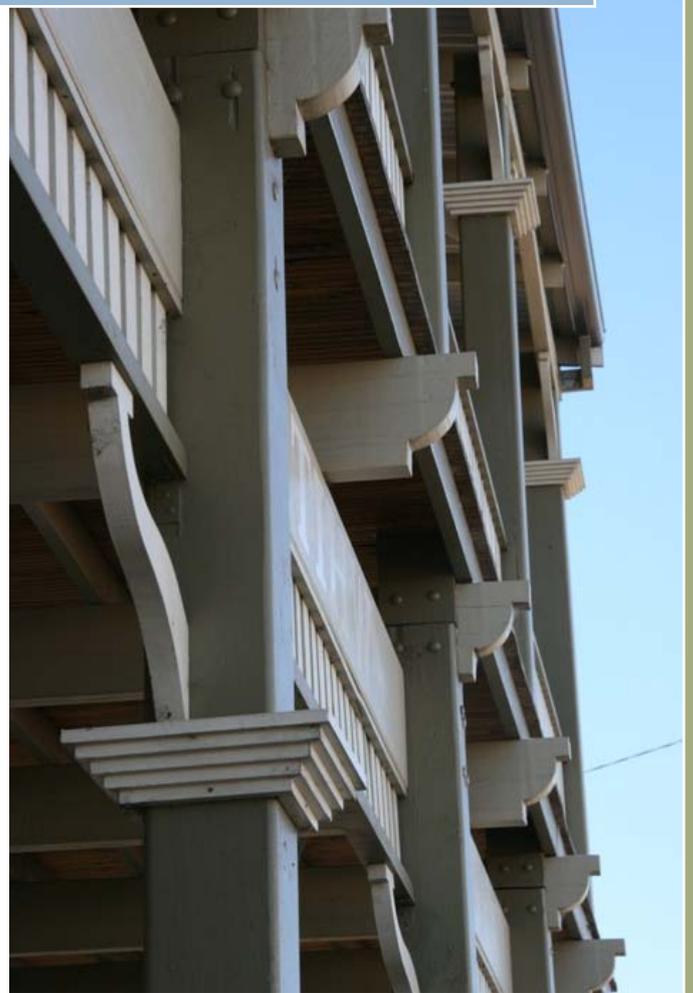


2012

**BLAND HERITAGE PUBLICATION
LOAN GUIDELINES**



BLAND SHIRE COUNCIL

HERITAGE PUBLICATION LOAN GUIDELINES

Introduction

Council, in partnership with the NSW Heritage Office, is able to provide incentive funding to assist property owners in the restoration and conservation of their heritage houses or business premises.

This document has been prepared to set the guidelines for the allocation of Heritage Funding that has been established by the Bland Shire Council with the aid of an annual grant from the Office of Environment and Heritage.

These guidelines cover the two Heritage Publication Loan Fund.

1.0 Who can apply?

Heritage Publication Loan

Interested persons and community groups are invited to apply for a loan under the Heritage Publication Loan Fund.

Restrictions

Only one submission per applicant per round can be submitted.

Previously funded projects have to be properly acquitted before applying for further funding.

Council employees or Councillors may access grant funding on the same basis, and only on the same basis, as any member of the public. If members of the public are not allowed to access grant funding, the same will apply for Council employees and Councillors.

Successive grants for particular buildings and places are acceptable provided only one successful grant is provided within each year for an eligible project.

Tenants are eligible to apply for grants subject to meeting the eligibility criteria and the consent of the property owner is provided.

2.0 Assessment Process

All applications for heritage funding must be considered by Council's Heritage Advisory Committee and must be accompanied by the relevant application form as well as all other required supporting documentation.

It is recommended that early consultation with Council staff and the Heritage Advisor are conducted to ensure that the projects meet the eligibility criteria.

The committee shall not consider any incomplete applications unless there are exceptional circumstances as agreed upon by the committee.

The committee shall take into consideration any other Council grant application that has been applied for or granted by Council in regard to the project in question.

3.0 Heritage Publication Loan

Aim:

The aim Heritage Publication Loan is to assist community groups or individuals within the Bland Shire Local Government Area with the printing costs associated with heritage publications.

Funding Allocation:

A loan for the cost of printing and publishing 250 books to a maximum of \$2500.00

Eligible Publications:

Publications that preserve the cultural heritage of the Shire and provide a written record of the Shire or part of the Shire. This can include subjects such as local events and activities, pioneers, local communities or local architecture or any other subject that is considered appropriate by the Bland Shire Heritage Advisory Committee.

Timing of Projects:

The applicant must repay Council the full amount of funding offered within 12 months of receipt of such funds.

4.0 Loan Obligations

1. Applicants must be able to demonstrate that they have the necessary finance to undertake the entire project submitted by them to the Council.
2. Applicants must be able to demonstrate that they will be able to repay the loan funds on the due dates.
3. Repayments must be able at regular intervals throughout the period of the loan.
4. The loan is available to meet expenditure incurred only in respect of the approved publication.
5. The approved publication works shall be completed within 12 months from the date of acceptance of the loan or within such extended period as the Council may approve,
6. A person authorised by the applicant will be required to accept in writing the set of conditions applicable to the loan.

5.0 Conditions of Approval

If the application submitted is successful, grant conditions will apply. These conditions will be provided to the organisation and include but not be limited to:

- acceptance form, agreeing to conditions applying to approved projects, returned within 6 weeks
- acquittal form received within three (3) months of completion of project,
- acknowledgment of support by featuring Bland Shire Council logos at events and in advertisements etc

Approval from Council must be sought if any changes are made to the intended purpose of the grant as per application.