

POSITION VACANT



PLANNING & COMPLIANCE OFFICER FULL TIME

The Opportunity

We are currently seeking a Planning & Compliance Officer to assist in all functions of Development and Regulatory Services.

What we are looking for in you

- Certificate IV in Business Administration and/or relevant experience in an administrative role.
- Class C driver licence.
- Proven experience in a customer service environment including well developed oral and written communication skills.

What we have to offer:

As a valued member of our team, you'll receive the following benefits:

- A family-based culture with genuine and friendly people to work with
- Competitive salary and opportunity for salary progression
- 5 weeks annual leave
- Access to 6.5 weeks long service leave after 5 years of service
- Flexible work arrangements
- 9 day fortnight roster
- Learning and career development opportunities
- Subsidised Corporate Uniforms
- Hourly rate from \$38.89
- Plus a 12% Council Superannuation contribution.

How you can apply:

Before applying, please review the POSITION DESCRIPTION.

Please address the questions on the application page on the website <https://www.blandshire.nsw.gov.au/your-council/careers> . When responding to the questions, please include detailed relevant examples of your skills and experience.

You'll have the opportunity to attach your cover letter and resume.

For more information regarding the Planning and Compliance Officer position, please contact Raymond Sexton on (02) 6972 2266.

We are Bland Shire

A place where people are valued, an environment that is respected, a future that is bright and a community that is proud.

CLOSING DATE: 30 NOVEMBER 2025