

## Position Description

# Plant Operator 2 – Town and Village Maintenance

Directorate	Technical Services
Location	Bland Shire Depot, Chauvel Street, West Wyalong
Classification/Grade/Band	Grade 6
Position Code	4148 – 38 Hour week
Date Position approved	January 2020

### Primary purpose of the position

Assist with the maintenance of parks, gardens, sporting field operations and all urban areas within the Bland Shire.

### Key accountabilities

Within the area of responsibility, this role is required to:

- Actively contribute to the team within the Directorate, promote best practice and maintain professional standards and integrity
- Maintain, repair, secure and care for plant, equipment, tools and other Council assets.
- Contributing to on-the-job decision making to provide smooth flowing tasks
- Perform a variety of tasks in all parks, gardens, sporting fields and urban areas to facilitate the effective and efficient upkeep of Council's assets.
- Operate and maintain allocated plant and equipment in accordance with Council's plant maintenance schedule and manufacturer's recommendations.
- Ensure chemicals are handled and stored in accordance with the manufacturers', health and safety specifications, including requesting MSDS or other relevant documentation at time of supply.
- Undertake traffic control and implement traffic control plans to support the effective operation of the team.
- Carry out other duties that are within the limits of the employee's skill, competence and training.

### WHS Responsibilities:

- Read and comply with all WHS policies and procedures in relation to your WHS roles and responsibilities
- Immediately report all hazards and incidents, following the appropriate processes
- Work in a manner that will not endanger yourself or any other person.

- Assist new employees in the use of proper work practices and procedures.
- Use personal protective equipment clothing or equipment (PPE) provided as instructed by your supervisor and report any defective or damaged PPE.
- Not attempt any task unless you are capable and competent to carry out the task.
- Participate in rehabilitation and return to work programs if required
- Comply with Corporate record keeping requirements.

## Key internal relationships

Who	Why
Team members	Collaborate on maintenance and development of parks, gardens and sport fields Negotiate task priorities Ensure safety and quality standards are met
Leading Hand	Liaise to clarify tasks and priorities Manage and escalate issues as appropriate

## Key external relationships

Who	Why
Community	Maintain a friendly, professional and positive council presence Ensure public safety at all times

## Selection requirements

Criteria:
<b>Essential Criteria:</b>
Current Medium Rigid Driver Licence WHS Construction Induction (White) Card
<b>Highly Desirable Criteria:</b>
Current AQF3 Chemical Accreditation SafeWork NSW Traffic Control Work Training Card, specifically Traffic Controller (TCR) and Traffic Management Implementer (IMP)
<b>WHS and EEO</b>
Sound understanding of and commitment to EEO and WHS principles and practices, along with Council values

<b>Key Physical Requirements</b> ( <i>Key = Occasional 1-33%, Frequent 34-66%, Constant 67-100%</i> )	
Constant Sitting (driving)	Occasional pushing/pulling
Frequent bilateral gross hand manipulations	Occasional bending/stooping
Frequent walking and standing (occasionally on uneven terrain)	Occasional Lifting/carrying up to 15kg





## Immunisation Requirements

This position has been identified by Bland Shire Council's Work Health and Safety Committee as being at high risk of coming into contact with potential sources of infection as part of the normal duties. Therefore, under Council's Staff Vaccination Policy it is required as a condition of employment that position holders are immunised against Hepatitis A and B to protect them against possible exposure to these viruses. This process must be initiated within 1 month of employment with immunity gained within 6 months of employment to retain the position.

## Capabilities for the role

The Local Government Capability Framework describes the core knowledge, skills and abilities expressed as behaviours, which set out clear expectations about performance in local government: "how we do things around here". It builds on organisational values and creates a common sense of purpose for elected members and all levels of the workforce. The Local Government Capability Framework is available at <https://www.lgnsw.org.au/capability>

Below is the full list of capabilities and the level required for this position. The capabilities in bold are the focus capabilities for this position. Refer to the next section for further information about the focus capabilities.

Local Government Capability Framework		
Capability Group	Capability Name	Level
 <b>Personal attributes</b>	Manage Self	Foundational
	Display Resilience and Adaptability	Foundational
	Act with Integrity	Foundational
	<b>Demonstrate Accountability</b>	<b>Foundational</b>
 <b>Relationships</b>	Communicate and Engage	Foundational
	Community and Customer Focus	Foundational
	<b>Work Collaboratively</b>	<b>Foundational</b>
	Influence and Negotiate	Foundational
 <b>Results</b>	Plan and Prioritise	Foundational
	Think and Solve Problems	Foundational
	Create and Innovate	Foundational
	<b>Deliver Results</b>	<b>Foundational</b>
 <b>Resources</b>	Finance	Foundational
	<b>Assets and Tools</b>	<b>Foundational</b>
	Technology and Information	Foundational
	Procurement and Contracts	Foundational

## Core Capabilities

- **Demonstrate Accountability:** Take responsibility for own actions, commit to safety, and act in line with legislation and policy.
- **Work Collaboratively:** Be respectful, inclusive and reliable team member, collaborate with others and value diversity.
- **Deliver Results:** Achieve results through efficient use of resources and a commitment to quality outcomes.
- **Assets and Tools:** Use, allocate and maintain work tools appropriately and manage community assets responsibly.