183ML extracted and treated for the month. Production has followed a similar trend to the previous year until January 2022 where a decrease in production is evident. This is followed by a steep increase in production for the month of January 2022 before another decrease in March with further decreases in April and May. These inconsistencies can be attributed to unseasonal weather during in January before a return to hotter drier weather in February before heading into the colder winter months where a decrease in production would be expected.

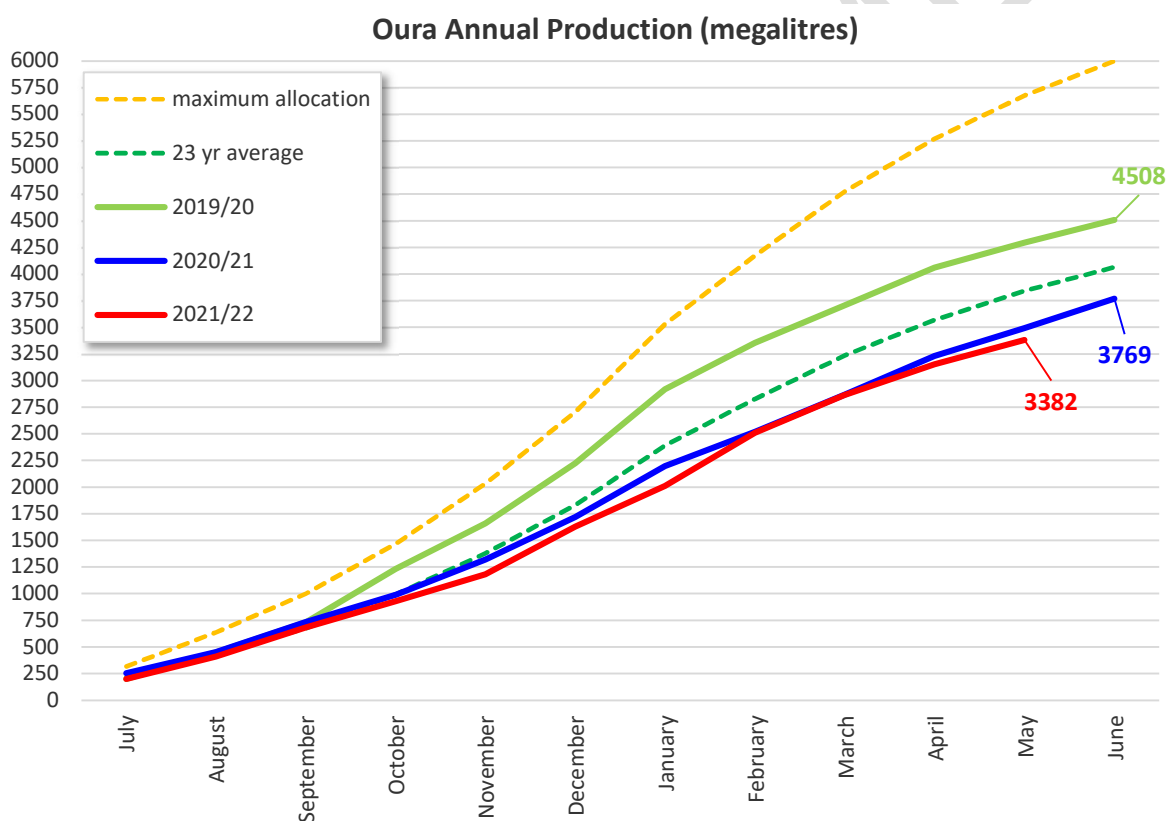


Oura Drinking Water Scheme

The water source at Oura is the Murrumbidgee inland alluvial aquifer, this water is extracted from 4 bores namely: Bores 2, 3, 4 and 6. The raw water then goes through a treatment process at the Oura Water Treatment Plant that includes Aeration, Disinfection and Fluoridation.

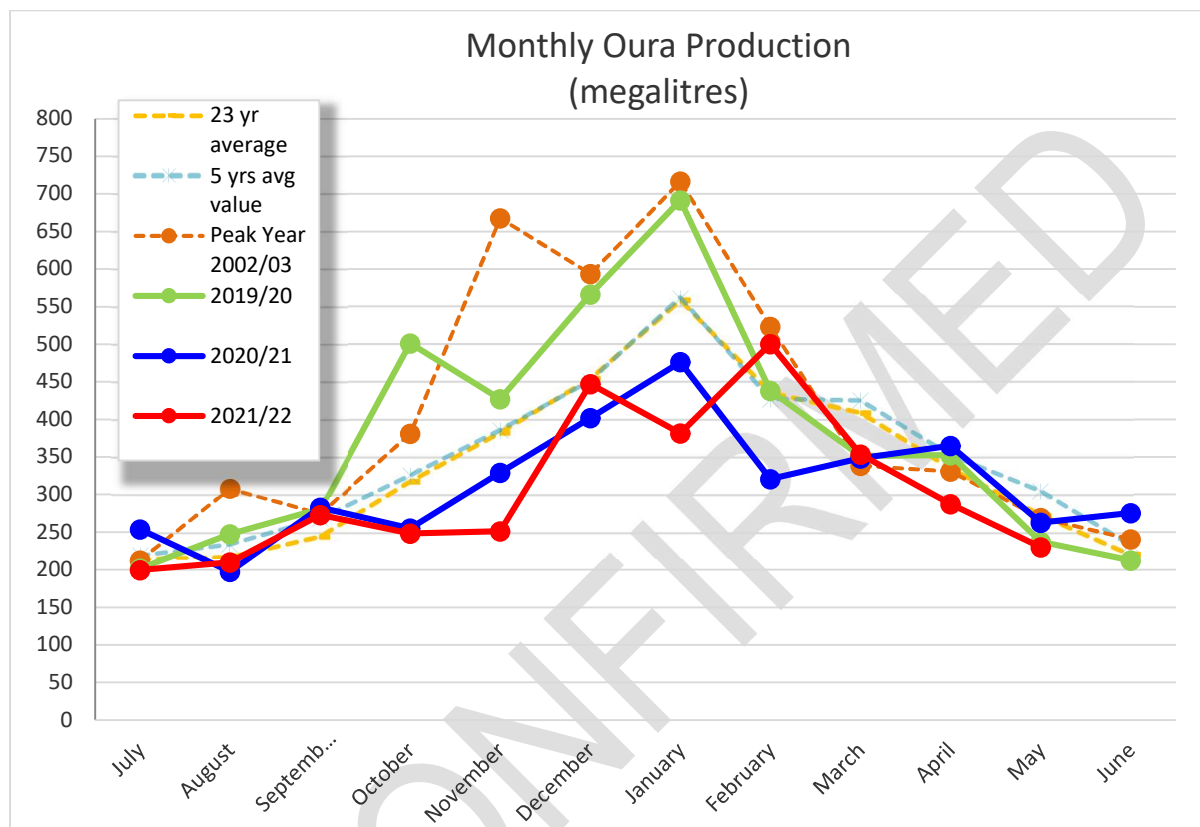
The Oura scheme has 33 sets of reservoirs and 19 pumping stations, produces drinking water for approximately 14,600 people in the Bland, Coolamon, Junee, Narrandera and Temora Shires. The Oura scheme can also supply water to the Northern side of the rural area of Wagga Wagga City when required.

For the first 11 months of the 2021/22 financial year, 3382ML of water has been extracted from the Oura Borefield and processed at the Oura Water Treatment Plant. This is a decrease in production than for the same period last FY where 3494ML was extracted. This is depicted in the graph below.



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 June 2022**

Oura monthly water production has started slowly due to the wet cold weather. For July 200ML was extracted from the Oura bores. Production trend has followed a similar trend to last FY before a decrease in production for November 251ML and January 381ML with a slight increase in production in December 447ML compared to last FY. Production has increased in February (500ML) and decreased again in March (354ML), April (287ML) and May (230ML) with the early on set of cooler weather.

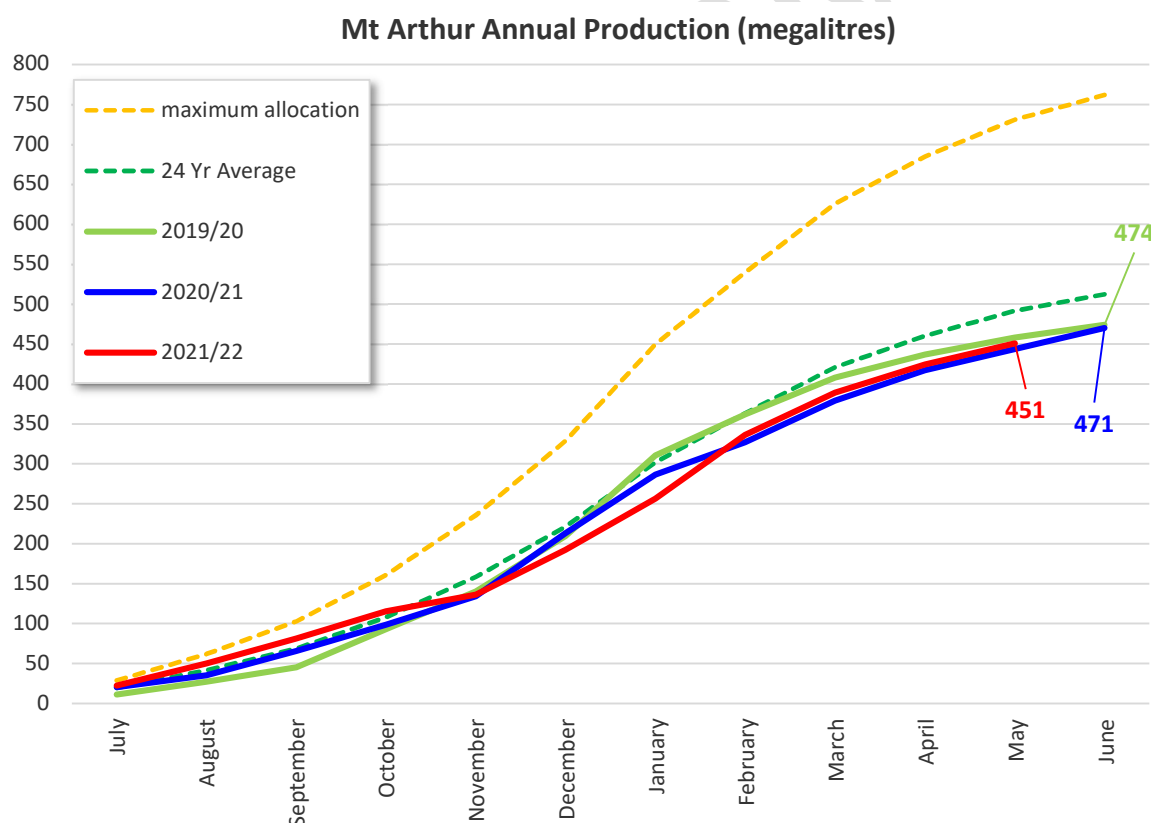


Mount Arthur Drinking Water Scheme

The Mount Arthur Water Source is from the Lachlan Fold belt Aquifer System. The water is extracted via two bores, bores 1 and 2 located in the Wagga Wagga City Council area South of Matong. The water is disinfected before distribution through 9 sets of reservoirs supplying approximately 2400 people with water in the Coolamon shire.

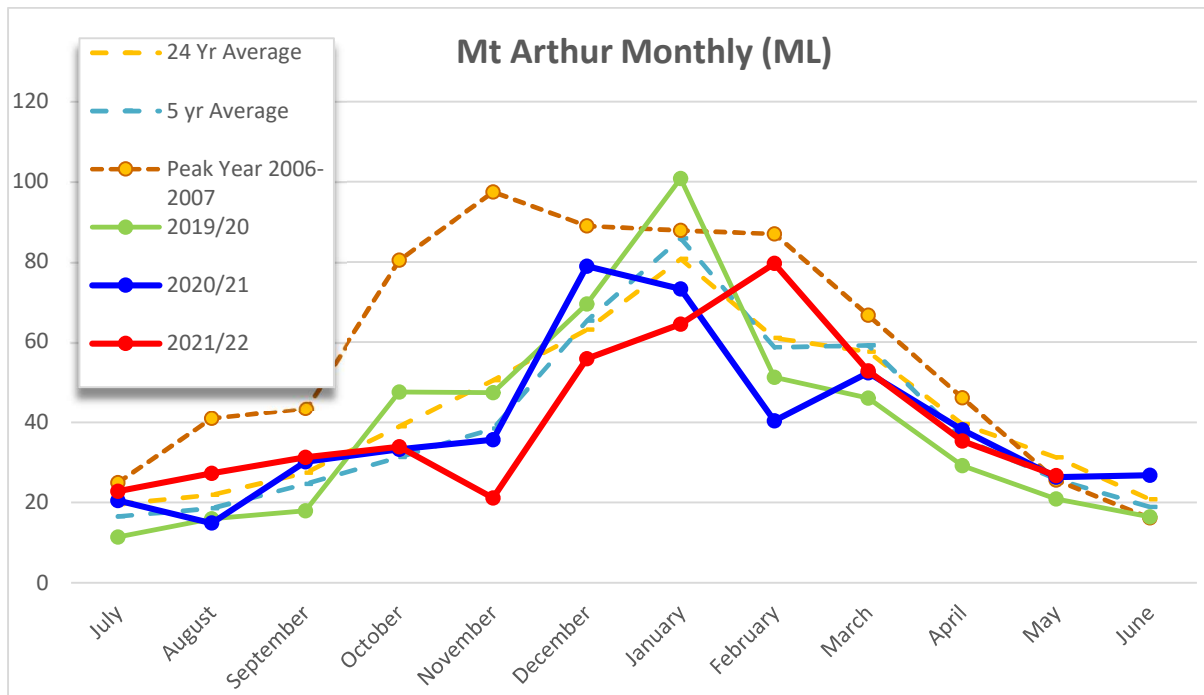
It should be noted that a new Bore 1 is currently being developed to replace the existing Bore 1, the old bore will be decommissioned and removed. Water quality and hydraulic capacity requirements appear to be positive at this stage; however actual confirmation of this cannot be known until full commissioning of the bore occurs.

For the first 11 months of the 2021/22 financial year, 451ML of water has been extracted from the Mt Arthur Borefield. This is an increase compared to the same period last year where 444ML was extracted from the Mt Arthur bores. As can be seen in the graph below trending in a similar fashion to historical years.



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 June 2022**

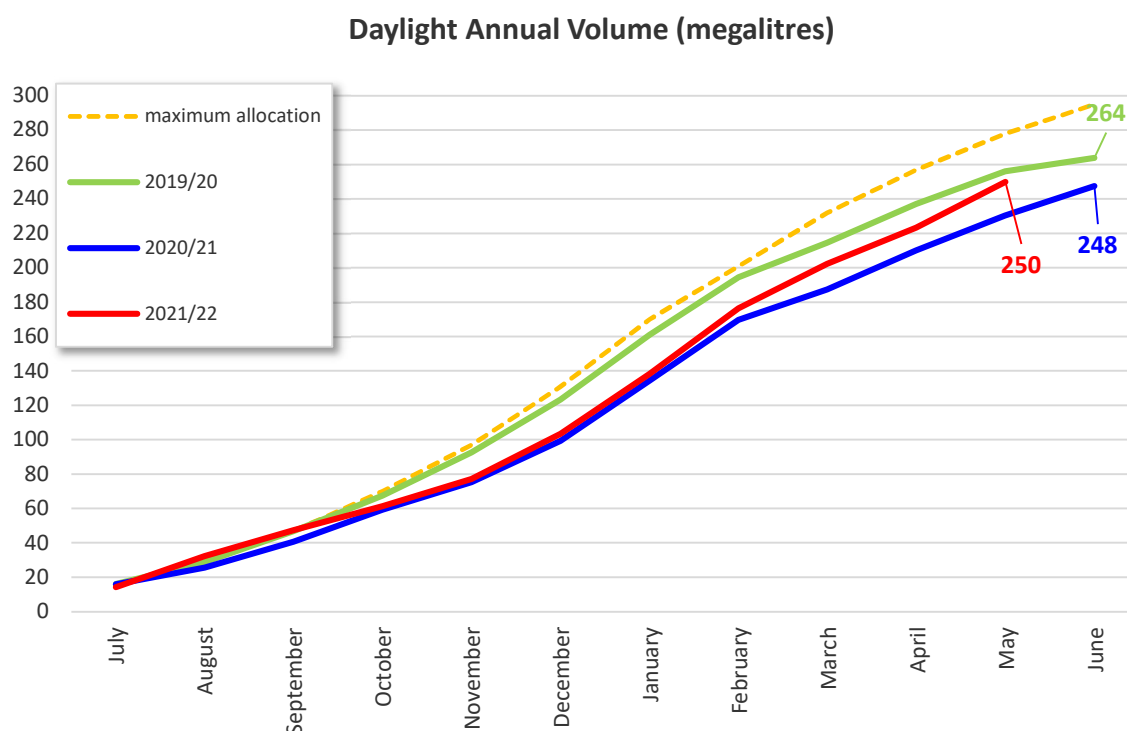
Mt Arthur monthly water production for the 2021/22 financial year has been consistent with a gradual increase from month to month for the first 4 months as the weather warms up. For July 23ML has been extracted, August seen a slight increase to 27ML and September also seen a slight increase with 31ML and October 34ML being extracted from the Mt Arthur bores. Before a wet November seen a decrease in production to only 21ML extracted. Before a warmer summer period seen 56ML extracted in December and 64ML in January. A further increase is evident in February 80ML before production decreased in March 53ML, April 35ML and May 27ML. This is due to cooler climatic conditions as we move into winter.



Mount Daylight Drinking Water Scheme

The Mount Daylight water source is from the Lower Lachlan alluvium aquifer. The Mount Daylight bores are jointly operated with Carathool Shire Council. Carathool Shire Council is responsible for bore management. There are 7 sets of reservoirs in the Mt Daylight scheme. Mt Daylight supplies water to approximately 125 people in the villages of Naradhan, Weethalle and Tallimba which is located within the Bland Shire.

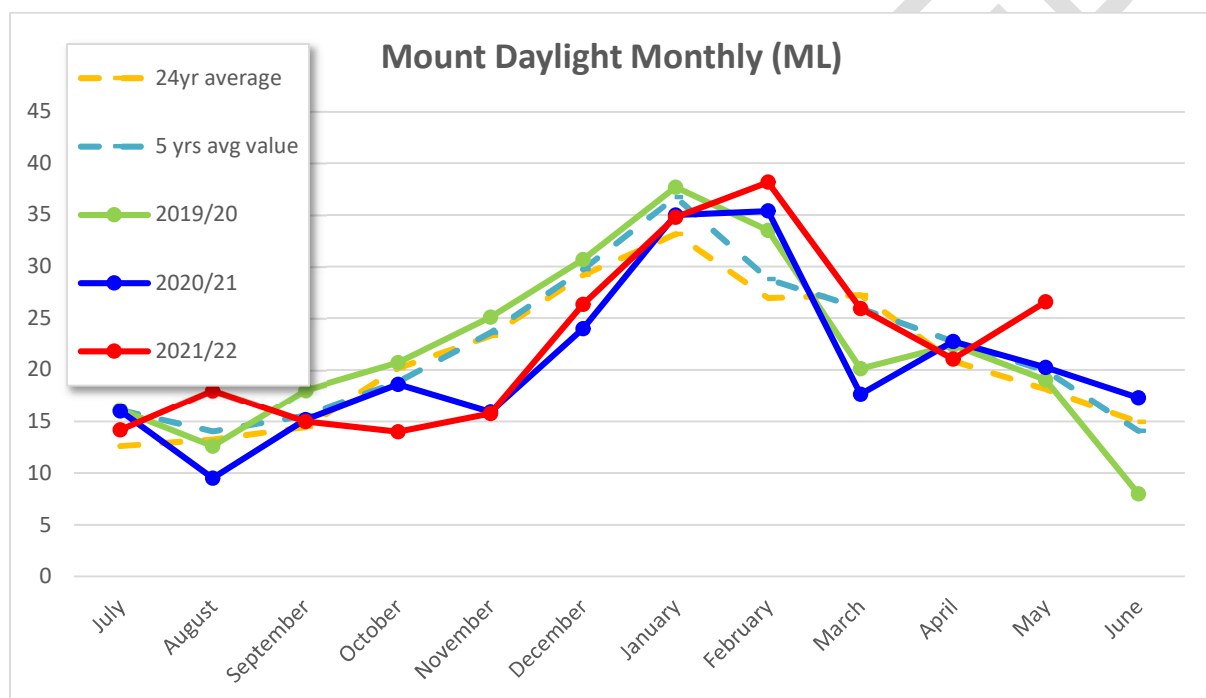
For the first 11 months of the 2021/22 financial year, 250ML of water has been extracted from the Mt Daylight Borefield. This is an increase in volume of 20ML compared to the same period for 2020/21 where 230ML was produced. As can be seen in the graph below trending in a similar fashion to historical years.



**Minutes of the Meeting of GOLDENFIELDS WATER COUNTY COUNCIL held at
TEMORA OFFICE on 23 June 2022**

The monthly extraction totals for the Mt Daylight bores are not consistent to previous years, this can be seen from the graph below, July was a slow month with only 14ML extracted from the Mt Daylight Bores before a slight increase in August where 18ML was extracted before again reducing production for September to 15ML. This decrease in production continued in October with 14ML extracted, before a slight increase in November 16ML extracted, production then increased as the weather became warmer in December 26ML and January 35ML a further increase is evident in February 38ML before a decrease in March 26ML and April 21ML before an increase again in May 27ML.

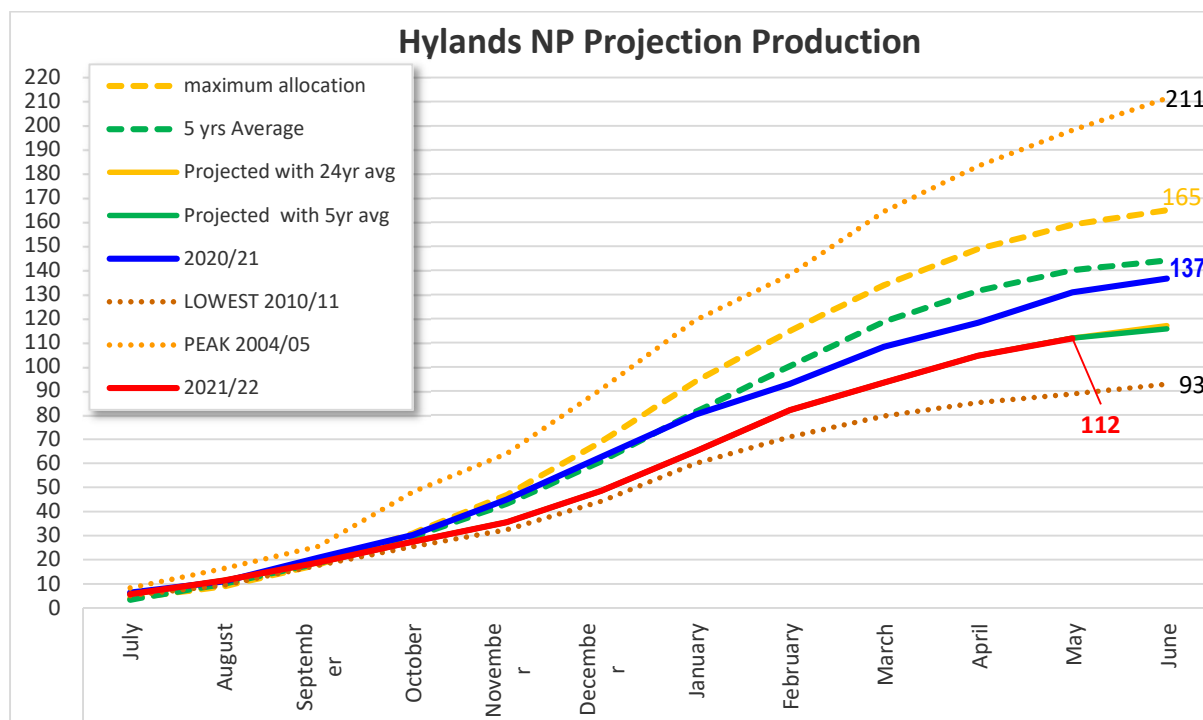
The increased usage during August correlates with some Bore yield studies being undertaken by Carrathool Shire which may have been the cause for this increased usage compared to previous years. It was also determined that a break in the line during this time added to the increase in production for August



Hylands Bridge - Non Potable

Hylands Bridge supplies Non Potable water to Barellan and Binya. The water is sourced through the Murrumbidgee Irrigation Area where Goldenfields Water holds 165ML shareholding for water entitlement.

For the first 11 months of the 2021/22 financial year, 112ML of water has been extracted from the Hylands Bridge Raw Water scheme. As can be seen in the graph below trending in a similar fashion to historical years.



FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Nil

TABLED ITEMS: Nil

16.3. MATTERS SUBMITTED BY THE GENERAL MANAGER

16.3.1. ADOPTION OF DELIVERY PROGRAM AND OPERATIONAL PLAN

BOARD RESOLUTION

22/058 RESOLVED on the motion of Crs McGlynn and Callow that:

- 1. Council adopts the Delivery Program 2022 to 2026**
- 2. Council adopts the 2022-2023 Operational Plan**
- 3. The fees and charges be made for the 2022-2023 year, as detailed in the adopted 2022-2023 Operational Plan Fees and Charges Schedule.**

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That:

1. Council adopts the Delivery Program 2022 to 2026
2. Council adopts the 2022-2023 Operational Plan
3. The fees and charges be made for the 2022-2023 year, as detailed in the adopted 2022-2023 Operational Plan Fees and Charges Schedule.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 1 High Quality, Secure & Efficient Water Supplies

BACKGROUND

In accordance with Chapter 13, Part 2 of the Local Government Act and Section 196A of the Local Government (General) Regulation 2021, Goldenfields Water County Council is required to have a Delivery Program and Operational Plan.

REPORT

In accordance with legislative requirements, the Draft Delivery Program 2022-2026, the Draft 2022-2023 Operational Plan, incorporating 2022-2023 Fees and Charges and 2022-2023 Budget Summaries has been on public exhibition for 28 days. No submissions have been received. Minor administrative amendments have been made to ensure consistency.

The Draft Delivery Program 2022-2026 2022-2023, Draft Operational Plan, incorporating 2022-2023 Fees and Charges and 2022-2023 Budget Summaries are now re-presented to Council for adoption.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Combined Delivery Program 2022/26 Operational Plan 2022/23

TABLED ITEMS: Nil

16.3.2. CODE OF MEETING PRACTICE

BOARD RESOLUTION

22/059 RESOLVED on the motion of Crs Piper and McAlister that the Code of Meeting Practice be adopted.

Report prepared by General Manager

COUNCIL OFFICER RECOMMENDATION

That the Code of Meeting Practice be adopted.

ALIGNMENT WITH BUSINESS ACTIVITY STRATEGIC PLAN

Priority 2 Customer Service Focus

BACKGROUND

The Office of Local Government issued a draft Model Code of Meeting Practice for Local Councils in New South Wales on 29 October 2021.

Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code within 12 months of the Local Government Elections.

REPORT

Council prepared a draft Code of Meeting Practice in accordance with the Local Government Act requirements, including all mandatory provisions and some non-mandatory. The draft was endorsed by the Board at the April Council meeting and publicly exhibited in line with the mandated requirements.

Council has met the requirements of section 361 of the act in relation to preparation, public notice and exhibition. The draft Code of Meeting Practice has been on Public Display for 28 days. The opportunity for comment on the draft code has been provided to members of the community for the required 42-day period.

No submissions have been received during this time.

The Draft Code of Meeting Practice is now re-presented to Council in its final format for endorsement.

FINANCIAL IMPACT STATEMENT

The recommendation does not impact on Council's financial position.

ATTACHMENTS: Draft Code of Meeting Practice

TABLED ITEMS: Nil

17. NEXT MEETING

The next ordinary meeting of Council is scheduled to be held Thursday 25 August 2022 at 10.00am.

18. CLOSE OF BUSINESS

There being no further business requiring the attention of council the meeting was declared closed at 11.07am.

UNCONFIRMED

RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS
MINUTES OF THE BOARD MEETING
held at The Rules Club, Wagga Wagga
Friday 24 June 2022

Meeting opened at 11:05am

PRESENT

Ray Smith PSM	Bland Shire Council
Tony Donoghue PSM	Coolamon Shire Council
Cr Charlie Sheahan	Cootamundra-Gundagai Regional Council
Les McMahon	Cootamundra-Gundagai Regional Council
Cr Tony Quinn	Greater Hume Shire Council
Steven Pinnuck	Greater Hume Shire Council
Cr Neil Smith	Junee Shire Council
Cr Greg Verdon	Lockhart Shire Council
Peter Veneris	Lockhart Shire Council
Cr Matthew Stadtmiller	Goldenfields Water
Aaron Drenovski	Goldenfields Water
Cr Rick Firman OAM	Temora Shire Council – CHAIRMAN
Gary Lavelle PSM	Temora Shire Council
Dianna Sommerville	RDA-Riverina
Rachel Whiting	RDA Riverina
Matthew Dudley	REROC/RAMJO
Julie Briggs	REROC
Claire Garrett	REROC
Andrew Trenaman	Riverina Joint Organisation

APOLOGIES

Apologies for non-attendance were received from Cr D McCann, Cr B Monaghan, J. Davis and G. Butler.

Moved Cr N Smith, seconded T Donoghue that the apologies be accepted.

CARRIED

CONFIRMATION OF MINUTES

Moved P Veneris, seconded Cr G Verdon that the minutes of the meeting held on 24 June 2022 be confirmed.

CARRIED

BUSINESS ARISING

Dealt with in Reports.

CORRESPONDENCE

Moved T. Dondghue, seconded Cr N Smith that the correspondence be received.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORT

The report was tabled. J Briggs raised the following issues with Members:

Parliament House Visit – noted.

Southern Lights – noted.

Public Lighting Code – this has slowed, because we are still trying to finalise access to the lights for smart technology. Ausgrid and Endeavour are implementing their own communications network, but Essential are leaving the arrangements to councils. The Code needs to reflect those arrangements.

EPA Waste Funding Grant – we have been advised that the Waste Forum has received a grant of just over \$194,000 for the next 12 months.

Rail Interface Agreements – there is a consultation scheduled for 30 June with UGL and Transport for NSW.

Regional Housing Strategy – noted.

Moving Forward: One Organisation – the second workshop will be held on 8 July.

Destination NSW Grant – we have been successful in obtaining a grant of \$10,000 to extend the 2023 Waste Conference by one day. The day will be spent visiting resource recovery and circular economy activities.

Contaminated Land Management Grant – the grant has been extended 6 months and REROc has been granted \$69,680.

Moved Cr N Smith, seconded P Veneris that the CEO Report be received.

CARRIED

RESOURCE SHARING REPORT

The report was tabled. J Briggs raised the following issues with Members:

Southern Lights Project – noted.

Planning Technical Group – the Board discussed issues with the ePlanning Portal including the resources that are being consumed providing support to inexperienced developers trying to use the system.

Moved S Pinnuck, seconded T Donoghue that REROc write to the Minister for Planning, Hon Anthony Roberts MP, to request that the ePlanning Portal contain a feature making the uploading of mandatory documents a requirement prior to the submission of a development application.

The Board discussed issues with transportable homes, foldout homes and tiny homes, that are not adequately covered by planning regulations. The Board also raised the issue of illegal dwellings.

Moved T. Donoghue, seconded Cr N Smith that REROC write to the Minister for Planning, Hon Anthony Roberts MP, to request that the review of the Manufactured Homes Regulation include Tiny Homes, Foldout Hoes and Transportable Homes.

The Planners raised concerned about the Land and Environment Court referring hoarding cases to mediation multiple times without resolution. The Board expressed concern about the costs of taking the cases to the Court. It was agreed that the matter be referred to the Executive.

Workforce Development Group – noted.

Water and Wastewater Technical Group – noted.

Energy Management Group - we are running a joint project with the Riverina Regional Library Service promoting the Save Power Kits. The SCC has provided us with 17 Kits, we have developed pull-up banners and posters to promote them. We will be preparing a template media release for councils to use with local media.

Riverina Spatial Information Group (RIVSIG) – noted.

Infrastructure/Engineers Group - The Engineers have raised the issue of long delays with the Road Classification Review. First Round applications now have a 3 year wait and Second Round an 8 year wait. R. Smith advised the 8 years was actually 11 years because Second Round would not be dealt with until after the First Round is completed. He also advised he understood that most of the applications were from TfNSW.

Moved Cr N Smith, seconded Cr C Sheahan that REROC write to the Minster for Regional Roads, Hon Sam Faraway MLC, to ask for an update on the Road Classification Review and approximate processing times.

Build a Bridge and Get Over it – noted.

Moved P Veneris, seconded Cr N Smith that the Resource Sharing report be received.

CARRIED

TREASURER'S REPORT

The report was tabled by T Donoghue.

Moved T Donoghue, seconded Cr N Smith the Finance Report be received.

CARRIED

WASTE FORUM REPORT

The report was tabled. J. Briggs raised the following issues with Members:

No Time to Waste Conference 19-20 2022 – noted.

Waste Metal Tender – this has been finalised, IMMIX were the successful tenderer.

Safe Sharps – we have approached Cleanaway to see whether they might be interested in sponsoring the site, we have not had a response.

REROC Waste Forum Composting Campaign – noted.

Regional Waste Strategy– the new Strategy is due by October.

ASPIRE Initiative – Regional NSW has approached us about this initiative which is a B2B program for the exchange of waste. We are looking at it as a regional initiative and will be issuing an invitation for the ASPIRE to attend the Waste Conference.

Weeded Books – we are talking with the Riverina Regional Library Service about ways to reuse and/or recycle books that are no longer in circulation.

Moved Cr N Smith, seconded Cr G Verdon that the Waste Forum report be received.

CARRIED

YOUTH & COMMUNITY DEVELOPMENT NETWORK REPORT

The report was tabled. J Briggs raised the following issues with Members:

Youth and Community Development – the Group has asked that we organise a meeting with the Minister, while he is here for Take Charge, to discuss issues relating to delivering youth programs in rural areas.

Take Charge Youth Leadership Forum – we have applied for a \$8,000 grant from the Children and Young People Wellbeing Recovery Initiative. We have been asked to provide further information and are hopeful that we will be successful.

Moved Cr T Quinn, seconded S Pinnuck that the Youth & Community Development Network report be received.

CARRIED

PROCUREMENT REPORT

The report was tabled. J Briggs raised the following issues with Members:

Electricity Tender – The large site PPA tender has gone out to BAFO and should be finalised next week.

Waste Metal Tender – has been finalised.

Moved Cr G Verdon, seconded G Lavelle that the Procurement report be received.

CARRIED

REGIONAL CONTAMINATED LAND MANAGEMENT PROJECT REPORT

The Report was tabled. Matthew Dudley raised the following issues with Members:

Extension for the Project – the EPA has extended the project until January 2023.

Updated CLM Policy – the EPA is working on a standard policy template. There is concern that the template will not be completed with sufficient time for councils to customise it, exhibit and adopt it before the project ends.

Capacity Resources – these are being developed and will include fact sheets.

Moved Cr N Smith, seconded Cr C Sheahan that the Contaminated Land Management report be noted and received.

CARRIED

GENERAL BUSINESS

Co-living Proposal, RDA-Riverina – Rachel Whiting spoke about the initiative whereby houses are adapted through the addition of bathrooms and kitchenettes into co-living spaces. The RDA is seeking a council to partner on trialling the concept.

It was agreed that the RDA presentation would be distributed to Members for their consideration and that the CEO would work with Rachel Whiting to arrange a Zoom meeting to discuss the proposal further.

Recognition of Retiring Members – Cr Firman recognised the significant contributions Ray Smith and Steve Pinnuck had made to REROC. On behalf of the Members, he wished both GMs the very best for their retirement.

NEXT MEETING

Friday 27 August 2022 at the Rules Club, Wagga Wagga at 11.00am.

CLOSURE

Meeting closed at 12:30pm



Riverina Joint Organisation

Minutes

Board Meeting held

24 June 2022

Minutes of the Riverina Joint Organisation Board Meeting held at the Wagga Wagga Country Club on Friday 24 June 2022

The meeting opened at 9:13am

Present

Ray Smith	Bland Shire Council
Tony Donoghue PSM	Coolamon Shire Council
Cr Charlie Sheahan	Cootamundra-Gundagai Regional Council
Les McMahon	Cootamundra-Gundagai Regional Council
Cr Tony Quinn	Greater Hume Shire Council
Steve Pinnuck	Greater Hume Shire Council
Aaron Drenovski	Goldenfields Water County Council
Cr Matthew Stadtmiller	Goldenfields Water County Council
Cr Neil Smith	Junee Shire Council
Cr Greg Verdon	Lockhart Shire Council
Peter Veneris	Lockhart Shire Council
Cr Tim Koschel	Riverina Water County Council
Andrew Crakanthorp	Riverina Water County Council
Cr Rick Firman OAM	Independent Chairman
Gary Lavelle PSM	Temora Shire Council
Cr Graham Sinclair	Temora Shire Council
Cr Dallas Tout	Wagga Wagga City Council
Peter Thompson	Wagga Wagga City Council
Julie Briggs	Riverina Joint Organisation
Andrew Trenaman	Riverina Joint Organisation
Claire Garrett	REROC
Giles Butler	Department of Regional NSW

1. Apologies

RESOLVED on the motion of Cr T. Quinn, seconded Cr N Smith that the apologies of Cr D McCann, Cr B Monaghan, J. Davis, C. Templeton and P. Worsfold be accepted.

2. Move to Committee of the Whole

RESOLVED on the motion of Cr C Sheahan, seconded Cr N Smith that the Board conduct its business as a Committee of the Whole.

3. Declarations of Interest

There were no declarations of interest by the Board or staff.

4. Confirmation of Minutes of the Previous Meeting

RESOLVED on the motion of Cr N Smith, seconded Cr G Verdon that the minutes of the 22 April 2022 Board meeting be confirmed as a true and accurate record.

Chairman

CEO

5. Business Arising from Previous Board Meetings

Deal with, in Reports

6. Correspondence

RESOLVED on the motion of Cr N Smith, seconded Cr G Sinclair that Cr Firman and the CEO be the JO representatives on the Regional Health Plan consultations.

RESOLVED on the motion of Cr D Tout, seconded Cr C Sheahan that the JO provide a letter of support to Wagga Wagga City Council in relation to the Performance Audit on the Planning and Managing of Bushfire Equipment.

RESOLVED on the motion of Cr N Smith, seconded Cr B Monaghan that the Board receive and note the correspondence.

7. Chief Executive Officer Report

7.1 JO Funding Arrangements and Review

JO Review – noted.

7.2 JO Core Activities - Regional Planning

JO Capacity Building Funding Stage Two

RESOLVED on the motion of Cr C Sheahan, seconded Cr G Sinclair that the Board note the Report on the Capacity Building Funding.

Regional Water Strategy – noted.

Riverina-Murray Regional Plan – noted.

Regional Housing Shortage – noted

Telecommunications Black Spots – noted.

LGNSW-JO Committee on Local Water Utilities – noted

Review of the Regional Economic Development Strategies (REDS) – noted

Disaster Risk Reduction Funding

RESOLVED on the motion of Cr G Verdon, seconded Cr G Sinclair that the Riverina JO submit a funding application for the Disaster Risk Reduction Local and Regional Stream.

7.3 JO Working Party Meetings

The Working Parties met on 3 May.

The Operations Working Party recommended that the JO's resolution that the status quo in relation to senior staff contracts remain be conveyed to LGNSW.

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at the Wagga Wagga Country Club on Friday 24 June 2022

The Operations Working Party also recommended that the JO consider requesting that IPART's Tribunal Members include a person with local government experience.

RESOLVED on the motion of Cr N Smith, seconded Cr G Verdon that the JO write to LGNSW, the JO Chairs' Forum and Country Mayors to advise of the JO's stance that the status quo in relation to Senior Staff contracts should remain.

RESOLVED on the motion of Cr N Smith, seconded Cr G Verdon that the JO write to the Treasurer and the Minister for Local Government to ask that consideration be given to adding a person with Local Government experience as an IPART Tribunal Member. Copies to go to local State MPs, LGNSW and Country Mayors.

7.4 JO Core Activities – Advocacy and Lobbying

1. **Meeting at Parliament House NSW** – noted.
2. **Rate Peg ARV** – noted.
3. **Rate Peg Methodology Review** – noted.
4. **IPART Review of Domestic Waste Management (DWM) Charges** – the submission was lodged.
RESOLVED on the motion of Cr G Verdon, seconded Cr N Smith that the Board adopt the JO's response to IPART's Review of Domestic Waste Management Charges.
5. **Delays in the Delivery of Infrastructure Projects** – noted.
6. **RFS Assets Vested with Councils**
RESOLVED on the motion of Cr D Tout, seconded Cr N Smith:
 1. that the JO lobby the Minister for Emergency Services, the Minister for Local Government and the Treasurer for amendments to s119 of the *Rural Fires Act* to reflect current practice in relation to the purchase, control and sale of fire fighting equipment; and
 2. that the JO work with Country Mayors to organise a meeting with the Minister for Emergency Services, the Minister for Local Government, the Treasurer, the RFS and the Shadow Minister for Local Government to discuss the amendment of the legislation prior to the March 2023 election.
7. **Large Scale Solar Developments** – the Board noted Dr Joe McGirr MP's comments on solar farms during his address to the Board at the commencement of the meeting. The CEO advised that the JO had submitted a response to the Ag Commissioner's Issues Paper on Renewable Energy and Agriculture in NSW. The response will need to be adopted by the JO at the August Board meeting.
8. **Certification of Council Engineers** – noted.
9. **Audit, Risk and Improvement Committee (ARIC)** – noted

Chairman

CEO

Minutes of the Riverina Joint Organisation Board Meeting held at the Wagga Wagga Country Club on Friday 24 June 2022

10. **Federal Ministers for Local Government** – an invitation has been issued to the Hon Kristy McBain MP to attend the JO's August Board meeting.

7.5 JO Core Activities – Intergovernmental Co-operation

The following activities have occurred in this Core Activity:

- **Partnership with NSW Spatial Services and RAMJO** – noted.
- **Critical Events Co-ordination Sub-committee** – noted.
- **Regional Leadership Executive (RLE) Group** – noted.
- **JO Executive Officer Meetings** – noted.

RESOLVED on the motion of Cr N Smith, seconded Cr B Monaghan that the Board receive the CEO's Report.

8. JO Chairman's Report

Joint JO Chairs' Forum Meeting - noted

CEO Contract – noted

Retirements of Mr Steve Pinnuck and Mr Ray Smith – Cr Firman noted that this was the last JO Board meeting for Mr Pinnuck and Mr Smith. Cr Firman thanked them warmly for their commitment and service to the JO and wished them well in their retirement.

RESOLVED on the motion of Cr T Quinn, seconded Cr N Smith that the Board receive and note the Chairman's Report.

9. Finance Report

RESOLVED on the motion of Cr N Smith, seconded Cr T Quinn that:

1. the Board adopt the Revenue Policy for 2022-23; and
2. the Board receive the Year-to-Date Finance Report.

Audit – noted.

10. Governance

Review of the JO Charter – noted.

The Way Forward: One Organisation – Cr Sheahan advised that Ally Dench, Executive Director with the OLG had provided him with a list of reasons to remain a JO. Cr Sheahan will provide these for circulation to the Board.

11. Urgent Business without Notice

No urgent business was dealt with.

Chairman

CEO

12. Resolution to Move out of Committee of the Whole

RESOLVED on the motion of Cr T Quinn, seconded Cr G Sinclair that the Board move out of Committee of the Whole.

13. Confidential

RESOLVED on the motion of Cr N Smith, seconded Cr G Verdon that the Board move into confidential.

RESOLVED on the motion of Cr N Smith, seconded Cr G Sinclair that the Board adopt the confidential minutes from the 22 April, 2022 Board meeting,

RESOLVED on the motion of Cr N Smith, seconded Cr D tout that the Board move out of confidential.

14. Next Board Meeting

The Board of the Riverina JO will next meet on Friday, 26 August at The Rules Club, Wagga Wagga.

Meeting closed at 10.40 am

Chairman

CEO

REPORTS TO COUNCIL

Section 1 - Office of the General Manager

7.1 Request to Transfer the Lease for the West Wyalong Caravan Park



Our Prosperity - Growing our population and jobs

DP14.1 Work with the tourism industry to identify and develop products and services that appeal to visitors of the Shire

Author: Executive Assistant

Introduction

Council is in receipt of a written request from the solicitors acting on behalf of the current lessees of the West Wyalong Caravan Park for approval of the transfer of the lease to new lessees.

The current lease was reviewed and approved by Council at its meeting on 17 October 2017 for a ten (10) year lease period from 1 July 2016 and running to 30 June, 2026, with an additional 10 year option, based on all the conditions of the current lease. This lease was subsequently endorsed by the NSW Government given that the park is located on crown land.

Financial Implications

There would be no financial implications to council with the transfer of this lease.

Summary

In accordance with Clause 20 of the lease council's consent is required to any transfer.

It would also be advantageous for the new lessees to meet with council staff to clarify and confirm the lessee's responsibilities under the lease, particularly in relation to ongoing maintenance and capital works.

Recommendation:

- 1. That council grants consent to the transfer of the Lease of the West Wyalong Caravan Park to Westmoore Investments Pty Ltd;**
- 2. That the new lessees be requested to meet, as soon as possible, with council staff to confirm their responsibilities under the lease.**

7.2 Australia Day Awards Committee



Our People - A Strong, healthy, connected and inclusive community

DP4.1 Facilitate Council events to build social capital and a sense of belonging within the community

Author: Community Relations Officer

Introduction

Council has undertaken a review of the Bland Shire Australia Day Awards Committee structure and terms of reference.

The structure and terms of reference were last reviewed by Council in 2019 when membership was increased from the nine Councillors and General Manager to also include Bland Shire Community Ambassadors, Youth representatives including West Wyalong High School and Ungarie Central School captains, the Young Citizen of the Year and the Lions Youth of the Year, the incumbent Citizen of the year and Contribution to Sport recipient and Showgirl winners from West Wyalong, Weethalle, Ungarie and Weethalle

The terms of reference also set out a formal framework for the voting process.

The new format was adopted for discussion and recommendation for the 2020 Australia Day awards before the voting process reverted back to Council in 2021 and 2022 due to Covid-19 restrictions at the time.

At the July workshop, Councillors requested the committee revert back to the previous format as per the attached revised terms of reference.

Financial Implications

There are no financial implications in extending membership of the Australia Day Awards Committee.

Summary

The revised draft terms of reference provide a simplified structure which has worked well in the past with Council taking full responsibility for the assessment of the awards and confidentiality of the process.

Recommendation:

That Council adopted the draft terms of reference for the Bland Shire Australia Day Awards Committee.

AUSTRALIA DAY AWARDS COMMITTEE

Terms of Reference

OBJECTIVE

The objective of the Australia Day Awards Committee is to consider and determine the successful nominees in the annual Australia Day Awards for residents of the Bland Shire across a number of categories.

TERMS OF REFERENCE

- To assist with the identification of appropriate Bland Shire Australia Day award categories
- To consider nominations and recommend to Council successful nominees for the Bland Shire Australia Day Awards in accordance with the selection process
- To assist with the promotion of the Bland Shire Australia Day Awards and celebrations within the community
- The Australia Day Awards Committee will have no formal delegations to act on behalf of Bland Shire Council

MEMBERSHIP

The Australia Day Awards Committee shall comprise of the nine Councillors and General Manager as voting members with administrative support provided by a member of Council staff.

QUORUM

The quorum for the Australia Day Awards Committee is a minimum of five voting members. Should a quorum not be achieved the winners will be determined by Council.

DECISION MAKING PROCEDURES

An assessment sheet for each category is made available to each of the voting members to assist with their deliberations.

The assessment sheets can be used as a guide to help evaluate each submission.

Discussion and voting on each category will be facilitated by the Mayor of the day and recommendations for each award recipient/s made to Council.

The recommendations from this Committee have no legal standing unless adopted formally by Council.

It is responsibility of all persons involved in the Committee to ensure that confidentiality is maintained and adherence with the Model Code of Conduct, Model Code of Meeting Practice and other relevant policies and procedures is maintained.

Process for Actions



7.3 Community Reference Group Terms of Reference



Our People - A Strong, healthy, connected and inclusive community

DP4.1 Facilitate Council events to build social capital and a sense of belonging within the community

Author: Community Relations Officer

Introduction

The Community Reference Group was established by Council in December 2016 to replace the former Council Advisory Committees including the Cultural Advisory Committee, Tourism Advisory Committee, Access Advisory Committee and Community Services Advisory Committee.

The Terms of Reference were adopted by Council in 2017.

Following discussion at the workshop it was proposed to review the terms of reference to more accurately reflect the original intention and focus of the Community Reference Group.

A draft revised terms of reference is attached.

Financial Implications

There are no financial implications.

Summary

The revised terms of reference clearly set out the objective of the committee to address issues relating to culture, tourism, access and community events, programs and initiatives as originally intended.

Recommendation:

That Council adopted the revised terms of reference for the Bland Shire Community Reference Group.

COMMUNITY REFERENCE GROUP



TERMS OF REFERENCE

OBJECTIVE

The objective of the Reference Group is to provide the wider community with an opportunity to identify current needs within the community in relation to Council's Community Strategic Plan access, culture, tourism and community events, programs and initiatives.

TERMS OF REFERENCE

- To provide members of the community the opportunity to have input into a range of topics and issues relating to access, culture, tourism and community events, programs and initiatives.
- To identify needs within the community relating to access, culture, tourism and community events, programs and initiatives, the Community Strategic Plan.
- ~~To provide particular expertise to assist council in its decision making processes.~~
- To assist with the promotion of initiatives within the community.
- To support Council on matters relating to access, culture, tourism and community events, programs and initiatives, the Community Strategic Plan
- This Group will have no formal delegations to act on behalf of council.
- Authority to recommend to Council. (The recommendations from this Group will have no legal standing unless adopted formally by council).

PROCEDURES

- Council will advertise the approaching meeting and call for agenda items
- The agenda for the Community Reference Group forums will be prepared by council staff based on input from the community, Councillors and staff.
- Forum meeting notices will be distributed by council at least seven (7) days prior to the meeting.
- Minutes of the forums will be recorded by a council staff member.
- The minutes with any recommendations arising from the Group will be presented to the next suitable council meeting with comments from council staff if deemed necessary

Section 2 – Corporate & Community Services

7.4 Finance and Investment Report for June 2022



Our Leadership - A well run Council acting as the voice of the community

DP10.4 Ensure the long term financial sustainability of Council through effective and prudent financial management.

Author Manager Customer & Financial Services

Introduction

The Finance and Investment Report is provided to Council for information and prepared in accordance with the Local Government (General) Regulation 2021.

Financial Implications

STATEMENT OF BANK BALANCES, RATES COLLECTIONS AND INVESTMENTS FOR THE MONTH OF JUNE 2022.

BANK BALANCES AS AT 30th JUNE 2022

ACCOUNT	BALANCE
General Fund	\$1,708,856.85
Business Card	\$30,000.00
	\$1,738,856.85
<i>Invested Funds</i>	
Fixed Deposits	\$62,700,000.00
Deposits at Call	\$2,254,301.35
	\$64,954,301.35
Net Balance	\$66,693,158.20
Percentage of Invested Funds to Net Balance	97.39%

STATEMENT OF BANK BALANCES AS AT 30.06.2022

SUBMITTED TO THE ORDINARY MEETING JULY 19, 2022

BALANCE as at 01.06.22	\$2,224,976.77
Add Receipts	
<u>Receipts Over \$150,000</u>	
02/06/22 Dept Infrastructure RTR 4 th Qtr	
17/06/22 Dept Infrastructure LRCI 2	1,849,827.00
10/06/22 ATO GST Receivable May 2022	236,876.00
	199,574.00
<u>Receipts under \$150,000</u>	738,842.76
<i>Total Receipts for June 2022</i>	\$3,025,119.76
Less Payments	
<u>Payments over \$150,000</u>	
16/06/22 Stabilised Pavements	-420,000.00
10/06/22 Stabilised Pavements	-280,240.61
30/06/22 Rod's Earthmoving & Excavation	-255,583.60
10/06/22 Capital Lines & Signs Pty Ltd	-171,593.11
30/06/22 Cooper Civil & Crushing Pty Ltd	-155,944.80
<u>Payments under \$150,000</u>	-2,257,877.56
Aged Care	\$ 7,208.88
Bank Fees	\$ 2,814.12
Cemeteries	\$ 3,436.95
Children's Services	\$ 21,902.71
Community	\$ 35,695.75
Construction	\$ 321,749.59
Corporate	\$ 361,369.38
Development Services	\$ 9,428.20
Donation	\$ 3,002.16
Direct Debits	\$ 3,031.68
Employee	\$ 784,713.53
Governance	\$ 47,316.35
Library	\$ 1,999.00
Maintenance	\$ 342,601.77
Plant/Fuel	\$ 142,460.52
Roads	\$ 1,374,977.67
Sewer	\$ 24,771.45
Utilities	\$ 33,009.50
VIC	\$ 13,158.30
Waste	\$ 1,253.67
Weeds	\$ 5,338.50
<i>Total Payments for June 2022</i>	- \$3,541,239.68
CASH BALANCE	<u>\$1,708,856.85</u>
Limit of Overdraft Arranged with Bank	\$ 350,000.00

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF BLAND HELD IN THE COUNCIL CHAMBERS WEST WYALONG ON 19 JULY 2022

ACCOUNTS SUMMARY AND CERTIFICATION

The following is a summary of accounts paid for the period 01 June 2022 to 30 June 2022.

I CERTIFY,

That the accounts included in the accounts summary and totalling as detailed under:-

Payment Type		Voucher No's	Total
Cheques		026184-026196	\$16,273.44
Auto-pay	Creditors	E028405 – E28833	\$3,022,571.17
Auto-pay	Payroll	05/06/22 – 26/06/22	\$496,549.27
Bank Charges & Commissions		June 2022	\$2,814.12
Direct Debits	Repayments & Vehicle Lease		\$3,031.68
			\$3,541,239.68

1. Are fully supported by vouchers and invoices and have been fully registered.
2. The responsible officer concerned has certified that the goods for which respective accounts are submitted have been rendered to order and/or that the services for which respective accounts are submitted have been rendered according to order.
3. Official orders have been issued for the supply of such goods and services. The goods for which respective accounts are submitted have been checked with the entries in the goods order book.
4. The prices and computations of every account are correct.
5. The prices for the goods supplied or services rendered under the contract or quotation in accordance therewith and in all cases the prices charged are according to order and as far as I am able to ascertain fair and reasonable.
6. The provisions of the Local Government Act, 1993 and Regulations in connection therewith have been complied with.

Further I also certify that the Ledger has been reconciled with the bank statements for the preceding monthly period.

.....
Manager Customer and Financial Services
Responsible Accounting Officer

CERTIFICATE OF GENERAL MANAGER

This accounts summary, a copy of which was submitted to each member of Council on the 19th July 2022, has been checked and is fully supported by vouchers and invoices. These vouchers have been duly certified as to receipt of goods, the rendition of services, to prices and computations, and to costings.

.....
General Manager

CERTIFICATE OF CHAIRMAN OF ORDINARY MEETING

I certify that this accounts summary, covering amounts totalling **\$3,541,239.68** was submitted to the Ordinary Meeting on the 19th July 2022 and that the amounts are presented to Council for confirmation of payment.

.....
Chairman of Ordinary Meeting

INVESTMENTS

The following table gives details of Council's Funds invested at 30th June 2022. The funds consist of monies from the Bank Accounts of the Trust Funds, Reserve Accounts, Sewerage Fund and Combined General Account.

DATE	INVESTED WITH WHOM	INVESTED AMOUNT (\$s)	TERM	YIELD	DATE DUE
14-September-2021	Bank of QLD (Term Deposit)	1,000,000.00	367 days	0.38%	16-September-2022
21-September-2021	NAB (Term Deposit)	1,000,000.00	365 days	0.35%	21-September-2022
16-February-2022	NAB (Term Deposit)	1,000,000.00	364 days	0.85%	15-February-2023
01-October-2021	NAB (Term Deposit)	1,500,000.00	734 days	0.60%	05-October-2023
08-September-2021	Bendigo Bank (Term Deposit)	400,000.00	365 days	0.35%	08-September-2022
08-September-2021	Bendigo Bank (Term Deposit)	400,000.00	365 days	0.35%	08-September-2022
08-September-2021	Bendigo Bank (Term Deposit)	400,000.00	365 days	0.35%	08-September-2022
20-January-2022	AMP (Term Deposit)	1,000,000.00	729 days	1.35%	19-January-2024
16-August-2021	Bank of QLD	1,000,000.00	365 days	0.40%	16-August-2022
11-May-2022	AMP (Term Deposit)	2,000,000.00	365 days	3.00%	11-May-2023
08-January-2021	AMP (Term Deposit)	1,000,000.00	546 days	0.75%	08-July-2022
29-September-2021	ME Bank (Term Deposit)	2,000,000.00	365 days	0.40%	29-September-2022
05-October-2022	NAB (Term Deposit)	2,000,000.00	365 days	0.35%	05-October-2022
28-April-2022	AMP (Term Deposit)	2,500,000.00	278 days	2.25%	31-January-2023
14-December-2021	Bank of QLD	2,000,000.00	730 days	1.10%	14-December-2023
30-November-2020	MyState Bank (Term Deposit)	2,000,000.00	365 days	0.50%	30-November-2023
23-February-2021	AMP (Term Deposit)	2,500,000.00	548 days	1.35%	23-August-2023
22-October-2021	MyState Bank (Term Deposit)	2,000,000.00	733 days	0.80%	25-October-2023
28-May-2020	Bank of QLD	2,000,000.00	1097 days	1.35%	30-May-2023
28-May-2020	Bank of QLD	2,000,000.00	1460 days	1.50%	27-May-2024
6-August-2020	Bank of QLD	2,000,000.00	1093 days	1.05%	4-August-2023
30-September-2020	Northern Territory Treasury	2,000,000.00	1902 days	1.20%	15-December-2025
07-October-2021	MyState Bank (Term Deposit)	2,000,000.00	371 days	0.45%	13-October-2022
30-October-2020	Northern Territory Treasury	1,000,000.00	1141 days	0.80%	15-December-2023
25-January-2022	Macquarie Bank	1,000,000.00	365 days	0.65%	25-January-2023
10-March-2022	Macquarie Bank	2,000,000.00	335 days	0.90%	08-February-2023
03-March-2022	ME Bank (Term Deposit)	1,000,000.00	370 days	0.85%	08-March-2023
11-May-2021	MyState Bank	1,000,000.00	730 days	0.55%	11-May-2023
24-June-2021	Defence Bank	2,000,000.00	728 days	0.58%	22-June-2023
17-September-2021	Judo Bank	2,000,000.00	727 days	0.95%	14-September-2023
30-September-2021	AMP (Term Deposit)	1,000,000.00	406 days	0.80%	10-November-2022
19-October-2021	Judo Bank	2,000,000.00	365 days	0.90%	19-October-2022
30-November-2021	Auswide Bank	2,000,000.00	365 days	0.78%	30-November-2022
30-November-2021	Commonwealth Bank	2,000,000.00	372 days	0.55%	7-December-2022
7-December-2021	Auswide Bank	2,000,000.00	366 days	0.73%	8-December-2022
28-February-2022	Macquarie Bank	2,000,000.00	365 days	0.95%	28-February-2023
01-March-2022	Defence Bank	1,000,000.00	365 days	0.92%	1-March-2023
04-May-2022	MyState Bank	2,000,000.00	350 days	2.90%	19-April-2023

10-May-2022	MyState Bank	1,000,000.00	92 days	1.40%	10-August-2022
17-May-2022	Australian Unity	2,000,000.00	184 days	2.20%	17-November-2022
	ANZ Deposit at Call	50,954.57	Cash at Call		
	CBA Deposit at Call	2,203,346.78	Cash at Call		
	TOTAL:	\$64,954,301.35			

I certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, the Regulation and Council's Investment Policies. I certify that the above investment has been reconciled with Council's General Ledger Accounts.

GENERAL MANAGER

RATES REPORT

Below is a summary of outstanding rates

Total rates income levied (2021/22)	\$ 11,005,486.80
Rates received as at 30/6/2022	\$ 10,590,106.64
% of rates received to date	96.23%

The total rates income includes rates in arrears and accumulated interest.

Summary

The information provided within this Finance and Investment Report has been prepared in accordance with the Local Government (General) Regulation 2021 as well as Council's financial management policies and procedures. Further, the financial position of Council is satisfactory and the external investments are held in accordance with section 625 of the Local Government act 1993.

Recommendation:

1. That Council receive and note the information contained within the Finance and Investment Report for the month of June 2022
2. That Council confirms the payment of accounts, for the period 01 June to 30 June 2022, summarised in the accounts summary totalling \$3,541,239.68.

7.5 Appointment of Designated Persons



Our Leadership - A well run Council acting as the voice of the community

DP13.1 - Promote and advocate improved management of, and access to, information across Council

Introduction

This report recommends that Council determine, by resolution, the roles within Council's organisational structure listed in clause (2) of the Officer's Recommendation as designated persons for the purposes of clause 4.8(c) of Council's Code of Conduct.

Financial Implications

Nil

Summary

Historically, ethical standards for Local Government were prescribed from three sources: the pecuniary interest provisions in the Local Government Act 1993 ("the Act") and Local Government (General) Regulation 2005 ("the Regulation"), and the *Model Code of Conduct for Local Councils in NSW* ("the Model Code"). Previously, the Act, Regulations and Model Code all placed specific obligations on Councillors, Council delegates, Council staff and other people involved in making decisions or providing advice on Council matters to act honestly and responsibly in carrying out their functions.

On 18 December 2018, the Model Code was prescribed under the Regulation and published in the NSW Government Gazette. The Model Code incorporates the pecuniary interest provisions previously contained in the Act and Regulation and requires those staff and Committee members identified by Council as "designated persons" to complete an annual written return of pecuniary interests and disclose certain pecuniary interests to the General Manager.

As with returns completed and submitted by Councillors, designated persons' returns are considered "open access information" under the *Government Information (Public Access) Act 2009* and *Government Information (Public Access) Regulation 2018*.

Bland Shire Council adopted its new Code of Conduct on 20 October 2020 and incorporated the requirements for declaring of pecuniary interests for Councillors, Staff and committee members where identified.

According to Part Four of Council's Code (4.8) Designated persons include:

- (a) the general manager
- (b) other senior staff of the council for the purposes of section 332 of the LGA
- (c) a person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest.

- (d) a person (other than a member of the senior staff of the council) who is a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of the council's functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.

Although Clause 4.8 allows for members of committees to be declared "designated persons" at this stage, Council is not advocating for members of Council committees to be included on the Designated Person list. Part 4 provides further guidance to other staff as to what steps are required to be taken in relation to Pecuniary Interest.

It is the recommendation that those positions which fall within 4.8c of the Code be identified as the following:

- Manager Customer and Financial Services
- Manager Engineer Services
- Manager Development & Regulatory Services
- Building & Environmental Health Surveyor

Recommendation:

That Bland Shire Council:

- 1. Note that pursuant to clauses 4.8(a) and (b) of the Code of Conduct, the General Manager, Director Corporate and Community Services and Director Technical Services are designated persons.**
- 2. Pursuant to clause 4.8(c) of the Code of Conduct, identify the following positions in Council's organisational structure as designated persons:**
 - **Manager Customer & Financial Services**
 - **Manager Engineer Services**
 - **Manager Development & Regulatory Services**
 - **Building & Environmental Health Surveyor**

7.6 Endorsement of Draft Councillor Induction and Professional Development Policy



Our Leadership - A well run Council acting as the voice of the community

Strategy 13.2 Develop, implement and promote best practice governance policies and procedures

Author: Director Corporate and Community Services

Introduction

The purpose of this report is to submit the DRAFT Councillor Induction and Professional Development Policy (**Attachment One**) for review and endorsement by Bland Shire Council.

Financial Implications

Funds have been allocated in Council's Operational Budget to cover the costs associated with the Professional Development program,

Summary

Amendments made to the *Local Government Act 1993* (the Act) by the *Local Government Amendment (Governance and Planning) Act 2016* in August 2016 saw the inclusion in the prescribed role of councillors under section 232 a responsibility *"to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor"*.

The Office of Local Government developed guidelines to assist councils to develop and deliver induction and ongoing professional development activities in compliance with the regulations which arose from the 2016 Act changes. The Guidelines were developed to ensure mayors and councillors are aware of the knowledge, skills and personal attributes expected of them and of the support their council should be providing to ensure they are able to effectively fulfil their roles.

The attached DRAFT Councillor Induction and Professional Development Policy sets out Bland Shire Council's commitment to ensuring that the Mayor and Councillors have access to induction and ongoing professional development which will assist them to develop and maintain the skills and knowledge required to effectively perform their civic role and responsibilities under the Local Government Act 1993

Recommendation:

- 1. That Council endorses the DRAFT Councillor Induction And Professional Development Policy and places it on public exhibition for a period of 28 days from Friday 22 July, 2022 for community comment.**
- 2. Should there be comment from the community on the DRAFT Councillor Induction And Professional Development Policy, a further report be prepared and presented to Council.**
- 3. Should there be no comment from the community within the 42 day commentary period, Council formally adopt the policies.**

POLICY STATEMENT

COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT POLICY

AUTHORISATION

POLICY TYPE: <i>(Council or Operational)</i>	Council
POLICY LOCATION: <i>(eg. Corporate, Engineering, etc.)</i>	Governance and Risk
RESPONSIBLE OFFICER: <i>(by position title)</i>	Director Corporate and Community Services
AUTHORISED BY: <i>(GM or Director Title)</i>	
DATE ADOPTED:	
ADOPTED BY: <i>(Manex or Council)</i>	
MINUTE NO: <i>(If required)</i>	
REVIEW DUE DATE: <i>(Four years unless statutorily required sooner)</i>	
REVISION NUMBER:	

DOCUMENT HISTORY

VERSION NO.	DATE	DESCRIPTION OF AMENDMENTS <i>Include names of former policies that this policy will replace if applicable</i>	AMENDED BY <i>(Where required)</i>

REVIEW OF THIS POLICY

This Policy will be reviewed once every term of Council or within four (4) years from the date of adoption (whichever is soonest) or as required in the event of legislative changes. The Policy may also be changed as a result of other amendments that are to the advantage of Council and in the spirit of this Policy. Any amendment to the Policy must be by way of a Council Resolution or the approval of the General Manager.

1. Purpose:

The purpose of this policy is to demonstrate Bland Shire Council's commitment to ensuring that the Mayor and Councillors have access to induction and ongoing professional development which will assist them to develop and maintain the skills and knowledge required to effectively perform their civic role and responsibilities under the Local Government Act 1993 ('the Act').

2. Scope:

This policy applies to all Councillors of Bland Shire Council, including the Mayor.

3. Outcomes:

Bland Shire Council is committed to developing an induction and ongoing professional development program for the Mayor and Councillors to ensure they can fulfil their statutory roles and responsibilities. As part of this program, the Mayor and each Councillor will have a professional development plan that identifies specific gaps in their capabilities (ie their knowledge, skills and attributes) and identify professional development activities to build these capabilities.

4. Roles and Responsibilities:

Mayor and Councillors

The Mayor and all Councillors have a responsibility for making themselves available to attend any development activities identified in the professional development plan. The Mayor and all Councillors must make all reasonable endeavours to attend and participate in the induction sessions and professional development activities arranged for them during the term of the council.

General Manager

The General Manager has overall responsibility for Bland Shire Council's induction and professional development program.

Director Corporate and Community Services

The Director Corporate and Community Services is responsible for planning, scheduling and facilitating induction and professional development activities for the Mayor and Councillors in consultation with the General Manager.

5. Definitions:

Induction Program: An induction program is a process used within many businesses, government agencies and non-government bodies to welcome new people to an organisation and to prepare them for their new roles.

Professional Development Program: A professional development program is any program which involves a deliberate and ongoing process of improving and increasing the professional knowledge, competence, skill and effectiveness of people in the workplace through professional development activities specific to their needs.

Capabilities: The knowledge, skills and attributes required for Councillors to effectively fulfil their role. These have been developed using the Local Government Capability Framework and covers Personal attributes, Relationships, Results, Resources and Civic Leadership. The Local Government Capability Framework elements are further detailed in Attachment Two.

6. Legislation and Supporting Documents:

Local Government Act 1993 (s232(1)(g))
Local Government (General) Regulation 2005 (Reg 185 & 185)
Councillor Induction and Professional Development Guidelines
Bland Shire Council Code of Conduct

7. Relationship to Community Strategic Plan:

10. To provide quality leadership, governance and management to develop strong community partnerships. **Strategy 10.1** *Ensure Councillors are provided with appropriate support and resources to carry out their civic duty.*

8. Attachments:

1. Induction and Professional Development Procedure
2. Local Government Capability Framework

7.7 Local Government Remuneration Tribunal



Our Leadership - A well run Council acting as the voice of the community

DP10.1 - Ensure Councillors are provided with appropriate support and resources to carry out their civic duty

Author: Director Corporate and Community Services

Introduction

The Local Government Remuneration Tribunal (LGRT) released its Annual Report and Determination on 20 April 2022. The report details the minimum and maximum fees to be paid to Councillors and Mayors in New South Wales (NSW) from 1 July 2022 to 30 June 2023 (**Attachment One**).

Financial Implications

Fees and payments to the Mayor and Councillors have been included within the 2022/2023 Budget. Although Council's Payment of Expenses and Provision of Facilities to Councillors Policy states that fees will be paid within the range determined by the LGRT, Council is still required to resolve what the payment level will be. Council resolved at its July meeting last year for Councillors to receive the maximum fee set by the Tribunal for Rural Councils.

Summary

The *Local Government Act 1993* (the LG Act) requires the LGRT to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

The LGRT is also required to make an annual determination on the amount of fees payable to Mayors and Councillors with all Councils in NSW required to annually set their level of fees for both Councillors and the Mayor based upon the outcome of the Tribunal's Determination.

Should Council not fix an annual fee, then the minimum remuneration levels as determined by the LGRT will apply. For comparative purposes, those fees are \$9,560 per annum for Councillors with the Mayoral Allowance being \$10,180. The fees fixed by the Council must be in the range determined by the LGRT and it is mandatory for the fees to be paid to the Mayor and Councillors.

Recommendation:

THAT Council fix the annual fee for Councillors at the maximum amount allowable, being \$12,650 per Councillor for the period 1 July 2022 to 30 June 2023 and fix the annual fee for the Mayor at the maximum amount allowable, being \$27,600 for the period 1 July 2022 to 30 June 2023.

Local Government Remuneration Tribunal

Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2022

The annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2022 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

Category		Councillor/Member Annual Fee (\$) effective 1 July 2022		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2022	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,750	42,170	175,930	231,500
	Major CBD	19,180	35,520	40,740	114,770
	Metropolitan Large	19,180	31,640	40,740	92,180
	Metropolitan Medium	14,380	26,840	30,550	71,300
	Metropolitan Small	9,560	21,100	20,370	46,010
General Purpose Councils - Non-Metropolitan	Major Regional City	19,180	33,330	40,740	103,840
	Major Strategic Area	19,180	33,330	40,740	103,840
	Regional Strategic Area	19,180	31,640	40,740	92,180
	Regional Centre	14,380	25,310	29,920	62,510
	Regional Rural	9,560	21,100	20,370	46,040
	Rural	9,560	12,650	10,180	27,600
County Councils	Water	1,900	10,550	4,080	17,330
	Other	1,900	6,300	4,080	11,510

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

7.8 Reporting Obligations for Bland Shire Council



Our Leadership - A well run Council acting as the voice of the community

DP13.2 - Develop, implement and promote best practice governance policies and procedures

Author: Director Corporate and Community Services

Introduction

Council has a statutory obligation to regularly inform State Government agencies within certain time frames in relation to relevant activities under various pieces of legislation. This report serves to advise Councillors of the information supplied to assist Council in meeting this obligation.

Financial Implications

Nil

Summary

Under the Government Information (Public Access) Act 2009 (GIPA) Council is required to lodge annual reports about its GIPA activities with the Minister for Local Government within 4 months of the end of each reporting year. The required information was electronically lodged with the Office of Local Government (OLG) via email on 6 July, 2022. The information was also provided to the Information and Privacy Commission (IPC) utilising its online reporting tool.

The report (**Attachment One**) allows for Councils to advise on the number of formal applications received. In addition to formal applications, which must be managed in accordance with the legislation, Council also dealt with During the 2021/22 period, Bland Shire Council processed 24 Informal Applications for information in accordance with the GIPA requirements. All cases related to requests for real property details and associated development and building information. These statistics are not recorded by the IPC and are provided for the information of Councillors.

Council is also required to report to the NSW Ombudsman and the OLG on a six monthly basis on any public interest disclosures (PID) under the Public Interest Disclosures Act. This report, for the period 1 January, 2022 to 30 June 2022, was also submitted to the OLG via email on 6 July, 2022 having been submitted to the Ombudsman via the online reporting tool on 6 July, 2022.

The report to the Ombudsman not only provides details on the number of PIDs received but also any staff awareness actions undertaken by the Council organisation. A copy of this report (**Attachment Two**) is provided for the information of Councillors.

Recommendation:

THAT Council notes the submission of the Annual Agency Report on the Government Information (Public Access) Act 2009 and the six-monthly report on Public Interest Disclosures was made to the relevant agencies within the statutory time frames.

Clause 8A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

Reviews carried out by the agency	Information made publicly available by the agency
Yes	Yes

Six applications received. Available information released in all but one. Information not released due to non-payment of reduced charges for material copies.

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

Total number of applications received
6

Clause 8C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

Number of Applications Refused	Wholly	Partly	Total
	0	0	0
% of Total	0%	0%	

Schedule 2 Statistical information about access applications to be included in annual report

Table A: Number of applications by type of applicant and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/Deny whether information is held	Application Withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	0	1	0	1	0	0	0	0	2	25%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	0	1	0	0	1	0	0	0	2	25%
Members of the public (other)	2	1	0	0	1	0	0	0	4	50%
Total	2	3	0	1	2	0	0	0	8	
% of Total	25%	38%	0%	13%	25%	0%	0%	0%		

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm/Deny whether information is held	Application Withdrawn	Total	% of Total
Personal information applications*	0	0	0	0	0	0	0	0	0	0%
Access applications (other than personal information applications)	1	3	0	1	2	0	0	0	7	88%
Access applications that are partly personal information applications and partly other	1	0	0	0	0	0	0	0	1	13%
Total	2	3	0	1	2	0	0	0	8	
% of Total	25%	38%	0%	13%	25%	0%	0%	0%		

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for invalidity	No of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	0	0%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	0	0%
Invalid applications that subsequently became valid applications	0	0%

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*	% of Total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
Privilege generally - Sch 1(5A)	0	0%
Information provided to High Risk Offenders Assessment Committee	0	0%
Total	0	

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

	Number of times consideration used*	% of Total
Responsible and effective government	0	0%
Law enforcement and security	0	0%
Individual rights, judicial processes and natural justice	1	33%
Business interests of agencies and other persons	2	67%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
Total	3	

Table F: Timeliness

	Number of applications*	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	6	100%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	0	0%
Total	6	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total	% of Total
Internal review	0	0	0	0%
Review by Information Commissioner*	0	0	0	0%
Internal review following recommendation under section 93 of Act	0	0	0	0%
Review by NCAT	0	0	0	0%
Total	0	0	0	
% of Total	0%	0%		

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review	% of Total
Applications by access applicants	0	0%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
Total	0	

Table I: Applications transferred to other agencies.

	Number of applications transferred	% of Total
Agency-Initiated Transfers	0	0%
Applicant - Initiated Transfers	0	0%
Total	0	

BLAND SHIRE COUNCIL

Report to the NSW Ombudsman

Submitted On: 06 Jul 2022

Reporting Period: January to June 2022

	Made by public officials performing their day to day functions	Under a statutory or other legal obligation	All other PIDs
No of public officials who made public interest disclosures to your public authority	0	0	0
No of public interest disclosure received by your public authority	0	0	0
Of public interest disclosures received, how many were primarily about:	0	0	0
Corrupt conduct	0	0	0
Maladministration	0	0	0
Serious and substantial waste	0	0	0
Government information contravention	0	0	0
Local government pecuniary interest contravention	0	0	0
No of public interest disclosures (received since 1 Jan 2012) that have been finalised in this reporting period		0	
Have you established an internal reporting policy?			Yes
Has the head of your public authority taken action to meet their staff awareness obligations?			Yes
If so, please select how staff have been made aware			
Email message to all staff,Links on your intranet site,Links on your internet site,Messages in staff newsletters,Posters,Flyers			

7.9 Revenue Policy 2022-2023 Amendment



Our Leadership - A well run Council acting as the voice of the community

DP10.4 The long term financial sustainability of Council is supported through effective and prudent financial management

Author: Manager Customer & Financial Services

Introduction

The purpose of this report is for Council to adopt an amendment to the Revenue Policy 2022-2023 due to a fee which is statutory and set outside of Council following the adoption of the Revenue Policy 2022-2023 at the June Ordinary Meeting of Council.

Financial Implications

NIL

Summary

At its meeting held 28 June 2022, Council adopted the Revenue Policy (including schedule of fees and charges) for the 2022-2023 financial year. Since the adoption of this policy, an amendment has been made to the charges for Section 149 (2) Certificates – increased from \$53.00 to \$62.00 and Section 149 (2 & 5) Certificates – increased from \$133.00 to \$156.00.

Information provided by LG Solutions, it has been recommended that a disclaimer be added to the Revenue Policy 2022-2023 stating:

Disclaimer: Where a fee is statutory and set outside of Council then the statutory fee shall prevail.

This will allow for any statutory fees to be updated instantly and reported to Council for information purposes.

Recommendation:

THAT Bland Shire Council adopts the amendments to the Revenue Policy (including schedule of fees and charges) 2022-2023.

Section 3 – Reports for Information

Recommendation:

That the following reports, provided for information only, be received and noted:

- **7.10 - Economic Development & Tourism Report – July 2022**
- **7.11 - Community Services Report**
- **7.12 - Bland Shire Library Monthly Update**
- **7.13 - Children Services May Update**
- **7.14 - Bland Community Care Services Update**
- **7.15 - Technical Services Report**
- **7.16 - Development Services Activity Report - June 2022**

7.10 Economic Development & Tourism Report – July 2022



Our Prosperity - Growing our population and jobs

DP14.2 Attract a diverse range of Visitors to the Shire

DP15.2 Continue ongoing engagement and communication with the Shire's existing industry and business including support for diversification and alternate industry or business

DP15.3 Lobby for and work with industry, government and education providers to ensure Bland Shire residents and businesses have access to competitive telecommunication services

DP16.2 through partnerships with stakeholders foster our education, learning and training industry and increase employment opportunities within the Shire

Author: General Manager

ECONOMIC DEVELOPMENT

Bland Shire Council Why Leave Town Statistics- June 2022



Residential Development – Ungarie Road

The resolution of Council on 17 May 2022, to commit in principle, up to \$1M towards community infrastructure for this development has been conveyed to a number of parties and I have now had contact with a housing development company who will be visiting West Wyalong in the next week or so to meet with the owners of the Ungarie Road site, local real estate agents, Evolution Mining and a council representative.

I will keep Council informed of any progress in this matter.

Bland Shire Housing Strategy

The Strategy is currently on public exhibition and there will be a report back to Council in August or September of this year.

Regional Economic Development Strategy - Review

A report is now awaited from the NSW Government on the future of the REDS and when received will be presented to a future council workshop for further consideration.

New Business Park

The subdivision plan has now been prepared and lodged for registration and when this process has been completed the formal sale of the various lots can be completed.

I also refer to the confidential report to the July Council meeting regarding a proposal for the purchase of the remaining available land within the business park.

Regional NSW Business Case and Strategy Development Fund

The NSW Government has just announced a \$24 million fund to support local councils, joint organisations of councils, not-for-profit, industry and Aboriginal community groups with funding to develop business cases or strategies for regionally significant projects and initiatives.

Applications close on 24 August 2022 so it would be prudent for Council to consider an application at the August 2 workshop.

7.11 Community Services Report



Our People - A Strong, healthy, connected and inclusive community

DP3. Nurture a strong sense of community and enrich the cultural life for the residents of the Bland Shire

Author: Community Relations Officer and Community Development Officer

NRMA Driving Lessons

Council hosted three jam-packed days of NRMA Driving lessons in West Wyalong on from July 6 - 8, with 20 young people having the opportunity to access a free lesson locally. Thanks to funds received under the Minister for Regional Youth's discretionary fund, Council was able to cover the entire cost of the lessons, resulting in an \$85 subsidy per participant. The lessons were extremely well received as always, with plans already in place to host the NRMA Safer Driving Program in the September school holidays.

Movies 'til Midnight

Following the success of previous events, Council held another free youth focused Movies 'til Midnight event as part of the July holidays. Remember the Titans and I Know What You Did Last Summer featured on the big screen, with free movie snacks made available to all participants. This event was hugely popular once again, booking out well before the deadline.

Paintball Excursion

Community Services staff took another group of very eager young people to Wagga on Friday 15 July for a day of paintball and free time. This popular excursion booked out within a matter of hours, with 20 young people heading over for the trip. In addition to the activities, the young people will enjoy a free lunch at Cache Food. Council has been able to offer these activities at such an affordable rate due to funding generously provided under the state governments Holiday Break Fund.

Bland Shire website and social media

Council's website and social media platforms continue to be a popular and well utilised source of information sharing between Council and the community.

During the month of June, Council's website attracted 9428 page views from 3457 users. Meanwhile, Council's Facebook page had a total reach of 17,341 and post engagement of 7316 in the 28 days leading up to 8 July.

Reconnecting Regional NSW Community Events Fund

Council has submitted an application under the Reconnecting Regional NSW Community Events Fund for \$239,009.



Following the announcement of the fund, Council advertised for submissions/ suggestions from the community for free and accessible events to be held between July 2022 and March 2023. The grant guidelines contained a number of conditions including the exclusion of Christmas and Easter events and chamber of commerce events.

As a result a number of community representatives addressed the May Community Reference Group meeting with their events proposals.

Following discussion at the workshop, Council has applied for funding for the following events

- 100th Anniversary of CWA – Bellarwi CWA
- 100th Anniversary of Ungarie CWA
- Ungarie 150th Anniversary celebrations
- Lexus Melbourne Cup Tour
- Youth Music Tribute Night
- Hearts of Gold/Cooinda Waters Festival
- Seniors Week

A meeting was held at Council in June between Council's community services staff and the proponents of the Hearts of Gold Festival and Cooinda Waters proposals where it was agreed to hold a large scale joint event in March 2023.

A follow up meeting will be held in mid-July to establish a draft program of events.

7.12 Bland Shire Library Monthly Update



Our People - A Strong, healthy, connected and inclusive community

DP3.4 Foster a community learning culture optimising our physical and virtual spaces

Author: Library Services Coordinator

July School Holiday Program Booked Out

The library's July school holiday program proved popular with all sessions booked out. Activities included Lego, STEM construction and making slime.



Storytime Resumes

Storytime resumes Thursday 21 July 2022 at 10.30am. Storytime is an early literacy program designed for children aged 2 – 5 years. Held weekly (excluding the school holidays) the hour-long program incorporates storytelling, singing, music and dance, games and craft. Attendance numbers have remained consistently high with between 40 and 60 people attending each week.

Baby Bounce Resumes

Baby Bounce resumes Friday 29 July 2022 at 10.30am. Baby Bounce, held every second Friday (excluding school holidays) is an early literacy program designed for babies 0 – 24 months. The half hour session introduces babies to reading and literacy through rhymes, songs, interactive play and books. Attendance numbers remain consistent.



Successful Book Launch

More than 30 people attended a book launch event hosted by Bland Shire Library (June 21). Local author and guest speaker Bethney Livesey Jones, better known to her friends as “Queenie”, gave an informative and inspirational talk about her writing journey and spoke in depth about her two published books ‘A Stone’s Throw’ and ‘Brutal Beginnings’. Both books are historical Australian fiction inspired by true events. Copies of both books are available to purchase from Bland Shire Library.



RRL Reboot

A luncheon held at the RRL Administration Centre, Wagga Wagga, on Friday 24 June saw a number of long-serving RRL staff farewelled. The luncheon also served to launch the newly restructured Riverina Regional Library Service, which came into effect 1 July 2022.



Successful Transition to New Spydus Library Management System

RRL rolled out the new Spydus library management system in June with minimal disruption to branch library services. The new system, which replaced Libero, is proving extremely easy to use while providing increased functionality.

West Wyalong Public School to Visit

A Year 1 / 2 class from the West Wyalong Public School visited the library in June as part of an English text appreciation unit. Library staff selected and read a favourite story to the group, which the group then discussed before being given free time to explore the library and its junior collection.

Student Volunteers and Work Placements

After a long hiatus due to Covid-19, the West Wyalong High School's student volunteer program will resume Term 3. As previous (before Covid-19), a rotation of students will attend Bland Shire Library each Thursday morning to assist library staff with Storytime.

Bland Shire Library will also provide a work placement starting Term 3 for a WWHS Year 11 student with special needs.

Preschool to Visit

Bland Shire Library hosted three group visits from the Bland Preschool in June. The children participated in a themed Storytime session with storytelling, singing, music and dance, discussion and craft. The visits introduce children to the library and all the wonderful resources and facilities the library provides.



Ungarie Central School to Visit

Forty infant and lower primary students from Ungarie Central School visited the library on Friday 1 July as part of a school rewards day. The library read a story, provided a craft activity and allow the students free time to explore the facility.



Library and Information Week 25 – 31 July

Library and Information Week is a celebration of the work that library and information workers do all around Australia.

Every year, libraries and information services throughout Australia showcase their resources and services to their communities through programs and events, and build awareness of the broader range of library and information services. An initiative of the Australian Library and Information Association (ALIA) – this year's Library and Information Week theme is Rewrite Renew Reimagine.

Bland Shire Library is inviting past, present and future new members to visit the library during Library and Information Week, to engage and immerse themselves in the library's resources and collections, and learn more about what their local library does and the important role it plays in their local community, work and personal lives.

During Library and Information Week, all new member registrations will receive a free \$10 coffee/milkshake & cake gift card redeemable at What's Cookin'.

There is a colouring competition for children with book prizes awarded in the following age categories: Preschool (under 5 years), 5 - 8 years and 9 – 12 years. Entries are available from

Bland Shire Library or can be downloaded from the Bland Shire Library website and returned by 5pm Monday 25 July. There is also a lolly guessing competition for children. Children can also enter the library's regular Kids Monthly Prize Draw.

Bland Shire residents can also like and share the Bland Shire Library Facebook page during Library and Information Week to be in the running to win a \$50 Why Leave Town gift card. Programs and events during the week include:

- Monday 25 July, 10.30am – Home Library Service
- Monday 25 July, 2pm – GOLD Club for seniors 65+ (*A fun hour of stimulating mind games, brain teasers and much more*)
- Tuesday 26 July, 10am – 12pm – Tech Savvy Seniors (*For seniors needing assistance with basic technology enquiries*)
- Tuesday 26 July, 2pm – Knit and Knatter (*For all knitters from beginners to the advanced*)
- Wednesday 27 July, 9.30am – a visit from the Bland Preschool
- Wednesday 27 July, 3.30pm – 4.30pm – Library Scavenger Hunt (*For children aged 5 – 16 years*)
- Thursday 28 July, 10.30am – Storytime (*An early literacy program for children aged 2 – 5 years*)
- Friday 29 July, 10.30am – Baby Bounce (*An early literacy program for babies aged 0 -24 months*)
- Friday 29 July, 4pm – Kids Monthly Prize Draw

Illustrator Visit August 16

Bland Shire Library will host a visit by award winning natural history illustrator Sami Bayly on Tuesday 16 August 2022. Sami will conduct three one-hour sessions in the Council Chambers talking to secondary art students and Year 6 students from various schools about her books and drawing techniques.

7.13 Children Services May Update



Our People - A Strong, healthy, connected and inclusive community

DP4.2 Provide quality, accredited and affordable Education and Care Services within Bland Shire and surrounds (Bland Preschool, Family Day Care, Mobile Resource Unit, Vacation Care and Toy Library services)

Author: Children Services Coordinator

Staff Recruitment

CSU farewelled the Administration trainee upon successfully completing her Certificate III in Administration and Business.

A temporary/part time educator resigned from her position and commenced maternity leave. Expressions of interest were sourced from current educators and a successful applicant was appointed.

CSU welcomed a work placement student as part of her High School work experience program.

Staff Training

Majority of Children Services staff participated in “Child Protection” refresher as per regulation requirements. One Early Childhood Teacher completed the bridging component of “Child Protection” to ensure qualification compliance.

CSU Coordinator participated in Child Participation and Practise webinar.

CSU Coordinator and Family Day Care Support Officer attended The Educational Leader Conference 2022 – Transforming Practices towards Quality in Canberra.

CSU Coordinator and Family Day Care Support Officer attended the Family Day Care regional meeting in Dubbo (the first face to face meeting in over 12 months). This provided the opportunity to network with fellow FDC providers, discuss impending regulation changes and strategies to engage more educators.

Grant Application

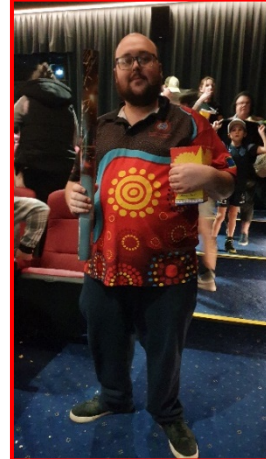
CSU Coordinator applied for the Community Building Partnership 2022 grant with the aim to install new fence/gates at the Children Services Unit.

Regulation and Compliance

All services (Family Day Care, Mobile Resource Unit and Bland Preschool) participated in Emergency drills as per the Departments 12 weekly requirements. Both evacuation and lockdown scenarios were practised and executed with staff, children and volunteers. Vacation Care will conduct these in the July school holidays.

It Takes a Village

Bland Shire ITAV hosted 2 FREE movie nights at the local Tivoli Cinema & Theatre in June, as its regularly scheduled Biennial Event, (Originally scheduled for 2021, however postponed due to Covid). The event was split over 2 evenings in hopes to reach more families. Complimentary popcorn and drink was offered as part of the event, along with a Lucky Door prizes, kindly donated by Tivoli. Both nights were a big success with most seats filled. Attached are some photos from the night, including photos showing the two lucky door winners



Supported playgroups occurred in Tallimba, Weethalle and West Wyalong LALC. Unfortunately Barmedman attendance has been non-existent of late. Because of this a new monthly Supported Playgroup at Children Services has been scheduled to go ahead in the new school term.

Two ITAV Parenting Programs were offered to the community in June, "Does your child need help from an Occupational Therapist?" in partnership with Marathon health and hosted by Esther Petrie. The second, "Does your child need help from a Speech Therapist?" hosted by, Speech Therapist Sarah Stirton of Wagga Wagga. Approximately 8 individuals attended each session and provided positive feedback, particularly to "Does your child need an Occupation Therapist?" These Parenting Programs were conducted to offer support and advice to families, and to aid the increasing access need of O.T's and Speech Therapist services in Early Childhood and the community.

Mobile Resource Unit

Ungarie Mobile Preschool and Friday Junior Preschool

June saw lots of illnesses at both services with many children and educators absent. Inclusion Support Funding was approved for an extra educator to work in the Bland Friday Junior Preschool class. Offering support to the classroom teacher and to promote inclusion of all children within the preschool program.

Ungarie Preschool

This term at Ungarie Preschool, the children focused on learning their numbers. Playing number bingo was exciting and a game that all of the children could participate in together. To celebrate the end of a busy term, Ungarie Preschool celebrated with a Party week. This included a spontaneous play at Bing Walder Park, party food, balloon dancing and a movie. Together with the educators the children prepared fruit kebabs and fairy bread to share.



Bland Friday Junior Preschool

Winter has really settled in this month and our rainy day program has often been in use. The children have experienced longer group times with music, movement, puppet plays and stories engaging our class.

Reconciliation Week was celebrated. Our little threes looked at photos on the smart board of Aboriginal and Torres Strait Islander people and some of their beautiful art work. This led to the creation of their own art work where children glued coloured and aboriginal patterned circles onto black paper.

Educators held a team meeting to discuss each child's development and set goals for them. The highlight of our month was a visit to the Tivoli to watch Paw Patrol. Our class was very excited to go on the bus and loved the movie experience as well as the popcorn and fruit box!!!



Playgroup

West Wyalong playgroup welcomed many new families to the service in June. It was fantastic to see the playground full of smiling faces and children playing with their friends. Children enjoyed the themes of Pirates, Princesses, Dinosaurs and Space with lots of craft, music, stories and activities to participate in.

West Wyalong Playgroup continued to be an active hub for new families to meet, chat and form friendships. Playgroup also welcomed a new educator to the service who has proven to be a hit with the children and a friendly face to parents. West Wyalong playgroup enrolments have received over 30 new families for 2022. Unfortunately, playgroups offered to surrounding villages have had minimal attendance for 2022. Following discussions, the decision was taken to halt playgroup sessions to the villages until further notice. ITAV sessions will continue to be held.



Vacation Care

The program for the July school holidays was uploaded for families via social media, CSU Facebook page and the local school newsletters. Bookings commenced and slowly increased as the school holidays approached. Lots of exciting things planned for the holidays, and excursions are now a go!!

Bland Preschool

Bland Preschool has had a busy Term 2.

School Photos: Another great success with our 2022 school photos, a big thank you goes to Tracey Robertson who took and edited all five classes' photos; this was a big job and was greatly appreciated by the parent committee and Bland Preschool. The photos have now been sent away to be printed and collated by the parent committee.

Staff Meetings: Week 9 individual class meetings took place - these take place Week 4 and 9 of each term. Meetings were introduced in the second half of 2021. The aim is for individual class educators to meet and talk about class and individual children goals for the term. Focusing on the children's individual areas of development.

Parent Involvement Roster: Parent roster is well underway and was a great success during 2021 and during term 2 2022, families have been very receptive and compliant with the volunteer declarations which is brilliant. Our term 3 blank roster is currently out for parents to fill in their preferred times.

Excursions & Incursions:

All classes participated in National Reconciliation week as a follow on from our visit from Taylor Hampton 'Birrang Cultural Connections'. As described by ACEQA (The Australian Children's Education & Care Quality Authority) - A decision to engage with and explore Reconciliation in early childhood education and care will ultimately lead to making a curriculum decision that helps children to learn about and value Australia's Aboriginal and Torres Strait Islander peoples.

All classes participated in their termly Library & Splatter art gallery visit.

Week 10 was our annual PJ Movie Day – however, this year we were able to support the local Tivoli Theatre and all classes visited by bus, to watch a movie and enjoy popcorn and a juice – This was organised by our fabulous parent committee and was a huge success.

Preschool Enrolments:

Monday/ Tuesday Bilby: 25 children

Wednesday/ Thursday Bilby: 20 children

Wednesday/ Thursday Gecko: 20 children

Term 3 will consist of organising Father's Day craft and show entries, as well as our normal school readiness programs.



Bland / Temora Family Day Care

- To ensure the safety of all babies and children in a Family Day Care environment, all Educators have participated in an online 'Safe Sleep' training, provided through Red Nose.
- Supporting our Educators mental health is an important issue that at times can be challenging due to the isolated nature of Family Day Care. The FDC Support Officer has joined an initiative from Beyond Blue called BE YOU Connected, which is specifically for FDC Coordinators to provide ideas and resources to support both educators and staff.

FDC Playgroup

Our FDC playgroups, provides an opportunity for children to explore a variety of environments with other children while also allowing our Educators to network and enjoy a social catch up. This month the children enjoyed our coffee shop environment, helping to develop their language and social skills.



Monitoring Visit

A monitoring visit to an Educator's home in Temora demonstrates how engaging with the children can extend on their learning. For example, the ball run supported the development of hand eye coordination, colours, sharing, turn taking and the emerging concept of cause and effect.



7.14 Bland Community Care Services Update



Our People - A Strong, healthy, connected and inclusive community

DP1- Ensure health and support services address the needs of the community

Author: Community Care Coordinator

General Update:

Direct service provision remains steady, with multiple new referrals a week. Intake has recommenced with 16 new CHSP clients being processed for intake and service provision. Flexibility provisions have been confirmed to remain for the year meaning all referrals received via My Aged Care can be processed regardless of service allocations in the Activity Work Plan.

Uncertainty remains around the new Support at Home Programme since the change in government. No further updates have been published since prior to the election, we will continue to monitor for updates to assist us in preparing for the transition in the next 12 months.

Our Centre currently has offices available for lease, an advertisement will soon be made to go in the local newspaper.

Group Update:

Group attendance has been on the increase with a few new attendees going through the intake process. Referrals will continue to be sought and accepted for all groups.

Wednesday Activity Day attendees have enjoyed a mix of physical and cognitive activities. Along will being spoilt with food options, all prepared in house by one of our talented staff! Plans are being made for a few sessions in the coming months to include a visit from the preschool kids at Little Wattle and hopefully a day out at the movies to see the new Elvis movie.

The Bland Blokes are still on the lookout for new members join them on Tuesday mornings for a cuppa and a yarn.

Our Thursday Exercises Group has a good number of attendees and is still looking at adding a second session on a Tuesday once we reach a minimum number of attendees.

Advertising of all groups will come in the next few weeks to increase awareness of what is available at through Community Care.

Staffing:

An offer has been made to fill a vacant support assistant role. It is hoped that the position will be filled in the coming weeks to enable the service to keep up with current intake trends.

Mandatory training updates will be taking place in the coming weeks for all employees.

Birthday celebration:

A recent birthday celebration was held at our Wednesday Activity Day (WAD) group for one of the service clients. The day included cake, a friendly game of bingo plus entertainment by a member of the group tinkling the ivories.



7.15 Technical Services Report



Our Places - Maintain & improve the Shire's assets & infrastructure

DP9.1 Responsibly manage asset renewal and maintenance for current and future generations

DP9.4 Maintain parks, ovals and recreational facilities to approved standards

1. Council Road Crew Locations Week Commencing 20.6.2022

- Graders
 - Alleena Road
 - Lake Cowal Road
 - Morris Lane
 - Mud Hut West
 - West Lane
- Gravel Carting
 - Deans Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

2. Council Road Crew Locations Week Commencing 27.6.2022

- Graders
 - Alleena Road
 - Rutledges Lane
 - Lonergans Lane
 - Lake Cowal Road
 - Monia Gap Road
- Gravel Carting
 - Deans Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

3. Council Road Crew Locations Week Commencing 4.7.2022

- Graders
 - Bartels Lane
 - Lake Cowal Road
 - Monia Gap Road
 - Rutledges Lane
 - Lonergans Lane
- Gravel Carting
 - Deans Pit
- Maintenance Crews (Bobcat/Backhoe)
 - Shire Roads

4. Village maintenance

- All parks mown and tidied
- Village main streets swept and rubbish removed
- Trees trimmed and fallen branches picked up
- Village entrances and streets mown and trimmed
- All village park play grounds inspected for safety
- Irrigation checked
- Weed spraying carried out
- Ungarie main st watering system checked

5. Park maintenance

- McCann park, Barnado park and small parks and areas mown, trimmed and maintained
- Council chambers lawns and gardens maintained
- Maintenance to Herridge park, Cooina park, Wyalong court house
- Lawn and monument cemetery maintenance works carried out
- Public amenities cleaned and maintained
- Playground inspections completed and repairs carried out
- Graves back filled at cemetery and tanks pumped out
- All parks and airport sprayed for weeds

6. Ovals maintenance

- Maintenance to sporting ovals and surrounds
- Irrigation checks carried out on all ovals and surrounds
- Broad leaf weeds sprayed at all sports grounds
- Line marking on ovals for sporting groups and village small schools athletics carnivals

7. Town maintenance

- Star lane cleaned and tidied
- Town areas mown and trimmed
- Town trees trimmed and watered as needed
- Main street gardens weeded and watered
- Small pot holes repaired in roads cold mix and jet patcher
- Clean out town drains
- Aerodrome slashing inspections and maintenance work carried out
- Back filled low areas on nature strips
- Pre-school maintenance carried out
- Spraying aerodrome and town drains/nature strips
- vandalism repairs and removal

7.16 Development Services Activity Report - June 2022



Our Leadership - A well run Council acting as the voice of the community

DP10.2 Ensure Councillors take ownership and a strong leadership role

Author: Manager Development & Regulatory Services

PLANNING AND BUILDING ACTIVITIES UPDATE

The following DA applications were approved during June 2022:

Application No	Description	Location	Consent Authority	Approval Date
DA2022/0082	Industrial alterations & additions	68 Mandamah Road, Barmedman	Staff	29/6/2022
DA2022/0083	New front verandah	54 Gilbert Street Wyalong	Staff	9/6/2022
DA2022/0087	Commercial/Industrial alterations & additions	Showground Road West Wyalong	Staff	17/6/2022
DA2022/0088	New front verandah	83 Pine Street, West Wyalong	Staff	14/6/2022
DA2022/0090	New storage shed	32 Edward Street Mirrool	Staff	23/6/2022
DA2022/0092	New storage shed	196 Ungarie Road, West Wyalong	Staff	15/6/2022
DA2022/0093	Inground swimming pool	52 Russell Street, West Wyalong	Staff	30/6/2022

PUBLIC HEALTH ACTIVITIES UPDATE

Food Premises

Council staff undertook twenty two (22) food premises inspections during June 2022.

REGULATORY ACTIVITIES UPDATE

Dog Attacks

There were **no** dog attacks reported during June 2022.

Companion Animal Seizure and Impound Activities June 2022

Seizure Activities:	Dogs	Cats
Seized	6	1
Returned to Owner	0	0

Impounding Activities:	Dogs	Cats
Animals in pound at start of month	2	6
Incoming Animals		
Transferred from Seizure Activities	6	1
Dumped at Pound	4	1
Surrendered	1	0
Total Animals in Pound	13	8

Outgoing Animals		
Released to Owner	4	2
Euthanased	0	0
Rehoused	5	2
Sold	0	0
Died at Pound	0	0
Stolen	0	0
Escaped	0	0
Total Animals Leaving Pound	9	4
Animals in Pound at end of Month	4	4

NOTICES OF MOTIONS / QUESTIONS WITH NOTICE
